

Minutes of the Meeting of the Executive Committee of the Board of Trustees of the University of Kentucky, January 19, 1951.

The Executive Committee of the University of Kentucky met in the President's Office at 10:30 a.m., Friday, January 19, 1951. The following members were present: Guy A. Huguelet, Chairman; J. C. Everett, Harper Gatton, R. P. Hobson, and H. D. Palmore. Absent: None. President H. L. Donovan and Secretary Frank D. Peterson met with the Committee.

A. Minutes Approved.

Upon motion duly made, seconded and carried, the minutes of the Executive Committee of November 17, 1950, were approved as published.

B. Comptroller's Report.

The University Comptroller made the usual financial report, which consisted of balance sheet of the University funds as of December 31, 1950, together with operating statements of fund and budget operations for the semi-annual period ended on that date. He read a letter summarizing the report, and after members of the Executive Committee had examined the financial report, upon motion duly made, seconded and carried, same was authorized received and filed.

C. Comptroller to Endorse Kentucky Library Staff Bonds.

Mr. Peterson explained to the Executive Committee that the staff members of the University of Kentucky Library, in 1943 and 1944, personally donated funds sufficient to buy Series F bond: #C730132F, for \$75.00, which at maturity would be worth \$100.00; and Series F bond: #Q651184F, for \$17.50, which at maturity would be worth \$25.00. Since these bonds were purchased in the name of Kentucky Library Staff, they can not be cashed in without an authorized signature from the University. The present staff has voted to cash these bonds and to use the money to make a partial payment on an item which it wishes to contribute to the Library. The Comptroller stated that he had investigated sufficiently to be convinced that these bonds belong to the employees of the Library, and recommended that the request be granted.

Upon motion duly made, seconded and carried, the recommendation was concurred in, and the Comptroller was authorized to endorse the bonds as suggested by the Federal Reserve Bank of Cincinnati.

D. Mr. Palmore Appointed to Council on Higher Public Education.

President Donovan reported to the Executive Committee that, due to the expiration of the term of T. C. Cutler, a vacancy existed on the Council of Higher Public Education, which should be filled by appointment of a member of the Board of Trustees.

After some discussion, upon motion duly made, seconded and carried, Mr. H. D. Palmore was unanimously appointed to the Council on Higher Public Education, as a member from the Board of Trustees.

E. Purchases Approved.

President Donovan stated that he was in receipt of the following communication from the Comptroller, which he read:

January 3, 1951

Dr. H. L. Donovan, President
University of Kentucky

My dear President Donovan:

I submit a list of state requisitions, advices of emergency purchases, special purchase orders, food contracts and departmental purchase orders which have been made by the purchasing division from October 1, 1950 through December 31, 1950. These purchases have not been approved by the Board of Trustees. The listing below gives the numbers of the documents requesting the purchase or actually issued as purchase orders, which documents are made a part of this record and are held in the Office of the Comptroller subject to inspection. The purchases have been made on properly drawn documents at the request of the various departments and have been charged against available funds.

State requisitions	273 through 465
Emergency purchase orders	78 through 184
Library departmental orders	2042 through 2140
University departmental orders	1119 through 1180
Special purchase orders	2727 through 5928.

The foregoing record of purchases is respectfully submitted with the request that they be approved by the Executive Committee of the Board of Trustees, thereby ratifying the action of the Comptroller in making such purchases.

Respectfully submitted,

(Signed) Frank D. Peterson, Comptroller.

President Donovan recommended that the action of the Comptroller be ratified and approved. Upon motion duly made, seconded and carried,

State requisitions	273	through	465
Emergency purchase orders	78	through	184
Library departmental orders	2042	through	2140
University departmental orders	1119	through	1180
Special purchase orders	2727	through	5928,

as made by the Comptroller's Office were ratified, and the action of the Comptroller in making such purchases was approved.

F. Construction of Greenhouse Authorized.

President Donovan reported to the Executive Committee that the State Property and Building Commission had agreed to allocate funds sufficient to construct at the University a greenhouse. He submitted plot plan of the greenhouse, as prepared by the Division of Maintenance and Operations. He stated that the greenhouse would cost approximately \$10,000 to \$12,000, and would be under the supervision of N. R. Elliott, Professor of Landscape Architecture.

After some discussion, motion was made, seconded and carried, approving the construction of the greenhouse as outlined, and directing that it be constructed on a site selected by President Donovan, Mr. Peterson and Professor Elliott.

G. Construction of Brooder House Authorized.

President Donovan submitted plot plan for construction on the Experiment Station farm of a new brooder house, needed for carrying out research activities in poultry.

He stated that the plans had been turned over to the Comptroller's Office for examination and recommendation, but that additional information was needed and a recommendation was not available.

