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INVENTORY OF FEDERAL ARCHIVES IN THE STATES

SERIES IX
DEPARTMENT OF AGRICULTURE
NO. 3 ARIZONA

SURVEY OF FEDERAL ARCHIVES
WORKS PROGRESS ADMINISTRATION

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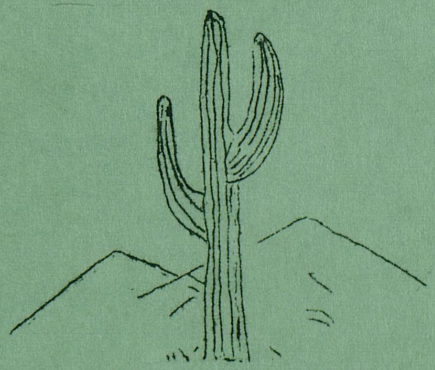

INVENTORY OF FEDERAL ARCHIVES IN THE STATES

Prepared by

The Survey of Federal Archives
Division of Women's and Professional Projects
Works Progress Administration

The National Archives
Cooperating Sponsor

SERIES IX. DEPARTMENT OF AGRICULTURE

NO. 3. ARIZONA

GOVERNMENT PUBLICATIONS

UNIVERSITY OF KENTUCKY
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Tucson, Arizona
The Survey of Federal Archives
1938

PREFACE

The Inventory of Federal Archives in the States is one of the products of the work of the Survey of Federal Archives, which operated as a nation-wide project of the Works Progress Administration from January 1, 1936 to June 30, 1937, and has been continued since that date as a unit of the Historical Records Survey, also operating as a nation-wide project of the Works Progress Administration, and a group of state or local projects of that Administration.

The plan for the organization of the Inventory is as follows: Series I consists of reports on the administration of the Survey, acknowledgments, and general discussions of the location, condition, and content of federal archives in the states. Succeeding series contain the detailed information secured by workers of the Survey, in inventory form, a separate series number being assigned to each of the executive departments (except the Department of State) and other major units of the Federal Government. Within each series No. 1 is a general introduction to the field organization and records of the governmental agency concerned; the succeeding numbers contain the inventory proper, separate numbers being assigned to each state in alphabetical order. Thus, in each series, the inventory for Alabama is No. 2, that for Arizona No. 3, that for Arkansas No. 4, etc.

For each local office information regarding each series, or unit of related records, is presented in the following order: title, inclusive dates ("to date" indicating an open file at the time the information was secured), general description of informational content, description of the system of filing or indexing (if any), a statement of frequency and purpose of use, form of the record itself (bound volumes, sheets in folders, etc.), linear footage, description of the containers, physical condition of the records (not stated if satisfactory), location by room number or other identifying information, and finally, the number of the Form 58SA on which this information was orginally recorded by a Survey worker and from which it was abstracted for the Inventory. This form is on file in The National Archives. When it contains substantial information on addenda sheets which has not been included in the mimeographed abstract, indication of this is given by use of the reference "See addenda."

In Arizona the work of the Survey was directed by Professor Howard A. Hubbard of the University of Arizona, with Mrs. Meryl E. Morgan as his assistant, until June 30, 1937. Since that date the state project has been directed by Mrs. Morgan. This inventory of the records of the Department of Agriculture in Arizona was prepared in the Tucson and Phoenix offices of the Survey. It was edited before final typing by Mr. Lewis J. Darter, Jr., of the Washington Office.

Meryl E. Morgan
State Director
Survey of Federal Archives
in Arizona

Tucson, Arizona
June 9, 1938

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AGRICULTURAL ADJUSTMENT ADMINISTRATION

The various commodity-control programs of the Agricultural Adjustment Administration were inaugurated in 1933. These programs were replaced after the Hoosac-Mills decision of the Supreme Court by the agricultural conservation and domestic allotment program. The field program of the AAA is administered through the offices of the county agricultural extension agents and the field records are found in their custody. These records pertaining to purely AAA activity have been separated from regular Extension Service records and have been placed in the inventory under the agency heading "Field Agent". It should be understood that these field agents are, in most cases, the county extension agents acting in their capacity as county representatives of the Department of Agriculture for the Agricultural Adjustment Administration. The commodity-control programs were operated by county commodity associations, usually through the county agents. The conservation program is administered by county agricultural conservation associations through county agents or some other designated executive head.

Many agencies of the Department of Agriculture have cooperated with the AAA, particularly agencies of the Bureau of Agricultural Economics and of the Bureau of Animal Industry. Such records have been listed under the agencies where they were found.

CASA GRANDE

FIELD AGENT
City Hall, 5th and Quohota Sts.

1. COTTON ACREAGE REDUCTION CONTRACTS, 1933 - 1935. Contracts with various individuals in compliance with the AAA program; also "Plow-up" contracts with various growers in compliance with plowing up certain amounts of cotton acreage. (Frequently, official.) 9 x 12 folders, 3 ft. 6 in., in steel filing case drawer in office and cardboard drawer in basement. Agent's office and basement. (27)

2. AGRICULTURAL ADJUSTMENT ADMINISTRATION ACREAGE RECORDS, 1934 to date. Maps showing acreage of different crops, compliance contracts, cancelled contracts and correspondence, all in connection with the AAA, emergency purchases of livestock appraisals, vouchers, inspection reports, corn-hog adjustment contracts and wheat acreage reduction contracts. (Daily, official.) 9 x 12 folders, 7 ft. 9 in., in 3 steel filing case drawers. Agent's office. (29)

3. AGRICULTURAL CONSERVATION PROGRAM RECORDS, 1934 to date. Correspondence, non-compliance records and all other matters pertaining to this program in Pinal County. (Frequently, official.) 9 x 12 folders, 6 ft. 9 in., in 4 steel filing case drawers. Agent's office. (28)

DUNCAN

FIELD AGENT
Agricultural Bldg.

The program of the AAA is carried out in Greenlee County by the county agricultural extension agent in whose custody the records remain. Since AAA and extension records were not filed separately all records have been listed in the extension section.

FLAGSTAFF

FIELD AGENT
Coconino County Courthouse
San Francisco and E. Birch St.

See the Extension Service section of this inventory for AAA records in mixed Extension and AAA files.

4. WHEAT PROGRAM RECORDS, 1933 - 1935. Copies of contracts and correspondence with farmers, county association records, etc. (Occasionally, official.) 9 x 11-3/4 folders, 5 in., in steel filing case drawer. R. 2. (183)

5. CONSERVATION PROGRAM, 1936. Copies of agreements and correspondence with farmers and range reserves, records of county association and expense records. (Occasionally, official.) 9 x 11-3/4 folders, 9 in., in steel filing case drawer. R. 2. (185)

HOLBROOK

FIELD AGENT
Commercial Hotel

The AAA program is administered in Navajo County by the county agricultural extension agent and the records are in his custody.

6. AAA CONSERVATION, 1934 to date. Conservation record, range program, work sheet, applications, regulations, etc. (Daily, official.) 10 x 12 folders, 4 ft., in 2 steel filing case drawers. County agent's office. (166)

PHOENIX

FIELD AGENT
Physicians Bldg.
125 W. Monroe St.

7. COTTON CONTRACTS, 1934 - 1935. Form Cotton 104, supplementary document relating to 1934 and 1935 cotton acreage reduction contracts; Form Cotton 120, certificate of compliance giving names of producers, [illegible] signed certificates of producers and of county committee; Form Cotton 1, cotton acreage reduction contract giving name, address, farm description, ownership, cotton acreage, yield per acre, summary report of county committee and its certification of contracts, etc. (Occasionally, official.) 9 x 14½ covers, 4 ft. 3 in., on open wooden shelf, on wooden case and stacked on floor. R. 129. (1370)

8. COTTON PRICE ADJUSTMENT PAYMENT APPLICATIONS, 1934 - 1935. Form CAP 2, applications for cotton price adjustment payment and agreement, giving applicant's name, address, amount and weight of cotton sold by the individual, purchaser's name, address, dates and weight of cotton sold to such purchaser, signature of applicant and certificate of approval of the county agent; Form CAP 3, receipts for and report of distribution of cotton price adjustment payment. (Occasionally, official.) 9 x 12 folders, 6 ft., in 2 steel filing case drawers and 2 pasteboard filing case drawers. R. 129. (1371)

9. CORN-HOG CONTROL PROGRAM FILE, Feb. 1934 - Jan. 1936. Contracts, statements of administrative expenses and receipts, records of payments, general correspondence to and from Washington and state agricultural extension director at Tucson concerning this program. (Never.) 9 x 12 folders, 4 ft., in 2 pasteboard filing case drawers. R. 130. (1375)

10. BANKHEAD APPLICATIONS, 1935. Form BA 208, giving individual's name, address, farm description, oath and signature, acreage, yield per acre, etc., under the Cotton Adjustment Program, being applications for allotments and tax-exemption certificates. (Rarely, official.) 9 x 12 folders, 6 ft. 6 in., in 4 steel filing case drawers. R. 129. (1369)

11. SOIL CONSERVATION PROGRAM, 1936. Form WR 2, work sheet giving name of farmer, address, land location, acreage, kind of crops, crop yieldage in detail, etc., and Form WR 10, reports on performance of the farmer under rules and regulations of this program. (Daily, official.) 9 x 12 folders, 6 ft. 6 in., in 4 steel filing case drawers. R. 129. (1372)

12. SOIL CONSERVATION PROGRAM - APPLICATIONS, 1936. Form WR 12a, applications for payment giving name and address of applicants, signature, detailed payment classifications, dates of application and certification of approval or disapproval of examiner with supplementary sheets attached, recapitulations, etc.; and Form WR 11a, giving the same information for individual farms. (Daily, official.) 9 x 12 folders, 5 ft. 4 in., in 3 steel filing case drawers. R. 129. (1373)

TUCSON

FIELD AGENT
Pima County Court House
Church and Pennington Sts.

13. AGRICULTURAL CONSERVATION PROGRAM, 1936. Applications, correspondence, etc. (Seldom, official.) 9 x 12 folders and 9½ x 12 envelopes, 1 in., in steel filing case drawer. 3d floor. (1431)

14. MISCELLANEOUS FILE, 1937. Conservation letters, bills, minutes, expense accounts, budgets, etc. (Frequently, official.) 9 x 12 folders, 3 in., in steel filing case drawer. 3d floor. (1428)

15. NEW FARM DIVISION, 1937. Individual files of farmers who have joined in the conservation program during the current year. 8½ x 10½ card index in front of file. (Frequently, official.) 9½ x 12 envelopes, 2 in., in steel filing case drawer. 3d floor. (1427)

16. PIMA COUNTY RANGE APPLICATIONS, 1937. Applications made by cattlemen under the Grazing Act, correspondence, etc. 8½ x 10½ card index in file. (Frequently, official.) 9½ x 12 envelopes, 4 in., in steel filing case drawer. 3d floor. (1429)

17. RANGE PROGRAMS, 1937. Regional, state and county programs for current year. (Frequently, official.) 9 x 12 folders, 3 in., in steel filing case drawer. 3d floor. (1430)

STATE OFFICE
Agricultural Bldg., University of Arizona

A state office of the Agricultural Adjustment Administration was established on May 12, 1933 for the purpose of adjusting heavy livestock and crop losses sustained by the ranchers and farmers during the drought period which was particularly severe in the pasturage regions of the ranges, where many herds of cattle perished or were necessarily slaughtered; and for enabling the recovery of the ranchers and farmers through the administration of the Bankhead Cotton Act and the Farm Credit Act.

This office is under the direction of the state agricultural extension director. An executive secretary for Arizona is in immediate charge of the office, and has a large force of clerks and typists engaged in carrying on the various activities of the AAA in Arizona. The office operates through the county agricultural extension agents of the various counties in whose custody the majority of the field records will be found.

18. FEDERAL FARM BOARD, 1930; 1932 - 1933; 1935. General correspondence, reports and press service. (Seldom, official.) 4½ x 8 loose papers, 5 in., in pasteboard boxes and open face files. R. 200. (771)

19. BANKHEAD COMPLIANCE, 1934. Cotton tagging, appointments, instructions, general and miscellaneous compliance reports. (Frequently, official.) 9½ x 11½ folders, 1 ft., in steel filing case drawer. R. 200. (782)

20. CORN-HOG CAMPAIGN, WHEAT CAMPAIGN, AND MISCELLANEOUS PAMPHLETS, 1934. Weekly reports, adjustment administration programs, program planning statistical and research information series, correspondence, etc. (Frequently, official.) 9½ x 11½ folders and loose-leaf books, 1 ft. 6 in., in steel filing case drawer. R. 200. (764)

21. GENERAL COTTON CAMPAIGN, 1934. State board review, agent inquiries and instructions, monthly finance company and agreement reports, etc. (Occasionally, official.) 9½ x 11½ folders, 2 ft., in steel filing case drawer. R. 200. (788)

22. BANKHEAD APPLICATIONS, 1934 - 1935. Applications for allotments and tax exemption certificates pursuant to the Cotton Act. (Seldom, official.) 9½ x 15 covers, 3 ft. 9 in., in steel filing case drawer. R. 200. (780)

23. COMPLIANCE, 1934 - 1935. Reports of supervisors, summaries, amendments and supplementary documents relating to 1934 - 1935 cotton acreage reduction contracts entered into in 1934. (Occasionally, official.) 9½ x 11½ folders and covers, 2 ft., in steel filing case drawer. R. 200. (777)

24. OUTSIDE STATE CORRESPONDENCE, MISCELLANEOUS AAA PAMPHLETS, 1934 - 1935. (Frequently, official.) 6 x 8 folders and printed pamphlets, 1 ft., in steel filing case drawer. R. 200. (772)

25. GENERAL COTTON CAMPAIGN, MISCELLANEOUS, Jan. 1 - June 30, 1935. check receipts, news digest financial reports, rules and regulations, radio and press information, and cotton review. (Occasionally, official.) 9½ x 11½ folders, loose-leaf books and printed forms, 2 ft., in steel filing case drawer. R. 200. (762)

26. BANKHEAD CODES AND AGREEMENTS, Jan. - June 1935. Miscellaneous. (Frequently, official.) 9½ x 11½ folders, 1 ft., in steel filing case drawer. R. 200. (781)

27. CWA AND FEDERAL RELIEF PROJECTS, Jan. - June 1935. Accounts, inquiries and instructions. (Seldom, official.) 9½ x 11½ folders, 1 ft., in steel filing case drawer. R. 200. (789)

28. BANKHEAD CORRESPONDENCE, 1935. Report of state allotment board, salary certificates, letters of authorization, cotton price adjustments, etc. (Seldom, official.) 9½ x 11½ folders and paper packages, 2 ft. 6 in., in steel filing case drawer. R. 200. (770)

29. CORN, HOG AND WHEAT PROGRAM, 1935. News addresses, press and radio information, inquiries and communications. (Frequently, official.) 9½ x 11½ folders and printed pamphlets, 1 ft., in steel filing case drawer. R. 200. (765)

30. CORN, HOG, WHEAT AND POTATO PROGRAM, July 1, 1935 - June 30, 1936. Compliance and agricultural planning. (Occasionally, official.) 9½ x 11½ folders, 1 ft. 9 in., in steel filing case drawer. R. 200. (787)

31. GENERAL FILE, July 1, 1935 - June 30, 1936. AAA accounts, vouchers and receipts, budgets, letters, press and radio information, miscellaneous pamphlets and distribution. (Frequently, official.) 9½ x 11½ folders, 1 ft. 6 in., in steel filing case drawer. R. 200. (763)

32. BANKHEAD PROGRAM AND COTTON PROGRAM, July 1, 1935 to date. Inquiries and instructions, contracts, forms, etc. Marginal index. (Frequently, official.) 9½ x 11½ folders, 1 ft. 6 in., in steel filing case drawer. R. 200. (784)

33. CORRESPONDENCE, 1936. County disbursements and correspondence. (Frequently, official.) 9½ x 11½ folders, 2 ft. 6 in., in steel filing case drawer. R. 200. (769)

34. SUMMARY AND ANALYSIS, 1936. State listing sheets, and Bureau of Agricultural Economics report. (Frequently, official.) 17 x 28 sheets, ¼ in., in steel filing case drawer. R. 200. (779)

35. TABLES AND INFORMATION FROM STATE, BAE, 1936. Reports from the fourteen counties of the state. (Frequently, official.) 17 x 28 sheets, ¼ in., in steel filing case drawer. R. 200. (773)

36. BANKHEAD FILES (OLD), n.d. Statistics, vouchers, Bankhead Act, current bills, receipts for salaries, etc. (Seldom, official.) 9½ x 11½ folders, 2 ft., in steel filing case drawer. R. 200. (783)

37. CANCELLED CERTIFICATES, n.d. Original receipts for applications, cancelled and farm certificates. (Occasionally, official.) 9½ x 11½ loose-leaf books, 1 ft., in steel filing case drawer. R. 200. (785)

38. CERTIFICATES, n.d. Approved and unclaimed certificates. (Frequently, official.) 9½ x 11½ loose-leaf books and paper packages, 2 ft., in steel filing case drawer. R. 200. (786)

39. CORRESPONDENCE WITH COUNTY AGENTS AND ASSISTANTS, n.d. Copies of miscellaneous correspondence. (Frequently, official.) 9½ x 11½ folders, 1 ft., in steel filing case drawer. R. 200. (776)

40. FARM CREDIT ADMINISTRATION, CURRENT PRESS NOTICES AND MISCELLANEOUS, n.d. Current press notices, miscellaneous public forum addresses and correspondence. (Occasionally, official.) Variously sized vols., 1 ft., in open face files. R. 200. (766)

41. **INDIVIDUAL FARM ALLOTMENTS**, n.d. Forms BA 221 and CPS 2-3, tabulations and summaries. (Frequently, official.) 9½ x 11½ bundles, 2 ft., in steel filing case drawer. R. 200. (790)

42. **LETTERS OF AUTHORIZATION, VOUCHERS, TEMPORARY SERVICE CERTIFICATES, AND CORRESPONDENCE**, n.d. Travel expense, signed cotton agreements, finance company commitments, reports, news releases and information for the press. (Frequently, official.) 9½ x 11½ folders, 2 ft., in steel filing case drawer. R. 200. (767)

43. **NEWS RELEASES**, n.d. Mimeographed letters, market reports, replies from letters, and speeches from Washington. (Frequently, official.) 6 x 8½ vols., 9½ x 11½ letter heads and loose-leaf books, 2 ft., in steel filing case drawer. R. 200. (768)

44. **PENDING FILE**, n.d. Vouchers and reports, miscellaneous reports and chronological files. (Daily, official.) 9½ x 11½ folders, 1 ft., in steel filing case drawer. R. 200. (778)

45. **WASHINGTON CORRESPONDENCE**, n.d. Telegrams and correspondence, miscellaneous papers, applications, etc. (Frequently, official.) 9½ x 11½ folders, 2 ft. 8 in., in steel filing case drawer. R. 200. (774, 775)

Agricultural Conservation Program

46. **AGRICULTURAL CONSERVATION PROGRAM**, 1936. County listing sheets. (Frequently, official.) 17 x 28 sheets, 1/8 in., in steel filing case drawer. R. 203. (856)

47. **COUNTY LISTING SHEETS**, 1936. Agricultural conservation program, county listing sheets and charts - completed and incompleted. (Frequently, official.) 17 x 28 sheets, 2-1/8 in., in steel filing case drawer. R. 203. (857, 858)

48. **AGRICULTURAL CONSERVATION**, Mar. 1936 - June 1937. Soil conservation memoranda, Forest Service by counties, range and livestock reports, financial correspondence, letters of authorization, committeemen, and instructions. (Frequently, official.) 9½ x 11½ folders, loose-leaf books and printed forms, 4 ft. 9 in., in 2 steel filing case drawers. R. 203. (854, 859)

49. **INSTRUCTION OUTLINE**, n.d. Form BA 105, agricultural conservation program, Western Region for determination of performance and preparation of report of performance. See next AAA section for additional AAA records. (Frequently, official.) 8 x 10½ loose leaves, 9 in., in steel filing case drawer. R. 203. (851)

50. **TRANSMITTAL SHEETS**, n.d. Form WR 2, statistical reports of workers on soil conservation program and county summary and analysis. (Frequently, official.) 9½ x 11½ folders, 1 ft. 6 in., in steel filing case drawer. R. 203. (852)

WILLCOX

FIELD AGENT
Arizona Range News Bldg.

51. EMERGENCY DROUGHT RELIEF, July - Dec. 1934. Receipts for money paid to livestock raisers for cattle purchased by the government for slaughter; Cattle Form 3, record of appraisals and appraiser's separate records. (Never.) 9 x 11½ envelopes, 9 in., in steel filing case drawer. Agent's office. (117)

52. RECORDS OF SECRETARY AND TREASURER OF COUNTY COMMITTEE ON AGRICULTURAL PROGRAM, Jan. 1 - Dec. 31, 1936. Record of official activities of county and local committees, finances, budgets, disbursements and receipts. (Monthly, official.) 8½ x 11 sheets, 2 in., in steel filing case drawer. Agent's office. (118)

53. AGRICULTURAL CONSERVATION OF COCHISE COUNTY, RANGE AND FARM, Jan. 1, 1936 to date. Form WR 16, report on examination of rangeland; Form WR 10 and WR 18, report of performance; Form WR2, records on farms; and Form WR 8, applications for payment. (Frequently, official.) 8½ x 11½ folders, and envelopes, 1 ft., in 2 steel filing case drawers. Agent's office. (119)

YUMA

FIELD AGENT
Yuma County Court House

54. COTTON ACREAGE REDUCTION PROGRAM, 1933 - 1935. Contracts, questionnaires, correspondence relating to contracts, Bankhead Cotton tax exemption, field notes, certificates of compliance, reports, plow-up permits, formal notices of acceptance, miscellaneous instructions, performance and certification, refused applications and wheat reduction. Records of 614 contracts entered into in this county. Numerical and alphabetical indexes. (Frequently, official.) 9½ x 12 envelopes, 8 x 13½ pockets and 8 x 10½ form sheets, 5 ft. 8 in., in 3 steel filing case drawers. Agent's office. (197)

55. CATTLE BUYING PROGRAM UNDER DROUGHT RELIEF, 1934. Correspondence to and from executive secretary, appraiser's records, affidavits, voucher and emergency cattle agreements, receipts, expenditures, instructions, transmittal sheets, recapitulation, and feed and seed loans. (Never.) 9 x 14 folders and sheets, 8 in., in steel filing case drawer. Agent's office. (200)

56. CORRESPONDENCE, June 1934 - 1935. General correspondence concerning Bankhead tax on cotton, exemptions, losses, tagging, etc. (Occasionally, official.) 9 x 14 folders, 4 in., in steel filing case drawer. Agent's office. (201)

57. BANKHEAD ACT FILES, 1934 - 1935. Receipts for national pool certificates, field notes, compliances, letters to and from executive secretary of the state, applications for allotment, tax exemption certificates showing record of land applicant is farming, description, lists of property involved, andprice adjustment receipts. Alphabetical and numerical indexes. (Frequently, official.) 9 x 14 vols. and folders, and 9 x 12 envelopes and sheets, 1 ft. 8 in., in 2 steel filing case drawers. Agent's office. (204)

58. GENERAL, 1934 - 1935. Lists of acceptances, recommendations for cancellation, contract records relating to contracts in question, cotton production, cancelled contracts and receipts for checks delivered. Numerical and alphabetical indexes. (Rarely, official.) 9½ x 12 folders, 1 ft. 6 in., in steel filing case drawer. Agent's office. (198)

59. CORN-HOG PROGRAM, 1934 - 1936. Forms 1027, 125, 123, 127, ABC 127, B 134, C-8-B, Cor. 54-603, CH-8-A-14-109, 116, 106 A, and 103-104-124, contract signers, official correspondence production, compliance, contracts, producer's statement of supporting evidence, compliance for payments, approvals and organization. Alphabetical and numerical indexes. (Never.) 9 x 12 folders and 8 x 10½ sheets, 7 in., in steel filing case drawer and on agent's steel desk. Agent's office. (199)

60. COTTON PRICE ADJUSTMENT PAYMENTS, 1935 - 1936. Receipts, reports of distribution and applications. (Never.) 8 x 10½ sheets and 9 x 12 folders, 1 ft., in steel filing case drawer. Old law library. (202)

61. AGRICULTURAL CONSERVATION PROGRAM, 1936. Applications, receipts for checks, undelivered checks, work sheets and reports of performance. Alphabetical and numerical indexes. (Frequently, official.) 9 x 14 folders, 9 x 12 envelopes and sheets, 5 ft., in 2 steel filing case drawers. Old law library. (203)

BUREAU OF AGRICULTURAL ECONOMICS

PHOENIX

DIVISION OF CROP AND LIVESTOCK ESTIMATES
FIELD HEADQUARTERS
Industrial Bldg., 140 S. Central Ave.

A field headquarters for the making of crop and livestock reports was established in 1915 in the Federal Building. It has occupied its present office since 1924,

62. ARIZONA CITRUS SURVEY, 1914 to date. Number and acreage of trees by age groups and production reports. (Occasionally, official.) 15 x 30 folders, 1 in., in wooden filing case drawer. R. 221. (156)

63. COUNTY INDEXES, 1914 to date. Tabulation sheets of counties for all crops. (Occasionally, official.) 15 x 30 folders, 1 in., in wooden filing case drawer. R. 221. (159)

64. CROP CHARTS, 1915 to date. Filed monthly. (Occasionally, official.) 15 x 30 folders, 1 in., in wooden filing case drawer. R. 221. (165)

65. MAY: FIELD AGENT'S TABULATION SHEETS, 1915 to date. Reports by field agents submitted each May. (Occasionally, official.) 4 x 18 folders, 2 in., in wooden filing case drawer. R. 221. (143)

66. CROP LISTING SHEETS, 1919 - 1932. Lists of crops according to kind. (Rarely, official.) 15 x 30 folders, 3 in., in wooden filing case drawer. R. 221. (171)

67. COTTON COMMENTS AND REPORTS, 1921 to date. (Occasionally, official.) 9 x 12 folders, 1 ft., in wooden filing case drawer. R. 221. (145)

68. LIVESTOCK INFORMATION FILE, 1922 to date. Assessment and inspection records, railroad loading market reports, livestock sanitary board records, and records of imports and exports. (Occasionally, official.) 9 x 12 folders, 1 ft. 6 in., in wooden filing case drawer. R. 222. (173)

69. LIVESTOCK REPORTS, 1923 to date. Monthly and annual condition reports. (Daily, official.) 10 x 12 folders, 9 in., in wooden filing case drawer. R. 221. (155)

70. ACREAGE REPORTS, 1924 - 1935. Fall acreage reports of Maricopa and Yuma counties. (Occasionally, official.) 15 x 30 folders, $\frac{1}{8}$ in., in wooden filing case drawer. R. 222. (176)

71. ACREAGE SUMMARIES, 1924 to date. Project summaries. (Occasionally, official.) 15 x 30 folders, 1 in., in wooden filing case drawer. R. 221. (154)

72. ACREAGE REVISIONS, 1925 to date. Tabulated monthly. (Occasionally, official.) 15 x 30 folders, 2 in., in wooden filing case drawer. R. 221. (166)

73. MARKET REPORTS OF FRUIT AND VEGETABLES, 1925 to date. (Occasionally, official.) 9 x 12 folders, 1 ft. 6 in., in wooden filing case drawer. R. 221. (144)

74. AGRICULTURAL REPORTS, 1927 - 1932. Miscellaneous agricultural reports. (Occasionally, official.) 9 x 12 folders, 1 ft. 6 in., in wooden filing case drawer. R. 222. (157)

75. CROP INQUIRY REPORTS, 1927 - 1935. (Occasionally, official.) 3 x 15 folders, 6 in., in wooden filing case drawer. R. 222. (177)

76. CROP TABULATIONS, ANNUAL CROP REPORT, 1927 to date. Tabulations are filed monthly from January to December. (Occasionally, official.) 22 x 30 folders, 2 in., in 5 wooden filing case drawers. R. 221. (146)

77. CURRENT TABULATIONS, 1928 to date. Crop reports on all crops. (Occasionally, official.) 15 x 30 folders, 1 in., in wooden filing case drawer. R. 221. (168)

78. COTTON TABULATION SHEETS, 1928 to date. Price information. (Occasionally, official.) 15 x 30 folders, 2 in., in 3 wooden filing case drawers. R. 221. (163)

79. LISTING SHEETS AND WHEAT APPLICATIONS, 1928 to date. (Occasionally, official.) 15 x 30 folders, 1 in., in wooden filing case drawer. R. 221. (161)

80. LIVESTOCK CONDITION LISTING, 1930 - 1936. Monthly listings. (Occasionally, official.) 14 x 18 folders, 1 ft., in wooden filing case drawer. R. 222. (174)

81. MISCELLANEOUS FILES, 1930 to date. Obsolete and active general file, correspondence, bulletins, reports, etc. (Occasionally, official.) 9 x 12 folders, 4 ft., in 2 wooden filing case drawers. R. 221. (152)

82. AAA COTTON AND CITRUS SURVEY, 1931 to date. Dot charts on crops and cotton reported by counties. (Occasionally, official.) 9 x 12 folders, 9 in., in wooden filing case drawer. R. 221. (151)

83. CITRUS TABULATIONS, 1931 to date. Monthly report on citrus. (Occasionally, official.) 15 x 30 folders, 1 in., in wooden filing case drawer. R. 221. (164)

84. REPORTS ON STATE IRRIGATION PROJECTS, 1931 to date. Correspondence, state crop and miscellaneous reports. (Occasionally, official.)

9 x 12 folders, 1 in., in wooden filing case drawer. R. 222. (172)

85. CONTRACTS AND TABULATION SHEETS, 1932 to date. Pertaining to cotton and miscellaneous cotton information. (Occasionally, official.) 8 x 12½ folders, 1 in., in wooden filing case drawer. R. 221. (167)

86. INSTRUCTION MEMORANDUM, 1932 to date. Instructions from Washington, D. C. (Rarely, official.) 9 x 12 folders, 2 in., in wooden filing case drawer. R. 221. (150)

87. PRICES PAID TO AND BY FARMERS, 1932 to date. Tabulations made each month. (Daily, official.) 15 x 22 folders, 2 in., in 5 wooden filing case drawers. R. 221. (148)

88. ACREAGE LISTING SHEETS, 1933 to date. (Occasionally, official.) 15 x 30 folders, 1 in., in wooden filing case drawer. R. 221. (158)

89. AAA COTTON AND WHEAT, 1934 to date. Instructions, forms and data. Filed by counties. (Occasionally, official.) 9 x 12 folders, 2 in., in wooden filing case drawer. R. 221. (147)

90. BULLETINS ON CORN AND HOG PLAN, 1934 to date. (Occasionally, official.) 9 x 12 folders, 1 ft. 6 in., in wooden filing case drawer. R. 221. (162)

91. CATTLE REPORTS, 1934 to date. Livestock reports, tabulations, and price information. (Occasionally, official.) 15 x 30 folders, 1 in., in wooden filing case drawer. R. 221. (169)

92. LIVESTOCK REPORTS, 1934 to date. Reports of horse, mule, and livestock increase. (Occasionally, official.) 15 x 30 folders, ½ in., in 3 wooden filing case drawers. R. 222. (175)

93. AAA CONTRACTS, CORN AND HOG CONTRACTS, 1935 to date. Records. (Daily, official.) 3 x 11½ loose-leaf books, 4 ft., in 2 wooden filing case drawers. R. 221. (153)

94. CORN AND HOG DATA, 1935 to date. Form CH 60, "Proof of Complaints (Occasionally, official.) 15 x 30 folders, ½ in., in wooden filing case drawer. R. 221. (160)

95. POTATO PROGRAM, 1935 to date. Listing sheets showing names of farmers and acres under AAA. (Occasionally, official.) 15 x 30 folders, 1 in., in wooden filing case drawer. R. 221. (142)

96. SHEEP REPORTS, 1935 to date. Price information. (Occasionally, official.) 15 x 30 folders, 1 in., in wooden filing case drawer. R. 221. (170)

97. INCOMING MAIL, SCHEDULES, REPORTS, ETC., current month. (Daily, official.) 9 x 11 loose-leaf books, 1 in., in wooden filing case drawer. R. 221. (149)

DIVISION OF LIVESTOCK, MEATS AND WOOL GRADING
FIELD HEADQUARTERS
Sales Office Bldg., Tempe Rd.

This agency was established on April 1, 1935 on the Tovrea Packing Company grounds. Reports are sent to Washington.

98. CORRESPONDENCE, ORDERS AND MEMORANDA, Apr. 1935 to date. Orders and memoranda from the Washington bureau. Copies of correspondence not retained. (Daily, official.) 8½ x 11½ folders and envelopes, 1 ft., in steel filing cabinet drawer. Sales room. (1672)

99. INVENTORY OF MEAT GRADING STAMPS AND EQUIPMENT, Apr. 1935 to date. Form MGS-22, equipment on hand used in the work of grading meat. Reported quarterly to Washington. (Quarterly, official.) 8½ x 11½ envelope, 1/8 in., in steel cabinet drawer. Sales room. (1671)

100. MEAT CERTIFICATES FOR COMMERCIAL GRADING, Apr. 1935 to date. Form MGS-1-B, showing the grade of meat, number of pieces, weight and for whom graded. At end of month they are filed in record room and retained there. (Daily, official.) 8½ x 11 sheets, 4 in., in cardboard box. Sales room. (1668)

101. REPORT OF MEAT AND GRADED MEAT FOOD PRODUCTS, Apr. 1935 to date. Form MGS-C, certificate of grading done for federal institutions, showing grade of meat, number of pieces, weight, and for whom graded. (Older records, rarely; current records, daily, official.) 4 x 6 sheets and envelopes, 4 in., in cardboard box. Sales room. (1673)

102. WEEKLY REPORT OF CARCASSES GRADED, Apr. 1935 to date. Covers the total carcasses graded each week. Copies are sent to Washington and National Livestock and Meat Board at Chicago. (Weekly, official.) 4 x 6 sheets, 1 in., on desk. Sales room. (1669)

103. MONTHLY REPORT, 1937. Form MGS-3, record of remittances sent to Livestock and Meat Board in Chicago, showing the amounts collected for grading services, less grading for federal institutions. (Monthly, official.) 8½ x 11½ envelopes, ¼ in., in steel cabinet drawer. Sales room. (1670)

BUREAU OF AGRICULTURAL ENGINEERING

PHOENIX

DIVISION OF IRRIGATION
IRRIGATION FIELD SERVICE
New Post Office Bldg.
N. Central Ave. and Fillmore St.

A field station was established in Phoenix in February 1931. It operates under the direction of the divisional headquarters in Berkeley, California and is supervised by an associate agricultural engineer. Its principal function is the study of the effects of irrigation upon citrus fruits, cotton and other crops in the Salt River Valley.

104. CHARTS, Feb. 1931 to date. Graphs showing the increase in size of fruit as the season progresses, according to irrigation, from June of one year to June of the following year. Also charts showing percentage of moisture in the soil. (Frequently, official.) 2 x 30 rolls and variously sized papers, 4 in., in steel filing case drawer. R. 24. (1349)

105. CORRESPONDENCE, Feb. 1931 to date. General inter-office correspondence to and from Washington and the divisional office in Berkeley. (Daily, official.) 9 x 12 folders, 2½ in., in steel filing case drawer. R. 24. (1350)

106. MEMORANDUMS, Feb. 1931 to date. Memorandums of orders, procedure, etc. from the Department of Agriculture. (Daily, official.) 9 x 12 folders, 1 in., in steel filing case drawer. R. 24. (1351)

107. MISCELLANEOUS REPORTS, Feb. 1931 to date. Reports on property, expenses, such as telephone, lights, medical expenses, etc., work reports, weather data, and monthly news letters. (Frequently, official.) 9 x 12 folders, 3 in., in steel filing case drawer. R. 24. (1352)

108. RESEARCH FILE, 1931 to date. Reports on cotton, citrus volume, and dams relative to irrigation. (Frequently, official.) 10 x 13 bundles and 9 x 12 folders, 4 ft., in steel filing case drawer and stacked on floor. R. 24. (1353)

109. CITRUS REPORTS, Jan. 1935 to date. Summary report file on citrus giving size of fruit in proportion to the amount of irrigation. (Frequently, official.) 10 x 12 loose-leaf books, 1½ in., in wooden desk drawer. R. 24. (1354)

110. COTTON REPORTS, Jan. 1935 to date. Summary of reports giving number of plants and plants picked, total usage of water, average weight of cotton per plant, etc. (Frequently, official.) 10 x 12 loose-leaf books, 1 in., in wooden desk drawer. R. 24. (1355)

BUREAU OF ANIMAL INDUSTRY

GLENDALE

ANIMAL HUSBANDRY DIVISION
SOUTHWESTERN POULTRY AND EXPERIMENT STATION
Lateral 18 and Ave. L

This station was established at New River, seven miles west of Glendale, in 1914 and operated as an ostrich farm. In 1920 the agency moved to its present location, one mile south of Glendale, and became a poultry experiment farm. The station was enlarged in 1933 by the purchase of an additional ten acres of land, giving it twenty acres of ground with twenty-four buildings. The original plot of ground at Glendale was a gift from the city.

111. DAILY DIARY, 1915; 1918 - 1924. (Never.) 8½ x 11 loose-leaf books, 3/4 in., in pasteboard boxes. Main office. (14)

112. BREEDING RECORDS, 1917 - 1926. Egg record of individual hens. (Occasionally, official.) 5 x 8 cards, 10 in., on table. Record room. (9)

113. EXPENSE CARDS SHOWING SALARIES AND AUTOMOBILE EXPENSES, 1917 - 1926. (Never.) 5 x 8 cards, 1½ in., on table. Record room. (8)

114. SALES AND REMITTANCE SLIPS, 1917 to date. Forms J68-T44-A, slips for each sale are sent to Washington, D. C. and receipt returned by the Department of the Treasury. (Occasionally, official.) Variously sized slips, 1 ft., on table. Record room. (2)

115. TRAP NEST RECORDS, 1917 to date. AH Form 315, egg records kept daily. (Seldom, official.) 8 x 9½ cards, 5 ft. 1 in., on table. Record room. (1)

116. BLUE PRINTS, 1920. Small poultry houses formerly on this property (obsolete). (Never.) 16 x 19 rolls. Main office. (19)

117. INCUBATION RECORDS, 1921 - 1926. Records kept for experimental purposes. (Never.) 8 x 12½ and 9 x 14 vols., 1½ in., on table. Record room. (5)

118. RECORD CARDS, 1923 - 1926. Record of water used during above years. (Never.) 3½ x 6 cards, 3/4 in., on table. Record room. (13)

119. INDIVIDUAL EGG RECORDS, 1927 - 1932. These records are taken from egg record sheets and compiled in loose-leaf books. (Never.) 5 x 9½ loose-leaf books, 2 ft., in wooden bookcase. Basement. (22)

120. WING AND LEG INDEX, 1927 - 1933. AH Form 316, record of number on leg and wing band of each chicken disposed of. (Occasionally, official.) 11½ x 13 loose-leaf books, 4 in., in wooden cabinet. Basement. (23)

121. CORRESPONDENCE, 1927 - 1936. Official records and other correspondence including pay rolls, sales and remittances. (Older records, occasionally; later records, daily, official.) 9 x 10 letter sheets and 9½ x 12 folders, 2 ft. 3 in., in pasteboard boxes and in filing cases. Basement and main office. (21, 16)

122. ADMINISTRATIVE FILE, 1927 to date. Including letters of authorization, contracts and inventory of non-expendable property and building cards. (Daily, official.) 8 x 11 letters, ½ in., in steel filing case drawers. Main office. (15)

123. EXPERIMENTAL DATA, 1927 to date. Memoranda covering experiments (original); most of data has been published. (Daily, official.) Variously sized letter sheets and cards, 7 ft. 3 in., in bookcase with glass doors. Main office. (17)

124. HATCHING RECORDS, 1927 to date. Kept for experimental purposes. (Occasionally, official.) 6 x 9½ cards, 6 in., on table. Record room. (7)

125. INVENTORIES OF NON-EXPENDABLE PROPERTY, 1927 to date. Reports of property worn out or broken. (Seldom, official.) 9½ x 14-3/4 envelopes, 1 in., in pasteboard box. Record room. (12)

126. MONTHLY VOUCHERS, Mar. 18, 1927 to date. All monthly vouchers for above years. (Never.) 8 x 10 letter sheets, 4 ft. 10 in., in pasteboard boxes. Record room. (4)

127. INDIVIDUAL BREEDING RECORDS, 1928 - 1929. Obsolete records of no value to the station. (Never.) 5 x 9½ loose-leaf books, 3 in., in wooden cabinet. Main office. (20)

128. LIVESTOCK INVENTORY, 1929 to date. Annual inventory of chickens and eggs. Records of this annual inventory show that more than 100,000 eggs are produced per annum. (Daily, official.) 9½ x 12 envelopes, 1½ in., on superintendent's desk. Main office. (18)

129. BLUE PRINTS, 1933. Of new buildings: office building, superintendent's residence, feed warehouse with specifications, kitchen cabinet of residence, poultry house, and proposed poultry house. (Seldom, official.) Prints, in drawers in built-in bookcase. Record room. (10)

130. CIVIL WORKS AND PUBLIC WORKS RECORDS, 1933 - 1935. Pay rolls, vouchers and correspondence of six PWA projects and one CWA project. (Never.) 10½ x 14½ envelopes, 8 x 10 sheets, 1 ft., on table. Record room. (6)

131. MARKET REPORTS, 1934 to date. Reports received daily from DA, Los Angeles, California. (Daily, official.) 8 x 15 sheets, 3 in., in drawer in built-in bookcase. Record room. (11)

PHOENIX

FIELD INSPECTION DIVISION
INTERNATIONAL INSPECTION AND QUARANTINE
FIELD STATION
Bureau of Animal Industry Office, E. Van Buren St.

This agency is operated in conjunction with the meat inspection station. Its records were not kept distinct from those of the meat inspection service and will be found listed under the Meat Inspection Division.

MEAT INSPECTION DIVISION
FIELD STATION
Bureau of Animal Industry Office, E. Van Buren St.

The office of the inspector in charge was established at the Tovrea Packing Company in 1926 for the inspection of imports and exports of the packing company. It also acts as an international inspection and quarantine station for the Field Inspection Division. The inspector has no clerical help and does not have time to maintain the files in the best condition.

132. MISCELLANEOUS CORRESPONDENCE FILE, 1927 - 1934. Correspondence with meat inspection establishments. (Never.) 9 x 12 bundles and sheets, 1 in., in cardboard box on wooden shelf. Inspector's office. (1071)

133. GENERAL CORRESPONDENCE FILE, 1928 to date. Includes correspondence concerning authorizations, accounts, personnel, leaves, dips and disinfectants, field inspections, Indian affairs, navy, packers and stockyards, travel, foreign animal casings, meat inspection exemptions and laboratory circulars, labels, violations, general Veterans' Hospital, tuberculosis, directory, overtime, inspector's correspondence, expenses, field inspections, hides and miscellaneous. (Daily, official.) 9 x 12 folders and 8 x 10½ sheets, 1 ft. 10 in., in wooden filing case drawer. Inspector's office. (1066)

134. DAILY AND MONTHLY MEAT INSPECTOR'S REPORTS, 1930 to date. Report of final post-mortem inspection of retained carcasses, and routine meat inspection reports. Includes monthly and semi-monthly summary reports. (Occasionally, official.) 6 x 8 and 8½ x 11 bundles, and 8 x 10½ and 12 x 15 loose sheets, 3 ft. 9 in., on wooden shelf in closet. Inspector's office. (1061)

135. AAA HOG REPORTS, 1933. Includes weight tickets and all information concerning the work done at this agency for AAA in regard to slaughter and inspection of hogs. (Seldom, official.) Variously sized sheets in bundles, 6 in., in cardboard box on wooden shelf. Inspector's office. (1069)

136. CONTRACTS, 1933 - 1934. Includes telegrams and contracts under the FSCC contracts for drought cattle, and ERA contracts for sheep, goats, and cattle; also weight tickets. (Never.) 9½ x 12 envelopes, 14 x 17 covers, 8 x 9½ bundles, and 8½ x 11 loose sheets, 1 ft. 3 in., in wooden box and cardboard box on wooden shelf. Inspector's office. (1065)

137. SHIPPED CANNED MEAT, 1933 - 1934. Forms showing shipment, canned meats, government contracts, ERA truck and railroad bills of lading, T69 reports, billing various agencies for services performed in the field. (Occasionally, official.) 8 x 10½ sheets, 1 ft. 10 in., in letter boxes. Inspector's office. (1070)

138. TIME REPORTS, 1933 to date. Includes individual time slips showing establishment number, time, character of work, meal period and name, and title. (Daily, official.) 4 x 9½ bundles and 3½ x 8 slips, 1 ft. 4 in., on wooden shelf in supply closet and in wooden box. Inspector's office. (1063)

139. REPORTS, SCALE TICKETS AND CORRESPONDENCE, 1934. Daily reports of inspector to FSCC covering shipment of cattle received, date, point of origin, number of head shipped, car initials, car number, bill of lading number, date of bill of lading, live weight received, number of head died in transit, Post-Morten Form MI 112 F, weight of dead, condonned at yard and weight of condemned. (Never.) 9 x 12 folders, and 4½ x 8½ and 7½ x 8½ slips, 1 ft., on wooden shelf in supply closet and shelf of wooden cabinet. Inspector's office. (1062)

140. PERMITS FOR IMPORTATION OF CATTLE FROM MEXICO AND CERTIFICATES OF INSPECTION FOR IMPORTED CATTLE, 1934; 1936. Telegrams and letters requesting permits and permission to ship cattle in bond which are received and sent from this office. (Frequently, official.) 8 x 10½ sheets, 6½ x 8 telegrams and 5 x 8 slips, 4 in., in 2 pasteboard boxes. Inspector's office. (1068)

141. REPORT ON SAMPLES COLLECTED FOR LABORATORY INSPECTION, 1934 to date. Showing station, date collected, name of collector, laboratory information, sample number, exact name of product as labeled and findings. (Occasionally, official.) 7 x 8½ sheets, 2 in., on wooden clip board. Inspector's office. (1064)

142. OPERATION REPORTS, Sept. 1935 to date. Daily report of operations at official establishment showing cattle, calves, sheep, goats, and swine slaughtered, meats received and shipped to other official establishments and meat food products prepared. (Daily, official.) 8 x 10½ sheets, 10 in., on wooden shelf and on shelf in wooden cabinet. Inspector's office. (1067)

BUREAU OF BIOLOGICAL SURVEY

PHOENIX

DIVISION OF GAME MANAGEMENT
PREDATORY ANIMAL AND RODENT CONTROL HEADQUARTERS
Industrial Bldg., 140 S. Central Ave.

This office was established in 1917 as a rodent control agency. In 1919 it was transferred to the Predatory Animal and Rodent Control Section. All predatory animal and rodent control operations in the state are under the direction of this office.

143. GENERAL CORRESPONDENCE AND REPORTS, 1917 to date. Correspondence and telegrams to and from Washington, D. C., fiscal year 1936 only; copies of all annual rodent control reports, 1917 to date; predatory animal control reports, 1919 to date; Form BI 158, correspondence on predatory work, vouchers, and reports to Washington regarding predatory animals captured; Form BI 157A, reports of disposition of skins and scalps; Form BI 1154, reports of livestock killed by predatory animals; Form BI 486, monthly reports on government owned cars; Memorandum Form BI 463, receipts covering transfer of property; project agreements; endorsement of state and local associations; requests for animals for parks; quarterly reports for each fiscal year; supplies; copies of telegrams; and correspondence on predatory work in Indian Service. Filed by counties. (Daily, official.) 10 x 12 folders, 7 ft. 6 in., in 4 wooden filing case drawers. Rs. 217 and 218. (270, 275)

144. ARIZONA PREDATORY RESPONSIBILITY CARD, 1923 to date. Hunters' reports on animals captured during each fiscal year. (Daily, official.) 4 x 6 cards, 9 in., in wooden filing case drawer. R. 218. (279)

145. MAPS OF ARIZONA, 1932 - 1936. Reference road map used for predatory animal control on government land. Legend: Indian Reservation forest reserves, game refugees, and sheep driveways. Reference guide map for agents in predatory control, colored areas indicating rodent control on Indian reservations. (Occasionally, official.) 45 x 48 maps, on wall. Rs. 218 and 217. (272, 267)

146. RECORDS OF FIELD EXPENDITURES, July 1, 1935 to date. Rodent and predatory field expenditures of agents. (Daily, official.) 10 x 11 folders, 1 ft., on file case. R. 217. (268)

147. RODENT POISON RESPONSIBILITY FORMS, fiscal year 1936. Arizona Form 2, signed by applicants for government poison; contains a statement as to responsibility absolving the government from any responsibility in cases of poisoning stock, etc. (Occasionally, official.) 4 x 6 cards, 9 in., in wooden filing case drawer. R. 218. (278)

148. CORRESPONDENCE AND MISCELLANEOUS RECORDS, fiscal year 1936. Correspondence of officials and state institutions concerning capture and destruction of predatory animals, reports of hunters, copies of state vouchers and pay rolls, annual and quarterly reports of rodent control, correspondence regarding travel of field rodent foreman, correspondence with state officials pertaining to rodent control, and general file of activities. 10 x 12 and 11 x 18 folders, 3 ft. 6 in., in 4 wooden filing case drawers. Rs. 218 and 217. (273, 271, 269)

149. FISCAL YEAR RECORDS, 1936. Form BI 350, record of all property in possession of this division. (Daily, official.) 4 x 6 cards, 9 in., in small wooden filing case drawer. R. 218. (274)

TUCSON

DIVISION OF GAME MANAGEMENT
CONTROL METHODS RESEARCH
FIELD STATION
Southwestern Forest Experiment Station
University of Arizona

This agency was established in the latter part of 1937 and, at the time of the survey, had accumulated no records. Previous to this it was a part of the Forest Service and records on game management are listed in the division of grazing in the supervisor's office at Tucson.

BUREAU OF ENTOMOLOGY AND PLANT QUARANTINE

DOUGLAS

DIVISION OF FOREIGN PLANT QUARANTINES
PORT INSPECTION FIELD HEADQUARTERS
U. S. Inspection Bldg., International Ave.

This office is a substation of the Nogales station and was established in the Railroad Building on International Avenue in 1907. On July 1, 1932 it moved to the new Inspection Building. The Mexican town of Agua Prieta lies just across the International line from Douglas and from Agua Prieta a railroad runs south to the mining camp of Nacozari.

150. DOMESTIC PLANT QUARANTINE (FEDERAL), Aug. 1912 to date. Information pertaining to domestic fruit diseases and pests; instructions furnished relative to quarantine by DA and quarantine rules and regulations for the states. (Occasionally, official.) 10 x 12 folders, 6 in., in steel filing case drawer. R. 207. (9)

151. ADMINISTRATIVE MEMORANDA, Apr. 11, 1923 to date. Memoranda to chief inspectors relative to entry of plants and plant products and regulations issued by DA. Arranged numerically. (1923 - 1924, occasionally, official; 1924 to date, daily, official.) 9 x 12 and 10 x 12 pockets, 10 in., in steel filing case drawer. R. 207. (14, 8)

152. REQUISITIONS, PURCHASES AND PROPERTY, Mar. 2, 1925 - 1935 inclusive. Duplicate copies of vouchers, requisitions, purchases and transfers. Originals sent to Washington. (Rarely, official.) 9 x 12 pockets, 6 in., in steel filing case drawer. R. 207. (13)

153. CORRESPONDENCE, Mar. 1925 to date. General correspondence. 4 x 5 card index, 4½ in. (Daily, official.) 10 x 12 folders, 1 ft., in steel filing case drawer. R. 207. (7)

154. INSPECTION OF PLANTS AND PLANT PRODUCTS AT INSPECTION STATION, Mar. 1925 to date. Originals sent to Washington. (Frequently, official.) 3 x 5 loose sheets stapled together, 3 in., in steel filing case drawer. R. 207. (21)

155. ANNUAL REPORTS, July 1925 - June 30, 1935. Covers all activities of local port. (Occasionally, official.) 9 x 12 pockets, 1½ in., in steel filing case drawer. R. 207. (16)

156. RAILROAD SCHEDULES AND ADVISEMENT OF SHIPMENTS OF PLANT PRODUCTS, Nov. 1927 to date. Inactive, excepting railroad schedule covering arrivals and departures of cars. (Frequently, official.) 9 x 12 pockets, 2½ in., in steel filing case drawer. R. 207. (19)

157. FUMIGATION REPORTS, Mar. 17, 1928 to date. Report of local inspector in charge certifying to fumigation of empty, bonded box cars. (Occasionally, official.) 10 x 12 vols., 3 in., in steel filing case drawer. R. 207. (18)

158. ACKNOWLEDGMENT OF FUMIGATION REPORTS BY DEPARTMENT OF AGRICULTURE, Dec. 17, 1928 to date. Covers fumigation of empty, bonded box cars. (Occasionally, official.) 9 x 12 pockets, 1½ in., in steel filing case drawer. R. 207. (17)

159. REPORTS AND PERMITS, June 30, 1935 to date. Weekly, semi-monthly and monthly reports of work performed in connection with operation of station. (Daily, official.) 10 x 12 folders, 7 in., in steel filing case drawer. R. 207. (12)

NACO

DIVISION OF FOREIGN PLANT QUARANTINE
PORT INSPECTION FIELD HEADQUARTERS
Customs Bldg.

This station, under the supervision of the chief inspector at Nogales, Arizona, was established in 1929 for the inspection of importations over the Ferrocarril Cananea, Rio Yaqui Y Pacifico (Southern Pacific of Mexico). A branch of the Southern Pacific of Mexico connects Naco with the main West Coast railroad at Nogales, Sonora (Mexico).

160. ACKNOWLEDGMENT AND FUMIGATION DEPOSITS AND REPORTS, 1929 to date. (Daily, official.) 9 x 12 folders, 2 in., in wooden filing case drawer. R. 1. (182)

161. ADMINISTRATION MEMORANDA FROM WASHINGTON, 1929 to date. (Daily, official.) 9 x 12 folders, 5 in., in wooden filing case drawer. R. 1. (179)

162. BILLS OF LADING, 1929 to date. (Daily, official.) 9 x 12 folders, 3 in., in wooden filing case drawer. R. 1. (185)

163. CARD INDEX TO GENERAL CORRESPONDENCE, 1929 to date. (Daily, official.) 3 x 5 cards, 6 in., in wooden filing case drawer. R. 1. (200)

164. CIVIL SERVICE DISTRICT 12, 1929 to date. (Daily, official.) 9 x 12 folders, 1 in., in wooden filing case drawer. R. 1. (188)

165. CURRENT SERVICE AND REGULATION ANNOUNCEMENT, 1929 to date. (Daily, official.) 9 x 12 folders, 1 in., in wooden filing case drawer. R. 1. (180)

166. FUMIGATION AND INCINERATOR INSTRUCTIONS, 1929 to date. (Daily, official.) 9 x 12 folders, 2½ in., in wooden filing case drawer. R. 1. (181)

167. GAS CYLINDER INSTRUCTIONS, 1929 to date. (Daily, official.) 9 x 12 folders, 2 in., in wooden filing case drawer. R. 1. (186)

168. INSPECTION OF MAIL IMPORTATION, 1929 to date. (Daily, official.) 9 x 12 folders, 2 in., in wooden filing case drawer. R. 1. (196)

169. INSPECTOR IN CHARGE, 1929 to date. Letters from Washington. (Daily, official.) 9 x 12 folders, 1 in., in wooden filing case drawer. R. 1. (178)

170. INTERSECTION OF INSECTS AND PLANT DISEASE, 1929 to date. (Daily, official.) 9 x 12 folders, 2 in., in wooden filing case drawer. R. 1. (189)

171. LETTERS OF AUTHORITY, 1929 to date. Complaints of the public against this office. Miscellaneous vouchers, instructions on clothing and preparation of vouchers. (Daily, official.) 9 x 12 folders, 3 in., in wooden filing case drawer. R. 1. (197)

172. LISTS OF RAILROAD CARS ENTERING MEXICO AT NACO EXEMPT FROM FUMIGATION WHEN NOT GOING SOUTH OF CANANEA, 1929 to date. (Daily, official.) 9 x 12 folders, 2 in., in wooden filing case drawer. R. 1. (184)

173. M.A.R. CODES, 1929 to date. Compliance and certificates of compliance. (Daily, official.) 9 x 12 folders, 2 in., in wooden filing case drawer. R. 1. (176)

174. MEMORANDA OF CHIEF INSPECTOR, 1929 to date. (Daily, official.) 9 x 12 folders, 1 in., in wooden filing case drawer. R. 1. (177)

175. MEMORANDUM INDEX, 1929 to date. Administration, foreign plant quarantine, chief inspector, and inspector in charge. (Daily, official.) 9 x 12 folders, 4 in., in wooden filing case drawer. R. 1. (202)

176. MISCELLANEOUS CORRESPONDENCE, 1929 to date. Correspondence on fumigation, incineration, leases, leave and salary, personnel, smuggling, supplies and property, corn and related plants, cotton, cotton seed and products, fruits and vegetables, succulent plants, potatoes, and correspondence on reports. (Daily, official.) 9 x 12 folders, 4 in., in wooden filing case drawer. R. 1. (195)

177. MONTHLY REPORT OF TRUCK ON HAND, 1929 to date. (Daily, official.) 9 x 12 folders, 1 in., in wooden filing case drawer. R. 1. (203)

178. NOTICE OF ARRIVAL OF POTATOES, 1929 to date. (Daily, official.) 9 x 12 folders, 1 in., in wooden filing case drawer. R. 1. (192)

179. NOTICE OF ARRIVAL OF VEGETABLES, 1929 to date. (Daily, official.) 9 x 12 folders, 1 in., in wooden filing case drawer. R. 1. (194)

180. PLANT QUARANTINE ACT, 1929 to date. Rules and regulations; exports, certifications, court decisions and opinions relating to plant quarantine; treatments of plants and products, sterilization and disinfection; entomologists and estates; and patents relative to pests. (Daily, official.) 9 x 12 folders, 1½ in., in wooden filing case drawer. R. 1. (187)

181. QUARANTINE, 1929 to date. Domestic and foreign. (Daily, official.) 9 x 12 folders, 5 in., in wooden filing case drawer. R. 1. (208, 201)

182. RAILROAD CARS LEAVING NOGALES, SONORA ON CANANEA-NACO TRAINS, 1929 to date. (Daily, official.) 9 x 12 folders, 3 in., in wooden filing case drawer. R. 1. (183)

183. RAILROAD CARS IN BOND FROM NACO TO DOUGLAS, 1929 to date. (Daily, official.) 9 x 12 folders, 2 in., in wooden filing case drawer. R. 1. (206)

184. RAILROAD CARS INSPECTED AND CERTIFIED FOR ENTRANCE, 1929 to date. (Daily, official.) 9 x 12 folders, 1½ in., in wooden filing case drawer. R. 1. (204)

185. REPORT OF PAPER PURCHASED IN THE FIELD, 1929 to date. (Daily, official.) 9 x 12 folders, 1 in., in wooden filing case drawer. R. 1. (207)

186. SCHEDULE OF ASSIGNMENT, 1929 to date. (Daily, official.) 9 x 12 folders, 2 in., in wooden filing case drawer. R. 1. (190)

187. SUPPLY FORMS AND REPORTS TO BE SUBMITTED, 1929 to date. (Daily, official.) 9 x 12 folders, 1 in., in wooden filing case drawer. R. 1. (209)

188. TELEGRAMS, 1929 to date. (Daily, official.) 9 x 12 folders, 1 in., in wooden filing case drawer. R. 1. (205)

189. WEEKLY REPORTS, 1929 to date. On inspection of importations entering on a permit, on foot bridges and ferries, and on fumigation supplies. 9 x 12 folders, 7 in., in wooden filing case drawer. R. 1. (199, 191, 198)

190. WEEKLY SUMMARY OF CARS INSPECTED AND FUMIGATED, 1929 to date. (Daily, official.) 9 x 12 folders, 1½ in., in wooden filing case drawer. R. 1. (193)

NOGALES

DIVISION OF FOREIGN PLANT QUARANTINE
PORT INSPECTION FIELD HEADQUARTERS
Immigration and Inspection Station
Terrace and International Aves.

This station was established at Nogales in 1912. Nogales is the port of entry for the Southern Pacific Railroad of Mexico, extending from that point to Guadalajara, Jalisco, Mexico. Many cars of vegetables come through this port for sale in the United States. Garbanzos are raised in large quantities in Sonora and shipped through the port for trans-shipment to Spain. There is a quarantine against Mexican citrus fruits that prevents the importation of oranges, lemons, limes, etc., grown in that country for consumption in the United States. Substations are maintained at Douglas and Naco.

