

Irregularities

Minutes of the Meeting of the Executive Committee of the Board of Trustees, University of Kentucky, June 6, 1944.

The Executive Committee of the Board of Trustees of the University of Kentucky met in the President's Office at 10:30 a.m., Tuesday, June 6, 1944. The following members were present: Judge Richard C. Stoll, Chairman; H. D. Palmore, J. C. Everett, and R. P. Hobson. President H. L. Donovan and Comptroller Frank D. Peterson were present.

A. Allies Invade France.

The Chairman of the Executive Committee called attention to the fact that upon this day the Allies had launched an invasion against the enemy, landing on French territory. In the discussion that followed, it was recalled that a member of this Board of Trustees, John Cooper, is now in the Armed Forces and that various members of the Board of Trustees have sons in the Armed Forces of the United States. Those sons are as follows:

Lt. (j.g.) Robert C. Hobson, U.S.N.R., Dallas, Texas.

Lt. (j.g.) Frank M. Cutler, USN CEC, 115th Battalion, New Guinea, Fleet Post Office, San Francisco, California.

Lt. T. H. Cutler, Jr., Army Transport Corps, Assam, India, APO 491, c/o Postmaster, New York, N.Y.

Capt. Mack G. Walters, O-379708, Hdq. AAA ORP, Camp Stewart, Georgia.

Pvt. Paul G. Blazer, Jr., Company A, 28th Air-borne Tank Battalion Fort Knox, Kentucky.

Lt. W.T. Tway, Camp Claiborne, La.

Lt. David L. Cleveland, M.D.R.P. - A.S.F.T.C., Camp Ellis, Illinois.

B. Contract for Growth of Aromatic Tobacco.

President Donovan presented correspondence with Dean Thomas Cooper concerning the production of aromatic tobaccos, together with a proposed contract for the growing of aromatic tobacco, the purpose being to determine how successfully tobacco of this type might be produced in this country and to determine its commercial value.

May 19, 1944

President H. L. Donovan
University of Kentucky

Dear President Donovan:

As you may recall, there has been developed in our research laboratories, an aromatic type of tobacco. This is an

important discovery and may give a materially larger value for Kentucky-grown tobaccos. This development has now reached a stage where it should be tested upon a larger and a commercial scale. Accordingly, arrangements have been made with the American Suppliers, Incorporated, to purchase crops of aromatic tobacco, which will be grown from seed furnished by the Experiment Station and under the direction of the Experiment Station. We wish to make arrangements with certain growers for its production, since we do not have the land necessary to care for it.

Our men in charge of this project did not understand that agreements of this kind must be submitted well in advance, for approval by you and the Board. This matter has been brought up only within the last few days and the tobacco must be set within the next week or so. Is it possible for you to approve the contract in advance of the meeting of the Executive Committee, so we may proceed with the work? In the event the Executive Committee does not approve the agreement, the only loss will be the seed and the expense of supervision which we have given it. Of course, the grower will be in the position of having overproduced his allotment.

There is a collateral agreement* which is to accompany this one for the approval of the Board, by which the American Suppliers, Incorporated, agree to purchase the crop from us at the ceiling price. The matter is so pressing that I hope it will be possible for you to give it your approval.

Sincerely yours,

(Signed) Thomas Cooper
Dean and Director

*Will be submitted within a few days.

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CONTRACT FOR THE GROWING OF AROMATIC TOBACCO

WHEREAS it is desirable to determine the commercial value of aromatic tobacco, a product of research by the Kentucky Agricultural Experiment Station, a plan for producing a supply for experimental manufacture is being fostered by the Kentucky Agricultural Experiment Station. Under this plan the tobacco is to be grown for and on behalf of the said Experiment Station, which tobacco, when grown as well as when harvested and transported to market, is to be the property of the said Experiment Station, in which the grower shall have no interest save as hereinafter provided:

NOW, THEREFORE, the undersigned grower agrees: (a) that the allotment of such aromatic tobacco which he is to grow for the current season shall, when grown, harvested, and transported to market by said grower, be the property of the said Experiment Station; (b) that he will furnish the ground and all the labor required for producing and

marketing the crop; (c) that the said tobacco is to be cut, housed, and handled separately and at no time shall there be any intermixture with other tobacco; (d) that the said tobacco is to be graded according to burley grades by a government grader, if one is available; (e) that the said tobacco is to be sold as usual through the medium of the warehouse floors and will be purchased by the American Suppliers, Inc., on behalf of the Kentucky Agricultural Experiment Station as per the terms of the marketing card of said Experiment Station, which is hereby made a part of this contract.

IN CONSIDERATION WHEREOF the said Experiment Station, on its part, agrees: (a) to furnish the seed for such crop; and (b) to pay the grower, for the use of his soil and his labor expenses, the ceiling price allowed to be paid for each grade of the tobacco so grown.

Dated at Lexington, Kentucky, this _____ day of _____, 1944.

KENTUCKY AGRICULTURAL EXPERIMENT
STATION

By _____

Grower

- - - - -
May 19, 1944

Dean Thomas Cooper
University of Kentucky

Dear Dean Cooper:

I am authorizing you to go ahead and sign the contract with the American Suppliers, Incorporated, to purchase crops of an aromatic type of tobacco recently developed by the Experiment Station. When the Board meets June 2, I shall present the agreement for their approval.

Cordially yours,

(Signed) H. L. Donovan
President.

AMERICAN SUPPLIERS, INCORPORATED
111 FIFTH AVE.
NEW YORK 3, N. Y.

May 24, 1944

Address reply to
Louisville Division
American Suppliers, Inc.
P.O. Box 808
Louisville 1, Kentucky

Dr. W.D. Valleau
Agricultural Department
University of Kentucky
Lexington, Kentucky

Dear Dr. Valleau:

With further reference to our conversation a few days ago regarding the purchase of aromatic Burley when it is sold next season.

We agree to buy this aromatic Burley tobacco at government graded ceiling prices. If the 1944 crop is not government graded we will buy each grade comparable with the highest market price.

Very truly yours,

(Signed) J. S. Dowd
Vice President

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May 26, 1944

President H. L. Donovan
University of Kentucky

Dear President Donovan:

Under date of May 19, I submitted a proposed agreement for the growing of aromatic Burley tobacco. Enclosed is a letter from the American Suppliers, Incorporated, agreeing to buy such aromatic Burley tobacco as may be grown, at government graded ceiling prices. This is the further enclosure referred to in my letter and which I was not in position to furnish at that time.

Sincerely yours,

(Signed) Thomas Cooper
Dean and Director.

May 29, 1944

Dean Thomas Cooper
University of Kentucky

My dear Dean Cooper:

This is to acknowledge receipt of your letter of May 26 enclosing a communication from the American Supplier, Inc., agreeing to purchase aromatic Burley tobacco at ceiling prices, which you are having grown under contract. I will ask the Board to approve of this arrangement which you have made when they meet next Friday.

Cordially yours,

(Signed) H. L. Donovan
President.

Upon recommendation of President Donovan, the Board took the following action:

* * * * *

1. Upon motion duly made, seconded and unanimously carried, the Director of the Experiment Station is authorized to sign the contract on behalf of the University of Kentucky.

