

Minutes of the Meeting of the Executive Committee of the University of Kentucky, January 15, 1954.

The Executive Committee of the University of Kentucky met in the President's Office at 1:15 p. m., Friday, January 15, 1954, with the following members present: Guy A. Huguelet, Chairman; J. C. Everett and R. P. Hobson. Absent: Harper Gatton and Smith D. Broadbent. President H. L. Donovan and Secretary Frank D. Peterson met with the Committee.

A. Approval of Minutes.

On motion duly made, seconded and carried, the minutes of the Executive Committee of November 20, 1953, were approved as published.

B. Report of the Comptroller.

The Comptroller submitted financial report of the operations of the first six months of the current fiscal year. The report consisted of balance sheet as of December 31, 1953, and an operating statement of funds and accounts for the same period.

The report was examined by members of the Committee, and upon motion duly made, seconded and carried, same was received and ordered filed.

C. State Requisitions Approved.

President Donovan submitted the following letter from the Comptroller:

January 7, 1954

Dr. H. L. Donovan, President
University of Kentucky

My dear President Donovan:

I submit a list of state requisitions, advices of emergency purchases, special purchase orders and departmental purchases which have been made by the purchasing division from October 1, 1953 through December 31, 1953, yet to be approved by the Board of Trustees. The listing below gives the numbers of the documents requesting the purchase or actually issued as purchase orders, which documents are made a part of this record and are held in the Office of the Comptroller subject to inspection. The purchases have been made on properly drawn documents at the request of the various departments and have been charged against available funds.

State requisitions numbered	302 through 558
Emergencies	82 through 153
University D Orders	16511 through 16544
Special Orders	903 through 1970

The foregoing record of purchases is respectfully submitted with the request that they be approved by the Board of Trustees, thereby ratifying the action of the Comptroller in making the purchases.

Respectfully submitted,

(Signed)

Frank D. Peterson
Comptroller

The President recommended that state requisitions, emergency purchases, University D orders and special orders, as outlined by the Comptroller, be approved.

Members of the Executive Committee being sufficiently advised, upon motion duly made, seconded and carried,

State requisitions numbered	302 through 558
Emergencies	82 through 153
University D Orders	16511 through 16544 and
Special Orders	903 through 1970

were approved and the action of the Comptroller in making the purchases was ratified.

D. Budget Changes.

President Donovan submitted list of changes in the University budget. He read a list of increases and decreases aggregating a net decrease in the University budget of \$1,471.27. He recommended that the budget changes as listed be approved, and the Comptroller be directed to make the necessary budget adjustments.

Upon motion duly made, seconded and carried, the Executive Committee concurred in the recommendation of the President.

E. Progress Report on Women's Dormitory.

Mr. Peterson reported that he had just returned from a trip to the Housing and Home Finance Agency in Chicago, Illinois. The Agency is in the process of giving the plans and specifications of the Women's Dormitory a final check, and the University has been promised action on them within the coming week.

The Comptroller reported that the State Property and Building Commission would be asked immediately to seek competitive bids for the construction of the dormitory, according to plans and specifications, as soon as final approval from the Housing and Home Finance Agency is received.

He also reported that the Housing and Home Finance Agency had requested evidence that funds were available to construct the dormitory according to plans and specifications and that such evidence was being forwarded to the Chicago Office.

F. Keeneland Gift Accepted.

President Donovan and Mr. Guy A. Huguelet reported gift from the Keeneland Foundation in the amount of \$200,000. These funds are to be used for construction of the Women's Residence Hall. President Donovan explained that the building will cost approximately \$1,100,000. A Loan Agreement with the Federal Housing and Home Finance Agency will provide \$722,000, the Keeneland Foundation \$200,000, and the balance will be available from University funds.

Members of the Committee expressed their deep appreciation to the Keeneland Foundation for the generous gift, without which the women's residence hall could not be constructed at this time.

