

UNIVERSITY OF KENTUCKY

LEXINGTON, KENTUCKY 40506-0032

UNIVERSITY SENATE COUNCIL
10 ADMINISTRATION BUILDING

2 November 1988

TO: Members, University Senate

The University Senate will meet in regular session on Monday, November 14, 1988, at 3:00 p.m. in ROOM 115 of the Nursing Building (CON/HSLC).

AGENDA:

- I. Minutes of April 25, 1988 and September 19, 1988.
- II. Announcements.
- III. Resolutions.
- IV. Overview of Student Recruitment Initiatives: Joseph L. Fink, Associate Vice Chancellor for Academic Affairs.
- V. Action Items:
 - a. Proposal to revise the repeat option section of University Senate Rules, V - 3.3.1, to include reference to correspondence courses. (Circulated under date of 25 October 1988.)
 - b. Proposal to clarify the application deadlines for entrance to the College of Business and Economics, specifically Section IV - 2.2.8, University Senate Rules. (Circulated under date of 27 October 1988.)
 - c. Proposed revision of the College of Education teacher education program retention policy, Section V - 3.2.3, University Senate Rules. (Circulated under date of 28 October 1988.)
 - d. Proposed changes in University Senate Rules, Section III - 2.0 and 3.0 submitted by the ad hoc Committee on Course Processing. (Circulated under date of 26 October 1988.)

Randall Dahl
Secretary

2628C

MINUTES OF THE UNIVERSITY SENATE, NOVEMBER 14, 1988

The University Senate met in regular session at 3:00 p.m., Monday, November 14, 1988, in room 115 of the Health Sciences Building.

Loys Mather, Chairman of the Senate Council, presided.

Members absent were: Troy Abner, Charles T. Ambrose*, Richard Angelo, James L. Applegate*, Michael Baer*, Mark C. Berger*, Frank C. Bickel, David Bingham, James D. Birchfield*, William H. Blackburn, Glenn C. Blomquist*, Pete P. Bosomworth, Darla Botkin*, Earl Bowen, Glen Buckner, Keith Byers, Roger Calantone*, Joan C. Callahan*, Rutheford B Campbell, Jr., Tim Cansler, Edward A. Carter, W. Harry Clarke*, Jordan L. Cohen*, Alan K. David, Leo S. Demski*, Marcus Dillon, Richard C. Domek, Jr., Paul M. Eakin, Michael Fraley, James Freeman*, Richard W. Furst, Art Gallaher, Jr.*, Thomas C. Gray, Pat Hart*, Ronald Hoover, Alfred S. L. Hu, Craig L. Infanger, David C. Johnson, John J. Just*, Richard I. Kermodé, Doug Kramer*, Kenneth K. Kubota*, Gerald Lemons, Linda Levstik, C. Oran Little, James R. Marsden*, Peggy Meszaros*, George Mitchell, Arthur J. Nonneman, Donell Nunez*, Dennis T. Officer, Deborah E. Powell*, Thomas C. Robinson, James Rose, David P. Roselle*, Edgar L. Sagan, Kathryn Sallee*, Kumble R. Subbaswamy, Manuel Tiggos, James H. Wells, Charles T. Wethington, Carolyn A. Williams*, Eugene Williams, Emery A. Wilson, and Alfred D. Winer*

The Minutes of the meeting of April 25, 1988, were approved as circulated. Professor Jo Ann Wever, College of Nursing, asked that the following statement be added to the President's remarks for the Minutes of September 19, 1988. "We were able to increase the academic departmental budgets. Our strategy there was that we knew there had been inflationary problems, and we knew that operating budgets across all units of the campus were unfavorable. What we did was to make small inflationary percentage increases for all operating budgets and in the case of academic departmental budgets we arbitrarily said that we would add something on the order of \$500 per tenure-track faculty member to the department operating budget. We hope you are feeling the effect of that. Why \$500? One reason was it fit the available funds. Another reason was that I had heard that people could not travel and pay telephone bills. I hope you will be feeling that in the conduct of departmental affairs in the coming year." Motion was made and seconded to approve the Minutes of September 19, 1988, as circulated and amended.

Chairman Loys Mather made the following announcements:

First of all, two new degree proposals from the University have been forwarded to the Council on Higher Education. These are masters in Health Administration and the Ph.D. in Nutritional Sciences both of which are multidisciplinary programs. Secondly, there is a proposal before the Senate which has been referred to the Academic Structure Committee to establish a new educational unit. This will be a Multidisciplinary Research Center. Also I would like to remind the Senate of an announcement made at the September meeting that we have an ad hoc committee in place this year which is reviewing

*Absence explained.

University admissions policies. It is chaired by Professor Brauch Fugate. I would like to add as a reminder that we see this as fine tuning and not a major overhaul for our admissions policies. Professor Fugate asked that I announce to the Senate that you are invited to send comments to him regarding concerns or matters that you have regarding the admissions policies and admissions standards. You can send those to him at his office in the Department of Mathematics or to the Senate Council Office. Also, at the last Senate meeting we announced that the Senate is establishing an ad hoc committee to review the status of women at the University of Kentucky. This committee is now in place and will be chaired by Professor Carolyn Bratt from the College of Law. We also are establishing an ad hoc committee on the status of blacks and minorities at the University. Professor Juanita Fleming will be chairing that committee.

As many of you know, we have a new "I" grade policy which took effect a year ago during the 1987 Fall Semester. The impact of that policy will be felt this December. As a result of the new policy, undergraduate students receiving an "I" grade in a course have one year to remove that "I" and failing to do that, it will be converted to an "E" by the Registrar's Office. I would appreciate your help in getting the word out to students and faculty that there is a new policy. We have notified the faculty and deans, but we would appreciate your help in informing students and your colleagues of these changes.

You have probably read in the press that President Roselle had sessions in October with the Board of Trustees and the Athletic Association advising them on the status of the NCAA investigation of the UK basketball program. I thought you would appreciate knowing that he also held a special session with the Senate Council. This was an executive session and consequently the members of the Council are not at liberty to discuss the contents of that meeting, but we felt you would appreciate knowing that he conferred with the Council.

One matter that the Senate Council has been concerned with over the last several months is how we can improve communication and contact with the members of the Board of Trustees. We appointed a special committee of the Council chaired by Ray Betts to look into the matter. He brought a recommendation to the Council which we took to the President. It resulted in a luncheon being held at the October 25 Board Meeting between four colleges, Home Economics, Dentistry, Architecture, and Fine Arts, and members of the Board of Trustees. Each of the four luncheon discussion groups included a college dean, three or four faculty, a student and four or five trustees. The President and the trustees indicated the meetings were very informative and suggested they be continued.

Also, I would like to inform you that as of mid October, we have a new group on campus known as the UK Association of Emeriti Faculty. Its primary purpose is to enable faculty retirees and their spouses to maintain their association with the University and to promote common interests on campus of the two groups. I am sure that

you will be hearing more about this in the future. I think it is going to be a very worthwhile venture and worthy of our support.

In terms of fostering communications between the various University sectors, the Senate Council and the Community College Council will be having a joint breakfast meeting a week from today. This will be the second meeting we have had during the past year. The purpose is to foster and improve communications between the sectors. I thought you would appreciate knowing about those efforts.

