

Irregularities

Minutes of the Meeting of the Executive Committee of the Board of Trustees of the University of Kentucky, May 16, 1953.

The Executive Committee of the University of Kentucky met in the President's Office at 9:30 a. m. Central Standard Time, Saturday, May 16, 1953. The following members were present: Guy A. Huguelet, Chairman; H. D. Palmore, J. C. Everett, and Robert P. Hobson. Absent: Harper Gatton. President H. L. Donovan and Secretary Frank D. Peterson were also present.

A. Approval of Minutes.

On motion duly made, seconded and carried, the minutes of the Executive Committee of March 20 and April 24, 1953, were approved as published.

B. Report of the Comptroller.

The Comptroller presented financial report for the period July 1, 1952, through April 30, 1953, which consisted of a balance sheet and operating statement of unrealized income and departmental appropriations. The report was examined, and members of the Committee being advised, upon motion duly made, seconded and carried, the report was ordered received and filed.

C. Budget Changes.

President Donovan submitted a list of changes in the University budget which had been authorized by approved Form 26, Payroll Change--Budget Transfer, showing a net increase in appropriations of \$6,378.59.

President Donovan also stated that the University made an application to the Housing and Home Finance Agency for a federal loan for the construction of a dormitory for women. This application was submitted in July, 1952. The loan has been approved by the Housing and Home Finance Agency. By authority of the Board, the University has applied to the State Property and Buildings Commission for an allocation of \$400,000.00 to be used toward the construction of this building. The University will be required to contribute approximately \$200,000.00 to supplement the State and Federal allocations.

President Donovan recommended allocation of the sum of \$200,000.00 to the Plant Fund to be applied toward the construction of a women's residence hall and a men's residence hall, which construction is contemplated.

President Donovan stated that he thought it necessary to complete the shelving on the third floor of the Service Building--Library Annex. He recommended an appropriation not to exceed \$4,000.00 to be used for this purpose.

President Donovan stated that the University had an influenza epidemic among the students extending over a period of four weeks, during which time the University Infirmary was filled almost to capacity by student patients.

During this period the Infirmary operated under unusual expenses, which resulted in an overdraft in the Health Service account. He further stated that, during normal operation, the Health Service budget would require an increase for the remainder of the fiscal year. He recommended an additional appropriation of \$ 3,300.00 for the current year.

President Donovan reported that he was in receipt of a recommendation from Dean and Director Frank J. Welch, advising that the farm physical facilities, buildings, laboratories, fences and roads of the Experiment Station farm are in a very poor state of repair, and will require a considerable expenditure of funds in order to bring these up to reasonable standards for a research and demonstration program. He joined Dean Welch in recommending that \$ 100,000.00 of the balance of July, 1952, be appropriated to the Plant Fund to be used in the renovation, repair and rebuilding of buildings, laboratories, fences and roadways.

Committee members being duly advised, upon motion duly made, seconded and carried, concurred in the recommendations of the President, and budget changes and appropriations were authorized.

D. Purchases Made by the Comptroller's Office Approved.

President Donovan submitted a list of state requisitions, advices of emergency purchases, special purchase orders and departmental purchase orders which had been made by the Purchasing Division of the Comptroller's Office from January 1, 1952, through March 31, 1953. He read the list giving the numbers of the documents requesting the purchases or actually issued as purchase orders. The documents were made a part of the record and were available for inspection.

The President stated that the purchases had been made at the request of the various departments and had been charged against available funds. He recommended that the action of the Comptroller be ratified and approved.

Upon motion duly made, seconded and carried,

State Requisitions numbered	440 through 663
Emergencies	241 through 342
University D Orders	5495 through 5526
Special Orders	2245 through 3416

made by the Comptroller's Office, Division of Purchases, over the period from January 1, 1953, through March 31, 1953, were authorized ratified and approved.

E. Purchase of Property at 214 College View.

President Donovan reported that the Comptroller had inspected house and lot at 214 College View Avenue. The house is in a fair state of repair. It consists of four rooms and bath, and has a floor furnace and Venetian blinds. The lot is 20' x 100' more or less. It can be purchased for \$ 4,700.00. President Donovan recommended that the property be purchased and paid for from

the Haggin Fund, and that the rental be applied toward repayment of the Haggin Fund.

The Comptroller stated that the records indicated that the owner of the property, Mrs. Emma Hangis, had paid \$5,400. for this property when it was purchased about two years ago.

The Committee being advised, on motion duly made, seconded and carried, concurred in the recommendation of the President, and the house and lot at 214 College View Avenue were ordered purchased.

F. Investment of Restricted Funds.

President Donovan reported that, pursuant to authorization of the Board of Trustees, the Comptroller had purchased Series G and F Bonds, amounting to \$22,500.00, from the receipts of the Haggin Fund. He stated that these bonds have matured and have been cashed in the amount of \$30,000. This money is available for reinvestment.

The President reported further that the "Hal Price Headley Fund" has approximately \$37,600.00 which is now uninvested; also cash balances of restricted funds such as to indicate an investment of about \$50,000.00. He stated that the balances in these funds would remain constant enough to permit a group investment of this amount and, at the same time, not interfere with the program of expenditures of any of the restricted funds. The President recommended that the Comptroller be authorized to invest these funds in Government bonds.

The members of the Executive Committee being advised, on motion duly made, seconded and carried, authorized investments made as recommended, and the Comptroller was directed to make the proper purchases.