President Donovan recommended that the gift be officially accepted, and upon motion duly made, seconded and carried, the generous gift of \$200,000 from the Keeneland Foundation was authorized accepted and President Donovan was requested to write a letter to the Board of Directors of the Keeneland Foundation expressing the appreciation of the Executive Committee and the University.

G. Animal Pathology Building Named.

President Donovan stated that a number of buildings on the campus had been named in honor of outstanding individuals who had been connected with the University in various areas. He explained that he had received several suggestions concerning the naming of the Animal Pathology Building. He recalled that the late William Wallace Dimock, Emeritus Professor of Veterinary Science and Emeritus Veterinarian, was head of the Department of Animal Pathology at the University of Kentucky from 1919 to 1946. It was under the direction and guidance of Doctor Dimock that the Department attracted much attention in the research field of Animal Pathology, and the department received world-wide recognition. Doctor Dimock was an eminent authority in his field. He was author or co-author of many publications on animal diseases. He was called to England on eight occasions to consult with and instruct English veterinarians. He received various professional honors and in 1943 was president of the American Veterinary Medical Association.

President Donovan recommended that the building be named in honor of Doctor Dimock and asked for a discussion by the members of the Executive Committee.

Members of the Committee discussed the recommendation, and upon motion duly made, seconded and carried, the Animal Pathology building was named "The W. W. Dimock Building" in recognition of the wonderful contribution he made to the University and to the Experiment Station.

H. Additions to the Graduate Faculty.

President Donovan stated that the Graduate Council recommended staff members for membership to the Graduate Faculty. He reported that the Graduate

Council had unanimously endorsed the following staff members and he recommended that they be appointed to the Graduate Faculty:

John M. Carpenter (Zoology)
 James W. Drenan (Chemistry)
 Edward J. Humeston, Jr. (Library Science)
 William H. Jansen (English)
 James D. Kemp (Animal Industry)
 William K. Plucknett (Chemistry)
 Walter T. Smith, Jr. (Chemistry)
 Dewey G. Steele (Agriculture)
 C. M. Thompson (Animal Industry)
 Patch G. Woolfolk (Animal Industry)

Upon motion duly made, seconded and carried, the Executive Committee concurred in the recommendation of the President.

I. Dean Elvis J. Stahr, Jr., to Do Off-Campus Work.

President Donovan reported that the City of Lexington, through its Corporation Counsel, had requested Dean Elvis J. Stahr, Jr., to revise and codify the City's General Ordinances. He stated that Dean Stahr would do the work at home, entirely outside of office hours and without infringing on any commitments connected with his work at the University or permitting the assignment to interfere with his work in any way. Dean Stahr will be paid a reasonable compensation on completion of the work. President Donovan recommended that the request be granted.

Upon motion duly made, seconded and carried, Dean Elvis J. Stahr, Jr., was authorized to consent to revise and codify the City's General Ordinances.

J. Contract with Highway Department.

President Donovan submitted contract between the Kentucky Highway Department and the University providing that the University will conduct a comprehensive study through its Bureau of Business Research, embracing an economic and administrative analysis of highway finance practices and procedures in Kentucky, and shall be conducted in close cooperation with the Automotive Safety Foundation survey now in process, and with the Department and the United States Bureau of Public Roads. The contract was read.

CONTRACT

This contract made and entered into this _____ day of _____, A. D., 19___, by and between the Kentucky Commissioner of Highways, acting in his official capacity on behalf of the Kentucky Highway Department (hereinafter called the "Department"), First Party and the Board of Trustees of the University of Kentucky on behalf of the University of Kentucky (hereinafter called the "University") Second Party:

WITNESSETH, for and in consideration of the assistance of the Department and payments by the Department, as hereinafter specified, The University agrees to conduct a comprehensive study for the party of the first part in accordance with the following outline:

1. Scope: The study and report will embrace a comprehensive economic and administrative analysis of highway finance practices and procedures in Kentucky in keeping with the attached sketch of content, which is expressly made a part of this agreement, and will be conducted in close cooperation with the Automotive Safety Foundation survey now in process and with the Department and the United States Bureau of Public Roads.
2. Responsibilities: The University of Kentucky through its Bureau of Business Research (hereinafter called the "Bureau") will be solely responsible for procedures, standards, methods of analyses, interpretations, and content of reports, and will designate the Director of the said Bureau to be in responsible charge of the study.