191. QUARANTINE, Aug. 1912 to date. Instructions dealing with certain plants and the reason why these plants cannot enter the United States. (Daily, official.) 9½ x 11½ folders, 2 ft., in wooden filing case drawer. R. 128. (62)

192. SERVICE AND REGULATORY ANNOUNCEMENTS, 1917 to date. Instructions for foreign and domestic work on plants and plant products, reports on diseases of plants, news letters covering different activities of the department in other ports. (Daily, official.) 6 x 9 vols. and 9½ x 11-3/4 folders, 2 ft., in wooden filing case drawer. R. 128. (60)

193. CORRESPONDENCE, 1919 to date. General correspondence regarding importation and exportation of fruits and vegetables, plants and plant products. Alphabetical index. (Daily, official.) 9½ x 11-3/4 folders, 10 ft., in 5 wooden filing case drawers. R. 128. (57)

194. INTERCEPTION SLIPS AND INSECT AND PLANT DISEASES, 1919 to date. Reports dealing with every insect and plant disease since the port opened. (Daily, official.) 4 x 6 cards, 23 ft., in 12 wooden filing case drawers. R. 126. (63)

195. PERMITS, 1919 to date. Permits to bring plants and plant products into the United States and instructions regarding same. (Daily, official.) 9½ x 11-3/4 folders, 2 ft., in wooden filing case drawer. R. 128. (61)

196. STATISTICAL REPORTS, 1919 to date. Requisitions, transfer of property within the bureau office, vouchers, expense accounts of port, fumigation and car inspection receipts. Alphabetical index. (Daily, official.) 9 x 11 loose-leaf books, 10 ft., in 4 wooden filing case drawers and on enclosed wooden shelf. R. 128 and Storage room. (64)

197. MEMOS FOR INSPECTOR IN CHARGE, 1922 to date. Instructions on carrying on the work of the department, administrative memos, Foreign Plant Quarantine memos, Bureau memos, and instructions on personnel.

Alphabetical index. (Daily, official.) 9½ x 11-3/4 folders, 2 ft., in wooden filing case drawer. R. 128. (58)

198. NOTICES OF ARRIVAL, 1928 to date. Showing total amount of consumption entry of plants and plant products, imported and exported; also emergency permits. (Daily, official.) 9½ x 11½ folders and bundles, 18 ft., in wooden filing case drawer and on enclosed wooden shelf. R. 128 and Storage room. (65)

199. SASABE GENERAL FILE, Feb. 1931 - Jan. 15, 1935. Weekly and monthly reports, memos, correspondence, property file, insurance reports, contracts, bulletins, requisitions and foreign restrictions. Upon the closing of the Sasabe office its archives were transferred to this storage room at the Fumigation House. Alphabetical index. (Rarely, official.) 9½ x 11-3/4 folders, 3 ft., in wooden filing case drawer. Storage room. (66)

200. DISTRICT FILE, 1931 to date. Weekly, monthly and annual reports and correspondence regarding the transaction of business by this department through the ports of Douglas, Naco, Sasabe and Ajo, Arizona. Alphabetical index. (Frequently, official.) 9½ x 12 folders, 4 ft., in 2 wooden filing case drawers. R. 129. (59)

PHOENIX

DIVISION OF TRUCK CROP AND GARDEN INSECTS
SUGAR BEET INSECTS FIELD LABORATORY
2214 N. 24th Place

A sub-laboratory of the field laboratory at Grand Junction, Colorado was established in Phoenix in November 1934, supervised by a junior entomologist, for the study of sugar beet insects in Arizona and New Mexico.

201. CORRESPONDENCE, 1929 to date. (Daily, official.) 8 x 10½ sheets, 8 in., in steel filing case drawer. Office. (1076)

202. FINANCE AND ACCOUNTS, 1929 to date. Expense accounts, laboratory personnel, automobile and property return accounts, bills of lading, contracts and leases, requisitions and vouchers. (Daily, official.) 8 x 10½ loose sheets, 6 in., in steel filing case drawer, and on wooden shelf in cupboard. Office. (1077)

203. FIELD NOTES AND BOOKS, 1932 to date. Survey notes of field work in desert sections concerning insects and plants in connection with sugar beet investigations, counting bugs and spraying beet seed in Arizona and New Mexico. (Frequently, official.) 4 x 6-3/4 and 5 x 8-3/4 note books, 3 x 5 and 5 x 8 cards, 2 ft. 10 in., in 6 steel filing case drawers and on shelf of wooden bookcase with glass doors. Office. (1078)

204. MAPS AND CHARTS, 1934 to date. Showing locality of certain insects, where they breed and to what localities they go. (Frequently, official, public.) Variously sized maps and charts (16), ½ in., on insect specimen boxes. Office. (1079)

205. SUGAR BEET INSECT INVESTIGATION PICTURES, n.d. Still photographic negatives (70) in jackets in steel desk drawer. Office. (P-6)

DIVISION OF TRUCK CROP AND GARDEN INSECTS
TRUCK CROP INSECTS FIELD LABORATORY
2214 N. 24th Place

This office was established in Tempe in November 1928 and occupied office space in the field laboratory of the Division of Cereal and Forage Insects until November 1, 1934, when it moved to Phoenix where it occupies joint offices with the sub-laboratory of sugar beet insects section. The sugar beet farming is a comparatively new industry in Arizona.

206. CORRESPONDENCE, 1928 to date. With individuals and Washington, administrative correspondence and memorandums. (Daily, official.) 8 x 10½ sheets, 4 in., in 2 wood and steel filing case drawers. Office. (1075)

207. FIELD NOTES, 1928 to date. Notes concerning investigations on trichobaris species and lettuce. Investigations on trichobaris have been completed but those on lettuce are still in progress. The notes also include other investigations on truck crop and garden insects but the main investigations carried on at this agency concern lettuce and trichobaris species of garden insects. (Frequently, official, public.) 4 x 6 and 3 x 5 cards, 6 in., in 6 wood and steel filing case drawers. Office. (1072)

208. FINANCE AND ACCOUNTS, 1928 to date. Allotments for travel expenses, non-expendable property records, vouchers, pay rolls and expense accounts. (Daily, official.) 3 x 5 cards and 8 x 10½ sheets, 4 in., in 3 wood and steel filing case drawers. Office. (1074)

209. INSECT IDENTIFICATION CARDS, 1935 to date. Showing number of insects, genus, species, locality, date, collector, and notes concerning species. (Occasionally, official.) 3 x 5 cards, ½ in., in steel and wood filing case drawer. Office. (1073)

210. TRUCK CROP INVESTIGATION PICTURES, n.d. Still photographic films (96) in jackets in drawer. Office. (P-5)

SAFFORD

DIVISION OF PINK BOLLWORM AND THURBERIA WEEVIL CONTROL
THURBERIA WEEVIL QUARANTINE STATION
J. W. Greenbalgh Bldg.
611 S. 6th Ave.

This station was established about 1931 for the inspection of plants brought into the state by automobiles and trucks. It is in charge of an assistant plant quarantine inspector and has a very limited amount of records. Tucson is the headquarters for the Thurberia Weevil Quarantine District.

211. GENERAL FILE, 1931 to date. Reports, such as general supervision, gin thrash inspection, monthly auto cost, ginning reports, number bales of cotton ginned every 15 days, resume of months work, permits for shipment of cotton and cotton seed and reports of inspection work. (Daily, official.) 9 x 11½ folders, 1 ft. 3 in., in filing case drawer. Inspector's office. (178)

TEMPE

DIVISION OF CEREAL AND FORAGE INSECTS
GENERAL CEREAL AND FORAGE INSECTS LABORATORY
415 E. 8th St.

A field laboratory was established at the Southern Arizona Teachers' College in Tempe in November 1910. The agency moved to its present location in March 1914. A substation is maintained by this station at Yuma and its records were destroyed by fire in 1924. The laboratory is in charge of a senior entomologist who has collected thousands of specimens of insects found in Arizona which are preserved in special cases. The laboratory is interested in grasshoppers, corn borers, caterpillars, insect enemies of alfalfa seed, and all parasites of the range.

212. MISCELLANEOUS MAPS WITH IDENTIFICATION MARKS, 1890 - 1935. Salt River project blue print; map of United States showing all counties; map of the Yuma Irrigation project; map of Southern Pacific Railroad and Southern Arizona Irrigation Districts, showing gravity water areas, pump areas, proposed irrigation, railroads, main highways and other roads; map of Pima County including Santa Cruz County showing official relief map; map of United States Geological Survey, topographic and relief map; mean minimum temperature for December and January in the Salt River Valley, based on temperature records of 25 years at Phoenix. Prepared by the Weather Bureau at Phoenix, Arizona; topographic map of the State of Arizona showing altitude according to scale and species of grasshoppers in certain locations; map of Maricopa County; map of Salt River Valley showing irrigated section (brittle); map of United States, published first in 1890, reprinted in 1914; Arizona official road map - New Mexico, auto travels; Yavapai County, Arizona showing county highways, township lines,

private land grants, military reservations and boundaries; blue prints of Pima and Santa Cruz counties official highway maps; auto guide map of Salt River, showing paved roads of the valley, and map of the United States showing main highways with identification marks showing various locations. (Seldom, official.) Variously sized maps, ½ in., on wooden cabinet and on wall. Filing and supply room, and main office. (12, 8)

213. ADMINISTRATIVE FILE, 1910 - May 1936. Vouchers, quarterly reports, annual reports, general correspondence, annual field station reports, manuscripts, plans of work or study outlines, accounts and leases, correspondence to Dr. P. N. Ammond, Washington, D. C. and grasshopper control and survey reports; includes records of correspondence with other stations, reports of Tempe Station personnel and miscellaneous reports. (Frequently, official.) 8 x 10 letter sheets, 10 ft. 6 in., in 82 letter boxes. Filing and supply room. (10)

214. FIELD NOTES, 1910 to date. Cereal and forage investigations; these are changed from year to year. (Daily, official.) 5½ x 9 cards, 18 ft., in 16 steel filing case drawers. Main office. (2)

215. WEATHER RECORDS, 1911 to date. Maximum and minimum temperature and wind movements included. (Frequently, in connection with insect experiments.) 3 x 5 cards, 2 ft. 10 in., in 2 wooden filing case drawers. Main office. (7)

216. LIBRARY INDEX, 1913 to date. Index of state and federal publications on insects contained in the library at this laboratory. (Daily, official.) 3 x 5 cards, 22 ft. 8 in., in 17 steel filing case drawers. Main office. (3)

217. PROPERTY RECORDS, 1914 to date. Non-expendable property records. (Frequently, official.) 4 x 6 cards, 1 ft., in 2 steel filing case drawers. Laboratory. (6)

218. EXPENDITURE FILE, 1916 to date. Includes expending allotment records, time records BAE employees, and leave records. (Frequently, official.) 5 x 8 cards, 6 in., in wooden filing case drawer. Laboratory. (5)

219. OBSOLETE INDEX OF FIELD NOTES, 1925 - 1935. Information on this index has been transferred to new index cards. (Never.) 3 x 5 cards, 7 in., in cardboard filing case drawer. Laboratory. (9)

220. BOTANICAL PLANT SPECIMEN FILE, 1934 to date. Showing specimen, name, date collected and collector, area, association, location and family. There are also several shelves of botanical specimen cabinets showing insects in different stages; files and exhibits are very complete and easily located. (Frequently, official.) 12 x 18 letter sheets, 2 ft. 7 in., in wooden cabinet. Filing and supply room. (11)

221. MEMORANDUM VOUCHERS, July 1935 to date. Copy of vouchers sent to Washington, D. C. (Frequently, official.) 8 x 10 sheets, 1 ft., in 6 wooden filing case drawers. Laboratory. (4)

222. RECORD OF DAILY CONSUMPTION OF LUBRICATING OIL, 1936. (Daily, official.) 8 x 10½ letter sheets, ½ in., on clip board on wall. Laboratory. (13)

223. CORRESPONDENCE, Jan. 1936 to date. General correspondence pertaining to this experimental station such as letters of authorization, pay rolls, contracts, etc. (Daily, official.) 9 x 10 folders, 1 ft. 7 in., in 2 wooden filing case drawers. Main office. (1)

TUCSON

DIVISION OF COTTON INSECT INVESTIGATION
FIELD LABORATORY
Post Office and Court House Bldg.

This field laboratory was established in Tucson in 1926 to make investigations in the Santa Cruz Valley and other cotton growing sections of the state. The chief interest is centered in thurberia weevil investigations and investigations of cotton stainers and other hemipterous insects of cotton, soil insects and insects in relation to cotton diseases. All files are confidential and no information can be given to the public by the entomologist in charge. All data on completed investigations is sent to Washington; original field notes, etc. are retained.

224. COURT PROCEEDINGS (SMITH vs UNITED STATES), 1926. Memorandum: transcripts and miscellaneous records. Alphabetical card index. (Occasionally, official.) 9 x 11 covers, 2 ft., in wood and steel filing case drawer. R. 232. (154)

225. CORRESPONDENCE, 1926 to date. Correspondence which seemingly necessitated no continuance when investigations were closed; correspondence with bureau investigations. Alphabetical card index. (Closed file, occasionally, official; current file, frequently, official.) 9 x 11 covers, 10 ft., in 5 wood and steel filing case drawers. R. 232. (153, 152)

226. MISCELLANEOUS FILE, 1926 to date. Includes bucculatrix scouting, field scouting, meteorological records, insect collections, metric conversion for weights and measures, field notes, inventory of insect determination and photographic negatives. (Frequently, official.) 4 x 6 cards and papers, 2 ft., in wood and steel filing case drawer. R. 232. (156)

227. GENERAL FILES, 1 to 45, 1926 to date. File includes reports on a number of subjects pertinent to bureau work: boll weevil, thurberia weevil, bucculatrix (cotton leaf perforator), budget account, distribution of thurberia plant in Serrita Mountains, Quarantine Order - Arizona Horticultural and Agricultural - Pink Boll Worm in Mesilla Valley. Alphabetical card index. (Occasionally, official.) 9 x 11 covers, 2 ft., in wood and steel filing case drawer. R. 232. (141)

228. COTTON INSECTS, FILES 46 to 78, 1926 to date. Miscellaneous records on cotton insects, and life history studies of the thurberia weevil. Alphabetical card index. (Occasionally, official.) 9 x 11 covers, 2 ft., in wood and steel filing case drawer. R. 232. (142)

229. THURBERIA WEEVIL, FILES 79 to 95, 1926 to date. Manuscript on life history studies of thurberia weevil, report on biological studies of cotton leaf perforator. Alphabetical card index. (Occasionally, official.) 9 x 11 covers, 2 ft., in wood and steel filing case drawer. R. 232. (143)

230. THURBERIA WEEVIL AND MISCELLANEOUS, FILES 96 to 129, 1926 to date. Life history studies of the thurberia weevil; meteorological records taken at Rillito, Arizona; field scouting in Arizona; meteorological records taken at Tubac, Arizona; thurberia eradication experiments; Arizona news letters; report on cotton culture in Texas by Indians prior to coming of Europeans; ginners' part in boll weevil control. Alphabetical card index. (Occasionally, official.) 9 x 11 covers, 2 ft., in wood and steel filing case drawer. R. 232. (144)

231. THURBERIA WEEVIL PHOTOGRAPHS, FILES 130 to 151, 1926 to date. Photographs: thurberia weevil investigations in cultivated cotton on the Papago reservation; boll weevil studies in Oklahoma; life history studies of thurberia boll weevil; meteorological records at Rillito, Arizona and Calexico, California. Manuscripts on distribution of thurberia plants and weevils, field scouting in Arizona, and report on pink boll worm research. Alphabetical card index. (Occasionally, official.) 9 x 11 covers, 2 ft., in wood and steel filing case drawer. R. 232. (145)

232. OKLAHOMA BOLL WEEVIL, FILES 152 to 167, 1926 to date. Miscellaneous records on Oklahoma boll weevil work, life history studies of thurberia boll weevil, and studies of cotton leaf perforator in Salt River Valley. Alphabetical card index. (Occasionally, official.) 9 x 11 covers, 2 ft., in wood and steel filing case drawer. R. 232. (146)

233. OKLAHOMA BOLL WEEVIL SLIDES, FILE 168, 1926 to date. Cotton boll weevil studies in Oklahoma. Alphabetical card index. (Occasionally, official.) 9 x 11 covers, 2 ft., in wood and steel filing case drawer. R. 232. (147)

234. COTTON LEAF PERFORATOR, FILES 169 to 186, 1926 to date. Life history and control studies of cotton leaf perforator, investigation of thurberia cotton problem in Arizona, weekly weather bureau reports for Arizona, Delta Laboratory in Louisiana, progress reports, annual report (bureau), annual report of entomology extension in Oklahoma, and chief of entomology report. Alphabetical card index. (Occasionally, official.) 9 x 11 covers, 2 ft., in wood and steel filing case drawer. R. 232. (148)

235. ARIZONA THURBERIA WEEVIL, FILES 187 to 201, 1926 to date. Investigation of thurberia weevil problem in Arizona; life history and studies of cotton leaf perforator; meteorological records of Calexico,

California; Hoover Dam Irrigation project (Boulder Dam); cotton sample collection in Arizona and California; annual progress report; and thurberia plants in the mountains. Alphabetical card index. (Occasionally, official.) 9 x 11 covers, 2 ft., in wood and steel filing case drawer. R. 232. (149)

236. PROGRESS REPORTS, FILES 202 to 211, 1926 to date. Quarterly progress reports for chief of bureau; memorandum from thurberia weevil investigations; miscellaneous investigations of weevil in Rio Grande section, Texas; studies and observations on new insect of cotton stainer family, Rio Grande Valley; thurberia weevil and hemipterous insects; Santa Rita reserve rainfall; and thurberia weevil in Arizona. Alphabetical card index. (Occasionally, official.) 9 x 11 covers, 2 ft., in wood and steel filing case drawer. R. 232. (150)

237. HEMIPTEROUS INSECT INVESTIGATION, FILES 212, 1926 to date. Hemipterous insect investigations in Arizona, quarterly reports for chief of bureau, soil insects and arthropods affecting cotton, growth disorders, summary of rainfall records at Sawyer ranch, hemipterous insects in Arizona in 1935, and investigations. Alphabetical card index. (Occasionally, official.) 9 x 11 covers, 1 ft., in wood and steel filing case drawer. R. 232. (151)

238. MAPS, n.d. County maps and blue prints of Arizona, New Mexico, Texas, California and Mexico showing experimental fields. (Occasionally, official.) 31½ x 24 maps, 2 ft. 6 in., in wood and steel filing case drawer. R. 232. (155)

DIVISION OF PINK BOLL WORM AND THURBERIA WEEVIL CONTROL
DISTRICT HEADQUARTERS
Post Office and Court House Bldg.

Prior to 1921 a weevil, supposed to be the pink boll weevil, was discovered in the Santa Cruz Valley near Tucson. Investigation disclosed that the weevil was not the pink boll weevil, though closely resembling it. The district was quarantined and in 1921 Mr. Sidney D. Smith, plant quarantine inspector, opened an office in Tucson for the study and attempted eradication of the weevil. It was discovered that the weevil had come into the cotton fields from the native wild cotton (thurberia) which grows in this section at altitudes ranging from 2000 feet to timber line, about 6000 feet, and the weevil received its name from the botanical name of the plant upon which it originated. The wild cotton plant is very hardy, being able to withstand the winter frosts, and lives for years. It grows over many square miles of territory surrounding the cotton fields and no practicable method of keeping the thurberia weevil out of the cultivated fields could be devised as long as the wild cotton existed. In August 1935, a WPA project was set up for the extermination of the wild cotton and since that time some two hundred fifty men have been employed on the project.

239. EXPENDITURES, Aug. 1935 to date. Detailed accounts of all expenditures from the beginning to the present time, in triplicate; original and duplicate sent to San Antonio; other copy remains here. (Occasionally, official.) 9 x 11 folders, 1 ft., in wooden filing case drawer. R. 238-B. (164)

240. CARD RECORD, Sept. 1935 to date. Personal records of all employees, including classification, filed in groups of twenty. Card with "403" attached signifies the end of any personal file. (Frequently, official.) 5 x 8 cards, 4 in., in wooden box. R. 238-B. (165)

241. SEMI-MONTHLY TIME REPORTS, Sept. 1935 to date. Time reports are prepared in triplicate; the three copies are sent to San Antonio, Texas; the pay roll is made up and sent to Tucson; the duplicate copy is signed and returned to San Antonio, Texas. Above each signature is recorded the number of the check which the laborer receives. (Semi-monthly, official.) 9 x 11 folders, 2½ in., in wooden filing case drawer. R. 238-B. (167)

242. TIME BOOKS, Sept. 1935 to date. Time books accompany the semi-monthly time reports to San Antonio, Texas. There are three divisions of labor under this report: foremen, truck drivers and gangs. (Semi-monthly, official.) 4 x 7 books, 2 in., in steel filing case drawer. R. 238-B. (168)

243. TIME SHEETS, SEMI-MONTHLY BASIS, Sept. 1935 to date. Reports of hours worked by foremen, timekeepers and laborers, which are forwarded to San Antonio, Texas. (Semi-monthly, official.) 14 x 17 sheets, 1 in., in steel filing case drawer. R. 238-B. (166)

EXTENSION SERVICE

DUNCAN

DIVISION OF COOPERATIVE EXTENSION
COUNTY AGRICULTURAL EXTENSION AGENT
Agricultural Bldg.

The office of the Greenlee County Agricultural Extension Agent was established at Duncan in 1917. The records are kept in bundles and pasteboard boxes on wooden shelves and in a closet under the shelves and are disorderly and dusty. This agent administers the program of the AAA in Greenlee County; see AAA section for these records.

244. MONTHLY REPORTS, 1916; 1917 - 1920; 1922 - 1924; 1925 - 1937. Mileage reports, statistical reports, boys and girls club work, agricultural situation, expense accounts and reports of program for the week. (Occasionally, official.) 9 x 11-3/4 folders, 10½ in., in steel filing case drawer. Agent's office. (7)

245. ANNUAL REPORTS, 1916 to date. Form ACP-13-A, report of applications for Agricultural Conservation payments 1936, C-125 schedule of payments 1937, combined annual report of County Extension workers, annual report of County Agricultural Agent, report of performance, report of soil conservation program, cotton acreage reports 1933 - 1935, reports of tenants on share producing basis, reports of supervisor, and reports of produce to county committee. (Occasionally, official.) 9 x 12 folders, 8½ x 11 envelopes and bundles, 1 ft. 2 in., in lower wooden drawer of desk, on 2 wooden shelves and in pasteboard box. Agent's office. (2)

246. CARD INDEX, 1923; 1931. Titles: Cabbage, hog cost, crop cost, Cotton Association, dehorning, and poultry feeding. (Seldom, official.) 3¼ x 5-3/4 cards, 1 in., in steel card cabinet. Agent's office. (5)

247. CORRESPONDENCE, 1924 to date. Incoming and outgoing correspondence. (Occasionally, official.) 9½ x 11-3/4 folders, 3 ft., in steel filing case drawer and on wooden shelf. Agent's office. (3)

248. PROGRESS REPORTS, 1925 - 1926; 1928 to date. Progress reports, projects 1-4, 6-7, and 10-17, on cotton surveys, production and variety tests on program of extension work, celery tests, rodent control, cow tests, weed control, etc. Correspondence relative to the above included. (Occasionally, official.) 9½ x 11½ folders, 1 ft. 4 in., in steel filing case drawer. Agent's office. (4)

249. RECORD OF ACCOUNTS, 1931. General expense account. (Occasionally, official.) 11 x 16 vols., 2 in., on wooden shelf in closed cabinet. Agent's office. (1)

250. DROUGHT RELIEF, 1934 - 1935. Form RP-4, cattle classification report; Form 2B, cattle public voucher and emergency agreement; Form CH-54-A, proof of compliance for second payment under corn-hog reduction contract, 1934. (Occasionally, official.) 9½ x 12 envelopes, 1 ft. 4 in., in pasteboard box. Agent's office. (6)

251. RECEIPTS AND NOTICES, 1934 - 1935. Form 12, disbursing unit, receipts for checks delivered; Form C-USDA, rental payments approved AAA C-3-35; Form Cotton 3, payments approved. (Daily, official.) 9½ x 12 envelopes, 3 in., in pasteboard boxes. Agent's office. (9)

252. COTTON AND CATTLE RECORDS, 1934 - 1936. Form 10, Production Division, tabulation sheet for special cotton survey cards; 10-A, tabulation for cotton acreage rented; 2-C, public voucher, Emergency Cattle Agreement. (Occasionally, official.) 9½ x 12½ envelopes, 1 in., in pasteboard box. Agent's office. (8)

253. PHOTOGRAPHS AND FILMS, n.d. Photographs of farms and cattle (1 album, 45 prints) and negatives, acetate. Office. (P-1)

FLAGSTAFF

DIVISION OF COOPERATIVE EXTENSION
COUNTY AGRICULTURAL EXTENSION AGENT
Courthouse, San Francisco and E. Birch Sts.

The office of the Coconino County Agricultural Extension Agent was established in Flagstaff in 1917. The agent administers the program of the AAA in Coconino County. See AAA section for these records.

254. CORRESPONDENCE, 1917 to date. Between local agent and farmers, business men, advertising agencies, University of Arizona, etc. (Closed files, 1917 - 1933, seldom; current files, 1933 to date, occasionally, official.) 10 x 12 average bundles and letter files, and 9 x 11¾ folders, 2 ft. 4 in., on wooden shelf in closet and in steel filing case drawer. R. 2. (190, 176)

255. BULLETINS FOR FREE DISTRIBUTION, 1919 to date. Treatises on growing livestock and crops and care of same, treatment of diseases, building plans, etc. (Daily, public.) 6 x 10 pamphlets, 8 ft. 6 in., in 5 steel filing case drawers. R. 2. (187)

256. PROJECT FILES, 1926 to date. Shows name of project, date begun, date finished, results, etc. (Occasionally, official.) 9 x 11¾ folders, 9 in., in steel filing case drawer. R. 2. (177)

257. ARTICLE FILE, 1929 to date. Information on various subjects: potatoes, poultry, crop and market reports, Indian reservation, disinfectants and chemicals, soils, etc. (Occasionally, official.) 9 x 11¾ folders, 9 in., in steel filing case drawer. R. 2. (179)

258. CARD FILE, 1932 to date. Clippings from magazines and information from various sources on weed and insect control, list of bean and potato growers in county, care and treatment of livestock, etc. (Occasionally, official, public.) 4 x 6 small cards, 6 in., in steel filing case drawer. R. 2. (182)

259. MOUNTED PLANT SPECIMENS, 1933. Shows nature and effects of plant diseases common to Coconino County. (Daily, public.) 8 x 12 specimens, 6 ft., in glass cases on wall. R. 2. (189)

260. MISCELLANEOUS FILE, 1933 to date. Reports of farm planning, Bangs disease testings, cattle and sheep buying under Emergency Drought Relief Administration, drought freight rate certificates, mailing list showing names and addresses of all farmers in the county, Resettlement Administration correspondence, etc. (Closed file, frequently, official.) 9 x 11¾ folders, 9 in., in steel filing case drawer. R. 2. (180)

261. PHOTOGRAPHS, 1933 to date. Pictures of poultry, various kinds of livestock, farm buildings, soil erosion, damage by weeds, experimental plots, excellent crops, etc. (Frequently, public.) 3½ x 4½ average bundles, 6 in., in steel filing case drawer. R. 2. (184)

262. CORN SAMPLES, 1935. Shows comparative fields of corn grown in demonstration plots. (Daily, public.) 10 x 36 ears of corn (6 samples) 5 ft., strung on wall. R. 2. (188)

263. BOYS' AND GIRLS' CLUBS (4-H), 1935 to date. Complete set up on 4-H Club work, activities of clubs from year to year, crop contests, poultry and livestock contests, etc. Club activities are very limited in Coconino County on account of great distances and sparsely settled communities. (Occasionally, official, public.) 9 x 11¾ folders, 9 in., in steel filing case drawer. R. 2. (186)

264. CLOSED FILES, n.d. Old bulletins from Washington Headquarters and copies of old reports covering the various activities of the agency. (Occasionally, official.) 9 x 11¾ folders, 9 in., in steel filing case drawer. R. 2. (178)

265. OLD BULLETINS, n.d. Copies of bulletins that have been distributed by this office, covering every branch of its work, crops, soil, seed, erosion, weed, disease, insect and rodent control, etc. (Occasionally, official.) 6 x 9 pamphlets, 6 ft., on 3 wooden shelves in closet. R. 2. (175)

266. BULLETIN BOARD(FARMER'S EXCHANGE), revised daily. List of livestock and farm produce for sale in county and list of same wanted. (Daily, to bring buyers and sellers together.) 48 x 48 board, 4 ft., on wall. R. 2. (181)

GLOBE

DIVISION OF COOPERATIVE EXTENSION
COUNTY AGRICULTURAL EXTENSION AGENT
Gila County Courthouse
Broad and Oak Sts.

This office was established in 1935.

267. DEPARTMENT FILE FOR UNIVERSITY OF ARIZONA, 1935 to date. Miscellaneous letter file including instructions, reports, etc. (Daily, official.) 9 x 11 folders, 7 in., in steel filing case drawer. Agent's office. (234)

268. LETTER FILE, 1935 to date. Miscellaneous letter file including instructions, reports, etc. Alphabetical index. (Daily, official.) 9 x 11 folders, 5 in., in steel filing case drawer. Agent's office. (235)

HOLBROOK

DIVISION OF COOPERATIVE EXTENSION
COUNTY AGRICULTURAL EXTENSION AGENT
Commercial Hotel

The office of the Navajo County Agricultural Extension Agent was established at the town of Snowflake in 1917, and was subsequently moved to its present location in Holbrook.

269. ANNUAL REPORTS, 1934 to date. Reports of entire activities of agency for each year. (Frequently, official.) 10 x 12 folders, 2 ft., in steel filing case drawer. Agent's office. (167)

PHOENIX

DIVISION OF COOPERATIVE EXTENSION
COUNTY AGRICULTURAL EXTENSION AGENT
Physicians Bldg., 125 W. Monroe St.

The office of the Maricopa County Agricultural Extension Agent was established in Phoenix in 1915, and has occupied various quarters, but the dates and location of the various places are unknown to the present agent. All records are kept for two years, after which any considered useless, principally correspondence, are destroyed. The AAA records maintained in this office are listed in the AAA section of this Inventory.

270. LETTER FILE, 1930 to date. General office correspondence with Washington and different departments and bureaus; water, soil, and fertilizer analyses made by the agricultural chemist and the state laboratory. Filed by subject or department. Records prior to this date were destroyed. (Daily, official.) 9 x 12 folders, 4 ft. 8 in., in 4 steel filing case drawers. R. 130. (1376)

271. MAILING LIST, Jan. 1935 to date. Names and addresses of dairymen and poultrymen maintained on the mailing list. (Frequently, official.) 3 x 5 cards, 2 ft., in 2 pasteboard card filing case drawers. R. 130. (1374)

PRESCOTT

DIVISION OF COOPERATIVE EXTENSION
COUNTY AGRICULTURAL EXTENSION AGENT
Yavapai County Courthouse

This office was established in Prescott in 1916. In 1924 the Yavapai County Farm Bureau was organized so as to meet the requirements of the Session Laws of Arizona, making it possible for the County Board of Supervisors to appropriate funds for cooperative agricultural extension work. Applications for emergency crop and feed loans are made through this agency and monies disburaed from here, but all such records are sent to Emergency Crop and Feed Loan office, Salt Lake City, Utah; none being kept here. Quarterly and annual reports are sent to the state agricultural extension director, University of Arizona, at Tucson.

272. CORRESPONDENCE, 1916 to date. Correspondence with local county agents and state agricultural extension director, Extension Service, Washington, D. C., county clubs, farmers, and the public in general on varied subjects. (Occasionally, official, public.) 9 x 11¾ folders, 6 ft., in 5 steel filing case drawers. R. 13. (595)

273. IRRIGATION, 1923 - 1930. Reports on plants, soils and water tests from various experimental stations and agricultural colleges, etc. (Frequently, farming public.) 9½ x 11¾ vol., 1 in., in wooden filing case drawer. R. 13. (589)

274. ANNUAL REPORTS, 1924 to date. Shows status of county extension organization, program of work, methods employed and results achieved, project activities and results, soils, farm crops, better seeds, horticulture, rodents and pest control, animal, dairy and poultry husbandry, rural engineering, nutritions and home conveniences; clothing, outlook, recommendations and suggestions for program for next year's work, and summary. (Occasionally, official, public.) 9 x 11½ vols., 9 in., on shelf in wooden cabinet. R. 13. (601)

275. FIELD CROPS, 1929 - 1931. Amount of seed per acre to sow,

amount of seeds or plants for vegetable crops, report of progress in chemical weed control, etc. (Frequently, farming public.) 8¾ x 11 vols., 8 in., in wooden filing case drawer. R. 13. (588)

276. STATISTICS AND LISTINGS, 1930 - 1934. Names and addresses of feeders and buyers, names and addresses of members of Yavapai Cattle Growers Association, amount of fees paid, freight rates to and from various points, etc. Records are not strictly federal but inasmuch as the county agricultural agent is working in conjunction with this organization, giving them his time and aid, they are included in the survey as part of his functions. (Occasionally, Yavapai Cattle Growers Association.) 9½ x 11¾ vols., 3 in., in wooden filing case drawer. R. 10. (592)

277. REPORTS FROM FARM AND STOCK CLUBS, 1930 - 1935. Shows name and location of various clubs, nature of work, names of members, etc. (Occasionally, official, public.) 9½ x 11¾ vols., 3 in., in wooden filing case drawer. R. 10. (591)

278. SOILS, 1930 - 1936. Records showing name of owner and location of ranch on which soil is tested, description of and chemical content of soil, water equivalent, date of test, etc. (Frequently, farming public.) 9½ x 11¾ vols., 2 in., in wooden filing case drawer. R. 13. (587)

279. ANNUAL NARRATIVE REPORT, 1931 to date. Articles written by the county agent on the following subjects: "Status of County Extension Organization", form of organization, function of local people, general policies; "Program of Work", factors considered, project activities, cereals and soils, home gardens and home beautification, market garden and truck crops, fruits, rodents, poultry, dairy, the range, and marketing; "Miscellaneous", weeds, destruction of hill ants, 4H Club work, unemployment, news articles; "Outlook and Recommendations, Summary". (Occasionally, official, public.) 9 x 11¾ folders, 1 ft. 2 in., in steel filing case drawer. R. 13. (602)

280. DAIRY ASSOCIATION, 1932 - 1934. Minutes of meetings, reports, correspondence, names and addresses of owner, cost of milk production, etc. Records not strictly federal but created in conjunction with the county agent and filed in his office. (Occasionally, dairymen, public.) 9½ x 11¾ vols., 1 in., in wooden filing case drawer. R. 10. (590)

281. MAP OF YAVAPAI COUNTY, 1934. Shows towns, roads, streams, mountain ranges, townships, ranges, etc. (Frequently, official, public.) 26 x 30 map, on wall. R. 13. (600)

282. POPULATION SURVEY, 1934. Shows name, address, number in family and present occupation of rural population of Yavapai County. (Occasionally, official, public.) 9 x 11¾ folders, 10 in., in steel filing case drawer. R. 13. (593)

283. ECONOMICAL DROUGHT CHART, 1936. Chart made by agent, showing economical influence of 1936 drought on stocks, business, beef and feeds by months. (Frequently, official, public.) 36 x 46 chart, on wall.

R. 13. (597)

284. FEEDER CHART, STEERS, n.d. Pictures showing the various grades of feeders as: fancy, choice, good, medium, common, and inferior. (Frequently, official, public.) 22 x 30 chart, on wall. R. 13. (598)

285. PRESCOTT RAINFALL CHART, n.d. Monthly rainfall in Prescott, 1910 - 1927 inclusive; also average three months rainfall for 35 years. (Frequently, official, public.) 22 x 30 chart, in glass covered frame. R. 13. (603)

286. RAINFALL CHART, n.d. Annual rainfall by inches in vicinity of Prescott Dry Farm, 1892 - 1927. (Occasionally, official, public.) 19 x 41 blue print, in glass covered frame, on wall. R. 13. (599)

287. THE PRESCOTT DRY FARM, n.d. Location, elevation, source of funds for establishment, purpose, cultural methods used in demonstrating dry farming, summary of work, 1911 - 1920, average of frost free days, 1910 - 1927, grain yields, etc. (Occasionally, official, public.) 9 x 11¾ folders, 1 ft., in steel filing case drawer. R. 13. (596)

ST. JOHNS

DIVISION OF COOPERATIVE EXTENSION
COUNTY AGRICULTURAL EXTENSION AGENT
Apache County Courthouse

This office was established in 1917. The county is located in the north eastern corner of the state, the northern half being the Navajo Indian Reservation and the southern portion largely taken up with the Fort Apache Indian Reservation and the Apache National Forest. The cultivated area is very limited and so, necessarily, are the records of the agent.

288. ANNUAL REPORTS, 1924 to date. Reports of activities of the office. (Frequently, official.) 10 x 12 covers, 2 ft., in wooden drawer in desk. County agent's office. (71)

TUCSON

DIVISION OF COOPERATIVE EXTENSION
COUNTY EXTENSION AGENTS
Pima County Courthouse, Church and Pennington Sts.

This office was established about 1914. The files of the present agent are well kept and date back to 1920. What files there may have been prior to 1920 and what became of them is not known. An agricultural extension agent and a home demonstration agent occupy this office. The re-

cords of the AAA in the custody of the extension agent are in the AAA section.

County Agricultural Extension Agent

289. MONTHLY REPORTS, 1920 - 1925. Agent's monthly reports to state director. Filed chronologically. (Seldom, official.) 9 x 12 folders, 1 ft. 10 in., in pasteboard transfer case. 3d floor. (1434)

290. ANNUAL REPORTS OF PIMA COUNTY AGRICULTURAL EXTENSION AGENT, 1920 - 1936. Typewritten manuscript, with photographs, maps, charts, etc. Two or more years are included in each bound volume and "1936" is still in manuscript form awaiting the completion of "1937". (Occasionally, official.) 8½ x 11½ vols. (7), and 8½ x 11 manuscript, 11 in., in sectional bookcase. 3d floor. (1439)

291. BULLETIN FILE, 1920 to date. Government, University of Arizona, and other bulletins, pamphlets, etc. covering agricultural extension work. Filed numerically. 8½ x 11 loose-leaf index, 1 in. (Frequently, official.) Variously sized vols., 20 ft., in wooden filing cases. 3d floor. (1438)

292. PROJECT REPORTS, 1920 to date. Range improvement, plant diseases, agricultural engineering, agricultural extension, farm loans, etc. 8½ x 11 loose-leaf alphabetical index, ¼ in. (Frequently, official.) 9 x 12 folders, 3 ft., in steel filing case drawers. 3d floor. (1437)

293. CORRESPONDENCE FILE, 1929 - 1936. Letters listed chronologically on 8½ x 11 sheets, stapled together in front end of drawers. (Closed file, seldom, official.) 9 x 12 folders, 2 ft. 6 in., in cardboard transfer cases. 3d floor. (1433)

294. MISCELLANEOUS FILE, 1936. Correspondence, reports, etc. Filed alphabetically. (Seldom, official.) 9 x 12 folders, 1 ft. 6 in., in steel filing case drawer. 3d floor. (1432)

295. GENERAL CORRESPONDENCE, 1937. Clubs, Farm Bureau, game, milk, marketing, parks, rural rehabilitation, electrification, etc. Filed alphabetically. (Frequently, official.) 9 x 12 folders and 9½ x 12 envelopes, 2 ft., in steel filing case drawer. 3d floor. (1436)

296. DESTRUCTIVE INSECT SPECIMEN FILE, n.d. Specimens of insects and leaves, stalks, etc. destroyed by insects. (Seldom, official.) 6½ x 8½ containers, 4 ft., in wooden filing case drawers. 3d floor. (1435)

Engineering and Water Resources

297. MISCELLANEOUS REPORTS, 1918 to date. Surveys, water development, soil moisture, soil erosion, weather, etc. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 2 ft., in steel filing case drawer. 3d floor. (1441)

298. FIELD SURVEY FILMS, 1921 to date. Films of farms, dams, etc., which have been surveyed and reported on by engineer. Filed numerically. 6 x 9 alphabetical loose-leaf index. (Occasionally, official.) 4½ x 6½ envelopes, 3 ft., in wooden filing case drawers. 3d floor. (1446)

299. WELL LOGS, 1925 to date. Data on drilling and capacity of wells and pump irrigation. Arranged numerically by townships. (Frequently, official.) 10½ x 11½ loose-leaf book, 3 in., on engineer's desk. 3d floor. (1443)

300. WORK DONE ON PROJECTS 2, 6 AND 13, Aug. 15, 1930 - Dec. 31, 1931. Data on water levels in Pima County, soil moisture penetration and irrigation practice collected by assistant agricultural extension agent and engineer. (Frequently, official.) 8½ x 11 bound manuscript, 1 in., in desk drawer. 3d floor. (1442)

301. ENGINEER'S FIELD BOOKS, Oct. 1930 to date. Engineering data taken in field. Entered and filed chronologically. (Frequently, official.) 4½ x 7½ vols. (24), 1 ft. 8 in., in pasteboard cases on top of steel filing case. 3d floor. (1440)

302. TRACINGS AND PRINTS ON FARM LANDS, n.d. Area, boundaries, tillable land, etc. of farms in Pima County. (Frequently, official.) Variously sized tracings and blue prints, 2 in., in wooden map file drawers. 3d floor. (1444)

303. WATER LEVELS, n.d. Plots showing depth to permanent water in various sections of Pima County. (Frequently, official.) Variously sized tracings, 1 in., in wooden map drawer. 3d floor. (1445)

Home Demonstration Agent

304. CORRESPONDENCE AND REPORTS, 1921 to date. Expense accounts, monthly reports, correspondence, etc.; 8½ x 11 chronological list of letters from 1925 - 1931 in front of file. Filed alphabetically. (Closed file, 1921 - 1936, seldom; current file, Jan. 1, 1937 to date, daily, official.) 9 x 12 folders, 5 ft., in 2 pasteboard transfer cases and steel filing case drawer. 3d floor. (1451, 1448)

305. FILM FILES, 1921 to date. Films taken by club members of club groups, buildings, picnic grounds, etc. Filed chronologically. (Seldom, official.) 4½ x 6½ envelopes, 1 ft. 3 in., in pasteboard and wooden card file boxes. 3d floor. (1452)

306. HOME ECONOMICS FILE, 1921 to date. Information on club organization, foods and nutrition, clothing, health and sanitation, household management, home industries, etc. Filed numerically under decimal filing system. 8½ x 11 index. (Frequently, official.) Variously sized pamphlets, bulletins and reports, 38 ft., in steel filing case drawers. 3d floor. (1447)

307. RECORD CARD ARIZONA BOYS' AND GIRLS' CLUB WORK, 1936. Extension

Form 18, name, age, address, club, etc. Filed alphabetically. (Obsolete form, never.) 3 x 5 cards, 4 in., in wooden card file box. 3d floor. (1453)

308. PLANNING FILE, Jan. 1, 1937 to date. Current plans for clubs, health, extension service, etc. Filed subjectively. (Frequently, official.) 9 x 12 folders, 8½ x 11 envelopes and loose sheets, 2 ft., in steel filing case drawer. 3d floor. (1449)

309. HOME DEMONSTRATION INFORMATION, n.d. Typed and mimeographed information on various subjects obtained from universities and authors. Filed alphabetically. (Frequently, official.) 9 x 12 folders and 8½ x 11 loose sheets, 2 ft., in steel filing case drawer. 3d floor. (1450)

DIVISION OF COOPERATIVE EXTENSION
STATE AGRICULTURAL EXTENSION DIRECTOR
Agricultural Bldg., University of Arizona

This office was established on July 1, 1914, at the University of Arizona. Prior to its establishment the only attempt of this kind had been carried on in the state by a few farmer's cooperative societies, whose records have not been preserved. This office directs the county agents in their activities for the AAA. The AAA records are filed separately and are listed in the AAA section.

310. BUDGETS AND MISCELLANEOUS BILLS, 1929 to date. Miscellaneous bills, accounts, expense accounts, pay rolls, balance sheets, etc. (Frequently, official.) 9½ x 11½ folders, 1 ft. 4 in., in steel filing case drawer. R. 203. (793)

311. CORRESPONDENCE OF CLYDE F. ROWE, 1931. Personal correspondence and miscellaneous reports. (Frequently, official.) 9½ x 11½ folders, 2 ft., in steel filing case drawer. R. 203. (850)

312. COOPERATIVE EXTENSION, USDA, DIRECTORS, ASSISTANT DIRECTORS, MISCELLANEOUS, Jan. 1, 1934 - June 30, 1935. (Frequently, official.) 9½ x 11½ folders, 2 ft., in steel filing case drawer. R. 203. (840)

313. ARIZONA CORRESPONDENCE, Jan. 1, 1934 to date. Telegrams, correspondence, reports by individuals and counties, county correspondence covering 14 counties, state correspondence, and annual reports. Latter indexed by counties. (Early files, occasionally; later files, frequently, official.) 9½ x 11½ folders and 5-7/8 x 9¼ loose-leaf books, 3 ft. 4 in., in steel filing case drawers. R. 203. (806, 807, 808)

314. EXPENSE ACCOUNTS AND REPORTS, Jan. 1, 1934 to date. Individual expense accounts, county agent's reports, expense accounts, statistical reports, etc. (Frequently, official.) 9½ x 11½ folders, 2 ft. 4 in., in steel filing case. R. 203. (794, 801)

315. REQUISITIONS, 1934 to date. Administration, supplies, and publications; poultry, dairying, and clothing by counties. Thumb index. (Earlier files, occasionally; later files, frequently, official.) Variously sized bundles, 5 x 8 folders, and 4½ x 6½ slips, 3 ft. 7 in., in pasteboard box, Oxford filing case, and steel filing case drawer. R. 203. (795, 796, 797)

316. PROJECT FILES, 1934 - 1936. Home canning, plant diseases, control of weeds, and soil conservation. Project files prior to 1933 are stored in basement. (Frequently, official.) 9½ x 11½ folders and printed forms, 1 ft. 6 in., in steel filing case drawer. R. 203. (853)

317. EXPENSE ACCOUNT REPORTS, July 1, 1935 - June 30, 1936. Accounts of home demonstration agents, specialists, county agents, etc. (Frequently, official.) 9½ x 11½ vols., 1 ft., in steel filing case drawer. R. 203. (802)

318. MISCELLANEOUS FEDERAL PROJECTS, July 1, 1935 to date. Farm Debt Adjustment, National Emergency Council, Housing Act, Division of Grazing, U. S. Farm Census, WPA Rural Resettlement, Rural Rehabilitation, Farm Credit Administration, plant diseases, and individual reports, etc. (Frequently, official.) 9½ x 11½ folders and 8 x 10¾ mss., 1 ft. 7 in., in steel filing case drawer. R. 203. (799, 855)

319. AMERICAN FARM BUREAU, July 1, 1935 to date. Reports of committee chairmen, film slides, photos, charts, and miscellaneous. (Frequently, official.) 9½ x 11½ folders, 1 ft., in steel filing case drawer. R. 203. (792)

320. APPOINTMENTS AND APPLICATIONS, July 1, 1935 to date. (Frequently, official.) 6 x 8½ vols., and 9½ x 11½ folders, 1 ft., in steel filing case drawer. R. 203. (791)

321. OUTSIDE STATE CORRESPONDENCE A - Z, July 1, 1935 to date. Mailing bureau, maps, seed loans, soil erosion, outside correspondence news, and publicity. (Frequently, official.) 9½ x 11½ folders, 1 ft. 6 in., in steel filing case drawer. R. 203. (809, 810)

322. RADIO MATERIAL, July 1, 1935 to date. Education by radio, correspondence with stations, miscellaneous USDA radio, memorial minutes, awards, etc. Thumb index. (Frequently, official.) 9½ x 11½ folders, 2 ft. 2 in., in steel filing case drawers. R. 203. (814, 813)

323. CORRESPONDENCE FILES, July 1935 to date. County, individual, and extension. (Frequently, official.) 9½ x 11½ folders, 2 ft., in steel filing case drawer. R. 203. (849)

324. CORRESPONDENCE OF MISS THELMA HUBER, Jan. 1936 to date. County, rural rehabilitation, expense accounts, advertising, instructions, and individual reports. Thumb index. (Frequently, official.) 9½ x 11½ folders, 10 x 11 bundles (2), and loose forms, 1 ft., in steel filing case drawer. R. 203. (811)

325. PLANS OF WORK AND ANNUAL REPORTS, AGENTS AND SPECIALISTS, 1936 to date. Plans of work for specialist in poultry, agricultural economics, home demonstration work, editing, boys' and girls' club work, etc. (Frequently, official.) 9½ x 11½ folders, 1 ft., in steel filing case drawer. R. 203. (803)

326. MISCELLANEOUS FILES, various dates. Procedure manual, U. S. Government manual, vouchers, receipts, magazines, pamphlets, charts, notices, etc.; pamphlets covering 125 subjects directly connected with current extension work; copies of government bulletins and original reports. (Frequently, official.) 6 x 7 vols., 7½ x 9½ covers, 9½ x 10½ loose-leaf books, variously sized pamphlets, and 8½ x 11½ folders, 163 ft., on steel filing case, in pasteboard boxes, and on 23 shelves. R. 203. (798, 841, 800)

327. SALARIES AND LEAVE CERTIFICATES, COUNTY DEMANDS, MONTHLY REPORTS, INVENTORY, REQUISITIONS, TELEGRAMS, ETC., various dates. (Frequently, official.) Variously sized loose sheets, 15 ft., on shelves. R. 203. (804)

328. EPSILON SIGMA PHI CORRESPONDENCE, STATIONERY AND YEAR BOOKS, n.d. (Occasionally, official.) 4½ x 6 pamphlets, 1 ft., in steel filing case drawer. R. 203. (812)

329. TAX INFORMATION, GOVERNMENT LAND, n.d. Correspondence and printed information. (Frequently, official.) 9½ x 11½ folders, and pamphlets, 1 ft. 4 in., in steel filing case drawer. R. 203. (805)

Boys' and Girls' Club Specialist

330. REPORTS, CLUB ADMINISTRATION, 1924 - 1935. Home demonstration, extension economist, county agents and specialists. (Occasionally, official.) 9½ x 11½ folders, 6 ft., in 3 steel filing case drawers. R. 203. (824)

331. 4H CLUB RECORDS, 1934 - 1936. Records, enrollments and files. (Frequently, official.) 4½ x 5½ cards, 5 ft., in 4 wooden filing case drawers. R. 203. (827)

332. ANNUAL REPORTS OF COMMITTEE ON GIRLS' CLUB WORK, 1934 to date. (Occasionally, official.) 6 x 8 folders, 6 in., in steel filing case drawer. R. 203. (815)

333. CORRESPONDENCE, CLUB WORK, 1934 to date. Crop judging contest; publicity and talks on 4H Club work by National Leaders; monthly, narrative trip, and national committee reports; State 4H Broadcast; prizes and premiums; contracts, etc.; and correspondence. (Earlier records, occasionally; later records, frequently, official.) 9½ x 11½ folders, 8 x 11½ pamphlets, and 8 x 10¼ loose leaves, 5 ft. 3½ in., in steel filing case drawers. R. 203. (818, 819, 820)

334. FORMS, 1935 - 1936. 12.12-12.12, 12.12-12.13, 12:32-12:6627 and 12:6228-12:109. Junior organization, instructions, manuals and pamphlets,

etc. Thumb index. (Frequently, official.) 5 x 7 pamphlets, 10 ft., in 5 steel filing case drawers. R. 203. (821)

335. CORRESPONDENCE OF CLUB SPECIALIST, Jan. 1 - June 30, 1935. Boys' and girls' club work, Agricultural Adjustment Administration files, and Farm Credit Administration files. Thumb index. (Frequently, official.) 9½ x 11½ folders and envelopes, 2 ft., in steel filing case drawer. R. 203. (817)

336. CLUB REPORTS, July 1, 1936 - June 30, 1937. Financial reports, film slides, leave requests, farm-house plans and service, etc. (Frequently, official.) 9½ x 11½ folders and 9½ x 11½ covers, 6 in., in steel filing case drawer. R. 203. (816)

337. 4H CLUB AND CAMP BULLETINS, various dates. Handicraft, health, judging, publicity, records, manuals and miscellaneous. (Frequently, official.) 4½ x 12 pockets, 23 ft., in Globe-Wernicke steel bookcase. R. 203. (826)

338. 4H CLUB, MISCELLANEOUS, n.d. Badges, ribbons, pins, etc., animal husbandry slides, expense accounts and records. (Frequently, official.) Variously sized folders, envelopes and bundles, 5 ft. 9 in., on 6 wooden shelves. R. 203. (825)

339. INSTRUCTION FORMS FOR 4H CLUB WORKERS, MISCELLANEOUS SUBJECTS, n.d. (Frequently, official.) 9½ x 11½ folders and printed forms, 1 ft. 1 in., in steel filing case drawer. R. 203. (822)

340. MAPS AND CHARTS, n. d. Maps of 4H Club subdivisions, meat charts, etc. (Frequently, official.) Variously sized maps and charts, 6 in., in wooden cabinet. R. 203. (823)

State Home Demonstration Leader

341. CORRESPONDENCE WITH COUNTY HOME DEMONSTRATION AGENTS, June 1933 - July 1936. (Frequently, official.) 9½ x 11½ folders, 1 ft. 1 in., in Oxford storage file. R. 203. (828)

342. FOODS FILE, 1934 to date. 4H Club demonstrations. (Frequently, official.) 4½ x 12½ sheets and pamphlets, 9 in., in open face file. R. 203. (831)

343. HOME MANAGEMENT FILES, 1935 to date. Reference files and mimeographed material. (Frequently, official.) 9½ x 11½ folders, 2 ft., in steel filing case drawer. R. 203. (832)

344. CORRESPONDENCE WITH WASHINGTON AND COUNTY HOME DEMONSTRATION AGENTS, July 1936 to date. Thumb index. (Frequently, official.) 9½ x 11½ folders, 6 in., in steel filing case drawer. R. 203. (829)

345. FOODS AND NUTRITION, various dates. Recipes, menus, procedure. Thumb index. (Frequently, official.) 9½ x 11½ folders, 1 ft., in steel filing case drawer. R. 203. (830)

346. HOME DEMONSTRATION WORK, n.d. Recipes to be used for class instruction of 4H Club workers and miscellaneous papers. (Frequently, official.) 5½ x 9 folders, 9½ x 11½ packages and 6 x 8 standard printed pamphlets, 4 ft. 2 in., in Oxford file and on top of steel filing case and table. R. 203. (833)

Specialists

347. PHOTOGRAPHS, 1925; 1932 - 1935. Photographs of black amber cane, Indians picking cotton, terracing, cattle, rodent control, field crops, and 4H Clubs. (Occasionally, official.) 3½ x 6½ envelopes, 4 ft. 6 in., in 3 steel filing case drawers. R. 203. (845)

348. SPECIALISTS' ANNUAL REPORTS, 1-17, prior to 1927 to date. Plans of work, specialists' annual statistical reports on clothing, agricultural economics, rural sociology, home management, clubs, extension work, etc. (Frequently, official.) 9½ x 11½ folders, 2 ft. 10 in., in steel filing case drawer. R. 203. (835, 836)

349. ANNUAL REPORTS, 1933 - 1934. Reports of state home demonstration agent and clothing specialist; material for advertising for new agents and women's home demonstration work certification. (Frequently, official.) 9½ x 11½ folders, 1 ft. 4 in., in Oxford storage file. R. 203. (837)

350. CORRESPONDENCE OF POULTRYMAN, July 1, 1935 - July 1, 1936. Poultry and dairying, county reports, applications, annual reports, memoranda, narrative trip reports, personal, miscellaneous, USDA and AAA. Thumb index. (Frequently, official.) 9½ x 11½ folders, 6 ft., in 3 steel filing case drawers. R. 203. (834)

351. CLOTHING SPECIALIST'S CORRESPONDENCE, July 1935 to date. Out of state correspondence, county correspondence, hints on clothing, home demonstration, etc. (Frequently, official.) 9½ x 11½ folders, printed forms, 1 ft., in steel filing case drawer. R. 203. (838)

352. EXTENSION EDITOR'S CORRESPONDENCE, Sept. 1, 1935 to date. Miscellaneous. (Frequently, official.) 9½ x 11½ folders, 2 in., in steel filing case drawer. R. 203. (846)

353. POULTRY AND DAIRYING, July 1, 1937. Reports, invoices and miscellaneous correspondence. (Frequently, official.) 9½ x 11½ folders, 4 in., in steel filing case drawer. R. 203. (844)

354. DAIRY AND POULTRY BULLETINS, various dates. (Frequently, official.) Variously sized pamphlets and loose-leaves, 2 ft., in steel filing case drawer. R. 203. (839)

355. CHICK LIVABILITY AND ROP RECORDS, n.d. Records, reports and pamphlets on chicks and animal husbandry. (Frequently, official.) 9½ x 11½ folders, printed forms and pamphlets, 4 in., in steel filing case drawer. R. 203. (842)

356. SCORE CARDS, n.d. Giving brand, number of band and pedigree of poultry. (Frequently, official.) 9½ x 11½ printed and pencil forms, 2 in., in steel filing case drawer. R. 203. (843)

American Farm Bureau Federation

357. APPLICATIONS; APPOINTMENTS AND RESIGNATIONS; ATTORNEY GENERAL; CHARTS, CONFERENCE, ETC., June 1935 to date. (Frequently, official.) 9½ x 11½ folders, 2 ft., in steel filing case drawer. R. 203. (847)

358. LEADERS MATERIAL, various dates. Pamphlets and printed matter for use of the Farm Bureau, extension leaders and workers. (Frequently, official.) Variously sized pamphlets and printed matter, 70 ft., in 80 pigeon holes. R. 203. (848)

Photographic File

359. MISCELLANEOUS AGRICULTURAL SUBJECTS, n.d. Slide films, positive rolls (56) in cans. R. 307. (P-1)

360. BOYS' AND GIRLS' CLUB WORK, 1921 - 1928; 1935. Still photographic film, nitrate negatives (465) and glass negative (1). R. 307. (P-2)

FOREST SERVICE

ALPINE

APACHE NATIONAL FOREST
ALPINE RANGER STATION
Ranger Station

The Alpine District of the Apache National Forest was created in 1910 and a ranger station was built at Alpine on the Coronado Trail, about twenty-six miles south of Springerville. The records are filed according to the Forest Service filing system.

361. FOREST MANAGEMENT, 1910 to date. Cutting lumber and wood, replanting, fencing, etc. (Frequently, official.) 10 x 12 folders, 4 ft., in 2 wooden filing case drawers. Ranger's office. (3)

362. OPERATION, 1910 to date. Fire, personnel, equipment, etc. (Frequently, official.) 10 x 12 folders, 6 ft., in 3 wooden filing case drawers. Ranger's office. (1)

363. RANGE MANAGEMENT, 1910 to date. Leases, permits, grazing, etc. (Frequently, official.) 10 x 12 folders, 3 ft., in 2 wooden filing case drawers. Ranger's office. (2)

ASHDALE

TONTO NATIONAL FOREST
CAVE CREEK RANGER STATION
Ranger Station

This ranger district, established in 1908, was a part of the Prescott National Forest until 1923 when it was transferred to the Tonto National Forest. All records of this office are filed according to the Tonto National Forest filing system.