The plans were discussed, and upon motion duly made, seconded and carried, the brooder house was authorized constructed when approved by the Comptroller's Office, and the necessary funds appropriated, not to exceed \$15,000.00 for the construction.

H. Budget Change.

President Donovan submitted request from Dean Cooper for additional appropriation for new tobacco barn at Princeton. He recommended that an additional \$100.00 be allocated from funds available

to the Agricultural Experiment Station.

Upon motion duly made, seconded and carried, the recommendation of the President was concurred in.

I. Trespass Cases at Robinson Forest Referred to Attorney General.

President Donovan read the following letter from Dean Cooper concerning trespass cases at Robinson Forest:

January 9, 1951

President H. L. Donovan
University of Kentucky

Dear President Donovan:

There are a number of property questions which have arisen on the Robinson Forest. Generally speaking, these are trespass cases although in one instance there was an assertion of another ownership than that of the institution. Most of the tracts are small in size and they are, in many ways, of minor importance. However, if we continue to permit occupancy of property belonging to the Robinson Forest, we shall eventually have a good many difficulties on our hands. It would seem to me that it is timely to undertake clearing up several cases that are involved. I request that we be permitted to refer these matters to the Attorney-General, with a request for action, and in the event the Attorney-General so desires, that we be permitted to procure the services of Mr. Bach, the lawyer at Jackson. In previous years in which we have had certain matters of trespass, Mr. Bach has handled the suits and action in a very satisfactory manner and has arranged for settlements without court action. I am confident that he could be of much assistance. Practically all of these cases of trespass are reasonably recent, and I believe it would be advantageous to clear up the matters rather than to have additional delays. I shall appreciate your approval.

Sincerely yours,

(Signed) Thomas Cooper
Dean and Director.

Some discussion followed. Upon motion duly made, seconded and carried, the Comptroller was directed to refer the trespass cases at the Robinson Forest to the Attorney General, and if the Attorney General so recommends, to procure the services of Attorney Bach, of Jackson, Ky., and to report such action as taken to the Executive Committee at a later date.

J. Fees in Farm Economics Courses Withdrawn.

President Donovan stated that he was in receipt of a recommendation from the faculty of the College of Agriculture and Home Economics, recommending the withdrawal of fees in Farm Economics courses as follows:

Farm Economics 111, Advanced Farm Management	\$15.00
Farm Economics 113, Types and Systems of Farming	20.00
Farm Economics 122, Land Value and Appraisal	10.00.

The faculty also recommended withdrawal of the fee for Agronomy 119, Soil Origin Classification and Mapping, \$15.00.

The President recommended that the request of the faculty of the College of Agriculture and Home Economics be approved. Upon motion duly made, seconded and carried, it was ordered that course fees for Farm Economics 111, 113 and 122 be withdrawn, effective February 3, 1951, and that course fee for Agronomy 119, Soil Origin Classification and Mapping, be withdrawn, effective September 10, 1951.

K. Agreement with Alpha Delta Pi Approved.

President Donovan requested the Comptroller to present lease between the University of Kentucky and the Beta Psi House Corporation of Alpha Delta Pi Sorority. The Comptroller read the following lease:

L E A S E

THIS INDENTURE made this 1st day of December 1950, by and between the BOARD OF TRUSTEES OF THE UNIVERSITY OF KENTUCKY, a Kentucky corporation, party of the first part, lessor, and BETA PSI HOUSE CORPORATION OF ALPHA DELTA PI SORORITY, a Kentucky corporation, party of the second part, lessee,

W I T N E S S E T H

WHEREAS, the party of the first part has purchased and now owns a tract of land with the building thereon designated as 476 Rose Street and situated on the eastern side of Rose Street in the City of Lexington, Fayette County, Kentucky, fronting 100 feet on said street as described in the deed to the party of the first part dated December 1, 1950, and of record in Deed Book 492, page 176, in the office of the Fayette County Clerk, to which deed reference is made for a more complete description, and

WHEREAS, said property was paid for by the party of the first part by the issuance of bonds designated as "UNIVERSITY OF KENTUCKY DORMITORY REVENUE BONDS (476 Rose Street)" in the principal amount of \$76,000, and

WHEREAS, the party of the first part desires to lease said property so that it may be used as accommodation for students attending the University of Kentucky under proper supervision and without profit or loss to the party of the first part and on such terms that the party of the first part will in a period of thirty years, be fully reimbursed for all of its costs and expenditures in regard to said property.