The Department will make available all existing data; secure such new data as may be determined to be essential; code, punch, and tabulate statistics as requested by the Bureau; prepare such maps, charts, and tabulations as the Bureau may require. The Department will also publish a final report as hereinafter provided. The Department will designate its Director of the Planning Division to coordinate discharge of Departmental responsibilities under this contract, and it is mutually understood that all agencies of the Department will cooperate fully. The Department will accord this work high priority especially during the interim following submission of the Automotive Safety Foundation report. It is also specifically agreed that the Department will provide such legal and engineering counsel as may prove necessary or desirable.

3. Schedule: A comprehensive final report of the study will be submitted within six months after the date when the official report of the Automotive Safety Foundation study with respect to Kentucky highway needs is first made available to the Bureau.

Both the University and the Department will furnish the necessary personnel, data, and other resources to adhere to the schedule defined in this section.

4. Sponsorship: It is contemplated that a committee, authorized by the General Assembly or the Legislative Research Commission or appointed by the Governor, will be created to review critically and to define policy recommendations on the basis of the finance report.
5. Consultation and Recommendations: It is expressly understood that Bureau personnel, although available for consultation purposes, will not make recommendations with respect to highway finance policy. On the other hand, it will accord the appropriate committee, the Commissioner of Highways, and

other responsible officials full cooperation in arriving at recommendations consistent with the evidence and to the end the Director of the Bureau and appropriate other staff members will meet with officially designated persons or groups to keep them informed of progress and to hear suggestions.

- 6. Costs: The University will be paid for conducting the study on the basis of reimbursement by the Department for the University's actual costs incurred in performing the work with no payment for overhead. For the purpose of proper invoicing, the University may make a reasonable allocation of joint costs.

It is estimated that the cost of the work to be performed by the University will not exceed \$45,000. Invoices for reimbursement of the University will be submitted to the Department monthly as the study progresses, and the Department will provide prompt reimbursement in regular course.

Should unforeseen problems cause this estimated amount of cost to be exceeded, this contract expressly contemplates that adjustment satisfactory to both parties would be agreed upon and made a part of this contract.

The Director of the Bureau may determine that part of the work incident to this study can be performed more economically in Frankfort, in which case, the Department will provide office space, transportation between Lexington and Frankfort, subsistence, telephone, and stenographic services and such other facilities as are needed while the University staff members are in Frankfort.

The Department also agrees to publish a final report, in reasonable quantity as mutually determined, in form and content as planned by the Bureau and to pay the cost of printing and distributing such report.

- 7. Effective dates: This contract shall become effective upon execution by the parties hereto and shall terminate on the date of completion and submission of the final report and in any event not later than June 30, 1956.

IN WITNESS WHEREOF, the parties hereto have subscribed, or caused to be subscribed their names this _____ day of _____, A. D., 19_____.

Attest: _____

DEPARTMENT OF HIGHWAYS

By: _____
Commissioner of Highways

UNIVERSITY OF KENTUCKY

Attest: _____

By: _____

SKETCH OF THE CONTENT OF HIGHWAY FINANCE STUDY
OF KENTUCKY

The study will include:

