

Minutes of the Meeting of the Executive Committee of the University of Kentucky, Tuesday, June 16, 1936.

The Executive Committee of the Board of Trustees of the University of Kentucky met in President McVey's office at 5:00 p.m., Tuesday, June 16, 1936. The meeting was called to order by Chairman Richard C. Stoll, who announced that the primary object of the meeting was to review bids and award contracts for construction of the east unit of the Engineering Building. Those present were Judge Richard C. Stoll, J. B. Andrews and James Park, members of the Executive Committee; President Frank L. McVey, Secretary D. H. Peak, and Dean James H. Graham.

1. Requisition Committee Report.

The Requisition Committee filed written report of its action each week from the meeting of April 30, 1936, to the meeting of June 10, 1936, inclusive. The report shows that orders had been made by the Business Office on the authority of the Requisition Committee in the manner prescribed by the Board of Trustees and state laws, running from No. 6305 to No. 7292. The report was examined, and on motion and second, the orders named therein were ratified and approved and payments on said orders were authorized and approved. The following budget additions, shown in the report were approved: Patterson Hall, \$1860.02; Janitor budget, \$145.95; Graduate School Bulletin, \$165.79; President's Residence, \$73.66; Extension honoraria \$3093.45; Buildings and Grounds, \$186.17; Library books, \$2,000.00; Superintendent's Residence, \$46.20; Superintendent's budgets, shades, \$1430.00; Art Department, \$166.65; President's Residence, \$84.00; Buildings and Grounds, fencing, \$241.00; Observatory, \$4500.00; Administration Building, \$472.75; Patterson Hall, furniture, \$1880.90.

2. Observatory -- Purchase of Equipment.

President McVey stated that Professor H. H. Downing compiled a list of much needed equipment for the University Observatory and that he had examined the list and recommended purchases to the extent of approximately \$4500.00. On motion and second, the purchases recommended by the President were approved and authorized to be made, provided funds are available for that purpose.

3. Library -- Gifts and Construction

A. Gift of Books.

President McVey announced that Governor A. B. Chandler authorized donation by the State to the University Library of books, documents and records, a large and valuable collection, the

quantity being about 25 truck loads. The members of the committee highly commended Governor Chandler's act in having this collection transferred to the University Library, and President McVey was requested to write to the Governor expressing thanks therefor.

B. Room Preparation.

In order to provide for proper storage and care of this donation, President McVey stated that a room in the basement of the Library Building should be prepared, requiring among other things the construction of a concrete floor, cost about \$305.00 for material, as estimated by the Superintendent of Buildings and Grounds, the labor to be obtained under W. P. A. project. The expenditure required was approved and authorized.

C. Purchase of Book Stacks.

President McVey further recommended the purchase of book stacks to be placed in the room above authorized prepared. It was suggested that stacks having capacity of 25,500 volumes be ordered, cost estimated at \$1374.03, not erected. The purchase of the stacks was authorized and approved, provided funds are available for that purpose.

4. Joel T. Hart Bust -- Von Engelken Gift.

The President presented the following deed of gift:

DEED OF GIFT TO THE UNIVERSITY OF KENTUCKY I,
Frederick von Engelken, of 29 Washington Square, West,
New York City, New York, being the heir of Louisiana
Gibson von Engelken, in consideration of the University
of Kentucky placing in a suitable place the Joel T.
Hart bust previously loaned to the University of Ken-
tucky by my wife, Louisiana Gibson von Engelken, and
in further consideration of this bust being marked
with appropriate statement as follows:

Lily D. Duncan
(Elizabeth Dunster Duncan)

do give this bust to the University of Kentucky.

In witness whereof I have hereunto set my hand and seal this 15th day of June, 1936.

(Signed) Frederick von Engelken

Signed, sealed and delivered in the presence of

(Signed) R. L. Schmeid

(Signed) Virginia Sullivan

The gift was accepted and copy of the deed of gift above recorded was ordered incorporated in the minutes. President McVey was requested to write Mr. Von Engelken thanking him for the gift.

5. Dr. Thomas Hunt Morgan -- Birthday Ceremonies.

The President presented a letter from J. Holmes Martin, professor of Poultry Husbandry, in which he requests that a convocation speaker be selected for celebration of the seventieth birthday, September 25, 1936, of Dr. Thomas Hunt Morgan, an outstanding man in the field of genetics who graduated from the University in 1886.

The President was authorized to have Professor Martin arrange for the ceremonies, and to have a suitable plaque made to place on the Morgan residence in Lexington.

6. Waugh Lease

Dean Cooper reported that he had given notice of cancellation of lease at 119 Washington Avenue, Lexington, Kentucky, made with Annie B. Waugh, August 8, 1935. The rental is to cease July 8, 1936. See minutes of Executive Committee, July, 1935.