NOW, THEREFORE, in consideration of the premises and the promises hereinafter made, the party of the first part agrees to lease the above described property together with all improvements thereon to the party of the second part for a term of four years, beginning on the first day of December, 1950, and terminating on the thirtieth day of November 1954, together with the right of the lessee to renew or extend said lease for additional periods of four years each as long as the lessee complies with the terms of this lease. Said renewal or extension of this lease from period to period shall be automatic and shall continue until there is a breach of the conditions in this lease or until the lessee gives a sixty-day written notice of its intention to vacate the property and surrender the lease.

The parties hereto bind themselves to the following terms and conditions and agree to perform the same:

- 1) Rent shall be payable in advance on the first day of each and every month during the term or extended terms of this lease beginning with the payment on the first day of December 1950.
- 2) The amount of rent to be paid monthly shall be determined by the amount necessary to pay all of the interest on and to retire the above described bonds as they fall due and in accordance with the schedule

of payments printed therein and to pay premiums on the insurance required therein and to pay at dormitory rates for any electricity, water or similar services rendered to the lessee.

3) The lessee shall have the right, upon making additional payments of rent at the time and in the amounts provided in the bonds, to cause the calling of the bonds for payment before maturity.

4) In the event the rent is not paid as provided in this lease the lessor shall have the immediate right to place other students in the building so that the revenue therefrom will be sufficient to pay interest on and to retire said bonds as they mature and if the rent is in default for a period of three consecutive months, the lease shall be terminated and the property surrendered to the lessor.

5) This lease shall not be assigned nor the property sublet nor occupied by other than University students without the written consent of the lessor.

6) All repairs, alterations or additions to the building or grounds shall be made by and at the expense of the lessee, but no major alterations shall be made without the written consent of the lessor.

7) The property shall at all times be under the control of the lessor with the right to require the lessee to make repairs and alterations or additions which the lessor deems necessary to safeguard the health and well-being of the students residing on the property. The lessor reserves the further right to have a member of the staff of the University of Kentucky reside in the building with general supervision over the activities of the students as provided by the present or future regulations of the University.

8) In the event of damage to or destruction of the property by fire, wind or other casualty, the lessor will apply, to the extent the contract with bondholders allows, an amount equal to the net receipts from insurance to the repair or restoration of the property according to plans and specifications prepared by the lessee and approved by the lessor. In the event the building is rendered uninhabitable, the obligation of the lessee to pay rent shall be suspended until the building is repaired or restored, but the lessee shall not be credited with any payments on the bonded indebtedness which are made by the lessor during any time when such payments are not made out of the receipts from rent, and the period

in which the rentals are determined by the amount necessary to retire the bonds shall be proportionately extended.

9) In the event that sororities are discontinued at the University of Kentucky or that the charter of the lessee is revoked or suspended for a period of fifteen consecutive months, then, in either event, this lease shall terminate and the lessor shall pay to the lessee, or its assignee, the sum of \$15,000 if said termination occurs during the first five years from this date; \$10,000 if within the second five years; \$5,000 if said termination from this cause occurs within the third five years; and nothing if the termination occurs thereafter.

10) It is contemplated that no taxes will be payable on the leased property, but in the event of a change in the law or otherwise, if the property is subject to taxation of any kind, sewer rentals or charges, or special or improvement assessments or levies, then the monthly rental to be paid by the lessee shall be increased to reimburse the lessor for such taxes or charges.

11) At all times during the term or extended term or terms of this lease, the building and surrounding grounds are to be kept in a presentable condition. The lessee is not to commit or allow waste or the maintenance of a nuisance and cannot terminate this lease by its own act unless the lessor elects to treat such act as a termination of this lease, as provided herein. Upon the expiration or termination of this lease, the property is to be surrendered to the lessor in as good condition as when the lessee entered into possession, reasonable wear, tear and normal decadence excepted.

12) The execution of this instrument has been approved by proper resolutions adopted by the governing bodies of the parties hereto and signed by the persons authorized in said resolution to execute the same.

IN TESTIMONY WHEREOF, the parties hereto have affixed their signatures and seals at Lexington, Kentucky, on the day and year first above written.

BOARD OF TRUSTEES OF THE UNIVERSITY OF KENTUCKY

By

President of its Executive Committee

Attest:

Secretary of the Board of Trustees

BETA PSI HOUSE CORPORATION OF ALPHA
DELTA PI SORORITY

By _____
President

Attest: _____
Secretary

The Comptroller explained that this lease is identical in all of its provisions, with the exception of money involved, with the lease granted the Lambda Alpha House Corporation of Chi Omega, and recommended that it be approved and authorized executed.

Upon motion duly made, seconded and carried, the lease of Beta Psi House Corporation of Alpha Delta Pi Sorority was approved and authorized executed.