1. An analysis of sources of revenue for the support of state and local highways in the State. This will include examination of the historical background, projections to secure estimates for the immediate future, and analyses to provide a basis for the evaluation of the present revenue system so far as it relates to the support of road or street work.
2. An examination of expenditures for highways in Kentucky. This will include the development of the historical behavior of road and street expenditures -- emphasizing the relationship of expenditures to various classes of highways -- the projection of expenditures in terms of current policies, and a critical review looking toward an evaluation of the expenditure program.
3. A study of the state and local debt incurred in the state for road and street purposes. This will be both historical and critical. It will undertake to analyze the consequences of a debt program for the financing of any accumulated highway deficiencies which may be defined by the study of the highway system now in process through the cooperation of the Automotive Safety Foundation.
4. A critical review of state and local highway finance administration. Although this phase of the investigation will not include a detailed consideration of administration in each unit of local government, it will take account of the legal and over-all administrative framework within which highway finance operations occur and will give some attention to the state and local administration of road and street budgets -- including revenues, expenditures, accounts, debt, and other fiscal management activities.
5. An analysis of such issues, disclosed by the Automotive Safety Foundation survey or by the fiscal study, as involve financial relationships to other economic, governmental, or general social factors. Throughout the study, the authors will make an effort to tie in the subject matter effectively with the findings of the Automotive Safety Foundation and to consider generally the various nonfiscal factors so far as they influence, or are influenced by, highway finance.

Members of the Executive Committee discussed the provisions of the contract, and upon motion duly made, seconded and carried, the contract was approved and authorized executed on behalf of the University.

K. Gifts.

From: Mr. Robert C. McDowell, Cleveland,
Ohio -- \$5,000.

President Donovan presented check of Mr. Robert C. McDowell, President

of the McDowell Company, Cleveland, Ohio, in the amount of \$5,000, made payable to the Kentucky Research Foundation. He explained that this fund was given in support of the McDowell Scholarship Fund and is part of a very generous sum of money that has been received from Mr. McDowell since 1949. He recommended that it be accepted.

Upon motion duly made, seconded and carried, the gift of \$5,000 from Mr. Robert C. McDowell, President of the McDowell Company, Cleveland, Ohio, was ordered accepted and placed to the credit of the McDowell Scholarship Fund. Members of the Committee requested the President to express to Mr. McDowell the appreciation of the Executive Committee and the University.

From: Aubrey and Company -- \$2,000.

President Donovan presented check for \$2,000 from Aubrey and Company. He stated that the gift is a continuation of this company's continued support and cooperation toward the Experiment Station's project entitled "Study of the Effect of the Inclusion of Various Antibiotics at Recommended Levels in the Diet of the Starting Chick upon the Reproductive Efficiency of the Hen." He recommended that the check be accepted.

Upon motion duly made, seconded and carried, the gift of \$2,000 from Aubrey and Company was ordered accepted, and the President was requested to thank the donors.

From: Mr. Louis Ware, Chicago, Illinois
-- \$2,000.

President Donovan presented check for \$2,000 from Mr. Louis Ware, Chicago, Illinois, given in support of the Louis Ware Scholarship Fund. He recommended acceptance of the grant.

Upon motion duly made, seconded and carried, the Executive Committee concurred in the recommendation of the President and requested him to thank Mr. Ware for his generous gift.

From: Vulcan Hart Manufacturing Company
-- \$1,000.

The President explained that the University of Kentucky was in receipt of \$1,000 from the Vulcan Hart Manufacturing Company, through its President, Mr. W. M. Smock, to be used in the current building program. He recommended that the check be accepted.

Upon motion duly made, seconded and carried, the Committee concurred in the recommendation of the President, and requested him to write a letter of appreciation to Mr. W. M. Smock, President of the Vulcan Hart Manufacturing Company.

From: Mr. Guy A. Huguelet, Lexington,
Kentucky -- \$500.00.

President Donovan presented check for \$500 from Mr. Guy A. Huguelet, Lexington, Kentucky, given for the purpose of helping to finance publication of the Henry Clay papers. He stated that this donation is the first installment of a larger one, and will be of great aid to the University in this very important work. He recommended that the Committee accept the gift.

