

Minutes of Meeting of the Executive Committee of the University of Kentucky, October 31, 1935.

The Executive Committee of the Board of Trustees of the University of Kentucky met in President McVey's office at the University of Kentucky, October 31, 1935, at 10:30 a.m. The members of the Committee present were Judge Richard C. Stoll, Joe B. Andrews, Judge Robert G. Gordon and R. Miller Holland. President Frank L. McVey and Secretary D. H. Peak were also present.

1. Minutes Approved.

The minutes of the meeting of the Executive Committee of July 18, 1935, were approved.

2. Proceedings of Meeting of September 24, 1935, Ratified.

A meeting of the Board of Trustees of the University of Kentucky was scheduled for September 24, 1935. The following members (not sufficient in number to make a quorum) were present: Judge Richard C. Stoll, Chairman of the Executive Committee, Louis Hillenmeyer, John S. Cooper, R. Miller Holland, Dr. George H. Wilson, James R. Rash, W. C. Hanna; President Frank L. McVey and Secretary D. H. Peak. It was decided to proceed with the usual order of business, and the record of the proceedings was prepared under the heading, "Minutes of the Quarterly Meeting of the Board of Trustees, University of Kentucky, September 24, 1935", which record was submitted to this meeting, and the following action thereon was taken:

The record of the proceedings of the meeting, September 24, 1935, of members of the Board of Trustees of the University of Kentucky, is hereby approved and ratified as the action of the Executive Committee of the University of Kentucky, and it is ordered to be recorded in the permanent records of the Minutes of the Executive Committee.

3. Financial Report.

The financial report for September was received and ordered to be recorded in the Minutes. It reads as follows:

EXHIBIT "B"

Statement of Income and Expenditures
Month of September 1935

	<u>Previously Reported</u>	<u>Current Month</u>	<u>Fiscal Year To Date</u>
General Fund Income			
Vocational Ed. Board	2,389.96	1,894.98	4,284.94
Int. on Peabody Endow.		1,000.00	1,000.00
State Appro.-Back Salaries	71,100.00		71,100.00
State Appro. - Sum.Sch.	9,000.00		9,000.00
Special Agr. Appro.		4,614.76	4,614.76
State Appro. - General	66,159.50	68,892.96	135,052.46
Student Fees	740.04	92,102.88	92,842.92
Student Fees - Sum.Sch.	54,421.12	3,080.00	57,501.12
Student Fees - Un.High School	238.50	4,380.00	4,618.50
Student Fees - El.Tr.Sch.	20.00	3,660.00	3,680.00
Student Fees - Un. Exten.	2,946.02	281.90	3,227.92
Miscellaneous Receipts	5,970.08	1,092.84	7,062.92
Rentals	378.30	160.00	538.30
Men's Dormitories	1,142.10	5,800.25	6,942.35
Total	<u>214,505.62</u>	<u>186,960.57</u>	<u>401,466.19</u>
Expenditures			
Instruction	95,685.79	65,959.79	161,645.58
Administration, Expense and Maintenance	38,330.45	17,210.38	55,540.81
Additions and Betterments	2,936.25	431.00	3,367.25
Total	<u>136,952.47</u>	<u>83,601.17</u>	<u>220,553.64</u>
Excess of Income over Expenditures	<u>77,553.15</u>	<u>103,359.40</u>	<u>180,912.55</u>
Patterson Hall Income			
Board	65.00	12,177.50	12,242.50
Miscellaneous Receipts	175.81		175.81
Room Rent - Summer School	2,089.00		2,089.00
Total	<u>2,329.81</u>	<u>12,177.50</u>	<u>14,507.31</u>
Expenditures			
Expense	<u>2,673.77</u>	<u>1,936.21</u>	<u>4,609.98</u>
Excess of Income over Expenditures	<u>(343.96)</u>	<u>10,241.29</u>	<u>9,897.33</u>

General Fund Income	216,835.43	199,138.07	415,973.50
General Fund Expenditures	<u>139,626.24</u>	<u>85,537.38</u>	<u>225,163.62</u>
Excess of General Fund Income over Expend.	77,209.19	113,600.69	190,809.88
Accounts Payable liqui.	(71,191.63)		(71,191.63)
Excess of Expend. over Receipts for General Ledger accounts	<u>(10,357.65)</u>	<u>10,079.66</u>	<u>(277.99)</u>
Excess of Receipts over Expend. for the fiscal year to date - General Fund	<u>(4,340.09)</u>	<u>123,680.35</u>	<u>119,340.26</u>
Excess of Receipts over Expend. for the fiscal year to date - General Fund			119,340.26
Cash in Bank July 1, 1935 - General Fund			<u>5,837.75</u>
Cash in Bank September 30, 1935 - General Fund			<u>125,178.01</u>
Experiment Station Income			
Hatch-Federal Appro.	3,750.00		3,750.00
Milk and Butter - Cash Receipts	1,470.04	735.56	2,205.60
Beef Cattle Sales		95.67	95.67
Dairy Cattle Sales	190.00	75.00	265.00
Sheep Sales	181.02	20.00	201.02
Swine Sales	830.67		830.67
Poultry Sales	677.80	125.37	803.17
Farm Produce Sales	628.67	57.20	685.87
Horticultural Sales	84.30	115.45	199.75
Seed Test	121.00	110.50	231.50
Seed Inspection	3,112.29	1,489.54	4,601.83
Rentals	2,314.34	119.67	2,434.01
Miscellaneous	247.73	22.20	269.93
Fertilizer - Fees	6,055.21	2,185.00	8,240.21
Public Service - State Appro.	3,493.41	1,843.04	5,336.45
Public Service - Misc. Receipts	10.00		10.00
Feeding Stuffs - Fees	7,654.01	3,735.95	11,389.96
Adams - Federal Appro.	3,750.00		3,750.00
Serum - Sales	478.86	126.53	605.39
Serum - Virus Sales	43.70	11.40	55.10
Serum - Live Stock Sales	117.45		117.45
Serum - Supply Sales	48.10	5.00	53.10