* * * * *

C. Ashcraft-Wilkinson Company Check.

President Donovan presented to the Board a check in the amount of \$69.90 which was made payable to the University of Kentucky by the Ashcraft-Wilkinson Company of Atlanta, Georgia. This check represented an overcharge for certain seeds handled through Louisa Supply Company of Louisa, Ky., and was sent as a refund for distribution to the people who purchased seed from the Company. The Comptroller did not wish to endorse the check to the Louisa Supply Company without Board authority.

* * * * *

2. Upon motion duly made, seconded and unanimously carried, the Comptroller is authorized to endorse the check made payable to the University of Kentucky to Louisa Supply Company for the purpose of being distributed to the people entitled to receive same.

* * * * *

D. Street and Barrett Suit Dismissed.

President Donovan presented the following letters concerning the case of Frank T. Street and H. P. Barrett in the case of Charles M. Meacham, Jr., against Thomas P. Cooper, Director of the Kentucky Agricultural Experiment Station. The Executive Committee ordered the information received and filed.

May 11, 1944

President H. L. Donovan
University of Kentucky

Dear President Donovan:

This is to report that, according to an order received from the Clerk of the Fayette County Circuit Court, upon motion of the plaintiffs, the case of Frank T. Street and H. P. Barrett and the case of Charles M. Meacham, Jr., against Thomas P. Cooper, Director of the Kentucky Agricultural Experiment Station; the Kentucky Seed Improvement Association, etc., was dismissed as of April 22, 1944. It was adjudged by the Court that the defendants should recover from the plaintiffs the cost herein expended.

Sincerely yours,

(Signed) Thomas Cooper
Dean and Director.

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May 17, 1944

Dean Thomas Cooper
University of Kentucky

My dear Dean Cooper

This is to acknowledge receipt of your letter of May 11 informing me officially that the Fayette County Circuit Court dismissed the case of Street, Barrett and Meacham against you as Director of the Kentucky Experiment Station and the Kentucky Seed Improvement Association. This is good news which I shall report to the Trustees at our next meeting.

Cordially yours,

(Signed) H. L. Donovan
President.

E. War Food Administration Agreement.

President Donovan presented a contract and correspondence concerning cooperative agreement under Section 3 of the Farm Labor Supply Appropriation Account, 1944, for the State of Kentucky. He read Dean Cooper's letter, and filed letters from M. L. Wilson, Director of Extension Work in Washington, D.C., and the contract.

May 19, 1944

President H. L. Donovan
University of Kentucky

Dear President Donovan:

In April, you received a request from Director M. L. Wilson, to give consideration to a certain agreement developed in connection with the Farm Labor program and under the direction of the War Food Administrator. It seems apparent to me that the agreement does not change the situation which was provided for in the original agreement, signed by you February 25, 1944. I have been informed that the advantage of the enclosed agreement is to take care of an emergency, should one arise in the state. Otherwise there would be no need to make use of it. In the agreement submitted by Director Wilson, no provision was made for its termination by the University of Kentucky. I have thought that you would wish to have such statement included in the agreement and have had a clause inserted, that it may be terminated upon thirty days' notice. I am accompanying the agreement with letters and explanatory material which, I believe, will give you all necessary information. With the provision for termination, I recommend your approval.

Sincerely yours,

(Signed) Thomas Cooper
Dean and Director

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WAR FOOD ADMINISTRATION
Director of Extension Work
Washington 25, D.C.

April 22, 1944

T. P. Cooper
Director of Extension Service
College of Agriculture
University of Kentucky
Lexington, Kentucky

Dear Director:

Some little time has been required to study the replies to Administrator Jones' letter of February 14 to the Presidents of Land-Grant Colleges with reference to services and functions which the State extension services are willing to perform in connection with interstate and foreign labor as provided in Section 3(b) of Public Law 229.

In analyzing the replies, an attempt has been made to group the States according to a limited number of pattern arrangements which will gear in readily with the administration and operation of the farm labor program as a whole.

A standard form of agreement has been prepared which is susceptible to modification to take care of almost any arrangement that may be agreed upon. Sections 1 to 5 deal with general considerations, while Section 6 outlines the specific services and functions relating to interstate and foreign labor an individual State is desirous and willing to perform.

Just in case it becomes necessary at some time during the year to supply to, or obtain from, another State even a relatively small number of agricultural workers, it is highly desirable that every State extension service enter into an agreement covering Section 6 A 1, 2 and 3. Under such an agreement, funds from Section 3 of the Farm Labor Act can be allocated to State extension services in the same manner as the funds available to States under Section 2. This plan will obviate delays in obtaining reimbursement for expenditures authorized in connection with the recruitment of interstate workers. Section 3e, page 2, of the agreement is so written as to enable State extension services to pay from funds allocated in advance for any service rendered in connection with interstate and foreign labor which the Administrator might authorize even though not included in the specific services and functions set forth in Section 6.

Enclosed are four copies of an agreement which seems to meet the situation in your State. If the agreement is satisfactory, please return four signed copies, two of which will later be returned to you after being signed by the Administrator. If the agreement is unsatisfactory, please give us your reactions promptly. It is important to know definitely at an early date the operational patterns which will be followed in the several States during 1944.

Please estimate the funds which will be needed to carry out the functions covered by this agreement. It will probably be desirable to make a small allocation of funds immediately to be augmented as the season advances and activities develop.

It will, of course, be necessary to keep the accounts on the funds allocated in accordance with this agreement separate from the State extension farm labor funds allocated in accordance with Section 2 of Public Law 229. Necessary instructions for guidance of your accounting office will be sent at the time the first allocation is made.

Enclosed also is a copy of a letter I have written to your President explaining the purpose of this new agreement and its relationship to the original agreement entered into between the colleges and the War Food Administration following the passage of the 1943 Farm Labor Act and extended by a supplemental agreement to cover the 1944 Farm Labor Act.

Very truly yours,

(Signed) M. L. Wilson
Director of Extension
Work

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WAR FOOD ADMINISTRATION
Director of Extension Work
Washington 25, D. C.

April 22, 1944

You will recall that Judge Jones, the War Food Administrator, wrote, under date of February 14, 1944, regarding the willingness of the Extension Service of your Institution to perform certain services and functions connected with interstate and foreign agricultural labor. Based on the replies received, the enclosed form of agreement has been prepared. Section 6 can be varied to meet State situations.

Four copies of an agreement prepared to fit the situation in each State are being mailed to State directors of extension. After your director has reviewed it from an operational point of view, he will be presenting it for your consideration.

The form of the proposed agreement relating to interstate and foreign labor services and functions follows closely the language of the original agreement entered into between your Institution and the War Food Administrator after the passage of the first Farm Labor Act on April 29, 1943. In fact, the present agreement may be considered in effect an extension of the 1943-44 agreements to include a somewhat broader range of farm labor activities.

An important advantage of the new agreement is that it makes possible an advance allocation to States of funds to care for certain expenses connected with agricultural labor being brought in from outside the State, or being recruited for transportation to another State, which are not a proper charge against the farm labor funds appropriated for allocating to the State extension services under Section 2, Title I, of the 1944 Farm Labor Act.

Regardless of the specific services and functions outlined under Section 6, once this agreement has been executed it becomes possible for the State extension service to utilize Section 3 farm labor funds for any other emergency activity connected with interstate and foreign agricultural labor which it is mutually agreed that the State shall perform.

