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THE GREEN BEAN

UNIVERSITY OF KENTUCKY LIBRARIES' NEWSLETTER

7-8-83

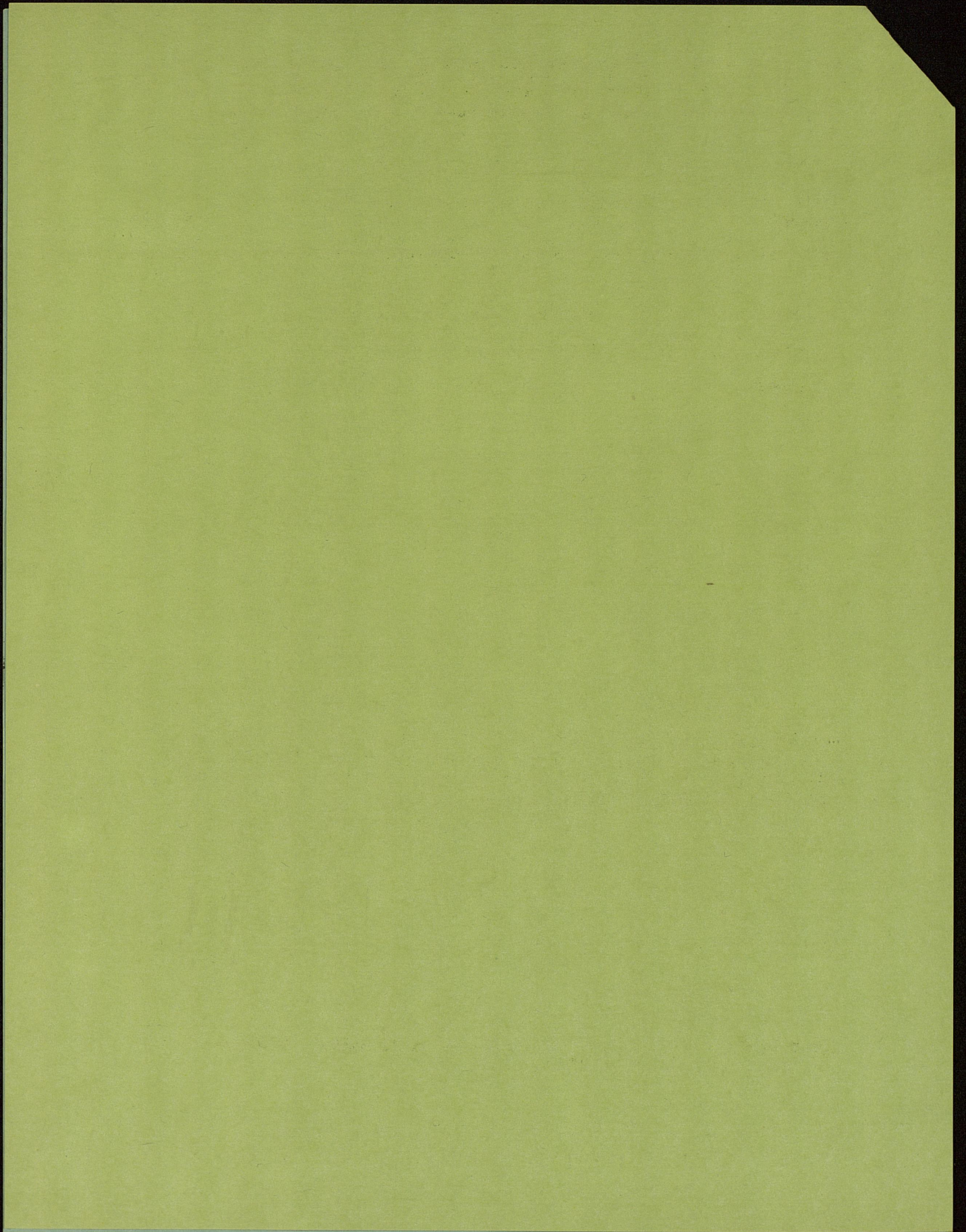
No. 410

CALENDAR

July 18	Training at UK
August 8,10,12	KIA Workshops
August 8	Training at UK

PLEASE NOTE: The next Green Bean will be issued on Friday, August 5th. Any items submitted for this Green Bean must be in the Director's Office no later than 10 a.m. on Tuesday, August 2nd. Emergency items can be submitted to the editor by phone after the deadline.

Contributors: Jessie Adams, Faith Harders, Cecil Madison, Liz Pogue, Ann Short, and Gerry Webb (Editor)



FROM THE EDITOR

There will be no Green Bean issued on July 22nd. I will be out of town the weeks of July 18th and 25th. The next scheduled issue will be August 5th.

Gerry Webb

TRAINING AT UK

July 18 Personnel Procedures

August 8 Accounting Procedures

To enroll in the above workshops, call Manda Hutchison Biddle (7-1851) at the Human Resources Development Office. Attendance is at the convenience of your department and must be approved by your supervisor or department head. All workshops are offered free of charge and will be held in Room 15 (basement) of Memorial Hall.

KLA SPONSORS WORKSHOP

The Kentucky Library Association is sponsoring a workshop, "Micro's Hardware/Software/Courseware," to be held August 8 (Paducah); August 10 (Eastern Kentucky University); and August 12 (Northern Kentucky University). The registration fee is \$15.00 and the cut-off date for registration is August 1. For further information, contact Jennie S. Boyarski, Paducah Community College Library, P.O. Box 7380, Paducah, Kentucky. 42001. Phone: (502)-442-6131, ext. 132.

INFORMATION FROM THE PRESERVATION COMMITTEE

Books and records of permanent value must be protected from:

FIRE--Collections of permanent value should be stored in areas of fire-resistant construction protected by fire walls, fire-rated doors, fire detectors and fire suppression system controls. No smoking should be permitted in any records storage or reference room.

WATER DAMAGE-- Storage areas for books or documents of permanent value should not be below ground level unless such areas have adequate equipment to detect and prevent water damage from flooding. Shelving in all storage areas housing books or records of permanent value should be installed with bottom shelves at least 6 inches from the floor. Such shelving should be of fire-retardant material, chemically neutral and of proper size and strength to carry the weight of materials to be shelved. Every effort should be made to avoid placing shelving beneath exposed water lines.

UK LIBRARY SYSTEM OPPORTUNITIES

Grade 7 Circulation

Grade 6 CSR

If interested, see Ann Short.

PROFESSIONAL OPPORTUNITIES

Head of Reference and Informational Services, Brown University Libraries.
Salary: \$24,497-\$32,049. Deadline: August 1, 1983.

Director of University Libraries, Kent State University. Salary: not given.
Deadline: August 25, 1983.

Director of Information Services, Northwestern University Library.
Salary: \$30,000 minimum. Deadline: August 15, 1983.

Acquisitions Librarian, University of Arizona Library. Salary: \$16,500-
\$21,000. Deadline: September 15, 1983.

Retrospective Conversion Music Cataloger (one-year temporary appointment),
University of Tennessee Library, Knoxville. Salary: \$14,000 minimum.
Deadline: August 1, 1983.

If interested, contact Faith Harders.