Serum - Misc. Receipts	.25		.25
State Appropriation	14,545.46	895.83	15,441.34
Creamery - License Fees	7,927.50	177.00	8,104.50
Creamery - Testers Lic.	2,289.95	213.00	2,502.95
Creamery - Glassware Test.	229.40	120.79	350.19
Robinson - State Appro.	1,458.20	1,142.99	2,601.19
Robinson - Misc. Receipts	502.75	184.27	687.02
West Ky. - State Appro.	2,279.98	1,904.26	4,184.24
West Ky. - Misc. Receipts	2,800.28	46.83	2,847.11
Purnell - Federal Appro.	15,000.00		15,000.00
Nursery Inspection - State Appro.	510.35	314.44	824.79
Nursery Inspection - Fees	225.00	245.00	470.00
Total	<u>83,027.72</u>	<u>16,117.54</u>	<u>99,145.26</u>
Expenditures			
Expense	48,785.49	23,787.57	72,573.06
Additions and Betterments	438.81	118.15	556.96
Total	<u>49,224.30</u>	<u>23,905.72</u>	<u>73,130.02</u>
Excess of Income over Ex- penditures	33,803.42	(7,788.18)	26,015.24
Accounts Payable - liqui- dated		(3,150.32)	(3,150.32)
Excess of Receipts over Expenditures for General Ledger accounts	<u>1,594.00</u>	<u>8,419.70</u>	<u>10,013.70</u>
Excess of Receipts over Ex- penditures	<u>35,397.42</u>	<u>(2,518.80)</u>	<u>32,878.62</u>
Excess of Receipts over Ex- penditures for the fiscal year to date - Experiment Station			32,878.62
Cash in Bank July 1, 1935 - Experiment Station			<u>(23,296.47)</u>
Cash in Bank September 30, 1935 - Experiment Station			<u>9,582.15</u>
Extension Division Income			
Federal Smith-Lever	74,154.38		74,154.38
Federal Add. Co-op.	15,500.00		15,500.00
Federal Supplementary	26,545.52		26,545.52
Federal Capper-Ketcham	18,400.49		18,400.49
State Smith-Lever	32,045.30	15,125.64	47,170.94
County and Other	3,984.12	127.74	4,111.86
Total	<u>170,629.81</u>	<u>15,253.38</u>	<u>185,883.19</u>

Expenditures			
Expense	<u>61,173.20</u>	<u>40,422.69</u>	<u>101,595.89</u>
Excess of Income over Expenditures	<u>109,456.61</u>	<u>(25,169.31)</u>	<u>84,287.30</u>
Excess of Income over Expenditures for the fiscal year to date - Extension Division			84,287.30
Cash in Bank July 1, 1935 - Extension Division			<u>303.82</u>
Cash in Bank September 30, 1935 - Extension Division			<u>84,591.12</u>
Trust Fund Income			
Student Loan Fund	543.20	437.01	980.21
Student Notes Paid	<u>518.30</u>	<u>183.27</u>	<u>701.57</u>
Total Receipts	<u>1,061.50</u>	<u>620.28</u>	<u>1,681.78</u>
Expenditures			
Expense	6.00		6.00
Excess of Receipts over Expenditures	<u>1,055.50</u>	<u>620.28</u>	<u>1,675.78</u>
Excess of Receipts over Expenditures for the fiscal year to date - Trust Fund			1,675.78
Cash in Bank July 1, 1935 - Trust Fund			<u>1,128.84</u>
Cash in Bank September 30, 1935 - Trust Fund			<u>2,804.62</u>
Summary			
General Fund Income	216,835.43	199,138.07	415,973.50
Experiment Station Inc.	83,027.72	16,117.54	99,145.26
Extension Div. Income	170,629.81	15,253.38	185,883.19
Trust Fund Income	<u>543.20</u>	<u>437.01</u>	<u>980.21</u>
Total	<u>471,036.16</u>	<u>230,946.00</u>	<u>701,982.16</u>
General Fund Expend.	139,626.24	85,537.38	225,163.62
Experiment Sta. Expend.	49,224.30	23,905.72	73,130.02
Extension Div. Expend.	61,173.20	40,422.69	101,595.89
Trust Fund Expenditures	<u>6.00</u>		<u>6.00</u>
Total	<u>250,029.74</u>	<u>149,865.79</u>	<u>399,895.53</u>

6.

Excess of Income over Expenditures	221,006.42	81,080.21	302,086.63
Accounts Payable - liquidated	(71,191.63)	(3,150.32)	(74,341.95)
Excess of Receipts over Expenditures for General Ledger accounts	(8,763.65)	18,499.36	9,735.71
Student Loan Fund - Notes	<u>518.30</u>	<u>183.27</u>	<u>701.57</u>
Excess of Receipts over Expenditures for the fiscal year to date - Combined Fund	<u>141,569.44</u>	<u>96,612.52</u>	<u>238,181.96</u>
Excess of Receipts over Expenditures for the fiscal year to date - Combined Fund			238,181.96
Cash in Bank and on hand July 1, 1935 - Combined Fund			<u>(14,026.06)</u>
Cash in Bank and on hand September 31, 1935 - Combined Fund			<u>224,155.90</u>

Abstract of item shown on Statement of Income and Expenditures as "Excess of Receipts over Expenditures for General Ledger accounts \$9,735.71"

	<u>Debit</u>	<u>Credit</u>
Accounts Receivable		26,262.84
Insurance Paid in Advance	45.60	
Sundry Accounts	<u>16,481.53</u>	
	<u>16,527.13</u>	
		<u>26,262.84</u>
		<u>16,527.13</u>
		<u>9,735.71</u>

4. Requisition Committee.

a. Report

The Requisition Committee filed written report of its action each week from September 13, 1935, to October 12, 1935, inclusive. The report showed that orders had been made by the Business Office on the authority of the Requisition Committee in the manner prescribed by the Board of Trustees and state laws, running from No. 1558 to No. 2644. The report was examined and the orders named therein were ratified and approved and payments on said orders were authorized and approved.

b. Reappointment

The Requisition Committee, consisting of the President, Business Agent and Superintendent of Buildings and Grounds, was reappointed, the appointment to remain in effect until further order of the Executive Committee or Board of Trustees. This Requisition Committee was authorized to act for the Board of Trustees in making purchases for the University of Kentucky. Its actions shall be reported at meetings of the Board of Trustees or Executive Committee for approval. Purchases shall be made by the Business Agent on recommendation of the Requisition Committee in the manner prescribed by the Board of Trustees and the laws of the State of Kentucky. The manner of handling requisitions and the time of meeting may be fixed by the Requisition Committee.

5. Report to State Budget Commission.

The President presented the biennial report to the State Budget Commission, together with a statement of requirements of the University of Kentucky for the biennium beginning July 1, 1936. The report consisted of a compilation of receipts and expenditures for the biennium ending June 30, 1935, and second, a statement of requirements for biennium beginning July 1, 1936, with request for appropriations to meet the requirements. The statement is in words and figures as follows:

BUDGET STATEMENT OF THE UNIVERSITY OF KENTUCKY
FOR
CONSIDERATION BY THE LEGISLATIVE SESSION, 1936

TO THE STATE BUDGET COMMISSION:

Gentlemen:

The statement of the needs of the University of Kentucky for the Biennium, 1936-1938, is presented in this memorandum for your consideration. This statement, which is handed you herewith,

is made in the form of the state budget printed in the Acts of the Assembly, 1932, chapter 25.