L. Agreement between Kentucky Geological Survey and the Tennessee Valley Authority Authorized.

President Donovan submitted project agreement between the Kentucky Geological Survey and the Tennessee Valley Authority relating to mineral resources in McCracken, Graves, Marshall and Calloway counties in Kentucky. He stated that the agreement provides that the Kentucky Geological Survey shall explore, inventory, and evaluate the clay deposits and other minerals in the counties referred to, and make the findings public. He stated that it was a cooperative program, costing approximately \$5,500.00, which expenses would be shared between the Kentucky Geological Survey and the Tennessee Valley Authority. He recommended that the agreement be approved and authorized executed.

Upon motion duly made, seconded and carried, the recommendation of the President was concurred in, and the agreement authorized executed.

M. Agreement with U. S. Department of State for Re-education of German Journalists Approved.

President Donovan read the following communication from Dean White:

January 16, 1951

Dr. H. L. Donovan, President
University of Kentucky
Administration Building

My dear President Donovan:

The College of Arts and Sciences recommends that the University of Kentucky sign an agreement with the United States Department of State covering the following points:

1. The Department of Journalism agrees to take nine German journalists for one school year.
2. The Department agrees to appoint a special advisor to supervise the programs of these students.
3. The Department agrees to supervise the expenditure of the \$1,350 per student as follows:

Fees	\$240.00
Room	120.00
Food	560.00
Laundry, etc.	75.00
Incidentals	175.00
Faculty travel, etc.	180.00
Total	<u>\$1,350.00</u>

4. The description of the course to be offered is attached.

If the State Department and the University agree to the above arrangement, the State Department will send a lump check to the University to cover the expenses of these journalists. I recommend that Dr. Niel Plummer be designated as the advisor and disbursing agent for this program.

Attached is a copy of the letter from the State Department setting forth the program.

Respectfully yours,

(Signed) M. M. White

The President stated that the State Department, as a part of the general re-orientation and re-education program, plans to bring to the United States young journalists who will study in accredited

schools of journalism during the academic year 1951-1952, and that the State Department had requested the University of Kentucky to accept an agreement to handle nine young German journalists who would be assigned to study at the University of Kentucky.

President Donovan recommended that the University accept the journalists in accordance with the agreement set forth in Dean White's letter, quoted above.

Upon motion duly made, seconded and carried, the recommendation of the President was concurred in, and the Comptroller was authorized to execute a written agreement embodying the provisions herein referred to, if written agreement is necessary.

N. Leave of Professor James W. Martin Approved.

President Donovan stated that Professor James W. Martin, Director of the Bureau of Business Research of the College of Commerce, had requested sabbatical leave for the half-year (February 1 - July 31), in order to do financial management consulting work for the Turkish Government. Dean Carpenter has concurred in the request, and President Donovan recommended that the sabbatical leave be approved.

Upon motion duly made, seconded and carried, Professor James W. Martin was granted sabbatical leave for the coming half-year, February 1 to July 31, 1951.

O. Mrs. Ruthe Henderson's Request for Sick Leave.

President Donovan reported that he was in receipt of a request from Mrs. Ruthe Henderson for ninety days maternity sick leave with pay and accumulated vacation. He stated that the request poses a new problem and requested the Committee to resolve it. After a lengthy discussion, upon motion duly made, seconded and carried, the Chairman was requested to appoint Dean Elvis J. Stahr, Dr. J. D. Farris, of the Dispensary, and Dean Frank Dickey, a committee to make a thorough study of the policy questions involved, and report to the Executive Committee at its next meeting in February.

P. Gifts.

From Paul G. and Georgia Blazer - \$2,000.00.

President Donovan stated that for some time Mr. and Mrs. Paul G. Blazer had made available, through the Kentucky Research Foundation, funds for a series of lectures for social studies. This is a very

fine thing for Mr. and Mrs. Blazer to do, and the programs have been excellent. He reported it was the desire of Mr. and Mrs. Blazer to continue the gift and that they had submitted their check for \$2,000.00 to the Kentucky Research Foundation and recommended that the gift be accepted.

Upon motion duly made, seconded and carried, the gift of \$2,000 from Paul G. and Georgia Blazer was ordered accepted and President Donovan asked to write a letter of appreciation to Mr. and Mrs. Blazer.

From Grayson Foundation - \$6,000.00.

President Donovan reported that he was in receipt of a check for \$6,000.00 from the Grayson Foundation, to be used for the purchase of an ultra centrifuge, with high speed and special attachments. He stated that this equipment would be of material aid in forwarding the work now being carried on under the Grayson Foundation grant, and recommended that it be accepted.

Upon motion duly made, seconded and carried, the gift of \$6,000 from the Grayson Foundation was ordered accepted and President Donovan was asked to write a letter of appreciation to the donors.