Upon motion duly made, seconded and carried, the gift of \$500.00 from Mr. Guy A. Huguelet, Lexington, Ky., was ordered accepted, and President Donovan was requested to thank Mr. Huguelet for the gift.

From: Shell Chemical Corporation, Denver,
Colorado -- \$500.00.

President Donovan reported receipt of check for \$500.00 from the Shell Chemical Corporation, Denver, Colorado, to be used in connection with a study of Aldrin and Dieldrin, compounds 269 and 711, and other chlorinate hydrocarbon insecticides. He recommended that the gift be accepted.

Upon motion duly made, seconded and carried, the gift of \$500 from the Shell Chemical Corporation, Denver, Colorado, was ordered accepted, and the President was requested to write a letter of appreciation to Mr. W. E. McCauley, Manager, Products and Sales Development, of the Corporation.

From: Putnam Agency, Ashland, Kentucky
-- \$253.80.

President Donovan reported receipt of check for \$253.80 from the Putnam Agency, Ashland, Kentucky, for credit to Ashland Oil & Refining Company's Scholarship Fund. He recommended acceptance.

Upon motion duly made, seconded and carried, the Executive Committee concurred in the recommendation of the President. The President was requested to thank the donor.

From: Anonymous Donor -- \$75.00.

President Donovan stated that the University was in receipt of a gift of \$75.00 which an anonymous donor wished placed to the credit of the Rare Book Fund of the Library (Acct. 3044-A). He recommended that the donation be accepted.

Upon motion duly made, seconded and carried, the gift of \$75.00 was ordered accepted and placed to the credit of Acct. 3044-A, Rare Book Fund.

From: Mr. Paul Standard -- \$25.00.

President Donovan reported receipt of \$25.00 from Mr. Paul Standard and stated that the gift was given as an additional subscription to the Victor Hammer Graphic Arts Collection. He recommended that it be accepted and deposited to Account 3044-A.

Upon motion duly made, seconded and carried, the gift of \$25.00 from Mr. Paul Standard was ordered accepted and placed in the proper account, and the President was requested to thank Mr. Standard.

From: Mr. and Mrs. Paul G. Blazer, Ashland, Kentucky -- 200 shares of common stock.

President Donovan stated that the University was in receipt of 200 shares of common stock of the Ashland Oil and Refining Company as a gift from Mr. and Mrs. Paul G. Blazer to the Blazer Lecture Fund. He recommended that the gift be accepted and held to the credit of that fund.

Upon motion duly made, seconded and carried, the gift of 200 shares of common stock of the Ashland Oil and Refining Company was ordered accepted and placed to the credit of the Blazer Lecture Fund, and the President was requested to thank Mr. and Mrs. Blazer for their continued generosity.

From: Mr. Jack Steel, Versailles, Ky. -- Letters, Papers and Newspaper Collection of the Late Lewis W. Arnett.

President Donovan stated that the University was in receipt of a valuable collection of papers, letters and contemporary newspapers from the estate of the late Louis W. Arnett, which had been sent to the Library by Mr. Jack Steel, Versailles, Kentucky, executor of the estate. He explained that this collection would be a very valuable addition to the Library and recommended that it be accepted.

Upon motion duly made, seconded and carried, the gift of letters, papers and newspaper collection from the estate of the late Louis W. Arnett was ordered accepted, and the President was requested to write a letter of acceptance and appreciation to Mr. Steel.

From: American Steel & Wire Company of the U. S. Steel Corporation, Cleveland, Ohio -- \$30.00.

President Donovan reported that the American Steel & Wire Company of the United States Steel Corporation, Cleveland, Ohio, through Mr. Paul G. Strom,

Supervisor of Agricultural Extension, had given the Experiment Station barbed wire and aluminum coated fencing, with an estimated value of \$30.00. He recommended that the gift be accepted.