The University consists of three different divisions. The first of these is the teaching division of the University, which includes the seven colleges of the institution, the summer session and the Department of University Extension.

The second division of the University of Kentucky has to do with the needs of the agricultural experiment stations, located at Lexington, Quicksand and Princeton, and the public service laboratories.

The third division is the agricultural extension work, which is carried on through the cooperation of the state and the federal government.

Before presenting the specific needs of the three divisions of the University, I am calling your attention to several matters which should be given careful thought in making the necessary appropriations for the University and its associated work.

(1) The high point in the amount received from the state for the current expenses of the University was in the year 1930-31. At that time the University received from the inheritance tax and the millage tax \$1,137,481.29. The number of students enrolled on October 15 that year was 3240. In the year 1932-33 the receipts from the same source were \$679,184.74, a decline of \$458,296.55 or 40%, and this current year the receipts have been slightly larger. The student enrollment October 15, 1935, was 3169. This decline in revenue has forced the University to economize in every direction, continuing the reduced salary rate, cutting repairs to the zero point, and practically eliminating the purchase of equipment and books. The amount now asked for operating the University is larger than the amount granted in 1934. In view of the increased enrollment, 11%, it is not as large as it should be. The purpose of the Board of Trustees is to be as reasonable as possible in view of the needs.

(2) The attendance of the University has increased markedly in the past two years, necessitating some additions to the staff. Only one other institution in the South shows a larger increase over last year, and few institutions in the United States have passed the University of Kentucky's percentage of increase. The attendance is now within 71 of the highest attendance in the University's history, while the income is measurably less, 35%. The need of a larger income thus becomes a very important matter.

(3) The repairs to buildings in the form of upkeep, painting and maintenance have been kept to the minimum point for several years. The University has been able to take some advantage of the WPA funds of the federal government and in consequence 11 buildings have been painted. The major repairs requiring money for materials have not been made, because money was not available to purchase the supplies. An estimate of needed repairs in the

form of painting, exterior and interior, plumbing, roofing and the like, amounts to approximately \$60,000.

(4) A new item appears in the budget requests this year. It is an amortization charge. The University has received a comparatively small sum for the construction of buildings. In 65 years the total amount appropriated for buildings was but \$1,035,000 or less than \$20,000 per year. No request for buildings is being made of this Legislature, but buildings are needed so application has been presented for federal grants and loans. To cover the interest and payments charges will require a net amount of \$56,000. This sum includes \$20,000 of amortization charges now paid on men's dormitories and the buildings and grounds warehouse. The balance is \$36,000 to meet the federal requirements on the projected buildings.

(5) Much needed equipment should be provided for the University observatory and the library. The astronomical observatory to be of real value should have instruments amounting to \$3,000. No provision has ever been made for lighting fixtures in the new library. This item calls for \$2000. Tables, chairs and other equipment are needed for the library to the extent of \$7,000.

BUDGET STATEMENT FOR THE UNIVERSITY OF KENTUCKY
FOR THE YEAR 1936-1937

THE TEACHING DIVISION

Consisting of seven colleges, the summer session and University extension.

Continued	a-1 For the purpose of paying salaries and other expenses of maintenance and operation of the Division of Colleges of the University of Kentucky in the manner now authorized by law, or as may be hereafter authorized by law, to be paid monthly, the sum of	\$817,606.00
Continued	b-1 For the purpose of operating and maintaining the boarding and rooming departments, farms, athletic and student activities, for instructional equipment and supplies, and other necessary operating and maintenance expenses of the institution, there are hereby appropriated all fees and other operating receipts which shall be covered into the State treasury promptly after the close of each month and placed to the credit of the revolving fund of the said institution.	

Withdrawals for the use and benefit of the institution may be made from the said revolving fund, maintained in the State treasury, when and as needed, upon requisition from the governing authority of the institution properly approved by the Auditor of Public Accounts.

Continued	c-1	Appropriation for special instruction in agriculture, long standing appropriation	30,000.00
Continued	d-1	Appropriation for repairs, 1936-37..	30,000.00
Asked in previous sessions	e-1	Appropriation for summer school, annually, reduced to \$9,000.	10,000.00
New	f-1	Amortization charges against buildings	56,000.00
New	g-1	Equipment - observatory and library.	12,000.00

THE EXPERIMENT STATION

Continued	h-1	There are hereby appropriated to the Experiment stations of the University of Kentucky all fees, earnings and rentals and other operating receipts of the various units as now, or may hereafter be provided by law.	
Continued	i-1	Maintenance of Experiment Station..	50,000.00
Continued	j-1	Public Service Laboratories	25,000.00
Continued	k-1	Western Kentucky Substation	20,000.00
Continued	l-1	Robinson Substation	20,000.00
Continued	m-1	Nursery Inspection	2,500.00

THE AGRICULTURAL EXTENSION WORK

Continued	n-1	Support of agricultural extension in cooperation with federal government.	\$155,109.74
		Required to offset Smith-Lever and Capper-Ketchum funds. Authorized - Acts of the Assembly 1916, Chapter 20, and Acts of the Assembly 1930, Chapter 8.	

The Agricultural Extension Division of the University of Kentucky has been required to greatly increase its work in carrying out the purposes of the Agricultural Adjustment Act. This has increased the cost of operation and the State requires much additional work.

(Signed) Richard C. Stoll
 Chairman of the Executive Committee of the Board of Trustees

(Signed) D. H. Peak
 Secretary to the Board of Trustees

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 FOR THE YEAR 1937-1938

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Continued b-1 For the purpose of operating and maintaining the boarding and rooming departments, farms, athletic and student activities, for instructional equipment and supplies, and other necessary operating and maintenance expenses of the institution, there are hereby appropriated all fees and other operating receipts which shall be covered into the State treasury promptly after the close of each month and placed to the credit of the revolving fund of the said institution. Withdrawals for the use and benefit of the institution may be made from the said revolving fund, maintained

in the State treasury, when and as needed, upon requisition from the governing authority of the institution properly approved by the Auditor of Public Accounts.