I would also like to announce today the results of the balloting for new members on the Senate Council. Those persons elected are Robert Guthrie, Department of Chemistry; Marcus McEllistrem, Physics and Astronomy; and James Boling, Animal Sciences. These persons will begin a three-year term in January, 1989. Professor Guthrie has already begun his term. He is completing the remaining two months of the unexpired term created by the death of Mike Ram. The Senate Council appointed him to fill that vacancy since he received the largest number of votes on the first election ballot. [A round of applause was given to these newly elected Senate Council members.]

Looking ahead to some future events---Vice President Ed Carter will be with us at the December meeting to discuss the University budget and other related matters. I am sure you will find that to be a very interesting and informative session. Finally, a date for you to mark on your calendar is the annual Senate holiday party to be held on Tuesday, December 13 in late afternoon. You will be receiving additional information and details on this at a later time.

The Chair called on Randall Dahl, University Registrar, for an announcement regarding the Student Information System.

Dr. Dahl's remarks follow:

I think you all know we are in the midst of our first on-line advance registration. It is going very well. We are just short of 13,000 students who have advance registered at this point. I would ask you if you can to pass on to your students and colleagues one piece of clarifying information. There is some confusion on the part of students that if they are outside their original appointment time they are no longer eligible to come to the Registration Center and register. The way the system works is that once their appointment time arrives they are then eligible and continue to be eligible to register throughout the remainder of the advance registration period. If you can say something to your colleagues and students reminding them if their original appointment time has arrived and they have not yet advance registered, they are now eligible to register and should go to the Registration Center, room 230 of the Student Center. It is open from 8:10 a.m. to 6:00 p.m. Monday through Friday through November 23. I would also invite anyone who is interested to go down to the Center and see how things are working. I know you have been apprised of this through the SIS Newsletter, but if you are interested in seeing what is going on and

what is happening to the students, we would be delighted to have you stop by. Thank you.

Professor Jesse Weil (Physics and Astronomy) wanted to know if students had to have something from their advisor before registering. Dr. Dahl said that was a college level decision. Professor Weil wanted to know how that was carried out. Dr. Dahl said that the college dean's office makes that decision and most of the colleges are encouraging students to see their advisors. On the SIS work sheet, which is the planning sheet, there is space provided for the advisor's signature. If the advisor sees the student, it is probably useful for the advisor to sign the sheet so that he or she will know what advice the student was given. That does not serve as an override for restrictions and other changes. The colleges are given the invitation to register which is, in fact, the registration permit. Those were distributed through the colleges in hopes that would allow them an opportunity to promote and encourage the advising.

The Chair thanked Dr. Dahl. He said there had been an orientation session for new Senators before today's Senate meeting. Professor Wilbur Frye, past Chairman of the Senate Council, led that meeting. The Chair felt it had been a very worthwhile session and thanked Professor Frye for taking the time to have the session.

The Chair then recognized Professor Jesse Harris (Psychology) for a Memorial Resolution.

MEMORIAL RESOLUTION

Leonard Worell 1926-1988

Leonard Worell, former Professor in the Department of Psychology, College of Arts and Sciences, died on May 9, 1988, after an illness of several years that resulted in medical retirement in 1983. He had been a member of the faculty of the Department of Psychology since 1966, and served as Acting chairman of the Department from 1967 to 1968. He taught in the areas of personality and human learning, and directed many master's theses and doctoral dissertations during his years on campus.

Professor Worell was born on December 5, 1926, in New York City and attended schools in Brooklyn, New York. He received his bachelor's degree from Queen's College in New York in 1950, and his master's and Ph.D. degrees in clinical psychology from Ohio State University in 1952 and 1954, respectively. His first teaching position was as an assistant professor of psychology at Reed College in Portland, Oregon in 1954, and as an associate professor in the area of clinical psychology at Oklahoma State University from 1959 to 1966, moving then to the University of Kentucky.

Leonard began his academic career as a mathematics major in college, but he switched his major after meeting his future wife, Judith, who had become excited about the field of psychology. Leonard and Judith married during their second year of

college. This was long before the difficulties inherent in dual academic careers emerged as an issue. The two received their Ph.D.s together, successfully completing their final oral examinations in defense of their doctoral dissertations within a few hours of each other on the same day. After rearing three fine daughters and developing successful careers, Len and Judy were divorced in 1973.

Leonard Worell was regarded as an able researcher and challenging teacher. He won a Teacher of the Year award at Oklahoma State University, and he held several research grants from the National Institute of Mental Health and the Social Science Research Council during his academic career. He published extensively in earlier years on topics related to conflict, empirically based explanations of repression, the effects of punishment and reward, and stimulus generalization. In more recent years, he developed jointly with Judith scales of parent attitudes in child rearing, which have been used in research by other investigators. He ventured also into the realm of women's liberation in one of his research papers.

Professor Worell was very much a private person in his late years, living a rather solitary style of life, and working much of the time at home. He enjoyed music, reading, and long walks. He spent much time in contemplation and in planning to write a book. Len was regarded by some of his colleagues as distant. He followed his own path and sought pleasure and conflict resolution in his own style. But for those who had occasion to engage in relaxed conversation with him, Len will be remembered as a thoughtful, insightful person who had considerable sensitivity to the persons in his immediate environment. He also will be remembered by his colleagues and former students as a stimulating teacher and as one who made a number of important contributions to the research literature in the area of personality and learning.

Leonard Worell is survived by his three daughters, Amy Beth Worell of West Hill, California, Beth Ann Worell and Wendy Ellen Worell of Boston, Massachusetts.

(Prepared by Professor Jesse Harris, Department of Psychology)

Professor Harris requested that the Resolution be spread upon the Minutes of the meeting and that copies be sent to Dr. Worell's family.

Chairman Mather asked the Senate to rise in a moment of silent tribute.

The Chair then recognized Professor Mary Sue Coleman for a Memorial Resolution on Professor Madhira D. Ram.

MEMORIAL RESOLUTION

Madhira D. Ram

Dr. Madhira D. Ram, Professor of Surgery, University of Kentucky College of Medicine and Associate Chief of Staff for Education at the Lexington Veteran's Administration Medical Center died September 26, 1988, of heart failure. As many of you know, Dr. Ram fought courageously during the last year of his life. After receiving a heart transplant in 1985, he returned to the University and served as a faculty member with distinction.

Dr. Ram received his medical training at Andhra University, India. Post graduate training was received at Guy's Hospital London and the Royal Infirmary in Glasgow. Prior to joining the faculty of the University of Kentucky, Dr. Ram held appointments at the Royal Postgraduate Medical School, University of London and at Case Western Reserve in Cleveland, Ohio.

Dr. Ram's professional career was marked by a Ph.D. from Case Western Reserve, memberships in the Royal College of Surgeons of England and Edinburgh and the Royal College of Physicians and Surgeons of Canada where he was also certified in vascular surgery. He was a member of 27 medical and surgical societies here and abroad. Dr. Ram published 132 scientific papers. He was editor of or contributed chapters to 15 books. Dr. Ram received the rank of Professor of Surgery at the University of Kentucky 1980.