In case the standard form of agreement and the letter being sent your director do not answer satisfactorily the questions which may arise in your mind regarding State-Federal relationships growing out of the Emergency Farm Labor Program, I shall appreciate your writing me.

Very truly yours,

(Signed) M. L. Wilson
Director of Extension
Work.

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COOPERATIVE AGREEMENT UNDER SECTION 3 OF THE
FARM LABOR SUPPLY APPROPRIATION ACT, 1944
(STATE OF KENTUCKY)

THIS AGREEMENT, made this day of , 1944, between the War Food Administrator, U. S. Department of Agriculture, hereinafter called the "Administrator," and the Cooperative Agricultural Extension Service of University of Kentucky, hereinafter called the "Extension Service,"

WITNESSETH:

WHEREAS, the Administrator and the Extension Service desire to assist in providing an adequate supply and distribution of workers for the production and harvesting of agricultural commodities essential to the prosecution of the war, pursuant to Section 3 of the Farm Labor Supply Appropriation Act, 1944 (approved February 14, 1944, 78th Congress, 2d Session), hereinafter called the "Act":

NOW, THEREFORE, in consideration of the undertakings set forth below,

1. The Administrator agrees:

To allocate funds to the State of Kentucky, hereinafter called the "State", in such amounts and at such times prior to December 31, 1944, as he may deem necessary, for expenditure by the Extension Service in accordance with Section 3 of the Act and this agreement, and to assist and cooperate generally with the Extension Service in the formulation and conduct of the part of the program to be financed with the funds so allocated.

2. The Extension Service agrees:

a. To accept and administer the funds so allocated in accordance with Section 3 of the Act and this agreement, subject to the supervision of the Administrator.

b. To use the allocated funds only for furnishing the services or functions set forth in the Schedule contained in paragraph 6 of this agreement and to combine with and account for as allocated funds any receipts derived from any feeding and housing operations conducted under this agreement.

c. To return to the Administrator all such funds not obligated by December 31, 1944, unless the Administrator otherwise directs; unless otherwise directed by the Administrator, to return to the Administrator all unexpended property acquired with the funds, or if the Extension Service so elects, the value thereof as determined by the Administrator after consideration of estimates submitted to him by the Extension Service, when such property is no longer needed in the administration of the program undertaken with the funds; to restore any misapplied funds; and, in the event the Administrator determines that the program is not being carried out in accordance with approved plans and procedures and his supervisory instructions and regulations, forthwith, upon notice, to return to the Administrator any unobligated balances of allocated funds or unexpended property acquired with allocated funds.

d. To keep such accounts and records and make such reports concerning the use of the funds and work under way and accomplished as the Administrator may require.

3. The Administrator and the Extension Service mutually agree:

a. That the plans and procedures for the administration of the program to be financed with the funds allocated pursuant hereto to the State shall be formulated by the Extension Service and shall be subject to prior approval by the Administrator.

b. That, in carrying out approved plans and procedures, the Extension Service shall be governed by such instructions and regulations with respect to the expenditures of funds as may be issued by the Administrator from time to time.

c. That the program shall be coordinated with agricultural labor programs in other States and with the national agricultural labor program, and shall be carried out to the extent practicable in cooperation with interested State and Federal agencies.

d. That all rights and obligations of the Administrator herein may be exercised and performed by and through duly authorized representatives of the Administrator.

e. That the Administrator may from time to time request the Extension Service to perform functions and services in connection with interstate and foreign labor movements not herein specifically enumerated and to the extent that the Extension Service agrees to and performs such functions and services the funds allocated pursuant to this agreement will be used to meet the expenses incurred. Actual performance by the Extension Service of any such function or service requested by the Administrator will constitute agreement by the Extension Service to the request.

4. No Member of or Delegate to Congress, or Resident Commissioner, shall be admitted to any share or part of this agreement or to any benefit that may arise therefrom.

5. The Administrator may require the modification or termination of this agreement whenever he finds such action to be necessary in order to carry out the terms of any treaty or international agreement to which the United States of America is signatory.

6. Schedule.

A. Services and functions to be performed by the Extension Service with respect to domestic interstate agricultural workers and their families transported with them, are:

1. When upon request of the Administrator, workers are to be recruited in the State for employment in another State:

a. Recruitment of workers, including physical examination and execution of work agreements.

b. Transportation to and from place of residence and assembly point and subsistence, protection, shelter, health, medical and burial service during such transportation, before leaving assembly point, and after returning thereto.

- c. Furnishing of a representative to accompany workers to point of employment and in area of employment until workers are adjusted.

2. When, upon request of the Administrator, workers are to be recruited in another State, and when it is mutually desired by the Extension Services involved, the Extension Service of the State where the workers are to be employed may perform any or all of the services and functions listed under "1".

3. Upon receipt of approved certification, and when no special arrangements for equipment and facilities have to be made by the Director of Labor with the American Association of Railroads:

- a. Transportation to and from such assembly point in the State of recruitment and primary destination point in the State of use.
- b. Subsistence, shelter, health and medical and burial services while en route

B. Further health and medical services to be performed by the Extension Service, are: None, except as may be performed under paragraph 3e.

C. Services and functions to be performed by the Extension Service with respect to foreign agricultural workers and their families transported with them are: None, except as may be performed under paragraph 3e.

The University of Kentucky may, upon 30 days' notice to the Administrator, terminate this agreement.

IN WITNESS WHEREOF, the parties have executed this agreement as of the date first above written.

War Food Administrator
U.S. Department of Agriculture

President, or other Appropriate
Official

Director of Extension.

Upon recommendation of President Donovan, the Committee took the following action:

* * * * *

4. Upon motion duly made, seconded and unanimously carried, the agreement with the War Food Administrator is approved and President Donovan is authorized to sign same on behalf of the University of Kentucky.

* * * * *

F. War Food Administration Amendment.

President Donovan presented correspondence from Dean Cooper concerning amendment to the War Food Administration contract, and recommended approval of same.

May 25, 1944

President H. L. Donovan
University of Kentucky

Dear President Donovan:

Under authority granted me last year, a contract was entered into for egg and milk grading, with the War Food Administration, United States Department of Agriculture. In order to meet the overhead administrative cost involved in certain phases of this work, the War Food Administration proposes an amendment to the contract, copy of which is attached. I request authorization to sign this amendment to our present contract.

Sincerely yours,

(Signed) Thomas Cooper
Dean and Director.

AMENDMENT TO
MEMORANDUM OF AGREEMENT AMA(A)-38
BETWEEN THE
AGRICULTURAL EXTENSION SERVICE, COLLEGE OF AGRICULTURE
UNIVERSITY OF KENTUCKY
AND THE
FOOD DISTRIBUTION ADMINISTRATION
UNITED STATES DEPARTMENT OF AGRICULTURE
(NOW OFFICE OF DISTRIBUTION, WAR FOOD ADMINISTRATION)

IT IS HEREBY AGREED by and between the parties hereto that Memorandum of Agreement AMA(A)-38, effective April 15, 1943, between the Agricultural Extension Service, College of Agriculture, University of Kentucky, and the Food Distribution Administration (now Office of Distribution, War Food Administration) providing for Federal-State grading work on butter, cheese, eggs and poultry be amended as follows:

Under the caption "Mutual Agreements" strike out paragraph (d) as originally written and amended on January 1, 1944, and insert the following:

(d) The Agricultural Extension Service, College of Agriculture, University of Kentucky, may bill the Food Distribution Administration (now Office of Distribution, War Food Administration) for eighty-five per cent (85%) of any fees charged and collected, and for the full amount of the expenses incurred and collected for grading and sampling services rendered by its full time employees, and in addition, may bill for one-third of the administrative overhead charged and collected to cover the cost of plant operations when supervision of those operations is furnished by the Agricultural Extension Service, College of Agriculture, University of Kentucky. These amounts will be paid from the Trust Fund Appropriation Account established under this agreement.