G. Purchase of U. K. Film-Revised.

President Donovan stated that he had authorized securing of information concerning purchase of additional prints of THE UNIVERSITY OF KENTUCKY - A PLACE - A SPIRIT, with the understanding that the old film would be edited and revised to modernize it. He stated that such a film could be purchased and would serve the University's current needs. A new film would cost somewhere between \$10,000 and \$20,000. He did not think this expenditure justified under present conditions, and recommended the purchase of four revised prints of the old film, THE UNIVERSITY OF KENTUCKY--A PLACE--A SPIRIT, at a total cost of \$610.18.

Upon motion duly made, seconded and carried, four revised prints of the University film were authorized purchased and paid for from the Haggin Fund.

H. Professor Penrod and Doctor Baker, College of Engineering, Authorized to Do Outside Work.

President Donovan stated that the Timken-Detroit Axle Company of Jackson, Michigan, had requested the services of Dr. Merl Baker and Professor E. B. Penrod, head of the Department of Mechanical Engineering, to do consulting work for them in the field of heat pump engineering.

President Donovan said that this type of consulting work was not readily obtainable and it was a compliment to the work done in the University's College of Engineering in this field. Dean Terrell recommended that permission be given to do the consulting work requested. President Donovan stated further that the work would be done at the convenience of Professor Penrod and Doctor Baker, and would not interfere with their regular work at the University. He concurred in the recommendation that they be given permission to do off-campus consulting work.

Upon motion duly made, seconded and carried, the Committee concurred in the recommendation of the President.

I. Music and Radio Grants-in-Aid Approved.

President Donovan stated that it had been the policy of the University to permit the Department of Music and the Department of Radio Arts to use students in their programs and to waive the registration fee in lieu of payment for services of students selected. He recommended that 40 grants-in-aid be given to the Department of Music for the school year 1953-54, and 16 grants-in-aid to the Department of Radio Arts for the 1953-54 fall and spring semesters and summer term.

Upon motion duly made, seconded and carried, the Executive Committee concurred in the recommendation of the President.

J. Member of the Board of Trustees Appointed to Board of Directors of Kentucky Research Foundation.

President Donovan stated that, under the rules and regulations of the Kentucky Research Foundation, a member of the Board of Directors was to be from the Board of Trustees of the University of Kentucky. The term of Mr. J. C. Everett on the Board of Directors of the Kentucky Research Foundation will expire June 1, 1953, and the Board of Trustees should appoint one of its members to the Board of Directors of the Kentucky Research Foundation.

After some discussion, upon motion duly made, seconded and carried, Mr. J. C. Everett was appointed to a term as member of the Board of Directors of the Kentucky Research Foundation to succeed himself.

K. Mr. G. C. Routt, County Agent, to Retire June 30, 1953.

President Donovan reported that Mr. G. C. Routt, County Agent in Jessamine County, is ill and, according to the opinion of his physician, is not likely to be able to return to service. Mr. Routt entered the Extension Service November 9, 1920, and has 33 years to his credit under the provisions of the Civil Service Retirement Act. He is 68 years old. Mr. Routt will have used up his annual leave and accumulated sick leave prior to June 30. It is very desirable that his employment continue with the University until June 30, at which time he will be given Civil Service retirement.

The President recommended that, in view of Mr. Routt's long and faithful service, he be continued in the employment of the University until the end of the fiscal year, June 30, 1953, that his employment by the University terminate on that day, and that the provisions of Civil Service retirement be accepted as of July 1, 1953.

Members being advised, and upon motion duly made, seconded and carried, Mr. G. C. Routt was authorized continued on the payroll of the University to the end of the current fiscal year, June 30, 1953, and his employment by the University of Kentucky terminated on that date.

L. Sale of Dormitory Revenue Bonds of 1953.

President Donovan stated that, pursuant to action of the Board of Trustees and the State Property and Building Commission, the University had advertised in The Bond Buyer, New York, and the Courier-Journal, Louisville, Ky., for the sale and issuance of \$ 710,000.00 principal amount of University of Kentucky Dormitory Revenue Bonds for Small Dormitories, that bids were received by the Comptroller prior to 11:00 a. m. CST, on May 12, 1953, and the results of the bidding, pursuant to advertisement above referred to, are now available.

President Donovan submitted a bid from The Bankers Bond Company and Associates. Whereupon, Robert P. Hobson introduced and caused to be read the following resolution entitled "A Resolution of the Executive Committee of the Board of Trustees of the University of Kentucky, Accepting the Highest Bid Received for \$ 710,000.00 ' University of Kentucky Dormitory Revenue Bonds of 1953' as Authorized by the Board of Trustees on April 7, 1953, and Established the Interest Coupon Rates Applicable Thereto", which Resolution is as follows:

A RESOLUTION OF THE EXECUTIVE COMMITTEE OF THE BOARD OF TRUSTEES OF THE UNIVERSITY OF KENTUCKY, ACCEPTING THE HIGHEST BID RECEIVED FOR \$ 710,000.00 ' UNIVERSITY OF KENTUCKY DORMITORY REVENUE BONDS OF 1953' AS AUTHORIZED BY THE BOARD OF TRUSTEES ON APRIL 7, 1953, AND ESTABLISHING THE INTEREST COUPON RATES APPLICABLE THERETO.