During his 11 years at the University of Kentucky, Mike devoted his primary efforts to teaching, quality patient care and medical administration at the Veteran's Administration Hospital. He served as Chief of the Division of General Surgery from 1979-1980 and as Associate Chief of Staff for Education at the Veterans Administration Hospital. Dr. Ram served unselfishly and with distinction on innumerable University, Medical College, Veterans Administration, Lexington, and State medical society committees. Dr. Ram was a member of the University Senate and the Senate Council. He accepted both of these duties with great sensitivity and seriousness of purpose. His passing leaves a void for all of us who serve on those bodies.

Throughout his busy and productive career, Dr. Ram was noted for his concern for quality patient care and excellence in education. His contributions to the University of Kentucky, the Veteran's Administration and his patients were many and much appreciated. He will truly be missed by all of his many friends and colleagues. My last contact with Mike Ram was particularly poignant. He was evidently in great pain the last days of his life, but he worked as a faculty member until the very end. One of his last acts was to organize and attend a scientific conference in Lexington only three days before his death.

Dr. Ram is survived by his wife, Noreen, 3 sons, Ravi, Ian, and Colin and by a daughter, Chandra.

Professor Coleman asked that the Resolution be spread upon the minutes and that copies be sent to his wife and family.

Chairman Mather asked the Senate to rise in a moment of silent tribute.

The Chair said that while most of the senators were away with their summer duties, there was a change that took place on campus which was the appointment of a new Associate Vice Chancellor for Academic Affairs. He introduced Professor Joseph L. Fink for an overview of the new initiatives in student recruitment.

Associate Vice Chancellor Joseph L. Fink's remarks follow:

Good afternoon. We in the Office of Admissions have been engaged in conducting a series of sessions around the campus to present information about improving admissions at the University to attract good students to attend the University of Kentucky. We have made presentations to the Lexington Campus deans, Medical Center deans, and it occurred to us it would also be appropriate to make a presentation to this group so that members of the Senate are aware of some things going on to attract students who will benefit from some time spent with us in Lexington and who will go away from the University and distinguish themselves because of what they have obtained from being with us.

I would like to make a few preliminary comments before asking my colleague from the Office of Admissions to discuss some of the specific initiatives we have underway. First, there have been some changes in the structure of the Office of Admissions during the summer. I would like to introduce to you the three Associate Directors so that you will know who they are and will have some indication of their area of jurisdiction. First is Don Byars, Senior Associate Director of Admissions, who has been affiliated with the Office of Admissions for 16 years and has a role in both admission policy and in professional relations with the Office of Admissions. Ann Fister is Associate Director of Admissions. She is in charge of operations. I will give you the distinction between her jurisdiction and jurisdiction of the next person I would like to introduce, and that is Randy Mills. Randy Mills is Associate Director of Admissions in charge of recruitment. Randy basically deals with activities in the Office of Admissions up to the time the student applies. After the student has filed an application for admission, the processing of that application falls within the bailiwick of Ann Fister. The basic distinction is based on when the application is filed. Before the application is filed it would be Randy Mills' jurisdiction.

We have two changes with regard to the admission process this year. Both of these represent major changes and something we are trying to communicate well to the high school graduates and others around the state with interest in applying for admission to the University of Kentucky.

First, this year we are requiring that each applicant for admission to the University submit a completed application form. In

the past it has been possible for an individual to apply for admission to the University merely by listing the University of Kentucky as his or her first choice on the ACT score report. That would then constitute the application for admission. That is no longer the case. This year each applicant for admission will need to complete an application form. If any of you are interested in receiving a copy of that and reviewing it, we would be glad to supply you with a copy.

The second change is also a major one. Each applicant will be required to pay a nonrefundable application processing fee of \$15.00. There was Board of Trustees action in the spring authorizing a fee assessed for the applicant's admission to assist with financing the procedure that takes place in processing that application.

One of the goals we have for the Office of Admission is to get more groups around campus involved in attracting good students to the University. We would like to get more faculty members involved, more staff members involved, more students involved and more alumni involved. We have a number of things underway that I think will demonstrate that we have made some progress in those areas while we have some other things to do.

I would now like to ask Randy Mills to review for you some of the activities we have underway in regard to recruitment and then we will be glad to respond to any questions you have about the Office of Admissions in general.

Randy Mills' remarks follow:

Thank you Dr. Fink. Our recruitment of the high school graduating class of 1989 actually officially began last spring when we held the University's first ever Juniors Day Program. We felt that the event was well attended as we invited over 4,000 Kentucky high school juniors to campus. We felt like that gave us an edge up in a nice start for this class of students who are currently seniors. This fall, on Tuesday after Labor Day, we began a series of what we call University of Kentucky preview nights. University of Kentucky Preview Nights include representatives from each of our undergraduate colleges, representatives of our Housing Office, Financial Aid Office, Dean of Students Office, University students, some faculty members, and others as well. We take the University of Kentucky into twelve strategic locations throughout the Commonwealth. We were very well pleased this particular fall that our programs were extremely well attended. We had over 700 folks out for the northern Kentucky program and probably about six or seven hundred students here on campus for our Lexington program and good attendance in other areas as well.

In conjunction with the UK Preview Nights we also hosted guidance counselor workshops at these twelve locations where we attempt to inform high school guidance counselors of academic programs at the University of Kentucky, of specific changes in the financial aid structure, the housing process or the admissions process. Again, we

find the high school guidance counselors appreciate this effort of us bringing our campus to them. We have also developed this past year what we call the High School Guidance Counselor Handbook. This may be an item that will interest you if you presently do not have a very good resource piece that gathers the University in one document. We will be more than glad to supply this for you, because we think from A through Z, including the admission process through the housing process, financial aid, academic scholarship, programs for undergraduate colleges, contacts and phone numbers, etc. that this particular publication does a good job for you of pulling this together. The counselors were very appreciative of having this for their files.

In this past week we had our first ever out-of-state University of Kentucky Preview Nights. We felt we were very well received in Charleston, West Virginia. Tomorrow night we will be in Sharonville, Ohio, just on the other side of Cincinnati in an attempt to attract the Dayton crowd to Sharonville and the Cincinnati crowd, eight or ten miles up to Sharonville. We are finding that there is some particularly good out-of-state interest in the University of Kentucky. We have traveled a great deal more this fall and our recruitment staff has put on more miles this fall than ever before. We have attended over 150 College Day/Night Programs. Beyond the UK Preview Nights that is just kind of our warm up. We have recruiters across the state of Kentucky and in five or six states outside Kentucky as well. We are still very very heavy in travel time right now.

In the way of a couple of on-campus events that I want to mention, we hosted a guidance counselor appreciation day this past fall, and it was our first home football game on Saturday, September 3. We had a luncheon for the counselors and spoke some with them on campus prior to providing football tickets for them to the game. On September 24, we hosted Academic Honors Day where we invited what we would consider the cream of the crop of our prospect pool to campus and again we were very well supported by all the academic units and student service units and had a really good turnout. The weather did not cooperate, but the important thing was that from 10:00 until 1:00 we had a very nice crowd on campus and feel we had a successful Academic Honors Day Program.