From American Potash Institute -
\$1,000.00.

President Donovan reported that he had been informed by Dean Cooper that a check for \$1,000 had been received from the American Potash Institute, to be used in support of the work to which the Institute has been contributing for a number of years. He recommended acceptance of the gift, and on motion duly made, seconded and carried, the gift of \$1,000.00 by the American Potash Institute was ordered accepted, and President Donovan was requested to thank the donors.

From Mr. P. A. B. Widener, III - Volumes
of The Blood-Horse Weekly and the
Thoroughbred Record.

President Donovan reported receipt by the University Library of twenty-two volumes of The Blood-Horse Weekly and three volumes of the Thoroughbred Record, from Mr. P. A. B. Widener, III, Elmendorf Farm, Paris Pike. He stated that Doctor Thompson considered this gift a very useful addition to the University Library's collections and recommended that it be accepted by the Committee.

Upon motion duly made, seconded and carried, the gift of twenty-two volumes of The Blood-Horse Weekly and three volumes of the Thoroughbred Record were ordered accepted, and the President was asked to express to Mr. Widener the appreciation of the Executive Committee and the University.

From Dr. W. W. Jennings - Annual Prizes
in Economic History.

President Donovan reported the offer of Dr. W. W. Jennings to establish two annual awards of \$25.00 each, to be based on essays submitted by students in Economics 2 and 3. He stated that he considered this presentation of awards a very fine thing and believed they would prove of much aid to worthy students in their efforts to earn an education. He recommended that the gift be accepted.

Upon motion duly made, seconded and carried, the offer of Dr. W. W. Jennings to establish two annual awards of \$25.00 each to be given to students in economic history was ordered accepted, and President Donovan was requested to write a letter of appreciation to Doctor Jennings.

From Mr. Louis Ware - \$1,000.00.

President Donovan read to the Committee a letter from Dean Terrell, of the College of Engineering, reporting receipt of a check in the amount of \$1,000 from Mr. Louis Ware, made payable to the Kentucky Research Foundation. He quoted Dean Terrell as saying that Mr. Ware wished this fund used in the interest of needy mining engineering students. The President stated that he considered this contribution very generous and of lasting value, and recommended that it be accepted.

Upon motion duly made, seconded and carried, the check for \$1,000.00, made payable to the Kentucky Research Foundation by Mr. Louis Ware, was ordered accepted, and the President was requested to thank the donor.

From Mr. J. R. Watkins - \$2,000.00.

President Donovan read the following letter to Dean Terrell from Mr. J. R. Watkins, of New Haven, Connecticut:

P.O. Box 1341
New Haven, Conn.

December 26, 1950

Mr. D. V. Terrell, Dean
College of Engineering
University of Kentucky
Lexington, Ky.

Dear Dan:

I tried to reach you on the phone this morning and then tried to contact Dr. Donovan but nobody answered so I assume everybody has gone to New Orleans to the game. I wanted to find out if you would accept a gift for a specific purpose.

At one time I think I mentioned to you that I feel it important for senior engineers to have at least an introduction to the subject of shipping containers. Several universities located in the industrial areas of the country do give lectures on the subject and some give a cooperative short course in the subject. Wayne at Detroit probably gives more time than others to the subject but lectures are given at University of Illinois, Temple, C. C. of NY, and Columbia.

I know your funds are limited and possibly time is an important element when considering additions to the regular courses. However, every engineer and more especially mechanical and electrical engineers may be called on to specify containers for their company and my experience is that they are not, as a rule, qualified for the job. If a course of lectures did nothing more than impress on the designing engineer the necessity of considering the shipping container in his design it is well worth the time. An examination of loss and damage claims of the railroads will convince any engineer that containers need the study of engineers who look at them as engineering structures.

You know, of course, that Kells and Burroughs were introduced to the container profession by me and all of us have made a reasonably good living by devoting all our time to it. There is a demand for container engineers.

Enclosed is my check for \$2,000.00 which I will give to the University for the purpose of defraying expenses involved in giving a few lectures each year to the senior engineers. I believe the larger container companies and container associations will be glad to supply representatives without charge who are qualified to lecture on their containers. I

might be of assistance in contacting these companies and associations and advising you if you desire it. I have in mind using the income only unless it is found insufficient. Will you accept the proposition?

Best regards,
Very truly yours,

(Signed) J. R. Watkins.

President Donovan recommended that the gift be accepted, and upon motion duly made, seconded and carried, the check for \$2,000.00 offered by Mr. J. R. Watkins, of New Haven, Connecticut, was ordered accepted, and the President was requested to express to the donor the appreciation of the Executive Committee and the University.