WHEREAS, the Board of Trustees has heretofore, on April 7, 1953, adopted a formal resolution authorizing and providing for the issuance of \$ 710,000. 00 principal amount of "University of Kentucky Dormitory Revenue Bonds of 1953" to be dated as of May 1, 1953, and to mature serially on May 1 in each of the years 1955 to 1983, inclusive; and

WHEREAS, the sale of said bonds has been advertised by the publication of a "Notice of Sale of Bonds" on April 28, 1953, in The Bond Buyer, New York City, and in the Courier-Journal, Louisville, Kentucky; bids to be opened and acted upon by the Executive Committee at this time; and

WHEREAS, the Secretary has produced and read to the Executive Committee the sealed competitive bids received in the office of the Comptroller prior to 11:00 A. M. on May 12, 1953, the same being listed as follows:

NAME OF BIDDER	AMOUNT OFFERED	INTEREST COUPON RATE OR RATES STIPULATED
The Bankers Bond Co. Almstedt Brothers W. L. Lyons & Company O'Neal, Alden & Co., Inc. Stein Bros. & Boyce Russell, Long & Company Security & Bond Company A. C. Allyn and Company	710,000. 00 plus accrued interest	All bonds maturing in the years 1955 to 1960 inclusive 3.00%
		All bonds maturing in the years 1961 to 1967 inclusive 3-1/4%
By P. M. Conway, Vice President The Bankers Bond Co., for The Bankers Bond Co. & Associates Account		All bonds maturing in the years 1968 to 1983, inclusive 3-1/2%

And WHEREAS, said bids have been considered and compared:

NOW, THEREFORE, THE EXECUTIVE COMMITTEE OF THE BOARD OF TRUSTEES OF THE UNIVERSITY OF KENTUCKY RESOLVES AS FOLLOWS:

Section 1. That it appears to the Executive Committee that the best bid received for said bonds is the bid of The Bankers Bond Company, Almstedt Brothers, W. L. Lyons and Company, O'Neal, Alden & Co., Inc., Stein Bros. & Boyce, Russell, Long & Company, Security & Bond Company, A. C. Allyn & Company, By P. M. Conway, Vice President, The Bankers Bond Co., for The Bankers Bond Co. & Associates, offering the sum of \$ 710,000. 00 and accrued interest to delivery upon condition that such be caused to bear interest as follows:

All bonds maturing in the years 1955 to 1960, inclusive	3.00%
All bonds maturing in the years 1961 to 1967, inclusive	3-1/4%
All bonds maturing in the years 1968 to 1983, inclusive	3-1/2%

that said bid conforms in all respects to the prescribed terms and conditions of the sale and is satisfactory; and that said bid is advantageous to the University of Kentucky and to the Board of Trustees thereof. Accordingly, said bid is hereby accepted by the Board of Trustees of the University of Kentucky, acting through this Executive Committee; and said bid together with this acceptance shall constitute a firm contract for the purchase and sale of bonds, subject to the terms and conditions set forth in the official "Statement of Terms and Conditions of Bond Sale."

Section 2. That the Treasurer of the University is authorized and directed to hold uncashed the check of said bidder in the sum of \$ 14,000.00. When the bonds are delivered and paid for, the Treasurer shall cash said check and the purchaser shall be credited with the amount thereof, but without any allowance for interest thereon. The checks of all other bidders shall immediately be returned to them.

Section 3. Said bonds shall bear interest at the respective rates stipulated in the purchase bid as set forth in Section (1) of this resolution.

Section 4. That this resolution shall be in full force and effect from and after its adoption.

Adopted and approved, May 12, 1953.

Chairman

ATTEST:

Secretary

and moved its adoption, which motion was seconded by J. C. Everett, and said motion having been duly considered, the Chairman of the Executive Committee put the question, and upon roll being called, the following voted Aye: Guy A. Huguelet, H. D. Palmore, J. C. Everett, and Robert P. Hobson. Nay; None. Whereupon the Chairman of the Executive Committee of the Board of Trustees declared the said Resolution adopted and the highest bid received duly accepted.

M. Scholarships for Foreign Students.

President Donovan submitted a report of the Committee on Foreign Students and recommended that the following awards be granted and approved:

\$ 1,000.00 Kentucky Federation of Women's Clubs - Aspasia Tavlaridou

Pan Hellenic Res. Fellowship plus free fees - Claire Renders

\$ 600.00 plus free fees - Vu Tam Ich

\$ 600.00 plus free fees - Chun Suong Lee

\$ 300.00 plus free fees - Ananda K. Bhattacharyya

Free fees - Minori Matsuda

" - Ting-Hsin Chin

" - Heinz-Adolf Ebben

" - Basant Garg

" - Donato B. Pableo

" - John S. Y. Chiu

" - Wei-Ping Liu

" - Krishna N. Sinha

Members of the Committee being duly advised, upon motion duly made, seconded and carried, concurred in the recommendation of the President, and the scholarships for foreign students as recommended were authorized.

N. Fellowships and Scholarships Authorized.

President Donovan read the following letter from Dr. Herman E. Spivey, Dean of the Graduate School:

May 11, 1953

Dr. H. L. Donovan
President

Dear Dr. Donovan:

I recommend the appointment of the following Haggin Fellows and Scholars for 1953-1954. These were selected by a scholarship committee representing every college. Form 26 for each is herewith submitted.