Continued	c-1	Appropriation for special instruction in agriculture, long standing appropriation.....	30,000.00
Continued	d-1	Appropriation for repairs, 1937-38.....	30,000.00
Asked in previous sessions	e-1	Appropriation for summer school, annually, reduced to \$9,000.....	10,000.00
New	f-1	Amortization charges against buildings.	56,000.00

THE EXPERIMENT STATION

Continued	g-1	There are hereby appropriated to the Experiment Stations of the University of Kentucky all fees, earnings and rentals and other operating receipts of the various units as now, or may hereafter be provided by law.	
Continued	h-1	Maintenance of Experiment Station...	50,000.00
Continued	i-1	Public Service Laboratories	25,000.00
Continued	j-1	Western Kentucky Substation	20,000.00
Continued	k-1	Robinson Substation	20,000.00
Continued	l-1	Nursery Inspection	2,500.00

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(Signed) Richard C. Stoll
Chairman of the Executive Committee of the Board of Trustees

(Signed) D. H. Peak
Secretary of the Board of Trustees

6. Report of Budget to Council of Higher Education.

The President stated that he is ready, as required by law, to present to the Council of Higher Education the Budget Report set out in item 5 above. He was directed to write the Superintendent of Public Instruction, James H. Richmond, in substance as follows:

Under the provisions of Article 11, Chapter 65, of Acts of the General Assembly, 1934, institutions of the State are required to present their budgets for consideration by the Council of Higher Education, pending the recommendation of these budgets to the Budget Commission under Item c of Section 3 of Article 11, which says to recommend to the State Budget Commission or other proper authorities the budgets covering the needs of the five institutions. I have been instructed by the Executive Committee of the University of Kentucky to write you to say that the University is ready to present its budget for the coming biennium whenever a meeting of the Council is called.

7. Interest on Bonds.

The Business Agent stated that, following up the collection of interest due by the State of Kentucky on Land-Grant Bonds (see item 6, Minutes of September 24, 1935), he called on Attorney General Wootton on October 24, 1935, and asked for information in regard to payment of the installments of interest due. In answer the Attorney General later mailed copy of letter to the Commissioner of Education which reads as follows:

October 15, 1935

Mr. J. W. Studebaker,
Commissioner,
Office of Education,
Department of the Interior,
Washington, D. C.

Dear Mr. Studebaker:

I have your letter of the 8th with reference to Federal land grant fund of 1862 to the State of Kentucky for \$165,000.00.

Under the Kentucky Constitution, which was adopted in 1891, that being the fourth Constitution, the third having been adopted in 1850, it is provided that certain monies set aside for school purposes shall be evidenced by a bond of the Commonwealth of Kentucky bearing interest at the rate of six per cent, payable semi-annually.

Section 4591a of the 1930 Edition, Kentucky Statutes, which is an Act of the General Assembly of 1897, provides:

"That the commissioners of the sinking fund be, and they are hereby, authorized and directed to issue to themselves as trustees of the Agricultural & Mechanical College of Kentucky and the State Normal School for Colored Persons of Kentucky, in the proportion hereinafter mentioned, a bond of the Commonwealth, bearing the date of July 1st, 1897, for \$165,000.00, bearing interest at the rate of six per cent (6%), payable semi-annually; and said bond shall be a perpetual obligation of the Commonwealth and the interest thereon shall be a perpetual charge upon the treasury; and it shall be the duty of the auditor to regularly draw his warrant upon the treasurer in favor of the treasurer of each of said colleges on the 1st day of January and the 1st day of July of each and every year, for the sum of \$4,950.00 to pay said interest in the following proportions, to-wit: \$627.75 to the treasurer of the State Normal School for Colored Persons; \$4,322.25 to the treasurer of the Agricultural & Mechanical College of Kentucky."

... All of this interest has been regularly paid by the State of Kentucky until July 1st, 1935, there being on that date due interest for six months, and this is the interest complained of by the University

of Kentucky.

The last General Assembly of Kentucky failed to appropriate any money for the payment of this interest. For that reason the Board of Finance has not set aside any sum out of which to pay this interest, and, because there has been no money set aside for the purpose, the Auditor of the State of Kentucky has refused to issue a warrant for its payment. It is my opinion that both the Board of Finance and the Auditor of the State are within their rights in taking this action. The only remedy, as I see it, is to have the Legislature at its next session make the proper appropriation, as it is a debt which must be paid.

Very truly yours,

(Signed) Bailey P. Wootton
Attorney General of Kentucky

Further action was deferred to a later meeting of the Executive Committee or Board of Trustees.

8. Inheritance Tax -- 1932 Salaries.

Following directions given in item 5, Minutes of September 24, 1935, the Business Agent reported correspondence with Attorney General Wootton as inserted below. No action was taken.

a. Letter to General Wootton:

September 25, 1935

Hon. Bailey P. Wootton
Attorney General
Frankfort, Kentucky

Dear General Wootton:

At session of the Legislature of 1934 appropriation was made to the University of Kentucky for payment of salaries due and unpaid in the year 1932. This appropriation has now been paid to the University in full and the members of the staff to whom these salaries were due have been paid to the extent of the amount received. At the time appropriation was made, you will remember that, in order to reduce the total of appropriations, the committee on appropriations cut quite a number of requests. Among others, it cut the request made for payment of these back salaries to the extent of ten per cent. Had the original

amount been allowed, we would have had sufficient to have paid the salaries in full; however, as it now stands there is yet a balance of \$13,097.95 unpaid exclusive of interest that not being taken into consideration.

On the twenty-third day of July 1935, the Treasurer of the State credited to the University College Revolving Fund \$5,323.93 which was distribution of the amount of inheritance tax collected, as I understand it, previous to the end of the fiscal year 1933-1934. The payment of this amount to University funds was reported to the Board of Trustees at a meeting held September 24th and the members present were of the opinion that this fund may be applied to payment of the salaries unpaid in 1932 and I was directed to ask that you give an opinion as to whether or not this may be done. I shall appreciate it very much if you will let me hear from you in regard to it.

Very truly yours,

(Signed) D. H. Peak,
Business Agent.

b. Answer of General Wootton:

October 25, 1935

Mr. D. H. Peak
Business Agent
University of Kentucky
Lexington

Dear Mr. Peak:

I have your letter of the 25th in which you state that at the 1934 session of the General Assembly a certain appropriation was made to the University of Kentucky for the payment of salaries due and unpaid in the year 1932.

You further state that this appropriation was not sufficient to take care of all of these unpaid salaries, and that

"On the twenty-third day of July 1935, the Treasurer of the State credited to the University College Revolving Fund \$5,323.93 which was distribution of the amount of inheritance tax collected, as I understand it, previous to the end of the fiscal year 1933-1934.

The payment of this amount to University funds was reported to the Board of Trustees at a meeting held September 24th and the members present were of the opinion that this fund may be applied to payment of the salaries unpaid in 1932, and I was directed to ask that you give an opinion as to whether or not this may be done."

It is my opinion that the College Revolving Fund of \$5,323.93 which was derived from collection of inheritance taxes previous to the end of the fiscal year 1934 may not be used for the payment of these back salaries.