This amendment shall become effective June 1, 1944.

Director, Agricultural Extension Service
College of Agriculture, University of
Kentucky

Deputy Director of Distribution
War Food Administration

APPROVED:

Director of Extension Work
U. S. Department of Agriculture.

May 27, 1944

Dean Thomas Cooper
University of Kentucky

Dear Dean Cooper:

I have your letter of May 25 enclosing a copy of the proposed amendment to the contract with the War Food Administration. I approve of this and will recommend it to the Board for authorization.

Cordially yours,

(Signed) H. L. Donovan
President

* * * * *

5. Upon motion duly made, seconded and unanimously carried, the Amendment to the War Food Administration contract is approved and the Director of the Experiment Station is authorized to sign same on behalf of the University of Kentucky.

* * * * *

G. Contract for Cutting Timber.

President Donovan presented a contract for cutting timber in the Robinson Sub-Experiment Station Forest. He read the following letter and recommended that the contract be approved.

May 22, 1944

President H. L. Donovan
University of Kentucky

Dear President Donovan:

You will recall that last year I requested and received through you and the Board of Trustees, authority to contract for the cutting of timber on a certain tract of Robinson forest. At two different times advertisements were made for bids, but none were received. In addition, effort was made to get in touch with forest operators, to try to interest them in the cutting of the timber tract. To date we have been unsuccessful. We are now looking forward to making other plans. The first of these, which I am submitting herewith, is to provide for the cutting of mine timbers. We will employ the necessary labor on piece work. Attached is a table which shows the prices

for which we can contract the various types of timbers; the hauling cost which we may also contract; and the cutting cost, which represents the employment and which would be paid from the income of the Robinson Substation. In going into this, the mining company insists upon a contract with the producers. The form of contract proposed is attached. I will simplify the operations and enable the staff to meet the situation, without delay, if you and the Board will authorize Mr. R.W. Jones, superintendent of the Robinson Substation, to sign the contract between the Hardy-Burlingham Mining Company or similar contracts for cutting mine timbers on the forest. I recommend that such authorization be given to Mr. Jones.

Sincerely yours,

(Signed) Thomas Cooper
Dean and Director

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This agreement made and entered into this the _____ day of _____ 19____, by and between the HARDY-BURLINGHAM MINING COMPANY, a corporation engaged in the mining and shipping of coal at Hardburly, Perry County, Kentucky, party of the first part, and _____ party of the second part.

WITNESSETH:--Whereas the party of the second part is the owner of a certain timber trees, the party of the first part desires the party of the second part to cut and fell and to make into mine props and deliver said props to a certain designated place upon the leased premises of the party of the first part.

Now, the premises considered and for the consideration to be paid by the party of the first part to the party of the second part, at the rate of _____, the party of the second part hereby agrees and binds himself to cut and fell, manufacture and make into mine props in accordance with the specifications furnished to him by the party of the first part, the payment for said props and delivered thereof to the second party by the first party to be made _____.

It mutually stipulated, understood and agreed by and between the parties hereto that the party of the second part in the carrying out of this contract is to select and employ, pay and discharge his own assistants and laborers for their services rendered by them to him, and is likewise to furnish all his materials and equipment necessary to properly carry out this contract in a good and workmanlike manner; that all said work shall be done by the party of the second part in accordance with the plans and specifications to be furnished by the party of the first part to him, but in the prosecution of said work it is distinctly understood and agreed that the party of

the first part does not have any right to and shall not control or direct the party of the second part as to the details of the work to be performed under this contract, or the manner same shall be done; that said party of the second part shall use his own judgment and methods in the execution of said work. It being understood by and between the parties hereto that in the prosecution of all of said work and in the performance of said contract the party of the second part is and shall be at all times an independent contractor, the party of the second part not to be under the control or direction of the first party except to the extent that the said work shall be done properly. It is further agreed that the party of the first part shall in no event be liable to any of the employees of the party of the second part and that the second party shall return any equipment or tools or appliances which may be loaned to him by the party of the first part in as good condition as when received upon termination or cancellation of this contract. It is further agreed that this contract may be terminated at any time by either parties hereto upon twenty-four hours written notice by the party desiring to terminate said contract to the other party hereto.

In testimony whereof, witness the signature of the parties hereto this the day and date first herein above written.

HARDY-BURLINGHAM MINING COMPANY

By _____

Contractor _____

* * * * *

- 6. Upon motion duly made, seconded and unanimously carried, a contract for cutting timber in the Robinson Forest is approved, and R. W. Jones, Superintendent of the Sub-Station is authorized to sign the contract on behalf of the University.

* * * * *

H. Sale of Timber.

President Donovan presented a recommendation from Dean Cooper concerning the sale of timber and the price per thousand, and recommended its approval by the Executive Committee.

May 20, 1944

President H. L. Donovan
University of Kentucky

Dear President Donovan:

Under a previous authorization, in an attempt to sell timber from a tract on the Robinson forest, we were unable to obtain bids. At that time it was stated that the minimum stumpage rates were \$4.50 per thousand. It is probable that this rate, considering the requirements made upon the operators that cutting was on a selected basis, is too high. I wish to have authorization to readvertise the timber sale at the minimum stumpage rate of \$2.50 per thousand.

Sincerely yours

(Signed) Thomas Cooper
Dean and Director.

* * * * *

7. Upon motion duly made, seconded, and unanimously carried, the sale price of timber as set forth in the above letter from Dean Thomas Cooper is authorized and approved.

* * * * *

I. Counsel for University.

Some members of the Executive Committee questioned the form of various contracts which are submitted to the Board of Trustees and the Executive Committee at various times and, after some discussion of the matter, took the following action:

* * * * *

8. Upon motion duly made, seconded and unanimously carried, the President is directed to ask Professor Frank Murray to serve as counsel for the University in approving all contracts as to legal form.

* * * * *

J. Recommendation of Committee on Foreign Students.

President Donovan presented recommendation of the Committee on Foreign Students and recommended that same be approved by the Executive Committee.

May 11, 1944

Dr. H. L. Donovan
President
University of Kentucky

Dear President Donovan:

The Committee on Foreign Students would like to recommend for scholarships the following:

Huguette Balzola, Mexico - A free tuition scholarship for the fall quarter 1944.

Rosa Amada Segarra, Ecuador - \$400.00 of the \$600.00 Haggin Scholarship. Miss Segarra has held the Haggin Scholarship for this year, September to June 1943-44. In order to complete her master's degree in American History, she will need a two-thirds portion of the Haggin Scholarship in order to continue her studies through the summer and fall of 1944.

Alvaro Ericeno Carrillo, Costa Rica - \$600.00 Haggin Scholarship for the school year 1944-45, for graduate study in Animal Husbandry.