From Kentucky Utilities Company -
\$500.00.

President Donovan reported that the Kentucky Utilities Company had presented check for \$500.00 to the Kentucky Research Foundation, to be used for a one-year scholarship and made available upon competitive basis to a recent graduate of a Kentucky high school who desires to study in the field of Electrical Engineering. He recommended that the gift be accepted.

Upon motion duly made, seconded and carried, the gift of \$500.00 by Kentucky Utilities Company to the Kentucky Research Foundation was ordered accepted, and President Donovan was requested to thank the donors.

From Ashland Oil & Refining Company -
\$1,102.42.

President Donovan presented a letter from the Putnam Agency, which enclosed a check for \$1,102.42, endorsed as follows: "Pay to the order of University of Kentucky for credit to Ashland Oil & Refining Company Scholarship Fund." He explained that this check represented continued support of the Ashland Oil and Refining Company Scholarship Fund, and recommended acceptance by the Committee.

Upon motion duly made, seconded and carried, the sum of \$1,102.42 to be placed to the credit of the Ashland Oil & Refining Company Scholarship Fund was ordered accepted, and President Donovan was requested to write a letter of appreciation to the donor.

From Kaufman-Straus -- \$500.00.

President Donovan reported receipt of a check for \$500.00 from Kaufman-Straus, to be used toward the purchase of 1,000 copies of Kentucky on the March. He stated that these copies are to be distributed by the Division of Free Textbooks, Department of Education, Frankfort, Ky., and recommended that the donation be accepted.

Upon motion duly made, seconded and carried, the gift of \$500.00 by Kaufman-Straus was ordered accepted and used as directed by the President, and the President was requested to thank the donor.

From Mr. Harry Schacter - \$270.00.

President Donovan reported receipt of a check for \$270.00 from Mr. Harry Schacter, Louisville, Ky., to be used toward the purchase of 1,000 copies of Kentucky on the March, as noted above. The President recommended that this gift be accepted and used in conjunction with the gift of Kaufman-Straus, above noted, for free distribution of copies, and on motion duly made, seconded and carried, it was ordered that the gift of \$270.00 be accepted, and President Donovan was requested to write a letter of appreciation to Mr. Schacter.

From the Breckinridge Chapter of
the American Association of
Social Workers - \$20.00.

President Donovan stated that he had been informed by Dean M. M. White that the Breckinridge Chapter of the American Association of Social Workers, which last year gave a twenty-dollar award to an outstanding senior student in the Department of Social Work, wished to do so again this year, and he recommended that the gift be accepted.

On motion duly made, seconded and carried, the Committee ordered the gift of \$20.00 accepted, and requested the President to thank the donors.

Q. Appointments and Other Staff Changes.

President Donovan submitted staff appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes requested by deans and heads of departments.

College of Arts and Sciences

Appointments

Mrs. Louise Freeman, Geologic Consultant, Kentucky Geological Survey, effective December 11, 1950 to January 18, 1951.

Cecil Montgomery, Laboratory Helper, Department of Bacteriology, effective January 1 through June 30, 1951.

Richard M. Griffith, Part-time Lecturer, Department of Psychology, for five months, effective February 1 through June, 1951.

Leaves of Absence

George P. Faust, Associate Professor of English; Director of Freshman English, granted a leave of absence for the two months of the summer session, effective July 1, through August 31, 1951, in order that he may work on a handbook for freshman English.

Azile Wofford, Associate Professor of Library Science, granted a leave of absence for the months of July and August, 1951.

Milo G. Karsner, Assistant Professor of Physical Education, granted a leave of absence for the two months of the summer session, in order that he may do further work toward his doctorate.

Resignations

James E. Hopson, Part-time Instructor, Department of Physics, effective December 31, 1950.

Margaret Humphries, Laboratory Helper, Department of Bacteriology, effective December 31, 1950.

Albert C. English, Assistant Professor of Chemistry, effective January 31, 1951.

College of Agriculture and Home Economics

Appointments

Kob Ryen, Temporary Instructor, Department of Animal Husbandry, effective February 1, 1951.

Mrs. Mayme M. Hinson, Stenographer, Department of Markets and Rural Finance, effective December 1, 1950. Mrs. Hinson has been working on an hourly basis.

Roszella Elkins, Clerk in Agricultural Extension, Calloway County, effective December 1, 1950.

James F. Shane, Assistant Agronomist, Experiment Station, effective February 1, 1951.

Elmer D. Stephenson, Assistant Inspector, Department of Feed and Fertilizer, effective January 15, 1951.

Mrs. Ruth Turner, Clerk, Agricultural Extension, County Agent Department, effective January 3, 1951.