Haggin Fellows (\$ 750 each)

Gayle A. Braden
Thomas B. Gentry
Gordon Lewis
Primitiva Perez

Haggin Scholars (\$ 600 each)

Monroe Lee Billington
 Josef L. Brewster
 Kenneth W. Burk
 Nancy D. Evans
 Barbara Jones
 Sarah Lorine Kinlaw
 Wilanne Leftwich

Harold Munns
 David W. Neil
 Clarence W. Padgett
 J. Hunt Perkins
 John M. Reed
 George T. Tate
 Jo Anne Thomas
 Harold Keiji Toda

Archives Fellowship (\$ 100 monthly for 2 months: July and August)

William Leger

Archives Fellowship (\$ 100 monthly for 10 months)

David F. Wells

Sincerely yours

(Signed) Herman E. Spivey
 Dean.

President Donovan explained that the Haggin Fund had been received by the University many years ago and has been used to aid many worthy fellowship and scholarship students through graduate work at the University. He recommended that the request of the Dean of the Graduate School be approved.

Upon motion duly made, seconded and carried, the Committee concurred in the recommendation of the President, and the fellowships and scholarships as recommended were authorized.

O. Gifts.

From: Mr. Robert C. McDowell,
 Cleveland, Ohio--\$ 3,500.00.

President Donovan presented check for \$ 3, 500. 00 from Mr. Robert C. McDowell, president of The McDowell Company, Cleveland, Ohio, which Mr. McDowell gave as a contribution to the McDowell Scholarship Fund. He explained that Mr. McDowell had graduated from the University in 1935, and had since 1949 contributed \$ 10,950.00 to his scholarship fund, which had been of great value to the University. He recommended that the check be accepted.

Upon motion duly made, seconded and carried, the check for \$ 3,500.00 was ordered accepted, and the President was requested to thank Mr. Robert C. McDowell for his kindness.

From: Sears-Roebuck Foundation--
\$ 2,380. 00.

The President reported receipt by the University of \$ 2,380. 00 given by the Sears-Roebuck Foundation, for the purpose of granting scholarships to students who wish to attend the Geography Workshop in Mexico. He recommended that the grant be accepted.

Upon motion duly made, seconded and carried, the gift by the Sears-Roebuck Foundation of \$ 2,380. 00 was ordered accepted, and President Donovan was asked to make acknowledgment of the gift.

From: Distillers Feed Research
Council, Inc., Cincinnati,
Ohio--\$ 5,000. 00.

President Donovan reported receipt of check for \$ 5,000. 00 from the Distillers Feed Research Council, Inc., Cincinnati, Ohio, to be used in support of the steer feeding project which has been carried on by the Experiment Station, Department of Animal Industry, for several years. He explained that this grant will be very helpful in forwarding investigations in feeding distillers' grains, and recommended acceptance.

On motion duly made, seconded and carried, the gift of \$ 5,000. 00 from the Distillers Feed Research Council, Inc., was ordered accepted, and President Donovan was requested to thank the donor.

From: Reynolds Farm Institute--
\$ 1,000. 00.

President Donovan presented check for \$ 1,000. 00 from the Reynolds Farm Institute, given to forward the work of the Experiment Station. He recommended that it be accepted.

On motion duly made, seconded and carried, the gift of \$ 1,000. 00 by the Reynolds Farm Institute was ordered accepted, and the President was requested to thank the donors.

From: J. S. Rassenfoss, Highland,
Indiana--\$ 100. 00.

President Donovan stated that the University was in receipt of check for \$ 100. 00 from Mr. J. A. Rassenfoss, one of the graduates of the University's College of Engineering. He explained that this was a sum that had been awarded Mr. Rassenfoss for a paper he had prepared and was signed by the Steel Founders' Society of America. He read to the Committee the following statement contained in Mr. Rassenfoss' letter of transmittal:

"Enclosed is a check for \$ 100 which I had the good fortune to receive as an award for a paper I prepared. The last issue of 'The Kentucky Engineer' mentioned that there is a scholarship fund in the Engineering College. It seems fitting that this check should join the fund in some way since my training at U. K. was a major factor in equipping me to compete for such a prize.

"No matter what part of the fund it enters, I would like this contribution to be in memory of Steve Saunier. If part of the scholarship program is a loan fund it would be most appropriate that this become a part of that fund since Steve was always interested in encouraging and helping boys of modest means to complete their education."

The President recommended that the check for \$ 100.00 be placed in the Engineering Scholarship Fund, handled by the Kentucky Research Foundation, and on motion duly made, seconded and carried, the Executive Committee concurred in the recommendation of the President.

From: Anonymous Donor--\$ 300.00.

President Donovan reported that the University had been presented with \$ 300.00 to cover a scholarship in the College of Law for the 1953-54 school year. He stated that the donor did not wish his name mentioned in connection with the gift. He recommended that the gift be accepted.

On motion duly made, seconded and carried, the gift of \$ 300.00 was ordered accepted and assigned to cover a scholarship in the College of Law for the school year 1953-54.

From: Anonymous Donor--\$ 20.00.

President Donovan reported receipt of \$ 20.00 from a friend of the University who wishes to remain anonymous. He recommended that the gift be accepted and placed in Account 3044-A.

On motion duly made, seconded and carried, the gift of \$ 20.00 was ordered accepted and placed in the account recommended.

From: Miss Mae Maust, Los Angeles, Calif.--Picture.