I want to mention a couple of important areas and a couple of our target areas this year in the way of minority student recruitment. We have an opportunity to purchase names from the ACT Equal Opportunity Search Program, from the College Board Scholastic Aptitude Test or Preliminary Scholastic Aptitude Test. For relatively newcomers in this business we are very much trying to become competitive in the direct mail recruitment market. One group we have targeted for this particular fall is the minority population. We have made our first ever purchase of a group of outstanding minority students in the state of Kentucky. We are doing this in cooperation with the Office of Minority Student Affairs. We felt this would be very successful for us. Also, just over the past couple of weeks, in cooperation with the Office of Minority Student Affairs and Buzz

Burnam, we have hosted in the neighborhood of 300 to 400 outstanding minority students in Jefferson County. Also, under Don Byars direction, we are working much more closely to try to tighten our association with the Fayette County schools, in particular with the minority student population in our Fayette County schools. We are really striving to have some success in that area. We are quite hopeful that some of the initiatives will bring some success and more minority students to our campus. We have purchased over 20,000 names this fall so you can imagine the mess in the office, but we try to keep it in the back room as much as possible. When we have such a constant flow of mail coming into the office and going out of the office and so much material that we have to respond to, that sometimes it is a little difficult to keep the office as tidy as we should.

A neat program that I was a part of a week or two ago is our attempt to connect more with our UK Agriculture Extension Agents, Home Economics Agents, Extension Agents, and 4-H Agents. We barnstormed from Western Kentucky, Princeton all the way to Quicksand, Kentucky in Eastern Kentucky. I have been to lots of places in Eastern Kentucky, but I had never been to Quicksand. We had a good turnout of our Agriculture Extension Agents, and we provided them with one of our counselor handbooks. I was contacted last week by one of the Agents who had a great name for us. These are the folks that are out there in the community. They know the parents by their first names. They also have the opportunity to interact with those students in their communities a great deal. We think we have found a good source in our University Extension Agents. They are a group of folks that have not been utilized very much in our recruiting effort. We think we can begin to utilize them more. Those are the kinds of suggestions that we are always open to. We are always very receptive in getting that kind of call or letter in our office.

I want to say something about phonathons for student recruitment. I am a firm believer in using the telephone for student recruitment. It serves as a very good forum for two-way communication. Last week our outstanding student group on campus, Collegians for Academic Excellence, came into the office on four consecutive nights, Sunday through Wednesday of this last week including election night, and we contacted 478 high school seniors. That is up from 337 the year before. We think this effort will pay great dividends for us. Also, a date you may want to mark, and you are going to be receiving information on this faculty phonathon for outstanding students very soon. The memorandum should be leaving the office this afternoon. The phonathon will be on the evenings of December 5 through the 8. We have found that high school seniors are very impressed when they pick up a telephone and hear that this is Dr. Tom Jones calling from the University of Kentucky Physics Department. They are very well impressed and we try to match professors with students who have an interest in their area. Those evenings of December 5-8 we will be most receptive to hosting faculty throughout the campus community in an attempt to reach those very talented high school students and attract them to UK.

We have established some letter writing committees on campus. We have a couple of admissions counselors that we did not have last year so our recruitment staff has expanded. These folks are expected to write personal letters to the students they feel are very strong candidates for the University of Kentucky. They are picking up the telephone and staying in touch with these students. We are trying in every way to personalize the recruitment effort as much as possible. That is a little difficult with our size, but at the same time it sometimes works to our distinct advantage because when a student does get a telephone call from our office or our faculty or does receive a personal letter from UK they really can't believe that the University of Kentucky is communicating with me personally. They may expect it of a college that has a student body of 1,000 or fewer and that recruitment staff may be dealing with a prospect load of four or five thousand students. We have a prospect load of 20,000 to 30,000 students. We are trying to earmark the most talented students of that group and recruit them in a very personal kind of fashion. We have developed a new slide tape recruitment show for our preview night to do video presentations in the Visitor's Center all with the goal of going to something with a more academic direction. This tape was reviewed last week and one of our employees here at UK was going to be speaking to some fifth and sixth graders. They felt that tape would not do. I showed them the old Visitor's Center tape. That one had more music. The new one comes very much from an academic angle. It is the kind of presentation which those students that visit our campus need to see. When the junior and senior students are targeted, we think this is a more appropriate kind of tape for presentation of the University.

The last area I want to highlight, and there are a few things we are doing that I do not want to take up so much time, you were kind to allow us to be here. We do want to draw attention to the University of Kentucky Visitor's Center located in the new Student Center addition directly across from the University Bookstore. We host over 3,000 families and prospective students yearly in the Visitor's Center. Our numbers over the past couple of years has continued to double. If it reaches 6,000, I don't know what we will do. Particularly Mondays and Fridays or most any day of the week, we are very busy. Again, our goal is to speak individually with each and every person who visits the campus. One of our admissions counselors or students who works in the Visitor's Center sits down for a 30 to 45 minute presentation on the admissions process, housing opportunities, financial aid process and then some of you may be contacted by the Visitor's Center. The Visitor's Center is one of our very best recruitment tools because as you would expect, once we can encourage and actually have the student on campus then we can really impress the student with all our resources and facilities that our University community has to offer. As Dr. Fink indicated, we are trying to broaden the circle and pull as many folks into the recruitment effort as possible. We find that current students do a wonderful job of recruitment, also, faculty involvement is very impressive to students. When the students are able to be exposed to that angle, they are very favorably impressed and of course, coupled with all that we are doing directly in the Admissions Office, I

really believe will pay dividends for us as well. The business we are about is trying to attract the most academically talented student body possible for our University of Kentucky. Thank you all very much.

Professor Mary Sue Coleman (Biochemistry) commended the Admissions Office for their effort. She said that in the last two years there had been an absolutely dramatic turnaround in the Admissions Office. She said there were several targeted groups trying hard to recruit and she felt that was good, but she wanted to know if the office is collecting data on how we are doing. She wanted to know if the University is getting the students they want to get or are we losing them to the University of Louisville, our main competition. Randy Mills said we were doing a better job now than we had before. He said the on-line system would be a big improvement because any contact could be recorded. Professor Hans Gesund (Civil Engineering) wanted to know if the Admissions Office recruited for the Community Colleges and did they recruit from the Community Colleges. Randy Mills answered in the affirmative to both questions. He said the selective admissions policy had been a big boom in the number of students enrolling in the Lexington Community College. Last fall there were 207 who chose to live on the Lexington campus and enroll at the Community College. There were folks from other states that wanted to be at the University of Kentucky but were not admitted as freshmen but chose to attend LCC. He said there were recruiters going to the Community Colleges once in the fall and once in the spring. He said that Don Byars was working as a liaison with deans and Community College presidents. He felt that an attraction for the Community College student was the fact they are exempted from paying the \$15 application processing fee.

Dr. Fink said one other thing in the works that has placed UK at a disadvantage and that is the "Transfer Guide." Eastern and Western both have a very sophisticated transfer guide that tells the Community College student exactly how to complete the paper work and what work will transfer, etc. We do not have that yet but are working on it. [The Admissions staff was given a round of applause.]