Mrs. Frances Motsinger, Clerk, Agricultural Extension, Logan County, effective January 3 to June 3, 1951.

Mrs. Blanche Morris, Clerk, Agricultural Extension, Wayne County, effective January 3 to June 30, 1951.

Minnine Maxine Mitchell, Clerk, Agricultural Extension, Butler County, effective December 1, 1950.

Robert B. Simon, Assistant County Agent in Training, Larue and Hart Counties, effective January 3, 1951.

Douglas Howard, Assistant County Agent, Todd County, effective January 1, 1951.

Changes in Rank

Scott L. French, Half-time Instructor, made Full-time Instructor, and Assistant in Animal Husbandry, effective February through June, 1951.

Josiah E. Anderson, Assistant Inspector, Department of Feed and Fertilizer Control, made Inspector, effective January 3, 1951.

John C. Redman, Instructor in Farm Management on temporary appointment, made Assistant Economist in Farm Economics, with adjustment in salary, effective February 1, 1951.

Leave of Absence

Jane Lee Forrest, Stenographer, Department of Horticulture, granted leave until further notice on account of illness, effective January 1, 1951.

Salary Adjustments

Kelcy L. Driskill, Assistant County Agent, Bowling Green, Ky., adjustment in salary, effective December 1, 1950.

Millard E. Maxey, Assistant County Agent, Springfield, Ky., adjustment in salary, effective December 1, 1950.

Ruth King Thompson, Home Demonstration Agent, Robertson County, adjustment in salary, effective January 1, 1951.

Edna Barnes, Home Demonstration Agent, Perry County, adjustment in salary, effective January 1, 1951.

Jane Hayden Basham, Home Demonstration Agent, Bourbon County, adjustment in salary, effective January 1, 1951.

Betty C. Crump, Home Demonstration Agent, Garrard County, adjustment in salary, effective January 1, 1951.

Ina C. Lowe, Home Demonstration Agent, Powell County, adjustment in salary, effective January 1, 1951.

Martha Burks Owens, Home Demonstration Agent, Mercer County, adjustment in salary, effective January 1, 1951.

Kathryn Irvin, Home Demonstration Agent, Bath County, adjustment in salary, effective January 1, 1951.

Patricia DeCoursey, Home Demonstration Agent, Knott County, adjustment in salary, effective January 1, 1951.

Resignations

Robert E. Skinner, Agricultural Engineer, Department of Agronomy, effective January 26, 1951.

Lyda Mae Sutherland, Field Agent in 4-H Club Work, effective November 30, 1950.

George M. Nelson, Jr., Assistant County Agent in Training, Liberty, Ky., effective November 22, 1950. Mr. Nelson has been called for military service.

Mrs. Laura W. Wiedo, Laboratory Technician, Department of Animal Industry, effective December 28, 1950.

Hilda Todd, Clerk in Agricultural Extension, Calloway County, effective November 18, 1950.

Frances Arbogast, Assistant Parasitologist, Department of Animal Pathology, effective December 15, 1950.

Mrs. Dorothy Howard Crowdus, Assistant Parasitologist, Department of Animal Pathology, effective December 15, 1950.

James L. Garrigan, Assistant County Agent in training, Elizabethtown, Ky., effective December 15, 1950.

Mary Ann Williams, Assistant Pathologist, Department of Animal Pathology, effective January 3, 1951.

Walter Calvin Hester, Swine Herdsman, Department of Animal Husbandry, effective January 1, 1951.

Mrs. Nancy Wilkins, Clerk, Agricultural Extension, Logan County, effective December 31, 1950.

Mrs. Elba M. Wilhite, Clerk, Agricultural Extension, Wayne County, effective December 31, 1950.

Loyce Hazel Mayhugh, Clerk, Agricultural Extension, Butler County, effective November 30, 1950.

Dorothy L. Hobbs, Clerk-Stenographer, Department of Agronomy, effective December 31, 1950.

College of Engineering

Resignation

Robert F. Blair, Laboratory Technician, Engineering Experiment Station, effective December 31, 1950.

Leave of Absence

Oliver W. Gard, Instructor in Mechanical Engineering, granted a leave of absence for the period April 1 to September 1, 1951. Mr. Gard wishes to complete work at Georgia Institute of Technology for the degree of Master of Science in Industrial Engineering.

College of Education

Appointments

Ralph L. Maxey, Half-time Secretary, Bureau of School Service, effective January 1, 1951.

Phyllis Kloecker, Instructor in Physical Education, University School, for five months, effective February 1, 1951.

Mrs. Virginia Boyd Cox, Study Hall Supervisor, University School, effective December 1, 1950, for six months.