Very truly yours,

(Signed) Bailey P. Wootton
Attorney General

9. Report by Business Agent - Bankhead-Jones Act Receipts.

The Business Office has received from the Federal Government under the Bankhead-Jones Act check for \$144,925.05 for the use of the Agricultural Extension Division; and two checks for \$4,834.75 each for the use of the Experiment Station.

A check for \$20,000 was made payable to the State Treasurer and sent to that officer. It was sent to this office through the Department of Education at Frankfort. I am holding the check for further information from the Department of Education at Washington regarding the distribution of this fund. It appears from reading the act that this should be divided with the Colored Industrial School at Frankfort in the same manner the Morrill-Nelson funds are divided.

(Signed) D. H. Peak, Business Agent.

10. Report of Audits

Mr. A. B. Graham recently completed the audit of the accounts of Federal Smith-Lever funds.

Mr. Frank Gregory is now working on the general audit of University accounts for the firm of Peat, Marwick, Mitchell and Company of Chicago.

(Signed) D. H. Peak, Business Agent.

11. Report to Auditor on Estimated Value of Properties.

The Business Agent was authorized to comply with the request of the Auditor of Public Accounts for estimated value of properties of the University of Kentucky. The figures as reported (given below) are carried on the University of Kentucky books, and the valuation is that of original cost.

Statement reported:

	University General	Experiment Station	Total
Real Estate	\$ 282,697.32	\$ 319,494.87	\$ 602,192.19
Buildings	3,309,295.73	340,642.15	3,649,937.88
Departmental Equipment	777,532.33	226,885.56	1,004,417.89
	<u>\$4,369,525.38</u>	<u>\$ 887,022.58</u>	<u>\$5,256,547.96</u>

12. Financial Advisory Service.

The American Council on Education has established a Financial Advisory Service and the University of Kentucky has been asked for cooperation. The President was authorized to have the Business Office make such reports to the American Council on Education as he deems advisable.

13. Assessment of Service Building.

The Business Agent made the following report:

"I called on the City Assessor of Lexington, Kentucky, and the Tax Commissioner of Fayette County, Kentucky, in regard to listing for taxation the warehouse property recently acquired from the Central District Warehousing Corporation. Each of those officers informed me that the question had been presented to him and that in each case the property is not listed for taxation. (See item 13, Minutes of Meeting of September 24, 1935)."

14. Student Loan Fund Investment.

Investment of Student Loan funds in warrants of the State of Kentucky was authorized.

15. Hoflick against University.

President McVey presented a summons that had been served on him to answer in the Fayette Circuit Court in the case of J. E. Hoflick vs the University of Kentucky. The action is on damages for personal injury claimed to have been received by plaintiff on Stadium of Stoll Field in 1934. The Business Agent was directed to send summons to Attorney General Wootton and ask his advice as to procedure in defense of the suit.

16. Financial Statement, Athletic Association.

The following financial statement of the Athletic Association was received and it was ordered to be inserted in the Minutes:

ATHLETIC ASSOCIATION - UNIVERSITY OF KENTUCKY
FINANCIAL STATEMENT

September 30, 1935

Cash Balance - August 31, 1935\$183.89

Receipts

Refund on bus ticket	.86
Faculty Ticket Sales	2,164.00
Tax on Tickets	522.93
Advance Ticket Sale	1,782.90
Maryville Gate	1,142.25
Football Program Sales	194.50
Sales on Student Books	<u>24.00</u>

Total Receipts 5,831.44

Total Receipts and Cash Balance \$6,015.33

Disbursements

Football Expense	\$1,726.52
Publicity	8.94
Labor	310.73
Water	7.00
Scouting	246.04
Freight	6.73
Interest on Note	239.25
Football Programs	90.00
Office	35.35
W. P. A. Project	<u>44.43</u>

Total Disbursements 2,714.99
Balance \$3,300.34

Note - First National Bank & Trust Company -	\$7,975.00
Due September 14, 1935	
Note - First National Bank & Trust Company -	\$7,000.00
Due November 1, 1935	
Note - First National Bank & Trust Company -	4,000.00
Due November 1, 1935	

17. Music Committee - Budget and Financial Reports.

President McVey presented the budget of the Music Committee for the year 1935-1936 and the financial report of the Music Committee for year ending August 31, 1935. These reports were ordered to be inserted in the Minutes.

Budget:

October 25, 1935

President Frank L. McVey
University of Kentucky

My dear President McVey:

The Music Committee at its meeting on October 18 adopted the following budget:

Sunday Afternoon Musicales -----	\$1,000.00
Orchestra -----	150.00
Men's and Women's Glee Clubs -----	400.00
Band -----	1,300.00
Football trip -- \$1,000.00	
Spring trip ---- 300.00	
	<u>\$1,300.00</u>
John Richardson -----	200.00
Miscellaneous -----	100.00
	<u>\$3,150.00</u>

The Committee voted, subject to your approval, to send the University Band to Birmingham for the Kentucky-Alabama game on November 2. The cost of this trip will amount to approximately \$1,800.00. The SuKy Circle has promised to contribute \$500.00 for this purpose and the Athletic Council is being asked for \$300.00. These amounts added to the \$1,000.00 set aside in the budget of the Music Committee will take care of the expenses.

I hope you approve of the budget adopted by the Committee and of our plan to send the University Band to Birmingham.

I am attaching a copy of the financial statement of the Music Committee for the year 1934-35 which has been prepared by Professor Haun.

Sincerely yours,

(Signed) W. E. Freeman
Chairman of the Music Committee

Financial Report:

FINANCIAL STATEMENT
OF THE
MUSIC COMMITTEE

September 1, 1934, to August 31, 1935
Robert D. Haun, Treasurer

RECEIPTS

Bank Balance, September 1, 1934	\$ 442.96
From D. H. Peak, Business Agent	2,300.00
From SuKy Circle for band trip	200.00
From Phi Beta (music and dramatic fraternity) for Sunday afternoon musicales	<u>25.00</u>
Total to be accounted for	<u>\$2,967.96</u>

DISBURSEMENTS

Sunday afternoon musicales (see Exhibit A).	\$ 988.26
Orchestra (Exhibit B)	60.84
Band (see Exhibit C)	1,273.63
Men's and Women's Glee Clubs (see Exhibit D)	286.38
Dec. 14, 1934 - G. Schirmer for music (check 501)	3.67
Jan. 31, 1935 - G. Schirmer for music (check 511)	2.48
Feb. 1, 1935 - Cash for stamps (check 514). Federal tax on 19 checks	<u>1.00</u> <u>.38</u>
Total Disbursements	\$2,616.64
Bank Balance, August 31, 1935	<u>351.32</u>
Total accounted for	<u>\$2,967.96</u>