The Chair recognized Professor Donald Leigh, Chair-elect of the Senate Council, for action item (a) on the agenda. Professor Leigh, on behalf of the Senate Council, moved proposal to revise the repeat option section of University Senate Rules. V - 3.3.1, to include reference to correspondence courses. Professor Leigh said that the problem had been that correspondence courses had no set starting date and therefore no set date for filing a repeat option. He said the change appeared in the parenthesis in the last part of the paragraph with the addition underlined. This proposal was circulated to members of the Senate under date of 25 October 1988.

The Chair noted this was a Senate Council recommendation and did not require a second. The floor was opened for discussion. Professor Jesse Weil wanted to know how late a student could register for a correspondence course. The Chair said that correspondence courses were not bound by semesters. The proposal was to define at what point the student must notify the University that he or she wanted to take the course on a repeat option basis. There was no further discussion and the motion which passed unanimously reads as follows:

Proposal: (Add underlined portion)

3.3.1 Repeat Option (US: 11/14/83; US: 4/13/87)

A student shall have the option to repeat once as many as three different courses which have been completed with only the grade, credit hours and quality points for the second completion used in computing the student's academic standing and credit for graduation. A student also may use the repeat option when retaking a course on a Pass-Fail basis (provided the course meets the requirements for being taken Pass-Fail), even though the course was originally taken for a letter grade. If a failing grade (F) is earned on the second attempt, the original grade will continue to be used in calculating the grade point average and the second attempt shall constitute exhaustion of one of the student's three repeat options under this provision. A student exercising the repeat option must notify in writing the dean of the college in which the student is enrolled and the student's advisor no later than the last day for dropping the course without a grade of any kind appearing on the transcript. (This is three weeks following the first day of classes in regular semesters or three weeks from the date of registration in a Correspondence Course.) (US: 2/14/83)

Rationale: Senate Rule 3.1.1 describes the deadline for requesting a Repeat Option as the last day for dropping a course without a grade of any kind appearing on the transcript. While this deadline is very clear in terms of regularly scheduled campus classes, it does not appear to be clear for courses taken by correspondence in which a student may enroll at any point during the year. As a result inconsistencies exist in the application of the Repeat Option deadline rule by various university offices. This addition is proposed to eliminate the confusion concerning the deadline for application. The proposal has been approved by the Senate's Committee on Admissions and Academic Standards.

Implementation: 1 January 1989

The Chair recognized Professor Donald Leigh for action item (b) on the agenda. Professor Leigh, on behalf of the Senate Council, moved to approve the proposal to clarify the application deadlines for entrance to the College of Business and Economics, specifically Section IV - 2.2.8, University Senate Rules. Professor Leigh said that the proposal was to change the order of two sentences in the paragraph in question. He said there was a phrase added "whether for upper division or lower division status." This proposal was circulated to members of the Senate under date of 27 October 1988.

The Chair noted this was a Senate Council recommendation and did not require a second. The floor was opened for discussion. There was no discussion and the motion which unanimously passed, reads as follows:

Proposal: (Add underlined portion; delete bracketed portion)

2.2.8 Applications for admission to the College of Business and Economics, whether for upper division or lower division status, must be received by the Advising Center of the

College of Business and Economics no later than April 1 for summer sessions, June 1 for the fall semester, and October 15 for the spring semester. Normally students apply for upper division admission during the second semester of their sophomore year (the semester in which they will have completed the English and premajor components). [The applications for admission to the College of Business and Economics must be received by the Undergraduate Admissions Office in the College no later than April 1 for Summer Sessions, June 1 for the Fall Semester, and October 15 for the Spring Semester.]

Rationale: This change represents a reversal in the order of the two sentences comprising the paragraph in question and is necessary in order to (1) more adequately reflect the intent of the faculty at the time the deadlines were originally approved, and (2) avoid confusion among students applying for admission to the College in the future. The revision should be reflected in pages 18 and 103 of the current University Bulletin.

The proposal has been approved by the College Faculty, the Senate's Committee on Admissions and Academic Standards, and the University Senate Council.

Implementation: 1 January 1989

The Chair recognized Professor Leigh for agenda item (c). Professor Leigh, on behalf of the Senate Council, moved to approve the proposed revision of the College of Education teacher education program retention policy, Section V - 3.2.3, University Senate Rules. Professor Leigh noted an editorial change under paragraph 3.2.3 item 2, the "d" should be deleted. The statement would then read, (c) minor, and/or support area(s). This proposed revision was circulated to members of the Senate under date of 28 October 1988.

The motion did not require a second. In discussion which followed Professor Jonathan Glixon (Fine Arts) was concerned about the wording "in an educational setting" in the third item of the first paragraph and felt it was ambiguous. He said that "educational" could mean sitting in a classroom period. Associate Dean Kawanna Simpson (Education) said it could mean clinical and not just a classroom setting. She said it might be working with school age children, but not out in the school system. Professor Glixon said the revised version did not say that. He wondered if it might say "in a classroom setting" period. Dean Simpson said that the sub-committee had asked if "educational setting" would be acceptable to the College of Education. Professor Weil wanted to know if "classroom or clinical setting" would satisfy everyone. He then moved an amendment to change "in an educational setting" to "with youngsters in a classroom or clinical setting." Professor Lyons' recollection was there was some concern about the term "youngsters" because student teachers are very often involved in relationships with people other than youngsters. He felt the purpose was to get away from using the word "youngsters". Professor James Kemp (Animal Sciences) said that could be clarified by simply saying "in a classroom or other educational setting" which would encompass whether it was clinical, classroom or any other possible setting. Professor Weil accepted the amendment. Professor Hans Gesund (Civil Engineering) wanted to know if that implied that classroom was not an educational setting.

The amendment unanimously passed and reads as follow:

"in a classroom or other educational setting".

The motion as amended unanimously carried and reads as follows:

Proposed Change: (Underlined portion = new; delete bracketed portion)

3.2.3 College of Education

[A student in the Teacher Education Program will be placed on probationary status under the following conditions:] The teacher candidate's progress in a Teacher Education Program is continuously monitored. A student may be placed on probationary status or suspended from the program for failure to make satisfactory progress. Conditions resulting in probation or suspension include the following:

1. The student fails to earn a grade of C or better in a professional education class.
2. The student fails to maintain an overall GPA of 2.50 and a 2.50 in each of the following: (a) major, (b) professional education, (c) minor, and/or support area(s).
3. The student fails to demonstrate the ability or potential to work successfully in a classroom or other educational setting. [with youngsters in a classroom setting during field experiences or student teaching.]

[In conditions 1 and 2, a student will be placed on probationary status for one semester.] A student placed on probation will be given specified criteria for improvement. If the student fails to meet the specified criteria within the time specified [one semester after being placed on probationary status], he or she will be suspended from the program. [If concerns are raised under conditions 3, the case will be referred to the appropriate Program Faculty and the student may be suspended upon the recommendation of the Program Faculty.] If the Program Faculty deems it necessary to suspend the student from the Teacher Education Program, the student may request a hearing before the Program Faculty. If the student wishes to appeal the decision of the Program Faculty, he or she may request a hearing before the College of Education Undergraduate Admissions and [Retention] Standards Committee.