364. ENGINEERING FILES, 1908 to date. General correspondence, maps, roads, water power, reports and statistics, forest highways, projects, roads and trails, fire map, maps showing superintendent's headquarters, ranger headquarters, ranger temperature stations, lookout stations, CCC and transient camps, CCC and transient side camps and other forest station camps, communities, per diem guards, telephone central, primary roads, secondary roads, telephone lines, and trails. (Daily, official.) 9 x 12 folders, 8 x 10½ sheets and variously sized maps (35), 2 in., in steel and wooden filing case drawers. Ranger's office. (1)

365. FINANCE AND ACCOUNTS (FA), 1908 to date. Accounting, allotments, appointments, audits, authorization, costs, disbursements, receipts, miscellaneous reports, retirement, supervision, and leave. (Daily, official.) 9 x 12 folders and 8 x 10½ sheets, 6 in., in steel and wooden filing case drawers. Ranger's office. (3)

366. GRAZING (G), 1908 to date. Wild life and range management, allowances, appeals, cooperation, erosion, fish and game, live stock losses, permits, poisonous plants, range capacity, range improvements, reports, seasons, stock management, supervision, surveys, trespass, and working plans. (Frequently, official.) 9 x 12 folders and 8 x 10½ sheets, 5 ft. 10½ in., in wooden, 2 steel, and 2 wooden and cardboard filing case drawers. Ranger's office. (2)

367. LANDS (L), 1908 to date. Acquisitions, boundaries, claims, classification, allotment in soils, exchanges, recreation, reports, settlements, stations, rights of way for telephone lines, roads and other permanent improvements, status alienated lands, title to lands, etc., trespass, supervision, and recreational uses. Status maps of homestead entries and mineral surveys. (Frequently, official.) 9 x 12 folders, 8 x 10½ sheets and maps, 2 ft. ½ in., in steel and wooden and wooden and cardboard filing case drawers. Ranger's office. (8)

368. OPERATIONS (O), 1908 to date. Equipment and supplies, fire organization, personnel, leave, inquiries, general, property trespass, quarters, supervision, improvements, mail, etc. Tonto fire base map, fire plan organization chart showing regular protective organization, fire fighters, laborers, fire fighting tools available for purchase, kitchen, mess and camp equipment available for purchase, special equipment, transportation, government per diem guards, organized crews, food supply, equipment, and law enforcement. (Daily, official.) 8 x 10½ folders, 2 ft., in steel, wooden and 2 wooden and steel filing case drawers. Ranger's office. (5)

369. RESEARCH (R), 1908 to date. Contains research on grazing matters, experimental station, timber management, and general research. (Daily, official.) 9 x 12 folders and 8½ x 10 sheets, 1 in., in wooden and steel filing case drawers. Ranger's office. (6)

370. TIMBER (S), 1908 to date. Administrative use, disposition of timber, cooperation, forestry extension, dealers, seed and tree, improvement and equipment, meetings, state forests, tree guides, insect control, management plans, nurseries, planting reports, progress reports, report of timber cut and sold, statement of receipts, miscellaneous silvicultural reports and statements, sales, scaling, supervision, timber settlement, surveys, and trespass. (Daily, official.) 9 x 12 folders, and 3-3/4 x 6½ and 8 x 10½ sheets, 8 in., in steel, wooden, and wooden and cardboard filing case drawers. Ranger's office. (7)

371. RANGER'S DIARY, 1923 to date. Official daily diary of the rangers at this station. Copies of originals are sent to district supervisor monthly. (Frequently, official.) 3-3/4 x 7 sheets, 2 ft. 4½ in., in cardboard and wooden filing case drawer. Ranger's office. (4)

372. EMERGENCY CONSERVATION WORK, Apr. 1933 to date. Instructions in handling men, safety bulletins, caretaker's time, supervision, correspondence, change of employees, and employees on leave. (Daily, official.) 8 x 10½ sheets, 4½ in., in steel filing case drawer. Ranger's office. (9)

CAMP VERDE

COCONINO NATIONAL FOREST
LONG VALLEY RANGER STATION
Clear Creek Ranger Station, 8 mi. SE. of Camp Verde

The Long Valley District of the Coconino National Forest embraces about 405,000 acres of ponderosa pine and juniper. Elevations vary from 3,200 feet to 8,285 feet and the district has winter and summer grazing for about 5,500 head of cattle and 10,000 sheep. Of the present acreage, 138,240 acres were acquired from the Tonto District in 1913, and 172,800 acres from the Bly District in 1936. Water rental from Fossil Creek to Arizona Power Company nets about $5,000.00 a year to the forest.

373. ENGINEERING, 1908 to date. Maps of roads, trails, water power, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden filing cabinet drawer. R. 1. (4)

374. CLOSED FILES, 1909 - Jan. 1, 1937. Old series of reports and records found in active files, finance and accounts, lands, land uses, engineering, research, timber and range, public relations, range management, permits, range improvements, and forest management. (Seldom, official.) 9 x 11-3/4 folders, 4 ft., in 4 steel filing cabinet drawers. R. 1. (11)

375. CORRESPONDENCE, 1909 to date. Filed by subject. (Occasionally, official.) 9 x 11-3/4 folders, 2 ft., in wooden filing case drawer. R. 1. (13)

376. FINANCE AND ACCOUNTS, 1909 to date. Station costs, travel expense, purchases, etc.; instructions and regulations governing expenditures. (Frequently, official.) 9 x 11-3/4 folders, 1 ft., in wooden filing cabinet drawer. R. 1. (1)

377. LANDS, 1909 to date. Land adjustments, reconveyances, boundaries, donations, erosion control, exchange, recreation, supervision, trespass, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden filing cabinet drawer. R. 1. (2)

378. LAND USES (SPECIAL), 1909 to date. Stockman's residence, leases, pasture, stock tanks, corrals and cabins. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden filing cabinet drawer. R. 1. (3)

379. MAPS, 1909 to date. Fire map showing roads and trails, telephone lines, streams, canyons, lookout stations, ranger stations and towns, etc.; Coconino National Forest map, showing forest boundary, elevations, grazing allotments, roads and trails, ranger stations, etc.; and special use maps, showing allotments, water developments, etc. (Frequently, official.) 9 x 11-3/4 folders, 1 ft., on wall and in wooden filing cabinet drawer. R. 1. (14)

380. OLD DEAD FILES, 1909 - n.d. Fire reports, road rights of way, certain driveway permits, cooperation, State Game Law Department, etc. (Seldom, official.) 9 x 11-3/4 folders, 3 ft. 3 in., in 3 wooden filing case drawers. R. 2. (12)

381. FOREST MANAGEMENT, Jan. 1, 1937 to date. Timber sales, stumpage rates, insect control, free use regulations, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden filing cabinet drawer. R. 1. (10)

382. PERMITS, Jan. 1, 1937 to date. Kind and number of live stock, name of owner, boundaries of grazing area, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden filing cabinet drawer. R. 1. (8)

383. RANGE IMPROVEMENTS, Jan. 1, 1937 to date. Allotment fences, tanks, trails, development of springs, etc. (Frequently, official.) 9 x 11-3/4 folders, 1 ft., in wooden filing cabinet drawer. R. 1. (9)

384. RANGE MANAGEMENT, Jan. 1, 1937 to date. Allotments, fish and game regulations, live stock losses, regulation of grazing, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden filing cabinet drawer. R. 1. (7)

385. RESEARCH, TIMBER AND RANGE, 1937 to date. Experimental plots, nursery, seeding to plants and grasses, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden filing cabinet drawer. R. 1. (5)

386. PUBLIC RELATIONS, 1937 to date. Record of visitors and general contact with the public, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden filing cabinet drawer. R. 1. (6)

CANILLE

CORONADO NATIONAL FOREST
HUACHUCA RANGER STATION
Ranger Station, ½ mi. from Canille

This ranger station was established in 1909 to supervise the large area of timber and grazing lands along the Mexican border. The rangers of this district have encountered much difficulty due to the resentment of "old timers" at the interference of Forest Service officials with the grazing "rights" which they had enjoyed prior to establishment of the National Forest. Records are filed according to the Forest Service filing system.

387. PLATS OF HOMESTEAD ENTRIES, 1884 to date. Maps showing location of homesteads by section, township, and range upon or in the vicinity of the Huachuca district, dates of entry and survey, approval, entryman and present owner. (Frequently, official.) 9 x 15 folders, 3 in., in steel filing case drawer. Anteroom. (16)

388. HERBARIUM, 1905 to date. Individual histories with botanical names of plants, weeds, shrubs, etc. found on the forest range. Numerical index. (Frequently, for identification of plants growing in forest and experimental purposes.) 12 x 14 folders, 1 ft. 6 in., in Forest Service herbarium in box. Anteroom. (14)

389. TRIANGULATION FIRE MAP, 1909. Map of Huachuca district of Coronado Forest used by rangers to obtain exact location of fires. (Frequently, official.) 36 x 48 map on wall. Ranger's office. (15)

390. ENGINEERING, 1909 to date. Reports covering engineering, surveys of timber land, roads and water power, maps, etc. (Daily, official.) 9 x 15 folders, 5 in., in old wooden and steel drawers. Ranger's office. (1)

391. FINANCE AND ACCOUNTS, 1909 to date. Accounting, appointments, cost-keeping, disbursements, receipts, retirement and supervision. (Daily, official.) 9 x 15 folders, 4 in., in wooden filing case drawer. Ranger's office. (11)

392. FOREST EXPERIMENTAL STATIONS, 1909 to date. General file with statistical reports, weather records, tree diseases, estimated crop of forest trees, etc. (Frequently, official.) 9 x 15 folders, 5 in., in steel filing case drawer. Ranger's office. (2)

393. FOREST MANAGEMENT, 1909 to date. Administrative use, cooperation, free use, insect control, management plans reports, sales, timber sales permits, settlement, scaling, seed planting, survey and trespass, and supervision. (Daily, official.) 9 x 15 folders, 2 ft., in wooden and steel filing case drawers. Ranger's office. (13)

394. GENERAL FILE, 1909 to date. Applications for employment in Forest Service, instructions, etc. (Frequently, official.) 9 x 15 folders, 10 in., in wooden and steel filing case drawers. Ranger's office. (5)

395. GRAZING, 1909 to date. Allowances, cooperation, fish and game, individual permits, crossing permits, use of private land, range improvements, surveys, reports, supervision, working plans, and range appraisal. (Daily, official.) 9 x 15 folders, 12 ft., in steel and 5 wooden filing case drawers. Ranger's office. (3)

396. GRAZING RESEARCH, 1909 to date. Correspondence and instructions on artificial reseeding, plant identification, etc. (Frequently, official.) 9 x 15 folders, 6 in., in steel filing case drawer. Ranger's office. (4)

397. LANDS, 1909 to date. Adjustments, public service sites, boundaries, classifications, exchanges, purchases, recreational areas, supervision, trespass, and uses. (Frequently, official.) 9 x 15 folders, 7 ft., in steel and in 3 wooden filing case drawers. Ranger's office and anteroom. (7)

398. OPERATION OF FOREST SERVICE, 1909 to date. Correspondence, reports, and bulletins relative to fire, finance, equipment and supplies of service, personnel, supervision and work plans, cooperation with the Mexican government, trespass, and improvement plans for trails, water system, and telephone. (Daily, official.) 9 x 15 folders, 8 in., in wooden and steel filing case drawers. Ranger's office. (12)

399. PUBLIC RELATIONS FILE, 1909 to date. Correspondence, etc. concerning the relations between Forest Service and the general public; addresses, cooperation, educational material, exhibits, information, motion pictures service news, and special records. (Daily, official.) 9 x 15 folders, 7 in., in steel and wooden filing case drawers. Ranger's office. (6)

400. REGIONAL FORESTER, 1909 to date. Supervision and cooperation with regional office. (Daily, official.) 9 x 15 folders, 2 in., in wooden filing case drawer. Ranger's office. (10)

401. EMERGENCY CONSERVATION WORK, 1933 to date. Requisitions, plans for construction, equipment and supplies, etc.; camp building disposal, camp program, educational material, equipment and supplies, finance, information, personnel, safety program, supervision, employment, enrollment, and mobilization. (Daily, official.) 9 x 15 folders, 2 ft., in steel and wooden filing case drawers. Ranger's office. (9)

402. EMERGENCY RELIEF ADMINISTRATION, 1935 to date. Finance, supervision, estimates, employment, personnel, equipment and supplies, improvement, and safety bulletins. (Frequently, official.) 9 x 15 folders, 5 in., in wooden and steel filing case drawers. Ranger's office. (8)

CLIFTON

CROOK NATIONAL FOREST
CLIFTON RANGER STATION
Valley Bank Bldg.

The Clifton District was established in 1909 and transferred from the Apache National Forest to the Crook National Forest in 1925. Records are filed in accordance with the Forest Service filing system.

403. MAPS, 1898 - 1906; 1917. Form 972, block map survey, Crook National Forest districts; Form 123-A, status, Phoenix land district; block map and record showing township, range, total area in forest, land district, its area, and county. (Occasionally, official.) 15 x 15½ loose-leaf

books, 1½ in., in wooden filing case drawer. Ranger's office. (47)

404. RESEARCH, 1901; 1910 - 1935. Engineering research, homestead entry survey, grazing research, forest experimental station research public relations and general research. (Occasionally, official.) 9-3/4 x 11-3/4 folders, 8 in., in wooden filing case drawer. Ranger's office. (61)

405. LANDS, 1907 to date. Uses, correspondence, reports, memorandums of activities, homesteads, pastures, cultivation, acquisition, adjustment, boundaries, claims, classification, recreation, erosion, settlement, etc. (Occasionally, official.) 9-3/4 x 11-3/4 and 9½ x 12 folders, 1 ft. 7¼ in., in wooden filing case drawer. Ranger's office. (55, 56)

406. IMPROVEMENTS, CROOK NATIONAL FOREST, 1909 - 1925. Reports and correspondence on improvements of lands, trespass, pasture fences, baseline well and retaining wall, water development, etc. (Occasionally, official.) 9-3/4 x 11-3/4 folders, 5 in., in wooden filing case drawer. Ranger's office. (64)

407. LAND SETTLEMENTS AND LAND CLAIMS, 1909 - 1936. Land applications, land claims, withdrawals of land applications, sketch of land claims, area, acres, scale-inches per mile, etc. (Frequently, official.) 9½ x 11-3/4 folders, 4 in., in wooden filing case drawer. Ranger's office. (57)

408. GRAZING, 1912 to date. Form 621 grazing division, allotted applicants, reports of forest rangers, supervision of grazing, predatory animals, stock, game, transferred cases, permits to graze on land other than that allotted in first permit, grazing disapproval, free grazing permits, applications for grazing permits accompanied with check sheets, working plans, allowances, appeals, range capacity, cooperation, seasons, poisonous plants, etc. (Earlier files, occasionally; later files, daily, official.) Variously sized folders, 3 ft., in wooden filing case drawers. Ranger's office. (51, 50, 52)

409. FOREST MANAGEMENT, 1916 - 1936. Closed files of sales, lands, permits, fire guards, trespass, insect control, etc.; supervision of sales, permits, lands, trespass, organization, management plans, free use policy, insect control, etc. (Occasionally, official.) 9½ x 11-3/4 folders, 1 ft. 1 in., in wooden filing case drawer. Ranger's office. (65, 66)

410. HERBARIUM, 1920 - 1922; 1924 - 1925; 1937. Form 767 (46 specimens), record of collector's number, botanical name, date of collection, common name, state and forest (Apache), location, slope, soil, type of soil, species and per cent of total vegetation, cover of each, grazing conditions, forage values, altitude, flowering period and other notes. See addenda for list of botanical names. (Occasionally, official.) 11 x 16 specimen cards (64), 6 in., in wooden cabinet with glass door. Ranger's office. (63)

411. FINANCE AND ACCOUNTS, 1925 to date. Accounting, property, allotments, expansion accounts, cost keeping, disbursements, distribution of travel, station expense, pay roll for personal services and services other than personal, receipts, retirement, etc. (Occasionally, official.) 9½ x 11-3/4 folders, 1 ft. 2 in., in wooden filing case drawer. Ranger's office. (48, 49)

412. OPERATIONS, 1925 - 1926; 1934 to date. Equipment and supplies, property transfers, forest fire plan, organization, property trespass, emergency relief, Emergency Conservation Work, improvements, telephone lines, etc. (Occasionally, official.) 9½ x 11-3/4 folders, 2-3/4 in., in wooden filing case drawer. Ranger's office. (58)

413. REGIONAL FORESTER, 1926; 1928. Supervision of work, plan of districts, inspection, general regulations, activities, fire suppression, improvement and construction, property transfer, etc. (Occasionally, official.) 9½ x 11-3/4 folders, 9 in., in wooden filing case drawer. Ranger's office. (44)

414. GRAZING PERMIT RECORD, 1927 - 1931; 1935 - 1936. Form G-10-A Crook, number of stock approved for grazing, by seasons. (Occasionally, official.) 3½ x 9¼ loose-leaf books, 6 in., in wooden filing case drawer. Ranger's office. (53)

415. RESEARCH, 1929; 1932. Research, artificial vegetation, cooperation, forest experiment stations, statistics, weather, grazing, forage analysis, etc. (Occasionally, official.) 9½ x 11-3/4 folders, 1 in., in wooden filing case drawer. Ranger's office. (62)

416. STATUS OF RANGE MANAGEMENT BY ALLOTMENTS, 1930. Crook National Forest, Form 438-B. Name of allotment, actual use past year, per cent of total area utilized, water developments and cooperation of permittees. (Occasionally, official.) 3½ x 9 maps, in wooden filing case drawer. Ranger's office. (54)

417. ENGINEERING, 1935 - 1936. Surveys, roads, water power, entry surveys, photography, etc. (Occasionally, official.) 9½ x 11-3/4 folders, 1½ in., in wooden filing case drawer. Ranger's office. (46)

418. PUBLIC RELATIONS, 1935 - 1936. Addresses, educational, exhibits, information and motion pictures, etc. (Occasionally, official.) 9½ x 11-3/4 folders, 6 in., in wooden filing case drawer. Ranger's office. (60)

419. FIRE PLAN ORGANIZATION CHART, 1936 - 1937. Form 468, wall chart. (Occasionally, official.) 18 x 21 chart on wall. Ranger's office. (59)

420. REGIONAL FORESTER, 1936 to date. Cooperation, forest plans, legislation, law and law enforcement. (Occasionally, official.) 9½ x 11-3/4 folders, 2 in., in wooden filing case drawer. Ranger's office. (45)

CLIFTON

CROOK NATIONAL FOREST
EAGLE CREEK RANGER STATION
Eagle Creek, Arizona

The Eagle Creek District of the Crook National Forest was established in 1909 as a part of the Apache Forest and transferred to the Crook National Forest in 1925. The district embraces an area in the western part of Greenlee County north of Clifton and Morenci. The Forest Service filing system is used in filing all records, the file designations have been retained.

421. GRAZING, 1907 to date. Closed and transferred grazing permits, grazing allowances, waiver of grazing privileges, applications for grazing permits and grazing precincts showing land on which cattle are permitted to graze, range reports, grazing exclusive of permits, range improvements, uses, pastures, grazing refund record; Form G-10, grazing permit record; Form 832, grazing permit; Form 964, report on application for special use permits and rights of way; Form 399, report of condition of special use areas; Form 437, grazing supervision, ranger's annual grazing report, and record of grazing conditions; seasons, cooperation, live stock losses, crossing permits, permits disapproved, appeals, fence specifications, range counts, poisonous plants, inspection, etc. (Occasionally, official.) 9½ x 11-3/4 folders, 4 ft. 8 in., in 3 wooden filing case drawers. Ranger's office. (25, 24, 26)

422. MAPS, 1908 - 1918. Forms 345, 123 and 123-A, locations and block maps, surveys, land districts, townships, meridian, etc. (Occasionally, official.) 15 x 15½ vols., ½ in., on wooden shelf. Ranger's office. (19)

423. PERMITS, 1909 - 1927. Grazing and water permits. (Seldom, official.) 9½ x 11-3/4 folders, 8 in., in steel box. Ranger's office. (40)

424. LAND SETTLEMENT AND USES, 1909 - 1921; 1927 - 1931; 1933 - 1934. Crook National Forest resort; Form 271, report on proposed administrative site; Form 220, map of Apache Peak, grave locations of persons killed by Apache Indians; Form 271, pine flat, land uses, trap corral, settlement, pasture, etc. (Occasionally, official.) 9½ x 11-3/4 folders, 9 in., in wooden filing case drawer. Ranger's office. (28)

425. IMPROVEMENTS, 1909 to date. Improvements, roads, trails, telephone lines, pastures, ranger stations, Apache improvement, wells, cisterns, quarters, property trespass, personnel, organization, minor roads, Rose Peak Tower, shed and cistern, special Eagle work plan, erosion control, recreation, public camp ground, land uses, etc. (Occasionally, official.) 9½ x 11-3/4 folders, 1 ft. 9 in., in wooden filing case drawer. Ranger's office. (29, 30)

426. REGIONAL FORESTER, 1909 - 1911; 1913 - 1925; 1935 to date. Settlements, sales, forest management, administrative permits, inspec-

tion control, management plans, reports on quarters, supervision, inspection report, dairy analysis, cooperation, legislation, forest plans, scaling, timber surveys, etc. (Occasionally, official.) 9½ x 11-3/4 folders, 1 ft. 5 in., in wooden filing case drawer. Ranger's office. (16, 17)

427. **RANGE IMPROVEMENTS**, 1911 - 1913; 1916 - 1920; 1924; 1928 - 1933. Form 866, special use applications; Form 399, report on condition of special use area range improvements, Crook National Forest, inter-forest fence, and cultivating pasture. (Occasionally, official.) 9½ x 11-3/4 folders, 8 in., in wooden filing case drawer. Ranger's office. (23)

428. **LAND SURVEY REPORTS**, 1914 - 1916; 1919 - 1928. Entry surveys, homestead surveys, reports on homestead applications, field notes, crop and residence reports. (Seldom, official.) 9½ x 11-3/4 folders, 1 ft., in steel box. Ranger's office. (27)

429. **FOREST MANAGEMENT**, 1916 - 1925; 1933 to date. Supervision of sales, fire plan organization, personnel, fire guards, commercial sales, trespass, claims, administrative permits, grazing permits, organization, etc. (Occasionally, official.) 9½ x 11-3/4 folders, 1 ft. 6 in., in wooden filing case drawer. Ranger's office. (38, 39)

430. **ENGINEERING RESEARCH**, 1922; 1926 - 1927; 1931 to date. Communications, construction hints, areas, surveys, roads, water power, explosives, research, etc. (Occasionally, official.) 9½ x 11-3/4 folders, 1 ft., in wooden filing case drawer. Ranger's office. (18)

431. **CORRESPONDENCE**, 1924; 1927; 1929 - 1930; 1932 - 1934. Government correspondence relative to allowances, cooperation, fish and game, Crook National Forest, etc. (Occasionally, official.) 9½ x 11-3/4 folders, 1 ft. 6 in., in wooden filing case drawer. Ranger's office. (43)

432. **FINANCE AND ACCOUNTS**, 1925 to date. Reports of expenditures for supplies, travel salaries and general accounts including records by allotments, accounting, audit, cost keeping, disbursements, receipts, retirement, and supervision. (Occasionally, official.) 9½ x 11-3/4 folders, 1 ft. 2 in., in wooden filing case drawer. Ranger's office. (20, 21)

433. **HERBARIUM OF THE FOREST**, 1928. Form 767, specimen of flora, southwestern region, grasses, and grass-like weeds, plants and browse. (Occasionally, official.) 12 x 17 covers, 6 in., in wooden filing cabinet drawers. Ranger's office. (42)

434. **METEOROLOGICAL RECORD**, 1928 - 1934; 1936. Form 1009, a monthly summary of activities of cooperative observers. (Occasionally, official.) 10¼ x 11¼ vols. (6), 1 in., on open wooden shelf. Ranger's office. (34)

435. **STANDARD TIME BOOK**, 1930 - 1934. Form 880, record of time spent in activities by forest rangers. (Occasionally, official.) 4½ x 6½ vols. (8), 4 in., on open wooden shelf. Ranger's office. (36)

436. FIELD DIARY AND TRAVEL RECORD, 1931; 1934. Form 15, forest ranger's diary and travel record, activities, etc. (Occasionally, official.) 3½ x 6½ vols., ½ in., on open wooden shelf. Ranger's office. (35)

437. REPORTS, 1931 to date. Reports, bids, warehouse clerk list, uniforms, personnel, instructions to guards, standard ration lists for fire guards, lightning storm reports, fire damage and appraisal, time reports, etc. (Occasionally, official.) 9½ x 11-3/4 folders, 7 in., in wooden filing case drawer. Ranger's office. (31)

438. RECORD OF EXPENSE ACCOUNTS, 1932 - 1936. Form 877, expense accounts. (Occasionally, official.) 4½ x 9 vols. (6), 3 in., in wooden pigeon hole. Ranger's office. (22)

439. FIELD RECORD MEMORANDUM, 1933 - 1935. Form 469-A, cost account, equipment, and operation. (Occasionally, official.) 3-3/4 x 7 vols. (3), ½ in., on open wooden shelf. Ranger's office. (37)

440. DAILY LOG AND DIARY, 1933 - 1936. Form 934, dispatchers, lookouts and other semi-fixed guards, weather conditions, etc. (Occasionally, official.) 3½ x 6½ vols. (3), 1½ in., on open wooden shelf. Ranger's office. (33)

441. ECW AND FERA, 1933 to date. Monthly distribution of work, enrolled personnel, records of work and correspondence, supervision and ECW work relief; Form R3-ECW, Form 746-ECW and Form 152. (Occasionally, official.) 9½ x 11-3/4 folders, 4 in., in wooden filing case drawer. Ranger's office. (14, 15)

442. NATIONAL FOREST TRAVELER'S REGISTER, 1934 - 1936. Giving the number of visitors. (Occasionally, official.) 9 x 12 vols., 1 in., on wooden shelves. Ranger's office. (41)

443. REPORT OF LOOKOUT STATION, 1934 - 1936. Form D-3-0-20, (formerly F-1), reports on forest fires. (Occasionally, official.) 8 x 10½ vols., ½ in., on open wooden shelf. Ranger's office. (32)

CROWN KING

PRESCOTT NATIONAL FOREST
CROWN KING RANGER STATION
Station Office

The Crown King Ranger District, established in 1902 covers an inaccessible area of the Prescott National Forest lying about 60 miles southeast of Prescott. It has some pine, juniper and oak on the higher levels and furnishes grazing for some 3,000 head of cattle. Some mining is done in the district.

444. CLOSED FILES, 1902; 1935. Same subjects found in current files: plant identification, recreation, land uses, purchase orders, record of juniper sprouting, post study, weather, engineering, working plans, trespass notices, etc.; range appraisal, grazing permits, range improvements, special uses permits, and correspondence. (Seldom, official.) 9 x 11-3/4 folders, 3 ft., in 3 wooden filing case drawers. R. 1. (21)

445. ENGINEERING, 1915 to date. Land surveys, maps, road grades, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden filing case drawer. R. 1. (8)

446. SPECIAL USE PERMIT, 1915 to date. Name of permittee, purpose of permit, duration, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden filing case drawer. R. 1. (2)

447. LAND USED, 1919 to date. Mineral claims, legal description of claims, report by federal examiner, and proposed action by regional forester. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden filing case drawer. R. 1. (14)

448. RANGE IMPROVEMENT, 1921 to date. Kind and location of improvements, such as buildings, drift fences, developing water, corrals, roads, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden filing case drawer. R. 1. (3)

449. CORRESPONDENCE, 1923 to date. Between local district ranger and regional office at Albuquerque, New Mexico, supervisor at Prescott, Arizona, and users of the range and forest. (Frequently, official.) 9 x 11-3/4 folders, 3 ft., in 3 wooden filing case drawers. R. 1. (1)

450. POST STUDY, 1924 to date. Studies of post decay six inches under ground, date, species, post number, height, diameter at top and at ground, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden filing case drawer. R. 1. (10)

451. RECORD OF JUNIPER SPROUTING, 1924 to date. Age required for sprouts from stumps to mature into posts ascertained by ring counting method, dates and locations, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden filing case drawer. R. 1. (11)

452. PLANT IDENTIFICATION, 1930 to date. Names of grasses and shrubs, etc. found in the district. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden filing case drawer. R. 1. (19)

453. RECREATION, 1930 to date. Camp houses built, water developed roads and various other improvements in the interest of recreation. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden filing case drawer. R. 1. (18)

454. RANGE APPRAISAL, Feb. 22, 1930 to date. Range division, name of permittees, number and kind of stock, ranch land cultivated, irrigated, dry acres of owned land, acres of leased land, etc. (Occasion-

ally, official.) 9 x 11-3/4 folders, 1 ft., in wooden filing case drawer. R. 1. (5)

455. TRESPASS NOTICES, 1931 to date. Name of trespasser, nature of trespass, date, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden filing case drawer. R. 1. (6)

456. WORKING PLANS, 1931 to date. Division of range, agreement on allotment lines, watering places, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden filing case drawer. R. 1. (7)

457. MAPS, 1933; 1934; 1935. Of Arizona showing counties, federal lands, federal water projects, forest boundaries, towns, highways, mountains, etc.; of grazing showing type, carrying capacity, contour, etc.; of Horsethief Basin recreational area showing forest highways, roads and trails, hotel sites, recreation and camp grounds, timber area, etc.; of Region 3 showing Indian reservations, national monuments, range reserves, etc. in Arizona and New Mexico; and Prescott fire map showing forest boundary, roads and trails, lookouts, ranger stations, springs, streams, towns, mountains, etc. (Frequently, official.) Variously sized sheets, on walls. R. 1. (17, 16, 15, 20, 13)

458. GRAZING PERMITS, 1935 to date. Name of permittee, number and kind of stock, brand, location on district, date, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden filing case drawer. R. 1. (4)

459. PURCHASE ORDERS, 1935 to date. Name of purchasing agent, name of party or company from whom purchase is made, description of articles purchased, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden filing case drawer. R. 1. (12)

460. WEATHER, 1936. Weekly weather and crop bulletin issued by United States Weather Bureau, giving rain and snow fall, localities, dates, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden filing case drawer. R. 1. (9)

DOUGLAS

CORONADO NATIONAL FOREST
DOUGLAS RANGER STATION
Federal Bldg., F Ave. and 10th St.

The Douglas District of the Coronado National Forest was created in 1932 and includes the Chiricahau Mountain Range in which is located the Chiricahua National Monument. A large summer grazing area is included within the District.

461. LANDS, 1908 to date. Correspondence, blue prints, etc. relative to lands, covering adjustments, boundaries, classifications, recreation,

supervision, trespass and uses, public service sites, and homestead claims (many closed); special use permits for pasture, drift fences, stock tank, right of way, etc. dating from Jan. 1, 1910. Filed chronologically and alphabetically. (Closed file, occasionally; later files, frequently, official.) 9 x 11½ folders, 2 ft., in steel and wooden filing case drawer. R. 218. (162, 161)

462. ENGINEERING, FOREST EXPERIMENTAL STATIONS, RESEARCH, PUBLIC RELATIONS, ETC., Aug. 1920 to date. Charts, correspondence, reports, instructions, blue prints showing location described in various permits from DA in Washington, Regional Forester at Albuquerque, N.M., and from Supervisor of Coronado National Forest at Tucson, Arizona, weather charts, information, grazing research, publications, general applications, etc. Included in this file is range improvements from May 1929 to date. Filed subjectively and alphabetically. (Earlier files, weekly; later files, daily, official.) 9 x 11½ folders, 1 ft. 9 in., in steel and wooden filing case drawer. R. 218. (167, 165)

463. REGIONAL FORESTER, FINANCE AND ACCOUNTS, OPERATION AND FOREST MANAGEMENT, Jan. 1930 to date. Correspondence, reports, circulars, instructions, maps, etc., including sales and permits from 1924 to Dec. 31, 1935; per diem of fire guards, 1926 to date. Filed chronologically by subject. (Closed file, occasionally; current file, daily, official.) 9 x 11½ folders, 1 ft. 1 in., in steel and wooden filing case drawer. R. 218. (160, 159A)

464. REPORTS, May 1932 to date. Monthly reports of job load analysis, fire control, other operations, lands, range management and job sheet for year 1935. Filed chronologically. (Occasionally, official.) 8 x 10½ loose leaves, 2 in., in wooden cabinet. R. 218. (168)

465. GRAZING, June 1932 to date. Reports, circulars, correspondence, and instructions from Forest Supervisor at Tucson, Grazing Inspector at Albuquerque, DA in Washington; and State Game Warden, Phoenix. Grazing permits from Feb. 1910 to date. The files on grazing are divided into allowances, appeals, range capacity, cooperation, fish and game, stock management, live stock losses, season and grazing permits with sheep and goat approvals. Filed chronologically and subjectively; permits, alphabetically. (Closed file, frequently; open file, daily, official.) 9 x 11½ folders, 3 ft., in steel and wooden filing case drawer. R. 218. (164, 163)

466. EMERGENCY CONSERVATION WORK, Jan. 1935 to date. Correspondence, reports, circulars, instructions, maps, personnel and accounting. Filed chronologically by subject. (Daily, official.) 9 x 11½ folders, 8 in., in steel and wooden filing case drawer. R. 218. (159)

467. CIRCULARS AND BULLETINS, July 1935 to date. Confidential service bulletins and construction hints published by Forest Service, and Land Policy circulars by Resettlement Administration, Washington. Filed subjectively and alphabetically. (Daily, official.) 9 x 11½ folders, 4 in., in steel and wooden filing case drawer. R. 218. (166)

468. PERMITS TO CUT TIMBER AND STUMPAGE, Jan. 1, 1936 to date. Permits to cut firewood, timber, and stumpage upon payment of fee. Filed alphabetically. (Weekly, official.) 5 x 8 loose sheets, 1 in., in cardboard transfer case. R. 218. (169)

DRAKE

PRESCOTT NATIONAL FOREST
VERDE RANGER STATION
Cedar Glade Ranger Station

The Verde Ranger District covers 269,644 acres of the Prescott National Forest. It was established in 1910 and furnishes winter and summer grazing for 5,000 head of cattle and 10,000 head of sheep. Files are kept in accordance with the Forest Service filing system.

469. TOWNSHIP PLATS, 1877 - 1921. Section number, range and township number, date, area of survey, topography, etc. (Occasionally, official.) 18 x 21 vols., 1 ft. 9 in., against wall. R. 1. (22)

470. LAND USES, Oct. 7, 1910 to date. Pasture permits, corrals, reservoirs, dwellings, ditches, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden cabinet drawer. R. 1. (8)

471. OLD FILES, 1911 - Jan. 1937. Covers all subjects included in current files; contains the following subjects: finance and accounts, fire reports, improvements, personnel, equipment and supplies, timber sales, land exchange, land uses, range improvements, crossing permits, grazing permits, supervision, stock shipments, working plans, EW surveys, section corners, transmission lines, recreation and visiter's report, fire map, rights of way, weather report, and forest working map. (Seldom, official.) 9 x 11-3/4 folders, 4 ft., in 4 wooden cabinet drawers. R. 1. (24)

472. GRAZING PLANS AND PLATS, 1912 - 1919. Range divisions, allotment lines, sheep excluded area, sheep allotments, driveways, control fences, water and salt grounds, grazing lands, timber lands, waste range, homestead lands, etc. (Frequently, official.) 19 x 21 vols., 1 ft. 9 in., on floor against wall. R. 1. (23)

473. RANGE IMPROVEMENTS, Jan. 20, 1915 to date. Stock tanks, drift fences, wells, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden cabinet drawer. R. 1. (9)

474. SECTION CORNER SURVEYS, Oct. 4, 1917 to date. Location of section and quarter section corners of land surveys, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden cabinet drawer. R. 1. (16)

475. FOREST WORKING MAP, 1921. Forest and district boundaries, grazing allotments, driveways, streams, mountains, etc. (Frequently, official.) 20 x 40 map, on wall. R. 1. (21)

476. SUPERVISION, 1928 to date. Collection of fees, removal of stock, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden cabinet drawer. R. 1. (12)

477. WORKING PLANS, Oct. 24, 1929 to date. Agreements between ranger and permittees relating to feeding, water development, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden cabinet drawer. R. 1. (15)

478. TRANSMISSION LINES AND RIGHTS OF WAY, July 10, 1930 to date. Location and condition of power line rights of way, name of power company, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden cabinet drawer. R. 1. (17)

479. RANGE MANAGEMENT, 1931 to date. Condition of forage, method of handling stock on range, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden cabinet drawer. R. 1. (13)

480. LAND EXCHANGE, Oct. 19, 1932 to date. Description and value of lands exchanged, name of owners, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden cabinet drawer. R. 1. (7)

481. STOCK SHIPMENTS, Aug. 13, 1934 to date. Number and kind of stock shipped from each grazing allotment on the district. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden cabinet drawer. R. 1. (14)

482. FINANCE AND ACCOUNTS, Sept. 10, 1935 to date. Cost keeping on different projects, disbursements, receipts, retirement, supervision, equipment, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden cabinet drawer. R. 1. (1)

483. WEATHER REPORT, Nov. 1935 to date. Rain and snow fall by months. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden cabinet drawer. R. 1. (19)

484. FIRE MAP, 1936. Location of six lookouts, roads and trails, ranches, springs, streams, mountains, towns, ranger stations, etc. (Occasionally, official.) 44 x 44 map, on wall. R. 1. (20)

485. RECREATION AND VISITOR'S REPORT, June 18, 1936 to date. Number of visitors taking recreation on the forest, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden cabinet drawer. R. 1. (18)

486. FIRE REPORT, July 25, 1936 to date. Damage appraisals, location of fire, date, cause, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden cabinet drawer. R. 1. (3)

487. PERSONNEL, 1936 to date. Compensation for injuries, diaries, ranger examinations, etc. (Occasionally, official.) 9 x 11-3/4 folders,

1 ft., in wooden cabinet drawer. R. 1. (5)

488. TIMBER SALES, Oct. 1936 to date. Kind and amount of timber sold, price, name of purchaser, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden cabinet drawer. R. 1. (6)

489. CROSSING PERMITS, Oct. 17, 1936 to date. Name of owner, kind and number of stock, time allowed for crossing district, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden cabinet drawer. R. 1. (10)

490. GRAZING PERMITS, Jan. 1, 1937 to date. Location on range, number and kind of stock, name of owner, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden cabinet drawer. R. 1. (11)

491. EQUIPMENT AND SUPPLIES, Jan. 31, 1937 to date. All property or equipment and supplies the station is charged with and all on hand, truck, car, tools, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden cabinet drawer. R. 1. (2)

492. IMPROVEMENTS, n.d. Cedar Glade ranger station buildings, pasture, water system, roads and trails, driveways, signs, telephone line, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden cabinet drawer. R. 1. (4)

DUGAS

PRESCOTT NATIONAL FOREST
BLOODY BASIN RANGER STATION
Sycamore Ranger Station

The Bloody Basin District of the Prescott National Forest was created on February 1, 1908. It is located in a very rough territory, principally valuable for grazing and mining, with elevations ranging from three to six thousand feet; has a small amount of timber suitable for fence posts and fire wood, and last year pastured some 4,700 head of cattle and 790 sheep.

493. CLOSED FILES, 1908 - 1930. Covers practically same subjects found in current files, trespass cases, tools and equipment, sample plots, range appraisal, range round-up counts, working plans, plant classification, weather reports, statistics, annual grazing reports, crossing permits, receipts, grazing permits, range improvements, special use permits, correspondence, erosion reports, etc. (Seldom, official.) 9 x 11-3/4 folders, 6 ft., in wooden and 5 steel filing case drawers. R. 1. (18)

494. PLANT IDENTIFICATION, 1923 to date. Names of various important plants found in the forest, etc. (Occasionally, official.) 12 x 16 vols., ¼ in., in roller steel cabinet. R. 1. (14)

495. ALLOTMENTS, July 16, 1924 to date. Name of allottee, area, location, duration, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden filing case drawer. R. 1. (27)

496. EROSION REPORTS, Dec. 27, 1924 to date. Location and extent of erosion over the district, etc. (Occasionally, official.) 9 x 12 folders, 1 ft., in wooden filing case drawer. R. 1. (1)

497. SAMPLE PLOTS, 1925 to date. Location, comparison of grass and shrubs inside fence with those unprotected, etc. (Occasionally, official.) 12½ x 18 vols., 2 in., on wooden shelf. R. 1. (11)

498. SPECIAL USE PERMITS, Jan. 3, 1928 to date. Name of user, nature or purpose of use, location, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden filing case drawer. R. 1. (3)

499. RECORD OF SPECIAL USE PERMITS, 1929 - 1933. Kind of use, section, charge, fee, area, disposition of use, etc. (Occasionally, official.) 16 x 18 loose sheets, 1 ft. 4 in., on cabinet. R. 1. (26)

500. CORRESPONDENCE, 1930 to date. Communications between district ranger and regional office, forest supervisor's office, and users of the forest and range. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in 4 wooden filing case drawers. R. 1. (2)

501. RANGER ROUND-UP COUNTS, 1930 to date. Number and class of stock, number of calves branded, strays, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden filing case drawer. R. 1. (9)

502. TRESPASS CASES, 1930 to date. Name of trespasser, nature of trespass and disposal or settlement of same. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden filing case drawer. R. 1. (17)

503. WORKING PLANS, 1930 to date. Allotment, names of permittees, number of acres, desired use, present use, chief value as to use, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden filing case drawer. R. 1. (15)

504. RANGE IMPROVEMENTS, Mar. 23, 1930 to date. Kind, location and extent of improvements, and by whom made. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden filing case drawer. R. 1. (4)

505. MAPS AND PLATS, 1931; 1936; n.d. Prescott National Forest map showing forest boundary, roads and trails, lookouts, ranger stations, etc.; fire map showing forest boundary, lookouts, ranger stations, roads and trails, streams, mountains, towns, etc.; map of the United States showing national forests and parks, state forests, national monuments, and Indian reservations; map of Verde River Damsite showing section of Verde River and adjacent territory on either side, Camp Verde, etc.; topographic maps, one showing portions of Prescott, Coconino, and old Tusayan National Forest, giving mountains, streams, valleys, etc., and other of Prescott National Forest showing streams, valleys, mountains, and forest boundary; and township plats showing township, range, sections,

mountains, streams, etc. (Fire map, frequently; others, occasionally, official.) Variously sized sheets, 2 in., on wall, folded on table, and in wooden filing case drawer. Rs. 2 and 1. (23, 20, 19, 25, 24, 21, 22)

506. ANNUAL GRAZING REPORTS, 1934 to date. Name of allotment, number of acres, number, kind and owner of stock, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden filing case drawer. R. 1. (8)

507. STATISTICS, 1935 to date. Name of camp ground, recreation unit or highway, number of summer house residents and guests, hotel and guest resorts, campers, picnickers, primary purpose of district, etc. (Occasionally, official.) 9 x 14 vols., 1½ in., on wooden shelf. R. 1. (12)

508. TOOLS AND EQUIPMENT, 1935 to date. Number and kind of tools, and equipment of every kind used on the district, name of district, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden filing case drawer. R. 1. (16)

509. GRAZING PERMITS, 1936 to date. Number, kind and owner of stock, route across the forest, date, etc. (Occasionally, official.) 9 x 11-3/4 folders, 2 ft., in wooden filing case drawer. R. 1. (7, 5)

510. RANGE APPRAISAL, 1936 to date. Unit, number of acres, waste, feed, acres per head, forage, grade per cent, improvements, allotments, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden filing case drawer. R. 1. (10)

511. RECEIPTS FOR PAYMENT ON CROSSING PERMITS, 1936 to date. Date, number and kind of stock, amount paid, name of permittee, etc. (Occasionally, official.) 9 x 11-3/4 folders and 4 x 7 slips, 1 ft., in wooden filing case drawer. R. 1. (6)

512. WEATHER REPORT, 1936 to date. Monthly temperatures, snow and rainfall, etc. issued by the Weather Bureau, Phoenix, Arizona. (Occasionally, official.) 10 x 16 loose sheets, ¼ in., in steel roller cabinet. R. 1. (13)

FLAGSTAFF

COCONINO NATIONAL FOREST
FOREST SUPERVISOR
(A) C. B. Wilson Bldg.
(B) Masonic Temple

This forest was established in 1898 as the San Francisco Mountains Forest and renamed in 1910, Coconino National Forest, from the Hopi Indian word, "Kohonino." It is located on the southwestern edge of the Colorado Plateau and contains 1,725,697 acres, 800,000 of which are mostly covered with western yellow pine. Two large sawmills produce an annual

output of 48,000,000 feet. It pastures 102,600 head of cattle, horses and sheep. Lowell Astronomical Observatory and many national monuments such as Indian and volcanic ruins are found in it. More forest fires occur here than in any other forest in the United States. It is a part of Region 3, with regional offices in Albuquerque, New Mexico. Active files are housed in the C. B. Wilson Building and old files in the Warehouse room in the Masonic Temple.

Engineering

513. ENGINEERING AND ROADS, 1930 to date. Correspondence and reports, Oak Creek Highway, and roads. 1 x 3 card index. (Daily, official.) 10 x 17 folders, 5 ft. 4 in., in 3 steel filing case drawers. W. center room (Bldg. A). (11)

514. STATUS, 1934 to date. Special use maps, entry survey, forest recreation plan, and permanent improvements. (Daily, official.) 15 x 21 and 17 x 19 loose-leaf books, 3 ft., on open wooden shelf. Front room (Bldg. A.) (1)

515. MAPS, n.d. Various maps and of townships 1 to 18, of ranges 6 to 12. (Frequently, official.) 18 x 20, 24 x 32 and 8 x 12 bundles, 4 ft. 8 in., in compartment of engineer's table and in steel filing case drawer. Supervisor's office (Bldg. A). (28, 33)

Forest Management

516. TIMBER SURVEYS, 1900 to date. Logging units, forest road system, record of timber stand, sales control, grazing permits, and range appraisal report. (Daily, official.) 18 x 21 loose-leaf books, 1 ft. 6 in., on filing case. Supervisor's office (Bldg. A). (29)

517. SCALE BOOKS, 1908 - 1914; 1936. Scale books containing estimates of timber stand, bulletins, reports on cuts, progress reports, scale reports, and timber survey. Index. (Books 1908 - 1914, never; book 1936, daily, official.) 4 x 7 and 8 x 12 vols. and 8 x 12 folders, 5 ft. 2 in., in 4 pasteboard boxes and in steel filing case drawer. 1st floor, E. rear (Bldg. B) and front room (Bldg. A). (38, 4)

518. TRESPASS, 1922 - 1930. Supervision, records and correspondence, and range management. Index. (Frequently, official.) 10 x 12 folders, 4 ft., in 2 steel filing case drawers. W. center room (Bldg. A). (26)

519. TIMBER SALES SCALES, 1924 - 1935. Correspondence and records of sales. Index. (Daily, official.) 5 x 9 folders, 2 ft., in wooden filing case drawer. W. center room (Bldg. A). (21)

520. FOREST MANAGEMENT, 1930 to date. General sales. Index. (Occasionally, official.) 10 x 12 folders, 7 ft., in 4 steel filing case drawers. W. center room (Bldg. A). (17)

Forest Experiment Station

521. OFFICE LIBRARY, 1906 to date. Irrigation, forest mensuration, forest almanac, bridges, water supply, year books, forest survey, cattle diseases, horse diseases, Rocky Mountain flowers, trees of North America, geological survey, flora of California, lumber industry, game survey, birds of New Mexico, and National Herbarium. Index. (Frequently, official.) Variously sized vols., 44 ft., on 6 shelves in bookcase. Supervisor's office (Bldg. A). (31)

522. HERBARIUM TIME SLIPS, 1924 to date. (Frequently, official.) 4 x 8 folders, 28 ft., in 4 steel filing case drawers. N. center room (Bldg. A). (8)

523. HERBARIUM, n.d. Herbarium mounted specimens of vegetation in Coconino Forest. (Frequently, official.) 10 x 12 folders, 13 ft. 4 in., in bookcase. Supervisor's office (Bldg. A). (30)

Grazing

524. GRAZING CARDS, 1908 - 1912. Grazing records. Index. (Never.) 4 x 8 cards, 12 ft. 6 in., in 75 bundles on cupboard. 1st floor, E. rear (Bldg. B). (40)

525. GRAZING RECONNAISSANCE, 1908 - 1912. Correspondence, records, and reports. (Never.) 10 x 12 covers, 2 ft. 6 in., on cupboard. 1st floor, E. rear (Bldg. B). (41)

526. GRAZING, 1908 - 1915. Correspondence, reports, records, permits, used books, grazing section, and grazing reconnaissance. Index. (Never.) Variously sized vols., folders, and bundles. 8 ft. 4 in., on cupboard, in 2 wooden and 2 steel filing case drawers. 1st floor, E. rear (Bldg. B) and front room (Bldg. A). (34, 35, 3)

527. GRAZING PERMITS, 1909 - 1914; 1924 to date. Index. (Closed file, never; current files, daily, official.) Variously sized folders, 11 ft. 6 in., on upboard and in 3 wooden filing case drawers. 1st floor, E. rear (Bldg. B) and W. center room (Bldg. A). (36, 22)

528. CLOSED GRAZING CARDS, 1914 - 1915. Index. (Never.) 4 x 7 cards, 5 ft. 6 in., in 4 pasteboard boxes. 1st floor, E. rear (Bldg. B). (37)

529. GRAZING PERMITS ON PRIVATE LAND, 1921 - 1930. Grazing permits on private land, crossing, fish and game, and annual reports. Index. (Frequently, official.) 10 x 12 folders, 4 ft., in 2 steel filing case drawers. Damaged by water. W. center room (Bldg. A). (24)

530. ALLOWANCE, 1923 to date. Applications for grazing and applications disapproved. Index. (Frequently, official.) 10 x 12 folders, 4 ft., in 2 steel filing case drawers. W. center room (Bldg. A). (25)

531. GRAZING, STUDIES AND DATA, 1929 to date. Reports and correspondence, and records of research. Index. (Frequently, official.) Variously sized bundles, 2 ft., in wooden filing case drawer. W. center room (Bldg. A). (23)

532. RANGE IMPROVEMENT, 1930 to date. Permittees on government owned land. Index. (Frequently, official.) 10 x 12 folders, 3 ft. 6 in., in 2 steel filing case drawers. W. center room (Bldg. A). (15)

533. RANGE WORK PLANS, 1930 to date. Reports of condition of range. Index. (Frequently, official.) 10 x 12 folders, 1 ft. 6 in., in steel filing case drawer. W. center room (Bldg. A). (14)

Lands

534. SETTLEMENTS, 1911 - 1935. General. Index. (Frequently, official.) 10 x 12 folders, 6 ft., in 3 steel filing case drawers. W. center room (Bldg. A). (27)

535. ADJUSTMENT CLAIMS, 1918 to date. Index. (Frequently, official.) 10 x 12 folders, 7 ft., in 4 steel filing case drawers. W. center room (Bldg. A). (18)

536. ADJUSTMENT STATIONS, 1928 to date. Exchange, boundaries, National Monuments, public sites, and trespasses. Index. (Daily, official.) 10 x 12 folders, 3 ft., in 2 steel filing case drawers. W. center room (Bldg. A). (19)

537. CLASSIFICATION OF MINERAL CLAIMS, 1922 to date. Mining claims, prospecting records, and correspondence. Index. (Frequently, official.) 10 x 12 folders, 1 ft., in wooden filing case drawer. W. center room (Bldg. A). (20)

538. GRAZING AND TIMBER SALES, 1924 to date. Grazing cards, timber sales, letters of transmittal, card record of special uses, correspondence, boundary classification, and water power. Index. (Daily, official.) 10 x 12 folders, 6 ft., in 2 steel filing case drawers. W. center room (Bldg. A). (9)

539. SPECIAL USES, 1933 to date. Location of corrals and pastures. Index. (Frequently, official.) 10 x 12 folders, 5 ft. 2 in., in 3 steel filing case drawers. W. center room (Bldg. A). (13)

Operations

540. GENERAL CORRESPONDENCE, 1899 - 1906. Tissue copies, 19 books. Index. (Never.) 10 x 15 vols., on cupboard. 1st floor, E. rear (Bldg. B). (39)

541. MISCELLANEOUS, 1903 to date. Mail contracts, circular letters, NIRA, supervision, timber stands, erosion control, etc. (Frequently, official.) 8 x 12 folders, 1 ft. 3 in., in 2 steel filing case drawers. Front room (Bldg. A). (5)

542. FIRE, 1930 to date. Class A to C fires and individual reports. Index. (Frequently, official.) 10 x 12 folders, 3 ft. 2 in., in 2 steel filing case drawers. W. center room (Bldg. A). (12)

543. GENERAL INFORMATION, 1930 to date. Sales, news letters, fire land, improvements, and grazing. (Frequently, official.) 8 x 12 vols., 4 ft. 4 in., in wooden filing case drawers. Supervisor's office (Bldg. A). (32)

544. INVESTMENT AND DEPRECIATION, 1930 to date. Trails and roads, telephone lines, dwelling houses, record sheet, voucher register, and summary of grazing types. Index. (Daily, official.) 15 x 17 and 23 x 25 folders and envelopes, 2 ft., on wooden shelf in cupboard. Front room (Bldg. A). (2)

545. SUPERVISION, 1930 to date. Historical, special, cooperation, telephones, trespassing, etc. Index. (Frequently, official.) 10 x 12 folders, 1 ft. 1 in., in steel filing case drawer. W. center room (Bldg. A). (16)

546. BULLETINS, 1933 to date. Service and daily. 1 x 3 card index. (Daily, official.) 10 x 12 folders, 6 ft., in 3 steel filing case drawers. W. center room (Bldg. A). (10)

547. PROPERTY, 1935 to date. Property cards, semi-expendable, and non-expendable. Index. (Frequently, official.) 10 x 12 folders, 1 ft. 6 in., in 2 steel filing case drawers. E. center room (Bldg. A). (7)

Emergency Conservation Work

548. ECW, 1931 to date. Vouchers, compensation cases, correspondence, central purchases, culverts, operations and equipment, accounts, finance, and individual appointments. Index. (Frequently, official.) 8 x 10 folders, 12 ft., in 6 steel filing case drawers. E. center room (Bldg. A). (6)

COCONINO NATIONAL FOREST
ELDEN RANGER STATION
Masonic Temple, San Francisco and Birch Sts.

The Elden District, Coconino National Forest, was established on October 15, 1936, having been created from portions of two other districts, viz: Flagstaff and Mormon Lake Districts. It is contemplated that the office will be moved from its present quarters, about June 1, 1937, to the C. B. Wilson Building, Flagstaff, Arizona.

549. CLOSED FILES, 1909 to date. Reports on homesteads: name of applicant, date, legal description, etc.; Timber sales: kind, amount, price, name of purchaser, location, etc.; Erosion: effects, control and extent; Land uses: recreation camp, summer-houses, camp grounds, etc.;

Improvements: station buildings, roads, trails, fences, springs, etc.; Permits: name of permittee, date, number of stock, location, area, etc.; Grazing: number and kind of stock, date, condition of range, etc. (Seldom, official.) 9 x 11-3/4 folders, 3 ft., in 3 wooden filing case drawers. R. 23. (163)

550. GRAZING RECORDS, 1911 to date. Shows grazing improvements, fences, corrals, tanks, permits, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden filing case drawer. R. 23. (153)

551. LETTERS OF TRANSMITTAL, 1911 to date. Statements of rentals, grazing fees, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden filing case drawer. R. 23. (159)

552. FOREST RESEARCH AND INVESTIGATION, 1929 to date. Record of data obtained from forest research laboratory and exporiment stations. (Occasionally, official.) 9 x 11-3/4 folders 1 ft., in wooden filing case drawer. R. 23. (154)

553. RECORD OF FOREST MANAGEMENT, 1934 to date. Timber sales: kind, amount, price, location, name of purchaser, etc.; Surveys: boundaries, roads, trails, crossings, camp grounds, etc.; Trespass: name of trespasser, date, nature of trespass, etc.; Cooperation: between citizens and forest officials; Plans: for forest improvements and uses. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden filing case drawer. R. 23. (164)

554. LANDS, FREE USES, 1935 to date. Recreation grounds, camp grounds, summer houses, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden filing case drawer. R. 23. (162)

555. FIRE ORGANIZATION CHART, 1936. Shows location of fire tool caches, organized crews, and private equipment for use in case of emergency; different types of skilled help, packers, cooks, etc., and distances between points, etc. (Occasionally, fire crews.) 18 x 24 map, on wall. R. 23. (155)

556. DIARIES, Oct. 1936 to date. Notebook containing daily activities of individual rangers. (Occasionally, official.) 3 x 6 booklets, 10 in., in wooden box, on floor. R. 23. (160)

557. WORKING RECORDS, 1937. Shows date, kind of work, name of project, location, amount hours labor, number of men, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden filing case drawer. R. 23. (157)

558. FINANCE AND ACCOUNTS, 1937 to date. Showing apportionment of funds to the various branches of forest work. (Occasionally, official.) 9½ x 11¼ folders, 1 ft., in wooden filing case drawer. R. 23. (156)

559. FIRE MAP, n.d. Shows ranger stations, roads and trails, lookouts, forest boundaries, location of fire tool boxes, dwelling houses, springs, mountains, canyons, etc. (Frequently, official.) 30 x 36 map, on wall. R. 23. (161)

COCONINO NATIONAL FOREST
FLAGSTAFF RANGER STATION
Masonic Temple, San Francisco and Birch Sts.

The Flagstaff District was cut off from the Elden District of the same forest in 1912. It covers 321,280 acres on the Continental Divide, at an elevation of six to seven thousand feet, and is heavily timbered with pine, oak, juniper, spruce and aspen. There is considerable grazing in summer but none in winter on account of heavy snow.

560. CLOSED FILES, 1912 - Dec. 31, 1936. Reports on Grazing: number and kind of stock, date, condition of range, etc.; Land Uses: recreation and camp grounds, summer-houses, grazing, etc.; Timber Sales: kind, amount, price, name of purchaser, location, etc.; Improvements: station buildings, roads and trails, fences, springs, lookouts, etc.; Erosion: effects, control and extent, etc.; Permits: name of permittee, area, number and kind of stock, etc.; and Homesteads: name of applicant, date, legal description, etc. (Occasionally, official.) 9 x 11-3/4 folders, 2 ft. 8 in., in 3 wooden filing case drawers. R. 1. (174)

561. GRAZING RECORDS, 1912 to date. Grazing improvements, fences, corrals, tanks, permits, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden filing case drawer. R. 1. (168)

562. LETTERS OF TRANSMITTAL, 1912 to date. Statement of rentals, grazing fees, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden filing case drawer. R. 1. (172)

563. LANDS, FREE USES, 1915 to date. Recreation grounds, camp grounds, summer-houses, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden filing case drawer. R. 1. (171)

564. FOREST RESEARCH, 1929 to date. Record of data obtained from forest study, laboratory, and experimental stations. (Occasionally, official.) 9 x 11-3/4 folders, 5 ft., in 6 wooden filing case drawers. R. 1. (167)

565. RECORD OF FOREST MANAGEMENT, 1934 to date. Timber Sales: kind, amount, price, location, name of purchaser, etc.; Surveys: boundaries, roads and trails, crossings, camp locations, etc.; Trespass: name of trespasser, date, nature of trespass, etc.; Cooperation: between citizens and forest officials; Plans: for improvements and uses. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden filing case drawer. R. 1. (173)

566. FIRE ORGANIZATION CHART, 1936. Showing location of fire tool caches, organized crews, and private equipment for use in case of an emergency; different types of skilled help, packers, cooks, etc.; distance between points, etc. (Occasionally, official.) 18 x 24 map, on wall. R. 1. (166)

567. FINANCE AND ACCOUNTS, 1937 to date. Apportionment of funds to the various branches of forest work. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden filing case drawer. R. 1. (170)

568. WORKING RECORDS, 1937 to date. Showing date, kind of work or name of project, location, amount, number of hours labor, number of men, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden filing case drawer. R. 1. (169)

569. FIRE MAP, n.d. Shows ranger stations, roads and trails, telephone lines, springs and dams, lookouts, forest boundaries, dwelling houses, mountains, and canyons. (Frequently, official.) 30 x 36 map on wall. R. 23. (165)

COCONINO NATIONAL FOREST
MORMON LAKE RANGER STATION
Ranger Station 45 mi. SE. of Flagstaff

The Mormon Lake District, established in 1907, supplies pine, oak and juniper in large quantities for commercial use and is adapted to summer grazing. Due to the altitude, six to seven thousand feet, it is under deep snow in the winter and has no winter grazing.

570. CLOSED FILES, 1907 - 1936. Covers same subjects contained in current files: land uses, range management, finance and accounts, operations, improvements, personnel, forest management, engineering, research, public relations, and correspondence. (Seldom, official.) 9 x 11-3/4 folders, 2 ft. 8 in., in 3 wooden cabinet drawers. R. 1. (153)

571. RANGE MANAGEMENT, 1915 to date. Grazing permits, stock management, range improvements, working plans, crossing permits, etc. (Occasionally, official.) 9½ x 12 folders, 9 in., in wooden filing case drawer and in wooden cabinet drawer. R. 1. (152)

572. ENGINEERING, 1917 to date. Maps and surveys, section corner records, roads and trails, specifications, water power and water rights, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden cabinet drawer. R. 1. (148)

573. FOREST MANAGEMENT, 1917 to date. Timber Sales: showing name of purchaser, kind and amount of timber, location, etc.; Free Uses: recreation and camp grounds, summer homes, etc.; Insect Control: methods used in killing destructive insects, etc.; Marking: of timber sold, to be disposed of, or treated for disease; Administrative: ranger stations, roads and trails, etc.; Timber Survey: kind and class of timber, location, area, etc.; Trespass: date, name of party trespassing, nature of trespass, etc.; and Cooperation: of rangers and public for the benefit of the forest. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden cabinet drawer. R. 1. (147)

574. PERSONNEL, 1919 to date. Names and appointments, compensation for injury, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden cabinet drawer. R. 1. (145)

575. IMPROVEMENTS, 1923 to date. Headquarters improvements: fences, dwellings, water system, barns, etc.; telephone lines, lookout towers, roads and trails. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden cabinet drawer. R. 1. (144)

576. LAND USES, FREE AND CHARGE, 1923 to date. Recreation areas, summer-houses, camp grounds, grazing, etc. (Occasionally, official.) 9 x 12 folders, 1 ft. 6 in., in 2 wooden cabinet drawers. R. 1. (141)

577. PUBLIC RELATIONS, 1925 to date. Covers all meetings with the public and personnel contacts in connection with the service. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden cabinet drawer. R. 1. (150)

578. RESEARCH, 1927. Data given on various subjects by laboratories and experiment stations and range research. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden cabinet drawer. R. 1. (149)

579. FINANCE AND ACCOUNTS, 1932 to date. Apportionment of funds to the various branches of the forest work. (Occasionally, official.) 9 x 11-3/4 folders, 9 in., in wooden cabinet drawer. R. 1. (142)

580. OPERATIONS, 1932 to date. Equipment and supplies, requisitions, road and trail signs, trespass, etc.; and reports, plans, damage, appraisals, inspections, and instructions on fires. (Occasionally, official.) 9 x 11-3/4 folders, 9 in., in wooden cabinet drawer. R. 1. (143)

581. CORRESPONDENCE (CURRENT), 1936 to date. Letters between local ranger and supervisor, general public and regional headquarters, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden cabinet drawer. R. 1. (151)

582. FIRE MAP, n.d. Showing ranger stations, roads and trails, location of fire tool boxes, lookouts, dwelling houses, springs, mountains, canyons, etc. (Frequently, official.) 30 x 36 map, on wall. R. 1. (146)

GLOBE

CROOK NATIONAL FOREST
NORTH GLOBE RANGER STATION
Ranger Station, 11 mi. N. of Globe

The North Globe District of the Crook National Forest was created in 1908 and covers the forest area north of the town of Globe.