Upon motion duly made, seconded and carried, the gift of barbed wire and aluminum fencing, with a value of \$30.00, was ordered accepted, and the President was requested to acknowledge the gift.

From: Crippled Children's Society -- \$600.00.

President Donovan reported receipt of \$600.00 from the Crippled Children's Society for the purchase or construction of P. G. R. audiometric testing equipment to be used toward beginning a Hearing Center in connection with speech work in the Department of Psychology. He recommended that it be accepted.

Upon motion duly made, seconded and carried, the sum of \$600.00 from the Crippled Children's Society was ordered accepted and used for the purpose designated. The President was requested to thank the donors.

From: Lexington Council of Jewish Women --
\$950.00 cash and \$1,000.00 a year for
a period of two years.

President Donovan reported that the Lexington Council of Jewish Women wished to give to the University \$950.00 for the purchase of sound amplification equipment; and \$1,000.00 a year for two years, for employment of a graduate assistant, both to be used in connection with beginning a Hearing Center in the Department of Psychology. He recommended that both gifts be accepted.

Upon motion duly made, seconded and carried, the Committee concurred in the recommendation of the President and requested him to express to the Lexington Council of Jewish Women the appreciation of the Committee and the University.

L. Central Baptist Hospital Granted Easement for Sewer.

President Donovan explained that the Board had previously granted to the Central Baptist Hospital an easement to construct a sewer line on University property. He stated that the City Commissioners desired that the Easement contain a section specifically authorizing the Board of Trustees of the Central Baptist Hospital to transfer the Easement to the City under certain conditions.

This DEED OF EASEMENT, made and entered into this the 15th day of January, 1954, by and between the Board of Trustees of the University of Kentucky, of Lexington, Kentucky, party of the first part, and the Central Baptist Hospital, a Corporation of Lexington,

Kentucky, party of the second part.

Witnesseth: That for and in consideration of the sum of One (\$1.00) Dollar, the receipt of which is acknowledged, and in the further consideration of the agreements and provisions herein, the said party of the first part does hereby grant and release to the party of the second part, its successors and assigns, an easement in and over its land as hereinafter described and on the conditions hereinafter stated for the purpose of constructing, maintaining and operating a sewer line, said easement being described as follows:

A strip of ground six feet in width as shown on a map and plat thereof made by Frankel & Curtis on November 19, 1953, which map and plat is attached hereto and made a part hereof, and more fully described as follows:

Beginning at Station 7-55 as shown on the aforesaid plat and continuing along the line shown thereon to Station 9-18; thence through Shawneetown to Station 22-37; thence to Station 31-46, near South Limestone Street; thence to Station 62.50 near the intersection of South Limestone Street and Rose Street in Lexington, Fayette County, Kentucky.

Also granted hereby is the right to erect and to maintain a pumping station at Point "D" on the aforesaid plat for the purpose of pumping sewage in and along said line. Said pumping station to be over a area of twenty (20) square feet at said point.

It is agreed and understood that the above described easement is created subject to the following terms and conditions:

1. The second party shall after the installation of said sewer line restore the ground as near as possible to the condition it was in prior to the installation of said sewer line at the expense of the second party and without expense to the first part and subject to the approval of the Comptroller of the University of Kentucky.
2. Second party, its successors and assigns, shall have the right to enter upon said property of the first party for the purpose of maintenance of and repair of said line, but such repairs and maintenance shall be at the sole expense of the second party, its successors and assigns.
3. The first party shall have the right to use the property so long as it does not violate the easement herein granted.
4. This easement shall continue to exist so long as the party of the second part, its successors and assigns, use it for the purpose for which it is granted and if it ceases to be used for that purpose it shall

become null and void and the party of the second part, its successors and assigns, shall promptly remove all sewer pipes and installations at its own expense.

5. It is agreed and understood that first party shall have the right to tap said line at any time without cost to first party.