President Donovan stated that the University was the recipient of a picture by Sallman, known as the "Head of Christ", which had been sent to the President's Office by Miss Mae Maust, Los Angeles, Calif. He recommended that the gift be accepted and suggested that it be forwarded to Mr. Bart Peak, Director of the University Young Men's Christian Association, for use by the student body.

On motion duly made, seconded and carried, the Executive Committee concurred in the recommendation of the President.

From: The George W. Norton, Jr.,
Farm--Sow.

President Donovan read a letter from Dean and Director Frank J. Welch, which contained the offer of The George W. Norton, Jr., Farm, Prospect, Ky., to donate a sow to the Experiment Station for use in the study of hemolytic icterus in pigs. He stated that this gift would be of great help to the Experiment Station's studies and recommended that it be accepted.

On motion duly made, seconded and carried, the gift of a sow by The George W. Norton, Jr., Farm was ordered accepted and President Donovan was requested to thank the donor.

P. Change-of-Work Status--J. J. Fitch.

President Donovan submitted a recommendation from Frank D. Peterson, Comptroller of the University, for change of work for Mr. J. J. Fitch, employee of the Division of Maintenance and Operations. Mr. Fitch was employed by the University on November 12, 1926. He has been employed continuously since that date. His salary at the age of 65 was \$1,341.40, and Mr. Fitch is entitled, under the University's change-of-work program, to 46½% of his salary at the age of 65, which is calculated to be \$623.75 per annum. The President explained that Mr. Fitch has been a faithful and valuable employee at the University. He has always responded to any call made upon him regardless of time.

Mr. Fitch was given the assignment of keeping trash picked up and snow removed, as necessary, around the Home Economics Building, Biological Sciences Building, and the Mineral Industries Building, the change-of-work assigned to take effect July 1, 1953.

On motion duly made, seconded and carried, the Executive Committee concurred in the recommendation of the President, and Mr. J. J. Fitch was placed on change-of-work status at the salary recommended.

Q. Change-of-Work Status for Mrs. Ora Southwood.

President Donovan reported recommendation from Frank D. Peterson, Comptroller of the University, for change-of-work status for Mrs. Ora Southwood. Mrs. Southwood was employed by the University on October 16, 1931. She has since that time been continuously employed in the Division of Maintenance and Operations. Her salary at the age of 65 was \$1,032.00. She is entitled, under our change-of-work policy, to 41½% of her salary at the age of 65, which is calculated to be \$428.28 per annum.

Mrs. Southwood has been a loyal and faithful employee in charge of ladies' rest rooms on the campus. She has been given the assignment of checking the women's rest rooms for cleanliness, supplies, vending machines, and other conditions. She is to report to the foreman of janitors and building custodians. Her change-of-work status will be effective July 1, 1953.

The members of the Executive Committee being advised, upon motion duly made, seconded and carried, the Committee concurred in the recommendation of the President, and Mrs. Ora Southwood was placed on change-of-work status, effective July 1, 1953, at the salary recommended.

R. Dr. Leo M. Chamberlain Granted Leave of Absence.

President Donovan stated that:

"Vice President Leo M. Chamberlain has been requested by the International Information Administration of the Department of State to spend some time in Pakistan and India visiting schools and colleges and lecturing to student and faculty groups during the summer and early fall. His appointment to this mission is a recognition of his outstanding ability and leadership in American education. It is an honor to the University that he should be invited to perform this service to our country.

"Dr. Chamberlain has requested a leave of absence from July 1 to October 31, 1953. Three months of this period will be spent in Pakistan and India serving the State Department and he desires, as he returns from those countries, to visit a number of places in Europe that he has heretofore not had the opportunity of seeing. Dr. Chamberlain is entitled to one month's vacation on salary; therefore, his request for leave of absence is actually for three months. Under the rules and regulations of the Board of Trustees regarding leave of absence, he is entitled to half salary while on this mission. We shall expect Dr. Chamberlain to make a report of his work in Pakistan and India and also observations on other places he may visit while on this journey. He will very likely be called upon by numerous civic and professional organizations to report on his trip and the results of the mission which he is performing for the State Department.

"I am recommending that the Board of Trustees grant Dr. Chamberlain a leave of absence for this period on half salary. I will perform most of his duties while he is away and there will be no extra cost to the University as a result of his absence from this institution for this period."

On motion duly made, seconded and carried, the Executive Committee concurred in the recommendation of the President.

S. IBM Operator Employed.

President Donovan reported that Doctor Chamberlain, Doctor Tuthill and Mr. Peterson had agreed to recommend the employment of Mr. Robert C. Planck of Lexington for the position of IBM machine operator, and recommended that his services be made effective June 1, 1953, instead of July 1, as provided in the budget as adopted. He requested that the necessary funds be made available for the June salary.

On motion duly made, seconded and carried, the Committee concurred in the recommendation of the President, and ordered the necessary funds appropriated.

T. Request of Joseph C. Marek Denied.

President Donovan reported that, three months ago, while Mr. Joseph C. Marek was attending a class in Romance Philology in room 306b, Miller Hall, a chair apparently collapsed with him and he fell to the floor, striking his head. Mr. Marek stated that he became unconscious and was taken to the Infirmary. After a few hours the doctor released him and he went to his home. Mr. Marek stated that he has, since that time, suffered from continual pains in the neck and the back of the head, and has visited several specialists. Mr. Marek requested the University to take care of his doctors' and x-ray bills and other bills that may be incurred.