Virginia Hartin, Secretary, Bureau of School Service, effective January 4, 1951. Miss Hartin will fill the place of Mrs. Henderson while the latter is on leave from the University.

Georgia Wills Baesler, Secretary, University School, effective January 3, 1951. Mrs. Baesler will fill the vacancy caused by the resignation of Mrs. Mary Lynn Turley.

Glenwood Creech, Vocational Research Specialist, effective January 1, 1951. Mr. Creech will fill the vacancy caused by the resignation of Mr. John Stanford.

Maurine Collins, Off-campus Critic Teacher, Department of Home Economics, for the first semester, 1951-51.

Salary Adjustment

King Richeson, Instructor in Physical Education and Science, University School, adjustment in salary, because of the assumption of additional duties, effective December 1, 1950.

Leaves of Absence

Mrs. Lola Hagan, Instructor in Physical Education, University School, granted leave of absence, effective February 1 through August, 1951.

Mrs. Ruthe M. Henderson, granted a leave of absence, effective January 3, 1951.

Vernon A. Musselman, Professor of Business Education, granted a leave of absence for two months, effective June 30, 1951. Doctor Musselman has been invited to teach at Teachers College, Columbia University, this coming summer.

Resignations

Edsel Mountz, half-time secretary, Bureau of School Service, effective January 1, 1950. Mr. Mountz has been called to active duty with the Army.

John Stanford, Public Relations Assistant, Vocational Education Division, effective January 1, 1951.

Maurice Jackson, Basketball and Baseball Coach, University School, effective December 1, 1950.

Mrs. Mary Lynn Turley, Secretary, University School, effective January 1, 1951.

Graduate School

Appointment

Lyman V. Ginger, Chairman of the Division of Instruction and Placement; Director of the University School, made a member of the Graduate School Faculty, effective February 1, 1951.

Department of University Extension

Appointments

Carolyn I. Whitenack, Instructor in Library Science, Louisville, Ky., for the first semester of 1950-51.

Robert Veazey, Administrative Assistant, for ten months, effective September 1, 1950. Mr. Veazey is promoting and organizing extension classes for State employees and others in Frankfort, Ky.

Joseph Poraine, Instructor in Practical Mining at Wheelwright, Ky., for three months, effective November 1, 1950.

John K. Berry, Instructor in Practical Mining at Jenkins, Ky., for three months, effective November 1, 1950.

Keller J. Dunn, Part-time Instructor in English, made Administrative Assistant also, effective January 16, 1951 to June 30, 1951. He succeeds Mr. Robert L. Mills, Assistant in Extension and Assistant Professor of Education in Extension.

University Library

Appointment

Elizabeth Clotfelter, Assistant in the Acquisitions Department, appointed on a temporary basis, is being placed on a permanent basis (1 year), effective January 1, 1951.

Resignation

Mrs. Anita Strader, Typist, Acquisitions Department, effective December 22, 1950.

Registrar's OfficeResignation

Mrs. Barbara Stroube, Stenographer, effective January 19, 1951.

Health ServiceAppointment

Laura Jane Elswick, Laboratory Technician, effective January 1, 1951.

University Personnel OfficeAppointments

Joyce Allen, Clerk, effective January 1, 1951.

Elsie Dotson, Counselor, as part replacement during the absence of Mr. Martin, for three months, effective March 1, 1951.

Kearney Campbell, Counselor, as part replacement during the absence of Mr. Martin, for three months, effective March 1, 1951.

Leave of Absence

Leslie Leon Martin, Assistant Director of Personnel in charge of Counseling, granted leave of absence from March 16 to June 11, 1951. Mr. Martin is to do graduate study on his doctorate at Indiana University.

Resignation

Mrs. Betty L. Shepherd, Test Assistant, effective December 31, 1950.

Organized Activities

Appointments

Calvin R. Miller, Senior Typist, Stenographic Bureau, effective January 1, 1951.

Jacqueline M. Dominick, Secretary, University Press, effective January 1, 1951.

Resignation

Maxine Ann Paxson, Secretary, University Press, effective December 31, 1950.

Business Management and Control

Salary Adjustment

Mrs. Ann Carr McCarthy, Stenographer, G. I. Overhead, adjustment in salary, effective December 1, 1950.

On motion duly made, seconded and carried, on President Donovan's recommendation, the above appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes were concurred in and record ordered made in the minutes.

R. Luncheon

The Committee paused in its deliberations at 1:00 p.m., for luncheon, which was served in the President's office.

S. Adjournment.

Upon motion duly made, seconded and carried, the meeting of the Executive Committee was adjourned at 2:15 p.m.

Frank D. Peterson, Secretary
Board of Trustees and Executive
Committee