Rationale: Conflicting statements exist in the current policy regarding the conditions for probation and suspension. Also the original policy was not intended to cite all possible criteria for probation or suspension, yet the current wording indicates that this is the case. For example, a student who is serving a sentence for a felony cannot be allowed to do field experience; however, the policy, as it is currently written, does not address that situation.

We have also found that in working with the retention policy and dealing with situations that have arisen during the year, additional criteria are important. Consequently, the grade-point average requirement has been expanded to include major, minor, professional education, and support area(s), as these requirements are in place for admission to student teaching. Item three (3) was revised because of weaknesses observed in methods classes which clearly indicated that the students were not ready to be placed in a school setting.

The original statement regarding a semester's probationary period has been revised, because we have found that a number of our courses are being taught only once a year. Consequently, should a student be put on probation with the stipulation that he or she repeat a particular class and should that class only be offered once a year, the once semester probationary period is unrealistic.

The revision of the title of the appeals committee is made simply to reflect the name of the committee which is, and has been for some time, in existence.

The proposal has been approved by the College Faculty and reviewed and recommended by the Senate Committee on Admissions and Academic Standards, David Durant, Chair and the University Senate Council.

Implementation: Spring Semester, 1989

The Chair recognized Professor Leigh for item d, the last item on the agenda. Professor Leigh, on behalf of the Senate Council, moved approval of proposed change in University Senate Rules, Section III - 2.0, 3.0 submitted by Brad Canon, Chair of the ad hoc Committee on Course Processing. This proposed change was circulated to members of the Senate under date of 26 October 1988. Professor Leigh made an editorial change in the first sentence of 2.0 by inserting existing before ACADEMIC Programs to make it clearer. The last paragraph on page one should have the following changes: add new before undergraduate, add and professional before programs, and delete professional before programs. An editorial change under 3.0 Procedures for Processing Courses and Changes in Courses, the second sentence in the first paragraph has an insertion of the Office of Vice President for Research and Graduate Studies. On page three, first paragraph, third sentence, not should be inserted before minor.

The Chair noted the motion required no second. The floor was opened for discussion. Chairman Mather recognized Professor Bradley Canon (Political Science) who had chaired the committee. Professor Canon said his committee was appointed to revise the method by which new course proposals and course changes or program changes or new programs were processed at the University. The committee spent last year working on the proposal. He said there were two reasons for the study. One was the Councils were getting proposals in a variety of forms, often a new program would be described with no mention of the old one to make comparisons. Second, the Council on Higher Education required that all new programs follow a certain format. The committee felt all changes might as well have the same format so they developed guidelines

that follow the Council on Higher Education's requirement. In order to justify guidelines in forms, the rules need to mention the guidelines.

Professor William Lyons (Political Science) said the Senate should remember in making changes they are a "housekeeping matter." He said that faculty had been asked to submit new programs in CHE format. Those who serve on the Academic Programs Committee found that very helpful in making better judgments and not taking the time to ask for additional information. He said most things in the proposal had been done informally, but this was a matter of putting the information in the Rules and making it work better. Professor Weil asked about the statement at the top of page two, second sentence concerning information on costs and other matters. Professor Canon said that CHE format required that information, and it seemed superfluous to not put it on the form. He said there was no change in the powers of the Senate or administration. Professor Glixon said the implementation date should be 1989.

There were no further questions and the motion as editorially changed and as amended unanimously passed and reads as follows:

Current Rule: (changes are noted in caps, underlining and brackets)

- 2.0 Procedures for Processing ACADEMIC program[s] PROPOSALS and Changes in existing ACADEMIC Programs
[Applications for initiating academic programs and changes in existing academic programs must be processed in a prescribed manner.]

For the purpose of these Rules, academic programs are defined as the requirements leading to a degree. The initiation of academic programs and changes in existing academic programs shall be processed as described below.

[No forms are provided for proposals for new programs, or changes in programs, including degree titles, but such proposals shall be organized in such a way as to be suitable for publication in the University of Kentucky Bulletin. They shall be accompanied by data supportive of the program and its justification. The proposal shall be signed by the chief administrative officer of the initiating academic unit and by the Dean of the college who then forwards it through the various Councils as prescribed.]

A set of guidelines, approved by the Senate Council, is available for proposing new undergraduate, graduate and professional programs. Forms, approved by the Senate Council, are available for proposing changes in existing doctoral, masters and undergraduate programs. (There are no program change forms for the programs in law, medicine and dentistry.)

When new programs involve new courses or changes in courses, the programs and courses will receive simultaneous consideration. [When new programs are proposed, information on costs and other matters that are necessary to determine the administrative feasibility of the program are to be submitted to the office of the President through the Chancellor, University of Kentucky Lexington Campus or the

Chancellor, University of Kentucky Medical Center, as applicable, at the time the proposal is sent to the appropriate Council(s). (See also III - 2.0 e.)]

3.0 Procedures for Processing Courses and Changes in Courses

Applications for initiating new courses, changes in existing courses, or dropping courses, must be processed in a prescribed manner. Official forms to be used can be obtained from the Offices of the Chancellor, University of Kentucky Lexington Campus, the Chancellor, University of Kentucky Medical Center, or the Senate Council office, the Office of Vice President for Research and Graduate Studies.

Separate forms are required for new courses, changes in existing courses, and dropping courses. [(For Minor Change request forms and procedures for using, see this Section, 3.1.)] To avoid delay and possible disapproval of said applications, all information required and the requisite signatures must be supplied.

The form for processing changes in existing courses shall allow the originating unit to request that it be considered a "Minor Change."
A request may be considered a minor change if it meets one of the following criteria:

- (a) change in number within the same hundred series
- (b) an editorial change in the course title or description which does not imply change in content or emphasis
- (c) a change in prerequisite(s) which does not imply a change in course content or emphasis, or which is made necessary by the elimination or significant alteration of the prerequisite(S)
- (d) a crosslisting of a course as described in paragraph g. below
- (e) correction of typographical errors.

When requested as a Minor Change, the form shall be forwarded directly from the Dean of the College to the Chair of the Senate Council for approval. If the Chair of the Senate Council approves, he or she will notify the Registrar's office and the Dean of the College originating the request. If the Chair believes the change is not minor, the request shall be returned to the Dean of the College originating the request for processing through the appropriate Councils.

...

- g. If a department wishes to crosslist a course which already exists in another department, it may receive approval [via the Minor Change Request route mechanism explained in 3.1 below.] by indicating that this is a minor change on the form for requesting changes in existing courses. Both chairmen must sign the form

Eliminate III - 3.1 below

3.1 Minor Changes in Courses

The Minor Change route for courses is provided as a mechanism to make changes in existing courses and is limited to one or more of the following:

- a. change in number within the same hundred series;
- b. editorial change in description which does not imply change in content or emphasis;
- c. editorial change in title which does not imply change in content or emphasis;
- d. change in prerequisite which does not imply change in content or emphasis;
- e. crosslisting of courses under conditions set forth in item 3.0;
- f. correction of typographical errors.

....