6. It is agreed and understood that second party shall, in the installation and maintenance of said sewer line, protect and not damage any trees, water lines or house gutters belonging to first party, and will protect and indemnify the University and save it wholly harmless against the consequences of any loss of life, personal injury, or property loss or damage which may be caused by or result from the construction of this sewer line or the maintenance of it by second party or its assignees.

7. It is understood and agreed between the parties hereto, and specifically made a covenant and condition of the easement herein granted, that second party herein may transfer and assign said easement to the City of Lexington, and in the event that the easement is accepted by the City of Lexington, any covenants contained herein to the contrary notwithstanding, said City of Lexington shall acquire all of the rights and privileges granted herein to second party, and, in addition thereto, the right to use said property for the purpose of constructing, operating, and maintaining a sanitary sewer line or lines, together with such additional rights as are ordinarily incident to the granting of a sanitary sewer easement, provided, however, that in the event said easement is accepted by the City of Lexington, the city will exercise reasonable care to avoid damaging trees or other objects of beauty and said city will, in the construction, operation and maintenance of said line or lines, restore the grounds or any other installation existing at the time said easement is accepted, or pay to first party herein a reasonable amount in damages for failure so to do.

IN WITNESS WHEREOF the party of the first part has hereunto set its hand this the day and year first above written.

Board of Trustees of the University
of Kentucky.

By _____
Chairman

Attest:

Secretary

The Easement was read, and upon motion duly made, seconded and carried, was approved and authorized executed on behalf of the University.

M. Kentucky Press Association to Use Memorial Coliseum.

President Donovan reported request from the Promotion Manager of the Lexington Herald-Leader Company requesting use of Memorial Coliseum on September 24, 1954. He stated that the Kentucky Press Association Fund for Crippled Children had been able to obtain the U. S. Navy Band for an engagement in Lexington on this date. Memorial Coliseum is the only place able to accommodate the people who will desire to hear the U. S. Navy Band. The "newspaper fund" puts on a project each year to provide money for Cardinal Hill Convalescent Hospital.

Members of the Committee discussed the contribution of daily and weekly newspapers throughout the State to the University of Kentucky, and upon motion duly made, seconded and carried, the request was approved.

N. Appointments and Other Staff Changes.

President Donovan submitted staff appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes requested by deans and heads of departments.

COLLEGE OF ARTS AND SCIENCES

Appointments

Dr. J. C. Eaves, Professor and Head of Department of Mathematics and Astronomy, effective April 1, 1954.

Paul Harold Stacy, Part-time Instructor, Department of English, for five months, effective February 1, 1954.

Salary Adjustment

Howard W. Burnette, Instructor, Department of Mathematics to part-time Instructor, adjustment in salary because of decrease in teaching load in order to devote more time toward Ph. D. degree, effective January 1, 1954.

Leaves of Absence

Dr. Richard Hanau, Associate Professor, Physics Department, granted leave of absence for the summer session in order to teach at the University of Connecticut.

Raymond H. Thompson, curator of Anthropology Museum, granted leave of absence for July and August in order to complete certain field excavation work in Arizona.

Resignation

Nora Esther Brubaker, Instructor, English Department, effective January 31, 1954.

COLLEGE OF AGRICULTURE AND HOME ECONOMICS

Appointments

Mary Lou Allen, Clerk, Agricultural Engineering, effective January 18, 1954.

Mary S. Woollard, Assistant Home Demonstration Agent, Munfordville, effective January 18, 1954.

Leave of Absence

Charles E. Barnhart, Assistant Professor, Animal Husbandry, return from official leave, effective January 1, 1954.

Salary Adjustments

Richard A. Chapman, Associate Pathologist, Agronomy, adjustment in salary, effective January 1, 1954.

Mrs. Shirley Sheperson, Assistant Home Demonstration Agent, Lebanon, made Home Demonstration Agent, Liberty, with adjustment in salary, effective January 18, 1954.