583. CLOSED FILE, 1910 to date. Correspondence and reports of district forester, operation, forest management, grazing, lands, grazing supervision, trespass, engineering and research, and public relations. (Never.) 9 x 11 folders, 6 ft., in 3 wooden filing case drawers. Ranger's office. (283)

584. LANDS, 1910 to date. Correspondence and reports of acquisitions, boundaries, claims, classification, exchange, erosion, recreation, settlement, status, station, supervision, trespass, uses, engineering, maps and surveys, water power, forest experiment station, grazing, research, handling stock, reports, and public relations. (Daily, official.) 9 x 11 folders, 1 ft. 8 in., in wooden filing case drawer. Ranger's office. (277)

585. RANGE IMPROVEMENT, 1917 to date. Correspondence and reports of range improvements. (Rarely, official.) 9 x 11 folders, 1 ft. 3 in., in wooden filing case drawer. Ranger's office. (278)

586. DIARY, 1935 to date. Listing date, mileage, expenses, activity charges by project, hour, and explanations. (Never.) 3 x 5 pads, 6 in., in wooden filing case drawer. Ranger's office. (280)

587. DISTRICT FORESTER, 1936 to date. Correspondence and reports of cooperation, forest plans, legislation, and supervision. (Daily, official.) 9 x 11 folders, 1 in., in wooden filing case drawer. Ranger's office. (279)

588. FINANCE AND ACCOUNTS, 1936 to date. Correspondence and reports of accounting, allotments, appointments, audits, authorization, cost-keeping, disbursements, receipts, reports, retirement, and supervision. (Daily, official.) 9 x 11 folders, 3 in., in wooden filing case drawer. Ranger's office. (282)

589. GRAZING, 1936 to date. Correspondence and reports of allowances, appeals, fish and game, live stock losses, permits, supervision, trespass, surveys, working plans, forest management, sales, free uses, insect control, and nurseries. (Daily, official.) 9 x 11 folders, 1 ft. 6 in., in wooden filing case drawer. Ranger's office. (276)

590. OPERATION, 1936 to date. Correspondence and reports of equipment and supplies, files, finance, fire, improvements, organization, personnel, property, trespass, quarters, supervision, ECW and ERA improvement, enrollment, and finance. (Daily, official.) 9 x 11 folders, 1 ft., in wooden filing case drawer. Ranger's office. (281)

CROOK NATIONAL FOREST
PINAL RANGER STATION
Ranger Station, 2 mi. S. of Globe

The Pinal Ranger District was created in 1920 and covers an area of the Crook National Forest lying south of the town of Globe. Records are filed according to the Forest Service filing system.

591. CLOSED FILE, 1904 - June 30, 1936. D Regional Forester, FA Finance and Accounts, O Operation, S Forest Management, L Lands, G Range Management, RR Range Research, RP Forest Products, RE Economics, PR Pub-

lic Relations. (Seldom, official.) 9 x 11 folders, 10 ft., in 5 steel filing case drawers. Ranger's office. (275)

592. ECW CORRESPONDENCE AND REPORTS, July 1936 to date. Listing supervision, finance, allotments, personnel, improvements, equipment and supplies, and estimates. (Daily, official.) 9 x 11 folders, 6 in., in steel filing case drawer. Ranger's office. (269)

593. ERA CORRESPONDENCE AND REPORTS, July 1936 to date. Listing supervision, finance, personnel, improvement, and allotments. (Daily, official.) 9 x 11 folders, 5 in., in steel filing case drawer. Ranger's office. (271)

594. FOREST MANAGEMENT, July 1936 to date. Correspondence and reports on administrative uses, cooperation, free uses, insect control, management plan, nurseries, planting, sales, scaling, seed, supervision, timber surveys, and trespasses. (Daily, official.) 9 x 11 folders, 3 in., in steel filing case drawer. Ranger's office. (272)

595. GENERAL CORRESPONDENCE, July 1936 to date. General correspondence and records of reports, supervision, and finance. (Daily, official.) 9 x 11 folders, 8 in., in steel filing case drawer. Ranger's office. (270)

596. GRAZING MANAGEMENT, July 1936 to date. Correspondence reports and permits pertaining to live stock on the forest, listing appeals, fish and game, live stock losses, permits for cattle and horses, management, permits disapproved, permits for crossings, water, surveys, seasons, trespasses, working plans, and erosion control. (Daily, official.) 9 x 11 folders, 2 ft., in steel filing case drawer. Ranger's office. (273)

597. LANDS, July 1936 to date. Correspondence and reports on lands: listing acquisitions, classifications, claims, exchange, recreation, legislation, stations, reports, settlement, status, supervision, trespasses, uses, and uses paid. (Daily, official.) 9 x 11 folders, 1 ft. 6 in., in steel filing case drawer. Ranger's office. (274)

TONTO NATIONAL FOREST
SIERRA ANCHA RANGER STATION
A-Cross Ranch

The Sierra Ancha District, established in 1907, covers the mountain range of that name about 30 miles northeast of Roosevelt Dam. Filing is done according to the field filing system of the Tonto National Forest.

598. CLOSED FILES, 1907 - 1936. Correspondence and reports on lands, operation, public relations, research, timber, grazing, regional forester, engineering and finance and accounts. (Never.) 9 x 11 folders, 10 ft., in wooden filing case drawers. Ranger's office. (294)

599. LANDS, 1920 to date. Correspondence and reports on acquisitions, adjustments, boundaries, claims, classifications, exchanges, recreations, rights of way, settlement, status, and uses. (Daily, official.) 9 x 11 folders, 1 ft. 9 in., in wooden filing case drawer. Ranger's office. (288)

600. GRAZING, 1929 to date. Correspondence and reports on range improvement, stock management, seasons, supervision, surveys, trespass, working plans, allowances, appeals, cooperation, erosion, fish and game, live stock losses, permits, disapproved permits, poisonous plants, and range capacity. (Daily, official.) 9 x 11 folders, 1 ft. 1 in., in wooden filing case drawers. Ranger's office. (287)

601. OPERATION, 1934 to date. Correspondence and reports on equipment and supplies, finance allotments, fires, improvements, organization, personnel, property trespass, quarters, supervision, and specials. (Daily, official.) 9 x 11 folders, 8 in., in wooden filing case drawers. Ranger's office. (289)

602. ENGINEERING, 1936 to date. Correspondence and reports on instructions, water rights, maps and surveys, and roads and trails. (Daily, official.) 9 x 11 folders, 1 in., in wooden filing case drawer. Ranger's office. (286)

603. FINANCE AND ACCOUNTS, 1936 to date. Correspondence and reports, accounting, allotments, appointments, audits, authorizations, cost keeping, disbursements, receipts, retirement, and supervision. (Daily, official.) 9 x 11 folders, 3 in., in wooden filing case drawer. Ranger's office. (285)

604. GENERAL, 1936 to date. Correspondence and reports on applications, job sheets, porcupine control, WPA bulletins, safety program, ERA and ECW supervision, and ERA transient camps. 9 x 11 folders, 8 in., in wooden filing case drawers. Ranger's office. (293)

605. PUBLIC RELATIONS, 1936 to date. Correspondence, reports, bulletins, publications, and supervision. (Daily, official.) 9 x 11 folders, 3 in., in wooden filing case drawer. Ranger's office. (290)

606. REGIONAL FORESTER, 1936 to date. Correspondence and reports on supervision. (Daily, official.) 9 x 11 folders, 1 in., in wooden filing case drawer. Ranger's office. (284)

607. RESEARCH, 1936 to date. Correspondence, reports, research notes, forest products, saw mills, etc. (Daily, official.) 9 x 11 folders, 2 in., in wooden filing case drawers. Ranger's office. (291)

608. TIMBER, 1936 to date. Correspondence and reports on administrative uses, cooperation, free uses, insect control, management plans, nurseries, planting, sales supervision, timber settlement, and surveys. (Daily, official.) 9 x 11 folders, 3 in., in wooden filing case drawer. Ranger's office. (292)

GRAND CANYON

KAIBAB NATIONAL FOREST
ANITA MOQUI RANGER STATION
Ranger Station, 17½ mi. E. of Grand Canyon

This district, established in 1905, was originally a part of the Coconino National Forest. It was subsequently transferred to the Tusayan National Forest and, in 1934, transferred to the Kaibab National Forest. It embraces 347,867 acres of forest reserve and 200,000 acres of Supai Indian allotment, at elevations of 6,200 to 7,200 feet, covered with Ponderosa pine, pinon, and juniper and furnishes summer grazing for 3,000 head of live stock and 20,000 head of sheep. Files are kept according to the Forest Service filing system.

609. TIME REPORTS, 1904 to date. Name of project, name of worker, time, rate, amount spent, total amount, etc. (Occasionally, official.) 9 x 11-3/4 folders and slips, 8 in., in wooden filing case drawer. R. 1. (29)

610. CORRESPONDENCE, 1910 to date. Between ranger and forest supervisor at Williams, regional forester at Albuquerque, New Mexico and individual stockmen and permittees. (Occasionally, official.) 9 x 11-3/4 folders, 4 ft., in 8 wooden filing case drawers. R. 1. (28)

611. ENGINEERING, 1920 to date. Map making, surveys, etc. (Occasionally, official.) 9 x 11-3/4 folders, 8 in., in 2 wooden filing case drawers. R. 1. (40)

612. FIRE REPORTS, 1925 to date. Time, cost, action taken, damage, locations, area, etc. (Occasionally, official.) 9 x 11-3/4 folders, 8 in., in 2 wooden filing case drawers. R. 1. (35)

613. IMPROVEMENTS, 1927 to date. Fences, tanks, telephones, station buildings, maintenance, etc. (Occasionally, official.) 9 x 11-3/4 folders, 8 in., in 2 wooden filing case drawers. R. 1. (38)

614. RANGE AND REPRODUCTION PLOT RECORD, 1927 to date. Name, location and type of plot, condition of timber, forage, etc. (Occasionally, official.) 9 x 11-3/4 folders, 8 in., in 2 wooden filing case drawers. R. 1. (42)

615. RECREATION, 1927 to date. Public camp grounds, fire-places, shelters, tables, toilets, etc. (Occasionally, official.) 9 x 11-3/4 folders, 8 in., in 2 wooden filing case drawers. R. 1. (37)

616. TIMBER SALES, 1927 to date. Species, dead or green, class material, unit, rate, quantity, and total value. (Occasionally, official.) 9 x 11-3/4 folders, 8 in., in 2 wooden filing case drawers. R. 1. (41)

617. GRAZING REPORTS, 1930 to date. Name of district, number and kind of stock, location, name or owner, number of allotment, etc. (Occasionally, official.) 9 x 11-3/4 folders, 8 in., in 4 wooden filing

case drawers. R. 1. (32)

618. MONTHLY SERVICE REPORT, 1930 to date. Activities, pay roll title, forest or unit, total hours, value, mileage per project, etc. (Occasionally, official.) 9 x 11-3/4 folders, 8 in., in 4 wooden filing case drawers. R. 1. (33)

619. PUBLIC RELATIONS, 1931 to date. Photographs, entertaining visitors, etc. (Occasionally, official.) 9 x 11-3/4 folders, 8 in., in 2 wooden filing case drawers. R. 1. (39)

620. MAPS, 1932 to date. Grazing map showing tanks, fences, allotments, other range improvements, etc.; improvement maps showing buildings, lookouts, stations, roads and trails, fences, tanks, etc.; Grand Canyon National Park map showing boundaries, fire towers, roads, ranger stations, etc.; state map showing counties, roads, streams, Indian reservations, towns, national forests, parks, and monuments, etc.; fire map showing boundary of district, location of towers, lookout men, roads and trails, ranger stations, ranches, fences, tanks, and Grand Canyon National Park. (Frequently, official.) Variously sized maps, on wall. R. 1. (44, 45, 31, 30, 43)

621. LAND USES, 1934 to date. Name of user, kind of use, duration, cost, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in 2 wooden filing case drawers. R. 1. (36)

622. DAILY RECORD OF ISSUES, 1935 to date. Gasoline, oil and grease, truck licenses, amount of gasoline, oil and grease on hand, amount used each day during the month, etc. (Occasionally, official.) 9 x 11-3/4 folders, 8 in., in 2 wooden filing case drawers. R. 1. (34)

HEBER

SITGREAVES NATIONAL FOREST
HEBER RANGER STATION
Ranger Station

The Heber District, established in 1915, is named after the Mormon settlement of about 1880, on Black Canyon, 50 miles southwest of Holbrook where the ranger station is now located.

623. FOREST OPERATION, 1908 to date. Fire control, grazing permits, water rights, wood and timber surveys, etc. Filed according to Forest Service filing system. (Frequently, official.) 10 x 12 folders, 6 ft., in 3 wooden filing case drawers. Ranger's office. (2)

624. LAND, 1908 to date. Uses, classification, supervision, recreation, etc. Filed according to Forest Service filing system. (Frequently, official.) 10 x 12 folders, 4 ft. 8 in., in 3 wooden filing case drawers. Ranger's office. (1)

625. RANGER'S MEMORANDUM BOOKS, 1910 to date. Notations with no meaning to anyone other than person who made them. (Rarely, official.) 10 x 12 folders, 2 ft., in wooden filing case drawer. Ranger's office. (3)

HOLBROOK

SITGREAVES NATIONAL FOREST
FOREST SUPERVISOR
Udall Bldg.

The Sitgreaves National Forest, in Apache, Navajo, and Coconino Counties, was created by Presidential Proclamation in 1898 as the Black Mesa Forest Reserve, and was redesignated in 1906 as the Sitgreaves National Forest. It covers an area of 801,472 acres, grows mostly yellow pine, and sawmills at McNary and Pinedale cut 130,000,000 feet of lumber per year. About 63,000 head of cattle and sheep and about 1,000 head of elk and antelope pasture in it. This forest is a part of Region 3 with Regional Offices in Albuquerque, New Mexico. Records are filed according to the Forest Service filing system.

Engineering

626. MAPS, 1908 - 1936. Township maps. (Frequently, official.) 28 x 44 bundles, 2 ft. 8 in., in map cabinet. File room. (21)

627. WORKING PLANS, 1927 - 1932. Truck trails, statement of objectives, etc. (Frequently, official.) 9 x 12 loose-leaf books, 10 in., on wooden shelf. Supervisor's office. (24)

628. TELEPHONE CONSTRUCTION, 1930 - 1931. Diagrams, equipment, transmission, etc. (Frequently, official.) 8 x 11 vol., 1 in., on wooden shelf. Supervisor's office. (26)

629. WATERSHED, 1934. Hand book. (Frequently, official.) 8 x 10 loose-leaf book, 1 in., on wooden shelf. Supervisor's office. (28)

630. ENGINEERING, 1935 - 1936. Dams, roads, boundaries, water power, administrative studies, maps, photographs and surveys. (Frequently, official.) 10 x 12 folders, 1 ft. 8 in., in wooden filing case drawer. Clerk's office. (41)

Finance and Accounts

631. VOUCHERS, 1920 - 1936. Voucher registers. (Frequently, official.) 11 x 14 loose-leaf books, 1 ft. 8 in., on desk. Assistant's office. (3)

632. GENERAL STATISTICS, 1927 - 1935. Time slips and fiscal records

for vouchers. (Occasionally, official.) 5 x 8 cards, 9 ft. 2 in., in 6 boxes. Assistant's office. (2)

633. FINANCE AND ACCOUNTS, 1930 to date. Vouchers, allotments, supervision, retirement and forester reports, finance, quarters, property trespass, ECW, and range improvement. (Older files, frequently; later files, daily, official.) 10 x 12 folders, 22 ft., in 11 steel filing case drawers. File room and assistant's office. (20, 1)

634. ALLOTMENT, 1933 - 1934. Disbursements. (Frequently, official.) 14 x 20 loose-leaf books, 2 in., on wooden shelf. Clerk's office. (35)

635. INVESTMENT STATEMENT, 1933 - 1935. (Frequently, official.) 18 x 20 loose-leaf books, 2 in., on desk. File room. (9)

636. COST KEEPING, 1934 - 1935. (Frequently, official.) 8 x 13 loose-leaf books, 4 in., in steel filing case drawer. File room. (5)

637. RECAPITULATION ACCOUNTING, 1934 - 1935. All charges, work sheets, accounting, travel, and purchases. (Frequently, official.) 8 x 13 covers, 9 in., in wooden filing case drawer. File room. (6)

638. MONTHLY STATEMENT OF EXPENDITURES, 1936 to date. (Daily, official.) 20 x 30 loose-leaf books, 1 in., on case. Clerk's office. (31)

Forest Management

639. FOREST MANAGEMENT, 1908 to date. Sales, scaling, seed, timber survey, trespass, disease control, cooperation, legislation, insect control, nurseries, lands and fire plan, truck trail handbooks, small water developments, and construction of dams. (Frequently, official.) 10 x 12 folders, and 8 x 11 loose-leaf books, 9 ft. 8 in., in 5 steel filing case drawers and on wooden shelf. File room. (18, 27)

640. TIMBER SALES, 1924 - 1936. Control sheet. (Frequently, official.) 16 x 21 loose-leaf books, 1 in., on wooden shelf. Supervisor's office. (23)

641. TIMBER SCALE, 1927 to date. Scale books. (Occasionally, official.) 5 x 9 vols., 4 ft., in wooden filing case drawer. Clerk's office. (34)

642. TRESPASS CARDS, 1931 to date. Land trespass. (Frequently, official.) 4 x 6 cards, 4 in., in wooden filing case drawer. Clerk's office. (38)

643. TIMBER RECONNAISSANCE, n.d. Maps, blue prints, Showlow and Lakeside district field sheets. (Occasionally, official.) 18 x 20 loose-leaf books, 1 ft. 8 in., on wooden shelf in cupboard. Clerk's office. (36)

Forest Experiment Station

644. FOREST EXPERIMENT STATION, 1935 - 1936. RR Grazing Research,

RP Forest production, RE Economic investigation, and PR Public relations. (Daily, official.) 10 x 12 folders, 1 ft., in wooden filing case drawer. Clerk's office. (40)

645. HERBARIUM, n.d. Catalogues, 1 and 2; and mounted specimens of plants found on the Sitgreaves Forest considered an important part of station's records. (Frequently, official.) 12 x 18 covers, 5 ft. 6 in., in filing case. File room. (22)

646. LIBRARY CARD INDEX, n.d. Index to books in the library. (Frequently, official.) 4 x 5 cards, 3 ft., in 2 wooden filing case drawers. Clerk's office. (39)

Grazing

647. GRAZING CARDS, 1906 - 1936. On closed cases. (Frequently, official.) 5 x 8 cards, 2 ft. 6 in., in 3 wooden filing case drawers. Clerk's office. (37)

648. GRAZING, 1906; 1927 to date. Boundary adjustment, permits, trespass, research, experiment station, donation, exchange, range appraisal, range improvement, grazing plan, supervisor's annual report, grazing reconnaissance, maps, fire atlas, roads and trails, annual G. E. & Imp. record, survey plats for 1878, reservation boundaries, timber sales control, atlas of corner stone data, land classification, special uses, status record, allowances, capacity, fish and game, poisonous plants, erosion control, range improvement, trespass, working plans, permits approved, trespass, working plans, permits approved, and crossing permits. (Frequently, official.) 10 x 12 folders and 20 x 20 loose-leaf books, 20 ft. 6 in., in 7 steel filing case drawers, in case of open wooden shelves, and in wooden filing case drawers. File room and clerk's office. (14, 32, 42)

649. RANGE IMPROVEMENT, 1931 - 1932. Handbook. (Frequently, official.) 8 x 11 loose-leaf books, 2 in., on open wooden shelf. Supervisor's office. (29)

Operations

650. LANDS AND LAND CLASSIFICATION, 1908 - 1936. Adjustment, individual cases, requisition, supervision, trespass, donation, exchange, boundaries, and classification. (Frequently, official.) 10 x 12 folders, 18 ft., in 9 steel filing case drawers. File room. (17)

651. OPERATION, 1908 - 1936. Improvement, organization, trespass, personnel, compensation for injuries, quarters, extensions, nurseries, planting, fire, cooperation, and equipment and supplies. (Frequently, official.) 10 x 12 folders, 14 ft., in 7 steel filing case drawers. File room. (19)

652. CLOSED PROPERTY CARDS, 1908 to date. (Frequently, official.) 5 x 8 cards, 1 ft. 6 in., in steel filing case drawer. Clerk's office. (43)

653. PERSONNEL INDIVIDUAL FOLDERS, 1908 to date. Personal record of each employee. (Frequently, official.) 10 x 12 folders, 1 ft., in steel filing case drawer. File room. (11)

654. PROPERTY RECORD, 1924 - 1926; 1934 to date. (Frequently, official.) 5 x 8 cards and 12 x 17 loose-leaf books, 1 ft. 10 in., on wooden shelf and in wooden filing case drawer. File room. (4)

655. ADMINISTRATIVE GUIDE, 1926. Fire section. (Frequently, official.) 8 x 11 vol., 1 in., in steel filing case drawer. Supervisor's office. (25)

656. DIARIES, 1930 - 1936. Recording physical progress. (Occasionally, official.) 3 x 6 vols., 4 in., in steel filing case drawer. File room. (16)

657. PUBLIC RELATIONS, 1930 - 1936. (Frequently, official.) 10 x 12 folders, 1 ft. 6 in., in steel filing case drawer. File room. (15)

658. PROPERTY RECORD CARDS, 1931 - 1934. From Los Burros Camp and Heber, Arizona. (Occasionally, official.) 4 x 6 cards, 2½ in., in wooden filing case drawer. File room. (8)

659. FIRE CONTROL, 1932 - 1936. Situation, fences, roads, etc. (Frequently, official.) 6 x 8 cards, 6 in., in wooden filing case drawer. File room. (10)

660. NATIONAL RECOVERY ADMINISTRATION, 1933 - 1936. Requisitions for workers, appointments, supervision, finance, timber stand, etc. (Frequently, official.) 10 x 12 folders, 1 ft. 2 in., in steel filing case drawer. File room. (13)

661. EMERGENCY CONSERVATION WORK, 1933 to date. Enrollment, employment, excess, personnel, equipment, supervision, range improvement, recreation, timber stand, circulars, and instructions. (Frequently, official.) 10 x 12 folders and loose-leaf books, 4 ft., in 2 steel filing case drawers. File room. (12)

662. EQUIPMENT AND WORK SHEETS, 1934. (Frequently, official.) 8 x 11 covers, 4 in., in steel filing case drawer. File room. (7)

663. MONTHLY SERVICE REPORTS, 1934 - 1935. (Frequently, official.) 11 x 14 loose-leaf books, 2 in., in wooden filing case drawer. Clerk's office. (30)

664. SUMMARY OF MONTHLY SERVICE CONTROL, 1935. (Frequently, official.) 8 x 14 loose-leaf books, 4 in., on case. Clerk's office. (33)

LAKESIDE

SITGREAVES NATIONAL FOREST
LAKESIDE RANGER STATION
Ranger Station

The Lakeside District was established in 1912. The ranger station is located at Lakeside, formerly called Fairview, also Woodlawn, until about 1890, when Showlow Creek was damned and a lake or reservoir created. Records are filed according to the Forest Service filing system.

665. FINANCE, 1912 to date. Vouchers, pay rolls, expense accounts, etc. (Frequently, official.) 10 x 12 folders, 2 in., in wooden filing case drawer. Ranger's office. (2)

666. FOREST MANAGEMENT, 1912 to date. Administration, use, cooperation, biological survey, insect control, nurseries, planting, timber sales, brush disposal, policy, seed, sales, supervision, timber survey, and trespass. (Daily, official.) 10 x 12 folders, 10 ft. 6 in., in 6 wooden filing case drawers. Ranger's office. (1)

667. LAND, 1912 to date. Boundaries, claims, recreation, classification, special uses, pasture, grazing, and fish and game. (Daily, official.) 10 x 12 folders, 4 ft., in 2 wooden filing case drawers. Ranger's office. (4)

668. SUPERVISION, 1912 to date. Analysis, monthly work plan, ECW supervision, administration, inspection, ERA and WPA supervision, forest management, and progress reports. (Frequently, official.) 10 x 12 folders, 9 ft. 6 in., in 4 wooden filing case drawers and 2 transfer cases. Ranger's office. (3)

669. HERBARIUM, 1920 to date. Specimens of various plants in the forest. (Rarely, official.) 10 x 12 folders, 4 ft., in glass top case. Ranger's office. (5)

MESA

TONTO NATIONAL FOREST
VERDE RANGER STATION
Ranger Station, 3 mi. NE. of Mesa

The Verde District of the Tonto National Forest was established in 1909. In 1920 it was consolidated with the Tonto River District under the name of the Mazatzal District, and in 1927 it was reestablished under its original name. All records are filed according to the field filing system of the Tonto National Forest; the file designations have been retained in the inventory.

670. ENGINEERING, 1909 to date. General correspondence, water power, reports and statistics, forest highways, projects, roads and trails, status books showing land and homesteads by legal subdivisions in forest, status and uses, and maps of recreational areas. (Daily, official.) 8½ x 10 sheets, 9 x 12 folders and variously sized maps, 2 in., in wooden and steel filing case drawer and in wooden and steel bookcase with glass doors. Ranger's office. (11)

671. FINANCE AND ACCOUNTS, 1909 to date. FA: accounting, allotments, appointments, audits, authorization, costs, disbursements, receipts, miscellaneous reports, retirement, supervision, and leave appointments. (Daily, official.) 8½ x 10 folders and sheets, 6 in., in wooden and steel and in steel filing case drawers. Ranger's office. (13)

672. LANDS, 1909 to date. Acquisitions, boundaries, claims, classification, allotment, exchanges, recreation, reports, settlements, stations, rights of way for telephone, roads, and other permanent improvements, status, alienated lands, title to lands, etc., trespass, supervision, uses, and recreational. (Daily, official.) 8½ x 10 and 9 x 12 folders and sheets, 1 ft., in 2 steel filing case drawers. Ranger's office. (16)

673. OPERATIONS, 1909 to date. Equipment and supplies, fire organization, personnel, leave, injuries, property trespass, quarters, supervision, improvements, mail, ECW, and ERA. (Daily, official.) 8½ x 10 folders and sheets, 1 ft. 2½ in., in wooden and steel and in steel filing case drawers. Ranger's office. (14)

674. TIMBER, 1909 to date. S: Administrative use, disposition of timber, cooperation, forestry extension, dealers, seed and tree, improvement and equipment, meetings, state forests, tree guides, insect control, management plans, nurseries, planting, progress reports, report of timber cut and sold, statement of receipts, miscellaneous silvicultural reports and statements, sales, scaling, supervision, timber settlement, surveys, and trespass; Research (R); and General (Z). (Daily, official.) 9 x 12 and 8 x 10½ folders and sheets, 1 in., in wooden and steel filing case drawer. Ranger's office. (15)

675. GRAZING, 1924 to date. G: Wild life and range management, allowances, appeals, cooperation, erosion, fish and game, live stock losses, permits, poisonous plants, range capacity, range improvements, reports, seasons, stock management, supervision, surveys, trespass, and working plans. Grazing records previous to 1924 were destroyed on orders from Washington by the supervisor in May 1934. (Daily, official.) 8½ x 10 folders and sheets, 1 ft. 4½ in., in steel and wooden and in steel filing case drawers. Ranger's office. (12)

676. RANGER'S DIARY, 1928 to date. Daily official copies of originals which are sent to district supervisor monthly. (Daily, official.) 3-3/4 x 7 sheets, 4 in., in steel filing case drawer. Ranger's office. (17)

677. EMERGENCY CONSERVATION WORK, 1933 to date. Instructions in handling men, safety bulletins, caretaker's time, supervision, corre-

spondence, change of employees, and employees on leave. (Daily, official.) 8 x 10½ sheets, 1 in., in steel filing case drawer. Ranger's office. (18)

NOGALES

CORONADO NATIONAL FOREST
TUMACACORI RANGER STATION
Ranger Station, 3 mi. N. of Nogales

The Tumacacori District covers the Tumacacori and Santa Rita ranges of mountains, with altitudes from four to eight thousand feet. The higher parts of the ranges are heavily timbered and covered with snow in the winter. They contain valuable mineral deposits and furnish summer grazing. The records are filed according to the Forest Service filing system.

678. **ENGINEERING**, 1904 to date. Correspondence and reports on all phases of engineering in the forest service as maps, surveys, roads, water power, and general records of same. (Constantly, official.) 9 x 15 folders, 3 in., in wooden filing case drawer. Ranger's office. (120)

679. **FINANCE AND ACCOUNTS**, 1904 to date. Correspondence and vouchers concerning finance, accounting, appointment, cost keeping, disbursement, receipts, retirement, and supervision. (Frequently, official.) 9 x 15 folders, 4 in., in wooden filing case drawer. Ranger's office. (130)

680. **FOREST EXPERIMENT STATIONS**, 1904 to date. General file containing statistical reports, weather records, etc.; estimate seed crop of forest trees, number of recreational visitors, etc.; library reports, statistics, supervision, weather records, tree diseases, and erosion. (Frequently, official.) 9 x 15 folders, 4 in., in wooden filing case drawer. Ranger's office. (121)

681. **FOREST MANAGEMENT**, 1904 to date. Correspondence, individual copies of timber sales, administrative use, cooperation, free use, insect control, management plans reports, sales, timber sales permits, scaling, seed planting, timber settlement, timber survey, timber trespass, and supervision. (Constantly, official.) Bundles, and 9 x 15 folders, 2 ft. 10 in., in wooden filing case drawer, cardboard file cabinet, and wooden bookcase with glass covering. Ranger's office. (132)

682. **GENERAL FILE**, 1904 to date. Applications for forest service and instructions in the form of bulletins from regional and national office. (Constantly, official.) 9 x 15 folders and 8 x 10½ printed bulletins, 8 in., in wooden and in steel filing case drawers. Ranger's office. (124)

683. **GRAZING**, 1904 to date. Correspondence, reports, instructions, number of stock permitted to graze during year, cooperation with Sanitary Board, National Livestock Association, water and pasture development, individual carrying capacity for range, and condition of range reports made

annually; value of National forest range in relation to outside range made every ten years; allowances, cooperation, fish and game, permits, individual permits, crossing, use of private land, range improvements, survey, reports, supervision, working plans, and range appraisal. (Frequently, official.) 9 x 15 folders, 5 ft., in wooden and in steel filing case drawers. Ranger's office. (122)

684. GRAZING RESEARCH, 1904 to date. Correspondence and reports on artificial reseeding, plant identification, etc. (Daily, official.) 9 x 15 folders, 4 in., in wooden filing case drawer. Ranger's office. (123)

685. INDIVIDUAL DIARIES OF FOREST RANGERS, 1904 to date. Record and account of daily work performed by forest ranger compiled on printed forms and every three months it is sent to Tucson headquarters office for checking and then returned to the ranger. (Daily, official.) 3 x 5 vols., 6 ft., in pasteboard box in closed bookcase. Ranger's office. (133)

686. LANDS, 1904 to date. Correspondence, maps, and permits relative to all subjects concerning lands, adjustments, public service sites, boundaries, classifications, exchange, purchase, recreation, supervision, trespass, and uses of land. (Frequently, official.) 9 x 15 folders, 2 ft., in wooden filing case drawer. Ranger's office. (126)

687. OPERATION OF FOREST SERVICE, 1904 to date. Correspondence and instructions; plans and specifications for improvements as: trails, telephone, water system; brief financial reports on printed forms; detailed fire reports on printed forms: Class A (1¼ acre or under), Class B (1¼ acres to 10 acres), Class C (over 10 acres); fire cooperation with Mexican government; fire trespass; equipment and supplies: property, uniforms and miscellaneous needs; mail; personnel; property trespass; quarters; supervision; and work plans. (Constantly, official.) 9 x 15 folders, 8 in., in wooden and steel filing case drawers. Ranger's office. (131)

688. PUBLIC RELATIONS FILE, 1904 to date. Correspondence and bulletins of Forest Service's relations with schools, Chambers of Commerce and public in general; addresses, cooperation, educational material, exhibits, information, motion pictures, and service news. (Daily, official.) 9 x 15 folders, 5 in., in wooden and in steel filing case drawers. Ranger's office. (125)

689. REGIONAL FORESTER, 1904 to date. Correspondence, plans, supervision and cooperation with regional office. (Daily, official.) 9 x 15 folders, 4 in., in wooden and in steel filing case drawers. Ranger's office. (129)

690. TRIANGULATION FIRE MAP, 1909 to date. Printed map showing west half of Coronado National Forest with printed readings corresponding to readings on a device known as a protractor. (Frequently, official.) 36 x 48 map, on wall. Ranger's office. (135)

691. HERBARIUM, 1915 to date. Eighty-three different dried specimens with common and botanical names of weeds, shrubs, browse, and grasses.

Individual history of each plant enclosed in folder in which plant is placed. (Frequently, for identification of plants.) 12 x 14 folders, 1 ft. 6 in., in box. Ranger's office. (134)

692. EMERGENCY CONSERVATION WORK, July 24, 1933 to date. Correspondence, requisitions, plans for construction, educational material, etc. of the technical or forestry side of ECW; camp building disposal, camp progress, educational material, equipment and supplies, finance, information, personnel, safety program, and supervision. (Daily, official.) 9 x 15 folders, 6 in., in steel and in wooden filing case drawers. Ranger's office. (128)

693. EMERGENCY RELIEF ADMINISTRATION FILE, Aug. 1935 to date. Finance, supervision, estimates, employment, personnel, equipment and supplies, improvement, and safety bulletins. (Daily, official.) 9 x 15 folders, 6 in., in wooden and in steel filing case drawers. Ranger's office. (127)

PARKER CREEK

SOUTHWESTERN FOREST AND RANGE EXPERIMENT STATION
PARKER CREEK EXPERIMENTAL FOREST
Office Bldg.

This office, a branch of the Southwestern Forest and Range Experiment Station at Tucson, was established in 1901 to conduct investigations and experiments in the Coconino National Forest.

694. GENERAL FILES, 1931 to date. Correspondence and reports on improvements, influences, investigation programs, land use, maps and surveys, plant identification, range management, supervision, work programs, cooperation, equipment and supplies, finances, ECW, and ERA. (Daily, official.) 9 x 11 folders, 4 ft., in 2 steel filing case drawers. Entrance room. (6)

695. SUMMIT EROSION, RANGE, STEEP SLOPE, AND BASE ROCK PLOTS, 1931 to date. Reports showing runoff and soil erosion; date of storm; precipitation in inches; measurement of water runoff; measurements of eroded material by tanks, boxes and ditches; total volume eroded, total water and eroded material. (Occasionally, official.) 20 x 20 loose papers, 10 in., in 5 steel filing case drawers. Entrance room. (7)

696. BLUE PRINTS, 1932 to date. Of erosion and contact, check dam curves and diagrams, dams and weirs, map of station grounds, steep slope and range plot maps, California Forest Experimental Station blue prints, table of soluble salts, rain gauge, sketch maps of Tonto Forest, float rain guage, chartographs, snow gauges, and transect maps. (Occasionally, official.) 24 x 24 loose-leaf books, 2 in., in steel filing case drawer. Entrance room. (8)

697. DRAINAGE CHARTS, 1932 to date. Water runoff. (Daily. official.) 14 x 18 loose papers, 1 ft., in steel filing case drawer and on wooden shelves in vault. Entrance room. (9)

698. HERBARIUM PLOTS, 1932 to date. Reports listing collector's number, date of collection, botanical name, and common name; state, county and forest; exact locality, altitude, slope and soil; type use distribution, abundance forage value, other data, and collector's name. (Occasionally, official.) 3 x 5 loose papers. 1 ft. 3 in., in wooden filing case drawer. Entrance room. (3)

699. REVEGETATION PLOTS, 1932 to date. Graphs of Parker Creek water give-off as transpiration and evaporation, and map of vegetation. (Occasionally, official.) 15 x 18 and 18 x 20 loose forms, 1½ in., in steel filing case drawer. Entrance room. (2)

700. SPECIAL PROJECTS, 1932 to date. Correspondence and reports on erosion, stream flow, general and instrumental instructions, natural and artificial revegetation, and weather bureau reports. (Daily, official.) 9 x 11 folders, 2 ft. 11 in., in steel filing case drawer and on wooden shelf in vault. Entrance room. (5)

701. SMALL LYSIMETERS, 1933 to date. Reports and charts. (Rarely, official.) 15 x 15 average loose papers, 1 in., in steel filing case drawer. Entrance room. (10)

702. HOLDING FILE, 1934 - 1936. Correspondence on equipment and supplies, bills, CWA and ECW supervision, miscellaneous bills, NRA, weekly reports on supervision, disbursements, personnel, gas and oil deliveries, property records, labor distribution, cost keeping, investigation and PWA program, and roads and trails. (Daily, official.) 9 x 11 folders, 3 ft. 8 in., in steel filing case drawer and on wooden shelf in vault. Entrance room. (4)

703. DIARIES, 1935 - 1936. Reports giving dates, mileage, expenses and activity charges by projects, hours, and explanations. (Never.) 3 x 5 pads, 1 ft. 3 in., in wooden filing case drawer. Entrance room. (1)

PARKS

KAIBAB NATIONAL FOREST
CHALENDAR RANGER STATION
Ranger Station, 2 mi. E. of Parks

The Chalendar District of the Kaibab National Forest was cut off from the Tusayan National Forest in 1934, and became a part of the Kaibab Forest. It includes about seven townships - 154,280 acres - at an elevation of over 6,000 feet. The lower elevations are covered with live oak, scrub cedar, juniper, and pinon, suitable for fuel and fence posts and the high-

er mountains are covered with pine, suitable for lumbering. Summer grazing is available for sheep and cattle. Records are filed according to the Forest Service filing system.

704. CLOSED FILES, 1915 - 1936. Timber sales, homesteads filed, exchanges made, recreation report, report on visitors, improvements made, diaries, fire, lookout, grazing, fish and game, trespass reports, etc. (Seldom, official.) 9 x 11-3/4 folders, 3 ft., in 6 wooden filing case drawers. R. 2. (12)

705. IMPROVEMENTS, 1917. Erection of barn, ranger station house, and outhouses; pasture, telephone lines, lookout towers, roads and trails, water system, etc. (Occasionally, official.) 9 x 11-3/4 folders, 9 in., in wooden filing case drawer. R. 1. (2)

706. RECORD OF TREE PLANTING, 1926 to date. Species of trees, location, where from, size, number, etc. (Occasionally, official.) 9 x 11-3/4 folders, 9 in., in wooden filing case drawer. R. 1. (4)

707. REGIONAL FORESTER, 1926 to date. (Occasionally, official.) 9 x 11-3/4 folders, 9 in., in wooden filing case drawer. R. 1. (10)

708. COST KEEPING, 1931 to date. Cost of upkeep and operation of trucks, maintaining stock driveways, timber sales, etc. (Occasionally, official.) 9 x 11-3/4 folders, 9 in., in wooden filing case drawer. R. 1. (1)

709. HOMESTEAD CASES, 1931 to date. Name of homesteader, entry number, date, legal description of land, etc. (Occasionally, official.) 9 x 11-3/4 folders, 9 in., in wooden filing case drawer. R. 1. (7)

710. STUMPAGE APPRAISAL, 1934 to date. Description and location of timber, quantity, etc. (Occasionally, official.) 9 x 11-3/4 folders, 9 in., in wooden filing case drawer. R. 1. (6)

711. TIMBER SALES, 1934 to date. Amount, kind and location of timber and to whom sold, price, etc. (Occasionally, official.) 9 x 11-3/4 folders, 9 in., in wooden filing case drawer. R. 1. (5)

712. FOREST FIRE MAPS, 1935. Lookouts, ranger stations, forest boundaries, fire tool boxes, dwelling houses, springs, mountains, roads, trails, canyons, etc. (Frequently, official.) 30 x 36 maps, on wall in office and on wooden shelf. R. 2. (11)

713. ANNUAL GRAZING REPORT, 1936. Ranger district, acreage, grazing capacity, actual number of animals grazed, dates, condition of range, destruction by rodents, etc. (Occasionally, official.) 9 x 11-3/4 folders, 9 in., in wooden filing case drawer. R. 1. (9)

714. EXCHANGE REPORTS, 1936 to date. Names of persons making exchanges, description of lands, use of land, kind of soil (shown on map), valuation, etc. (Occasionally, official.) 9 x 11-3/4 folders, 9 in., in wooden filing case drawer. R. 1. (8)

715. JOB LOAD ANALYSIS, 1937. Trip and job plans and follow-up, job description, date, forest, ranger district, name of ranger, hours, etc. (Occasionally, official.) 9 x 11-3/4 folders, 9 in., in wooden filing case drawer. R. 1. (3)

PATAGONIA

CORONADO NATIONAL FOREST
SANTA RITA RANGER STATION
Ranger Station, ½ mi. E. of Patagonia

The Santa Rita District, established about 1909, had headquarters at Rosemont consisting of an office, residence, barn and corrals up to 1934 when a new ranger station was built near Patagonia. The district includes mining ground worked by the early Spanish fathers, mines now in operation, recreational areas and grazing lands for several thousand head of cattle. Records are filed according to the Forest Service filing system.

716. TRIANGULATION FIRE MAP, 1909. Printed map showing Coronado Forest with readings corresponding to readings on the protractor. (Frequently, to locate fires.) 36 x 48 map, on wall. Ranger's office. (15)

717. ENGINEERING, 1909 to date. Correspondence, maps, reports of surveys of roads, water power and all phases of engineering as applied to the Forest Service. (Constantly, official.) 9 x 15 folders, 2 in., in wooden filing case drawer. Ranger's office. (1)

718. FINANCE AND ACCOUNTS, 1909 to date. Instructions in the form of letters on accounting, cost keeping, monthly service reports, disbursements, vouchers for traveling expenses, receipts, etc. (Constantly, official.) 9 x 15 folders, 2 in., in wooden filing case drawer. Ranger's office. (11)

719. FOREST EXPERIMENTAL STATIONS, 1909 to date. General file of statistical reports including reports on the number of visitors to recreational areas of the forest during the year, estimated seed crop of forest, weather records, tree diseases, and erosion. (Frequently, official.) 9 x 15 folders, 2 in., in wooden filing case drawer. Ranger's office. (2)

720. FOREST MANAGEMENT, 1909 to date. Copies of timber sales made to individuals, management plans, reports on seeding, timber surveys, etc.; general information concerning administrative use, cooperation, free use, insect control, management plans reports, timber sales and permits, scaling, seed planting, timber settlement, survey, trespass, and supervision. (Constantly, official.) 9 x 15 folders, 1 ft. 6 in., in wooden filing case drawer. Ranger's office. (13)

721. GENERAL FILE, 1909 to date. Applications for Forest Service, positions and instructions from regional and national offices. (Daily, official.) 9 x 15 folders, 4 in., in wooden and in steel filing case drawers. Ranger's office. (5)

722. GRAZING, 1909 to date. Correspondence and reports, on allowances, appeals and complaints, range capacity, cooperation, fish and game, stock management, livestock losses, seasons' permits, disapproved applications, permits for use of private land, crossing permits, poisonous plants, range improvements, surveys, supervision, trespass, and working plans. (Constantly, official.) 9 x 15 folders, 12 ft., in 3 steel and in 3 wooden filing case drawers. Ranger's office. (3)

723. GRAZING RESEARCH, 1909 to date. Correspondence concerning artificial reseeding, natural revegetation, and plant identification. (Frequently, official.) 9 x 15 folders, 4 in., in wooden filing case drawer. Ranger's office. (4)

724. INDIVIDUAL DIARIES OF FOREST RANGERS, 1909 to date. An account of the daily work accomplished by ranger and number of miles covered either by car, foot, or horse. (Daily, official.) 3 x 5 vols., 1 ft., on open wooden shelf in closet. Anteroom. (14)

725. LANDS, 1909 to date. Individual uses of land as homesteads, fencing, pipe lines, tanks, etc.; correspondence, maps and permits relative to adjustments, boundaries, classifications, exchanges, purchases, recreation, supervision, trespass, and uses of land. (Frequently, official.) 9 x 15 folders, 3 ft. 6 in., in wooden and in steel filing case drawers. Ranger's office. (7)

726. OPERATION OF FOREST SERVICE, 1909 to date. Instructions and plans for improvements, fire reports, correspondence on property and equipment, etc. including equipment and supplies, property, uniforms, files, finance, fire, fire reports classes A, B and C; fire cooperation with Mexican government; fire trespass, improvement specifications, trails, telephone and water system; mail, personnel, property trespass, quarters, special, supervision, and work plans. (Daily, official.) 9 x 15 folders, 1 ft., in wooden and in steel filing case drawers. Ranger's office. (12)

727. PUBLIC RELATIONS FILE, 1909 to date. Correspondence and bulletins in regard to Forest Service and its relationship to schools, individuals, Chamber of Commerce and public in general, addresses, cooperation, educational material, exhibits, information, motion pictures, service news, photographs, publications, special, and supervision. (Daily, official.) 9 x 15 folders, 3 in., in wooden and in steel filing case drawers. Ranger's office (6)

728. REGIONAL FORESTER, 1909 to date. Correspondence on cooperation with regional office, supervision, forest plans, etc. (Daily, official.) 9 x 15 folders, 3 in., in wooden filing case drawer. Ranger's office. (10)

729. EMERGENCY CONSERVATION WORK FILE, 1933 to date. Instructions, plans for construction, correspondence, requisitions, educational matter, on the forestry side of ECW, camp program, camp building disposal, educational material, equipment and supplies, finance, information, personnel, safety program, and supervision. (Constantly, official.) 9 x 15 folders, 4 in., in wooden and in steel filing case drawers. Ranger's office. (9)

730. EMERGENCY RELIEF ADMINISTRATION FILE, 1933 to date. Miscellaneous correspondence, instructions, requisitions for workers, supplies, small maps, work assignments, etc. covering: finance, supervision, estimates, employment, personnel, equipment and supplies, improvement, and safety bulletins. (Frequently, official.) 9 x 15 folders, 1 ft., in steel filing case drawer. Ranger's office. (8)

PAYSON

TONTO NATIONAL FOREST
PAYSON RANGER STATION
E. Verde Rd.

The Payson District was established in 1908 and lies in the northern part of the Forest. All records are filed according to the field service filing system of the Tonto National Forest.

731. CLOSED FILE, 1908 - 1936. D regional forester, FA finance and accounts, O operations, S forest management, L lands, G range management, RR range research, RP forest products, RE economics, and PR public relations. (Never.) 9 x 11 folders, 12 ft., in wooden filing cabinet. Ranger's office. (9)

732. LANDS, 1908 to date. Correspondence and reports on acquisitions, boundaries, claims, classification, exchanges, recreation, reports, rights of way, settlement, stations, status, uses, and recreation. (Daily, official.) 9 x 11 folders, 10 in., in wooden filing case drawer. Ranger's office. (5)

733. OPERATION, 1921 to date. Correspondence and reports on equipment and supplies, finance, allotments, fires, improvements, roads and trails, mail, personnel, property, trespass, quarters, and supervision. (Daily, official.) 9 x 11 folders, 1 ft. 2 in., in wooden filing case drawer. Ranger's office. (6)

734. GRAZING, 1925 to date. Correspondence and reports on allowance, appeals, cooperation, erosion, fish and game, live stock losses, permits, range capacity, range improvement, reports, stock management, supervision, survey, and working plans. (Daily, official.) 9 x 11 folders, 1 ft. 8 in., in wooden filing case drawer. Ranger's office. (3)

735. FINANCE AND ACCOUNTS, 1929 to date. Correspondence and reports

on accounting, allotments, appointments, leave-audits, authorizations, cost keeping, disbursements, contracts of hire and forage, instructions, invoices, vouchers, miscellaneous, purchases and purchase orders, time slips, and pay roll receipts. (Daily, official.) 9 x 11 folders, 4 in., in wooden filing case drawer. Ranger's office. (2)

736. REGIONAL FORESTER, 1929 to date. Correspondence and reports, engineering, instructions, maps and surveys, highway projects, reports and statistics, and roads and trails. (Daily, official.) 9 x 11 folders, 2 in., in wooden filing case drawer. Ranger's office. (1)

737. ERA AND ECW CORRESPONDENCE AND REPORTS, 1934 to date. Range improvements, fences, roads and trails, employment record, erosion camp, general supervision, WPA transient, and ERA progress and program; time slips, weekly reports, personnel record, revegetation, water system, etc. (Daily, official.) 9 x 11 folders, 10 in., in wooden filing case drawer. Ranger's office. (4)

738. PUBLIC RELATIONS, 1935 to date. Correspondence and reports, bulletins, publications, and supervision. (Daily, official.) 9 x 11 folders, 8 in., in wooden filing case drawer. Ranger's office. (7)

739. TIMBER, 1935 to date. Correspondence and reports on administrative use, cooperation, forestry extension, fire uses, insect control, management plans, nurseries, planting, reports, sales, scaling, supervision, settlements, surveys, and trespass. (Daily, official.) 9 x 11 folders, 10 in., in wooden filing case drawer. Ranger's office. (8)

PHOENIX

TONTO NATIONAL FOREST
FOREST SUPERVISOR

(A) New Federal (Post Office) Bldg.,
Central Ave. and Fillmore St.
(B) Price-Brown Bldg., 1415 S. Central Ave.

The Tonto National Forest was established in October 1905. By Executive Order of President Roosevelt, on July 1, 1906, it was consolidated with the Black Mesa National Forest. On September 26, 1910, certain lands were eliminated from and a portion of the Crook National Forest added to the Tonto Forest by proclamation of President Taft. On August 14, 1923, by proclamation of President Coolidge, a further transfer of lands was made between the Prescott Forest and the Tonto Forest. At the present time it contains 2,410,621 acres covered with western yellow pine, white fir, Douglas fir, pinon, juniper, and oak and pasture for 117,400 head of horses, cattle and sheep, and is located in the central part of the state. Three reservoirs - Roosevelt, Apache, and Canyon Lakes -- a natural bridge, many cliff dwellings and other prehistoric ruins are found on it. It is a part of Region 3, with regional offices in Albuquerque, New Mexico.

Prior to March 1, 1923 the office of the supervisor was located in the government buildings at Roosevelt, Arizona and since that date it has occupied several buildings in Phoenix. All records are filed according to the Forest Service filing system; file designations have been retained in this inventory.

740. MISCELLANEOUS RECORDS, 1908 to date. Administrative studies, appointments, compensation for injuries, disapproved applications, employers' diaries, equipment operation cost books, general procedure information, grazing instructions, homestead claims, improvement projects. See addenda for detailed information. (Occasionally, official.) Variously sized folders, envelopes and note books, 73 ft., in 11 wooden and steel filing case drawers and on 6 wooden shelves. Basement (Bldg. A). (1434)

741. DISTRICT FORESTER, 1912 to date. Supervision per RO program, administration, standard forest plans, national defense, legislation, inspections, cooperation, forestry, and forester's reports. (Closed file, occasionally; current file, daily, official.) 9¼ x 11-3/4 and 9½ x 11-3/4 folders, 2 ft. 1 in., in steel filing case drawers. Rs. 225 and 227 (Bldg. A). (1388, 1389)

Engineering

742. ATLASES AND PLATS, 1866 to date. Atlas records in bound volumes which cover homestead entry surveys, township surveys, plats, White Mountain Indian reservation, section corner records, classes of all road construction, Parker Creek Experimental Forest, recreation plans, timber survey and sales, geological quadrangle surveys, and expenditures by projects. See addenda for list of atlases. (Early records, never; later records, daily, official.) Variously sized vols., 11 ft., on 5 shelves of steel map rack. R. 239A (Bldg. A). (1393)

743. MAPS, 1908 to date. Maps showing location of forest fire areas, homesteads, timber surveys, reserves, topography, fire maps, location of ranger stations, townships and ranges, location of different grazing permits, water maps, blue prints of projects and others as shown on addenda attached. (Occasionally, official.) Variously sized folded sheets and maps in rolls, 11 in., in wooden and steel filing case drawer and on 7 shelves of map rack. Rs. 227 and 239A (Bldg. A). (1392)

744. ENGINEERING (E), Jan. 1, 1920 to date. Supervision, maps and surveys, annual map inventory, atlases, area maps, photography, Tonto survey, entry service, roads and trails, local roads, equipment, water power, explosives, investigations, maintenance, EW water power and water rights, and reports. (Older files, occasionally; later files, daily, official.) 9½ x 11-3/4 folders, 4 ft. 8 in., in 3 steel and wooden and steel filing case drawers. Rs. 225 and 227 (Bldg. A). (1390, 1391)

Finance and Accounts

745. JOURNAL EXPENSES, 1908 - 1909. Showing amounts paid for sala-

ries, supplies, advertising, and other expenses. (Never.) 9½ x 14 vols. (2), 2½ in., in compartment of wooden form cabinet. Basement (Bldg. A). (1401)

746. PROPERTY LOST AND DAMAGED, 1916 to date. Form 858, showing property lost or damaged, description of same, how lost or damaged, value, and other data. (Frequently, official.) 9½ x 11-3/4 folders, 10 in., in steel filing case drawer. R. 241 (Bldg. A). (1396)

747. PROPERTY RETURNS, 1919 to date. Showing articles of property and equipment belonging to this district, amounts on hand, where located and whether expendable, semi-expendable or non-expendable. (Frequently, official.) 9½ x 11-3/4 folders and envelopes, 7 in., in steel filing case drawer. R. 241 (Bldg. A). (1397)

748. VOUCHER REGISTER, 1921 to date. Permanent register of all vouchers issued showing what appropriation paid from, for what purpose paid, amounts, and to whom paid. (Frequently, official.) 11 x 14 vols. (16), 2 ft., on 12 wooden shelves. R. 241A (Bldg. A). (1404)

749. BILLS OF LADING (FA), 1930 - 1936. (Closed file, rarely, official.) 9½ x 11-3/4 folders, 2 ft., in steel filing case drawer. R. 241 (Bldg. A). (1407)

750. GENERAL FINANCE AND ACCOUNTS (FA), 1930 to date. Allotments, accounting, audits, authorization, cost keeping, disbursements, equipment and supplies, receipts, reports, retirement, supervision including office organization, employment statistics, leaves of absence, regular employees, ECW employees, and contracts. (Closed file, occasionally; current file, frequently, official.) 9½ x 11-3/4 folders, 8 ft., in 4 steel filing case drawers. R. 241 (Bldg. A). (1394, 1395)

751. PAID VOUCHERS (FA), 1930 to date. Vouchers showing payments for articles and equipment purchased, pay rolls, and bills of lading. (Closed file, frequently; current file, daily, official.) 9½ x 11-3/4 folders, 30 ft., in 5 wooden and 10 steel filing case drawers. R. 241 (Bldg. A). (1406, 1403)

752. PAY ROLLS (FA), 1930 to date. List of all people attached to pay roll in Tonto National Forest, and temporary and regular pay rolls of the district. (Closed file, rarely; current file, frequently, official.) 9½ x 11-3/4 folders, 3 ft., in 2 steel filing case drawers. Rs. 241 and 241A (Bldg. A). (1399, 1400)

753. TIME SLIPS, 1930 to date. Records of time put in by employees. (Frequently, official.) 4½ x 8 cards and 3-3/4 x 6-3/4 sheets, 16 ft. 11 in., in 4 wooden and steel filing case drawers and 11 pasteboard file boxes. R. 241A (Bldg. A). (1402)

754. EMPLOYEE'S RECORDS, 1936 - 1937. Covers termination of employment, notice of change in employment, and annual and sick leave records. (Frequently, official.) 5 x 8 cards and 7½ x 9½ sheets, 2 ft. 4 in., in 2 wooden and steel filing case drawers and on wooden shelf. R. 241A

(Bldg. A) and supply room (Bldg. B). (1398)

755. VOUCHER CARD RECORD. 1936 - 1937. Form 79A, card record which assists in locating the vouchers showing payment for equipment and supplies. (Frequently, official.) 5 x 8 cards, 1 ft. 6 in., in 2 wooden and steel filing case drawers. R. 241A (Bldg. A). (1405)

756. CENTRAL PURCHASE INVOICES, 1936 to date. Form 634, invoice of stores and equipment showing unit and quantity on hand and quantity to be purchased. (Frequently, official.) 9½ x 11-3/4 folders, 2 ft., in steel filing case drawer. R. 241 (Bldg. A). (1409)

757. EXPENSE ACCOUNTS, Jan. 1, 1936 to date. Showing various items of expense incurred in the course of regular business, by whom, and amounts. This also includes ERA service reports. (Frequently, official.) 9½ x 11-3/4 folders, 2 ft., in steel filing case drawer. R. 241A (Bldg. A). (1410)

758. CONTRACTS (FA), July 1, 1936 to date. Contracts for purchases of supplies and equipment. (Daily, official.) 9½ x 11-3/4 folders, 1 ft. 10 in., in wooden filing case drawer. R. 241 (Bldg. A). (1408)

Forest Management

759. FOREST SUPERVISION (S), 1916 - 1936. Administrative use, forestry extension, insect control, diseases, management plans, nurseries, planting, reports, sales, scaling, seed, timber settlement, and timber trespass. (Closed file, frequently, official.) 9¼ x 11-3/8 folders and 5 x 8 sheets, 4 ft. 4 in., in wooden and 3 steel filing case drawers. R. 225 (Bldg. A). (1443)

760. SALES (S), 1929 to date. Record of sales of timber which contains name of permittee, amount of timber to be cut, price, and date of expiration of permit. (Frequently, official.) 5 x 8 sheets, 1 in., in wooden and steel filing case drawer. R. 225 (Bldg. A). (1442)

Research

761. HERBARIUM, 1911 to date. Various herbs collected on the Tonto National Forest Range for the purpose of a study to determine poisonous and non-poisonous herbs and the various varieties of national herbs growing on the Tonto National Forest. Folders contain data, information, and plant specimens. See addenda for list of plants. (Rarely, official.) 3 x 5 and 12 x 17 folders, 6 ft. 1 in., in wooden filing cabinet. Basement (Bldg. A). (1437)

762. RESEARCH, 1917 to date. Reports, supervision, forest experiment stations, libraries and statistics, weather, forest stations, nursery practice, planting and sowing, animals, plant diseases, erosion, insects, tree studies, grazing research, revegetation, handling of stock, poisonous plants, special projects, special legislation; RS cooperation, investigation program, reports, forecast stations, influences, management,

brush disposal, methods of cutting, valuations, animals, special studies, names of species, growth, stand, yield; RT grazing, reports, supervision, reseeding, forage analysis, plant identification, herbarium, range improvements, water development, flood protection; RP investigation of forest products, lumbering, laboratory investigation, special timber inspection; RE economic investigations, reports and supervision, census, lumber, preservatives, markets, taxation studies, timber, lumber statistics, wood using industries, and pulp industry. (Closed file, occasionally; current file, daily, official.) 9½ x 11-3/4 folders and envelopes, 4 ft. 10 in., in 4 wooden and steel filing case drawers. Rs. 225 and 227 (Bldg. A). (1438, 1441)

763. COMMON NAME PLANT INDEX, n.d. Names of common plants such as different varieties of grass, trees, and shrubs. (Rarely, official.) 4 x 6 cards, 3 in., in wooden and steel filing case drawer. R. 227 (Bldg. A). (1440)

764. PLANT ECONOMIC NOTES, n.d. File of various plants found in the forest reserves, containing a complete description of each, its botanical name, range, habitat, and flowering season. (Rarely, official.) 4 x 6 sheets, 7 in., in wooden filing case drawer. R. 227 (Bldg. A). (1439)