Rafael Angel Cartin, Costa Rica - The remaining \$200.00 from the \$600.00 Haggin Scholarship, two-thirds of which is to be awarded to Amada Segarra, plus a free tuition scholarship, for the school year 1944-45, for graduate study in Bacteriology of the Blood.

Keryma Peers-Jones, Chile - A free tuition scholarship for the school year, 1944-45, for undergraduate study in Commerce.

If, for some reason, any of the newly selected foreign students fail to accept their appointments, we would suggest that the Institute of International Education be authorized to move forward each name in line to an offer of a more valuable award.

Sincerely yours

(Signed) Jane Haselden
Assistant Dean of Women and
Chairman, Committee on Foreign
Students

* * * * *

9. Upon motion duly made, seconded and unanimously carried, it is ordered that scholarships be awarded to foreign students as recommended by the committee and evidenced by the above letter.

* * * * *

K. Castlewood Swimming Pool Contract.

President Donovan presented the contract with the Board of Park Commissioners of the City of Lexington for the use of Castlewood Park Swimming Pool, to be used by Army trainees stationed at the University in the ASTP unit.

May 15
1944

Miss Anna Pherigo, Director
Lexington Department of Recreation
Eratz Park
Lexington, Kentucky

Dear Miss Pherigo:

Colonel B. E. Brewer, Commandant of the 1548th Service Unit, University, has given me permission to include swimming as a part of the physical training program of the Army Specialized Training Program.

The arrangements made with you last summer were so successful that I come to you again asking permission to use Castlewood Park Pool for a limited period this season.

We would like to use the pool June 5-July 8, 1944. The swim periods would be twice a week for each class and the times and days would be as follows:

1:15 - 2:30 p.m. on Monday and Friday
3:15 - 4:30 p.m. on Monday and Friday
3:15 - 4:30 p.m. on Tuesday
10:15 - 11:30 a.m. on Saturday.

The group will average 150 men per session and on the same charge basis as last year and two days per week for five weeks would make a total charge for the season of \$225.00.

We will take care of our own transportation, towel service, and furnish the guards. It will not be necessary to reserve the pool as was done last summer because our classes are small and the times of class meeting, I believe, on your slack days.

Cordially yours,

(Signed) C. W. Hackensmith, Acting Head
Department of Physical Education

- - - -

Lexington, Kentucky
May 25, 1944

Mr. C. W. Hackensmith, Acting Head
Department of Physical Education
University of Kentucky
Lexington, Kentucky

Dear Mr. Hackensmith:

Enclosed please find the AGREEMENT drawn up by our counsel, for the use of Castlewood Swimming Pool, by the men of the 1548th Service Unit stationed at the University of Kentucky, as set forth in your letter of May 15, 1944.

Yours very truly,

(Signed) Anna S. Pherigo
Executive Director

- - - -

May 26
1944

Mr. Frank D. Peterson, Comptroller,
University of Kentucky,
Campus.

Dear Mr. Peterson:

I have enclosed the agreement between the City of Lexington and the University of Kentucky, Army Specialized Training Program, for the use of Castlewood Park Pool June 5 - July 8, 1944. During the period stipulated, the men in the A.S.T.P. will receive instruction in the fundamentals of swimming and water safety.

The charge as agreed upon last summer was fifteen cents per man per swim. Each class will swim twice per

week for a five week period making a total charge for the 150 men of \$225.00. The three cents tax per man mentioned in the agreement will add \$45.00 to the original charge.

Respectfully yours,

(Signed) C. W. Hackensmith, Acting Head
Department of Physical Education

- - - -

May 29, 1944

President H. L. Donovan
University of Kentucky

Dear President Donovan:

I am submitting herewith contract for the use of the Castlewood Swimming Pool for the Army Trainees for the period from June 5 to July 8, 1944.

The contract calls for a payment of two hundred twenty-five dollars (\$225.00) plus three cents (3 cents) tax on each admission. This is similar to last year's contract and I recommend its execution by the Board of Trustees on behalf of the University.

Very truly yours,

(Signed) Frank D. Peterson
Comptroller.

- - - -

THIS AGREEMENT made this _____ day of _____ 1944, by and between BOARD OF PARK COMMISSIONERS (White) of the City of Lexington, Kentucky, party of the first part, and UNIVERSITY OF KENTUCKY: also OF Lexington, Kentucky, party of the second part.

W I T N E S S E T H:

That the party of the first part, Board of Park Commissioners (White) of the City of Lexington, Kentucky, for and in consideration of the promise and agreement of second party, University of Kentucky, to pay first party the sum of Two Hundred and Twenty-Five (\$225.00) Dollars, together with Three (.03) Cents tax on each admission, DOES NOW AGREE to permit second party to use the swimming pool and

attending facilities in Castlewood Park, Lexington, Kentucky, on the following basis, to-wit:

The use of the pool and facilities by as many as One Hundred and Fifty (150) men of the 1548th Service Unit, United States Army, now in training at the University of Kentucky, for a period of Five (5) weeks, commencing June 5, 1944, and ending July 8, 1944, and for the following periods of time each week during said period:

P.M.

- 1:15 to 2:30 on Monday and Friday
- 3:15 to 4:30 on Monday and Friday
- 3:15 to 4:30 on Tuesday
- 10:15 to 11:30 a.m. on Saturday.

The use of the pool by the men entitled to use the same under this agreement will not prevent general use thereof by the public as the pool is not being reserved for said periods of time. Second party is to provide the transportation for the men, embraced herein, to and from the pool; second party shall also provide the necessary towels and guards and the first party is released from responsibility for providing these items.

Second party agrees to pay the above sum by the ____ day of _____ 1944.

WITNESS the hands of the parties this the year and day first above written.

BOARD OF PARK COMMISSIONERS (White)
By _____

UNIVERSITY OF KENTUCKY
By _____

* * * * *

10. Upon motion duly made, seconded and unanimously carried, the contract with the Board of Park Commissioners in the City of Lexington is approved and the Comptroller is authorized to sign same on behalf of the University.

* * * * *

L. Army Engineering Specialists Corps Claim.

President Donovan presented correspondence concerning the claim which the University filed with the Government for tuition pay in connection with the Army Specialized Training Unit stationed at the Phoenix Hotel and trained on the campus of the University.

May 22, 1944

President H. L. Donovan
University of Kentucky

Dear President Donovan:

I attach hereto a letter from the General Accounting Office of the Comptroller General of the United States with references to our claim of \$3,953.52 representing pay for New Year's Day and two days at Christmas, which were declared holidays by the Secretary of War for the Army Engineering Specialist Corps, which was attached at the Phoenix Hotel and instructed on the Campus. I do not feel that there is any use to further pursue this claim. Please advise.

Yours very truly,

(Signed) Frank D. Peterson
Comptroller.

SETTLEMENT CERTIFICATE
General Accounting Office
Claims Division

Washington, 25 May 18, 1944

Claim No. 08511(25)

CERTIFICATE NO.

University of Kentucky,
Lexington,
Kentucky.

Sirs:

Your claim in the amount of \$3,953.52, representing tuition pay for 20,808 instruction hours on December 24 and 25, 1942, and January 1, 1943, alleged to be due under contract No. W55 qm-549, dated September 15, 1942 (O.I.N.262), has been carefully examined and it is found that no part thereof may be allowed for the reasons hereinafter stated.