Background:

The Senate Council appointed an ad hoc Committee on Course Processing on May 15, 1987. That Committee's report was made on 4 April 1988 and subsequently discussed by the Senate Council on 18 April 1988. The committee met several times during the fall and spring semesters and divided into subcommittees to work on the guidelines. In the fall, the committee surveyed all persons on campus involved in curriculum processing.

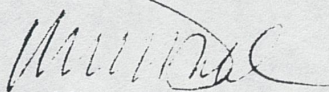
The recommendations of the committee included: two sets of guidelines for the proposal of new programs--one for graduate programs and one for undergraduate programs; three forms for proposing changes in programs--one for doctoral programs, one for masters programs and one for bachelors programs; and a list of suggested changes to be made on the existing forms for adding, dropping and changing courses as well as a revision in the minor course change process.

The Rules revisions presented here reflect the recommendations made by the Committee and approved by the Senate Council.

Implementation: 1 July 1989

Professor Weil asked about the implementation date on the proposal from the College of Education and wanted to know if it might not be better to say January 1, 1989. Chairman Mather said that even if Spring 1, 1989, was the implementation date, administratively it would be interpreted as January 1, 1989.

There was no further business to come before the Senate and the meeting adjourned at 4:10 p.m.


Randall W. Dahl
Secretary, University Senate

11/2/88

UNIVERSITY OF KENTUCKY

LEXINGTON, KENTUCKY 40506-0032

UNIVERSITY SENATE COUNCIL
10 ADMINISTRATION BUILDING

25 October 1988

TO: Members, University Senate

FROM: University Senate Council

RE: AGENDA ITEM: Proposal to revise the repeat option section of University Senate Rules to include reference to correspondence courses, Section V - 3.1.1.

Proposal: (Add underlined portion)

3.3.1 Repeat Option (US: 11/14/83; US: 4/13/87)

A student shall have the option to repeat once as many as three different courses which have been completed with only the grade, credit hours and quality points for the second completion used in computing the student's academic standing and credit for graduation. A student also may use the repeat option when retaking a course on a Pass-Fail basis (provided the course meets the requirements for being taken Pass-Fail), even though the course was originally taken for a letter grade. If a failing grade (F) is earned on the second attempt, the original grade will continue to be used in calculating the grade point average and the second attempt shall constitute exhaustion of one of the student's three repeat options under this provision. A student exercising the repeat option must notify in writing the dean of the college in which the student is enrolled and the student's advisor no later than the last day for dropping the course without a grade of any kind appearing on the transcript. (This is three weeks following the first day of classes in regular semesters or three weeks from the date of registration in a Correspondence Course.) (US: 2/14/83)

Rationale: Senate Rule 3.1.1 describes the deadline for requesting a Repeat Option as the last day for dropping a course without a grade of any kind appearing on the transcript. While this deadline is very clear in terms of regularly scheduled campus classes, it does not appear to be clear for courses taken by correspondence in which a student may enroll at any point during the year. As a result inconsistencies exist in the application of the Repeat Option deadline rule by various university offices. This addition is proposed to eliminate the confusion concerning the deadline for application. The proposal has been approved by the Senate's Committee on Admissions and Academic Standards.

Implementation: 1 January 1989

/cet
26030

UNIVERSITY OF KENTUCKY

LEXINGTON, KENTUCKY 40506-0032

UNIVERSITY SENATE COUNCIL
10 ADMINISTRATION BUILDING

26 October 1988

TO: Members, University Senate

FROM: University Senate Council

RE: AGENDA ITEM: University Senate Meeting, Monday, November 14, 1988. Proposed change in University Senate Rules, Section III - 2.0, 3.0 submitted by Brad Canon, Chair of the ad hoc Committee on Course Processing

Current Rule: (changes are noted in caps, underlining and brackets)

2.0 Procedures for Processing ACADEMIC program[s] PROPOSALS and Changes in ACADEMIC Programs
[Applications for initiating academic programs and changes in existing academic programs must be processed in a prescribed manner.]

For the purpose of these Rules, academic programs are defined as the requirements leading to a degree. The initiation of academic programs and changes in existing academic programs shall be processed as described below.

[No forms are provided for proposals for new programs, or changes in programs, including degree titles, but such proposals shall be organized in such a way as to be suitable for publication in the University of Kentucky Bulletin. They shall be accompanied by data supportive of the program and its justification. The proposal shall be signed by the chief administrative officer of the initiating academic unit and by the Dean of the college who then forwards it through the various Councils as prescribed.]

A set of guidelines, approved by the Senate Council, is available for proposing undergraduate and graduate programs. Forms, approved by the Senate Council, are available for proposing changes in existing doctoral, masters and undergraduate programs. (There are no program change forms for the professional programs in law, medicine and dentistry.)

When new programs involve new courses or changes in courses, the programs and courses will receive simultaneous consideration. [When new programs are proposed, information on costs and other matters that are necessary to determine the administrative feasibility of the program are to be submitted to the office of the President through the Chancellor, University of Kentucky Lexington Campus or the Chancellor, University of Kentucky Medical Center, as applicable, at the time the proposal is sent to the appropriate Council(s). (See also III - 2.0 e.)]

3.0 Procedures for Processing Courses and Changes in Courses

Applications for initiating new courses, changes in existing courses, or dropping courses, must be processed in a prescribed manner. Official forms to be used can be obtained from the Offices of the Chancellor, University of Kentucky Lexington Campus, the Chancellor, University of Kentucky Medical Center, or the Senate Council office.

Separate forms are required for new courses, changes in existing courses, and dropping courses. [(For Minor Change request forms and procedures for using, see this Section, 3.1.)] To avoid delay and possible disapproval of said applications, all information required and the requisite signatures must be supplied.

The form for processing changes in existing courses shall allow the originating unit to request that it be considered a "Minor Change." A request may be considered a minor change if it meets one of the following criteria:

- (a) change in number within the same hundred series
- (b) an editorial change in the course title or description which does not imply change in content or emphasis
- (c) a change in prerequisite(s) which does not imply a change in course content or emphasis, or which is made necessary by the elimination or significant alteration of the prerequisite(S)
- (d) a crosslisting of a course as described in paragraph g. below
- (e) correction of typographical errors.

When requested as a Minor Change, the form shall be forwarded directly from the Dean of the College to the Chair of the Senate Council for approval. If the Chair of the Senate Council approves, he or she will notify the Registrar's office and the Dean of the College originating the request. If the Chair believes the change is minor, the request shall be returned to the Dean of the College originating the request for processing through the appropriate Councils.

... NOT

- g. If a department wishes to crosslist a course which already exists in another department, it may receive approval [via the Minor Change Request route mechanism explained in 3.1 below.] by indicating that this is a minor change on the form for requesting changes in existing courses. Both chairmen must sign the form

Eliminate III - 3.1 below

3.1 Minor Changes in Courses

The Minor Change route for courses is provided as a mechanism to make changes in existing courses and is limited to one or more of the following:

- a. change in number within the same hundred series;
- b. editorial change in description which does not imply change in content or emphasis;
- c. editorial change in title which does not imply change in content or emphasis;
- d. change in prerequisite which does not imply change in content or emphasis;
- e. crosslisting of courses under conditions set forth in item 3.0;
- f. correction of typographical errors.