Members of the Executive Committee sympathetically discussed the request of Mr. Joseph C. Marek, recalling that this question involved a new policy and a new area of taking care of injuries to students.

After the Committee had given the matter sympathetic consideration, upon motion duly made, seconded and carried, it declined to take favorable action.

U. Honorary Degrees.

The Board of Trustees, at its meeting on April 7, approved a recommendation of the Graduate Faculty, which was concurred in by the University Faculty, for the granting of the honorary degree, Doctor of Laws, to six men. President Donovan submitted the following information concerning each recipient:

CHARLES AMBROSE TOWELL

Pastor and Director of Hospitals

Charles Ambrose Towell was born at Frankfort, Ohio, June 10, 1892, and was baptized at St. Mary's Church, Chillicothe, Ohio. His elementary studies were made in the Frankfort public schools, his philosophical and theological studies at St. Mary Seminary. He was ordained to the priesthood for the Diocese of Covington, January 6, 1922. He received his Master of Arts degree from the University of Kentucky.

His Diocesan assignments include churches in Newport, Lexington, Georgetown, Sanfordtown, Ludlow. At present he is pastor of St. Boniface Church, Ludlow, Kentucky. Since 1947 he has been Diocesan Director of Hospitals. In 1949 he became Private Chamberlain to, and in 1952 Domestic Prelate of, His Holiness, Pope Pius XII. He was decorated by the French Government with the "Pieta et Caritas" medal for his contribution to hospital work. He is President of the Catholic Hospital Association of the United States and a member of the Governor's Committee in the Commonwealth of Kentucky.

Upon a great scholar, an eminent leader in education, a highly cultured gentleman, an outstanding churchman, a man of unselfish devotion to the cause of health and hospitals, the Right Reverend Monsignor Charles Ambrose Towell, the University of Kentucky is proud to award the degree Doctor of Laws.

JESSE WASHINGTON TAPP

Eminent agricultural economist and distinguished leader in agriculture and banking.

Born and reared at Corydon, Kentucky, graduating in the College of Agriculture, University of Kentucky in 1920, earning an M. S. degree at the University of Wisconsin in 1922, and doing further graduate work in economics at Harvard 1924-26, he has rendered service in many important posts.

He was agricultural economist, U. S. Department of Agriculture, 1920-28; economist, National Investors Corporation in New York, 1928-33; with the Agricultural Adjustment Administration 1933-39, assistant administrator, 1936-39; president and director Federal Surplus Commodities Corporation 1937-39; director Federal Crops Insurance Corporation 1938-39; vice-president Bank of America, San Francisco, one of the largest banking concerns in America, 1939-43; associate administrator of the War Food Administration in 1943; president Axton-Fisher Tobacco Company, Louisville, Kentucky, 1943-45; and again vice-president of the Bank of America, 1945 to the present.

In December, 1952, he was appointed by President-elect Eisenhower a member of the 14-man Agricultural Advisory Committee.

He is also a member of the Agricultural Commission of the American Bankers Association, a member of the Agricultural Committee of the United

States Chamber of Commerce, and a member of the Harvard Moffett Committee, to mention a few of his important current assignments.

For his contributions to agriculture and to banking, the University of Kentucky is proud to confer on Jesse Washington Tapp the degree of Doctor of Laws.

WILLIAM MAXWELL REED

Corporation Executive

Eminent authority on air cleaning equipment, executive, manufacturer, public-spirited citizen, a leader in the movement for better government, and an excellent counselor.

William Maxwell Reed was born in Louisville, Kentucky, March 3rd, 1892, and was educated in the schools of that city. He was a graduate of the first Officers Candidate School at Fort Benjamin Harrison, in World War I. He received his commission and served overseas for eleven months. After that, he returned to Louisville to his small automobile paint shop which he was operating before the war. His inventive mind soon led him to design and build the first air filter for successful use in his business. From this very small start the development of his idea was rapid and he became an outstanding executive. He is now generally known as the "father" of air cleaning equipment. He organized first the Reed Air Filter Company and obtained many patents in what was then a new field. Later, he merged other companies employing new methods of dust control with his company. The American Air Filter Company was the result. Under Mr. Reed's leadership it has grown, since 1920, to a \$30,000,000 business in 1952. Its output is varied, ranging from equipment for taking dust out of the air in manufacturing plants to pre-heating systems for jet plane engines. He is a civic leader of wide reputation. Through his influence and aid a citizens group was instrumental in bringing about a better government for the City of Louisville.

For his contribution to the industrial growth of Kentucky, for his support of education, for his contribution to good government, and for his great interest in the youth of our State, the University of Kentucky honors itself in conferring on Mr. Reed the degree of Doctor of Laws.

MARVIN BERTIE HOLIFIELD

Assistant Attorney General of Kentucky

Marvin B. Holifield was born in Graves County, Kentucky, in 1872, and admitted to the bar of this Commonwealth in 1896. Early in his career, he served both as City Attorney of Mayfield and County Attorney of Graves County. For the past twenty-five years he has been an Assistant Attorney General of this State, serving continuously in this key position since 1928,

except for one term. As a faithful public servant and expert in constitutional law, he has achieved an eminent reputation in his profession. His long hours of research, the clarity of his opinions, and the force of his arguments have contributed immeasurably to the solution of many legal problems facing the state government for more than two decades. His expert knowledge and untiring efforts in the field of railroad rates were largely responsible for the removal of differentials which handicapped industrial development in Kentucky and the South. He has been the principal interpreter of the Kentucky Constitution and guardian of public funds and the friend of public education, particularly the University of Kentucky. General Holifield has also been an outstanding lay leader in religious circles, and is the author of several legal monographs in this field. His long and full professional career has been dedicated, at considerable personal sacrifice, to serving the people of his state and their government.