Under the terms of the cited contract you agreed to instruct and train enlisted men of the Corps of Engineers, Army of the United States, in Government-prescribed engineering courses, consisting of 44 hours of instruction and training per week for a term of 12 weeks, for the sum of \$0.19 per student hour during the first twelve months of the agreement and \$0.18 per student hour for instruction and training thereafter.

The record shows that on November 13, 1942, War Department, Adjutant General's Office Memorandum No. W 350-118-42, was issued, directing that no classes be scheduled on December 24 and 25, 1942, and January 1, 1943; and in accordance therewith classes did not meet and no instruction was given during these three days, for which payment is now claimed.

The express stipulation in the contract as to the basis upon which payment for services rendered is to be computed, is conclusive. It appears from the reported rejection of your offer of "\$100 per man per quarter (12 weeks)" and the acceptance, in lieu thereof, of the offer of \$0.19 per student hour, that it was recognized when the contract was entered into that circumstances might arise which would prevent students from receiving instruction and training for the contemplated number of hours, in which event, payment would be made for the number of student hours of instruction and training actually received.

The fact that you had on hand instructors to teach the soldiers enrolled, and expenses were the same regardless of whether classes were scheduled, is not sufficient to entitle you to compensation on a basis other than as provided in the contract.

I therefore certify that no balance is found due you from the United States.

Respectfully,

Lindsay C. Warren

Comptroller General
of the United States

By: M. Goldstine.

The information was ordered received and the matter dropped.

M. General Foods Sales Company Check.

President Donovan presented to the Executive Committee a check for \$40.00 from the General Foods Sales Company, made payable to the University of Kentucky. He stated that this check was to cover prize awards made by this company for the best grocery manuals at the Kentucky Future Retailers Association convention held here in April. He stated that the check should have been made payable to the Kentucky Future Retailers Association but, through an error on the part of the Company, it was made payable to the University, and that the Comptroller did not wish to endorse the check without authorization; whereupon the Executive Committee took the following action:

* * * * *

11. Upon motion, duly made and seconded, the Comptroller is authorized to endorse the check in the amount of \$40.00 from the General Foods Sales Company, Inc., to the Kentucky Future Retailers Association.

* * * * *

N. Sloan Foundation Fund Purchases.

President Donovan presented a requisition-invoice against the Sloan Foundation fund for the purchase of the following items from Edwards Brothers, Inc., Lithoprinters, Ann Arbor, Michigan,

2000	On the Farm	\$ 190.00
2000	Buzz, Buzz	235.00
2000	Sowing in the Sunshine	275.00
2000	Let's Learn about Goats	400.00
2000	Fun at the Fair	336.00
2000	Sorghum Time	265.00
2000	Planning the Farm	270.00
2000	Improving the Garden	275.00
2000	Teachers' guide for Smith Family Series	275.00
2000	We Plan a Garden	280.00
	Shipping charges on all books	46.22
		<u>\$2,847.22</u>

together with a letter from the Comptroller.

May 29, 1944

President H. L. Donovan
University of Kentucky

Dear President Donovan:

I attach hereto a requisition drawn against the Sloan Foundation Funds, which have been allotted to the University for such purposes.

You will note that the requisition is made to the Edwards Brothers, Inc., Lithoprinters, Ann Arbor, Michigan, for two thousand copies of pamphlets on various topics to be used in connection with the Sloan Foundation Project. The total purchase amounts to \$2,847.22. Competitive bids have not been received on this order and I am confident they are not expected by the Sloan Foundation. However, I would like to have direction from the Board of Trustees.

Very truly yours,

(Signed) Frank D. Peterson
Comptroller.

* * * * *

12. Upon motion duly made, seconded and unanimously carried, the Comptroller is authorized to purchase the books as listed above from the Company designated and at the prices shown, and to pay for same from funds received from the Sloan Foundation.

* * * * *

O. Gifts:

from Mrs. Ralph N. Maxson, Mr. Charles Maxson, and Dr. William H. Maxson.

President Donovan stated that he had been advised by Dr. L. L. Quill, head of the Department of Chemistry, that Mrs. Ralph N. Maxson and her two sons, Charles and William, have given to the Department of Chemistry of the University of Kentucky many books, materials, charts, etc., from the estate of the late Professor R. N. Maxson. He stated that the gift is a very fine contribution to the Department of Chemistry; whereupon the Executive Committee passed the following resolution:

Whereas the Library of the University of Kentucky and the Department of Chemistry have been greatly enriched by the gift of books, a typewriter, and a

collection of charts, minerals and teaching aids which had been gathered together by the late Professor Ralph N. Maxson.

The Executive Committee of the Board of Trustees hereby gratefully accepts these gifts and also expresses the sincere appreciation of the University for the kindnesses of Mrs. Ralph N. Maxson, Mr. Charles Maxson and Dr. William H. Maxson for the presentation of the materials to the Department of Chemistry. The President is requested to express to the donors the appreciation of the University and to send to them a copy of this resolution.

* * * * *

13. The motion was put and all voted "aye".

* * * * *

P. Gift of Mrs. Clara Bell Walsh.

President Donovan stated that he had had some correspondence with Mr. C. N. Manning concerning the library of Mrs. Clara Bell Walsh of Bell Place, Lexington, which she wishes to give to the University of Kentucky in honor of her late husband. He read the following correspondence:

SECURITY TRUST COMPANY
Lexington, Ky.

May 3, 1944

Dr. H. L. Donovan, President
University of Kentucky
Lexington, Kentucky

Dear Dr. Donovan:

A good friend and customer of ours has a small and attractive library and is disposed to give it to the University of Kentucky if the institution would like to have it. I have a catalogue of the books and would be glad to discuss the matter with you at your early convenience either at your office or mine, as may be most agreeable to you.

Cordially yours,

(Signed) C. N. Manning
President.

May 5, 1944

Mr. C. N. Manning
President
Security Trust Company
Lexington, Kentucky

My dear Mr. Manning:

We are delighted to know that one of your customers is interested in having her library placed at the University of Kentucky. I have talked with Miss Margaret I. King, Librarian of the University, and she joins me in assuring you that the Library will be pleased to receive these books and that a proper memorial will be placed in each volume indicating the donor. You may say to your customer that on behalf of the Board of Trustees, I accept this library for the University. At the next meeting of the Board, I will report the gift and a suitable resolution of appreciation will be entered upon the minutes of the Board.

Whenever your friend who desires to make this gift is ready to have the library transferred to the University, Miss King will be glad to make the necessary arrangements.

Let me express our appreciation to you for your interest in this matter.

Cordially yours,

(Signed) H. L. Donovan
President

The Board accepted the gift and directed the President to write a letter of appreciation to Mrs. Clara Bell Walsh for the gift.

Q. General Education Board Grant.

President Donovan reported a grant of the General Education Board for the sum of \$7,500.00 for the employment of an assistant in the Department of History to relieve the Acting Head of the Department from part of his teaching load in order that he may devote more of his time to the research and writing of southern history. The Committee accepted the gift and directed the President to write a letter of appreciation to the General Education Board for this grant.

