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MINUTES OF THE UNIVERSITY SENATE  
October 13, 1930

The University Senate met in the Lecture Room of McVey Hall Monday, October 13, at 4:00 p.m. President McVey presided.

The minutes of May 30 and of August 20 were approved.

A motion was approved postponing the election of Senate representatives on the University Council until December.

The following motion was offered for consideration at the next two meetings of the Senate:

"Moved that the Council shall consist of the President, (Chairman), the Deans of the Colleges and of the Graduate School, the Dean of Men, the Dean of Women, the Registrar (Secretary ex-officio), together with four members elected annually by the Senate.

It is further provided that the four members elected annually from the Senate may not succeed themselves in office."

The motion is to be mimeographed and sent out to members of the Senate at least two weeks prior to the next meeting.

The following recommendations of the Committee on Duplication of Courses were approved:

- ✓ Art 115a, 115b - Independent Work. Three credits per semester.
  - ✓ Pol. Sci. 210a, 210b. - The Supreme Court and Politics. Two hours a week, two credits per semester.
  - ✓ Commerce 209. Comparative Banking and Monetary Systems. Three hours a week; three credits; second semester.
  - ✓ The Committee reported that they had approved Farm Engineering 101a, b, Special Problems, which had been referred to the Committee for approval after an outline of the course had been submitted. This course carries three credits - Prerequisites, Farm Engineering 10.
- Dr. Adams' report on the handling of absences was submitted to the Senate and with slight modification was approved, with the understanding that it is to be mimeographed and sent to members of the faculty for their verification.

TO MEMBERS OF THE UNIVERSITY SENATE:

The following is Dr. Adam's report on absences as approved by the University Senate, October 13th. It is submitted to you for verification at the next meeting of the Senate:

*id est*

Section 1 No student shall be allowed any cuts in any course at the University of Kentucky.

Section 2 The instructor shall keep a record of absences, and, when in his opinion the number of absences for any student has become excessive, or when absences appear to be unjustified, he shall report such student to the Dean, together with the total number of absences and their dates. And the practice of reporting daily absences to the Registrar shall be discontinued except that all absences occurring on the day immediately before a holiday or on the day immediately following a holiday shall be reported at the time of their occurrence.

Section 3 Absences shall be counted beginning with the first day of recitations, and late entrances shall be counted as absences.

Section 4 A student may be dropped from a course because of absence, upon the recommendation of the Dean and the instructor. When, because of absence, the Dean and the instructor recommend that a student be dropped from the course, the name of the student and the number of the course shall be reported to the Registrar by the Dean, and the student shall be dropped (by the Registrar). When a student is dropped from a class because of absences the instructor shall report the grade the student is making at the time he is dropped, and if this grade is E it shall be a final grade.

Section 5 When the number of courses from which a full time student has been dropped is sufficient to reduce his load to less than 12 hours he must secure the written permission from his Dean and file same in the Registrar's office in order to remain longer in the University.

Section 6 All absences shall be considered unexcused except - When an excuse is given by the Scholarship and Attendance Committee for absence on the day immediately preceding or following a holiday.

Section 7 A student with an unexcused absence on the day immediately preceding or following a vacation or holiday shall have a penalty of three hours (and three quality points) added to his requirements for graduation, with the exception of the College of Law, where the penalty shall be two hours and two quality points.

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Section 8 A student must make a satisfactory explanation to the instructor for any absence before he shall be permitted to make up the work missed. Absences due to officially authorized trips such as those of athletic teams, musical, oratorical and dramatic organizations, and University classes, shall be considered as having been satisfactorily explained to the instructor.

Section 9 The instructor shall report to the Registrar at the end of the semester the number of (excused and unexcused) absences for each student. The Registrar shall call for special reports of absences on days before and after a holiday. All absences are to be reported on the student's credit card and shall be considered a part of his permanent record.

Section 10 Juniors and seniors whose standing on the work of the previous semester is 2.4 (credit points), shall be extended the same privileges relative to absences as graduate students. Students who wish to obtain this privilege must apply to the Registrar.

Graduate Students

Section 1 No report of absences shall be required, but each instructor may record and report absences of graduate students as he sees fit.

*Ernest G. Quinn*  
Secretary