7. Dairy Barn at Western Sub-Station.

Letter of Dean Cooper:

June 8, 1936

President Frank L. McVey
University of Kentucky

Dear President McVey:

I have to report the loss of the dairy barn at the Western Kentucky Substation by fire yesterday, June 7. The building was practically destroyed. The origin of the fire is unknown.

I should like to have authority to proceed with the construction of the new barn as soon as the necessary insurance adjustment can be made.

(Signed) Thomas Cooper
Dean and Director

Construction of a new barn was authorized.

8. Mrs. Gentry's Claim.

President McVey read a letter from Mrs. Julia Gentry in support of claim. Reference is made to Section 14, Minutes of the Board of Trustees, June, 1936. The conclusion was that the matter having been acted on by the Board of Trustees, it is not in the power of the Executive Committee to review it.

9. P. W. A. Construction -- College Docket Ky. 1013.

East Unit of Engineering Building.

President McVey stated to the Committee that at 11:00 a.m. of June 16, 1936, four sealed contract bids for the building of the East Unit of the College of Engineering had been received and read in his office. These contract bids were then presented together with a summary thereof as follows:

Thompson, King & Tate, Inc., Lexington, Ky. - Base bid -	\$47,486
H. S. Van Arsdale, Lexington, Ky. - Base bid -	\$46,149
F. T. Justice & Co., Lexington, Ky. - Base bid -	48,159
Gilson-Taylor, Inc., Lexington, Ky. - Base bid -	43,000.

After due consideration and discussion, the bid of Gilson-Taylor, Inc., of \$43,000, was declared the lowest and best bid and upon motion made and seconded, said bid of Gilson-Taylor, Inc., was approved and accepted and the Chairman of the Executive Committee was authorized to sign and execute same on behalf of the University, subject to the final approval of the State Director, P. W. A.

President McVey then stated that at 11:00 a.m. of June 16, two contract bids for providing and installing the electric wiring and appurtenances within the East Unit of the College of Engineering, as specified, had been received and read. These contract bids were then presented together with a summary thereof as follows:

O. E. Lyons, Lexington, Kentucky - Base bid -	\$3,979
Allen-Harper Electrical Corporation, Lexington, Kentucky - Base bid -	3,695

After due consideration and discussion, the bid of Allen-Harper Electrical Corporation of \$3,695 was declared the lowest and best bid and upon motion^{made} and seconded, said bid of Allen-Harper Electrical Corporation was approved and accepted and the Chairman of the Executive Committee was authorized to sign and execute same on behalf of the University, subject to the final approval of the State Director, P. W. A.

10. Appointments and Other Staff Changes.Appointments

Paul Majors, technician in the Department of Bacteriology, for one year, salary \$600 a year, 12 months basis. He is a graduate of Western Kentucky State Teachers College. Recommended by Dean Boyd.

Beecher Layne Scutchfield, graduate assistant in Bacteriology for one year, salary \$400.00 a year, ten months basis. Recommended by Dean Boyd.

Mrs. Mary Dantzler, instructor in voice for year 1936-37, compensation to be paid by students taking instruction in voice. Mrs. Dantzler is substituting for Mrs. South who will be absent. Recommended by Dean Boyd.

William C. Frishe, graduate assistant in chemistry, for year 1936-37, salary \$500.00 a year, ten months basis. Recommended by Dean Boyd.

Dr. Robert N. Jeffrey, plant physiologist, Department of Agronomy, Experiment Station, effective July 1, 1936, or as soon as he reports for duty, salary \$2700 a year on twelve months basis. Doctor Jeffrey is a graduate of the University of California. His post-graduate work was done at Minnesota. Recommended by Dean Cooper.

Miss Mildred King, kindergarten teacher for year 1936-1937. She is to fill the vacancy made by resignation of Miss Frances Martin. She substituted for Miss Martin last year during the latter's leave of absence. Salary \$1800.00 on ten months basis. Recommended by Dean Taylor.

Miss Anne Lewis Wilson, stenographer in the office of Dean Taylor, in place of Mrs. Ruth Bowden who resigned May 1, 1936. The position is for year 1936-37, effective June 15, 1936, salary \$90.00 per month. Recommended by Dean Taylor.

Leaves of Absence

President McVey presented correspondence with Dr. Forrest Black in regard to a second extension of leave of absence formerly granted. The members of the committee expressed opinion that leaves of absence should not be extended for a third year. The President was authorized to advise Doctor Black.

Dr. G. D. Buckner granted leave of absence for 20 days, beginning August 7, to attend World Poultry Congress at Leipzig as a delegate of the U. S. Department of Agriculture and the University of Kentucky.

Resignations

Miss Frances Martin, who was to have returned from leave of absence, resigned as kindergarten teacher in the Training School, effective at once.

Mrs. Ruby H. Murphy, secretary in Department of University Extension, effective August 1, 1936.

On motion the Committee adjourned.

D. H. Peak
Secretary, Board of Trustees