John Whalen, Jr., route man on milk truck, Dairy Department, adjustment in salary, effective January 1, 1954.

Change of Work

Mrs. Julia J. Crump, Laboratory Helper and Clerk, change of work, effective January 1, 1954.

Resignations

Jack N. Krueger, Agricultural Engineer, Agronomy, effective December 5, 1953.

Paul M. Pinney, Assistant-Service Office, effective January 23, 1954.

Freda D. Elam, Stenographer, Agronomy, effective January 14, 1954.

Rose Du Maloney, Clerk, Entomology, effective December 31, 1953.

Jean S. Chism, Home Demonstration Agent, Tompkinsville, effective January 31, 1954.

Lorraine H. Dicken, Home Demonstration Agent, Owingsville, effective January 31, 1954.

Helen Stevens, Home Demonstration Agent, Morganfield, effective January 23, 1954.

Eleanor Whittinghill, Home Demonstration Agent, Cadiz, effective January 15, 1954.

Varon Campbell, Assistant County Agent, Somerset, effective October 15, 1953.

Mrs. Mary M. Walden, Home Demonstration Agent, Williamstown, effective December 31, 1953.

Trevis Moss, Assistant County Agent, Murray, effective December 12, 1953.

Oakley M. Shelby, County Agent, Marion, effective December 31, 1953.

Laverne Nixon, Home Demonstration Agent, Mayfield, effective December 31, 1953.

Caroline B. Richards, Home Demonstration Agent, Jamestown, effective December 31, 1953.

COLLEGE OF COMMERCE

Appointment

Keith Van Bever, Secretary, Bureau of Business Research, effective January 7, 1954.

Resignation

Patsy F. Harney, Secretary, Bureau of Business Research, effective December 21, 1953.

GRADUATE SCHOOL

Appointments

Judith Griffin, Scholar, effective January 1, 1954.

Walter Edmond Hicks, Archives Fellow, effective February 1, 1954.

Resignations

Araceli H. Noblejas, Scholar, effective December 1, 1953.

David F. Wells, Archives Fellow, effective January 6, 1954.

OFFICE OF THE REGISTRAR

Appointment

Patricia H. Estep, Secretary, effective January 1, 1954.

Resignations

Mary Blanton Williams, Secretary, effective December 19, 1953.

Margery B. Whisenant, Stenographer, effective December 22, 1953.

UNIVERSITY LIBRARY

Leave of Absence

Lawrence S. Thompson, granted leave of absence in order to teach in the University of Illinois Library School from June 21 until August 14. (To be on vacation time during June and July and leave for August).

UNIVERSITY EXTENSION

Appointment

Annette Andrews, Secretary, effective December 1, 1953.

Leave of Absence

Dorothy E. Woodhouse, Secretary-Bookkeeper, indefinite leave due to serious illness, effective December 8, 1953.

OFFICE OF THE DEAN OF MEN

Resignation

Mrs. Mollie Botts, Housemother, Delta Chi, effective December 31, 1953.

HEALTH SERVICE

Resignation

Barbara K. Owens, Supervisor of Nurses, effective January 17, 1954.

PERSONNEL OFFICE

Appointment

Frances Todd Haslam, Testing Clerk, effective December 7, 1953.

DEAN OF WOMEN'S OFFICE

Appointment

Mrs. Belle Drury Herrman, Housemother, Kappa Delta House for six months, effective January 1, 1954.

Resignations

Mrs. Vella Stevens, Housemother, Kappa Delta House, effective December 31, 1953.

Mrs. Jessie Voorhies, Housemother, Residence Halls, effective January 31, 1954.

On motion duly made, seconded and carried, on President Donovan's recommendation, the above appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes were concurred in by the Board, and record was ordered made in the minutes.

O. Adjournment.

Upon motion duly made, seconded and carried, the Executive Committee was adjourned at 2:50 p. m.

Frank D. Peterson, Secretary
Board of Trustees and Executive
Committee