Grazing

765. GRAZING CARD RECORDS, 1909 to date. Card record of grazing permittees, date and duration of permit, number of head of live stock, and amount of grazing fee. Those paid for first half of year and those delinquent are separated in two groups in same drawer. (Closed file, occasionally; current file, daily, official.) 5 x 8 cards, 2 ft. 1-3/4 in., in 2 wooden and steel filing case drawers. R. 227 (Bldg. A). (1412, 1413)

766. GRAZING (G), 1910 to date. Allowances; appeal; range capacity, improvements, supervision, appraisals, and management; approved permits; grazing permits; disapproved applications; waivers and bills of sale; poisonous plants; trespass; working plans; fish and game; cattle count; biological survey; supervision; cooperation; stock management; surveys; reports; grazing permits for cattle, horses, sheep, and goats; water development; drift fences; stock tanks; and pastures. (Closed file, frequently; current file, daily, official.) 9½ x 11-3/4 folders and envelopes. 31 ft. 11½ in., in 15 steel and in 4 wooden and steel filing case drawers. Rs. 227 and 255 (Bldg. A). (1411, 1415)

767. GRAZING PERMIT CONTROL ATLAS, 1935 to date. Showing allotments and permittees, preference as to season, number of stock approved, and location of each allotment. (Frequently, official.) 18 x 25 vol., ¼ in., on filing case. R. 227 (Bldg. A). (1414)

Lands

768. LANDS (L), 1906 to date. Acquisition, adjustments, classification, erosion control, exchange, purchase, recreation, supervision,

trespass, research, exchanges and correspondence pertaining thereto, general recreation, inspection of recreation grounds, general settlement of land, school sections, legislation, miscellaneous mapping data, water appropriations, and data concerning various ranger stations. (Closed file, occasionally; current file, daily, official.) 9½ x 11-3/4 folders and envelopes, 4 ft. 5 in., in wooden and steel filing cabinet and 2 steel filing case drawers. R. 225 (Bldg. A). (1417, 1420)

769. CLAIMS (L), 1908 - 1929. Alphabetical listing of homestead entries containing names of entrymen, description of homesteads, date of filing and correspondence relative thereto. (Closed file, occasionally, official.) 9½ x 11-3/4 folders, 2 ft. 3 in., in 2 steel filing case drawers. R. 225 (Bldg. A). (1419)

770. BOUNDARIES (L), 1912 - 1936. Forest boundaries, claims, mineral claims, and boundaries of allotments. (Closed file, occasionally, official.) 9½ x 11-3/4 folders, 1 ft. 9 in., in steel filing case drawer. R. 225 (Bldg. A). (1418)

771. USES (L), 1912 to date. General uses, uses in the Tonto Forest, disapproved applications, saw mill sites, Indian allotments, water and power, permits, leases, pastures, range improvement, cooperative telephone agreements, applications pending, delinquent uses, delinquent pastures, and miscellaneous uses; uses include not only grazing and pastures but such matters as boat landings, cabin sites, boy scout camps and apiaries, highway uses, and free uses. (Closed file, occasionally; current file, daily, official.) 9½ x 11-3/4 folders, 11 ft. 5 in., in 3 steel and in 4 wooden and steel filing case drawers. R. 225 (Bldg. A). (1422, 1421)

772. SPECIAL USES, TRACT BOOKS, Dec. 31, 1936 to date. Plats and records of special use permits, names of permittees, plats showing location of lands used, date of issues and when revoked, abandoned or expired. (Frequently, official.) 15 x 15½ vols. (4), 4¼ in., on desk. R. 225 (Bldg. A). (1423)

Operations

773. FIRE (O), 1906 - 1936. Fire conferences, special instructions, law enforcement, general correspondence, fire plan organization chart, 10 day fire reports, lightning reports, daily lookout reports, class A, B, and C fire reports, and fire cooperation. (Closed file, occasionally, official.) 9¼ x 11-3/4 folders, 2 ft. 1 in., in 2 steel filing case drawers. R. 225 (Bldg. A). (1428)

774. IMPROVEMENT (O), 1913 - 1936. General improvement, fish stream improvement (ERA and ECW), range, roads and trails, telephone, timber stand, comprehensive plans, cooperative telephone agreements, improvement at various local points and abandoned improvements. (Closed file, occasionally, official.) 9¼ x 11-3/4 folders, 4 ft. 4 in., in 3 steel filing case drawers. R. 225 (Bldg. A). (1429)

775. EQUIPMENT AND SUPPLIES (O), 1916 to date. Data on anti-freeze; automobile accessories; batteries; rejected and accepted bids; binoculars; contracts for coal, gas and oil, hauling, meat, and miscellaneous; office supplies; requisitions; subsistence and other supplies and equipment; badges and shields; cement; central purchase; commissary; emergency rations; fences; supplies; mess outfits; motor vehicles; and paint. (Closed file, frequently; current file, daily, official.) 9½ x 11-3/4 folders and envelopes, 6 ft. 1 in., in 3 steel filing case drawers. R. 225 (Bldg. A). (1425, 1426)

776. SPECIAL AND SUPERVISION (O), 1919 - 1936. Telegrams, special reports, real estate inventory, regional forester's meetings, fire conferences, forest service directory, ranger training camps, supervisor's meetings, plan and program of work, Tonto supervision, administrative supervision, administrative guards, daily bulletins, service bulletins, supervision of various ranger's districts and diaries. (Closed file, occasionally, official.) 9¼ x 11-3/4 folders, 4 ft. 10 in., in 3 steel filing case drawers. R. 225 (Bldg. A). (1431)

777. FINANCES (O), 1921 - 1937. General finance, expenses, allotments and estimates, advertising and general ERA Public Works expenditures, reimbursement for horses and equipment, operating costs, wage policy, unemployment and allotment estimates. (Closed file, frequently, official.) 9½ x 11-3/4 folders, 1 ft., in 2 steel filing case drawers. R. 225 (Bldg. A). (1427)

778. PERSONNEL AND QUARTERS (O), 1923 - 1936. Tonto personnel, segregate, student reports, study courses, efficiency reports, clerks correspondence, appointments, eligible lists, ranger examinations, training and trespass compensation for injuries, quarters for Tonto district and supervisor's office. (Closed file, occasionally, official.) 9¼ x 11-3/4 folders, 2 ft., in steel filing case drawer. R. 225 (Bldg. A). (1432)

779. GENERAL (O), Aug. 20, 1926 to date. Files, finance including allotments, estimates, fiscal regulations and reimbursements, fire, including fire plans and organization charts, fire cooperation and trespass, improvement, mail, personnel, property trespass, quarters, reports, special and supervision which includes general supervision, forestry schools, field schedules, wage policies, and work program. (Daily, official.) 9½ x 11-3/4 folders and envelopes, 4 ft. 10 in., in 3 steel filing case drawers. R. 225 (Bldg. A). (1433)

780. GAS AND OIL REPORTS, 1933 to date. A summary of gas, oils and grease used in various cars belonging to the district. (Frequently, official.) 9½ x 11-3/4 envelopes, 2 in., in steel filing case drawer. R. 241 (Bldg. A). (1424)

781. WAREHOUSE RECORDS OF EQUIPMENT AND SUPPLIES, Jan. 1, 1936 to date. Records kept of all materials for Tonto National Forest at the warehouse as follows: cancelled purchase orders, fire extinguishers, electric light receipts, forage reports, property received, purchases for Pima Ranger Station, rules for warehouse, accounting, etc. Duplicates of

records in main office. (Daily, official.) 8 x 10 folders, 9 in., in steel filing case drawer. R. 1 (Bldg. B). (1416)

782. EQUIPMENT USE REPORTS, July 1, 1936 to date. Monthly reports made by field units covering automobiles, tractors, compressors, graders, reapers, jack hammers, scrapers and cement mixers, repair costs, and depreciation. (Frequently, official.) 9½ x 11-3/4 folders, 3 ft., in 2 steel filing case drawers. R. 241A (Bldg. A). (1430)

General

783. PUBLIC RELATIONS (PR), 1912 - 1935; Jan. 1, 1937 to date. Addresses, cooperation, schedule and correspondence concerning moving pictures, educational material, exhibits and Tonto information, supervision, photographs, publications, and orders. (Closed file, occasionally; current file, daily, official.) 9½ x 11-3/4 folders, 2 ft. 8 in., in 2 steel and in wooden and steel filing case drawers. Rs. 225 and 227 (Bldg. A). (1435, 1436)

784. GENERAL FILES (Z), 1916 - 1935. Correspondence of a general nature on miscellaneous matters and applications for positions. (Closed file, occasionally, official.) 9¼ x 11-3/4 envelopes, 8 in., in steel filing case drawer. R. 225 (Bldg. A). (1444)

785. NRA, 1933 - 1935. Supervision, circulars, reports, equipment, supplies, improvements, erosion control, stream bottom surveys, fish, stream improvement, grazing and timber surveys, and personnel. (Closed file, never.) 9½ x 11-3/4 folders and envelopes, 5 in., in steel filing case drawer. R. 225 (Bldg. A). (1387)

786. ECW, 1933 to date. ECW-Z applications; camp program; Form E, educational material, including broadcasting, exhibits, forestry courses and motion pictures; equipment and supplies; information; employment; personnel; safety program; ECW-O general supervision, Tonto supervision which includes inspection, road and trail, revegetation, reports, ECW mobilization, camp building disposal, general correspondence, and cooperation. (Closed file, occasionally; current file, daily, official.) 9½ x 11-3/4 folders and envelopes, 6 ft. 9 in., in 4 steel filing case drawers. R. 225 (Bldg. A). (1384, 1383)

787. STENCILS, 1934 to date. Mimeograph cut stencils of various local forms used by the Service and retained in case additional supply of forms is needed. Some of these stencils have a sample of the form they represent. (Frequently, official.) 4½ x 9 folded sheets, 2 ft., in 2 drawers of wooden hand made case. R. 241 (Bldg. A). (1446)

788. ERA, 1935 to date. Allotments; camp program; Form E, educational material, finance, estimates, personnel, safety program, supervision, erosion, revegetation, and ERA-Z applications. (Closed file, rarely; current file, daily, official.) 9½ x 11-3/4 folders, 2 ft. 3 in., in steel filing case drawer. R. 225 (Bldg. A). (1385, 1386)

789. GENERAL CORRESPONDENCE (Z), July 1, 1936 to date. Miscellaneous correspondence on various subjects such as on operation, finance and accounts, disbursements, equipment and supplies, quarters, supervision, and various other subjects pertaining to district business. (Frequently, official.) 9½ x 11-3/4 envelopes, 10 in., in steel filing case drawer. R. 241A (Bldg. A). (1445)

PINE

TONTO NATIONAL FOREST
PINE RANGER STATION
¾ mi. S. of Pine

This district was established in 1908 and covers a heavily timbered area in the north central part of the Tonto National Forest. In the northern part of the district is the Natural Bridge, a limestone creation across Pine Creek with a span of about 400 feet and an arch 125 to 150 feet high. All records in the ranger's office are filed according to the field filing system of the Tonto National Forest.

790. LANDS, 1908 to date. Correspondence and reports, acquisitions, boundaries, claims, classifications, exchanges, recreations, stations, right of way, supervision, and uses. (Daily, official.) 9 x 11 folders, 2 ft. 10 in., in steel and in wooden filing case drawers. Ranger's office. (4)

791. GRAZING, 1911 to date. Correspondence and reports, allowances, appeals, cooperation, erosion, fish and game, live stock losses, permits, range improvements, surveys, working plans, etc. (Daily, official.) 9 x 11 folders, 2 ft. 10 in., in wooden and in steel filing case drawers. Ranger's office. (3)

792. OPERATIONS, 1920 to date. Correspondence and reports, fire equipment, gas and oil, finance allotments, fires, improvements, mail, organization, personnel, supervision, ERA and ECW weekly reports, and bulletins. (Daily, official.) 9 x 11 folders, 1 ft. 3 in., in steel filing case drawer. Ranger's office. (5)

793. FINANCE AND ACCOUNTS, 1924 to date. Correspondence and reports, accounting, allotments, appointments, audits, authorization, cost keeping, disbursements, receipts, retirement, and supervision. (Daily, official.) 9 x 11 folders, 5 in., in steel filing case drawer. Ranger's office. (2)

794. PUBLIC RELATIONS AND TIMBER, 1924 to date. Correspondence and reports, bulletins, publications, administrative uses, forestry extension, planting, management plans, nurseries, reports, and sales. (Daily, official.) 9 x 11 folders, 9 in., in steel filing case drawer. Ranger's office. (6)

795. REGIONAL FORESTER, 1924 to date. Correspondence, reports, and general instructions. (Daily, official.) 9 x 11 folders, 5 in., in steel filing case drawer. Ranger's office. (1)

PINEDALE

SITGREAVES NATIONAL FOREST
PINEDALE RANGER STATION
Ranger Station

Pinedale District was established in 1910. Records are filed according to the filing system of the Forest Service.

796. FOREST MANAGEMENT, 1909 to date. Insect control, planting, seed, sales, and timber survey. (Frequently, official.) 10 x 12 folders, 5 ft., in 3 wooden filing case drawers. Ranger's office. (2)

797. FINANCE AND ACCOUNTS, 1912 to date. Operation, fire damage, disbursements, audit, and accounting. (Frequently, official.) 10 x 12 folders, 3 ft., in 2 wooden filing case drawers. Ranger's office. (3)

798. LANDS, 1912 to date. Pasture, range, fish and game, uses, etc. (Frequently, official.) 10 x 12 folders, 3 ft., in 2 wooden filing case drawers. Ranger's office. (1)

799. OPERATION, 1912 to date. Fire, personnel, equipment, etc. (Frequently, official.) 10 x 12 folders, 3 ft., in 2 wooden filing case drawers. Ranger's office. (4)

PORTAL

CORONADO NATIONAL FOREST
PARADISE RANGER STATION
Ranger Station

This district, from 1907 to 1920, was the Chiricahua National Forest. In the latter year it was consolidated with and became the Paradise District of the Coronado National Forest. Within the district is the Chiricahua National Monument. Roads and trails are being built through the forest by the Civilian Conservation Corps. Records are filed according to the Forest Service filing system.

800. LANDS, 1906 to date. Acquisitions, boundaries, claims, classification, allotment, Bureau of Soils, exchanges, recreation, reports, settlements, stations, rights of way for telephone, road and other permanent improvements, status of alienated lands, title to lands, trespass, supervision, uses, recreational, etc. Coronado base map showing locations of

range improvements, general work and location of projects, topographical map showing contours and telephone locations, and status maps of homestead entries. (Frequently, official.) 9 x 12 folders, 4 ft., in wooden and in steel filing case drawers. Ranger's office. (3)

801. ENGINEERING, 1908 to date. Maps, water power, reports and statistics, forest highway projects, roads and trails, Coronado fire map showing locations of various stations, CCC and transient camps, rights of way, roads, telephone lines and trails, etc., and general correspondence pertaining to engineering. (Frequently, official.) 9 x 12 folders, 4 in., in steel and in wooden filing case drawers. Ranger's office. (1)

802. GRAZING, 1908 to date. Wild life and ranger management, allowances, appeals, cooperation, erosion, fish and game, livestock losses, permits, poisonous plants, range capacity, range improvements, reports, seasons, stock management, supervision, surveys, trespass, and working plans. (Daily, official.) 9 x 12 folders, 5 ft. 8 in., in 3 steel and in wooden filing case drawers. Ranger's office. (2)

803. RANGER'S DIARY, 1908 to date. Official daily copies of this station; originals sent to district supervisor monthly. (Frequently, for compiling monthly records used in court cases.) 3-3/4 x 7 sheets, 2 ft., in wooden desk drawer. Ranger's office. (9)

804. RESEARCH, 1908 to date. Research on grazing matters, experimental stations, forest management and general. (Frequently, official.) 9 x 12 folders, 6 in., in steel and in wooden filing case drawers. Ranger's office. (7)

805. OPERATION, 1920 to date. Records of equipment and supplies, fire organization, personnel, leave, injuries, property, trespass, quarters, supervision, improvements, and mail. Records previous to 1920 were sent to the district office at Tucson. (Daily, official.) 9 x 12 folders, 1 ft., in steel and in wooden filing case drawers. Ranger's office. (6)

806. FINANCE AND ACCOUNTS, 1932 to date. Accounting, allotments, appointments, audits, authorization, costs, disbursements, receipts, miscellaneous reports, retirement, supervision, and leave appointments. Records previous to 1932 were sent to Tucson district headquarters office. (Daily, official.) 9 x 12 folders, 3 in., in steel and in wooden filing case drawers. Ranger's office. (5)

807. TIMBER, 1932 to date. Administrative use, disposition of timber, cooperation, forestry extension, dealers, seed and tree improvements and equipment, meetings, state forests, tree guides, insect control, management plans, nurseries, planting reports, progress reports, report of timber cut and sold, statement of receipts, miscellaneous silvicultural reports and statements, sales, scaling, supervision, timber settlement, surveys, and trespass. Records previous to 1932 were sent to the district office at Tucson. (Daily, official.) 9 x 12 folders, and 5 x 9 vols., 6 in., in steel filing case drawer and on steel desk. Ranger's office. (8)

808. EMERGENCY CONSERVATION WORK, 1933 to date. Instructions in handling men, safety bulletins, caretaker's time, supervision, correspondence, change of employees and employees on leave. (Daily, official.) 9 x 12 folders, 9 in., in steel and in wooden filing case drawers. Ranger's office. (4)

PRESCOTT

PRESCOTT NATIONAL FOREST
FOREST SUPERVISOR
Union Block

The Prescott National Forest, a part of Region 3, with headquarters at Albuquerque, New Mexico, includes the Juniper, Santa Maria Mountain and Bradshaw Ranges, which run northwesterly and southeasterly in Yavapai County. It pastures 73,000 head of cattle and sheep. The main north and south highway, U. S. 59 from Congress Junction to Prescott, and numerous state and county highways, intersect the forest. In the southern part of the forest is the Horse Thief Basin Recreational Area established in 1897 under the Department of the Interior and transferred to the Department of Agriculture, Forest Service, in 1905. Records are filed according to Forest Service system and the file designations have been retained.

809. MAPS (EM), May 1890 to date. Maps drawn by engineers and draftsmen pertaining to forests, roads, etc. 6 x 9 card index, 2 ft. (52). (Frequently, official.) Variously sized covers, 18 ft. 6 in., in special map and tract cabinet and on 25 shelves in open metal roller cabinet. Engineer's office. (69)

810. DISTRICT FORESTER (D), 1901 to date. Cooperation, Federal Business Association, forest plans, circulars and miscellaneous federal business correspondence, and legislation. (Occasionally, official.) 8 x 11 folders, 6 ft., in 3 metal filing case drawers. File room. (57)

811. ENGINEERING (ER), Jan. 1901 to date. Rights of way, roads, trails, water power, financial control, engineers, drafting, blue prints, etc. (Frequently, official.) 8 x 11 folders, 1 ft. 6 in., in metal filing case drawer. File room. (64)

812. REPORTS, Jan. 1901 to date. Miscellaneous reports that do not come under any particular file. (Seldom, official.) 8 x 11 folders, 10 in., in wooden filing case drawer. File room. (68)

813. FINANCE AND ACCOUNTS (FA), Feb. 1901 to date. Cost keeping, accounting, disbursement, federal tax exemptions, land grant rates, powers of attorney, reports of statisticians, general supervision, etc. (Frequently, official.) 8 x 11 folders, 2 ft. 6 in., in wooden filing case drawer. File room. (53)

814. GENERAL FILE (Z), Feb. 1901 to date. General correspondence. (Rarely, official.) 8 x 11 folders, 3 ft., in 2 metal filing case drawers. File room. (54)

815. TIMBER SALES, Feb. 1901 to date. Miscellaneous correspondence, charts, maps, and tabulations pertaining to the operation and sale of timber in the Prescott district. (Frequently, official.) 8 x 11 folders, 6 in., in metal filing case drawer. File room. (58).

816. FOREST MANAGEMENT (S), Apr. 1901 to date. Silviculture, supervision, twig blight, insect control, planting, brush disposal, timber sales, and individual sales. (Frequently, official.) 8 x 11 folders, 6 ft., in 3 wooden filing case drawers. File room. (60)

817. RANGE MANAGEMENT (G), May 1901 to date. Appeals, range capacities, general cooperation, fish and game, grazing permits, and land and cattle permits. (Dead file, seldom; current file, frequently, official.) 8 x 11 folders, 19 ft., in 5 wooden and metal and in 3 wooden filing case drawers. File room. (62, 61)

818. OPERATION (O), 1905 to date. Supervision, finance, improvements, fires, general operation and forest management. (Frequently, official.) 8 x 11 folders, 2 ft., in 4 wooden filing case drawers. File room. (59)

819. LANDS (L), May 1905 to date. Rights of way, water rights, public lands, forest, timber, trespass, boundaries, exchange, land trespass, private lands, etc. (Frequently, official.) 8 x 11 folders, 6 ft., in 3 wooden filing case drawers. File room. (63)

820. SPECIAL USES, 1925 to date. Forestry extension, cooperation, planting, stock, insect control, twig blight, progress, sample plots, management plans, nurseries, etc. (Frequently, official.) 8 x 11 folders, 6 in., in metal filing case drawer. File room. (55)

821. PUBLIC RELATIONS (PR), May 1925 to date. Broadcasting motion pictures, educational material, exhibits, service bulletins, photographs, publications, etc. (Occasionally, official.) 8 x 11 folders, 1 ft. 6 in., in metal filing case drawer. File room. (65)

822. CWA, Apr. 1930 - Jan. 1935. Employment, weekly reports, supervision, truck hire, etc. (Seldom, official.) 8 x 11 folders, 7 in., in metal filing case drawer. File room. (66)

823. NIRA, 1933 - 1935. General supervision of work. 1935 estimates, disbursements, weekly reports, compensation for injuries, etc. (Occasionally, official.) 8 x 11 folders, 8 in., in wooden filing case drawer. File room. (67)

824. ECW SUPERVISION, Jan. 1933 to date. Correspondence, reports, camp programs, educational material, equipment and supplies, personnel, general supervision, reports, etc. pertaining to CCC camps. (Frequently, official.) 8 x 11 folders, 3 ft. 6 in., in 2 metal filing case drawers. File room. (56)

PRESCOTT NATIONAL FOREST
PRESCOTT RANGER STATION
Union Bldg.

The Prescott District of the Prescott National Forest covers an area of approximately 160,000 acres of pine, oak and juniper, most of the pine being second growth. The district furnishes grazing for 2,500 head of live stock and has recreational areas for the public.

825. FIRE MAP, 1937. Showing forest boundaries, roads, trails, springs, lookouts, camp grounds, towns, etc. (Daily, official.) 48 x 48 map, on wall. R. 15. (618)

PRESCOTT NATIONAL FOREST
SKULL VALLEY RANGER STATION
Walnut Creek Ranger Station

The Skull Valley District of the Prescott National Forest, established about 1898, covers an area of juniper and oak principally valuable for grazing and the production of fence posts and fire wood. The ranger station and some of its records were destroyed by fire in the winter of 1930-31.

826. CLOSED FILES, 1908 - 1934. Covers same subject as the current files: range improvements, fish and game reports, grazing permits, fire wood permits, sample plots, forest management, finance and accounts, lands and uses, map of national forests of Region 3, map of Prescott National Forest, and township plots. (Seldom, official.) 9 x 11-3/4 folders, 4 ft., in wooden filing case drawer. R. 1. (630)

827. RANGE IMPROVEMENTS, 1915 to date. Drift and trap fences, corrals, trap corrals, water development, stock tanks, grasshopper control, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden filing case drawer. R. 1. (619)

828. TOWNSHIP PLOTS, 1920 to date. Showing sections and ranges, towns, roads, trails, streams, mountains, public lands, Indian reservations, allotments, mineral claims, forest homesteads, surface water, total area, etc. (Frequently, official.) 18 x 18 maps (3), and variously sized vols., in wooden cabinet. R. 1. (631, 635)

829. LAND AND USES, 1923 to date. Classification, recreational areas, boundaries, exchange, claims, trespass, settlement, pasture, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden filing case drawer. R. 1. (626)

830. SAMPLE PLOTS, 1926 - 1929. Showing name of grass or plant, average height, species, uses, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden filing case drawer. R. 1. (623)

831. GRAZING MANAGEMENT PLANS, 1926 to date. Gross area, present use, desired use, total stock on forest, number of stock exempt for season, number of paid permits for season, total usable range, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden filing case drawer. R. 1. (622)

832. FOREST MANAGEMENT, 1928 to date. Administrative use, free use, insect control, forestry extension, timber survey, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden filing case drawer. R. 1. (624)

833. FINANCE AND ACCOUNTS, 1932 to date. Cost keeping, supervision, operation, authorization, equipment and supplies, property audits, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden filing case drawer. R. 1. (625)

834. MAP OF NATIONAL FORESTS OF REGION 3, 1935: n.d. National forests, parks, monuments, Indian reservations, military reservations, game preserves, boundaries, regional headquarters, roads, trails, towns, creeks, mountains, and ranger stations. (Frequently, official.) 9 x 36 and 48 x 48 maps, on wall and in frame against wall. R. 1. (628, 629)

835. FISH AND GAME REPORT, 1936. Date, estimate of predatory animals, fur bearing animals, game animals killed by men, game animals killed by predatory animals, predatory animals killed on adjoining forests, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden filing case drawer. R. 1. (620)

836. FIRE WOOD PERMITS, 1936 to date. Name of permittee, address, date of issue and expiration, kind of wood, amount, etc. (Occasionally, official.) 7 x 9 slips, 9 in., in wooden filing case drawer. R. 1. (627)

837. GRAZING PERMITS, 1936 to date. Name of permittee, number and kind of stock, dates of beginning and ending of permit, description of range, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden filing case drawer. R. 1. (621)

838. ALLOTMENT PLOTS, n.d. Showing permanent water, temporary water, salt ground, proposed fences, unit boundaries, boundary of overgrazed area, etc. (Occasionally, official.) 18 x 18 plot map, in cabinet. R. 1. (632)

RIM ROCK

COCONINO NATIONAL FOREST
BEAVER CREEK RANGER STATION
Ranger Station

The ranger station for the Beaver Creek District was established in

1908. The original station was torn down in 1934 and a new station erected. The district has an area of 300,000 acres with a large stand of Ponderosa pine, pinon, and juniper, and grazing for 5,000 head of livestock.

839. OLD FILES, 1909 - 1936. Timber sales, crossing and grazing permits, lands, trespass cases, finance and accounts, correspondence, maps, etc. (Seldom, official.) 9 x 11-3/4 folders, 3 ft., in 3 steel cabinet drawers. R. 1. (8)

840. CORRESPONDENCE, 1909 to date. Correspondence between district ranger and forest supervisor, forest users, and general public. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in steel cabinet drawer. R. 1. (7)

841. CROSSING PERMITS, 1909 to date. Name of owner, kind and number of stock, brands and ear marks, name of man in charge, number of miles per day, number of days for crossing, etc. (Occasionally, official.) 3-3/4 x 7 slips, 6 in., on filing cabinet. R. 1. (2)

842. GRAZING PERMITS, 1909 to date. Number and kind of stock, name of owner, location, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in steel cabinet drawer. R. 1. (3)

843. MAPS, 1912 - 1936. Fire maps showing township, range, sections, streams, mountain roads, trails, telephone lines, location of fire fighting personnel and equipment, lookout station, ranger stations, etc.; township plots showing topography, township range, section, roads, streams, etc.; forest map showing boundary of Coconino National Forest, topography, lakes, streams, mountain roads, trails, ranger station, etc.; blue prints of individual grazing allotments showing boundaries, fences, proposed fences, water, ranch headquarters, name of allotment and of owner, date, etc. (Occasionally, official.) 27 x 37 maps, on wall. R. 1. (9)

844. FINANCE AND ACCOUNTS, 1917 to date. Cost of projects, materials, labor, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in steel cabinet drawer. R. 1. (6)

845. TIMBER SALES, 1918 to date. Kind and amount, location and value of timber, name and address of purchaser, etc. (Occasionally, official.) 5 x 8 sheets, 6 in., in steel cabinet drawer. R. 1. (1)

846. TRESPASS CASES, 1923 to date. Nature of trespass, name of trespasser, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in steel cabinet drawer. R. 1. (5)

847. LANDS, n.d. Legal description of homesteads, name of entry man, old leases, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in 4 steel cabinet drawers. R. 1. (4)

SAFFORD

CROOK NATIONAL FOREST
FOREST SUPERVISOR
Valley Bank Bldg., Main St. and 5th Ave.

The Crook National Forest, containing 1,422,771 acres in Gila and Graham counties, was established in 1906. The principal mountain ranges, the Sierra Ancha and Graham are timbered with Ponderosa pine, Douglas fir, spruce, juniper, oak, and quaking aspen, and contain large veins of copper at Globe, Miami, and Superior. The forest as a whole pastures 53,000 head of horses, cattle, and sheep and has as points of interest, Indian ruins and the historic Coronado Trail, which reaches an elevation of 10,500 feet.

It is a part of Region 3 with headquarters at Albuquerque, New Mexico. Records are filed according to the Forest Service filing system.

848. RESEARCH, 1909 to date. General correspondence, supervision, forest experiments, cooperation, special studies, investigation, statistical yearly reports, weather, erosion, grazing research, and forage analysis. (Seldom, official.) 10 x 12 folders, 2 ft., in steel filing case drawer. File room. (138)

849. REGIONAL FORESTER, OPERATION EQUIPMENT AND SUPPLIES, 1921 to date. Inspection and progress reports, work programs, equipment requisitions, and general correspondence in regard to expendable and non-expendable supplies. (Daily, official.) 9½ x 11 folders, 2 ft. ½ in., in steel filing case drawer. File room. (145)

850. PUBLIC RELATIONS, 1935 to date. Regulations, information, correspondence on administration and general reports. (Daily, official.) 10 x 12 folders, 2 ft., in steel filing case drawer. R. 7. (172)

Engineering

851. CURRENT MAPS AND SURVEYS, ROADS AND TRAILS, AND WATER POWER, 1913 to date. Correspondence on maps, photography, surveys, individual roads, water rights, and field notes. (Occasionally, official.) 10 x 12 folders, 2 ft., in steel filing case drawer. R. 7. (173)

852. ROAD AND WATER MAPS, 1918 to date. Correspondence on maps, photography, individual roads, etc., water rights, and correspondence on water. (Occasionally, official.) 10 x 12 folders, 2 ft., in steel filing case drawer. File room. (137)

853. BASE MAPS, 1926 to date. Topographic, miscellaneous, and regional maps. (Occasionally, official.) 3½ x 24 rolls, 6 ft., in transfer case. File room. (143)

Finance and Accounts

854. EXPENDITURE AND COST RECORD, 1921 to date. Voucher register, activity and expenditure record, individual project records, and a com-

plete forest accounting record. (Daily, official.) 11½ x 14½ loose-leaf books, 2 ft., on wooden shelf. R. 5. (167)

855. FIVE YEAR VOUCHERS, 1931 - 1935. General correspondence regarding finance and accounts and instructions on purchase procedure, expenditure records and allotments, orders, disbursements, and costs. (Frequently, official.) 10 x 12 folders, 4 ft., in 2 steel filing case drawers. File room. (140)

856. FINANCE AND ACCOUNTS VOUCHERS, 1932 to date. Disbursement, supply and pay roll vouchers. (Occasionally, official.) 10 x 12 folders, 12 ft., in 6 steel filing case drawers. R. 5 and file room. (139)

857. TIME SLIPS, 1933 to date. Personal history of every employee on the Forest Service pay roll. (Bi-monthly, official.) 5 x 8 index cards, 2 ft. 1 in., in wooden filing case drawer. R. 4. (160)

858. CURRENT RECORD OF DEPRECIATION ON EQUIPMENT, 1935 to date. Record of depreciation on equipment. (Monthly, official.) 11½ x 14½ loose-leaf books, 2 in., on wooden shelf. R. 5. (169)

859. FINANCE AND ACCOUNTS, July 1935 to date. Correspondence, memoranda, accounting, allotments, appointments, audits, authorizations, cost-keeping, disbursing, contracts, forms and supplies, receipts, reports, retirement, supervision, etc. (Daily, official.) 9½ x 11 folders, 2 ft. 9 in., in wooden and steel filing case drawer. R. 4. (164)

Forest Management

860. SILVICULTURE, 1910 - 1934. General file pertaining to forest management covering administration, cooperation, free use, insect control, management plans, nurseries, planting reports, sales, correspondence, scaling, supervision, timber settlement, timber surveys, and timber trespass. (Rarely, official.) 9½ x 11 folders, 4 ft. 2½ in., in 3 steel filing case drawers. File room. (147)

861. FOREST MANAGEMENT, 1926 to date. General regulations and instructions for forest management plans and line-up for various sections of the forest. (Daily, official.) 10 x 12 folders, 9 in., in steel filing case drawer. R. 7. (176)

862. TIMBER SALES, 1926 to date. Permits issued for sale of timber. Index. (Never.) 5 x 8 index cards, 1 ft. 8½ in., in transfer case. R. 7 and file room. (142)

Operations

863. RANGE IMPROVEMENTS, 1900 to date. Records of investment projects, showing costs and annual depreciation; one sheet for each project. (Frequently, official.) 9 x 14½ covers, 6 in., on wooden shelf. R. 5. (168)

864. GRAZING, 1906 to date. Grazing permits, check sheets, and general correspondence; letters of transmittal, annual grazing reports, memoranda from Washington, statistics on carrying capacity of range, special allotments, and maps. (Daily, official.) 10 x 11½ folders, 38 ft., in 19 steel filing case drawers. File room and R. 7. (136, 171)

865. LANDS, 1906 to date. Correspondence, permits, applications for homesteading, reports, maps, notice of publications, acquisitions, adjustments, boundaries of lands, mineral and agricultural claims, classification, exchanges, legislation, recreation, reports and settlement of individual cases, stations, status, supervision, trespass, uses, paid receipts, regulations, free uses, boundaries, donations, land use, and planning. (Older files, occasionally; current files, daily, official.) 10 x 15 and 10 x 12 folders, 28 ft., in 14 steel filing case drawers. File room and R. 7. (134, 170)

866. GRAZING CARDS, 1908 to date. Record of applications showing number of cattle owned, number applied for, number approved, periods covered by permits and extensions, payments, and disposal of cattle. Index. (Daily, official.) 5 x 8 index cards, 1 ft. 10 in., in steel filing case drawer. R. 7. (177)

867. OPERATION, 1908 to date. General administrative correspondence. (Daily, official.) 10 x 12 folders, 2 ft., in steel filing case drawer. R. 7. (174)

868. PROPERTY CARD FILE, 1912 to date. Record of expendable and non-expendable supplies kept under an old system until Jan. 1, 1936 when a new system was adopted; record of expendable and non-expendable property received, issued, and balance on hand. (Closed file, occasionally; current file, seldom, official.) 5 x 8 index cards, 1 ft. 4 in., in box on wooden filing case. R. 2. (156, 157)

869. RECORD OF LEAVES OF ABSENCE, 1914 to date. Applications for leave and expiration of leave of absence. Index. (Older files, seldom; current files, daily, official.) 5 x 8 cards, 9 in., in filing box with cover and wooden and steel filing case drawer. File room and R. 7. (141, 162)

870. TIME SLIPS, 1924 - 1934. For each employee. (Occasionally, official.) 4 x 7 loose slips, 2 ft. 11 in., in file boxes with lids. File room. (135)

871. SERVICE REPORTS OF EMPLOYEES, 1932 to date. Monthly reports of hours worked by employees and time distributed by projects. (Monthly, official.) 11½ x 14-1/4 loose-leaf books, 8 in., in steel filing case drawer. File room. (144)

872. COMPLETED PROPERTY TRANSFER, 1933 to date. Record of completed transfers of property from the local warehouse to camps and between rangers and camps. (Occasionally, official.) 4¼ x 7 covers, 8 in., in steel filing case drawer. R. 2. (154)

873. EMPLOYMENT CARDS, 1933 to date. History of former employment, rates of pay, title, length of employment, and reason for termination of work. Index. (Bi-weekly, official.) 5 x 8 index cards, 3 in., in wooden filing case. R. 4. (161)

874. GENERAL FILE, Nov. 1934 to date. Bills of lading, purchase orders, camp inventories, warehouse, stock inventory, ranger inventory, general correspondence, fires, and truck and tractor parts prices. (Daily, official.) 9½ x 11 folders, 11 in., in steel filing case drawer. R. 2. (158)

875. INCOME OF EMPLOYEES, 1935 to date. Record of individual income of government employees. (Frequently, official.) 5 x 8 cards, 1½ in., in steel filing case drawer. R. 5. (166)

876. EMPLOYMENT SLIPS, July 1935 to date. WPA Form 325, used to assign workers to Forest Service; WPA sponsored work; and WPA Form 403, Change in Work Status, used to remove workers from the service. (Daily, official.) 4 x 6 loose slips, 7 in., in steel filing case drawer. R. 5. (165)

877. PROJECT CARDS, July 1935 to date. Fiscal year records covering the history and progress of each project. (Daily, official.) 5 x 8 index cards, 3 in., in steel and wooden filing case drawer. R. 4. (163)

878. CENTRAL PURCHASE FILE, Aug. 1935 to date. Record of purchases from regional offices of property sent to the field or retained in warehouse; semi-expendable, non-expendable and expendable property. (Occasionally, official.) 9½ x 11 folders, 6 in., in steel filing case drawer. R. 2. (155)

879. MEMORANDA FILE, Dec. 1935 to date. Memorandums sent to various camps. (Occasionally, official.) 9 x 14½ loose leaves, 2 in., on spindle board. R. 2. (159)

880. EXPENDABLE SUPPLIES, Feb. 1936 to date. Record and description of expendable supplies received and issued, and balance on hand. (Daily, official.) 13 x 14 loose-leaf books, 1½ in., in wooden desk. Entrance room. (148)

881. NON-EXPENDABLE SUPPLIES, Feb. 1936 to date. Record and description of all non-expendable property received, issued, and on hand. (Daily, official.) 13 x 14 loose-leaf books, 1½ in., on wooden desk. Entrance room. (149)

882. SEMI-EXPENDABLE SUPPLIES, Feb. 1936 to date. Record and description of semi-expendable supplies received, issued, and on hand. (Daily, official.) 13 x 14 loose-leaf books, 1½ in., on wooden desk. Entrance room. (150)

883. STORES INVOICE AND RECEIPTS, Feb. 1936 to date. Record of incoming and outgoing warehouse material. (Occasionally, official.) 1¼ x 7 covers, ½ in., in steel filing case drawer. R. 2. (151)

884. WAREHOUSE FILE COPY (ISSUES), Feb. 1936 to date. Completed warehouse file of property issued to camps and rangers, warehouse check list, and requisitions from camps. (Seldom, official.) 9½ x 11 folders, 2½ in., in steel filing case drawer. R. 2. (153)

885. WAREHOUSE FILE COPY (RECEIVING), Feb. 1936 to date. Record of material received in the warehouse from the field or camps. (Daily, official.) 9 x 14 sheets, ½ in., on spindle loose-leaf board. R. 2. (152)

Emergency Conservation Work

886. ERA TO ECW, 1933 to date. Reports, requisitions, correspondence, projects, plans for ERA, ECW, NIRA, and CWA. (Daily, official.) 10 x 12 folders, 2 ft., in steel filing case drawer. R. 7. (175)

887. GENERAL FILE, 1933 to date. Applications, employment, enrollment, reports, surplus property records, and correspondence. (Daily, official.) 9½ x 11 folders, 1 ft. 10 in., in steel filing case drawer. File room. (146)

SEDONA

COCONINO NATIONAL FOREST
OAK CREEK RANGER STATION
Ranger Station

The Oak Creek District, established in 1905, was enlarged in 1932 by the addition of Min's Park and Roger's Lake districts, and reorganized in 1936, when certain areas were detached and added to the Flagstaff and Mormon Lake districts. It now comprises about 300,000 acres of pine and juniper in a rugged and inaccessible territory. Winter and summer grazing is provided for approximately 4,000 sheep and 4,500 head of cattle. The nearest post office is Cornville, Arizona.

888. OLD FILES, 1905 - Jan. 1, 1937. Covers all subjects shown in current files: public relations, regional forester, finance and accounts, operations, forest management, engineering research, timber and range, homesteads and claims, lands, range management, closed timber sales, etc. (Seldom, official.) 9 x 11-3/4 folders, 3 ft., in 3 wooden cabinet drawers. R. 1. (12)

889. CLOSED TIMBER SALES, 1915 to date. Kind, amount and cost of timber, name of purchaser, etc. (Occasionally, official.) 5½ x 8 sheets, 8 in., on shelf. R. 1. (11)

890. HERBARIUM, 1922 to date. Dried specimens of identified plants: grasses, shrubs, trees, etc. found in the forest. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft. 2 in., in wooden herbarium case. R. 1. (13)

891. MAPS, 1936. Fire maps: fire district lines, triangulation stations, topography, roads and trails, lookout towers, administrative stations, etc.; Old maps: extra copy maps, blue prints, tract books, and atlases; Coconino National Forest map: boundaries, grazing allotment divisions, status of land, topography, roads and trails, streams and lakes, and ranger stations. (Frequently, official.) 3¼ x 4 maps, on wall. R. 1. (14)

892. ENGINEERING, Jan. 1, 1937 to date. Maps and surveys of roads and trails, records, water power, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden cabinet drawer. R. 1. (6)

893. FINANCE AND ACCOUNTS, Jan. 1, 1937 to date. Authorizations, cost keeping, disbursements, auditing, and accounting. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden cabinet drawer. R. 1. (3)

894. FOREST MANAGEMENT, Jan. 1, 1937 to date. Free use, administrative use, management, plans, reports, timber sales, timber trespass, survey, and cooperation. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden cabinet drawer. R. 1. (5)

895. HOMESTEADS AND CLAIMS, Jan. 1, 1937 to date. Name of homesteader, legal description of land, classification, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden cabinet drawer. R. 1. (8)

896. LANDS, Jan. 1, 1937 to date. Permits, charges, type of permit, all correspondence relative to permits, condition of improvements, boundaries, donations, erosion control, exchange, recreation, supervision, and trespass. (Occasionally, official.) 9 x 11-3/4 folders, 2 ft., in 2 wooden cabinet drawers. R. 1. (9)

897. OPERATIONS, Jan. 1, 1937 to date. Records of equipment and supplies, finance, fire, improvements at headquarters, roads and trails, telephone, cooperations, personnel, property, trespasses, quarters, and supervision. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden cabinet drawer. R. 1. (4)

898. PUBLIC RELATIONS, Jan. 1, 1937 to date. Cooperation with other bureaus, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden cabinet drawer. R. 1. (1)

899. RANGE MANAGEMENT, Jan. 1, 1937 to date. Allowances, appeals, fish and game, cooperation, stock management, livestock losses by seasons, livestock permits, disapproved permits, regulations, G-4 permits, crossing permits, range improvements, etc. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden cabinet drawer. R. 1. (10)

900. REGIONAL FORESTER, Jan. 1, 1937 to date. Work program for the year as outlined by regional forester. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden cabinet drawer. R. 1. (2)

901. RESEARCH (TIMBER RANGE), Jan. 1, 1937 to date. Investigations,

sample plots, forest equipment stations, statistics, study plots, ranger research, forest products, and economic investigations. (Occasionally, official.) 9 x 11-3/4 folders, 1 ft., in wooden cabinet drawer. R. 1. (7)

SPRINGERVILLE

APACHE NATIONAL FOREST
FOREST SUPERVISOR
Becker Bank Bldg.

The Apache National Forest was established in 1909 comprising an area of 679,352 acres, timbered with pine, fir, and spruce, located in western New Mexico and in Apache and Greenlee counties in Arizona. During the summer season it pastures about 86,575 head of horses, cattle, and sheep, and during the winter the roads are blocked with snow. The forest is part of Region 3 with regional headquarters in Albuquerque, New Mexico. The records are filed according to the Forest Service filing system; file designations are retained.

902. FIELD NOTES OF U. S. ASTRONOMER AND SURVEYOR, Aug. - Sept. 1875. (Never.) 8 x 11 loose-leaf books, $\frac{1}{4}$ in., in wooden filing case drawer. Front room. (8)

903. LANDS (L), 1883 to date. Acquisition, boundaries, claims, exchange, recreation, reports, settlement stations, status, supervision, trespass, and uses. (Daily, official.) 10 x 12 folders, 8 x 11 loose-leaf books, 32 ft., in 12 steel and 4 wooden filing case drawers. Front room. (6)

904. FINANCE AND ACCOUNTS (FA), 1909 to date. Accounting, allotment, audit, cost-keeping, disbursements, receipts, reports, retirement, supervision, finance correspondence, purchases and supplies, and property cards. (Frequently, official.) 10 x 12 folders, 14 x 14 loose-leaf books and 5 x 8 cards, 49 ft. 4 in., in 6 wooden and 4 steel filing case drawers and in 12 transfer cases. Front room. (2)

905. FOREST MANAGEMENT (S), 1909 to date. (Daily, official.) 10 x 12 folders, 8 ft. 4 in., in 2 steel filing case drawers and 2 paper transfer cases. 2d room. (12)

906. OPERATIONS (O), 1909 to date. Equipment and supplies, correspondence, fires, free cooperation, trespass, improvement, organization, personnel, property, quarters, supervision, timber disposition, insect control, management plans, nurseries, planting, sales, scaling, seed, supervision, timber surveys, and timber trespass. (Frequently, official.) 10 x 12 folders, 62 ft. 8 in., in 20 wooden and 14 steel filing case drawers. Front room. (3)

907. PHOTOGRAPHS, 1909 to date. Various photographs of forest activities. (Occasionally, official.) 10 x 18 vols., 6 in., in wooden filing case drawer. Front room. (5)

908. RANGE MANAGEMENT (G), 1909 to date. Allowances, appeals, range capacity, cooperation, fish and game, stock management, livestock losses, seasons permits for cattle, and horses, permits for sheep and goats, permits for crossing, and poisonous plants. (Daily, official.) 10 x 12 folders and 18 x 24 loose-leaf books, 32 ft. 8 in., in 15 steel and 5 wooden filing case drawers. 2d room. (11)

909. DIARY, 1920 to date. Of rangers. (Occasionally, official.) 3 x 8 envelopes, 2 ft. 3 in., in 2 transfer cases. Front room. (9)

910. ECW, 1933 to date. Camp buildings, camp program, educational material, broadcasting, forestry, equipment and supplies, information, personnel, safety program, safety equipment, and supervision. (Daily, official.) 10 x 12 folders, 6 ft., in 4 wooden filing case drawers. Front room. (4)

911. DISTRICT FORESTER (D), n.d. Regional forester, legislation, operation, and forest plans. (Frequently, official.) 10 x 12 folders, 14 x 14 loose-leaf books, and 5 x 8 cards, 49 ft. 4 in., in 6 wooden and 4 steel filing case drawers and 12 transfer cases. Front room. (1)

912. HERBARIUM, n.d. Specimens of various plants found in the forest. (Occasionally, for control-study of plants.) 11 x 12 folders, 12 ft. 8 in., in cupboard. Front room. (7)

913. MAPS AND BLUE PRINTS, n.d. Fire maps, game refuge, Greenlee County improvement maps, etc. Index posted in top of case. (Frequently, official.) 3 x 4 maps and 12 x 16 blue prints, 8 ft. 4 in., in 15 woodon filing case drawers and on 2 open wooden shelves. Front room. (10)

STANDARD

SITGREAVES NATIONAL FOREST
STANDARD RANGER STATION
Ranger Station

The Standard District, established in 1926, covers the area being cut by the Standard Lumber Company, which commenced operations in 1922. Large trees are felled in such a manner as to preserve the younger trees and where the cutting leaves barren spots reforestation is conducted.

914. FOREST MANAGEMENT, 1926 to date. Sales, scaling, seed, supervision, settlement, surveys, etc. Filed according to Forest Service filing system. (Frequently, official.) 10 x 12 folders, 6 ft., in 4 wooden filing case drawers. Ranger's office. (1)

TONTO BASIN

TONTO NATIONAL FOREST
MAZATZAL RANGER STATION
Ranger Station

The Mazatzal District covers the mountain range by that name lying between Gila and Maricopa counties. The Salt River breaks through the range at Four Peaks, the location of the Roosevelt Dam. All records are filed according to the Tonto National Forest field filing system.

915. CLOSED FILE, 1908 - 1936. D regional forester, FA finance and accounts, O operations, S forest management, L lands, G range management, RR range research, PR public relations, RP forest products, and RE economics. (Never.) 9 x 11 folders, 16 ft., in 10 wooden filing case drawers. Damaged by rodents, torn. Ranger's office. (16)

916. LANDS, 1911 to date. Correspondence and reports of acquisitions, claims, exchanges, recreation, settlement, rights of way, stations, status, supervision, trespass, and uses. (Daily, official.) 9 x 11 folders, 1 ft., in wooden filing case drawer. Ranger's office. (10)

917. ECW AND ERA CORRESPONDENCE AND REPORTS, 1933 to date. Supervision, safety program, improvements, personnel, disbursements of ERA, pay rolls, progress reports, semi-monthly service reports, WPA Forms 402 and 403, and ERA time slips. (Daily, official.) 9 x 11 folders, 1 ft., in wooden filing case drawer. Ranger's office. (9)

918. FINANCE AND ACCOUNTS, 1936 to date. Correspondence and reports of accounting, allotments, appointments, audits, authorization, cost-keeping, disbursements, receipts, reports, retirement, and supervision. (Daily, official.) 9 x 11 folders, 2 in., in wooden filing case drawer. Ranger's office. (15)

919. GRAZING, 1936 to date. Correspondence and reports on appeals, cooperation, erosion, fish and game, live stock losses, permits, poisonous plants, range improvements, seasons, stock management, supervision, surveys, trespass, and working plans. (Daily, official.) 9 x 11 folders, 7 in., in wooden filing case drawer. Ranger's office. (11)

920. OPERATION, 1936 to date. Correspondence and reports on equipment and supplies, files, finance and allotments, fires, improvements, mail, organization, personnel, property, trespass, quarters, special, and supervision. (Daily, official.) 9 x 11 folders, 6 in., in wooden filing case drawer. Ranger's office. (14)

921. PUBLIC RELATIONS, 1936 to date. Correspondence and reports on general subjects, bulletins, publications, and supervision. (Daily, official.) 9 x 11 folders, 1 in., in wooden filing case drawer. Ranger's office. (13)

922. REGIONAL FORESTER, 1936 to date. Correspondence and reports of supervision. (Daily, official.) 9 x 11 folders, 1 in., in wooden filing

case drawer. Ranger's office. (8)

923. TIMBER, 1936 to date. Correspondence and reports on administrative uses, cooperation, forestry extension, free uses, insect control, management plans, nurseries, planting, sales, scaling, supervision, timber settlement, surveys, and trespass. (Daily, official.) 9 x 11 folders, 2 in., in wooden filing case drawer. Ranger's office. (12)

TUCSON

CORONADO NATIONAL FOREST
FOREST SUPERVISOR
Federal Bldg., Scott and Broadway Sts.

The Coronado National Forest, containing 1,323,785 acres, was established in 1903. It covers scattered mountain ranges, as: the Santa Catalina, Rincon, Santa Rita, Tumacacori, Wetstone, Dragoon, Canelo, and Chiricahua in Pima, Pinal, Santa Cruz, and Cochise counties in Arizona, and Hidalgo county in New Mexico. The higher slopes of these ranges are heavily timbered with cypress, oak, juniper and pinon, but because of their inaccessibility and the distance to railroad transportation very little lumbering is done on them.

They contain large deposits of copper, lead, zinc, some gold and silver, and extensive copper mines are located at Bisbee. They also yield post and fuel material, yearly grazing for 42,000 head of cattle, show many evidences of prehistoric races and furnish locations for numerous summer resorts and guest ranches.

The headquarters office, prior to the construction of the Federal Building in 1930, was located at 40 West Pennington from 1903 to 1905, and in the Roskruge Building at Scott and Broadway from 1905 to 1930. The forest is in Region 3 with headquarters at Albuquerque, New Mexico. All records are filed according to Forest Service filing system.