R. Mrs. Florence O. Stout -- Change of Occupation.

President Donovan stated that, upon the request of Mrs. Florence O. Stout and the recommendation of C. W. Hackensmith, Acting Head of the Department of Physical Education, and Paul P. Boyd, Dean of the College of Arts and Sciences, he is recommending Change of Occupation for Mrs. Florence O. Stout, professor of Physical Education. Mrs. Stout is to be paid a salary of \$1240.00, effective July 1, 1944. She is given the special assignment of writing the early history and development of physical education in Kentucky.

S. Portrait of Doctor McVey, President Emeritus.

President Donovan called attention to a portrait of Doctor McVey which has been recently done by Mr. Dord Fitz, Eastern Kentucky State Teachers College, Richmond, Ky. He further stated that no agreement had been made with Mr. Fitz as to any amount that might be paid for his services, but he did feel that a token payment should be made. Whereupon the Executive Committee took the following action:

* * * * *

14. Upon motion duly made, seconded and carried, the Comptroller is ordered to pay Mr. Dord Fitz \$150.00 from the Haggin Fund.

* * * * *

T. The University of Kentucky Research Foundation.

President Donovan read the report of the Committee of the Faculty on Support for Graduate Work and Staff Research, which Committee has been studying this subject for some months. The recommendations of the Committee were carefully considered and discussed by the members of the Board. It was suggested to the President that he make a further study of the recommendations of this Committee and bring to the Board in September a concrete proposal as to how such a plan could be administered effectively, as well as the probable cost of setting up such an organization.

U. Claim of Miss Elsie Fleishman.

President Donovan presented a letter from Professor Edward Rannels, head of the Department of Art, with requisition payable to Miss Elsie Fleishman, 1314 Fontaine Road, Lexington, Ky.

June 1, 1944

Dean Paul P. Boyd
College of Arts & Sciences
University of Kentucky
Lexington, Kentucky

Dear Dean Boyd:

A word of explanation on the accompanying requisition is necessary, since, to reimburse individuals for the loss of property loaned to the University may be setting a precedent.

The circumstances are as follows:

Miss Elsie Fleishman loaned two of her paintings (done in the summer of 1943, after her graduation in June) for an exhibition of work by members of the Student Art Club, which was held in the galleries of the Department of Art in the fall of 1943.

Later in the year, during the winter quarter, the Student Art Club, casting about for some way to bring their work to the attention of students on the campus, acted on the suggestion of Mr. Barnhart to accept Dr. Capurso's invitation that some art work be shown in the hall of the Art Center. The pictures were hung in the Art Center with Dr. Capurso's knowledge. They were there to represent the members of the Student Art Club. All had been done in the summer of 1943, outside of class, and thus were privately owned.

In the meantime Miss Fleishman had left the city to accept employment in Dayton, Ohio, but her pictures were included and, some time during the past month, her two pictures were stolen. Members of the art club have been trying to trace the loss of the two pictures but without success and yesterday the matter was brought to my attention.

Since the art club was acting on the advice of the Department but has no funds of its own, I feel that the final responsibility for the property comes back to the Department, especially since, so far as I have been able to ascertain, her pictures were taken to the Art Center and hung there without her knowledge after she had left town.

The point is that these paintings were her own personal property; they were not class work, and I should think that would put them in the same category as paintings loaned by some well-known artist from Chicago

or New York, the only difference being that in this case the value would be less.

Since there was no insurance placed on the exhibition in the Art Center, I believe the Department of Art is obligated in the matter and I recommend approval of a requisition to reimburse Miss Fleishman in the amount of \$45.00, estimating the value of the canvases at \$35.00 and the two frames, which had been newly bought and paid for by her, at \$10.00.

Sincerely,

(Signed) Edward W. Rannells
Head of Department of
Art

The Committee discussed the request and expressed fear of establishing a policy of payment for articles of this type and loss in this manner, and denied payment.

V. Resolution of Kentucky State Board of Registration for Professional Engineers.

President Donovan presented a resolution from the Kentucky State Board of Registration for Professional Engineers at the request of members of the Registration Board, which resolution was ordered received and spread upon the minutes.

RESOLUTION

WHEREAS criticisms, both direct and by innuendo, reflecting upon the professional ethics of Colonel James H. Graham have been given wide publicity, and

WHEREAS Colonel Graham has been a member of the State Board of Registration for Professional Engineers since its formation in 1938, and

WHEREAS the work of the Board in considering applications for registration involves the application of professional judgement and ethical considerations to a high degree, and

WHEREAS the members of the Registration Board have been intimately associated with Colonel Graham in the administration of the Registration Law and therefore have had an exceptional opportunity to evaluate and appreciate his ethical standards, and

WHEREAS Colonel Graham at the urgent request of high Governmental Authority has been serving his Country at a personal sacrifice of comfort and health,

THEREFORE, BE IT RESOLVED by the State Board of Registration for Professional Engineers in regular meeting assembled on April 20, 1944, (Colonel Graham being absent) that we highly commend Colonel Graham for his unselfish devotion to his Country, his State and his Profession and affirm our faith in his professional ethical standards, and

BE IT FURTHER RESOLVED that a copy of these resolutions be sent to the Board of Trustees, to President Donovan of the University of Kentucky, and to Colonel Graham and that they also be spread upon the minutes of this meeting and be made a part thereof.

(Signed)	<u>J. R. Kinsella</u>	Chairman
"	<u>W. D. Barrows</u>	Vice-Chairman
"	<u>Edward R. Ronald</u>	
"	<u>T. H. Cutler</u>	
"	<u>C. S. Creuse</u>	Secretary

W. Classification of University Employees; Vacation and Sick Leave Policies.

President Donovan presented to the Executive Committee a partial report of the Committee on Personnel Classification. He stated that this Committee, under the chairmanship of Dean Edward Wiest, had been studying various problems involved and that this report was on one of the problems connected with personnel classification. He read the recommendation of the Committee concerning classification of University employees, general groups; vacation and sick leave policies for general office and general service personnel, and submitted the report to the Executive Committee for action, with recommendation that same be approved.

March 28, 1944

President H. L. Donovan
University of Kentucky

My dear President Donovan:

The Classification Committee you appointed to study various personnel problems is ready to make recommendations concerning two additional subjects. They are (1) the classification of University employees in general groups, and (2) vacation and sick-leave policies for the office and service personnel. The proposals are as follows:

CLASSIFICATION OF UNIVERSITY EMPLOYEES IN GENERAL GROUPS

For the purpose of administering certain personnel policies, as for instance, vacation, sick-leave, and change-of-work policies, employees of the University shall be classified in four general groups as follows:

- I. Academic and Administrative Personnel,
- II. Field Extension Personnel,
- III. General Office Personnel,
- IV. General Service Personnel.

The Academic and Administrative Personnel includes teachers, research workers and administrative officers; the Field Extension Personnel includes county agents, home demonstration agents, et cetera; the General Office Personnel includes accountants, secretaries, clerks, et cetera; and the General Service Personnel includes attendants, domestic workers, mechanics, farm workers, custodians, police, et cetera.