Balance to credit of Music Committee, August 31, 1935

In bank	\$ 351.32	
In Business Office, August 31, 1935....	<u>2,117.26</u>	
Total	\$2,468.58	
Total balance, August 31, 1934	<u>2,516.96</u>	
Decrease for the year	\$ <u>48.38</u>	
Collected by the Business Agent during the year (July 1, 1934, to June 30, 1935)		\$2,343.26

EXHIBIT "A"

SUNDAY AFTERNOON MUSICALES

1934

Nov. 10 - Margaret Hamilton - Concert (check 84).....	\$100.00
12 - Piano tuning - Memorial (check 85).....	3.00
13 - Vesper Telegrams (check 86)	2.80
16 - Ora Witte (check 87)	100.00
16 - J. S. Richardson - Accompanist (check 88)..	15.00
24 - Sidney C. Durst (check 89)	50.00
28 - Columbus Floyd (check 92)	4.00
28 - Saul Bunat (check 93)	50.00
Dec. 7 - Mary Hopple (check 98)	100.00
7 - J. S. Richardson (check 99)	15.00
11 - W. E. Freeman (Durst ent.) - (check 500)...	6.00
Jan. 1 - Harrison Christian (check 502)	100.00
4 - Herbert Newman (check 3)	20.00
15 - Harms, Inc. (music) - (check 7)	2.50
15 - M. W. Witmark and Sons (music) - (check 8)	2.00
18 - J. S. Richardson (check 9)	40.00

	21 - Columbus Floyd (check 10)	\$ 6.00
	31 - Keller Oram (Vesper Dec.) - (check 12)..	4.12
Feb.	4 - Postal Telegraph (Vespers) - (check 15)	2.59
	20 - Irene Williams - (check 20)	150.00
	20 - J. S. Richardson - (check 21)	15.00
Mar.	4 - Columbus Floyd - (check 23)	6.00
	11 - Mrs. Eugene Bradley - (check 24)	10.00
	15 - Dwight Anderson - (check 25)	125.00
	25 - Rose Urbach - (check 28)	10.00
	27 - Columbus Floyd - (check 29)	3.00
Apr.	1 - U. K. (Elijah) - (check 32)	<u>48.75</u>

EXHIBIT "B"ORCHESTRA1934

Nov.	30 - Music for Christmas Musicals	
	30 - H. W. Gray Company - (check 94)	\$ 2.17
	30 - G. Schirmer - (check 95)96
	30 - Gamble Hinged Music Company - (check 96) ...	1.20
	30 - Carl Fischer, Inc. - (check 97) (check 97)..	1.54

1935

Jan.	14 - Edgar Boone (Bassoon Rep.) - (check 6)75
Feb.	2 - C. G. Conn, Ltd. (check Oboe) - (check 13)..	1.61
	9 - J. H. Templeman Piano Co. - (check 19)	17.05
	27 - Russell McKiski (Oboe reeds) - (check 22)...	3.75
Mar.	16 - J. H. Templeman Piano Company - (check 26)..	14.31
	20 - Robert E. Smith - (check 27)	<u>15.00</u>
		\$ <u>58.34</u>

EXHIBIT "C"BAND1934

Oct. 1 - Band Uniform Fund - (check 483)	\$ 100.00
Nov. 27 - Band to Knoxville - (check 90)	841.90
27 - Band to Knoxville - (check 91)	35.00

1935

Jan. 14 - E. Sulzer (expenses for Band trip)-(check 4)	23.15
14 - William Duncan, Jr. (exp. for band trip) - (check 5)	3.93
Apr. 1 - U. of Ky. Telephone for band - (check 30)....	2.50
June 3 - S. E. Greyhound, Band E. Ky. - (check 35)....	<u>267.15</u>
	\$1273.63

EXHIBIT "D"MEN'S AND WOMEN'S GLEE CLUBS1935

Feb. 6 - S. W. Greyhound, G. C. to Midway - (check 17)	20.00
9 - Kentuckian (G.C. pictures) - (check 18)	18.75
Apr. 16 - M. Lewis (G. C. at Lou.) - (check 31)	48.00
May 4 - S. E. Greyhound, Lou. and Kenwick - (check 33)	175.20
18 - M. Lewis (G.C. Lou)- (check 34)	7.50
July 9 - L. G. Balfour Company (G.C. pins) - (check 36)	<u>16.93</u>
	\$286.38

18. Financial Report, Campus Book Store.

The report of James Morris, Manager of the Campus Book Store, for the period January 1 to June 30, 1935, was received and ordered to be inserted in the Minutes. For report from July 1 to December 31, 1934, showing a net income to the University of Kentucky of \$3,428.64, see item 6, Minutes of February 12, 1935.

REPORT OF THE CAMPUS BOOK STORE

January 1, 1935 -- July 1, 1935

James Morris, Manager

January 1935 -- June 1935

SALES

January -----	\$ 5,397.54	
February -----	12,187.01	
March -----	2,221.11	
April -----	1,647.80	
May -----	1,757.94	
June -----	<u>5,643.40</u>	
		\$28,854.80

COMMISSION APPLIED

Gross Sales Commission -----		\$2,885.48
Exemptions and Deductions -----		
Law Textbooks -----	\$49.67	
American Library Association	3.17	
Dr. M. M. White -----	45.86	
Dr. Harry Best -----	8.18	
Glass tops put on the show-		
cases -----	<u>79.00</u>	
		185.88
Net cash return to University -----		<u>\$2,699.60</u>

19. Landscaping Campus.

President McVey stated that Mr. Bryant Fleming of Wyoming, New York, a landscape artist of ability and prominence, is now engaged in work in Fayette County. The advisability of contact with him in regard to landscaping the University campus was discussed. It was suggested that President McVey get in touch with Mr. Fleming and get facts including probable costs of a landscape plan.

20. Fence - Patterson Hall Grounds.

The Superintendent of Buildings and Grounds reported as follows:

Re:- Line Fence between Patterson Hall and Woolley Property.

Mrs. Woolley is anxious to have this old dilapidated wooden fence replaced with one of woven wire. The length over-all is 378 feet and will cost \$91.00; she is to pay one-half.

We have a budget allowance of \$140.00 for such work. Shall I take the matter up with her and make the trade or let it stand?

This is a line fence and, it appearing that such fence will improve the looks of the surroundings and that it is otherwise advisable, the Superintendent was ordered to proceed with the construction as outlined in his report.