....

Background:

The Senate Council appointed an ad hoc Committee on Course Processing on May 15, 1987. That Committee's report was made on 4 April 1988 and subsequently discussed by the Senate Council on 18 April 1988. The committee met several times during the fall and springs semesters and divided into subcommittees to work on the guidelines. In the fall, the committee surveyed all persons on campus involved in curriculum processing.

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Course Processing Item
26 October 1988

The recommendations of the committee included: two sets of guidelines for the proposal of new programs--one for graduate programs and one for undergraduate programs; three forms for proposing changes in programs--one for doctoral programs, one for masters programs and one for bachelors programs; and a list of suggested changes to be made on the existing forms for adding, dropping and changing courses as well as a revision in the minor course change process.

The Rules revisions presented here reflect the recommendations made by the Committee and approved by the Senate Council.

Implementation: 1 July 1988

/cet
2594C

11/2/88

UNIVERSITY OF KENTUCKY

LEXINGTON, KENTUCKY 40506-0032

UNIVERSITY SENATE COUNCIL
10 ADMINISTRATION BUILDING

27 October 1988

TO: Members, University Senate

FROM: University Senate Council

RE: AGENDA ITEM: University Senate Meeting, Monday, November 14, 1989. Proposal to revise the application deadlines of the College of Business and Economics, specifically University Senate Rules Section IV - 2.2.8, paragraph 5.

Proposal: (Add underlined portion; delete bracketed portion)

2.2.8 Applications for admission to the College of Business and Economics, whether for upper division or lower division status, must be received by the Advising Center of the College of Business and Economics no later than April 1 for summer sessions, June 1 for the fall semester, and October 15 for the spring semester. Normally students apply for upper division admission during the second semester of their sophomore year (the semester in which they will have completed the English and premajor components). [The applications for admission to the College of Business and Economics must be received by the Undergraduate Admissions Office in the College no later than April 1 for Summer Sessions, June 1 for the Fall Semester, and October 15 for the Spring Semester.]

Rationale: This change represents a reversal in the order of the two sentences comprising the paragraph in question and is necessary in order to (1) more adequately reflect the intent of the faculty at the time the deadlines were originally approved, and (2) avoid confusion among students applying for admission to the College in the future. The revision should be reflected in pages 18 and 103 of the current University Bulletin.

The proposal has been approved by the College Faculty, the Senate's Committee on Admissions and Academic Standards, and the University Senate Council.

Implementation: 1 January 1989

/cet
2602C

original
Agenda
item

UNIVERSITY OF KENTUCKY
LEXINGTON, KENTUCKY 40506-0032

28 October 1988

UNIVERSITY SENATE COUNCIL
10 ADMINISTRATION BUILDING

TO: Members, University Senate
FROM: University Senate Council
RE: AGENDA ITEM: University Senate Meeting, Monday, November 14, 1988. Proposed revision of the College of Education teacher education program retention policy, Section V - 3.2.3, University Senate Rules.

Proposed Change: (Underlined portion = new; delete bracketed portion)

3.2.3 College of Education

[A student in the Teacher Education Program will be placed on probationary status under the following conditions:] The teacher candidate's progress in a Teacher Education Program is continuously monitored. A student may be placed on probationary status or suspended from the program for failure to make satisfactory progress. Conditions resulting in probation or suspension include the following:

1. The student fails to earn a grade of C or better in a professional education class.
2. The student fails to maintain an overall GPA of 2.50 and a 2.50 in each of the following: (a) major, (b) professional education, (c) minor, and/or (d) support area(s).
3. The student fails to demonstrate the ability or potential to work successfully in an educational setting. [with youngsters in a classroom setting during field experiences or student teaching.]

[In conditions 1 and 2, a student will be placed on probationary status for one semester.] A student placed on probation will be given specified criteria for improvement. If the student fails to meet the specified criteria within the time specified [one semester after being placed on probationary status], he or she will be suspended from the program. [If concerns are raised under conditions 3, the case will be referred to the appropriate Program Faculty and the student may be suspended upon the recommendation of the Program Faculty.] If the Program Faculty deems it necessary to suspend the student from the Teacher Education Program, the student may request a hearing before the Program Faculty. If the student

Page 2
Teacher Education Retention Proposal
28 October 1988

wishes to appeal the decision of the Program Faculty, he or she may request a hearing before the College of Education Undergraduate Admissions and [Retention] Standards Committee.

Rationale: Conflicting statements exist in the current policy regarding the conditions for probation and suspension. Also the original policy was not intended to cite all possible criteria for probation or suspension, yet the current wording indicates that this is the case. For example, a student who is serving a sentence for a felony cannot be allowed to do field experience; however, the policy, as it is currently written, does not address that situation. We have also found that in working with the retention policy and dealing with situations that have arisen during the year, additional criteria are important. Consequently, the grade-point average requirement has been expanded to include major, minor, professional education, and support area(s), as these requirements are in place for admission to student teaching. Item three (3) was revised because of weaknesses observed in methods classes which clearly indicated that the students were not ready to be placed in a school setting.

The original statement regarding a semester's probationary period has been revised, because we have found that a number of our courses are being taught only once a year. Consequently, should a student be put on probation with the stipulation that he or she repeat a particular class and should that class only be offered once a year, the once semester probationary period is unrealistic.

The revision of the title of the appeals committee is made simply to reflect the name of the committee which is, and has been for some time, in existence.

The proposal has been approved by the College Faculty and reviewed and recommended by the Senate Committee on Admissions and Academic Standards, David Durant, Chair and the University Senate Council.

Implementation: Spring Semester, 1989

/cet
25970

To: Loys Mather, Chairman University Senate Council

From: David Durant

Date: October 19, 1988

Subject: Committee on Admissions and Academic Standards Proposals

The Committee on Admissions and Academic Standards recommends the following to the Senate Council:

1. Acceptance of the College of Education Revision of the Teacher Education Program Retention Policy:

With the following Amendments which I have checked with Dean Simpson who originated the proposal:

Delete the phrase: ", but are not limited to," from the third sentence of the "PROPOSED POLICY" so that it reads: "Conditions resulting in probation or suspension include the following:"

Replace the phrase "a school" with "an educational" in #3 so that it reads "The student fails to demonstrate the ability or potential to work successfully in an educational setting."

[The first change was made to allow the students a more precise knowledge of the possible conditions for probations or suspension; the deleted phrase seemed like too much of a blank check. The second simply reflects the new variety of teaching environments Education students are being prepared to face, some of which aren't in the classroom.]

2. Acceptance of the proposed revision in application deadlines to the College of Business and Economics:

With the following Amendment which I have checked with Dean Fulks, the originator of the proposal:

Replace "the Undergraduate Admissions Office" with "the Advising Center of the College of Business and Economics" in the first sentence.

(The change is made to avoid confusion with University Admissions.)

3. To amend the University Senate Rules, Section V, 3.1.1 (p. 98), adding to the sentence in parenthesis "or three weeks from the date of registration in a Correspondence Course."

[To clarify an undefined exception to the rule in the spirit of the rule.]