Forest Management

924. BRUSH DISPOSAL, July 1902 to date. Investigative records pertaining to methods of brush disposal influence on reproduction. (Frequently, official.) 8½ x 11½ folders, 1/6 in., in steel filing case drawer. R. 432. (244)

925. DISEASES, July 1902 to date. Material pertaining to protection from fungi, mistletoe, etc. (Frequently, official.) 8½ x 11½ folders, 1/16 in., in steel filing case drawer. R. 432. (190)

926. EROSION, July 1902 to date. Material pertaining to protection from erosion. (Frequently, official.) 8½ x 11½ folders, ½ in., in steel filing case drawer. R. 432. (191)

927. FIRE STUDIES, July 1902 to date. Administrative material pertaining to studies in fire protection. (Frequently, official.) 8½ x 11½

folders, 1/32 in., in steel filing case drawer. R. 432. (189)

928. INSECTS, July 1902 to date. Material pertaining to protection from insects, except such as refers especially to control operations. (Frequently, official.) 8½ x 11½ folders, 1/32 in., in steel filing case drawer. R. 432. (192)

929. LUMBERING, July 1902 to date. Methods and costs of lumbering, stumpage appraisal, mill scale studies, etc. which relate to approved investigative projects. (Frequently, official.) 8½ x 11½ folders, ½ in., in steel filing case drawer. R. 432. (221)

930. MANAGEMENT, July 1902 to date. Investigative material pertaining to forest management. (Frequently, official.) 8½ x 11½ folders, 1-1/3 in., in steel filing case drawer. R. 432. (243)

931. METHODS OF CUTTING, July 1902 to date. Investigative records pertaining to methods of cutting and their influence on reproduction. (Frequently, official.) 8½ x 11½ folders, ½ in., in steel filing case drawer. R. 432. (245)

932. PROTECTION, July 1902 to date. Investigative material pertaining to protection of forests from injury. (Frequently, official.) 8½ x 11½ folders, 1/16 in., in steel filing case drawer. R. 432. (218)

933. THINNINGS, July 1902 to date. Material pertaining to the effect of thinning on the composition and rate of growth of the stand. (Frequently, official.) 8½ x 11½ envelopes, ½ in., in steel filing case drawer. R. 432. (239)

934. VALUATION, July 1902 to date. Investigative material pertaining to the valuation of mature and immature timber. (Frequently, official.) 8½ x 11½ folders, ½ in., in steel filing case drawer. R. 432. (237)

935. WEATHER, GASES, ETC., July 1902 to date. Material pertaining to protection from wind, snow, hail, frost, noxious gases, etc., exclusive of routing, correspondence with Weather Bureau and cooperative observers, and meteorological data, except when connected with specific projects. (Frequently, official.) 8½ x 11½ folders, 1 in., in steel filing case drawer. R. 432. (193)

Grazing

936. POISONOUS PLANTS, July 1902 to date. Material pertaining to poisoning of stock by plants, and eradication of poisonous plants. (Frequently, official.) 8½ x 11½ folders, 1/16 in., in steel filing case drawer. R. 432. (207)

937. RANGE CAPACITY, July 1902 to date. Material pertaining to study of the grazing capacity of ranges. (Frequently, official.) 8½ x 11½ folders, 1 in., in steel filing case drawer. R. 432. (212)

938. RANGE IMPROVEMENTS, July 1902 to date. Investigative material pertaining to methods of construction of drift fences, trails, etc. for stock. (Frequently, official.) 8½ x 11½ folders, 1 in., in steel filing case drawer. R. 432. (405)

939. SEASONS, July 1902 to date. Studies concerning the proper date of opening of the grazing season and length of time the range should be grazed. (Frequently, official.) 8½ x 11½ folders, ½ in., in steel filing case drawer. R. 432. (216)

940. STOCK MANAGEMENT, July 1902 to date. Material pertaining to the various methods and phases of handling stock on the range, including herding, salting, watering, counting sheep and cattle, number of sheep in flock, shearing, lambing, marking, and use of pasture, and drift and division fences in connection with handling of stock. (Frequently, official.) 8½ x 11½ folders, 1 in., in steel filing case drawer. R. 432. (210)

Lands

941. ADJUSTMENT, July 1902 to date. Adjustments of all cases, except rights of way which are asserted under public land laws; withdrawal of land for administrative purposes and other permanent improvement projects; status of title of lands; and survey by metes and bounds of homestead claims or areas involved in an exchange. (Frequently, official.) 8½ x 11½ folders, 2 ft., in steel filing case drawer. R. 432. (169)

942. BOUNDARIES, July 1902 to date. Proposed additions and eliminations, public lands only, including additions under Sections 8 and 9 of Clark-McNary law for acquisition of private lands. (Frequently, official.) 8½ x 11½ folders, 3½ in., in steel filing case drawer. R. 432. (170)

943. CLASSIFICATION, July 1902 to date. Applications for and listing of lands under Act of June 11, 1906, recall lists and classification of lands for homestead entry, primitive areas, natural areas or experimental forests for region as a whole. (Frequently, official.) 8½ x 11½ folders, 3 in., in steel filing case drawer. R. 432. (172)

944. DONATION, July 1902 to date. Acquisition of private lands by donation for national forest purpose, including administrative sites, under Section 7 of Clark-McNary law of June 7, 1924 and Act of March 3, 1925. (Frequently, official.) 8½ x 11½ folders, 4 in., in steel filing case drawer. R. 432. (171)

945. EXCHANGES, July 1902 to date. Land exchanges, including exchange of timber for land, relating to region as a whole. (Frequently, official.) 8½ x 11½ folders, 3 in., in steel filing case drawer. R. 432. (173)

946. PURCHASE, July 1902 to date. Acquisition by purchase of private lands for national forest purposes, including administrative sites, under

Week's law, Section 6 of Clark-McNary law, and Act of March 3, 1925. (Frequently, official.) 8½ x 11½ folders, 1/8 in., in steel filing case drawer. R. 432. (175)

947. RECREATION, July 1902 to date. Development of the recreational resources of the national forests. (Frequently, official.) 8½ x 11½ folders, 1½ in., in steel filing case drawer. R. 432. (176)

948. SUPERVISION, July 1902 to date. General administration policy and matters pertaining to work. (Frequently, official.) 8½ x 11½ folders, 2 ft., in steel filing case drawer. R. 432. (177)

949. TRESPASS, July 1902 to date. All trespass except fire, timber, grazing, and property. (Frequently, official.) 8½ x 11½ folders, 1/8 in., in steel filing case drawer. R. 432. (174)

950. USES, July 1902 to date. All special uses of forest lands and resources, including watershed data and the granting of permits for recreational uses; also Interior Department rights of way. (Frequently, official.) 8½ x 11½ folders, 11 ft. 6 in., in 6 steel filing case drawers. R. 432. (178)

Operations

951. MISCELLANEOUS CORRESPONDENCE, July 1902 to date. With persons outside of the Forest Service (except applications for positions), with subordinate forest officers, and with members of the service away from Washington or Madison and not assigned to any one forest. (Frequently, official.) 8½ x 11½ folders, 1/8 in., in steel filing case drawer. R. 432. (217)

952. ADMINISTRATIVE REPORTS, July 1902 to date. (Frequently, official.) 8½ x 11½ folders, ½ in., in steel filing case drawer. R. 432. (203)

953. SPECIAL CORRESPONDENCE, July 1902 to date. Correspondence and material on special administrative subjects. (Frequently, official.) 8½ x 11½ folders, ¼ in., in steel filing case drawer. R. 432. (214)

954. SPECIAL PROJECTS, July 1902 to date. Material pertaining to investigative projects listed under the head of special projects in the Investigative Program. (Frequently, official.) 8½ x 11½ folders, ½ in., in steel filing case drawer. R. 432. (215)

955. MISCELLANEOUS RECORDS (O), July 1, 1926 to date. These files deal with transfers, additions, and omissions of guides in Forest Service filing system. Statistics: on reports and materials and grazing research; Forest Plans: correspondence regarding execution of different parts of plan (to be filed under designation for lines of work concerned); Legislation; Accounting: correspondence and instructions pertaining to current Form 279b, road accounting matters not relative to cost-keeping, receipts, and retirement; Allotment: notices on increases and decreases; Appointment:

salary status of individuals, correspondence, instructions, and leave of absence records; Audit: of fiscal records of supervisors, offices, and correspondence; Authorization for travel, pack trip per diem, automobile mileage, transfer of household goods, etc.; Cost-keeping; correspondence and instructions pertaining to the disbursement of public funds; general correspondence pertaining to receipts; General reports and statements; Instructions, circulars and correspondence concerning Requirement Act and deductions made from salaries; Finance and Accounts: instructions, etc. concerning claims for vehicles, animals, and equipment lost, damaged or destroyed while in or incident to official use, purchases of equipment and supplies, correspondence on the control of official matters and application of fiscal requirements; Equipment and Supplies; Fire: reports and cooperation for prevention of fires on rights of way and private holdings contiguous to national forest, and administration of fire cooperation with state and with Clark-McNary Law, and trespass; Improvements: correspondence and estimates on construction and repair of trails and other work; Organization; Personnel: reports, compensation for injuries, letters of commendation or reprimand, history, etc.; Quarters; disposition of timber in accordance with Regulation S-34; Annual Free Use report giving designated cases; Insect Control; Management Plans on limitation of cut minimum stumpage prices; Nurseries: capacity, equipment, water supply, etc.; Planting: annual report on sowing outside of nurseries, etc.; Sales: bonds and contract bonds, brush disposal, marking, policy, and purchaser; Scaling; collection and distribution of seeds; Timber Settlement and Surveys; Watersheds; Allowances: periods, rates, and grazing districts in effect upon the Forest; appeals to boards or officials from permittees or non-permittees; Range Capacity: pertaining to the number of stock a given type of range will support for a given period; Cooperation: for removal of unsanitary conditions on private holdings within or contiguous to national forests, with investigative agencies, with individuals, with enforcement of quarantine regulations, destruction of predatory animals and rodents, grazing upon state or private lands within national forests, etc.; Stock Management: herding, salting, watering, counting animals, shearing, lambing, marking, pasturing, drift and division fences in connection with handling stock; Livestock Losses: from diseases, predatory animals, starvation, poisonous plants, lightning, etc.; Seasons: opening, length of, forage growth, etc.; Permits for cattle and horses, sheep and goats, use of private land, crossings, and disapproved applications for grazing; Poisonous Plants; Surveys; Working Plans; Maps; Photography; Entry Surveys showing name of applicant, settlement, appliance and entry survey numbers; Roads: collection, coordination and recording of dates relative to National, state, county and forest highways, forest development settlement, project plans for construction from federal funds, minor projects of preparation of surveys, plans, estimates, supervision of survey, construction and maintenance of roads and bridges, establishment of standards of type of construction, keeping of progress cost, reports, etc.; Water Power: developments, correspondence, individual cases, name of permittee, class of use, etc.; Library: material pertaining to the library and distribution of publications; Weather: correspondence with Weather Bureau and cooperative observers, meteorological data, etc.; Supervision: policy and administration of district, of finance and accounts procedure, general administration of forest management, grazing, and research not directly connected with any designated transaction or

subject, explanation of regulations and suggestions for their modification, and material of a general supervisory character relating to the administration and maintenance of experiment stations; and subjects of special or any ususual character not directly associated with any prescribed guide or subguide. (Occasionally, official.) 8½ x 11½ folders, 107 ft., in 3 steel filing cases. R. 423. (246)

956. APPLICATIONS, July 1933 to date. Applications for positions and requests for transfer made by persons in other departments, bureaus, districts or forests. (Frequently, official.) 8½ x 11½ folders, ¼ in., in steel filing case drawer. R. 432. (235)

Research

957. ANIMALS, July 1902 to date. Material pertaining to protection from rodents, birds and grazing animals, exclusive of projects handled by branch of grazing. (Frequently, official.) 8½ x 11½ folders, 1/32 in., in steel filing case drawer. R. 432. (198)

958. ARTIFICIAL RESEEDING, July 1902 to date. Material pertaining to seeding with cultivated or other forage plants when the reseeding is considered the major objective of the project. (Frequently, official.) 8½ x 11½ folders, 1 in., in steel filing case drawer. R. 432. (213)

959. COOPERATION, July 1902 to date. Administrative phases of cooperation with other investigative agencies. (Frequently, official.) 8½ x 11½ folders, ½ in., in steel filing case drawer. R. 432. (199)

960. FORAGE ANALYSIS, July 1902 to date. Material pertaining to chemical analysis of plants and feeds to determine forage value. (Frequently, official.) 8½ x 11½ folders, 1 in., in steel filing case drawer. R. 432. (211)

961. FORESTATION, July 1902 to date. Investigative material pertaining to artificial reforestation. (Frequently, official.) 8½ x 11½ folders, 1/8 in., in steel filing case drawer. R. 432. (181)

962. FORM, GROWTH, STAND, VOLUME, AND YIELD, July 1902 to date. Tables arranged by names of states. (Frequently, official.) 8½ x 11½ folders, 1/32 in., in steel filing case drawer. R. 432. (197)

963. INFLUENCES, July 1902 to date. Material pertaining to the influence of forests upon climate, stream-flow, erosion, avalanches, etc. (Frequently, official.) 8½ x 11½ folders, ½ in., in steel filing case drawer. R. 432. (242)

964. LABORATORY STUDIES, July 1902 to date. Chemical investigations of wood products or preservatives, methods of preservative treatment of timber, relation between the microstructure of woods and the properties and conditions which affect their use, tests of strength and other physical properties of woods. (Frequently, official.) 8½ x 11½ folders, 1/8 in., in steel filing case drawer. R. 432. (204)

965. LABORATORY PROJECTS, July 1902 to date. Preliminary correspondence with district office regarding projects. (Frequently, official.) 8½ x 11½ folders, 1 in., in steel filing case drawer. R. 432. (222)

966. MENSURATION, July 1902 to date. Material pertaining primarily to investigations of volume, growth and yield. Filed serially by project numbers. (Frequently, official.) 8 x 11½ folders, 1 in., in steel filing case drawer. R. 432. (236)

967. NAMES OF SPECIES, July 1902 to date. English names. (Frequently, official.) 8½ x 11½ folders, ½ in., in steel filing case drawer. R. 432. (196)

968. NATURAL REPRODUCTION, July 1902 to date. Material pertaining to the progress of natural reproduction under varying conditions, in virgin forests, old burns, brush fields, etc. (Frequently, official.) 8½ x 11½ folders, 1/3 in., in steel filing case drawer. R. 432. (241)

969. NATURAL REVEGETATION, July 1902 to date. Material pertaining to investigations of plans for grazing management which will allow revegetation by natural means, including seeding and vegetative reproduction. (Frequently, official.) 8½ x 11½ folders, 1 in., in steel filing case drawer. R. 432. (209)

970. NURSERY PRACTICE, July 1902 to date. Investigative material pertaining to nursery practice. (Frequently, official.) 8½ x 11½ folders, 1/8 in., in steel filing case drawer. R. 432. (180)

971. PLANT IDENTIFICATION, July 1902 to date. Material pertaining to collection, identification, mounting and filing of forage plant specimens, habitat, range, forage and other economic values, common names, etc. (Frequently, official.) 8½ x 11½ folders, 1/8 in., in steel filing case drawer. R. 432. (208)

972. PLANTING AND SOWING, July 1902 to date. Investigative material pertaining to planting and sowing. (Frequently, official.) 8½ x 11½ folders, 1/8 in., in steel filing case drawer. R. 432. (179)

973. PROTECTION, July 1902 to date. Material pertaining to grazing in relation to tree reproduction, floods, forest fires, avalanches, landslides, water for irrigation, soil fertility, city water supply and other matters which may include exclusion or restriction of grazing to avoid injury from live stock. (Frequently, official.) 8½ x 11½ folders, 1 in., in steel filing case drawer. R. 432. (206)

974. SPECIAL STUDIES, July 1902 to date. Material pertaining to special investigations. Filed by project numbers. (Frequently, official.) 8½ x 11½ folders, 1/32 in., in steel filing case drawer. R. 432. (200)

975. SUPERVISION, July 1902 to date. General supervisory control, maintenance of grazing experiment stations, general supervision of grazing research not directly connected with any designated project, statements of policy, explanations of instructions, and suggestions for their

modification. (Frequently, official.) 8½ x 11½ folders, 1/8 in., in steel filing case drawer. R. 432. (202, 219)

976. TABLE GUIDES, July 1902 to date. (Frequently, official.) 8½ x 11½ folders, ½ in., in steel filing case drawer. R. 432. (201)

977. TREE STUDIES, July 1902 to date. Material pertaining to general studies of species. (Frequently, official.) 8½ x 11½ folders, 1/32 in., in steel filing case drawer. R. 432. (195)

978. TYPES, July 1902 to date. Investigative material pertaining to the origin, development, characteristics and succession of forest types. (Frequently, official.) 8½ x 11½ folders, ¼ in., in steel filing case drawer. R. 432. (194)

979. WATER DEVELOPMENT, July 1902 to date. Studies to determine the proper number, distribution, kind, and cost of watering places for different kinds of range. (Frequently, official.) 8½ x 11½ folders, 1 in., in steel filing case drawer. R. 432. (220)

980. SEED, July 1920 to date. Investigative material pertaining to source of seed, seed collecting, extracting, storing, germination, etc. (Frequently, official.) 8½ x 11½ folders, ¾ in., in steel filing case drawer. R. 432. (240)

General

981. NAVAL STORES, July 1902 to date. Material pertaining to production of naval stores. (Frequently, official.) 8½ x 11½ folders, 1 in., in steel filing case drawer. R. 432. (238)

982. SPECIAL, July 1902 to date. Records not falling under studies or projects. (Frequently, official.) 8½ x 11½ folders, 1½ in., in steel filing case drawer. R. 432. (225)

Emergency Conservation Work

983. COOPERATION, July 1933 to date. Records concerning cooperation with National Park Service, Office of Indian Affairs, General Land Office, Bureau of Plant Industry, Bureau of Entomology, and state. (Frequently, official.) 8½ x 11½ folders, ¼ in., in steel filing case drawer. R. 430. (182)

984. EMPLOYMENT, July 1933 to date. Employment of men for supervisory and technical positions, policy, wage rates, etc. (Frequently, official.) 8½ x 11½ folders, ½ in., in steel filing case drawer. R. 430. (188)

985. ENROLLMENT, July 1933 to date. Enrollment of men under policies and instructions of Labor Department. (Frequently, official.) 8½ x 11½ folders, 1/8 in., in steel filing case drawer. R. 430. (187)

986. EQUIPMENT AND SUPPLIES, July 1933 to date. Records concerning procurement of equipment and supplies from other government agencies

through coordinator's office, purchasing policy, waivers or clearances, and correspondence with dealers. (Frequently, official.) 8½ x 11½ folders, 2½ in., in steel filing case drawer. R. 430. (185)

987. FINANCE, July 1933 to date. Estimates of funds needed for projects, procurement allotments, report of obligations, general finance, and fiscal matters. (Frequently, official.) 8½ x 11½ folders, 1/8 in., in steel filing case drawer. R. 430. (183)

988. MOBILIZATION, July 1933 to date. Records concerning location, organization, etc. of CCC camp; cooperation with the War Department, and coordination of liaison officers. (Frequently, official.) 8½ x 11½ folders, 1/16 in., in steel filing case drawer. R. 430. (186)

989. SUPERVISION, July 1933 to date. Records concerning policy and application of Employment Conservation Work Act, types of work to be undertaken, etc. (Frequently, official.) 8½ x 11½ folders, 1 ft. 6 in., in steel filing case drawer. R. 430. (184)

Information and Education

990. ADDRESSES, July 1902 to date. Public address by members of Forest Service. (Frequently, official.) 8½ x 11½ folders, ½ in., in steel filing case drawer. R. 432. (223)

991. COOPERATION, July 1902 to date. Correspondence covering activities involving cooperative relations with schools, organizations, and other agencies. (Frequently, official.) 8½ x 11½ folders, 1/8 in., in steel filing case drawer. R. 432. (224)

992. EDUCATIONAL MATERIAL, July 1902 to date. Correspondence concerning lantern slides, lecture outlines, school exhibit material, etc. (Frequently, official.) 8½ x 11½ folders, 1/8 in., in steel filing case drawer. R. 432. (226)

993. EXHIBITS, July 1902 to date. Exhibits at points in or near the Forest. (Frequently, official.) 8½ x 11½ folders, 1/8 in., in steel filing case drawer. R. 432. (227)

994. INFORMATION, July 1902 to date. Correspondence concerning articles and photographs for newspapers or magazines. (Frequently, official.) 8½ x 11½ folders, ½ in., in steel filing case drawer. R. 432. (228)

995. MOTION PICTURES, July 1902 to date. Correspondence concerning plans, apparatus, and use; also lantern slides to be shown in connection with motion pictures. (Frequently, official.) 8½ x 11½ folders, ¼ in., in steel filing case drawer. R. 432. (229)

996. PHOTOGRAPHS, July 1902 to date. Correspondence concerning collections, plans for securing new photographs, supply and use of cameras, photographs for newspaper or magazine use, and for educational publications and cooperation. (Frequently, official.) 8½ x 11½ folders, ½ in., in steel filing case drawer. R. 432. (232)

997. PUBLICATIONS, July 1902 to date. Public relations correspondence and material. (Frequently, official.) 8½ x 11½ folders, 2 in., in steel filing case drawer. R. 432. (231)

998. SERVICE NEWS, July 1902 to date. Correspondence concerning service bulletins, official record, district and forest news letters, etc. (Frequently, official.) 8½ x 11½ folders, 1/16 in., in steel filing case drawer. R. 432. (230)

999. SPECIAL CORRESPONDENCE, July 1902 to date. Material on special Public Relations projects. (Frequently, official.) 8½ x 11½ folders, 1½ in., in steel filing case drawer. R. 432. (233)

1000. SUPERVISION, July 1902 to date. General administration and policy of Public Relations. (Frequently, official.) 8½ x 11½ folders, 1¼ in., in steel filing case drawer. R. 432. (234)

SOUTHWESTERN FOREST AND RANGE EXPERIMENT STATION
SANTA RITA EXPERIMENTAL RANGE
Agricultural Bldg., University of Arizona

Experiments conducted on the Santa Rita Range were begun about 1915.

1001. GENERAL PHOTOGRAPHIC VIEWS, 1915 to date. Of Santa Rita Experimental Range and other areas showing general description of annual charges, such as quail refuge utilization, erosion control, foraging habits, revegetation, and special foraging experiments. (Daily, official.) 4½ x 8 cards, 5 ft. 5 in., in 2 wooden filing case drawers and 4 pasteboard boxes. R. 308A. (294)

1002. NEGATIVES FILE, 1915 to date. Of Santa Rita Experimental Range and other areas. (Daily, official.) 5½ x 7¼ cards, 1 ft., in steel filing case drawer. R. 308A. (301)

1003. PROJECTS AND ADMINISTRATIVE DATA, July 1915 to date. Compilations of project work covering Santa Rita Experimental Range research. (Daily, official.) 9 x 12 folders, 7 ft. 6 in., in 3 wooden filing case drawers. R. 308A. (287)

1004. PROPERTY FILE, REGULAR, SEMI- AND NON-EXPENDABLE PROPERTY, 1915 to date. Complete records of property and equipment. (Frequently, official.) 8¼ x 11-3/4 cards, 4 in., in pasteboard filing case. R. 308A. (300)

1005. MISCELLANEOUS DATA, 1916 to date. Statistical data on forage production study and cooperative improvements, general correspondence, and blue prints. (Daily, official.) Variously sized vols., folders, and loose-leaf books, 2 ft., in steel filing case drawer. R. 308A. (299)

1006. NOTE BOOK DATA, 1916 to date. General information covering precipitation records, charts, gas accounts, building improvements, stock handling, pastures, forage production, sales and summaries of cooperatives, etc. (Daily, official.) 8 x 11 and 9½ x 12 loose-leaf books, 2 ft., in steel filing case drawer. R. 308A. (296)

1007. RESEARCH COMPILATION, 1922 to date. Notes on vegetation and supplementary prevegetation, precipitation, height, growth, etc. (Daily, official.) 9 x 12 folders, 2 ft., in wooden filing case drawer. R. 308A. (289)

1008. CLOSED DISBURSEMENT FILES, 1924 to date. Public vouchers for purchases and services other than personal, equipment, general disbursements, etc. (Occasionally, official.) 9½ x 12 folders, 1 ft. 8 in., in pasteboard box. R. 302E. (249)

1009. IMPROVEMENT COST DATA, 1930 to date. Buildings, improvements, water development, fences, etc. (Daily, official.) 9 x 12 folders, 1 ft., in wooden filing case drawer. R. 308. (288)

SOUTHWESTERN FOREST AND RANGE EXPERIMENT STATION
Agricultural Bldg., University of Arizona

The experiment station established at Fort Valley, Arizona in August 1908, was combined on April 28, 1930 with the Jornado, New Mexico station and reorganized at Tucson as the Southwestern Forest and Range Experiment Station. The records of the older stations were transferred to Tucson and are listed below.

1010. RESEARCH AND EMERGENCY TRANSFER FILES, 1908 - Jan. 1, 1936. General information on advisory council reports transferred to library, investigation programs, stabilization board reports, unemployment relief, finance, disbursements in cooperation with Bureau of Biological Survey, data pertaining to various administrative agencies, such as: CCC, CWA, ECW, ERA, FERA and NIRA. Covers all programs, supervision and finance, Forest Service branch and research. (Occasionally, official.) 9½ x 12 folders, 12 ft., in 2 steel and 4 wooden filing case drawers. R. 308F. (260)

1011. FIELD RECORDS OF SAMPLE PLOTS, 1908 to date. Tree records, summary of stand and increment by diameter classes, cumulative records of sample plots, original and new trees, numbered individual tree records, timber plot field records containing all necessary information as to care, etc. (Daily, official.) Variously sized bundles, envelopes, folders and books, 6 ft. 6 in., in steel filing case drawer, steel cabinet, and wooden filing case drawer. R. 308F. (261, 268, 269)

1012. FOREST TYPE STUDIES OF REGION 3, 1908 to date. Giving different forest types and complete climatological data. (Daily, official.) 9 x 12 folders, 1 ft. 6 in., in steel filing case drawer. R. 308F. (266)

1013. IMPROVEMENT AND INSTALLMENT RECORDS, 1908 to date. Covering Fort Valley, Parker Creek, Florida, and Jornado experimental stations with attached photographs of station dwellings, offices, garages, etc. (Daily, official.) 5 x 8 cards with photographs attached, 6½ in., in pasteboard box. R. 304. (313)

1014. INVESTIGATIVE PROJECTS, 1908 to date. Botanical, lumbering and management, investigative and regional studies, etc. (Daily, official.) 9 x 12 folders, 4 ft., in 3 steel filing case drawers. R. 308F. (262)

1015. METEOROLOGICAL RECORDS, 1908 to date. Weather reports. (Daily, official.) 4½ x 8-3/4 vols. and folders, 1 ft. 6 in., in steel filing case drawer. R. 308F. (264)

1016. EQUIPMENT AND INDIVIDUAL SALARY REGISTER, 1909 to date. Motor cost and identification card records. (Daily, official.) 11¼ x 15 vols., 3 in., in wooden filing case drawer. R. 304. (325)

1017. MISCELLANEOUS COMPILATIONS, 1909 to date. Of various forest areas such as Datil, Gila, Lincoln, and Santa Fe sample plots; intensive and extensive code tabulations for punch card record of mortality; and field records. (Daily, official.) 20½ x 25 loose-leaf books and paper rolls, 2 ft. 6 in., on wooden shelf and 13 steel shelves. R. 308E. (276)

1018. PERSONNEL AND CONFIDENTIAL FILE, 1909 to date. Open and transferred. (Daily, confidential.) 9½ x 12 folders, 1 ft. 6 in., in 2 wooden filing case drawers. R. 308D. (255)

1019. SAMPLE PLOT AND TREE RECORDS, 1909 to date. Complete data on individual tree records and various area sample plots of forest species, and sample plot maps. Records taken every five years. (Daily, official.) Paper rolls and 19½ x 21½ vols., 2 ft. 6 in., on wooden shelf and 13 steel shelves. R. 308E. (277)

1020. TRACINGS OF SAMPLE PLOTS, 1909 to date. Miscellaneous field records consisting of tree measurements and heights, tracings and maps covering complete description of soils, variously sized sample maps and tracings, etc. (Daily, official.) Books, tracings, and 18 x 30 envelopes, 8 in., in 2 steel filing case drawers. R. 308F. (263)

1021. VOLUME TABLE DATA AND TYPE STUDIES, 1909 to date. Form cards and general correspondence, including maps, diagrams, temperature summaries, tree growth and height, precipitations, etc. Duplicate of tables and photographs held until manuscript is printed. (Daily, official.) 3 x 5, 5 x 7, and 10 x 14 pockets, envelopes, folders, and cards, 2 ft., in wooden filing case drawer. R. 308F. (270)

1022. MANUSCRIPT FILE, 1910 to date. General information about birds, animals, climate influences, forestation, recreation and utilization of natural resources, reproduction, fire control, and general protection. Index. (Occasionally, official.) 9½ x 12 folders, 2 ft., in wooden filing case drawer. R. 308F. (271)

1023. TRANSFERRED PUBLICATIONS (BULLETINS), 1910 to date. Containing information about all forest and range services, experimental and other uses, and erosion stream flow control. (Occasionally, official.) 9½ x 12 folders, 2 ft., in wooden filing case drawer. R. 308F. (272)

1024. MANAGEMENT OF BUNCH GRASS RANGE IN THE PONDEROSA PINE TYPE, 1915 to date. Field records consisting of life history and development data, vegetative write-ups and quadrats, filed numerically by plot number; natural revegetation and utilization, advanced and seedling reproduction, current and final records; cumulative effect of cattle grazing on Ponderosa pine, reproduction with maps and photographs of specimens of experimental plots, compilations of cattle and sheep damage records, complete mortality data, and special projects giving complete data on sheep grazing; compilation work sheets covering experimental range in Ponderosa pine projects and Fort Valley experimental station, damage and reproduction study by projects, injury by cattle, etc.; miscellaneous plot data and diagrams showing condition of pasture and feed areas, and stock damage report punch cards; outlines and other essential miscellaneous data, stock summaries, and damage reports including charts describing yellow pine; general file of correspondence covering miscellaneous bulletins and manuals on supervision, work sheets of experimental data on sheep watering, rainfall quadrat study and general range investigation, photographs of various field plots with photographic records attached, and utilization maps of Tusayan National Forest; duplicate maps of cattle and sheep allotment plots and sheep watering places covering various areas; Hollenrinth machine tapes, work sheets and compilation reports on cattle plots, and reproduction by years on all cattle plots. (Daily, official.) Variously sized vols., folders, envelopes, pockets, loose-leaf books, maps, diagrams, and photographs, 16 ft., in 8 wooden filing case drawers. R. 302A. (309)

1025. MISCELLANEOUS COMPILATIONS AND REPORTS, 1915 to date. Tabulations and summaries of range research, data on growth of vegetation, handling of live stock, etc. (Daily, official.) 9 x 12 folders, 2 ft., in wooden filing case drawer. R. 308A. (290)

1026. MISCELLANEOUS LOOSE-LEAF DATA, 1915 to date. Carrying capacity of ranges as determined by study, summaries of quadrat areas, weekly market reports, twenty years forest chart and quadrat summaries, cost of production, cost of accounting, gravelly ridge preliminary survey, etc. (Daily, official.) Variously sized vols., envelopes, pockets, and loose-leaf books, 2 ft., in steel filing case drawer. R. 308A. (298)

1027. MISCELLANEOUS RESEARCH CORRESPONDENCE FILES, 1915 to date. Research correspondence and project files, covering management of range resources, live stock and wild life, pasture record summaries, and other field data. (Daily, official.) Variously sized folders, pockets and loose-leaf books, 5 ft., in 4 wooden filing case drawers. R. 308A. (293)

1028. DAILY WEATHER OBSERVATION REPORTS, 1916 - 1923; 1924 to date. Showing high and low pressure areas in the whole country including temperatures, etc. (Daily, official.) 11 x 15½ paper sheet form, 5 in., in wooden filing case drawer. R. 308A. (282)

1029. NOTEBOOK DATA, 1916 to date. Weather data, and rainfall summaries for all rain gauges by calendar years. (Daily, official.) 8 x 11 and 9½ x 12½ loose-leaf books, 2 ft., in steel filing case drawer. R. 308A. (297)

1030. PROPERTY VOUCHERS, 1916 to date. Vouchers and acknowledgments of semi- and non-expendable property and other data pertaining to transfer of property, etc. (Daily, official.) 5 x 12 loose-leaf binder files, 10 in., on desk. R. 304. (310)

1031. LEAVE RECORDS, 1917 to date. Records of annual leave attached to application for leave, slips covering ECW and administrative personnel, and absent reports. Filed alphabetically. (Daily, official.) 5 x 8 cards and paper slips, 1 ft., in wooden filing case drawer. R. 304. (319)

1032. CURRENT AND POST VOUCHER FILE, 1921 to date. Bills of lading, government transportation requests, requisitions and invoices, pay roll for personnel services, commissary expenditures, reimbursements of travel and other expenses, etc. (Daily, official.) 10 x 12 and 9 x 12 pockets and folders, 19 ft., in 10 wooden filing case drawers. R. 304. (318)

1033. ENTRY VOUCHER REPORTS AND ACCOUNT REGISTERS, 1921 to date. Entry voucher card forms were added to this file in 1934; prior thereto, only the cloth bound vol. registers were used. There are seven of these old and new account registers covering all expenditures for administrative agencies such as CWA, ERA, ECW, etc. Filed by unit number and date. (Daily, official.) 5 x 8 cards and 11½ x 15 vols., 6 ft. 6 in., in 6 wooden filing case drawers. R. 304. (314)

1034. GENERAL CORRESPONDENCE AND BULLETINS, 1925 to date. Consisting of collective data on State Game and Fish Commission and Conservation, U. S. Biological Survey and Administration and Forest Service Supervision, bulletins on preserving vertebrate animals, etc. (Daily, official.) 9 x 12 folders and envelopes, 2 ft., in wooden filing case drawer. R. 308A. (286)

1035. FOREST INFLUENCES, 1925 to date. General correspondence and research file of forest influences and range investigations, as: special projects, erosion, stream flow, biological and watershed surveys, finance, and unemployment relief. (Daily, official.) 9 x 12 folders, 7 ft., in 4 wooden filing case drawers. R. 301C. (303)

1036. MISCELLANEOUS PLOT DATA, 1927 to date. Covering various plots on Coconino Plateau, giving individual tree records of height, vigor and damage, etc.; plan for Pocket Creek Dam; original drawings and field data; original and compilation sheets of summit erosion plot; current reproduction by height classes, covering Wild Bill range plot; range appraisal data with complete descriptive cost data and map of plant distribution in Arizona and New Mexico; summary of range improvements and valuations for forest lands only; cumulative record by vegetative species covering Tonto quadrats; current records covering comparison of water damage, summaries of utilization and individual plot data, period of damage and rainfall for season, etc.; edited tables covering Parker Creek experiment station, surface run-off and percolation; plots, maps and graphs including map

showing general rainfall distribution in Arizona; plot diagrams and data showing complete description of various plot panels; general correspondence; miscellaneous descriptive data regarding watershed and field reports; drawings of forest areas and private lands, land use planning material prepared for National Resources Board; Lands Committee report; complete data covering soil erosion and run-off; plot summaries; transect summit uncontrol data; summit erosion plot profile measurements; range plot records filed by quadrat numbers including field data and correspondence; individual quadrat records covering various experimental areas; special records concerning open range plots, cumulative effect of cattle and sheep grazing on western yellow pine, data on mechanical injury, etc.; original and compilation sheets of summit erosion plots, describing individual storm record of precipitation and amount of watershed, etc. (Daily, official.) Variously sized vols., folders, envelopes, pockets, bundles, maps, diagrams, and cards, 7 ft. 6 in., in steel safe. Rs. 301A and 301P. (307)

1037. COOPERATION OBSERVER'S DAILY MEMORANDA, 1928 to date. Daily weather reports, cost of range improvement, stock losses, sales, etc.; complete climatological and weather bureau service. (Daily, official.) 2½ x 5 booklets, 1 ft. 3 in., in wooden filing case drawer. R. 308A. (284)

1038. COMPTROLLER DECISIONS, 1929 to date. Abstracts and briefs of decisions of the Comptroller General. Filed chronologically. (Daily, official.) 5 x 8 and 9-3/4 x 12 loose-leaf books and cards, 10 in., in pasteboard box. R. 304. (312)

1039. GENERAL INSTRUCTION FILE, 1929 to date. Business accounting and personnel administration, field service classifications, compensation for injury, ECW and ERA records consisting of allotments, appointments, weekly reports, estimates, finance, safety bulletins, supervision, etc. (Daily, official.) 10 x 12 folders, 9½ x 11½ loose-leaf books, 12 ft., in 6 wooden filing case drawers. R. 304. (317)

1040. GENERAL FILES, July 1929 to date. Records concerning cooperative agreements, research survey, education, exhibits, forms, improvements, investigations, legislation, meetings, natural areas, patents, publications, abstracts and reviews, vegetation control, etc. (Daily, official.) 9½ x 12 folders, 4 ft., in 2 steel filing case drawers. R. 308F. (273)

1041. WEEKLY THERMOGRAPH REPORTS, July 15, 1929 to date. Records of daily maximum and minimum hourly temperatures. (Daily, official.) 3-5/8 x 13½ folded paper forms, 2 in., in wooden filing case drawer. R. 308A. (283)

1042. CWA MISCELLANEOUS RECORDS, 1930 to date. Correspondence, reports, and confirmations on CWA projects. Filed numerically from 10 to 200. (Bi-monthly, official.) 9½ x 12 folders, 11 in., in pasteboard box. R. 302E. (250)

1043. GOVERNMENT BILLS OF LADING, 1930 to date. Memorandum copies with copies of freight bills attached, etc. (Bi-monthly, official.) 9½ x 12 folders, 1 ft. 1 in., in pasteboard box. R. 302E. (251)

1044. SERVICE BULLETINS, 1930 to date. Bulletins and service pamphlets. Filed numerically. (Occasionally, confidential.) 8 x 11 covers, 9 in., on shelves. R. 302E. (252)

1045. TIME SLIP REPORTS, 1930 to date. Time cards attached, giving name and address of employees, rates of salary, capacity, etc. (Daily, official.) 3-3/4 x 6-3/4 and 4-3/4 x 8 cards and paper slips, 3 ft., in 3 wooden filing case drawers. R. 304. (322)

1046. WEATHER BUREAU AND CLIMATOLOGICAL DATA, Apr. 1930 to date. Daily and monthly weather summaries and reports from weather station in Phoenix, and monthly record and other complete climatological data from Weather Bureau in Washington, D. C. (Daily, official.) 9 x 11½ and 9½ x 12 vols. and binder book form, 2 ft., in wooden filing case drawer. R. 308A. (292)

1047. SERVICE REPORTS, 1932 - 1935. Regarding time of personnel on forest range. (Bi-annually, official.) 8 x 11 bundles, 6 in., on shelves. R. 302D. (247)

1048. CLASSIFICATION ON EMERGENCY PERSONNEL, SECRETARY'S MEMORANDUM, AND SPECIAL ADMINISTRATIVE GUIDE, 1932 to date. Personnel classifications, supervision, handling of correspondence in regard to trade agreements, handbook with instructions covering emergency conservation work, guide covering finance and administration, etc. (Daily, official.) Variously sized loose-leaf vols. (17), 2 ft. 7 in., in wooden filing case drawer. R. 304. (311)

1049. RECORD OF SEMI- AND NON-EXPENDABLE PROPERTY, 1932 to date. Complete data as to location and possession of property, etc. (Daily, official.) 5 x 8 cards, 10 in., in pasteboard file box. R. 304. (330)

1050. ECW MISCELLANEOUS REPORTS, 1933 - 1935. Miscellaneous reports and general correspondence. Filed chronologically. (Occasionally, official.) 8 x 11 bundles, 11 in., on wooden shelf. R. 302D. (248)

1051. CARD INDEX FILE, 1933 to date. Names of men recommended by congressmen for Emergency Work in the Forest Service, etc. (Daily, official.) 3 x 5 cards, 3 in., in pasteboard box. R. 304. (326)

1052. PAY ROLL FOR PERSONNEL SERVICE, AND MISCELLANEOUS WORK, 1933 to date. Filed chronologically. (Bi-monthly, official.) 9½ x 12 folders, 1 ft. 6 in., in pasteboard box. R. 302E. (253)

1053. PUBLIC VOUCHERS, 1933 to date. Purchase orders for semi- and non-expendable property of various offices under this department and station areas. (Daily, official.) 10 x 12 folders, 3 ft., in 2 wooden filing case drawers. R. 304. (316)

1054. NIRA MISCELLANEOUS FILE, Feb. 1934 - Dec. 1935. ECW personnel reports and general correspondence. (Occasionally, official.) 9 x 12 bundles, 3 in., on open shelf. R. 302E. (254)

1055. GASOLINE AND OIL ISSUES, 1934 to date. For various experimental station plants, motor equipment, lighting, etc. Index on car license numbers assigned to each station. (Daily, official.) 3 x 5 cards, 5 ft. 6 in., in 5 wooden filing case drawers. R. 304. (320)

1056. FOREST DEVELOPMENT, Aug. 1934 to date. Progress record covering estimates of national forest and research emergency work, annual reports of road and trail accomplishments, and expenditures. (Daily, official.) 18½ x 22 vol., 2½ in., on desk. R. 304. (324)

1057. STATEMENT OF RELATIONSHIP RECORD BOOK, 1935 to date. Signatures of temporary personnel. (Daily, official.) 5 x 7¼ loose-leaf books, 2 in., in wooden filing case drawer. R. 304. (321)

1058. TRANSFER RECEIPT BOOK OF SEMI- AND NON-EXPENDABLE PROPERTY, 1935 to date. Consisting of personal signatures, date, by whom received, etc. (Daily, official.) 5 x 7½ loose-leaf books, 1¼ in., on desk. R. 304. (329)

1059. ALLOTMENT REGISTER, Jan. 1936. Covering all payments on appropriation work as well as emergency work. Filed numerically by appropriations. (Daily, official.) 11 x 16 loose-leaf books, 1 in., on desk. R. 304. (315)

1060. VISIBLE CARD INDEX, Jan. 1936 to date. Register of all reports, periodical, weekly and monthly, including income reports of personnel, mileage, salary, and expense accounts. (Daily, official.) 12 x 18 cards, 1 in., on wall. R. 304. (323)

1061. GENERAL WILD GAME LIFE RECORDS, n.d. Wild life records chiefly of Gambel quail, life histories, photographs, old study, game management plans in the various forests, botanical and faunal lists, biological survey, cooperative projects, species control, federal and state game laws, etc. (Daily, official.) 9 x 12 folders and maps, 1 ft. 6 in., in wooden filing case drawer. R. 308A. (285)

Photographs

1062. PHOTOGRAPHIC RECORDS, 1909 to date. Record cards with photographs attached of experimental areas and sample plots, showing: buildings and grounds, equipment and instruments, grazing management, brush disposal, cutting, Fort Valley Experiment Forest, Mount Graham Experiment Forest, national reproduction virgin stand, light requirements, national reproduction planting, nursery, seed, stand improvement, thinning plots, etc. in Carson, Coconino, Prescott, Sitgreaves, Tusayan National Forests; Protection, showing: diseases, erosion stream flow, game, grazing, insects, rodents, snow, and wind; Products, showing: durability, preservation, turpentine, influences, and research reserves; Soil and root studies, showing: soils, roots, and sample plots; Scenery concerning Forest types, showing: Apache pine, Arizona cypress, aspen, Douglas fir, Desert spruce, Engleman spruce, Limb pine, Woodland oak, pinon, juniper, redwood, timberline, and western yellow pine. (Daily, official.) 5 x 8 cards, 1 ft. 6 in., in 3 pasteboard boxes. R. 308F. (267)

1063. PHOTOGRAPHIC VIEWS, 1915 to date. Photographs of national forests and private ranches. Filed under headings such as Range Type Improvements, Erosion, Utilization, Handling Stock, and Water Development. Indexed. (Daily, official.) 5 x 8 photographs on cards, 1 ft. 3 in., in wooden filing case drawer. R. 308A. (295)

Maps and Tracings

1064. MISCELLANEOUS CHARTOGRAPHS AND MAPS, 1902 to date. Chartographs, sketches, maps and forms, computations of areas, range gauge pictures, erosion runoff, California blue prints, and rainpan psychrometer, sample plots covering Tonto Basin, and accumulative data of browse species. (Daily, official.) 8½ x 11 to 30 x 36 maps in rolls, folded sketches, and vol., 3 ft. 8 in., in steel cabinet. R. 301C. (304, 306)

1065. MISCELLANEOUS MAPS AND CHARTS, 1903 to date. Maps, sketches, charts, diagrams, blue prints, etc. covering Coronado National Forest, Santa Rita Experimental Range including all details under the supervision of this department in the Tonto Forest, Tusayan Forest, and other areas of the Southwestern Region. (Daily, official.) 14 x 45 maps, charts, sketches, and blue prints in rolls, 3 ft., in glass map case. R. 308. (280)

1066. GEOLOGIC ATLAS, 1904 - 1916. Topographic atlas of El Paso, Texas; Globe, Clifton, Bisbee, and Bradshaw Mountain, Arizona; and Silver City, New Mexico, including complete descriptive text, and areal and economic geology. (Daily, official.) 18½ x 21 vols., 2 ft., in wooden filing case drawer. R. 301C. (302)

1067. FIELD RECORDS AND MAPS, 1908 to date. Statistical reports and general information including maps and sample plots, tree records, etc. (Daily, official.) Variously sized vols., envelopes, bundles, books and maps, 5 ft., on 2 steel shelves in safe. R. 308F. (265)

1068. DISTRIBUTION AND SAMPLE MAPS, 1909 to date. Rainfall maps and timber plots of forest species, map of national forest showing parks, monuments, Indian reservations, regional boundaries and numbers; sample plot map, records, and miscellaneous prints. (Daily, official.) Envelopes, bundles, maps, and 24 x 36 vols., 3 ft., in wooden cabinet. R. 308E. (278)

1069. NATIONAL FOREST AND MOUNTAIN AREA MAP, 1915 to date. Tracings and pasture sketches; survey drawing in case of Parker Creek vs Reclamation Service; Salt River Project; Roosevelt Reservoir; blue print, survey sketches, and summit erosion plot of Crook National Forest; allotment and fence plan map of Tonto National Forest and blue print map of same, etc. (Daily, official.) Variously sized vols., maps, sketches, and blue prints in rolls, 3 ft. 4 in., in wooden filing case drawers. R. 302A. (308)

1070. VEGETATION QUADRAT RECORDS, 1915 to date. Diagram maps of vegetation, etc. Filed according to number. (Daily, official.) 9 x 12 folders, 3 ft. 2 in., in 3 wooden filing case drawers. R. 308A. (291)

1071. WALL AND MISCELLANEOUS MAPS, 1926 to date. Covering national forests, Jornado Experimental Range, Parker Creek Station Area, and U. S. Highways, drawing of grounds and buildings of station headquarters, Santa Rita Range Reserve, topographic map of Coconino County, blue print and sketches of station dwellings and Forest Area, and experimental study plots. (Daily, official.) Variously sized maps in rolls, 2 ft. 4 in., in wall map case and pasteboard box. R. 304. (327)

1072. MAP OF NEW MEXICO, 1927. Showing national monuments, bird and game reservations and U. S. experiment stations, land grants, Indian reclamation projects, etc. compiled from the official records of the General Land office and other sources. (Daily, official.) 34 x 39 map, on wall. R. 308D. (256)

1073. TOPOGRAPHIC MAPS, 1927; 1933. Arizona and New Mexico maps showing private land grants, national monuments, forests, and parks; Indian, military, bird and game reservations; U. S. experimental stations; topographic maps of Arizona made in cooperation with the General Land Office and Geological Survey. (Daily, official.) Variously sized maps in rolls, 4½ in., in steel filing case and glass map case. Rs. 304 and 308. (328, 281)

1074. MAP OF U. S., INCLUDING TERRITORIES AND INSULAR POSSESSIONS, 1929. Showing the extent of public surveys; national parks and monuments; Indian, military, bird and game reservations; national forests; railroads; canals, and other details. (Daily, official.) 63 x 84 map, on wall. R. 308F. (274)

1075. MAP OF ARIZONA, 1933. Showing private land grants; national forests; Indian, bird and game reservations; national monuments; and U. S. experiment stations. Compiled from the official records of the General Land Office and other sources. (Daily, official.) 32 x 37 map, on wall. R. 308D. (257)

1076. U. S. MAPS OF NATIONAL FORESTS, 1934 to date. State forests, national parks, national monuments and Indian reservations, etc. showing headquarters for forests, regional headquarters, experiment stations, and ranges. (Daily, official.) Variously sized maps, on wall and in wooden drawer. Rs. 308F, -E, and -D. (275, 279, 259)

1077. MAPS OF NATIONAL FOREST REGION 3, 1935. Showing national forests, parks and monuments; Indian, military, bird and game reservations; regional and forest supervisor's headquarters. Compiled and traced at Washington office Sept. 1934, Geological Survey and General Land Office. (Daily, official.) 24 x 38 map, on wall. R. 308D. (258)

1078. MISCELLANEOUS MAPS, DRAWINGS, AND SKETCHES, 1935 to date. Maps of the national forests containing field information, etc., and maps of this research and experimental area. (Daily, official.) 18 x 27½ to 24 x 38 maps, and sketches in rolls, 2 ft. 6 in., in steel filing case drawer. R. 301C. (305)

WALLACE

SITGREAVES NATIONAL FOREST
CHEVALON RANGER STATION
Ranger Station

The Chevalon District was established in 1914. Many prehistoric ruins are found in its area.

1079. MONTHLY WEATHER REPORTS, 1914 to date. (Never.) 11 x 17 folders, 8 in., in wooden filing case drawer. Ranger's office. (2)

1080. GENERAL FILE, 1920 to date. Correspondence, copies of grazing permits, and other records. (Frequently, official.) 10 x 12 folders, 7 ft., in 4 wooden filing case drawers. Ranger's office. (1)

WATER CANYON

APACHE NATIONAL FOREST
GREER RANGER STATION
Ranger Station

The ranger for this district was stationed at Greer, Arizona, from 1926 until 1934, when a new station was built at Water Canyon. Records are filed according to the Forest Service filing system.

1081. FOREST MANAGEMENT, 1910 to date. Timber sales, cutting, wood, etc. (Frequently, official.) 10 x 12 folders, 2 ft., in wooden filing case drawer. Ranger's office. (4)

1082. LAND, 1910 to date. Pasture, farming, etc. (Frequently, official.) 10 x 12 folders, 4 ft., in 2 wooden filing case drawers. Ranger's office. (2)

1083. OPERATION, 1910 to date. Fire, improvements, roads, buildings, etc. (Frequently, official.) 10 x 12 folders, 3 ft., in 2 wooden filing case drawers. Ranger's office. (3)

1084. RANGE MANAGEMENT, 1910 to date. Grazing permits, irrigations, etc. (Frequently, official.) 10 x 12 folders, 6 ft., in 3 wooden filing case drawers. Ranger's office. (1)

1085. FINANCIAL, 1915 to date. Time slips, vouchers, etc. (Rarely, official.) 10 x 12 folders, 6 in., in wooden filing case drawer. Ranger's office. (6)

1086. RESEARCH, 1915 to date. Research material on plants, tree diseases, etc. (Frequently, official.) 10 x 12 folders, 6 in., in wooden filing case drawer. Ranger's office. (5)

WILLIAMS

KAIBAB NATIONAL FOREST
FOREST SUPERVISOR
Administration Bldg.

The Kaibab National Forest was established February 1893 by Pres. Harrison under the name of the Grand Canyon Forest Reserve. July 1908 Theodore Roosevelt changed the name to Kaibab (Indian term, "mountain lying down") National Forest. At a later date the Tusayan National Forest was consolidated with it.

This forest lies north and south of the Grand Canyon. It is timbered with juniper and quaking aspen and varieties of pine, fir, and spruce and furnishes pasture for 34,000 head of cattle, sheep, deer, and wild horses. The Grand Canyon, ice caves, ruins of cliff dwellings, and craters of extinct volcanoes are found in it. It is a part of Region 3 with regional offices at Albuquerque, New Mexico. Records are filed according to the Forest Service filing system; file designations are retained.

1087. DISTRICT FORESTER (D), 1910 to date. Cooperation, Federal Business Association, circulars, miscellaneous, federal business correspondence, forest plans, and legislation. (Occasionally, official.) 10 x 12 folders, 4 ft., in 2 metal filing case drawers. R. 1. (5)

1088. ENGINEERING (ER), 1910 to date. Records, rights of way, roads, trails, financial, water power, etc.; maps. (Frequently, official.) 10 x 12 folders, 4 ft., in 2 wooden filing case drawers. R. 1. (7)

1089. FINANCE AND ACCOUNTS (FA), 1910 to date. Cost-keeping, accounting, disbursements, federal tax exemptions, land grant rates, powers of attorney, reports of statistician, and general supervisor. (Daily, official.) 10 x 12 folders, 3 ft. 6 in., in 2 wooden filing case drawers. R. 1. (1)

1090. GENERAL FILE (Z), 1910 to date. General correspondence and correspondence that is seldom used. (Rarely, official.) 10 x 12 folders, 9 ft., in 5 metal filing case drawers. Accounting room. (16)

1091. GRAZING PERMITS, 1910 to date. Permits for grazing on government lands: brands, markings, ownership, etc. 6 x 9 card index, 7 ft. R. 1A. (10). (Occasionally, official.) 10 x 12 folders, 40 ft., in 24 metal filing case drawers. R. 1. (9)

1092. MAPS, 1910 to date. Pertaining to forests and roads, drawn by the engineers and draftsmen. 6 x 9 card index, 8 ft. (12). (Constantly, official.) Variously sized covers, 6 ft., on 8 shelves of special metal roller map rack. R. 1A. (11)

1093. LANDS (L), 1910 to date. Rights of way, water rights, public lands, forest, timber trespass, boundaries, exchange, land trespass, and

private lands. (Daily, official.) 10 x 12 folders, 7 ft., in 4 wooden filing case drawers. R. 1. (4)

1094. MISCELLANEOUS REPORTS, 1910 to date. Do not come under any particular file as yet. (Seldom, official.) 10 x 12 folders, 2 ft., in metal filing case drawer. R. 1A. (15)

1095. OPERATION (O), 1910 to date. Supervision, finance, fires, and general information pertaining to forest management. (Occasionally, official.) 10 x 12 folders, 6 ft., in 3 wooden filing case drawers. R. 1. (3)

1096. RANGE MANAGEMENT (G), 1910 to date. Range capacities, fish and game, grazing permits, land and cattle permits, general cooperation, and appeals. (Dead file, rarely; current file, frequently, official.) 10 x 12 folders, 15 ft., in 6 wooden and 3 metal filing case drawers. Accounting room. (19, 18)

1097. TIMBER MANAGEMENT (S), 1910 to date. Information regarding silviculture, supervision, twig blight, insect control, planting, brush disposal, timber sales, and individual cases. (Frequently, official.) 10 x 12 folders, 4 ft., in 2 metal filing case drawers. R. 1. (6)

1098. TIMBER SALES, 1910 to date. Miscellaneous correspondence, charts, maps, etc. pertaining to the sale, operation, and care of timber in the Williams section. (Daily, official.) 10 x 12 folders, 5 ft., in 3 metal filing case drawers. Accounting room. (20)

1099. PUBLIC RELATIONS (PR), May 1925 - 1936. Broadcasting, motion pictures, educational material, exhibits, service bulletins, photographs, and publications. (Occasionally, official.) 10 x 12 folders, 4 ft., in 2 metal filing case drawers. R. 1A. (14)

1100. SPECIAL USES, 1925 to date. Forestry extension, cooperation, insect control, twig blight progress, sample plots, management plans, and nurseries. (Frequently, official.) 10 x 12 folders, 7 ft., in 4 metal filing case drawers. Accounting room. (17)

1101. CWA, Apr. 1930 - Jan. 1935. Employment, truck hire, weekly reports, and supervision. (Seldom, official.) 10 x 12 folders, 5 ft., in 3 wooden filing case drawers. R. 1. (8)

1102. ECW, 1930 to date. Correspondence, reports, camp program, educational material, equipment and supplies, personnel, and general supervision. (Frequently, official.) 10 x 12 folders, 4 ft., in 2 wooden filing case drawers. R. 1. (2)

1103. NIRA, 1933 - 1935. General supervision of work, 1935 estimates, disbursements, weekly reports, and compensation for injuries. (Seldom, official.) 10 x 12 folders, 6 ft., in 4 metal filing case drawers. R. 1A. (13)

KAIBAB NATIONAL FOREST
SPRING VALLEY RANGER STATION
Ranger Station
2 mi. W. of Williams

The Spring Valley District was established in 1909 and covers approximately 250,000 acres of timber and grazing land at an elevation of 6,000 to 7,000 feet. Pine, fir, spruce, juniper, oak, ash, aspen, and locust are found here in great quantity. It is well adapted to summer grazing of cattle and sheep. Records are filed according to the Forest Service filing system.

1104. CLOSED FILES, 1909 - 1936. Forest products: trees, shrubs and plants of all kinds found in the district; Public Relations: fire prevention, range improvement, and conservation talks with the public, etc.; Range Research: studies of range conditions and reports of experimental stations, etc.; Range Management: permits, carrying capacity, adaptation, time for grazing, etc.; Lands: boundaries, classification, erosion and control, trespass, etc.; Forest Management: timber sales, trespass, plans, surveys, cooperation, etc.; Improvements: station headquarter buildings, roads and trails, telephone lines, lookouts, springs, etc.; Fire Reports: fire plans, daily fire records, inspection, damage appraisal, fire studies, fire trespass, etc.; Communications: correspondence between district ranger, forest supervisor, regional forester, etc. (Occasionally, official.) 9 x 11-3/4 folders, 3 ft., in 4 wooden filing case drawers. R. 1. (83)

1105. FIRE MAP, 1935. Lookouts, ranger stations, forest boundaries, location of fire tool boxes, dwelling houses, canyons, springs, mountains, roads and trails. (Frequently, official.) 30 x 36 map, on wall. R. 1. (71)

1106. COMMUNICATIONS, 1937. Between ranger, regional forester, forest supervisor, etc. (Occasionally, official.) 9 x 11-3/4 folders, 9 in., in wooden filing case drawer. R. 1. (72)

1107. FOREST MANAGEMENT (S), 1937. Timber sales, trespass, plans, survey, cooperation, etc. (Occasionally, official.) 9 x 11-3/4 folders, 9 in., in wooden filing case drawer. R. 1. (76)

1108. FOREST PRODUCTS (RT), 1937. Trees, plants, and vegetation of all kinds on the forest. (Occasionally, official.) 9 x 11-3/4 folders, 9 in., in wooden filing case drawer. R. 1. (82)

1109. LANDS (L), 1937. Boundaries, classification, erosion control, and trespass. (Occasionally, official.) 9 x 11-3/4 folders, 9 in., in wooden filing case drawer. R. 1. (77)

1110. PUBLIC RELATIONS, 1937. Fire prevention, range improvement, and conservation talks with the public. (Occasionally, official.) 9 x 11-3/4 folders, 9 in., in wooden filing case drawer. R. 1. (81)

1111. RANGE MANAGEMENT (G), 1937. Permits, carrying capacity, adaptation, etc. (Occasionally, official.) 9 x 11-3/4 folders, 9 in., in

wooden filing case drawer. R. 1. (78)

1112. RANGE RESEARCH (RG), 1937. Studies of range, reports of experimental stations. (Occasionally, official.) 9 x 11-3/4 folders, 9 in., in wooden filing case drawers. R. 1. (80)

1113. ENGINEERING, 1937 to date. Maps, surveys, and water power. (Occasionally, official.) 9 x 11-3/4 folders, 9 in., in wooden filing case drawer. R. 1. (79)

1114. FINANCE AND ACCOUNTS, 1937 to date. Apportionment of funds to the various branches of forest work. (Occasionally, official.) 9 x 11-3/4 folders, 9 in., in wooden filing case drawer. R. 1. (73)

1115. FIRE REPORTS, 1937 to date. Fire plans, daily fire records, inspection, damage appraisal, fire studies, instructions, and fire trespass. (Occasionally, official.) 9 x 11-3/4 folders, 9 in., in wooden filing case drawer. R. 1. (74)

1116. IMPROVEMENTS (O), 1937 to date. Development of springs, roads, and trails, telephone, property, headquarter buildings, lookout towers, etc. (Occasionally, official.) 9 x 11-3/4 folders, 9 in., in wooden filing case drawer. R. 1. (75)

KAIBAB NATIONAL FOREST
WILLIAMS RANGER STATION
Ranger Station, 2 mi. W. of Williams

The Camp Clover District of the Kaibab National Forest was established in 1906 and consolidated with the Ash Fork District in 1930, and became the Williams District. It now covers some 250,000 acres, largely scrub pine, on the Coconino Plateau, south of the Grand Canyon National Park. Records are filed according to the Forest Service filing system.

1117. CLOSED FILES, 1906 - n.d. Grazing reports: number and kind of stock, date, condition of range, etc.; Permits: name of permittee, date, number of head, locations, etc.; Timber sales: kind, amount, name of purchaser, location, etc.; Improvements: fences, dams, roads, trails, springs, lookouts, station buildings, etc.; Forest fires: plans, daily fire records, fire studies, fire trespass, location, cause, damage, area, etc.; Land uses: recreation grounds, camp grounds, summer houses, etc.; Erosion: effects, control, extent, etc.; Homesteads: name of applicant, date, legal description, etc. (Earlier records, never; later records, occasionally, official.) 9 x 11-3/4 folders. 6 ft., in 7 wooden filing case drawers. R. 1. (70)

1118. RANGE RESEARCH, 1924 to date. Annual vegetation, growth, weather conditions, density of forage, and amount consumed by livestock. (Occasionally, official.) 9 x 11-3/4 folders, 9 in., in wooden filing case drawer. R. 1. (67)

1119. REPORTS ON RANGE IMPROVEMENTS, 1930 to date. Fences, stock tanks, trails, and springs. (Occasionally, official.) 9 x 11-3/4 folders, 9 in., in wooden filing case drawer. R. 1. (65)

1120. GRAZING PERMITS, 1936 to date. Number stock grazed, fees, description of range, and name of applicant. (Occasionally, official.) 9 x 11-3/4 folders, 9 in., in wooden filing case drawer. R. 1. (64)

1121. LAND, 1936 to date. Water filings, classification of land, boundary of forest, status, homestead exchanges, and special uses. (Occasionally, official.) 9 x 11-3/4 folders, 9 in., in wooden filing case drawer. R. 1. (68)

1122. TIMBER SALES, 1936 to date. Kind, amount, location, price, and purchaser. (Occasionally, official.) 9 x 11-3/4 folders, 9 in., in wooden filing case drawer. R. 1. (63)

1123. FIRE MAP, n.d. Ranger stations, lookouts, forest boundaries, location of fire tool boxes, dwelling houses, springs, mountains, roads and trails, canyons, etc. (Frequently, official.) 30 x 36 map, on wall. R. 1. (69)

1124. RANGE MANAGEMENT PLANS, n.d. Carrying capacity of range methods of handling stock, distribution of stock, proper season of use, class of stock adapted to range. (Occasionally, official.) 9 x 11-3/4 folders, 9 in., in wooden filing case drawer. R. 1. (66)

BUREAU OF PLANT INDUSTRY

SACATON

DIVISION OF COTTON AND OTHER FIBER CROPS AND DISEASES
FIELD STATION
Pima Indian School, Campus

This station was established in 1907 and is conducted on the basis of cooperation between the Office of Indian Affairs and the Bureau of Plant Industry. Investigations are carried on with many crops and plants that show adaptation to the Southwestern States, special attention being given to those having possibilities which might be of value to the Pima Indians. A seed farm is maintained for increasing the stock of pure seed of new or improved strains that are developed at the field station for distribution to the Indians of the reservation.

The investigations are also the result of cooperative arrangements between several divisions of the Bureau of Plant Industry. The investigations have included the breeding and selection of cotton, cereals, and sorghums; variety tests; spacing tests; irrigation experiments; cultural methods; rotation studies with various field crops; studies of dates, pecans, and citrus varieties; pollination of dates; and adaptation of foreign plants. Special attention is given to the life history and habits of the cotton root-rot fungus and methods of controlling the disease. Other cotton diseases are studied to some extent, especially crazy top, root knot, and sore shin. Experiments on cotton ginning and an investigation of the effects of weathering on seed cotton are carried on in cooperation with the Bureau of Agricultural Economics. The station has also cooperated with other agencies in maintaining stocks of pure seed of the Pima and Acala varieties for planting in the Salt River and Gila valleys.

This station directs the work of the cotton and other fiber crops and diseases investigations at the United States Yuma Field Station at Bard, California. The Bard station reports and sends its routine records to Sacaton; these are listed under the Sacaton Station.

1125. CORRESPONDENCE, 1907 - 1934. Correspondence pertaining to the work and original manuscripts of work published. All old correspondence kept in separate manila envelopes, labeled and filed according to subject. (Older records, never; later records, daily, official.) 10½ x 12 vol., 9½ x 12 envelopes, and 8 x 10½ loose sheets, 15 ft. 9 in., in 4 wooden and 4 wooden and steel filing case drawers, box in storeroom, and 3 letter boxes tied in bundles. Reference room, storeroom, Cotton Breeding office, and main office. (16)

1126. REPORTS, 1907 to date. Weather records, reports on wind

velocity, evaporation and rainfall, humidity, and climatological summaries. (Never.) Variously sized loose sheets, 4 ft., in cardboard and wooden,,and in steel and wooden filing case drawers. Reference room and main office. (12)

1127. PLANT INVENTORY, 1909 to date. Record of plants grown showing kind of fruit, variety, field, row, plant number, date planted, plant description, fruit description, and notes giving condition of plant at the time of investigation. It is stated that this inventory is a good history of the horticultural work carried on at this station. (Frequently, official.) 5 x 8 cards, and 8 x 10½ sheets, 1 ft. 1 in., in 2 wooden and steel filing case drawers. Main office. (8)

1128. SCIENTIFIC MEMORANDUM FILE AND SPECIES SHEETS, 1914 to date. Includes original notes and reports on Pima and Egyptian cotton with relation to agronomy, breeding, genetics and physiology. Species sheets include one sheet for each specie of plant. (Daily, official.) 9 x 12 folders, 9 x 11½ loose-leaf books, and 8 x 10½ loose sheets, 3 ft. 3 in., in wooden and steel filing case drawer and on top of wooden desk. Egyptian Cotton Breeding office. (17)

1129. LABOR RECORDS, 1916 - 1934. Record of laborers working in the fields showing type of work, location, and hours worked. (Never.) 5 x 8 cards, and 11 x 12 sheets, 3 ft. 4 in., in 3 wooden and steel filing case drawers, and on wooden shelf. Main office and reference room. (11)

1130. DATE CULTURE RECORDS, 1917 to date. Cards showing location of date tree, variety, when received, date planted and care given each tree at various times. (Frequently, official.) 5 x 8 cards, 3 in., in steel and wooden filing case drawer. Main office. (5)

1131. COTTON YIELD RECORDS OR SEED FARM RECORDS, 1918 to date. Books showing amount of cotton yield each season on each plot and amount of cotton picked by each cotton picker. (Never.) 9 x 11½ loose-leaf books, 4 x 7, 3½ x 6 and 5 x 9 note books, 3 ft. 6 in., in 2 steel filing case drawers, and in Meilink safe. Main office and reference room. (6)

1132. DISBURSEMENT VOUCHERS, 1919 - 1933. Vouchers cover expense accounts, bills for automobiles, and other expenditures. Also includes reports pertaining to the expenditures recorded on each voucher. (Never.) 9½ x 12 envelopes, and loose form sheets, 5 ft. 7 in., in wooden and steel and 3 wooden and cardboard filing case drawers. Storeroom and main office. (1)

1133. CHARTS AND WORK SHEETS, 1919 to date. Charts showing location of diseases known as crazy top, root-rot and nematodes, taken from work sheets of investigations. Field notebooks are used for compiling charts after investigations and made in the field. Index to charts in Plant Disease Laboratory on door of Map and Plan File. (Frequently, official.) Variously sized loose-leaf books and charts,

1 ft. 9 in., in 11 wooden and steel filing case drawers and in steel Meilink safe. Main office, Plant Disease Laboratory, and Egyptian Cotton office. (15)

1134. SCALE BOOKS, 1921 - 1929. Weighman's receipt books showing amount of cotton received, from whom, date, delivered by whom, and bin number. (Never.) 3½ x 8½ receipt books, 8 in., on wooden shelf and on top of wooden and steel filing cabinet. Reference room and main office. (9)

1135. BARD STATION PLANT RECORDS, INVENTORIES, AND WEATHER RECORDS, 1921 - 1934. Records of plant investigations made at Bard, California. (Occasionally, official.) 4 x 7 notebooks, 3½ x 12 sheets and 3 x 5 cards, 3 ft. 2 in., in 4 wooden and steel filing case drawers. Reference room. (3)

1136. BARD STATION VOUCHERS AND CORRESPONDENCE, 1921 - 1934. Old vouchers and correspondence of the Bard Station which the DA has not ordered destroyed as yet. (Occasionally, official.) 8½ x 10 forms and sheets, 5 ft. 2 in., in 4 steel and wooden filing case drawers. Reference room. (4)

1137. PICTURES OF EXPERIMENT STATION, 1921 to date. Still photographic films, nitrate (1250) and glass negatives (9) and uncolored lantern slides (99) in jackets and in wooden filing case drawer. 3 x 5 card index, 7 in., Storeroom and main office. (P-1)

1138. PROPERTY RECORDS, 1922 - 1928. Inventory of fixed property at this agency showing article, division, receipt and disposition. (Occasionally, official.) 5 x 8 cards, 9 in., in wooden and steel filing case drawers. Reference room. (7)

1139. PLANT SPECIMEN FILE, 1925 to date. Plant specimens are mounted on sheets of paper showing and being a record of the investigations carried on at this laboratory. (Daily, official.) 12 x 18 specimen sheets (9000), 75 ft. 7 in., on wooden desk, table, 8 steel plant specimen filing cabinets, and wooden and tin case with glass doors. Dusty and damaged by careless handling. Laboratory Specimen room and Egyptian Cotton Breeding room. (14)

1140. FLOWERING, SHEDDING AND BOLLING RECORDS AND OTHER EXPERIMENTS, 1927 to date. Books giving data on cotton experiments in certain plots and record of season whether it is a good or bad cotton year; books are originals of published reports printed by the USDA. (Frequently, official.) 10 x 12½ vols., 6 in., in steel Meilink safe. Main office. (10)

1141. MISCELLANEOUS FILE, 1929 - Jan. 1936. Correspondence, memoranda, CWA reports, photographs, and finance and accounts. (Never.) 9 x 12 folders, variously sized sheets, 2 ft. 2 in., in old pasteboard box on floor. Egyptian Cotton Breeding office. (13)

1142. ACCOUNTS AND MEMORANDUMS, 1931 to date. Memoranda on cotton investigations and crop investigations at this and other stations. Included with this are contracts, civil service examinations, bids, appointments, resignations, and invoices for automobiles. (Daily, official.) 9 x 12 folders, and 8½ x 10 sheets, 1 ft. 5 in., in 2 wooden and steel filing case drawers. Reference room. (2)

1143. LIBRARY INDEX, n.d. Card index showing author, title, brief description, date of publication, publisher and book number. (Frequently, official.) 3 x 5 cards, 7 ft. 1 in., in 7 wooden and steel filing case drawers. Main office. (18)

TUCSON

DIVISION OF CEREAL CROPS AND DISEASES
FIELD HEADQUARTERS
Agricultural Bldg., University of Arizona

This agency was established on November 1, 1930 for the purpose of investigating cereal crops and diseases in experimental farming on the University farm. It sends reports to Washington.