For his invaluable service as a legal scholar, as a public servant, and as an outstanding citizen, the University of Kentucky is proud to confer on him the degree of Doctor of Laws.

ARTHUR ANDREW HAUCK

University President

Distinguished educator; president of the University of Maine; president of the National Association of Land-Grant Colleges and Universities; able administrator.

Born in Minnesota, educated at Reed College in Oregon and Columbia University, he has devoted his life to the education of the youth of our land. From 1915 to 1921 he served as teacher and principal in elementary and secondary schools in Idaho and Ohio, taking time out for service in the armed forces during World War I. In 1921 he became assistant dean of Antioch College and one year later moved to Hawaii as president of Punahou School. From 1931 to 1934 he served as dean of Lafayette College and since 1934 he has been president of the University of Maine. He is the senior president in the Land-Grant College and University system. In 1946 he was elected president of the National Association of State Universities and in 1952 he became president of the National Association of Land-Grant Colleges and Universities. He has held many important educational and governmental assignments and is a member of Phi Beta Kappa and Phi Kappa Phi.

For his leadership in the field of higher education, for his untiring service to youth, and for his distinction as an administrator, the University of Kentucky is proud to confer upon Arthur Andrew Hauck the degree of Doctor of Laws.

HUGH MEGLONE MILTON II

Major General, Army of the United States, Educator, Engineer, Field Staff Officer, Military Reserve Specialist.

Hugh Meglone Milton II, born in Lexington, Kentucky, March 23, 1897, educated in Lexington public schools, served in World War I as enlisted man and officer. He received the Bachelor of Science degree in 1919 and the degree of Mechanical Engineer in 1922 from the University of Kentucky. He served as professor of mechanical engineering first at Texas Agricultural and Mechanical College and then at New Mexico College of Agriculture and Mechanic Arts, where, in 1935, he was appointed Dean of Engineering and, in 1938, elevated to the presidency. In 1941 he returned to active military duty as a Colonel. His World War II record included service as a Chemical Warfare Officer and as Chief of Staff of the XIVth Corps, and promotion to Brigadier General. He returned to New Mexico in 1945 as college president, and in 1947 became president of New Mexico Military Institute. In 1951, he responded the third time to his country's call to military service in time of emergency, when he accepted appointment as Executive for Reserve and ROTC Affairs in the Department of the Army, where he presently serves. During the past two years General Milton has been largely responsible for the revitalization of the Reserve and ROTC programs. His efforts have been a major factor in adding fifty-eight educational institutions to the latter program, as well as in the development of a new and modern curriculum of general military science. He was elevated to the rank of Major General on September 15, 1951, and among his military decorations are the Silver Star for gallantry in action under fire, the Legion of Merit, and the Bronze Star Medal with Oak Leaf Cluster.

For his distinguished and unselfish service as an educator, and as a citizen-soldier at home and abroad in three wars, the University of Kentucky is proud to confer upon Hugh Meglone Milton II the degree of Doctor of Laws.

The Secretary of the Board was directed to withhold from the April minutes the names of the six men recommended for honorary degrees until President Donovan could notify each one of the honor to be bestowed and receive his acceptance or rejection.

President Donovan has received information that each person will be present to receive the honorary degree recommended, and the record is being placed in the May minutes of the Executive Committee, as directed by the Board of Trustees at its April meeting.

V. Appointment and Other Staff Changes.

President Donovan submitted staff appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes requested by deans and heads of departments.

COLLEGE OF ARTS AND SCIENCES

Appointments

Paul Kruse, Visiting Assistant Professor, Department of Library Science, for a period of two months, effective July 1, 1953.

Juanita Federer, Secretary, Department of Psychology, effective April 21, 1953.

Robert DuRene Jacobs, Instructor, Department of English, Speech and Dramatic Arts, for ten months, effective September 1, 1952.

William K. Plucknett, Associate Professor, Department of Chemistry, effective July 1, 1953.

Walter T. Smith, Jr., Associate Professor, Department of Chemistry, ten months' basis, effective September 1, 1953.

Zaner Zerkle, Visiting Instructor, Department of Music, for two months, effective July 1, 1953.

Aliceann C. Clayton, Speech Therapist and Secretary, Department of Psychology, effective April 1, 1953.

Albert Pappenheim, Part-time Instructor in Hebrew, Department of Ancient Languages, effective April 1, 1953.

Leaves of Absence.

Lewis W. Cochran, Assistant Professor, Department of Physics, granted a leave of absence for the months of July and August, in order that he may do research in the Health Physics Division of the Oak Ridge National Laboratory as a Research Participant.

Richard Hanau, Associate Professor of Physics, granted a leave of absence for the academic year 1953-54 in order that he can accept the position as Visiting Professor in Physics at the University of Puerto Rico.

Jesse DeBoer, Associate Professor of Philosophy, granted sabbatical leave for the summer term, in order that he may continue his present research.