21. Nomination for Candidates for Board Member.

The Secretary of the Board of Trustees reported that letters are being posted to the Alumni, containing ballots for nomination of candidates for board member under the plan adopted by the Board of Trustees (See item 21, Minutes of September 24, 1935). Correction of date in Section 3 of said Minutes to November 1st was ordered.

22. Time Clock - Athletic Field.

The Athletic Council presented the following resolution which on motion and second was approved:

"The timing clock for use at football games, which the Courier Journal and Louisville Times had offered was presented. It was moved and carried that this question be reconsidered. Some letters from Judge R. C. Stoll to Doctor Funkhouser were read, and also a reply to these by Doctor Funkhouser. After discussing this question, it was moved and carried that the Athletic Council accept the timing clock offered by the Courier

Journal and Louisville Times with a revised contract. A committee of which Wallace Muir was chairman was to be appointed to arrange the wording on the clock."

23. Grants-in-Aid.

President McVey reported that the enrollment of Grants-in-Aid students for the first semester was 101 but that 16 names were dropped from this list. Of these, 39 are lodged in Men's halls and the greater number of the net enrollment are taking meals at the University Commons for which the charge averages more than \$350.00 per week. The Grants-in-Aid fund set aside in distribution of student fees from amount due athletics of \$1.00 from each fee, will amount to about \$2,500.00 per semester. This is not sufficient to meet the expense indicated above. The situation has been reported to Grants-in-Aid Committee for study and suggestions of solution.

24. Enrollment - First Semester.

President McVey presented the following statement of the Registrar which was ordered inserted in the Minutes:

October 31, 1935

President Frank L. McVey
University of Kentucky

My dear President McVey:

Since we have not had time to make an official report of the enrolment, we are giving you a tabulation on reports from the deans' offices, as follows:

	<u>A&S</u>	<u>Agr.</u>	<u>Engr.</u>	<u>Law</u>	<u>Educ.</u>	<u>Com.</u>	<u>Grad.</u>	<u>Gr. Tot.</u>
							222	222
Fr.	390	126	175	---	60	227		978
Soph.	288	102	107	61	53	168		779
Jr.	257	69	61	35	57	86		565
Sr.	186	51	50	24	108	81		500
Sp.	59	3	4	2	9	4		81
Aud.	24	-	-	-	-	1		25
Tot.	1204	351	397	122	287	567	222	3150
Nov. 1934	1179	287	329	111	317	441	161	2825
Gain or Loss	25	64	68	11	(-30)	126	61	325
Per cent gain or loss	2%	20%	20%	9%	(-9%)	28%	37%	11%

From the above it appears that the greatest gain is in the Graduate School and the smallest in the College of Arts and Sciences. Education is the only college showing a loss in enrolment.

Very truly yours,

(Signed) Ezra L Gillis
Registrar

25. Deferred Payment of Fees.

On motion and second duly carried the Executive Committee approved of appointment by the President of a Committee on Deferred Payment of Fees, consisting of the President, the Registrar, the Business Agent, the Dean of Women and the Dean of Men. This committee is authorized to pass on the requests of students for time for payment of fees. The schedule for payment shall be as follows:

Cash payment at registration	\$20.00
Second payment at end of third week	15.00
Last payment at end of sixth week	15.00

For students in the College of Law the first payment is \$23.00.

For non-resident students the first payment is \$33.00.

The deferred charge included is \$3.00.

Students are required to clear indebtedness to the University before registration.

Cold checks not paid within the time limits of above schedule place the student on same basis as deferred payment. The Business Agent shall certify to the Registrar the names of students who fail to pay fees when due.

26. Nursery School.

President McVey explained the proposal for establishment of a Nursery School, presenting letters from Dean Cooper and Professor Erikson and suggesting that funds are available from Bankhead-Jones appropriations. The establishment of the school was authorized within the limitations of funds and facilities now available.

27. W. P. A. Projects.

President McVey stated that he has signed W.P.A. projects as follows:

Wall fence, press box, etc., athletic field, estimated expense, \$17,989.00.

Wrecking buildings and preparing ground for heating plant, estimated expense, \$5,045.00.

Wrecking Dicker Hall, etc., preparing for larger buildings; estimated expense, \$3,562.00.

Removal and reconstruction of Greenhouse, etc., adjoining Dicker Hall, estimated expense, \$2,029.00.

The execution of the agreements for the above stated projects was authorized and approved, and the signing of same by President McVey and the Business Agent was ratified and approved.

Other W. P. A. ^{projects} for clerical and other help without expense to the University heretofore executed by heads of departments and the Business Agent were approved and ratified. The President was authorized to have executed in the proper way similar proposed projects requested by departments but not completed.

28. P. W. A. Projects.

a. The situation explained:

October 31, 1935

President Frank L. McVey
University of Kentucky

My dear President McVey:

I invite your attention to the attached telegram from Colonel Hackett, Deputy Administrator, P. W. A., Washington, D. C., concerning the progress of the University's application for building funds. The circumstances which have led to the present situation are these:

Our original application asked for a loan of \$600,000 and a grant of \$490,909 -- total \$1,090,909 -- the relation of loan to grant being as 55 is to 45. This application together with building plans, specifications, etc., were approved by the State Office P. W. A. and forwarded to Washington, where the grant was cut to approximately one-third or \$165,000 and the loan correspondingly

reduced to \$201,000 or a total allotment of \$366,000. We received notice of this action on September 28.

At the request of Mr. Sager, Acting State Administrator P. W. A., we elected to use these allotted funds for the construction of the Central Heating Plant and to apply the residue upon the Engineering Group Buildings.

It also appeared that no real reason existed for the reduction of our loan application from \$600,000 to the \$201,000 so therefore, with the approval of Mr. Sager, we applied for a reinstatement of the loan to the full amount or \$600,000 which, together with the grant already allotted would give us the total sum of \$766,000. At the same time we elected to construct with this sum, when received, the Heating Plant, the Engineering Group Buildings, a Student Union Building, and the Law Building, in the order of priority as listed.

On October 14, I called upon Colonel Hackett in Washington and inquired as to the progress of the formal "offer" of the Government for the funds already allotted -- \$366,000 -- and also as to the chance of the reinstatement of the loan in full over-taking this allotment. Colonel Hackett stated that he knew of no reason why the loan in its original amount could not be made and he would endeavor to expedite the matter and cause the formal "offer" to include the loan in the full amount of the original application. The attached telegram gives the present status of this docket. Mr. Ramsey, assistant to Colonel Hackett, informs me informally that they hope to clear the offer and earmark the funds during the coming week. If this is done we will receive a grant of \$166,000 plus a loan of \$600,000 to be expended upon the construction of a Central Heating Plant, the Engineering Group, a Student Union Building and the Law Building.

