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ROTARY INTERNATIONAL

"SERVICE
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"HE PROFITS MOST
 WHO SERVES BEST"

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3rd November, 1923
 File 300-Prestonsburg,
 Kentucky

Mr. Joseph D. Harkins
 Prestonsburg, Kentucky

Dear Mr. Harkins:

In Secretary Perry's letter he enclosed copies of pamphlets Nos. 10 and 17 for your use as Chairman. We are now sending you under other cover, additional sets of pamphlets for the four members of the Organizing Committee whom you will select to aid you in effecting the organization of the new club.

Study the literature carefully and ask each member of your committee to do likewise, that you may know Rotary and what it stands for and be able to impart that knowledge to the balance of the charter members selected by your committee.

If it is decided at the first meeting of the Organizing Committee that a Rotary Club will be organized in Prestonsburg, notify us to that effect, and WE WILL MAIL AN ADDITIONAL SUPPLY OF PAMPHLETS to distribute among the proposed charter members selected by your committee. At the same time we will send you twenty-five charter membership application cards and twenty-five copies of the Rotary Song Book, so that at the meetings of your club, beginning with the very first meeting, your club may begin to sing Rotary songs, a feature of Rotary meetings.

We are enclosing a copy of the Model Charter Membership List which indicates the form to be used in writing up the charter list of your club and also contains the form of the certificate which is to be executed by the President and Secretary of the new club. Three copies of the charter list are required. Use the attached three sheets for the first page of these lists.

Also you will find enclosed a list of major and minor classifications which will make it easy to select classifications for the charter list of your club and will insure proper terminology for each classification selected.