1144. INDEX TO BULLETINS, Nov. 1, 1930 to date. Alphabetical index to bulletins of the DA on file in the office. (Frequently, official.) 3 x 4 cards, 8 in., in card cabinet file. R. 312. (1674)

1145. INDEX TO BULLETINS NOT ON HAND, Nov. 1, 1930 to date. Alphabetical index to agricultural bulletins, copies of which are not filed in the local office, showing title number, date, etc. (Frequently, official.) 3 x 4 cards, 4 in., in card cabinet file. R. 312. (1673)

1146. CORRESPONDENCE, Nov. 1, 1930 to date. Incoming and outgoing official correspondence. Filed subjectively and chronologically. (Daily, official.) 8½ x 11 folders, 1 ft., in steel filing case drawer. R. 312. (1670)

1147. EXPENSE BOOK, Nov. 1, 1930 to date. Voucher number, date, name, material, amount, etc., and summary of annual and sick leave. Entered chronologically. (Daily, official.) 8 x 12 vol., ½ in., in sectional bookcase. R. 312. (1668)

1148. FIELD NOTES, Nov. 1, 1930 to date. Notes on crops and crop conditions made in the field (originals). Entered chronologically. (Frequently, official.) 10 x 12 vols. (10), 5 in., in sectional bookcase and on shelf. R. 312 and Basement seed room. (1667)

1149. MISCELLANEOUS FILE, Nov. 1, 1930 to date. Bills of lading, fiscal regulations, etc. (Frequently, official.) 8½ x 11 folders, 1 ft., in steel filing case drawer. R. 312. (1671)

1150. MONTHLY TRUCK RECORD, Nov. 1, 1930 to date. Dates, mileage, average cost per mile, etc., of operation of pick-up truck. Entered chronologically. (Frequently, official.) 8½ x 11 loose sheets, 2 in., in desk drawer. R. 312. (1675)

1151. PICTURE FILE, Nov. 1, 1930 to date. Kodak pictures of growing crops taken in the field. (Frequently, official.) 3 x 4 prints, 1 ft., in card index file. R. 312. (1672)

1152. RADIO TALKS AND SCIENTIFIC ARTICLES, Nov. 1, 1930 to date. Papers, articles, etc., written for public addresses, etc. (Frequently, official, public.) 8½ x 11 folders, 1 ft., in steel filing case drawer. R. 312. (1669)

1153. ANNUAL REPORTS, 1931 - 1937. Experimental data, covering average yields of wheat and all small grains, and weather reports, (quintuplicate). Original sent to Washington. (Frequently, official.) 8½ x 11 vols. (7), 7 in., in sectional bookcase. R. 312. (1666)

DIVISION OF FRUIT AND VEGETABLE CROPS AND DISEASES
FIELD HEADQUARTERS
Agricultural Bldg., University of Arizona

This agency was established August 1936 in the Agricultural Department of the University. It conducts experiments and investigates diseases on fruit and vegetables grown on the University Farm. Reports are sent to the Divisional Office in Washington and other records are retained in this office.

1154. ADMINISTRATION FILE, Aug. 1936 to date. Fiscal correspondence. (Frequently, official.) 8½ x 11 folders, 1 ft., in steel filing case drawer. R. 208. (1664)

1155. EXPERIMENTAL DATA AND CORRESPONDENCE, Aug. 1936 to date. (Frequently, official.) 8½ x 11 folders, 2 ft., in steel filing case drawer. R. 208. (1665)

BUREAU OF PUBLIC ROADS

CLIFTON

DIVISION OF CONSTRUCTION
FIELD ENGINEER
Sheep's Saddle on the Coronado Trail

A field office is maintained at different points on the Coronado Trail, highest highway in Arizona, reaching an altitude of 9,800 feet, extending between Clifton and Alpine, a distance of 96 miles, and passing through the highest successful farming region in the United States. The field office was established in August 1936 and was closed from October 1936 to February 1937, during which time snows make the road impassable. It reopened February 1937. It sends weekly and monthly reports to the Bureau of Public Roads, Division of Construction, Phoenix, Arizona, and to Regional Headquarters, San Francisco, California.

1156. GENERAL FILE, Aug. 1936 - Oct. 1936; Feb. 1937 to date. Vouchers, correspondence, contracts, blueprints, monthly time reports, estimates, requisitions, weekly narrative and inspection; tests, injury, monthly gasoline, auto and rental reports; memoranda, and costs. (Daily, official.) 9 x 12 folders, 1 ft. 6 in., in steel drawers. Engineer's office. (72)

PHOENIX

WESTERN FIELD ORGANIZATION
DISTRICT NO. 2
STATE OFFICE
Title and Trust Bldg., 114 W. Adams St.

This office for Arizona was established in 1916, and handles both the construction and maintenance of federal aid highways and roads in national forests and parks. Between December 31, 1933 and December 21, 1937 with the aid of Federal Emergency Relief funds and relief workers, the mileage of improved or paved highways in the state was increased from 1474 miles to 2187 miles.

Federal Aid Highway Construction and Maintenance

1157. TOPOGRAPHICAL MAPS, 1891 - 1922. Showing mountains, forests, streams, etc. (Frequently, official.) 19 x 23 loose-leaf books, 1 in., on wooden table. R. 424. (402)

1158. ARIZONA FEDERAL AID PROJECT FILE, Mar. 1917 to date. Projects divided into sections A to J. Correspondence (folder in each section), test file of reports of material used, inspection report, estimates (copies), vouchers, contracts, blueprints, progress map, and list of highways in Arizona by name, and number. One copy of these records sent to Washington and two copies to San Francisco. Filed chronologically by project number and section letter. (Daily, official.) Binders, 10 x 12 folders, 30 x 36 blueprints, and maps in 40 steel filing case drawers, iron pipe racks, and on wall. Rs. 410, 424, and 414. (409)

1159. GENERAL CORRESPONDENCE, 1917 to date. Correspondence of federal aid department, concerning California maintenance and road projects, US Highway 60, appointment certificates, abutments, bridges, designs, special features emergency fund, route reports, right of way, rules and regulations, specifications, Arizona standards, oil surfacing labor, highway planning, maintenace reports, F. A. inspections, federal land highway, general tests, railroad crossings, snow removal at Stein's Pass, Chiricahua park roads, bridges, road between Cameron and Grand Canyon, etc. in file No. 481; federal excise tax, road photographs, property administratio: vouchers, penitentiary products, explosives, and relating to property and vouchers. (Records, 1924 - 1934, never; others, daily, official.) 9 x 12 and 10 x 12 folders, 11 ft., in 6 steel filing case drawers. Rs. 414 and basement storeroom. (400, 403, 423)

1160. MONTHLY PROGRESS REPORTS, 1917 to date. Monthly progress report on the federal aid road construction (pencil copies). (Daily, official.) 8 x 10 ring binder, 2 in., on desk. R. 414. (384)

1161. SEMI-ANNUAL REPORTS, 1917 to date. Federal aid highway maintenance inspections of each project. (Daily, official.) 12 x 18 sheets, 2 in., in steel filing case drawer. R. 414. (401)

1162. ROAD STATUS, 1921 - 1931. Reports on status of road construction in Arizona. (Never.) 9 x 12 folders, 2 ft., in steel filing case drawer. Basement storeroom. (419)

1163. FUNDS CONTROL BOOK, 1921 to date. Records of federal aid funds which have been turned over to the state, and total cost of projects for which federal funds have been appropriated. All records prior to 1921 are kept in Albuquerque, New Mexico. (Daily, official.) 12 x 14 ring binders, 2 in., in desk drawer. R. 414. (404)

1164. TEST REPORTS ON FEDERAL AID PROJECTS, 1922 - 1933. Reports of materials used and tests of same made by State Highway Department. (Never.) 9 x 12 folders, 10 ft., in 5 steel filing case drawers. Basement storeroom. (418)

1165. GENERAL FILE, 1922 to date. Project reports giving an account of each man, Government Island store invoices, store house register, covering supplies used by this office and cost of supplies sent out and received, equipment covering cost of supplies sent to different departments of this office, maps, blueprints, drawings, geological data, etc. (Records 1929 - 1934, never; others, frequently, official.) 9 x 12 fol-

ders, 8 x 10 and 16 x 20 sheets and binders, 4 ft., in steel filing case drawers. Basement storeroom and R. 424. (415, 416)

1166. DISTRICT GENERAL, 1924 - 1934. General correspondence, authorizations pertaining to changes of jobs, etc; itineraries of supervising engineers and locations on jobs; park traffic reports and district office memoranda, correspondence between officers on change in administrative procedure, Arizona maintenance graphs; monthly reports by State Highway Department showing roads maintained and cost of same; western states traffic survey for purpose of showing roads, logical to keep in good repair. (Never.) 9 x 12 folders, 2 ft., in steel filing case drawer. Basement storeroom. (413)

1167. MISCELLANEOUS FILE, 1924 - 1935. Applications for jobs, appointments, injuries received while working, leave, requests for leave of absence, field requisitions for supplies, personnel, and requests for men to work on job, miscellaneous correspondence and records covering accidents, agreements, authorizations, budget file, memorandum receipts, past inventory records, procurement division, leases, project reports and warehouse costs. (First part of records, never; last part, daily, official.) 9 x 12 folders, 4 ft., in steel filing case drawers. Basement storeroom and R. 414. (426, 394)

1168. INDIVIDUAL EQUIPMENT MASTER CARD, 1924 to date. Stock record with names of stock, record of use, cost of repairs when purchased, depreciation record of operation, service and rental income. (Daily, official.) 8 x 10 cards, 1 ft., in steel filing case drawer. R. 414. (427)

1169. VOUCHERS, ADMINISTRATIVE ACCOUNTS, 1925 - 1934. Amounts of salaries, amount of purchase of materials and supplies. (Never.) 9 x 12 folders, 2 ft., in steel filing case drawer. Basement storeroom. (420)

1170. PERSONNEL FILE, 1925 to date. Reports and records of former employees, correspondence on civil service eligibles, personnel correspondence, furlough, confidential record cards, and personal personnel folder for each employee. Filed alphabetically with designation of beneficiary. (Records of former employees, never; present employees, daily, official.) 9 x 12 folders, 6 ft., in 3 steel filing case drawers. Basement storeroom and R. 414. (421, 385)

1171. CONTRACTORS' QUALIFICATIONS, 1926 to date. Statements of contractors as to their financial standing. Filed alphabetically by contractor's name. (Frequently, official.) 9 x 12 folders, 2 ft., in steel filing case drawer. R. 410. (387)

1172. MISCELLANEOUS CONTRACTS, 1927 to date. For supplies on projects, classifications for oil contracts, gasoline, tax exemptions, and titles to automotive equipment. (Frequently, official.) 9 x 12 folders, 2 ft., in steel filing case drawer. R. 410. (387)

1173. RENTAL INVOICES, July 1, 1928 to date. Record of transactions affecting the property inventory filed by project account number. (Daily, official.) 9 x 12 folders, 1 ft., in steel filing case drawer. R. 414. (397)

1174. FINANCIAL REPORTS AND INVOICES, July 1929 to date. Property accounting, financial reports, equipment regulations and procedures, store's register, store's invoices, register of expense, job invoices, operating statements, statement of equipment, depot operations, and motor operation and repair. (Daily, official.) 9 x 12 folders, 2 ft., in steel filing case drawer. R. 414. (391)

1175. NEGATIVES, 1929 to date. Negatives of pictures taken of various projects, Print from each negative is filed with each picture from which picture is taken. (Frequently, official.) $3\frac{1}{4}$ x $5\frac{1}{2}$ negatives, 2 ft. 6 in., in $2\frac{1}{2}$ steel filing case drawers. R. 414. (393)

1176. PHOTOSTATIC COPIES, 1930 to date. Average maintenance costs covering repairs and operation cost of all makes of motor vehicle for type of work done. (Frequently, official.) 9 x 12 folders, 2 in., in steel filing case drawer. R. 414. (390)

1177. EQUIPMENT, 1931 - 1935. Assignment, condemned equipment and rental adjustment invoices. (Never.) 9 x 12 folders, 4 ft., in 2 steel filing case drawers. Basement storeroom. (422)

1178. MISCELLANEOUS EMPLOYMENT, 1931 to date. Labor reports and records of men employed on various projects, wages paid, notices of temporary and unskilled labor, and general memoranda of new regulations. (Frequently, official.) 9 x 12 folders, 2 ft., in steel filing case drawer. R. 414. (396)

1179. MONTHLY REGISTER, Apr. 1, 1932 to date. Shop job orders and register of storehouse receipts and issues. (Occasionally, official.) 11 x 22 loose-leaf binder, 1 in., on top of steel filing case. R. 414. (388)

1180. CORRESPONDENCE COPIES, 1934 to date. Data pertaining to construction plans and all outgoing correspondence. (Former records, daily; latter records, rarely, official.) 9 x 12 folders and loose sheets, 3 ft., in steel filing case drawers. Rs. 424 and 414. (417, 399)

1181. LABOR REGULATIONS, 1934 to date. Reports and pay rolls sent to office by contractors. (Occasionally, official.) 9 x 12 bundles, 2 ft., in steel filing case drawer. R. 410. (407)

1182. REQUISITION FILE, July 1, 1934 to date. Annual, special quarterly, and district office requisitions; bills of lading; monthly gas and oil reports, Board of Survey reports; and record of iron barrels. (Daily, official.) 9 x 12 loose-leaf books, 1 ft. 4 in., in steel filing case drawer. R. 414. (410)

1183. MANUAL OF INSTRUCTIONS, Mar. 1935. Personnel, travel authorizations, reports, equipment and property, transactions, transportations, field and office cost accounting, informal agreement, proposals and contracts, procurement of supplies, preparation of vouchers, accidents, general miscellaneous instructions, and procedure in connection with testing materials. Alphabetical index. (Frequently, official.) 10 x 12 covers, 2 in., on wooden shelf. R. 414. (392)

1184. PAY ROLL LEDGER, 1936 to date. Record of pay roll data, man hours, etc., of different projects, with summary of payrolls to prevent overdrawing. One sheet kept for each project until finish. (Daily, official.) 12 x 14 ring binders, 1 in., in table drawer. R. 414. (395)

National Forest and Park Roads

1185. FOREST HIGHWAY CONSTRUCTION RECORD, 1919 to date. Information as to length, type of work done, construction date and expenditures on each route. (Frequently, official.) 12 x 14 loose-leaf books, ½ in., on desk. R. 414. (406)

1186. GENERAL FILE OF FOREST HIGHWAY, 1923 - 1933. Correspondence, reports, and programs. (Never.) 9 x 12 folders, 2 ft., in steel filing case drawer. Basement storeroom. (414)

1187. CORRESPONDENCE, 1924 to date. 1 - Allotments, designations, materials, procedure, program, inter-bureau, reports, design, resettlement; 2 - F. H. maintenance, F. H. annual maintenance, 486 - Arizona standards, Arizona specifications, corrugated metal pipe specifications, proposed F. H. projects, road signs, cost data, bitumenous, macadam pavement; 3 - Road statistics, cooperative agreements; 4 - Cooley, White River, Horse-thief Basin, Indian Bureau of Roads, Phoenix, Scottsdale, and Payson, and old correspondence regarding state forest and park projects. (Old records, 1925 - 1932, never; others, daily, official.) 10½ x 12 and 9 x 12 folders and binders, 53 ft., in 27 steel filing case drawers. R. 414 and basement storeroom. (389, 425)

1188. REGULATIONS FILE, 1925 to date. Regulations on Forest and park highways, accounting and contracts, civil service, communications, general leave, property, quarters, and transportation. (Daily, official.) 9 x 12 folders, 2 ft., in steel filing case drawer. R. 414. (411)

1189. MONTHLY PARK ACTIVITY REPORTS, 1928 - 1932. Description of projects under construction with photographs. (Never.) 9 x 12 folders, 2 ft., in steel filing case drawers. Basement storeroom. (425)

1190. FOREST HIGHWAY AND PARK PROJECTS, 1930 to date. Contracts and papers pertaining to contracts, binder for each active project. Inactive projects are filed separately. (Daily, official.) 9 x 12 ring binders, 6 ft., in 4 steel filing case drawers. R. 410. (408)

1191. MONTHLY REPORTS, 1931 to date. Construction and maintenance of roads for Indian reservations, National Park Service, and Federal Aid and National Forest projects. (Frequently, official.) 10 x 12 binders, 1 ft. on steel shelf of sectional bookcase. R. 414. (383)

1192. FOREST HIGHWAY ROUTES - ARIZONA, 1932 to date. Blue prints, inspection reports, vouchers, rights of way estimates, correspondence in miscellaneous folders for each project. Filed by route number and alphabetically by project. See addenda for a detailed list of routes. (Active and in active files). (Daily, official.) 9 x 12 folders, 11 x 18 blue prints, 36 ft., in 13 steel filing case drawers and (maps) on iron pipe racks. Rs. 410 and 424. (386)

1193. PARK AND PETRIFIED FOREST PROJECTS, 1932 to date. Inspection reports, vouchers, rights of way, estimates, correspondence, and miscellaneous reports for each park and highway. Also a general file for correspondence and miscellaneous papers on petrified forest and park work. (Daily, official.) 9 x 12 folders, 18 ft., in 8 steel filing case drawers. R. 410. (381)

1194. PARK AND FOREST HIGHWAYS, 1933. A map with colored stickers showing location and cost of projects. (Constantly, official.) 48 x 54 map on wall. R. 414. (382)

1195. MONTHLY STATEMENTS, 1933 to date. Monthly statement of estimated total liabilities for forest service and national park road projects from the Regional Office in San Francisco. (Frequently, official.) 14 x 22 sheets, 4 in., on shelf in steel sectional bookcase. R. 414. (412)

1196. TIME REPORTS, 1935 - 1936. Weekly narrative reports and test reports on forest roads. (Daily, official.) 10½ x 12 folders, 2 ft., in steel filing case drawer. R. 414. (405)

TUCSON

DIVISION OF CONSTRUCTION
ARIZONA IMPROVEMENT PROJECT NO. 33
RESIDENT ENGINEER
Federal Prison Camp No. 10, 18 miles NE of Tucson

A resident engineer's office, for road construction in national forests was established at the Federal Prison Camp No. 10, on November 1, 1933, to take care of the engineering and technical work in connection with a mountain highway which is being constructed by Federal Prison labor from a point on the Reddington Road to the summer resorts on top of the Catalina Mountains.

1197. BILLS OF LADING, COPIES OF CONTRACTS, PAID VOUCHERS AND UNPAID VOUCHERS, ETC., Nov. 1, 1933 to date. (Occasionally, official.) 9 x 12 folders, 2 ft., in wooden box. Engineer's office. (873)

1198. BLUE BOOK, Nov. 1, 1933 to date. District and State memorandums, construction data, etc. (Daily, official.) 8½ x 11 loose-leaf binders, 8 in., on table. Engineer's office. (874)

1199. COST BOOKS, Nov. 1, 1933 to date. Material and equipment charged against project. (Daily, official.) 8 x 12 vols., 4 in., on desk. Engineer's office. (870)

1200. ENGINEER'S FIELD BOOK, Nov. 1, 1933 to date. Engineer's notes of survey for road. (Daily, official.) 5 x 7 vols., 2 ft., on desk. Engineer's office. (868)

1201. MAPS, Nov. 1, 1933 to date. Contour, cross section, profile, alignment, etc. of road under construction. (Occasionally, official.) Variously sized maps (c. 100) on rafters. Engineer's office. (871)

1202. PURCHASE ORDER BOOK, Nov. 1, 1933 to date. Purchases for project. (Daily, official.) 4 x 10 vols., 8 in., in wooden box. Engineer's office. (869)

1203. REPORTS, Nov. 1, 1933 to date. Service, explosives, time, project, labor, gasoline, weekly, etc. (Daily, official.) 9 x 12 folders, 2 ft., in wooden box. Engineer's office. (872)

RESETTLEMENT ADMINISTRATION

CASA GRANDE

RURAL REHABILITATION DIVISION
COUNTY SUPERVISOR
Resettlement Office Bldg., 8th and Arbor Sts.

A combined office for a county supervisor and a home adviser was established in June 1935 with jurisdiction in Gila and Pinal Counties, Headquarters is at Tucson.

1204. MAP, 1932. Map of Pinal County showing sections where loans have been completed and where prospective clients are located. (Daily, official.) 20 x 30 map on wall. Main office. (21)

1205. CORRESPONDENCE, REPORTS AND MISCELLANEOUS RECORDS, Oct. 10, 1935 to date. Correspondence; annual, monthly, daily, supervisor's bi-monthly and home supervisor's weekly reports; farm adjustment records; and travel vouchers. Filed alphabetically and by subject. (Currently, official.) 8 x 10½ loose sheets, 6 in., in steel filing case drawer. Main office. (20)

1206. RURAL REHABILITATION RECORDS OF PINAL AND GILA COUNTIES, Oct. 10, 1935 to date. Applications sent to head office for approval, active standard cases, potential standard rehabilitation clients, referrals rejected, grants accepted by the state office, new applications and old loans, home management plans, clients recommended to be referred to the Welfare Board, referral cases, etc. Filed alphabetically and by subject. (Currently, official.) 8 x 10½ folders and sheets, 2 ft. 11 in., in 2 steel filing case drawers and adviser's wooden desk drawer. Main office. (19)

CLIFTON

RURAL REHABILITATION DIVISION
COUNTY SUPERVISOR
(Discontinued)
(A) Greenlee County Courthouse, Webster and 4th Sts.
(B) Public Grade School Bldg., Morenci, Arizona

This office began operations through the Greenlee County Board of Public Welfare in 1934 and came under the Subsistence Homestead Corporation at Phoenix. This office is now closed and similar work for this county is performed by the Supervisor at Safford, Graham County. The

records of this office are filed with the records of the Greenlee County Board of Public Welfare in Clifton and in its storage office in Morenci.

1207. ACCEPTANCE OF CASES, 1934 - 1935. Filed alphabetically. (Occasionally, official.) 9¼ x 11¾ folders, 1 ft., in steel filing case drawer. NE. corner of basement (Bldg. A). (68)

1208. CORRESPONDENCE, 1934 - 1935. Relative to applicants for rural rehabilitation. Filed alphabetically. (Rarely, official.) 9¼ x 11¾ folders, 3 ft., in 2 steel filing case drawers. NE. corner of basement (Bldg. A). (69)

1209. RURAL REHABILITATION, 1934 - 1935. Records for Duncan, Clifton, and Morenci. Filed alphabetically. (Rarely, official.) 9¼ x 11¾ folders, 2 ft. 6 in., in 3 steel filing case drawers. NE. corner of basement (Bldg. A). (67)

1210. APPLICATIONS FOR RURAL REHABILITATION, 1935. (Never.) 9½ x 11¾ folders, 1 in., in wooden box. Hall (Bldg. B). (70)

1211. FINANCIAL STATEMENTS, 1935. Pertaining to rehabilitation. (Never.) 9½ x 11¾ folders, ½ in., in wooden box. Hall (Bldg. B). (71)

FLAGSTAFF

RURAL REHABILITATION DIVISION
COUNTY SUPERVISOR
Coconino County Courthouse

This office was established about 1934 with jurisdiction in Coconino and northern Mohave Counties.

1212. RECORD OF LOANS, 1934 to date. (Daily, official.) 8 x 11 folders, 12 ft., in 6 steel filing case drawers and 5 transfer cases. Office of County Agent. (140)

FLORENCE

MANAGEMENT DIVISION
CASA GRANDE VALLEY FARMS
COMMUNITY MANAGER
Florence Hotel Bldg., Main St.

The Community Resettlement project No. RR-AZ-6 was established in the Casa Grande Valley, a recently developed farming region, on February 13, 1936. It is under the Management Division of Phoenix.

1213. CONSTRUCTION AND FINANCE CORRESPONDENCE, AND REPORTS, Feb. 13, 1936 to date. Correspondence regarding personnel, employment records, finance, injury, labor with Washington and Phoenix, and reports regarding progress and time. 3 x 5 card index. (Daily, official.) 8 x 10½ and 9 x 15½ sheets, 2 ft. 8 in., in 5 steel filing case drawers. Construction Division office. (2)

1214. GENERAL CORRESPONDENCE, Feb. 13, 1936 to date. On option cases, option matters, project, farm applications, personnel, vouchers, requisitions, applications for employment, etc. 4 x 6 and 3 x 5 card indexes, 4 in. (Daily, official.) 8 x 10½ sheets, 2 ft. 4 in., in 2 steel filing case drawers. Manager's office. (1)

HOLBROOK

RURAL REHABILITATION DIVISION
COUNTY SUPERVISOR
Commercial Hotel Bldg.

A combined office for the home supervisor and the home adviser was established in March 1935 with jurisdiction in Apache and Navajo Counties.

1215. CLIENT RECORDS, Mar. 1935 to date. Individual record of applicants. (Daily, official.) 9 x 12 folders, 4 ft., in 2 steel filing case drawers. R. 3d N. of lobby. (82)

1216. CORRESPONDENCE, Mar. 1935 to date. (Daily, official.) 9 x 12 folders, 2 ft., in steel filing case drawer. R. 3d N. of lobby. (83)

1217. REJECTED CASES, Mar. 1935 to date. (Occasionally, official.) 9 x 12 folders, 2 ft., in steel filing case drawer. R. 3d N. of lobby. (81)

PHOENIX

CONSTRUCTION DIVISION
STATE OFFICE
Security Bldg., 236 N. Central Ave.

This office was established May 1, 1936 and has charge of the construction work on rural projects in Arizona. It is under the regional office in San Francisco, California, but upon request it sends reports directly to Washington.

1218. CORRESPONDENCE AND GENERAL MATTERS, May 1, 1936 to date. General correspondence pertaining to agriculture and engineer sections,

travel reports, expense engineering equipment pay rolls, allotments and budget labor, general pay rolls cost accounts, address, labor relations, finance and control, office supplies, dealers lists, construction correspondence, well drilling, motors equipment, weekly reports, Casa Grande and Phoenix projects. Projects PR AZ 6-7-8 and SH AZ 2. (Daily, official.) 10 x 15 folders, 2 ft., in 2 steel filing case drawers. R. 207. (800)

1219. COST ACCOUNTING FILES, May 1, 1936 to date. Office supplies, orders, list of preferred workers, Casa Grande personnel, farmers units AB of Chandler and Glendale; projects SH AZ 2 and PR AZ 6-7. (Personnel file, closed; others, daily, official.) 10 x 15 folders, 2 ft. 9 in., in 4 steel filing case drawers. R. 207. (799)

1220. PROCUREMENT DIVISION, May 1, 1936 to date. Current purchase orders, local correspondence regarding purchases, open market purchases, and orders for supplies. (Daily, official.) 10 x 15 folders, 1 ft. 6 in., in 3 steel filing case drawers. R. 207. (797)

1221. WASHINGTON PURCHASES, May 1, 1936 to date. Washington purchase order register for Casa Grande project; purchase of lumber and building supplies, gas, oil, etc. (Daily, official.) 10 x 15 folders, 6 in., in steel filing case drawer. R. 207. (798)

MANAGEMENT DIVISION
STATE OFFICE
Security Bldg., 236 N. Central Ave.

This office was established in 1934 under FERA, and the Division of Subsistence Homesteads of the Department of the Interior. On March 16, 1935 it came under the Management Division of the Resettlement Administration. This office has charge of the planning for rural needs and projects and is given jurisdiction over completed projects in Arizona.

1222. MISCELLANEOUS FILE, Jan. 29, 1934 - May 1935. Correspondence, vouchers, inventories, land examinations, and purchases. Filed by subject. (Daily, official.) 9 x 15 folders, 1 ft., in steel filing case drawer.. R. 204. (803)

1223. DROUTH FILE, May 1934 - Jan. 1935. Weekly reports of shipment of cattle and sheep under the drouth program (duplicates). Filed by county. (Rarely, official.) 9 x 15 folders, 2 ft., in steel filing case drawer. R. 203. (808)

1224. TRANSFER FILE, 1934 - Jan. 1935. General correspondence and instruction to county Federal Surplus Relief Corporation agents in Arizona and correspondence with Federal Surplus Relief Corporation, Washington, D. C. (Rarely, official.) 9 x 10 folders, 4 ft., in 2 cardboard file cases on wooden shelf. R. 203. (813)

1225. REJECTED APPLICANTS, prior to June 1935. Correspondence and papers covering rejected applications for homesteads. (Rarely, official.) 9 x 15 folders, 2 ft., in cardboard carton. R. 204. (804)

1226. PROJECT FILE, Jan. 1935 to date. Miscellaneous data and correspondence on land offers and land projects. Each county in the state has such a file. (Daily, official.) 9 x 15 folders, 1 ft. 6 in., in steel filing case drawer. R. 203. (811)

1227. APPLICATIONS, May 1935 to date. Applications and case records of applicants for homesteads under SH AZ 2. (Daily, official.) 9 x 15 folders, 4 ft., in 2 steel filing case drawers. R. 204. (801)

1228. GENERAL, May 1935 to date. Correspondence, legal papers and records covering utility costs, monthly reports, maintenances, and accounts, etc. Filed by subject. (Daily, official.) 9 x 15 folders, 2 ft., in steel filing case drawer. R. 204. (802)

1229. MAPS AND BLUE PRINTS, May 1935 to date. Plot plans, house plans, sewage disposal system plans, roads, etc. of SH AZ 2. (Occasionally, official.) Variously sized sheets, 1 ft., in wooden box. R. 204. (805)

1230. FEDERAL, STATE AND COUNTY GENERAL FILE, Sept. 1935 to date. Correspondence with WPA Office, National Emergency Council, Office of Indian Affairs, etc., and individuals regarding projects of this office. (Daily, official.) 9 x 15 folders, 6 in., in steel filing case drawer. R. 203. (810)

1231. INTER-OFFICE CORRESPONDENCE, Sept. 1935 to date. General correspondence with executives and branches of this office. (Daily, official.) 9 x 15 folders, 2 ft., in steel filing case drawer. R. 203. (806)

1232. MISCELLANEOUS DATA FILE, Sept. 1935 to date. Statistical matter covering plans for new projects. (Occasionally, official.) 9 x 15 folders, 1 ft. 6 in., in steel filing case drawer. R. 203. (812)

1233. PURCHASE ORDERS AND VOUCHERS, Sept. 1935 to date. Office expenditures, such as rent, telephone bills, etc., and office needs. (Occasionally, official.) 9 x 15 folders, 2 in., in steel filing case drawer. R. 203. (807)

1234. ARIZONA PART TIME FARMS, Feb. 1936 to date. Correspondence with individuals and regional offices regarding land projects. (Daily, official.) 9 x 15 folders, 1 ft. 6 in., in steel filing case drawer. R. 203. (809)

RURAL REHABILITATION DIVISION
COUNTY SUPERVISOR
Industrial Bldg., 140 S. Central Ave.

The combined office for the farm and home supervisors was established in January 1935 with jurisdiction in Maricopa County.

1235. STANDARD CASES, Jan. 1935 to date. Record file containing name of debtor and payment made; amount and date of payment, etc., on standard cases. Filed alphabetically. (Daily, official.) 3 x 5 cards, 3 in., in wooden file box. R. 209. (790)

1236. REJECTED STANDARD CASES, July 1, 1935 to date. Correspondence on rejected applications for Rural Rehabilitation loans. (Occasionally, official.) 10 x 11½ folders, 2 ft., in steel filing case drawer. R. 208. (794)

1237. STANDARD LOANS, July 1, 1935 to date. Documents, papers, correspondence, etc., regarding applications for Rural Rehabilitation loans and disposition on such applications. (Closed file, daily, official.) 10 x 11½ folders, 7 ft., in 4 steel filing case drawers. R. 208. (788)

1238. GENERAL FILE, 1935 to date. General correspondence. (Rarely, official.) 10 x 11½ folders, 1 ft., in steel filing case drawer. R. 208. (792)

1239. STANDARD CASES, 1935 to date. Condensed record of case, name of person, amount of loan, payment plan assets, etc. (Daily, official.) 3 x 5 cards, 3 in., in wooden file box. R. 208. (796)

1240. APPLICATIONS, Jan. 1936 to date. Applications pending, unfinished cases, documents and papers, etc. on each case. Filed alphabetically. (Daily, official.) 10 x 11½ folders, 1 ft., in steel filing case drawer. R. 208. (789)

1241. EMERGENCY GRANT MATERIAL, Jan. 1936 to date. Correspondence pertaining to money grants. (Rarely, official.) 10 x 11½ folders, 1 ft., in steel filing case drawer. R. 208. (793)

1242. GRANT CASES, Jan. 1936 to date. Record of amount allotted on grant cases, terms, etc. (Occasionally, official.) 3 x 5 cards, 3 in., in wooden file box. R. 208. (795)

1243. REJECTED GRANT CASES, Jan. 1936 to date. Correspondence, papers, etc. on rejected grants. (Rarely, official.) 10 x 11½ folders, 3 ft., in 2 steel filing case drawers. R. 208. (791)

RURAL REHABILITATION DIVISION
STATE FARM DEBT ADJUSTMENT
SUPERVISOR
Industrial Bldg., 140 S. Central Ave.

This office was established on December 29, 1933 to help farmers and ranchers of Arizona adjust their debts. It is under the regional supervisor at Tucson. Between 1933 and 1935 this office operated under the Federal Emergency Relief Administration.

1244. APPLICATIONS FOR DEBT ADJUSTMENT, Dec. 29, 1933 to date. (Daily, official.) 8 x 10½ folders, 2 in., in steel filing case drawer. R. 209. (786)

1245. GENERAL FILE ON CLOSED CASES, Dec. 29, 1933 to date. Correspondence, copies of leases, extension agreement, tax statement, etc. on cases closed by the Farm Debt Adjustment Office. (Rarely, official.) 8 x 10½ papers clipped together, 6 in., in wooden desk drawer. R. 209. (787)

1246. LEDGER BOOK, Dec. 29, 1933 to date. Record of all cases of debt adjustment and their disposition. Listed numerically. (Rarely, official.) 8 x 10½ vols., 6 in., in wooden desk drawer. R. 209. (785)

PRESCOTT

RURAL REHABILITATION DIVISION
COUNTY SUPERVISOR
Post Office Bldg.

This office was established on July 1, 1935 with jurisdiction in Yavapai and southern Mohave Counties.

1247. CHATTEL MORTGAGE NOTES, LOAN AGREEMENTS, AND APPLICATION FOR LOANS, 1934 to date. Date of loan, name and address of applicant (duplicates). (Occasionally, official.) 9 x 12 folders, 1 ft. 8 in., in steel filing case drawer. R. 2. (264)

1248. RECOMMENDATIONS FOR EMERGENCY REHABILITATION GRANTS, 1934 to date. Name, address, number in family, age, kind and amount of loan requested for 3 months family budget. (Occasionally, official.) 9 x 12 folders, 1 ft. 7 in., in steel filing case drawer. R. 2. (267)

1249. STANDARD CASES, 1934 to date. Kind and amount of loans, terms of payment, name and address of client. (Closed file, occasionally, official.) 9 x 12 folders, 1 in., in steel filing case drawer. R. 2. (265)

1250. MINING QUESTIONNAIRE, July 1935. Name and address of client, number and legal descriptions of claims, accessibility, status of proper-

ty, own or lease, production, equipment, and estimate of ore available. (Occasionally, official.) 9 x 12 folders, ¼ in., in steel filing case drawer. R. 2. (253)

1251. TRANSMITTAL SHEETS, 1935 - 1936. Invoice of enclosures from office to office, showing date, amount or number, and kind of transmittal. (Seldom, official.) 9 x 12 folders, ½ in., in steel filing case drawer. R. 2. (244)

1252. ACCEPTANCE AND REJECTION OF RURAL REHABILITATION CASES, 1935 to date. Case number, name and address of applicant, date, kind and amount of help requested, and reason for accepting or rejecting. (Occasionally, official.) 9 x 12 folders, 8 in., in steel filing case drawer. R. 2. (266)

1253. EMERGENCY CROP AND SEED LOAN LIST, Apr. 22, 1936. Name and residence of client, date, and amount of loan, etc. (Seldom, official.) 9 x 12 folders, 1/8 in., in steel filing case drawer. R. 2. (250)

1254. APPLICATIONS FOR FUNDS TO PARTICIPATE IN COMMUNITY SERVICE, 1936. Name of service, address, distance from town, amount of loan requested, method of obtaining assets, etc. (Seldom, official.) 9 x 12 folders, 1 in., in steel filing case drawer. R. 2. (245)

1255. CASES PENDING, 1936. Name and address of client, kind and amount of help requested, etc. (Occasionally, official.) 9 x 12 folders, 1 in., in steel filing case drawer. R. 2. (263)

1256. COLLECTIONS, 1936. Collections paid or due and schedule of collections. (Seldom, official.) 9 x 12 folders, 5 ft. 9 in., in steel filing case drawer and pasteboard box. R. 2. (241)

1257. COUNTY RURAL REHABILITATION SUPERVISOR'S REPORT ON APPLICATIONS, 1936. County estate, number of applications received, number recommended, number rejected, and number on hand. (Occasionally, official.) 9 x 12 folders, 1 in., in steel filing case drawer. R. 2. (256)

1258. DEBT ADJUSTMENT CASES, 1936. Name and address of debtor, nature of and cause for adjustment, amount involved, etc. (Seldom, official.) 9 x 12 folders, 1/8 in., in steel filing case drawer. R. 2. (248)

1259. GENERAL CORRESPONDENCE, 1936. Letters between this office and other state district offices, national headquarters, individual clients, etc. (Seldom, official.) 9 x 12 folders, 3 ft., in 2 steel filing case drawers. R. 2. (243)

1260. HOME PLANS, 1936. Annual business statement and house arrangement plan, name and number in family, address, family budget, total items of food used last year, total items needed coming year, etc. (Seldom, official.) 9 x 12 folders, ¼ in., in steel filing case drawer. R. 2. (251)

1261. LIST OF FAMILIES TO RECEIVE SURPLUS COMMODITIES FROM SOCIAL SERVICE DIVISION, 1936. Name, address, number in family, etc. (Seldom, official.) 9 x 12 folders, 1/8 in., in steel filing case drawer. R. 2. (246)

1262. OVER-TIME REPORTS, 1936. Name, date, salary, extra time, place, balance, total amount due, etc. (Occasionally, official.) 9 x 12 folders, ¼ in., in steel filing case drawer. R. 2. (257)

1263. PERSONAL CORRESPONDENCE, 1936. Between local officials and Resettlement headquarters in Tucson and San Francisco, California. (Occasionally, official.) 9 x 12 folders, ¼ in., in steel filing case drawer. R. 2. (254)

1264. PROSPECTIVE AND PROPOSED PROJECTS, 1936. Name and location, merits and demerits of project, etc. (Occasionally, official.) 9 x 12 folders, ½ in., in steel filing case drawer. R. 2. (255)

1265. PURCHASE VOUCHERS, 1936. Number, date and amount of order, name of firm or company, items, price, etc. (Occasionally, official.) 9 x 12 folders, ½ in., in steel filing case drawer. R. 2. (260)

1266. QUARTERLY INVENTORIES, 1936. Statements of and requirements for forms and other office equipment each quarter. (Occasionally, official.) 9 x 12 folders, ¼ in., in steel filing case drawer. R. 2. (252)

1267. REQUESTS AND EXTENSIONS, 1936. Of loan contracts, showing kind of loan, terms, date, name and address of client, etc. (Seldom, official.) 9 x 12 folders, ¼ in., in steel filing case drawer. R. 2. (242)

1268. REQUISITIONS FOR OFFICE SUPPLIES, 1936. Date, kind and amount of supplies and equipment of every nature needed in local office. (Occasionally, official.) 9 x 12 folders, 2 in., in steel filing case drawer. R. 2. (258)

1269. SCHEDULE OF DISBURSEMENTS, 1936. Name of disbursing clerk, amount and voucher number, name and address of payee, etc. (Seldom, official.) 9 x 12 folders, ½ in., in steel filing case drawer. R. 2. (247)

1270. SUMMARY OF CASES, 1936. Number of loans made, name and address of clients, amount and kind of loan, etc. (Occasionally, official.) 8½ x 11 sheets, ½ in., in pasteboard box on table. R. 2. (269)

1271. SUPERVISION OF CLIENTS, 1936. Notice of payment due, name of party making request, amount, size of family, land owned or rented, etc. (Occasionally, official.) 8½ x 11 sheets, ½ in., in pasteboard box on table. R. 2. (268)

1272. TRAVEL VOUCHERS, 1936. Date, name, mileage, rate per mile, amount due, etc. (Occasionally, official.) 9 x 12 folders, ½ in., in steel cabinet. R. 2. (259)

1273. WAY BILLS, 1936. Statement of equipment shipped, whom and where from, date, name of transportation company, etc. (Seldom, official.) 9 x 12 folders, ¼ in., in steel filing case drawer. R. 2. (249)

1274. YAVAPAI AND MOHAVE COUNTY GRANTS, 1936. Case number, date, kind and amount of loan, name and address of client, etc. (Occasionally, official.) 9 x 12 folders, 1 in., in steel filing case drawer. R. 2. (262)

1275. YAVAPAI AND MOHAVE COUNTY REFERRALS, 1936. Name and address of applicant, kind and amount of loan, date of referral, and date accepted or rejected. (Occasionally, official.) 9 x 12 folders, 1 ft., in steel filing case drawer. R. 2. (261)

1276. ANNUAL HOME BUSINESS STATEMENT AND HOME MANAGEMENT PLAN, Feb. 1936 to date. Statements on expenses in the home regarding amount of food, clothing, operating supplies, household furnishings and equipment, housing health and medical care, personal expenditures, and family development. (Very frequently, official.) 9 x 12 folders, 6 in., in steel desk drawer. R. 2. (270)

1277. MISCELLANEOUS CORRESPONDENCE AND VOUCHERS, Feb. 1936 to date. With Regional Office and Extension Service of University of Arizona, travel vouchers, etc. (Very frequently, official.) 9 x 12 folders, 1 ft., in steel desk drawer. R. 2. (271)

SAFFORD

RURAL REHABILITATION DIVISION
COUNTY SUPERVISOR
Graham County Courthouse, W. Main St.

This office was established in October 1934, with jurisdiction in Graham and Greenlee Counties. See Clifton for earlier stored records of Greenlee County.

1278. CORRESPONDENCE AND REQUISITIONS, Oct. 1934 to date. Incoming and outgoing correspondence. Filed by date in alphabetically arranged folders. (Daily, official.) 9½ x 11 folders, 1 ft., in steel filing case drawer. NW. corner of basement. (211)

1279. LOANS, Oct. 1934 to date. Individual records of loans made by the Rural Rehabilitation Division. Filed alphabetically by counties. (Daily, official.) 9½ x 11 folders, 1 ft. 6 in., in filing case drawer. NW. corner of basement. (212)

TUCSON

DIVISION OF LAND UTILIZATION
LAND USE PLANNING SPECIALIST
Agricultural Bldg., U. of A. Campus

This office of the Resettlement Administration was established in Tucson about July 1934 with jurisdiction in Arizona under the regional office in San Francisco. It was transferred from the National Resources Board and in September 1937 it is to be transferred to the Bureau of Agricultural Economics in the Department of Agriculture. This office has been engaged in collecting and digesting all kinds of data on lands in Arizona.

1280. NATIONAL RESOURCE BOARD CORRESPONDENCE, 1934 - 1935. Filed alphabetically. (Seldom, official.) 9 x 12 folders, 1 ft. 6 in., in steel filing case drawer. R. 202. (1487)

1281. CORRESPONDENCE, 1934 to date. Correspondence over a year old transferred to inactive files. Filed alphabetically. (Inactive file, seldom; active file, daily, official.) 9 x 12 folders, 3 ft., in steel filing case drawers. R. 202. (1490, 1491)

1282. MAPS, July 1934 to date. State, county, erosion, forest projects, problem areas, etc. 5 x 8 card cross-index, 6 in. (Daily, official.) Variously sized sheets, 4 ft., in steel map case. R. 202. (1492)

1283. MISCELLANEOUS DATA ON IRRIGATION, 1934 to date. (Frequently, official.) 9 x 12 folders, 1 ft., in steel filing case drawer. R. 202. (1489)

1284. LAND USE PLANNING PROBLEMS BY COUNTIES, July 1935 to date. Blue print sketches and manuscript (typed). Filed alphabetically. (Frequently, official.) 9 x 12 folders, 1 ft., in steel filing case drawer. R. 202. (1486)

1285. PUBLICATIONS AND BULLETINS, July 1934 to date. Reports and studies pertaining to some phase of land utilization, both from the local office and other agencies (mimeographed). (Frequently, official.) 9 x 12 folders, 2 ft., in steel filing case drawer. R. 202. (1488)

1286. REPORTS ON PROJECTS, July 1935 to date. Area planning studies, analysis of problem areas, land purchase proposals, etc. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 2 ft., in steel filing case drawer. R. 202. (1485)

RURAL REHABILITATION DIVISION
REGIONAL FARM DEBT ADJUSTMENT
SUPERVISOR
Valley Bank Bldg., Congress St. and Stone Ave.

This office was established in September 1934 in Tucson with jurisdiction in Arizona and New Mexico. Between 1934 and 1935 it was a part of the Federal Emergency Relief Administration. A state farm specialist of the Farm Debt Adjustment Section is located in Phoenix. The purpose of this agency is to make satisfactory debt adjustments between debtor and creditor and, if advisable, to make the farmer or rancher long time loans. This office is under the Regional Office in San Francisco, California.

1287. MISCELLANEOUS INSTRUCTION, Sept. 1934 to date. Instructions for volunteer committeemen for all field offices under Farm Debt Adjustment and Rural Rehabilitation. Filed by subject. (Daily, official.) 9 x 11½ loose-leaf books (4), 6 in., in steel filing case drawer. R. 1009. (1455)

1288. STATE FARM ADJUSTMENT FILE, Sept. 1934 to date. Appointments and personnel; monthly reports and travel vouchers; district supervisor, state committee, county committeemen pay roll; publicity and correspondence. Filed alphabetically and by subject. (Daily, official.) 9 x 12 and 9 x 15 folders, 4 ft., in 2 steel filing case drawers. R. 1009. (1456)

1289. REGISTER AND SUMMARY OF MONTHLY REPORTS, Oct. 1935 to date. Register of all Rural Rehabilitation loans showing financial status of liabilities, reports made from these records and from committee reports and monthly reports regarding Debt Adjustment and Rural Rehabilitation. Filed by counties. (Daily, official.) 8¼ x 10½ vols. (3), 2½ in., in steel filing case drawer. R. 1009. (1454)

1290. RESETTLEMENT PROJECT MAP, Feb. 21, 1936. The map is charted to show subsistence homesteads and resettlement projects in Arizona and the other regional districts of the United States. See addenda. (Daily, official.) 10½ x 15 map, on wall. R. 1009. (1457)

RURAL REHABILITATION DIVISION
COUNTY SUPERVISOR
Resettlement Admin. Bldg., 140 N. Church St.

This office was established in November 1935 with jurisdiction in Cochise, Pima, and Santa Cruz Counties.

1291. MISCELLANEOUS CORRESPONDENCE, Nov. 1935. Emergency referral applications recommended by the Pima, Cochise, and Santa Cruz Welfare Boards, receipts, travel vouchers and reports. Filed alphabetically.

(Daily, official.) 10 x 12 folders, 1 ft. 6 in., in steel filing case drawer. NW. front room. (1459)

1292. PENDING FILE, Nov. 1935 to date. Resettlement application and referral forms. (Daily, official.) 8 x 10½ sheets, 10 in., in pigeonhole wooden shelves. NW. front room. (1461)

1293. PROCEDURE MANUAL, Nov. 1935 to date. Revised instructions and general information, memorandum of transmittal loan records, notes, etc. (Daily, official.) 10½ x 11½ loose-leaf books, 3 in., on shelf. NW. front room. (1458)

1294. REJECTION FILE, Nov. 1935 to date. Rejected cases. Filed alphabetically. (Daily, official.) 10 x 12 folders, 1 ft. 6 in., in steel filing case drawer. NW. front room. (1460)

1295. STANDARD CASES, Nov. 1935 to date. Original plans and specifications, farm debt adjustment and farm plans, covering this district. Filed alphabetically. (Daily, official.) 10 x 12 folders, 1 ft. 6 in., in 2 steel filing case drawers. NW. front room. (1462)

RURAL REHABILITATION DIVISION
STATE DIRECTOR
Valley Bank Bldg., Congress St. and Stone Ave.

This office was established on April 1, 1934. It was a part of the Federal Emergency Relief Administration until July 1, 1935 when it came under the Resettlement Administration. It has jurisdiction over the state and is under the regional office in San Francisco, California. Its purpose is to supply assistance by means of loans to needy farmers and ranchers and to furnish sound farming, ranching, and home management plans.

1296. ARIZONA TOPOGRAPHIC MAP, revised 1933. National forests, Indian and game reservations, and Arizona highways. (Daily, official.) 44 x 54 map, on wall. R. 1007. (536)

1297. ACTUAL LOAN FILE, Sept. 1934 to date. Loan agreements, standard loans and emergency grants (originals), and farm plans. Filed numerically. 4 x 6 card index, 1 ft. (Daily, official.) 10 x 12 folders, 15 ft. 6 in., in 8 steel filing case drawers. R. 1009. (522)

1298. ADMINISTRATIVE INSTRUCTIONS, Sept. 1934 to date. Administrative and field instructions, orders and notices. Arranged by subject. (Daily, official.) 8¼ x 10¼ and 10½ x 11½ vols. (8), 1 ft. 8 in., on open steel shelf. R. 1014. (548)

1299. ARIZONA RURAL REHABILITATION COOPERATION LOANS, Sept. 1934 to date. Purchase orders, mortgages and general correspondence in regard

to farm loans. Filed numerically. 4 x 6 card index, 3 ft. (Daily, official.) 10 x 12 folders and 10¼ x 12½ vols., 2 ft. 3 in., in 2 steel filing case drawers. R. 1009. (524)

1300. CHARTS, GRAPHS AND MAP, Sept. 1934 to date. Charts and flow graphs of the Administration; and an irrigation map of Scott Reservoir. (Daily, official.) 10½ x 11½ vols. and 24 x 31½ sheet, 3½ in., in closet. R. 1014. (547)

1301. CLOSED ENCUMBRANCE RECORDS, Sept. 1934 to date. Showing date of R.A. and D.O., check and voucher numbers, amount of loan, etc. Filed numerically. (Closed file, rarely, official.) 8 x 10½ sheets, 4 in., in pasteboard transfer case on open steel shelf. R. 1008. (529)

1302. CLOSED LOANS, Sept. 1934 to date. Record of loans that have been repaid. Filed numerically. (Daily, official.) 10 x 12 folders, 6 in., in steel filing case drawer. R. 1009. (525)

1303. COOPERATIVE LOANS, Sept. 1934 to date. Loans made by cooperative stockholders in Oak Creek and Big Sandy Canneries, etc. Filed numerically. 4 x 6 card index, 9 in. (Daily, official.) 10 x 12 folders and 10¼ x 12½ vols., 1 ft., in steel filing case drawer. R. 1009. (523)

1304. ENCUMBRANCE RECORDS, Sept. 1934 to date. Loans, grants, reports on loan approval, grant cancellations, public vouchers for direct relief of stricken agricultural areas, etc. Filed numerically. (Daily, official.) 8½ x 12 loose-leaf books and 10 x 12 folders, 2 ft., in 2 steel filing case drawers. R. 1008. (531)

1305. GENERAL FILE, Sept. 1934 to date. General correspondence, cancellations, purchase vouchers, property liens, proxies, travel vouchers, finance, applications for disbursements, etc. Filed alphabetically, by subject, and by county projects. 4 x 6 card index, 1 ft. (Closed file, occasionally; current file, daily, official.) 10 x 12 folders, 4 ft. 3 in., in 3 steel filing case drawers. Rs. 1007 and 1008. (535, 532)

1306. LIST OF REPAYMENTS, Sept. 1934 to date. Repayments on loans, including total amount approved and repayment dates. (Daily, official.) 4 x 6 cards, 4 in., in steel card cabinet. R. 1008. (527)

1307. LOAN VOUCHERS, Sept. 1934 to date. Complete data and statement of accounts, etc. in all counties of the state. Filed numerically. (Occasionally, official.) 8 x 10½ sheets, 8 in., in 2 pasteboard transfer cases on open steel shelf. R. 1008. (530)

1308. MISCELLANEOUS FILE, Sept. 1934 to date. Reports, certified applications and disbursements of funds, travel expense, requisitions, rejection and acceptance of cases, administrative control statements, quotas, personnel procedure, correspondence, loans, summaries, applications, monthly reports, etc. Filed subjectively by counties. (Daily, official.) 10 x 12 and 9½ x 15 folders and variously sized packages, 7 ft., in 4 steel filing case drawers. Rs. 1007 and 1014. (534, 549)

1309. MISCELLANEOUS RECORDS, Sept. 1934 to date. Correspondence, accounts, records of inventory, equipment, and transmittals. To be filed later in general files. (Daily, official.) 10 x 12 folders, 1 ft., in steel filing case drawer. R. 1006. (539)

1310. OLD CORPORATION ERA FILE, Sept. 1934 to date. Complete data on projects or work, as: Rural Rehabilitation survey, Rural Sanitation, Poultry Extension, sewing, comforters, mattresses, etc.; general and inter-office correspondence; individual ARRC loans. Filed by subject. (Rarely, official.) Variously sized folders, 2 ft., in steel filing case drawer. R. 1014. (546)

1311. PENDING FILE, Sept. 1934 to date. Loans, grants, mortgages, etc. Filed by counties. (Daily, official.) 10 x 12 folders, 1 ft., in steel filing case drawer. R. 1007. (533)

1312. PUBLIC VOUCHERS, Sept. 1934 to date. Public vouchers with chattel mortgage notes attached (duplicates). Filed numerically. (Daily, official.) 10 x 12 folders, 1 ft., in steel filing case drawer. R. 1008. (528)

1313. REJECTED APPLICATIONS, Sept. 1934 to date. Applications rejected because of insufficient security, covering all counties in the state. Filed alphabetically. (Occasionally, official.) 10 x 12 folders, 2 ft., in steel filing case drawer. R. 1008. (526)

1314. COCONINO NATIONAL FOREST MAPS, 1935. Showing forest boundary, ranger and permanent lookout stations, railroads and telephone lines. (Daily, official.) 41 x 54 sheets, in closet. R. 1014. (544)

1315. CHECK RECORDS, May 1935 to date. Transmittal sheets, check records, travel vouchers and record to whom checks are sent. Filed chronologically. (Daily, official.) 9 x 11½ loose-leaf books, 3 in., on top of steel case. R. 1007. (538)

1316. SPOT SURVEY, June 1935 to date. Survey of families on relief referred to Rural Rehabilitation by Pinal County Welfare Board, prepared by Agriculture Experiment Station, complete case histories and miscellaneous correspondence. Filed by case number. (Daily, official.) Variously sized envelopes and folders, 5 in., in steel filing case drawer. R. 1014. (545)

1317. SALARY ENCUMBRANCE RECORD, July 1, 1935 to date. Record of all cash and checks received in mail covering loans and miscellaneous accounts, estimated salary encumbrance record sheets, confidential salary data, etc. 3 x 5 card index, 3 in. (Daily, confidential.) 6¾ x 8½ vol. and 9 x 15 folders, 2 in., in steel filing case drawer. R. 1006. (543)

1318. FIELD INSTRUCTIONS, Aug. 1935 to date. Field instructions, administration notices, instructions and summaries for administrative supervisors. (Daily, official.) Variously sized loose-leaf books, 9 in., in 2 pasteboard boxes. R. 1007. (537)

1319. NOTARIAL RECORD BOOK, Oct. 21, 1935 to date. Affidavit of mortgages, legal seals, and acknowledgments. Entered chronologically. (Daily, official.) 8¼ x 10⅜ vols. (2), ½ in., in steel filing case drawer. R. 1006. (542)

1320. RECORD OF GRANTS AND RECOMMENDATIONS, Jan. 1, 1936 to date. Grants and recommendations received and standard applications and loans received and approved. Filed chronologically. (Daily, official.) 8½ x 14 loose-leaf books (3), 1½ in., in steel filing case drawer. R. 1006. (541)

1321. RECORD OF FARM CREDIT ADMINISTRATION, n.d. Records of Farm Credit Administration Emergency Crop Loan in Arizona, account statements and trial balance. Filed numerically and alphabetically by name, county, and town. (Daily, official.) 12 x 15 loose-leaf books, 1 in., in steel filing case drawer. R. 1006. (540)

Community Cooperative Specialist

1322. CANNERY RECORDS AND REPORTS, Sept. 1934 to date. Canning and marketing projects located at Snowflake and Big Sandy in Arizona. Filed alphabetically. (Daily, official.) 9½ x 11¾ folders, 6 in., in steel filing case drawer. R. 1014. (1464)

1323. CORPORATION OPTION AGREEMENTS, Sept. 1934 to date. Recorded contracts and agreements with the State Specialist. Filed numerically. (Daily, official.) 9½ x 15 folded sheets, 3 in., in steel filing case drawer. R. 1014. (1465)

1324. GENERAL CORRESPONDENCE AND REPORTS, Sept. 1934 to date. Data, general correspondence and reports covering Water Users Project proposal. Filed alphabetically. (Daily, official.) 9½ x 11¾ folders, 9 in., in steel filing case drawer. R. 1014. (1463)

SUBSISTENCE HOMESTEAD CORPORATION
COUNTY BRANCH OFFICE
(Discontinued)
Private Dwelling, 450 N. Main St.

This office was established in Tucson about January 1934 as a branch office of the Subsistence Homestead Corporation Office in Phoenix. The office is now closed. Records are stored in the custody of the Pima County branch office of the Arizona Board of Public Welfare.

1325. MISCELLANEOUS FILE, Jan. - June, 1934. Circular proposals, plats, soil analysis, description of improvements, water supply, etc. of lands offered for sale to the Government for subsistence homesteads, applications for subsistence homesteads and correspondence. (Never.) Variously sized sheets, prints, etc., 2 in., in pasteboard box. Damaged by vermin, rodents, careless handling, faulty containers; and dirty. Basement. (1388)

YUMA

RURAL REHABILITATION DIVISION
COUNTY SUPERVISOR
County Courthouse, 2d Ave. and 2d St.

This office was established on February 15, 1935, with jurisdiction in Yuma County.

