

### CHRISTMAS PARTY

Those who are planning to attend the Staff Association dinner party on Dec. 14 at King Alumni House should send their money (\$7.00 per person) to Vivian MacQuown, Acquisitions, King North, by Monday, Dec. 8.

## THE GREEN BEAN

UNIVERSITY OF KENTUCKY LIBRARIES  
NEWSLETTER 12/6/74

### THANKSGIVING BASKET

Josephine Robinson and her daughter were very grateful for the thoughtfulness shown them through the giving of such a plentiful basket of food. The money that was donated bought a nice ham and this was taken along with the basket.

Every contribution helped and was much appreciated.

Thanks so much for helping this family. It brightened their faces with joy!

### UNIVERSITY REGULATIONS ON DECORATIONS

The Public Safety Division would appreciate our cooperation in observing the following precautions for Christmas decorations in the library:

1. All decorations, including Christmas trees, must be U.L. approved non-combustible artificial decorations.
2. Decorations shall be arranged in a manner not to obstruct exits, lighting, or corridors.
3. Do not use open flame such as candles. No smoking permitted around decorations. Provide ash trays in safe areas.
4. If a fire strikes, evacuate the building and dial 333 (off campus dial 255-6666).
5. All decorations in campus buildings should be removed prior to the holiday vacation.

### SAFETY PRESENTATION

Gary Beach of the Public Safety Division will speak to the staff again on Tuesday, Dec. 10, from 9:30 - 11:00 in Rm. 504 (Old Rare Book Room). All staff, especially those who missed Mr. Beach's presentation earlier this year, are urged to attend.

### ADVENT EVENT IV

The Lexington Brass Quintet will give a program of Christmas Music, Advent Event IV, in the Gallery of King Library, Wednesday, Dec. 11 at noon. Everyone is invited.

PERSONNEL NOTES

Terminations:

- Dottie French, ILL, Dec. 6.
- Sandy McGowen, Circulation, Dec. 6.
- Louise Shelburne, ILL, Dec. 6.

New Staff Member:

- Mary Sexton, ILL, LT II, Dec. 9.

Position Open:

- Cataloging (QC) - LT II, open Jan. 15.

Apply before Christmas to Dotty Green.

MANAGEMENT ROUNDTABLE

The Management Roundtable originally scheduled for Dec. 5 has been rescheduled for Thursday, Dec. 12 at 11:30 in the Student Center. Evaluation will be the topic of discussion.