Amry Vandebosch, Distinguished Professor in Political Science, granted a leave of absence from February 1 to June 15, 1954, for the purpose of accepting the Burton Craige Visiting Professorship of Political Science at the University of North Carolina.

John L. Cutler, Assistant Professor of English, granted leave for the summer session to attend the Linguistic Institute at Bloomington, Indiana.

Resignations

Elizabeth Ann Bicknell, Secretary, Department of Psychology, effective March 31, 1953.

Maurice Davis, Part-Time Instructor, Department of Ancient Languages, effective March 31, 1953.

Betty Bullock, Secretary, Department of Library Science, effective April 3, 1953.

Barbara Boyer, Speech Therapist and Secretary, Department of Psychology, effective March 31, 1953.

COLLEGE OF AGRICULTURE AND HOME ECONOMICS

Appointments

Maggie Morris Chapman, Clerk-Stenographer, Department of Agronomy, effective April 16, 1953.

Chester Ray Ball, Assistant Chemist, Department of Feed and Fertilizer, effective May 4, 1953.

Willard H. Minton, Assistant Economist, Department of Agricultural Economics, effective April 20, 1953.

James C. Martin, Assistant County Agent, Fulton County, effective May 1, 1953.

Nettye L. Clark, Secretary, Department of Animal Industry, effective March 30, 1953.

Velma Edmonds, Clerk, Livingston County, effective April 1, 1953, through June 30, 1953.

Mary C. Green, Assistant Home Demonstration Agent, Lincoln County, effective April 16, 1953.

Asa Jewell Brumfield, Farm Mechanic and Tractor Operator, Farm Maintenance, effective May 1, 1953.

Dewey Steele, Professor of Genetics, appointed Acting Associate Dean of the College of Agriculture, effective to date and running through the scholastic year 1953-54.

Leaves of Absence

Vandilla Price, Assistant State Agent in Home Demonstration Work, granted sabbatical leave for the period October 1, 1953 to June 30, 1954, to do graduate work at the University of Minnesota.

L. J. Horlacher, Associate Dean, granted leave of absence without pay, to accept a position as Agriculturist for the College of Agriculture of Iran, effective May 12, 1953 to May 31, 1954.

Charles V. Bryan, County Agent, Taylor County, returned from sabbatical leave April 17, 1953.

Resignations

Doris J. Baker, Secretary, Department of Animal Industry, effective April 3, 1953.

Elizabeth W. Michler, Clerk-Stenographer, Department of Rural Sociology, effective March 31, 1953.

Nellie G. Sunderland, Clerk, Livingston County, effective March 31, 1953.

Arthur D. Rankin, Jr., Tractor Operator, Farm Maintenance, effective April 4, 1953.

Marie Stahl, Clerk-Stenographer, Department of Agronomy, effective April 11, 1953.

John W. Foster, Field Agent in Dairying, effective May 31, 1953.

Luther Lane, Laborer, Department of Horticulture, effective March 31, 1953.

Stanley B. Moore, Assistant County Agent, Calloway County, effective April 20, 1953.

COLLEGE OF ENGINEERING

Leave of Absence

James L. Leggett, Jr., Assistant Professor, Department of Civil Engineering, extension of leave through May 31, 1953. He is completing his thesis for the doctor's degree at Purdue University.

Resignation

Martha O. Krebs, Junior Clerk-Stenographer, Administration, effective April 18, 1953.

COLLEGE OF EDUCATION

Appointment

Mary Frances White, Secretary, Division of Instruction and Placement, effective April 13, 1953.

Resignations

Norma Jean Mayo, Secretary, Industrial Education, effective April 1, 1953.

Nadine Clem, Secretary, Instruction and Placement, effective April 10, 1953.

UNIVERSITY EXTENSION

Appointment

Anna G. Flewelling, Film Technician, effective April 1, 1953.

Resignations

Annabel Walden, Secretary, effective March 31, 1953.

Elizabeth Knight, Film Technician, effective March 31, 1953.

EXTENSION CLASS TEACHING for three non-credit classes in Creating Writing during the first semester: William Moore, Leila G. Harris, John L. Cutler.

EXTENSION CLASSES AT FORT KNOX: W. W. Jennings, Robert L. Mills, Albert L. Pelmoter, H. P. Riley, J. R. Schwendeman, Jonah Skiles, Norman Willard, Jr.

OFFICE OF THE UNIVERSITY REGISTRAR

Resignation

Mary F. McCaw Walker, Secretary, effective March 31, 1953.

UNIVERSITY HEALTH SERVICE

Appointment

Barbara K. Owens, Supervisor of Nurses, effective May 1, 1953.

Resignation

Wilma Anderson, Supervisor of Nurses, effective May 1, 1953.

BUSINESS MANAGEMENT AND CONTROL

Resignation

Carolyn June Collier, Clerk-Stenographer, effective April 21, 1953.

On motion duly made, seconded and carried, on President Donovan's recommendation, the Executive Committee concurred in the above appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes, and record was ordered made in the minutes.

W. Recess for Luncheon.

At 11:30 a. m. Central Standard Time, luncheon was served to the members in the President's Office.

X. Adjournment.

Upon motion duly made, seconded and carried, the Executive Committee adjourned at 1:00 p. m., Central Standard Time.

Frank D. Peterson, Secretary
Board of Trustees and Executive
Committee.