1326. LOANS, Apr. 1934 to date. Standard loans which were accepted, loans withdrawn and loans rejected, all adjustments with the Resettlement loans and other data on each individual case. There have been nine withdrawals, sixteen rejected loans and forty-five accepted loans at this office. Filed alphabetically. (Frequently, official.) Variously sized sheets, 3 ft. 2 in., in 2 steel filing case drawers. Basement. (59)

SOIL CONSERVATION SERVICE

CLIFTON

SOIL CONSERVATION DEMONSTRATION PROJECT
PROJECT MANAGER
Valley Bank Bldg., Railroad Ave.

The office for the project in Greenlee County was established in September 1935. Most of the records in this office are copies of originals sent to the project headquarters at Safford.

1327. REPORTS, 1933 - 1936. Form M-143 revised, soil, statistical, seed recapitulation report; Form M-143A, monthly statistical report for use by WPA Projects only, monthly distribution reports; foreman's daily reports; Form SCS-ECW-60, property loss or damage report, river record report, flood losses, etc. (Daily, official.) 9½ x 11¾ folders, 1 ft. 6 in., in steel filing case drawer. Administrative office. (111)

1328. CLASSIFICATION CARDS, OFFICIAL BUSINESS CARDS, 1934 - 1936. WPA Form 403 - Notice of Change of Work Status; AG-GA Form 173 - Classification Card, introduction of worker to employer (relief and non- relief); USES Form 320; and WPA Official business cards. (Seldom, official.) 3 x 5 and 5 x 8 cards, 1 ft. 6 in., in wooden wall cabinet with glass door. Administrative office. (109)

1329. FORMS, 1934 - 1937. Ariz. Form 2-SC-73 - Contract A, rental of horses; Form SW-P-2, camp transfer of property; Ariz. Form 2-SC-75 - Contract A, rental of burros; SCS and ECW Form SCS-75, monthly camp inventory of heavy equipment; SCS Form 111, purchase orders and vouchers; Form M-148, continuous statement of gasoline on hand; Form 1207, distribution and delivery record of seeds and plants. (Daily, official.) 9½ x 11¾ folders, 8 in., in steel filing case drawer. Administrative office. (112)

1330. MEMORANDA, 1934 to date. Regional memoranda; SCS-ECW Form 13; Forms 81 and 88, Gila District memoranda; Form 431, field memoranda; and safety and miscellaneous memoranda. (Occasionally, official.) 9½ x 11¾ folders, 5½ in., in wooden wall cabinet with glass door. Administrative office. (117)

1331. DAILY TIME RECORDS, 1935 - 1936. SCS Form 108 - Daily time record; and daily truck report. (Seldom, official.) 5½ x 8 and 8 x 10½ bundles, 10¾ in., on shelf in wooden wall cabinet, and in filing cabinet drawer. Administrative office. (110)

1332. LAND MANAGEMENT PLAN, 1935 - 1936. Contract No. 6, Cooperative

agreement; Form M-128, restricted grazing, demonstrational and other work in soil and water conservation, and maps of SCS showing township and range. (Seldom, official.) 9½ x 11¾ folders, ½ in., in wooden wall cabinet with glass door. Administrative office. (115)

1333. REPORTS ON TRUCKING, 1935 - 1936. Form 1-266, tractor operator's daily report; repair orders; blacksmith's report; and weekly report of truck or car. (Seldom, official.) 5½ x 8½ bundles, 9 in., in wooden wall cabinet with glass door. Administrative office. (108)

1334. REQUISITIONS, 1935 - 1936. SCS Form 30, requisitions for ECW fuel and supplies; SCS Form 30, SCS and ECW camp requisitions to regional warehouse; camp requisitions to projects; WPA Form 401, requisitions for workers. (Daily, official.) 9½ x 11¾ folders, 3 in., in steel filing case drawer. Administrative office. (113)

1335. SAFETY AND INJURY DATA, 1935 to date. SCS Form 177, revised, injury summary and semi-monthly injury summary; CA Form 2, injury report and official superior's report of injury; Form S-69, public voucher for service and supplies of hospitals and physicians; Special Form CA-16, request for treatment of injured Civil Works employee; Form SCS-858, monthly injury report and semi-monthly injury summary; Form SW-E-4, monthly report of motor vehicle operation; Form M-15-7, monthly record of motor vehicle operation; correspondence; Form M-143, inventory and monthly statistical report; classification of employees; injury, and safety and structure reports; SCS accident chart, Safford, Arizona; blue prints listing number of accidents, accident frequency rate, man hours worked, etc.; and safety reports. (Daily, official.) 9½ x 11¾ folders, 9½ in., in steel filing case drawer. Administrative office. (106)

1336. WPA PLANTING RECORD OF SCS, 1936. Record for Morenci and vicinity. (Seldom, official.) 8 x 10½ bundles, ½ in., in wooden wall cabinet with glass door. Administrative office. (105)

1337. BLUE PRINTS, SPECIFICATIONS AND PLANS, 1936 to date. Project accident chart, monthly cubic yardage of masonry structures and projects at Clifton, Duncan and Morenci. (Occasionally, official.) 2½ x 10½ prints, 5 in., in wooden wall cabinet with glass door. Administrative office. (123)

1338. DELIVERY RECEIPTS, WAREHOUSE, 1936 to date. ECW and SCS Form 31, receipts for supplies and materials sent to various projects; warehouse, garage, and camp receipts. (Daily, official.) 9½ x 11¾ folders, 7 in., in steel filing case drawer. Administrative office. (114)

1339. GENERAL CORRESPONDENCE, 1936 to date. File B. Outgoing and incoming mail; telegrams; Std. Form US 33, revised, bids and acceptance. Indexed by subject on folders. (Daily, official.) 9½ x 11¾ folders, 6 in., in steel filing case drawer. Administrative office. (121)

1340. MOTOR EQUIPMENT COST REPORTS AND DAILY ISSUES, 1936 to date. Form 1-266 - Tractor Operator's Report; Form M-151, daily issues on

trucks and pickups, monthly record of motor vehicle operation; Form M-148, continuous statement of gasoline on hand; Form SW-S-4, daily issues of gasoline, oil and grease; ECW Form 75, monthly camp inventory of heavy equipment. (Occasionally, official.) 9½ x 11¾ folders, 1½ in., in wooden wall cabinet with glass door. Administrative office. (116)

1341. PAY ROLL DEPARTMENT AND CORRESPONDENCE, 1936 to date. Form M-180, signed original and duplicate letters of transmittal, and letters of authorizations; SCS Form 202, personal data memorandum, listed A to Z, showing date, name of applicant, address, marital condition, race, stature, education, experience, etc.; letters of separation; general correspondence; deficiency worker's personnel file; AD Form 39, letters of resignation; Form M-192, monthly time sheet; memoranda; and per diem. (Daily, official.) 9½ x 11¾ folders, 9 in., in steel filing case drawer. Administrative office. (107)

1342. PERPETUAL INVENTORY, 1937. SCS and ECW Form 29, expendable items, articles returned and not issued through warehouse, requisitions, warehouse expendable property record and property borrowed from CWA which has been returned. Arranged alphabetically. (Daily, official.) 5 x 8 cards, 9½ in., in wooden card cabinet. Administrative office. (122)

1343. PERSONNEL DATA, 1937. WPA Form 502 revised - Time Report of Personal Service, hourly basis; SCS Form 108 - Daily Time Record of Employee; WPA Form 403 - Notice of Change of Work Status; WPA Form 502 - Time Report for Personal Services, semi-monthly basis. (Daily, official.) 9½ x 11¾ folders, 2 ft., in 2 steel filing case drawers. Administrative office. (118)

1344. TIME SHEETS, 1937. Clifton, Duncan, and Morenci, Soil Conservation Service regulars; Clifton and Morenci relief; classification record of employees. (Daily, official.) 14 x 16 loose sheets, 1/8 in., in wooden wall cabinet with glass door. Administrative office. (119)

1345. WAREHOUSE REQUISITIONS, 1937. SCS Form 100, requisitions from warehouse for supplies. Filed numerically. (Daily, official.) 9½ x 11¾ folders, 4½ in., in wooden wall cabinet with glass door. Administrative office. (120)

1346. SCS AND ECW PROJECTS IN VARIOUS TOWNS, n.d. Photographic negatives, acetate (56), in metal containers, in steel filing case drawer. Administrative office. (P-1)

GLOBE

SOIL CONSERVATION SERVICE
OFFICE OF STOREKEEPER
City Hall Bldg., Cor. Pine and Cedar Sts.

The storekeeper's office at Globe is a suboffice of the district office at Safford and was established in 1935 for the handling of equipment and supplies for work in the vicinity of Globe. The building in which it is housed is old and dilapidated and most of its filing equipment is borrowed from Globe.

1347. TIME FILE, Nov. 11, 1935 to date. Time books, slips and cards. Cards contain name, address, title, rate of pay (typed) and daily time (script) of employee; attached, if employee left the service, Forms USES 325 and WPA 403, assignment and removal slips. Inactive cards filed numerically on one side of time books; active cards filed alphabetically on other side. (Inactive file, rarely; active file, daily, official.) 4 x 6½ vols., 4 x 6 slips, and 5 x 9¼ cards in open wooden box. Entrance room. (3)

1348. SCS TIME SHEETS, Nov. 18, 1935 to date. Personal record of daily time of employees of each foreman, including the first and last of work. Filed chronologically. (Weekly, official.) 10 x 18½ pockets, 5 in., in steel filing case drawer. Rear room. (6)

1349. MONTHLY REPORTS, Nov. 1935 to date. Incoming and outgoing correspondence, accident reports, supply reports, requisitions, employment, and accident charts. Filed alphabetically. (Monthly, official.) 14¾ loose sheets, 2¼ in., in closed pasteboard box. Entrance room. (5)

1350. MEMORANDUM FILE, Dec. 1935 to date. Memoranda of advice and suggestions from district office at Safford. Filed chronologically. (Daily, official.) 10 x 11½ sheets, 9 in., on spindle on desk. Torn. Entrance room. (1)

1351. CURRENT FILE, Jan. 1936; Mar. 1936 to date. Incoming and outgoing mail, accident reports, supply reports, per diem records, equipment, gasoline used, additional materials, pay roll and time sheets, requisitions, separations and reclassifications of employees. Filed alphabetically. (Daily, official.) 14¾ x 15 loose-leaf books, 1½ in., in covered pasteboard box. Entrance room. (4)

1352. FORM LETTER FILE, Nov. 12, 1936 to date. Past records and reports on accident forms, cooperative agreements, easements, and motor vehicle forms. Filed alphabetically. (Inactive, monthly, official.) 14¾ x 15 loose-leaf books, 2 in., in pasteboard box. Entrance room. (2)

SAFFORD

SOIL CONSERVATION DEMONSTRATION PROJECT
GILA PROJECT DISTRICT MANAGER
(A) Willard Pace Bldg., 518 Main St.
(B) Old Post Office Bldg., 5th Ave.
(C) Old Ridgeway Estate Bldg., 11th St. and Central Ave.
(D) Ridgeway Estate Addn., 11th St. and Central Ave.
(E) Kelly Printing Co. Bldg., 5th St.
(F) A. W. Sloan Bldg., 5th Ave.

The Gila Project of the Soil Conservation Service was established in July 1934, with the headquarters at Safford. It covers the watershed of the Gila River in Arizona and New Mexico. Arizona is District 2 of Region 8, with headquarters at Albuquerque, New Mexico.

Agronomy Division

1353. GENERAL AGRONOMY FILE, Feb. 1935 to date. Seed, memoranda, costs, miscellaneous, personnel, camp numbers, reports, and correspondence. (Daily, official.) 9½ x 11 folders, 1 ft. 1½ in., in steel desk drawer. NE. corner room, 1st floor (Bldg. C). (106)

1354. GENERAL FILE, Jan. 27, 1936 to date. Reports, correspondence, plant stock and everything pertaining to forestry under SCS. Filed alphabetically. (Daily, official.) 9½ x 11½ folders, 7 in., in steel desk drawer. NE. corner room, 1st floor (Bldg. C). (105)

1355. MISCELLANEOUS FIELD SUBJECTS, n.d. Still photographic film, acetate (61). NE. corner room, 1st floor (Bldg. C). (P-2)

Assistant Chief Range Manager

1356. ASSOCIATE RANGE EXAMINERS, PERSONAL FILE, Jan. 1935 to date. Personal file of memoranda, letters, and general file. Filed alphabetically. (Frequently, official.) 9 x 11½ folders, 8 in., in filing case drawer. NW. corner room, 1st floor (Bldg. C). (107)

1357. GILA PROJECT RODENT CONTROL FILE, Nov. 15, 1935 to date. Reports, field data, daily diary reports, policy statements, cooperative work forms, correspondence, and record of non- and expendable equipment. (Daily, official.) 9½ x 11 folders, 5 in., in wooden desk drawer. NW. corner room, 1st floor (Bldg. C). (103)

1358. MAP FILE, Jan. 1936 to date. Ranch outline maps file in which the copy outlines belonging to sub-district men are filed. Filed chronologically. (Frequently, official.) 9 x 11½ folders, 8 in., in filing case drawer. NW. corner room, 1st floor (Bldg. C). (109)

1359. ASSISTANT CHIEF RANGE MANAGEMENT FILE, Mar. 1936 to date. General file and personal file of memoranda letters. Filed alphabetically. (Frequently, official.) 9 x 11½ folders, 9 in., in filing case drawer. NW. corner room, 1st floor (Bldg. C). (108)

District Manager

1360. GENERAL FILE, Dec. 1934 to date. Reports, memoranda and correspondence. See addenda for subjects. Filed according to SCS filing system. (Daily, official.) 9½ x 11 folders, 5 ft., in 4 wooden filing case drawers. District Manager's office (Bldg. A). (47)

Engineer's Office

1361. GEOLOGICAL SURVEY QUADRANGLE SHEETS, 1912 to date. Topographical maps issued by the Department of the Interior. (Daily, official.) 21½ x 22½ envelopes, 3 in., on bottom of cello-clip cabinet. Vault (Bldg. D). (81)

1362. CELLO CLIP MAP AND PLAN FILE, 1932 to date. Maps sent to SCS from any other department. 5 x 8 card index, 1½ in. (Daily, official.) Variously sized loose papers, 2 ft. 11 in., in cabinets. Vault (Bldg. D). (77)

1363. MAPS, 1932 to date. Copies of maps sent to the SCS by any department of the government. (Occasionally, official.) Variously sized maps, 4 ft. 6 in., in pigeon holes. Vault (Bldg. D). (82)

1364. PICTURE ALBUMS, Nov. 1934 to date. Red Rock and Duncan camp pictures with description under each picture. (Rarely, official.) 10 x 11½ loose-leaf books, 3 in., on wooden shelf. NE. corner room, 2d floor (Bldg. C). (126)

1365. PICTURE DESCRIPTIONS, Nov. 1934 to date. Written descriptions of each picture taken. (Rarely, official.) 11 x 11½ loose-leaf books, ¼ in., on wooden shelf. NE. corner room, 2d floor (Bldg. C). (125)

1366. COMPLETE REPORT, Dec. 1935. Narrative reports, maps, and recommendations for flood control of the Upper and Middle Gila River in Arizona and New Mexico. (Frequently, official.) 9 x 11½ folders, 1 ft. 1 in., in filing case drawer. SE. corner room, 2d floor (Bldg. C). (120)

1367. QUARTER SCALE BASE MAP, Dec. 1935. Maps and tracings of the Gila Watershed District; made in four parts. (Daily, official.) 33 x 35 tracings and loose maps, 1 in., on filing case. Vault (Bldg. D). (80)

1368. OLD FILE, Jan. 1935 - 1936. Correspondence, reports, and miscellaneous material. Filed alphabetically. (Never.) 9½ x 11 folders, 4½ in., in steel filing case drawer. NE. corner room, 2d floor (Bldg. C). (131)

1369. DRAWINGS, Jan. 1, 1935 to date. L & H, O & P, and S maps and charts of the Gila and San Pedro watersheds. 5 x 8 card index. (Daily, official.) Variously sized maps, 2 ft., in drawers. Vault (Bldg. D). (76)

1370. AERIAL EROSION PHOTOGRAPHS, Jan. 1935 to date. Pictures taken with 60% overlap. 1 square inch represents 1 mile. 5 x 8 index books, 1 in. (Daily, official.) 10 x 10 maps separated by number cards, 2 ft, 8 in., in steel filing case. Vault (Bldg. D). (87)

1371. AERIAL PHOTOGRAPHS, Jan. 1935 to date. Scale one inch to the mile. Pictures taken with a 60% overlap. The SCS research and range departments have the same pictures but each department has its set of even and odd numbers. 5 x 8 vol. index, 1 in. (Daily, official.) 10 x 10 maps separated by number cards, 7 ft., in steel and wooden filing cases. Vault (Bldg. D). (90)

1372. BASE INDEX MAP, Jan. 1935 to date. Map used to enable worker to locate his exact position in the field. Indexed by quadrangle numbers. (Daily, official.) 8¾ x 12 envelopes, 3 in., in wooden and steel filing case drawers. Vault (Bldg. D). (92)

1373. COMPLETED MOSAIC TRACINGS, Jan. 1935 to date. Base maps showing drainage and roads used in connection with soil and range surveys. (Daily, official.) 21½ x 22½ folders, ½ in., in wooden filing case drawer. Vault (Bldg. D). (94)

1374. CORRESPONDENCE FILE, Jan. 1935 to date. Correspondence, memoranda and progress reports. Filed alphabetically. (Daily, official.) 9½ x 11 folders, 9 in., in steel filing case drawer. NE. corner room, 2d floor (Bldg. C). (132)

1375. DRAFTING REPORTS AND COST DATA, Jan. 1935 to date. Monthly progress report and reports of cost of running drafting room. Filed chronologically. (Monthly, official.) 8 x 11 loose papers, 3 in., in filing case drawer. Drafting room (Bldg. D). (96)

1376. EROSION, SOIL, AND RANGE TRACINGS, Jan. 1935 to date. 15 minute quadrangles showing erosion in that particular area; the tracings designate houses, stock tanks, and roads. Made on tracing cloth. (Daily, official.) 21½ x 22½ folders, 1 in., in wooden filing case drawer. Vault (Bldg. D). (86)

1377. FIELD NOTE BOOKS, Jan. 1935 to date. Books used by the field worker for notes taken while working. (Frequently, official.) 4¾ x 7¼ vols., 3 ft. 6½ in., in steel and wooden filing case drawers. Vault (Bldg. D). (93)

1378. GENERAL FILE, Jan. 1935 to date. Reports, legends, blue prints, maps, research data, travel statements, personnel, write-ups, memos, receipts, and bulletins. Filed alphabetically. (Daily, official.) 9½ x 11 folders, 16 in., in steel and in wooden filing case drawers. NE. and NW. corner rooms, 2d floor (Bldg. C). (133, 121)

1379. HARD COPY, Jan. 1935 to date. Hard copy made in the field of dam sites, reservoir sites, etc., from which a tracing is made in the office. (Daily, official.) 24 x 31 maps, 8 in., in wooden and steel filing case drawer. Vault (Bldg. D). (84)

1380. MISCELLANEOUS ENGINEERING FILE, Jan. 1935 to date. Miscellaneous collection and store shelf for blue, black, and ozalid prints. (Daily, official.) Variously sized maps, 3 ft., on wooden shelf. Vault (Bldg. D). (85)

1381. MOSAICS, Jan. 1935 to date. Aerial pictures of the Gila and San Pedro watershed; scale 1 in. to 1 mile, and 2 in. to 1 mile. (Daily, official.) Variously sized loose pictures, 2 ft., in filing case drawer. Vault (Bldg. D). (79)

1382. OFFICE SET OF AERIAL PHOTOGRAPHS, Jan. 1935 to date. Complete file of all pictures taken. Scale 2 miles to the inch. 5 x 8 index book. (Daily, official.) 10 x 10 maps separated by index cards, 7 ft., in steel filing case. Drafting room (Bldg. D). (88)

1383. WORK AERIAL PHOTOGRAPHS, Jan. 1935 to date. Maps of areas worked and completed which have been taken from the working file and filed with the completed work file for SCS Forest and Range Departments. 5 x 8 vol. index, 1 in. (Daily, official.) 10 x 10 maps, 4 ft. 3 in., in wooden and steel filing case. Vault (Bldg. D). (91)

1384. FINISHED PRINTS, Feb. 1935 to date. Finished prints of maps showing soil, range, and erosion types. (Never.) 18 x 19¼ loose-leaf books and 21 x 23½ envelopes, 4 in., on filing case. Vault (Bldg. D). (83)

1385. WORK ORDER FILE, June 15, 1935 to date. Definite descriptions and locations of the different ranches on which ECW work has been done or is being done. Alphabetically listed. (Daily, official.) 9½ x 11 folders, 1 ft., in steel filing case drawer. NW. corner room, 2d floor (Bldg. C). (122)

1386. DEVELOPED PHOTOGRAPHIC FILE, June 1935 to date. Prints of every picture taken of the Gila Project. Filed numerically. (Daily, official.) 3½ x 5½ pictures, 4 in., in wooden filing case drawer. NE. corner room, 2d floor (Bldg. C). (130)

1387. PHOTOGRAPHIC NEGATIVE FILE, June 1935 to date. Negatives of every picture taken of the Gila Project. Filed numerically. (Seldom, official.) 3½ x 5½ negatives, 4 in., in wooden case. NE. corner room, 2d floor (Bldg. C). (129)

1388. UNIDENTIFIED PICTURES, June 1935 to date. (Seldom, official.) 3½ x 5½ loose pictures, 6 in., in wooden filing case. NE. corner room, 2d floor (Bldg. C). (127)

1389. WAREHOUSE REQUISITIONS, June 1935 to date. Requisitions to warehouse for supplies, and receipts for supplies. Filed chronologically. (Daily, official.) 9½ x 11½ folders, 10 in., in filing case drawer. Drafting room (Bldg. D). (97)

1390. INSTRUMENTS AND SUPPLIES, Aug. 1935 to date. Non- and expend-

able supplies and to whom issued, and ECW paper on hand, issued or received. Alphabetically listed. (Daily, official.) 5 x 8 indexed cards, 5 in., in wooden and steel filing case drawer. Drafting room (Bldg. D). (100)

1391. WPA WEEKLY TIME REPORT, PERSONNEL AND PROPERTY TRANSFERS, Sept. 1935 to date. Weekly report of WPA labor. Data and memoranda on personnel of drafting office and records of property transfers in drafting office. (Weekly, official.) 9½ x 11½ folders, 2 in., in filing case drawer. Drafting room (Bldg. D). (95)

1392. PHOTOGRAPHY CORRESPONDENCE, Dec. 1935 to date. Miscellaneous photography data, regional and district photo memoranda, photographic inventory, photo requisitions and delivery slips, photographs delivered, and incoming and outgoing correspondence. (Daily, official.) 9½ x 11 folders, 3½ in., in wooden filing case drawer. NE. corner room, 2d floor (Bldg. C). (124)

1393. RANCH TRACINGS, Feb. 1936 to date. Each ranch area has four overlays and base map. (Daily, official.) 19½ x 20 and 36½ x 39½ loose-leaf books (2), 11½ in., on chest. Vault (Bldg. D). (78)

1394. TIME CARDS, Mar. 1, 1936 to date. Personal time record of each employee with title and rate of pay. Filed alphabetically. (Daily, official.) 5 x 8 indexed cards, 1½ in., in wooden and steel filing case drawer. Drafting room (Bldg. D). (99)

1395. WPA TIME FILE, Mar. 1, 1936 to date. Time records for employees under jurisdiction of this office. Filed alphabetically. (Daily, official.) 5 x 8 cards, ½ in., in steel filing case drawer. NE. corner room, 2d floor (Bldg. C). (128)

1396. DRAFTING REQUISITIONS, Apr. 1936 to date. Requisitions for drafting and printing of maps showing draftsmen, type of work, and amount of time. Filed chronologically. (Daily, official.) 9½ x 11½ folders, 7 in., in filing case drawer. Drafting room (Bldg. D). (98)

1397. CONTACT PRINTS, n.d. Record of aerial photographs taken out to work with. Alphabetically listed. (Weekly, official.) 3 x 5 indexed cards, 1½ in., in wooden and steel filing case drawer. Vault (Bldg. D). (89)

1398. TIRE TESTS AND ROAD BUILDING, n.d. Motion picture film, acetate projection, positive 35 mm (175 ft.) Stored in paper boxes. NE. corner room, 2d floor (Bldg. C). (P-1)

ECW Warehouse Office

1399. DELIVERY AND WAREHOUSE RECEIPTS, Sept. 1934 to date. Records of property received by ECW Warehouse with dates and records of property issued to work projects. Filed numerically. (Daily, official.) 9 x 11½ folders, 8 in., in 4 filing case drawers. Entrance room (Bldg. F). (74)

1400. ECW PURCHASE ORDER FILE, Sept. 1934 to date. Purchase orders covering purchase of supplies for ECW. Filed numerically. (Daily, official.) 9 x 11½ folders, 1 ft. 6 in., in filing case drawer. Entrance room (Bldg. F). (73)

1401. PROPERTY RECORD AND INVENTORY CARDS, Sept. 1934 to date. Receipts and distribution of property of all classes, semi- non- and expendable. Filed alphabetically. (Daily, official.) 5 x 8 cards, 4 ft., in 6 filing case drawers. Entrance room (Bldg. F). (75)

Emergency Conservation Work

1402. LAND OWNERSHIP MAPS, 1933. (Daily, official.) 5 x 19 sheets, c. 1 ft. 3 in., in wooden filing case drawer. ECW office (Bldg. A). (43)

1403. LEAVE RECORD, June 1934 to date. Record of all ECW employees who have asked for leave. Indexed. (Daily, official.) 11¾ x 12 ring binders (15), 2 in., in steel desk drawer. Entrance room (Bldg. A). (26)

1404. CONTRACTS, July 1934 to date. Numbered, awarded and unawarded contracts in Washington Finance, Interior, Agriculture, and SCS offices. 5 x 8 card index. (Daily, official.) 9½ x 11 folders, 15 ft., in 8 filing case drawers. Entrance room (Bldg. A). (16)

1405. GENERAL FILE, July 1934 to date. General correspondence and fiscal reports. Filed alphabetically. (Daily, official.) 9½ x 11 folders, 3 ft., in filing case drawers. Entrance room (Bldg. A). (13)

1406. PAY ROLL, Aug. 1, 1934 to date. Letters of transmittal of checks included. Filed chronologically. (Daily, official.) 9 x 11½ folders, 1 ft. 3 in., in filing case drawer. ECW office (Bldg. A). (35)

1407. COST ACCOUNT, Aug. 1934 - Mar. 31, 1935. Accounts carried in accordance with the 5 original ECW camps, set up according to use of material purchased, also showing the distribution of funds. (Occasionally, official.) 11¾ x 17 covers (2), 1 in., on open shelf. Entrance room (Bldg. A). (11)

1408. LEDGERS, Aug. 1934 - Mar. 31, 1935. Individual camp ledgers; one each for Arizona and New Mexico. Entered chronologically. (Dead file, occasionally, official.) 11½ x 15 covers (5), 5 in., in drawer. Entrance room (Bldg. A). (10)

1409. PERSONNEL CARD RECORD, 1934 to date. Card showing location of employees, age, education, and experience. Filed alphabetically by camps. (Daily, official.) 5 x 8 loose cards, 10 in., in card cabinet drawer. ECW office (Bldg. A). (40)

1410. YEARLY TRACTOR OPERATION RECORD, 1934 to date. Costs of operation of heavy equipment and tractors. Indexed according to ECW classification and numbered consecutively. (Occasionally, official.)

10 x 11½ loose-leaf books, 1 in., on open shelf. ECW office (Bldg. A). (41)

1411. LEDGERS, CURRENT, Apr. 1, 1935 to date. Entries made from purchase orders and paid vouchers covering all of Arizona and New Mexico purchases and payments. Entered numerically. (Daily, official.) 11½ x 15 vols (2), 4 in., in filing case drawer. Entrance room (Bldg. A). (9)

1412. PURCHASE ORDERS, Apr. 9, 1935 to date. For equipment and supplies, materials, and services for ECW only. Filed numerically. (Daily, official.) 9 x 11½ folders, 4 ft., on open shelves. Entrance room (Bldg. A). (5)

1413. VOUCHER FILE, Apr. 9, 1935 to date. Receiving report, certified invoices, sales tickets, bills of lading, and purchase vouchers. Entered numerically. (Daily, official.) 11½ x 23¾ loose-leaf books, 11 ft., on open shelves and in desk of ECW clerk. Entrance room (Bldg. A). (1)

1414. SCS ADMINISTRATIVE PAY ROLL, Apr. 16, 1935 to date. Letters of transmittal on checks included. Filed chronologically. (Daily, official.) 9 x 11½ folders, 1 ft. 3½ in., in filing case drawer. ECW office (Bldg. A). (33)

1415. RELIEF PAY ROLL, Aug. 1935 to date. Pay rolls of all WPA relief employees of SCS. Filed chronologically. (Daily, official.) 8½ x 11½ folders, 4 ft. 5 in., in 3 filing case drawers. ECW office (Bldg. A). (34)

1416. SCS-WPA GENERAL FILE, Aug. 1935 to date. Reports and correspondence of SCS and WPA. (Daily, official.) 9½ x 11 folders, 4 ft., in steel filing case drawer. ECW office (Bldg. A). (45)

1417. REPORTS, Sept. 1935 to date. Monthly report of ECW camps including all construction and work done by camps and total number of man hours used. Filed chronologically. (Occasionally, official.) 11½ x 28½ loose-leaf books, 3 in., on nail by clerk's desk. ECW office (Bldg. A). (38)

1418. GENERAL CORRESPONDENCE AND REPORT FILE, Oct. 1935 to date. General correspondence, cost reports, progress reports, and monthly accident reports. 3 x 5 index, 5 in. (Daily, official.) 9½ x 11½ folders, 1 ft. 10 in., in filing case drawer. ECW office (Bldg. A). (39)

1419. SEMI-MONTHLY INJURY SUMMARY, Dec. 1935 to date. Form SCS-858, injuries reported by foreman on each WPA project in Arizona and New Mexico. Filed chronologically. (Frequently, official.) 9½ x 11 folders, 4½ in., in wooden filing case. ECW office (Bldg. A). (42)

1420. YEARLY AUTOMOTIVE OPERATION RECORD, 1935 to date. Summary of all costs per year per unit. Indexed. (Occasionally, official.) 11 x 11½ loose-leaf books (2), 3 in., on wooden desk. ECW office (Bldg. A). (44)

1421. ECW AND SCS PERSONNEL, Jan. 1, 1936 to date. Current file of each employee on the pay roll. Filed alphabetically. (Daily, official.) 5 x 8 loose cards, 11½ in., in filing case drawer. ECW office (Bldg. A). (36)

General Office

1422. REDUCED FILE, July 1934 - July 1935. Correspondence. Filed alphabetically. (Never.) 9½ x 11 folders, 4 ft. 4 in., in 3 filing case drawers. Entrance room (Bldg. A). (2)

1423. CAMP FILES, July 1934 to date. Correspondence, records, and reports of the 21 camps in Arizona and New Mexico. (Daily, official.) 9½ x 11 folders, 28 ft., in steel filing case drawers. Entrance room (Bldg. A). (20)

1424. PERSONNEL FILE, July 1934 to date. Complete service record of each employee of SCS and ECW. Filed alphabetically. (Daily, official.) 5 x 8 loose cards, 18 ft., in 9 filing case drawers. Entrance room (Bldg. A). (29)

1425. SCS AND ECW PERSONNEL FILES, July 1934 to date. General correspondence pertaining to each employee. Filed alphabetically. (Daily, official.) 9½ x 11 folders, 9 ft. 9 in., in 5 filing case drawers. Entrance room (Bldg. A). (30)

1426. TRAVEL AUTHORIZATION FILE, July 1934 to date. Name, per diem, voucher number, and authorization for travel. Filed alphabetically. (Daily, official.) 5 x 8 loose cards, 3 ft. 10 in., in 3 filing case drawers. Entrance room (Bldg. A). (31)

1427. TRAVEL VOUCHERS, July 1934 to date. Public vouchers for reimbursement of travel and other expenses including per diem. Filed chronologically and alphabetically. (Daily, official.) 9 x 11½ folders, 1 ft. 4 in., in filing case drawer. Entrance room (Bldg. A). (32)

1428. LEDGER, Aug. 23, 1934 to date. Entries of money disbursed, description of merchandise, number of vouchers, amount paid, and current entries from purchase orders and requisitions in addition to the vouchers. Entered chronologically and numerically. (Earlier records, occasionally; later records, daily, official.) 12 x 15 vol. and 11½ x 15 loose-leaf books (3), 5 in., on open shelf and on desk. Entrance room (Bldg. A). (4, 8)

1429. SCS VOUCHER RECORDS, Aug. 23, 1934 to date. Purchase orders, warehouse receipts and vouchers pertaining to equipment, material, and supplies used by SCS. 8 x 12 vol. index, 5 in. (Daily, official.) 9 x 12 folders, 7 ft. 11 in., on 2 shelves and in filing case drawer. Entrance room (Bldg. A). (7)

1430. APPLICATION CARDS, Aug. 1934 - Nov. 1935. Old application system by card on which is the information furnished by applicant. The sys-

tem changed when the new personnel manager took charge. Indexed alphabetically by occupation. (Never.) 5 x 8 indexed sheets and cards, 8½ in., in wooden filing case. Entrance room (Bldg. A). (28)

1431. CANCELLED BIDS AND UNAWARDED CONTRACTS, Aug. 1934 to date. Dead file of bids that have come to the office and are either cancelled or rejected; unawarded contracts are also filed with these unused bids. (Frequently, official.) 9½ x 11 folders, 4 ft. 6 in., in wooden filing cases. Storeroom (Bldg. A). (46)

1432. INDEX VOUCHER BOOK, Aug. 1934 to date. Summary of vouchers on file. Filed numerically. (Daily, official.) 7½ x 12½ vol., ½ in., on desk. Entrance room (Bldg. A). (12)

1433. SCS LEAVE RECORDS, Aug. 1934 to date. Old filing system of leaves requested and granted. Index. (Daily, official.) 5 x 8 sheets, 7¾ in., in wooden filing case drawer. Entrance room (Bldg. A). (27)

1434. WASHINGTON CORRESPONDENCE FILE, Aug. 1934 to date. Filed chronologically. (Daily, official.) 9½ x 11 folders, 2 ft., in filing case drawer. Entrance room (Bldg. A). (15)

1435. AUTOMOTIVE EQUIPMENT, Jan. 1935 to date. Service records. Filed numerically. (Monthly, official.) 9½ x 11 folders, 5 ft. 6 in., in 3 filing case drawers. Entrance room (Bldg. A). (18)

1436. GENERAL FILE, July 1, 1935 to date. Vendors correspondence. Index. (Daily, official.) 9½ x 11 folders, 7 ft. 6 in., in steel filing case. Entrance room (Bldg. A). (14)

1437. INJURY FILE, July 1935 to date. Accidents happening to SCS, ECW, and WPA employees. Indexed. (Daily, official.) 9½ x 11 folders, 2 ft., in steel filing case drawer. Entrance room (Bldg. A). (19)

1438. WPA PERSONNEL, Aug. 1935 to date. Individual folders by counties for all WPA workers in Hidalgo and Grant Counties of N. M. and Gila, Graham, Greenlee, and Cochise Counties of Ariz., containing time cards, assignment and reassignment slips; letter of authority; list of all men on SCS from WPA rolls in New Mexico and Arizona. Filed alphabetically by counties. Index. (Daily, official.) 9½ x 11 folders, 9 ft. 2 in., in steel filing cases. Entrance room (Bldg. A). (24, 22)

1439. WPA FILE, Sept. 11, 1935 to date. File of all persons formerly on WPA pay rolls in all counties of Arizona and New Mexico. Index. (Inactive, daily, official.) 9½ x 11 folders, 6 ft., in steel filing case. Entrance room (Bldg. A). (25)

1440. WPA GENERAL CORRESPONDENCE, Nov. 1935 to date. Filed chronologically. (Daily, official.) 9½ x 11 folders, 1 ft. 8 in., in filing case drawer. Entrance room (Bldg. A). (17)

1441. INSPECTION AND EMPLOYEES SERVICE REPORTS, Jan. 1, 1936 to date.

In camps. Filed chronologically. (Daily, official.) 9½ x 11½ folders, 2 ft., in filing case drawer. Entrance room (Bldg. A). (37)

1442. DISTRIBUTION SHEETS, Feb. 1936 to date. Classification of accounts. Entered by purchase order numbers. (Daily, official.) 12 x 18 vols. (2), 1 in., on open shelf. Entrance room (Bldg. A). (3)

1443. DEFICIENCY WORKERS, May 4, 1936 to date. General file. Index. (Daily, official.) 9½ x 11 folders, 1 ft. 2 in., in steel filing case drawer. Entrance room (Bldg. A). (23)

1444. UNAWARDED OPEN CONTRACTS, June 12 - June 30, 1936. Contracts open and out on bids and to be awarded before end of fiscal year. Filed chronologically. (Daily, official.) 9½ x 11 folders, 1 ft. 1 in., on steel desk. Entrance room (Bldg. A). (21)

1445. LEDGER A-3, Aug. 16, 1936 to date. Money spent by SCS is recorded in this key record. Entered chronologically. (Daily, official.) 9 x 12 loose-leaf books (2), 1 in., in locked desk. Entrance room (Bldg. A). (6)

Property Office

1446. CUSTODY RECEIPTS, July 1934 to date. Receipts for non-expendable property issued to individuals. Filed alphabetically. (Daily, official.) 5 x 8 folders, 1 ft. 3 in., in filing case drawer. Entrance room (Bldg. B). (58)

1447. SCS AND ECW WAREHOUSE RECEIPTS AND DELIVERY RECEIPTS, July 1934 to date. For non- and expendable property. (Daily, official.) 9 x 11½ folders, 16 ft., in 9 filing case drawers. Entrance room (Bldg. B). (56)

1448. SCS MASTER FILES, 1934 to date. Non-expendable property on projects and in departments. Filed alphabetically. (Daily, official.) 10¼ x 14 loose-leaf books, 1 ft., on assistant junior clerk's desk. Entrance room (Bldg. B). (57)

1449. ECW MASTER (EQUIPMENT) FILES, July 1935 to date. A record of all camp and warehouse receipts and transfers of non-expendable property. Filed alphabetically. (Daily, official.) 11 x 11½ loose-leaf books, 10 ft. 8 in., on open shelves. Entrance room (Bldg. B). (55)

1450. REQUISITION FILE, Dec. 1935 to date. Requisitions from SCS, WPA, and ECW projects, departments, and offices for equipment and supplies. (Never.) 9½ x 11½ folders, 1 ft. 6 in., in filing case drawer. Entrance room (Bldg. B). (59)

Range Management

1451. DUPLICATE COPIES OF COOPERATIVE AGREEMENTS, Jan. 1935 to date. Agreements made between the government and the holders of state, leased,

or private lands. Filed alphabetically and numerically. (Frequently, official.) 9 x 11½ folders, 1 ft. 6 in., in filing case drawer. SE. corner room, 1st floor (Bldg. C). (112)

1452. GENERAL FILE FOR DIVISION CHIEF, Jan. 1935 to date. Correspondence and memoranda. Filed alphabetically and chronologically. (Daily, official.) 9 x 11½ folders, 10 in., in filing case drawer. SE. corner room, 1st floor (Bldg. C). (114)

1453. GENERAL FILE FOR MEMBERS OF DIVISION, Jan. 1935 to date. Inter-office correspondence and land plats for Arizona and New Mexico. Filed alphabetically. (Daily, official.) 9 x 11½ folders, 1 ft. 3 in., in filing case drawer. SE. corner room, 1st floor (Bldg. C). (113)

1454. PHOTOGRAPHS AND PERSONAL PROPERTY, Mar. 1935 to date. Record of non-expendable property reassigned to members of the division. Photographs arranged numerically and personal property records filed alphabetically. (Daily, official.) 4½ x 6 loose cards, 5 in., in filing case drawer. SE. corner room, 1st floor (Bldg. C). (110)

1455. RECORD OF AERIAL PHOTOGRAPHS, Apr. 20, 1935 to date. Complete record of the persons responsible for aerial photographs used in range survey work. Chronological entries. (Daily, official.) 4½ x 7½ vols. (2), 2 in., on Assistant Range Examiner's desk. SE. corner room, 1st floor (Bldg. C). (118)

1456. PERSONNEL AND LEAVE RECORDS, July 1, 1935 - June 30, 1936. Record of weekly activities of men in the Division. Filed alphabetically and chronologically. (Daily, official.) 5 x 7½ vol., ½ in., on Assistant Range Examiner's desk. SE. corner room, 1st floor (Bldg. C). (111)

1457. PORTFOLIO OF COLORED RANCH OUTLINES, Jan. 1, 1936 to date. Maps giving the outlines of ranches on the Gila watershed. (Daily, official.) 16 x 20 loose-leaf books, 1 in., on table. Back porch (Bldg. C). (119)

1458. RANCH PROGRESS RECORD, Jan. 1, 1936 to date. Progress record of the compilations on ranch data to be used in formulation of the Planning Board's work plan. Also record of preparation of all range management plans prepared by sub-range management. Filed alphabetically. (Daily, official.) 5 x 7½ vol., ½ in., on Assistant Range Examiner's desk. SE. corner room, 1st floor (Bldg. C). (116)

1459. COMPILATION OF RANCH AGREEMENTS, Jan. 1936 to date. All data pertaining to ranch areas that are under cooperative agreements, maps, and work plans. Filed alphabetically. (Daily, official.) 9½ x 11½ folders, 1 ft. 6 in., in filing case drawer. SE. corner room, 1st floor, (Bldg. C). (115)

1460. REQUISITION RECORD, May 4, 1936 to date. Record of items requisitioned, giving the requisition number, date, item, quantity, cost,

account charged to, by whom requisitioned, and receipt of item. Arranged chronologically. (Frequently, official.) 5 x 7½ vol., ½ in., on Assistant Range Examiner's desk. SE. corner room, 1st floor (Bldg. C). (117)

Research Department

1461. PHOTOGRAPHS, Jan. 1935 to date. Photographs of experimental work, plants, erosion, and rain studies. (Frequently, official.) Variously sized loose photographs, 1 ft. 3 in., in filing case drawer. Entrance room (Bldg. E). (48)

1462. HERBARIUM CASE, Feb. 1935 to date. Botanical classification of plants of the Gila and San Pedro watersheds. 3 x 5 card index. (Daily, official.) 12½ x 17 folders, 20 ft. 8 in., in wooden filing cases. Research room (Bldg. E). (54)

1463. UNKNOWN HERBARIUM FILE, Feb. 1935 to date. File of unclassified plants; when a plant is classified in Tucson, the identification received is placed in the plant herbarium; file is constantly changing. (Daily, official.) 12½ x 17 folders, 10 ft., in wooden case. Research office (Bldg. E). (52)

1464. CORRESPONDENCE AND PERSONNEL FILE, July 1935 to date. Records of official letters written and received by the department. Personnel letters, data and applications received, requisitions, delivery receipts and repair orders. Filed alphabetically. (Daily, official.) 9 x 11½ folders, 11 in., in desk drawer. Research office (Bldg. E). (53)

1465. WEATHER BUREAU REPORTS, Sept. 1935 to date. Monthly report of rainy days and amount of rain. (Daily, official.) 9½ x 11½ folders, 1 ft. 4 in., in wooden filing case drawer. Research office (Bldg. E). (51)

1466. GENERAL MAPS, n.d. Old maps of the Upper Gila watershed, CCC areas, and old Forest Service maps. (Frequently, official.) Variously sized maps, 1 ft. 6 in., on open shelves. Research office (Bldg. E). (50)

1467. MAP OF GILA PROJECT WATERSHED, n.d. Maps with colored pins denoting rain gauges, experimental plots on range, location of CCC areas, and experimental plots where planting is being done. (Daily, official.) 84 x 84 group of small maps pasted together, on north wall. Research office (Bldg. E). (49)

Storekeeper's Office

1468. DELIVERY RECEIPTS, Oct. 1934 to date. Receipts for property or equipment, except office supplies, issued. Filed by camp name and numerically. (Daily, official.) 9½ x 11 folders, 1 ft. 2 in., in steel case drawer. Entrance room (Bldg. B). (63)

1469. TRUCKS, TRACTORS, TIRES, SPARK PLUGS, AND TUBES, Oct. 1934 to date. Received, issued, and balance on hand. (Daily, official.) 12½ x 14½ loose-leaf books, 1 in., in wooden filing case drawer. Entrance room (Bldg. B). (62)

1470. SCS PURCHASE AND REPAIR ORDERS, Jan. 1935 to date. For material received or repaired. Filed numerically and by classification and date. (Daily, official.) 9½ x 11 folders, 1 ft., in steel filing case drawer. Entrance room (Bldg. B). (70)

1471. REPORT ON NON-EXPENDABLE MATERIALS RECEIVED, Mar. 1935 to date. Sent to Washington. Filed numerically and chronologically. (Weekly, official.) 9½ x 11 folders, 1 in., in wooden filing case drawer. Entrance room (Bldg, B). (60)

1472. CHEVROLET PARTS, Oct. 1935 to date. Stock record of all material received, issued, or on hand. Filed numerically. (Daily, official.) 10½ x 14½ loose-leaf books, ½ in., in wooden case. Entrance room (Bldg. B). (67)

1473. MISCELLANEOUS TRUCK AND TRACTOR PARTS, Oct. 1935 to date. Stock record of material on hand or issued. Filed by cars and numbers. (Daily, official.) 10½ x 14½ loose-leaf books, 1½ in., in wooden case. Entrance room (Bldg. B). (68)

1474. STOCK RECORD CARDS, Oct. 1935 to date. Records of all non- and expendable materials received, used, issued, and balance on hand. Filed alphabetically. (Daily, official.) 4¼ x 10¼ cards, 1 ft. 3 in., in wooden box on desk extension. Entrance room (Bldg. B). (61)

1475. REQUISITIONS, Jan. 2, 1936 to date. Requisitions sent to the office that have been approved and filled and record of all requisitions that have been approved and awaiting conditions for fulfillment. Filed according to departments. (Daily, official.) 9½ x 11 folders, 1 ft. 2½ in., in steel filing case drawers. Entrance room (Bldg. B). (65, 66)

1476. WAREHOUSE RECEIPTS, Jan. 2, 1936 to date. Receipt for all property received by projects for SCS purposes. Prior to 1936 ECW and SCS were combined and the receipts prior to that date are under ECW files. Filed numerically. (Daily, official.) 9½ x 11 folders, 1 ft. 1 in., in filing case drawer. Entrance room (Bldg. B). (64)

1477. ACETYLENE RECORDS, Feb. 8, 1936 to date. Receipts, issues and returns of empty drums. Filed chronologically. (Daily, official.) 10¼ x 14 vols., 1/8 in., on desk. Entrance room (Bldg. B). (71)

1478. OXYGEN RECORDS, Feb. 8, 1936 to date. Receipts, issues and returns of empty drums. Filed chronologically. (Daily, official.) 10¼ x 14 vols., 1/8 in., in wooden filing case drawer. Entrance room (Bldg. B). (72)

1479. PURCHASE ORDERS, n.d. On material constantly ordered but not

yet received. Current material constantly moving; nothing over 60 days old. Filed alphabetically. (Daily, official.) 9½ x 11 folders, 1 in., in steel filing case drawer. Entrance room (Bldg. B). (69)

Subdistrict Manager

1480. GENERAL FILE OF RANGE LIVE STOCK SURVEY AND FORAGE ACRE REQUIREMENT DATA, Mar. 1935 to date. All data collected in a range live stock survey of Gila Project. Filed chronologically. (Frequently, official.) 9 x 11½ folders, 1 ft. 8 in., in filing case drawer. SW. corner room, 1st floor (Bldg. C). (104)

1481. TYPE SHEETS AND TYPE SHEET RECORDS, Mar. 1, 1935 to date. Intensive survey data file to find area and factors on type within ranches, also a general reference file of grazing survey data. Filed numerically. (Daily, official.) 9 x 11½ folders, 2 ft. 6 in., in 2 filing case drawers. SW. corner room, 1st floor (Bldg. C). (103)

1482. GILA AND BEAVERHEAD AERIAL CONTACT PRINTS, Apr. 20, 1935 to date. Photographs of the Gila and Beaverhead Watershed Area, scale 3 in. to the mile. Filed numerically. (Daily, official.) 10 x 13½ loose photographs, 1 ft., in filing case drawer. SW. corner room, 1st floor (Bldg. C). (102)

1483. SAN PEDRO AERIAL CONTRACT PRINTS, Jan. 10, 1936 to date. Photographs of the San Pedro Watershed Area; scale 2 in. to the mile. Filed numerically. (Daily, official.) 10 x 13½ loose pictures, 11 in., in filing case drawer. SW. corner room, 1st floor (Bldg. C). (101)

TUCSON

SOIL CONSERVATION DEMONSTRATION PROJECT
GILA PROJECT WAREHOUSE
Warehouse Bldg., 174 Toole Ave.

This warehouse with an office in the front corner was established in 1934 to receive and distribute materials and supplies to camps of the Gila project in the vicinity of Tucson.

1484. CAMP REQUISITIONS, FILLED AND UNFILLED, 1934 to date. Requisitions from Camps in the Tucson District for material and supplies needed to carry on the work of the service. Filed alphabetically. (Daily, official.) 9 x 11 folders, 2 in., in steel filing case drawer. Warehouseman's office. (672)

1485. CORRESPONDENCE AND GENERAL FILE, 1934 to date. Filed alphabetically. (Daily, official.) 9 x 11 folders, 2 ft., in steel filing case drawer. Warehouseman's office. (671)

1486. PURCHASE ORDERS, 1934 to date. Issued for materials and sup-

plies requisitioned by camps. Filed alphabetically. (Daily, official.) 9 x 11 folders, 1 ft., in steel filing case drawer. Warehouseman's office. (673)

1487. WAREHOUSE AND DELIVERY RECEIPTS, 1934 to date. Receipts from and by Central Warehouse, Regional Office, District Office, Bowie Warehouse, and Safford Office. Filed alphabetically. (Daily, official.) 9 x 11 folders, 2 ft., in steel filing case drawer. Warehouseman's office. (674)

SOUTHWESTERN NURSERIES
Administration Bldg., Casa Grande Hwg.,
5 mi. N. of Tucson

The Southwestern Nursery was established in the Santa Cruz Valley in April 1934. The agency consists of an administration building, greenhouse, garage, blachsmith shop, and a large acreage of irrigated and desert land. Seeds are received from all over the world and stored in numbered steel bins and lockers in a large cement room off the manager's office. Experiments are made with thousands of grasses and plants to determine their adaptability to southwestern conditions, and utility for forage, prevention of erosion, etc.

1488. GENERAL FILE, Apr. 1934 to date. Personnel, subject file, expense account, delivery record, pay roll, telegrams and confirmations, purchase orders, government bills of lading, inventory, requests for supplies, property transfers and receipts, seed and plant distribution, auto reports, etc. (Daily, official.) 9 x 12 folders, 8 in., in steel filing case drawer. Manager's office. (912)

1489. MEMORANDUMS, Apr. 1934 to date. Gasoline and oil contracts, employment of labor, cost accounting, purchases of tires and tubes, safety bulletins, SCS, property, regional, station, and WPA memos. Filed numerically. (Daily, official.) 9 x 12 folders, 4 in., in steel filing case drawer. Manager's office. (908)

1490. SEED ACCESSION CARDS, Apr. 1934 to date. Each plant coming into nursery is given a number and card. Numerical book index, cards filed alphabetically. (Occasionally, official.) 4 x 6 cards, 6 in., in steel filing case drawer. Manager's office. (909)

1491. SEED COLLECTION CARDS, Apr. 1934 to date. Filed alphabetically. (Occasionally, official.) 4 x 5 cards, 8 in., in steel filing case drawer. Manager's office. (910)

1492. SEED INVENTORY, Apr. 1934 to date. Filed alphabetically. (Occasionally, official.) 5 x 8 cards, 4 in., in steel filing case drawer. Manager's office. (911)

1493. WPA TIME REPORTS, Apr. 1934 to date. (Daily, official.) 5 x 8 cards, 1 ft. 3 in., in steel filing case drawer. Reception room. (913)

WEATHER BUREAU

PHOENIX

CLIMATOLOGICAL SECTION
HEADQUARTERS
Ellis Bldg., 137 N. 2d Ave.

Prior to 1891, when this agency was organized under the Weather Bureau, it functioned under the Weather Service of the Signal Service of the Army (1875 - 1880), and the Signal Corps (1880 - 1891). Its location prior to 1895 is unknown and since that time it has occupied many buildings (see Agency Report 18). The agency planned to move to the new Federal Building in July 1936.

1494. MONTHLY REPORTS, 1875 to date. Annual summary of weather data and monthly records from Fort Apache, Fort Grant, Fort Thomas, Tucson, and Phoenix. Recorded alphabetically by stations in ledger book. (Earlier records, never; later records, frequently, official.) 10 x 14 and 10 x 11½ vols., folders, envelopes, pockets, and bundles, 51 ft. 6 in., in wooden filing case. Suite 506 and basement storeroom. (360)

1495. METEOROLOGICAL REPORTS, July 14, 1877 - Oct. 22, 1881. Weekly weather report and telegrams for the benefit of commerce and agriculture from Tucson and Phoenix. (Earlier records, never; later records, rarely, official.) 10 x 14 vols., 8 in., on wooden cabinet shelf. Basement storeroom. (350)

1496. DAILY JOURNAL, July 1877 - Sept. 1897. Records of daily weather reports and transaction of business in stations at Tucson, Fort Grant, Fort Bowie, Holbrook, Fort Thomas, San Carlos, and Willcox. (Earlier records, never; later records, rarely, official.) 8½ x 14 and 10 x 14 vols. (16), 1 ft. 11 in., on wooden cupboard shelves. Basement storeroom. (348)

1497. LEDGER, 1877 - 1890. Book of designated forms, annual and tabulated reports, etc. (Earlier records, never; later records, rarely, official.) 11 x 14 vol., 1 in., on wooden cupboard shelf. Basement storeroom. (349)

1498. INSTRUMENT REPORTS, 1878 - 1890; 1893 to date. Monthly and daily reports of climatic conditions, anemometer records and barometer and thermometer reports, temperature records, and records of all equipment in main and substations. (Earlier records, never; later records, daily, official.) Variously sized vols. and cards, 1 ft. 6 in., in wooden filing case drawers, on open wooden shelves and on sectional bookcase. Suite 506. (359)

1499. GENERAL CORRESPONDENCE, 1880 - Jan. 2, 1906; 1920 to date. Pertaining to weather conditions, with substations at Tucson, Fort Grant, Camp Thomas and Prescott, and instructions sent from Washington, D. C. (Earlier records, never; later records, daily, official.) Variously sized vols. and folders, 1 ft. 4 in., on wooden cupboard shelves. Suite 506. (358)

1500. WEATHER STATIONS IN ARIZONA AND EXPOSURE OF INSTRUMENTS, 1886 to date. Description as to altitude and longitude, etc. Arranged alphabetically. (Earlier records, never; later records, daily, official.) 11 x 14 folders, 4 ft., in wooden and steel filing case drawers. Suite 506. (351)

1501. METEOROLOGICAL REVIEW, 1897 - 1909. Voluntary observer's reports on weather conditions from all weather stations in Arizona - Bonita, Oracle, Mesa, Maricopa, Prescott, Signal, Fort Huachuca, Willcox, Casa Grande, Buckeye, Congress, Bisbee, Gila Bend, Fort Apache, San Pedro, Fort Defiance, Atza, Tucson, Dragoon, Dudleyville, Benson, and Flagstaff. (Earlier records, never; later records, rarely, official.) 9 x 15 vols., 1 ft., on wooden cupboard shelves. Basement storeroom. (356)

1502. MEMORANDUM OF ACTIVITIES, 1905 to date. Principal events and activities of station. (Earlier records, never; later records, daily, official.) 8 x 10 and 8 x 10½ vols., 2 ft., on wooden file case. Suite 506. (355)

1503. WEATHER BUREAU TOPICS AND PERSONNEL, 1915 to date. Monthly reports and pamphlets of confidential information. Filed chronologically. (Earlier records, never; later records, daily, official.) 7½ x 10 pamphlets in spring back binders (10), 10 in., in wooden sectional bookcase. Suite 506. (354)

1504. METEOROLOGICAL SERVICE REPORTS, 1916 to date. Salt River Valley reports and thermometer readings. (Rarely, official.) 10 x 11 and 11 x 12½ envelopes and sheets, 1 ft., in 2 wooden filing case drawers and wooden sectional case. Suite 506. (357)

1505. RIVER RECORDS AND INFORMATION, 1923 - 1935. Records of storage of water in Roosevelt Reservoir. (Rarely, official.) 11 x 14 envelopes, 8 in., in 2 wooden filing chest drawers. Suite 506. (352)

1506. SNOW SURVEYS, n.d. Records covering Paradise Creek Valley. (Occasionally, official.) 8 x 10 envelopes, 4 in., in wooden sectional filing case drawers. Suite 506. (353)

TUCSON

COOPERATIVE WEATHER OBSERVER
Agricultural Bldg., University of Arizona

The Cooperative Observer at Tucson is a member of the staff of the Agricultural Chemistry and Soil Department of the Agricultural Experiment Station at the University of Arizona. Daily weather observations have been made by this department since September 1891. From 1875 to 1891 observations were made in Tucson by the Army Signal Corps. No original records prior to 1910 are now in the local office and the present observer has no information as to what disposition was made of them, but they are in the files of the principal meteorologist and forecaster at Phoenix. See Climatological Headquarters at Phoenix.

1507. RECORD OF EVAPORATION AND METEOROLOGICAL CONDITIONS, 1910 to date. Form 1024 - Meteorological, daily entries showing temperature, precipitation, wind, evaporation, humidity, etc., on sheets covering a calendar month, bound together by years. (Daily, official.) 10½ x 11½ vols. (18), 2 in., in desk drawer. R. 101A. (1466)

YUMA

DIVISION OF CLIMATE AND CROP WEATHER
WEATHER STATION
N. end of 2d Ave.

This office was established in 1875 and maintained from that date until 1891, by the United States Army Signal Corps. In 1891 it was taken over by the Weather Bureau. The files are in very poor condition, stored in inconvenient 50 year-old walnut and oak cabinets and desks, and are mixed up with non-Federal records. A fire in 1925 destroyed many records; many other records cannot be found.

1508. METEOROLOGICAL REPORTS, Jan. 1, 1875 to date. Telegrams and reports on weather conditions for the benefit of commerce and agriculture; record of observations of the Colorado River at Yuma taken by Capt. Polhamus. The original copies are in the Reclamation Bureau Office, Yuma. Summary of temperature, humidity, and wind velocity records kept by the War Department were transferred to the Department of Agriculture. Later records were kept in the same book as were the early Army records. The data from the following reports (1891 to date) has been published: Airway reports giving ceiling visability, wind, velocity, temperature, and dew point (1931 - 1932); temperature survey (1921 - 1936); and multigraph copies of temperature and frost taken in different parts of Yuma Valley. Copies of reports sent to Washington (1895 - 1902). Meteorological reports (1889 - 1905) summarized by months; report of rainfall (1907 - 1914). Temperature and frost reports given to landowners. Form 4 used in 1881, Form 113A used in 1885, Form 3-481 used 1889 - 1892, Form 101-113 used 1892 - 1896, Form 8-154 used 1896 - 1904, and Forms

1001, 1002, and 1014 used 1904 to date. Reading of rainfall kept by the Weather Bureau from 1907 - 1914. (Earlier records, rarely; later records, seldom, official.) Variously sized vols. (58), loose sheets, cards, and booklets, 6 ft. 10 in., in old glass and wooden bookcase, wooden desk, wooden drawer, and wooden cabinet. Damaged by careless handling; brittle, dirty. W. end room. (35, 35A)

1509. CORRESPONDENCE AND REPORTS, 1875 - 1936. Original letters sent to agency, telegrams, etc. Letters received from 1875 - 1886 have been recorded in "Book of Letters." Book containing daily reports of weather conditions and monthly reports attached at the end of each month, also letters with reports; these records have been published. Correspondence; daily and monthly reports on weather conditions; Triple Register, reports of sunshine and wind. Each sheet of latter represents 24 hours; they are sent to Washington and published, then returned to the agency. Indexed. (Earlier records, rarely; later records, daily, official.) Variously sized vols. (35), folders, and loose letter sheets, 10 ft. 11 in., in 6 tin letter boxes, in old wooden cabinet, on wooden shelf in old cabinet, on wooden shelf in glass and wooden bookcase, in wooden drawer, and wooden desk. W. end room. (36, 37)

1510. FINANCE AND ACCOUNTS, 1881 - Sept. 1901; 1933 to date. Expenses, salaries, paid and unpaid bills. From 1901 to 1933 the books were missing and could not be located. (Earlier records, rarely; later records, daily, official.) 8 x 10½ and 8¼ x 10¼ vols. (3), 3 in., in old desks. Dirty. W. end room. (33)