On August 30, we applied to P. W. A. for a grant to aid in the construction of an annex to the Experiment Station building. This application was for the sum of \$40,500 and this was allotted to us on September 28 also. The formal "offer" on this grant was received here on October 24 and now awaits a meeting of the Board of Trustees to accept the grant, to approve the building, and to provide approximately \$45,000 as the University's contribution to the building costs.

P. W. A. Counsel insist upon (1) that each formal "offer" of the Government must be accepted and all matters pertaining thereto must be approved by the Board of Trustees, meeting as prescribed by law and (2) that no formal "offer" can be accepted and approved by a

special meeting of the Board for which the call is issued in anticipation of the receipt of the formal "offer".

It would seem, therefore, that (a) call may be issued at once for a special meeting of the Board to accept and approve the "offer" of the "grant" to help finance the Experiment Station annex and do all other acts needful therein and (b) call a second special meeting of the Board to accept and approve the "offer" of "loan and grant" if and when such "offer" is received, or (c) defer all Board action pending the receipt of all "offers" from the Government.

I may add here that Mr. Meuth, Counsel for the P.W.A. Louisville Office, advises that the special meeting of the Board be deferred until all "offers" have been received -- stating that the temporary delayed action on the annex "offer" will not be detrimental, since the plans, specifications and contract documents for the proposed building have not yet been filed with the P. W. A. for examination and approval, and that advertising for bids, placing of building contracts, etc., must await the completion of such examination and approval, -- that during this interval the second "offer" (grant and loan) may be received and made ready for acceptance and approval by the Board -- that if the progress of the second "offer" be delayed unduly and it appears to be vital to proceed with the annex building, then a Board meeting may be called in due course.

(Signed) James H. Graham
Dean

COPY OF TELEGRAM

VE 37 Govt 2 Extra = Ft Knox Ky 1935 Oct. 30 PM 12 26
30 1216 p

James H. Graham
Dean of the College of Engineering
University of Kentucky
Lexington

Retel Docket KY ten thirteen application University of Kentucky, Engineering and Finance Division recommend approval of increased loan, expect a legal report shortly Stop When final action is reached steps will be taken to clear offer.

Horatio B. Hackett, Washington, D.C.

b. Special Board Meeting.

The calling of a special meeting of the Board of Trustees to act on Experiment Station and other projects under special requirements of the Federal Administration was deferred, the question to be taken up at any time on recommendation of President McVey and Dean Graham.

c. Architect's Contract.

The architect's contract for the Experiment Station Building project, signed by Richard C. Stoll, Chairman of the Executive Committee, on the 9th day of October, 1935, was approved and execution by the Chairman of the Executive Committee was ratified and approved.

29. T. V. A. Contract.

Contract with T. V. A. set out in item 25, Minutes of September 24, 1935, reported signed.

October 16, 1935

Memo. for
Mr. Peak

We have just received the signed contract with the TVA and I thought you would like to have for your record the signature on the part of the TVA, which is Arthur Morgan, Chairman; attest, Charles E. Hoffman, Asst. Secretary.

(Signed) Thomas Cooper
Dean and Director

30. Miller Suit.

The Business Agent stated that on the 24th of October an order of attachment was served on him in the action of Lawrence Shropshire vs Richard Miller, Fayette Quarterly Court, amount \$162.50 and \$25.00 probable costs, and asked advice of the Executive Committee. He was authorized to file an answer in the case for the University of Kentucky, stating that there was due Richard C. Miller by the Extension Division salary for October 1935 and stating that he will hold a part of the salary equal to amounts stated in the order of attachment, subject to the orders of the Court.

31. German Professors.

President McVey presented correspondence:

a. President's letter.

September 25, 1935

Mr. Frank Blair Hanson
Rockefeller Foundation
49 West 49th Street
New York, N. Y.

My dear Mr. Hanson:

At the meeting of the Board of Trustees on Tuesday, September 24, I read your gracious letter of September 19. The members of the Board asked me to indicate to you their appreciation, but thought that I should bring to your attention one point which they felt had not been sufficiently considered. That point relates to the permanent appointment of Professor Fritz John in the Mathematics Department of the University of Kentucky. They wished me to say that the permanent appointment of Fritz John must necessarily depend upon his satisfactory service to the University and the way in which he fits into the Department and the University organization. If, in the course of Professor Fritz John's service here at the University he should show himself satisfactory, the University expects to tender him a permanent appointment. In view of the comment of the Board, I thought you should have a memorandum on this point.

With best wishes, I remain

(Signed) Frank L. McVey
President of the
University

b. Mr. Hanson's letter.

September 30, 1935

Dear President McVey:

Our understanding of the situation at Kentucky as regards a permanent position for Dr. Fritz John is the same as that outlined in your letter of September 25. Thank you, however, for writing me this further detail.

(Signed) Frank Blair Hanson.

c. Comptroller's letter.

October 25, 1935

Dear President McVey:

Under date of September 19, Mr. Hanson advised you of our grant totaling \$3,000 to the University of Kentucky toward the salary of Professor Fritz John for the academic years 1935-36 and 1936-37.

If you will advise us when Professor John is appointed by the University and reports for duty, we shall be pleased to send a check to cover one-half of our grant toward his salary for the first academic year, with the understanding that subsequent payments will be made semi-annually, assuming he remains for the two-year period.

(Signed) H. M. Gillette

32. Appointments and Other Staff Changes.

Appointments:

Miss Eileen Lewis as teacher of class piano in the University High School and the University Elementary School for the school year 1935-1936 at salary of \$100.00 for the year.

Leaves of Absence:

Dr. Jesse E. Adams for the second semester of 1935-1936, sabbatical leave on half pay.

Frank Fowler for the year 1936-1937, sabbatical leave on half pay.

Agricultural Extension Division

Changes

John H. Bondurant, Field Agent in Farm Management, transferred to the position of Assistant in Farm Management, Experiment Station, at his present salary of \$2500 per year, effective November 1, 1935.

Mrs. Helen M. White, Home Demonstration Agent in Daviess County, transferred to position of Assistant State Agent.

Mrs. Pearl J. Haak, Home Demonstration Agent in Henderson County, transferred to position of Field Agent in Home Economics.

H. C. Brown, Assistant County Agent in Jefferson County, transferred to the position of Field Agent in Club Work, effective November 1, 1935, at a salary of \$2500 a year.

Miss Dorothy Threlkeld, Home Demonstration Agent in Fayette County, transferred to the position of Field Agent in Club Work, effective November 1, 1935, at a salary of \$2000 a year.

Resignation

E. P. Tichenor, County Agent of Crittenden County, effective September 1, 1935.

On motion and second the Board adjourned.

D. H. Peak,
Secretary, Board of Trustees