VACATION AND SICK-LEAVE POLICIES FOR GENERAL OFFICE
AND GENERAL SERVICE PERSONNEL

Vacation Policy

University employees classified as General Office Personnel, who are on a regular payroll for twelve (12) months, full-time appointment, shall be entitled to twenty-six (26) days of vacation with pay each calendar year, exclusive of Sundays and holidays, provided that such employees have given one year's full-time service. Saturday shall be considered a full working day. Persons having served less than a year may be given pro rata vacation allowances, provided that on the first June 30th following employment, continuous service for six (6) months or more has been rendered, and provided there is an understanding that tenure will continue beyond twelve (12) months. The accumulation of days of vacation on such pro rata basis shall be at the rate of two (2) per month of full-time service, and the total number of such days shall be based on the number of months served up to June 30. Persons appointed to serve for a limited period of twelve (12) months or less shall not be given a vacation.

University employees classified as General Service Personnel shall be entitled to one day's leave for each month of service each calendar year, exclusive of Sundays and holidays. Pro rata vacation allowances may be given to such employees provided that on the first June 30th following employment, continuous service of six (6) months or more has been rendered, and provided there is an understanding that service will continue beyond a period of twelve (12) months. The total number of days of pro rata vacation allowances shall be based on the number of months served up to June 30th. Persons employed to serve for a limited period of twelve (12) months or less, shall not be given a vacation. Head supervisors under this classification may be given as many as twenty-six (26) working days of vacation each calendar year.

Vacations authorized for both Office and Service Personnel shall be granted at such times as the heads of the various departments and divisions may prescribe with administrative approval.

Leaves of absence with or without pay to a maximum of three months, may be counted as part of the period of service in determining vacation allowances. Leaves of absence longer than three months shall be deducted in their entirety from the year of service.

Such regular holidays as New Year's Day, Independence Day, Labor Day, Thanksgiving and Christmas that may be observed by the University, shall not be considered as a part of the vacation periods above authorized. Any other time taken,

except such additional holidays as may be declared by the President, shall be applied to annual vacation leaves.

Vacations used as periods of rest and recreation contribute to the maintenance of health and mental vigor. Therefore no employee of the University shall accept gainful employment during vacation.

Sick-Leave Policy

University employees classified as Office and Service Personnel who are on a regular payroll of twelve (12) months, full-time appointment shall be entitled to sick-leave with pay at a rate of one day per month. Total accumulation shall not exceed ninety (90) working days, provided that all such employees shall furnish certificates satisfactory to the head of the appropriate department and the Comptroller.

Vacation and Sick-leave Records

Each Department or Division Head shall maintain a careful record of all absences from work on the part of each employee, including vacations, and shall make an annual report to the Comptroller in January following the close of each calendar year.

Very sincerely yours,

(Signed) Edward Wiest

Edward Wiest, Chairman
 Professor T. R. Bryant
 Professor L. H. Carter
 Professor E.B. Farris
 Miss Ethel Jelley
 Mr. Frank D. Peterson
 Professor L. L. Quill
 Professor Frank Randall
 Professor Margaret Rat-
 liff
 Professor Maurice P. Seay
 Professor Perry West
 Miss Anne Wilson.

After discussion of the policies contained in the above report, the following action was taken:

* * * * *

15. Upon motion duly made, seconded and unanimously carried, the report is accepted, and it is ordered that classification of University employees in general groups be approved, and that the policy regarding sick leave and vacations for general office and general service personnel, be approved as being the policy of the University, subject to approval of the Attorney General. Vacation and sick leave shall be maintained by the various departments and divisions as outlined in the report.

* * * * *

X. Request of Lexington Junior Chamber of Commerce for Use of Memorial Hall and Stoll Field.

President Donovan reported that the Lexington Junior Chamber of Commerce had requested the use of Memorial Hall for Sunday, June 11, and the use of Stoll Field on Saturday, June 17, to be used in connection with the Fifth War Loan Drive, in which the Junior Chamber of Commerce is taking an active part.

* * * * *

16. Upon motion duly made and seconded, the request was granted and the Comptroller was directed to so notify the Lexington Junior Chamber of Commerce.

* * * * *

Y. President to Confer with Attorney General on Mawen Motor Corporation Contract.

Various questions concerning the cancellation of the operating lease agreement of the Mawen Motor Corporation with the University of Kentucky were discussed, and the President was requested to consult with the Attorney General concerning the legal questions involved and, if possible, to get the Attorney General to meet with the Executive Committee on June 13, in the President's Office.

Z. Comptroller's Report.

May 24, 1944

President H. L. Donovan
University of Kentucky

Dear President Donovan:

I submit hereto attached financial report for the accumulated period of the current fiscal year ending June 30, 1944.

INCOME

All of the State appropriated funds have been received except \$87,035.83. This amount was withheld by the Commissioner of Finance until the total revenue receipts for the current fiscal year could be more accurately determined. We are reasonably certain that this amount will be allotted for general operating purposes of the colleges on or before June 1. All of the Federal funds, which are used for general operating purposes for the colleges, have been received except \$16,535.60, which is due from Smith-Hughes Fund. This is known as an appropriation for Vocational Education and is paid to the University on a reimbursement basis as the funds are spent.

The total receipts from student fees have amounted to \$191,329.71. This is approximately \$47,000.00 in excess of the estimate. This increase of student fees over our original estimate is due to the operation of workshops off the campus and the enrollment of the University for the year being slightly in excess of that used as a basis for anticipating student fees. Receipts from other sources have approximated the estimate and the over-all analysis of the income section of the budget forecasts a total income slightly in excess of the original estimate.

All but \$8,452.00 has been allotted from State and Federal appropriations for the operation of the Experiment Station Division. This amount will be allotted on or before June 1. The original estimate of anticipated receipts from sales and services from the Experiment Station has been exceeded.

All Federal appropriated funds for work in the Agricultural Extension Division have been received and all of the State appropriated funds have been made available with the exception of \$12,915.00, which has been withheld by the Commissioner of Finance and will be made available on or before June 1, 1944.

EXPENDITURES

The major budget divisions of the University have spent and encumbered, during the past ten months of the current fiscal year, less than the pro rata portion of budget appropriations. The total expenditures and encumbrances for these divisions, expressed on a percentage basis, may be summarized as follows:

Administration and General Expense	73%
College of Arts and Sciences	82%
College of Engineering	80%
College of Commerce	81%
College of Agriculture and Home Economics	73%
College of Law	80%
College of Education	75%
Related Activities	73%
Operation of Physical Plant	73%
Auxiliary Enterprises	75%
Plant Funds	90%
Experiment Station Division	82%
Agricultural Extension Division	82%

In the plant fund section, 90% of the budgeted funds have been spent or encumbered. It will be noted that not one of the budget divisions, having rather constant expenditures, has exceeded the theoretical percentage of the budgeted funds for the period covered. This is to say, the budget for the current fiscal year will be balanced and there will exist as of July 1, a small surplus which will be available for operating expenses during the ensuing fiscal year. This balance, however, which will exist as of July 1, is less than is needed for the physical operation of a plant equal to that of the University. Budget authorities recognize that a cushion of eight per cent is desirable.

OTHER FUNDS

Restricted and Agency funds are herein reported and are handled in accordance with good accounting practices. The receipts to each account are accounted for and expenditures are made after vouchers are verified by faculty authorized agents, or faculty advisors.

Respectfully submitted,

Frank D. Peterson
Comptroller

Statement of Unrealized Income
For the Period Ending April 30, 1944

College Division

	<u>Budget Estimate</u>	<u>Realized to Date</u>	<u>Unrealized Balance</u>
<u>Educational & General</u>			
State Appropriations			
Division of Colleges	\$ 933,000.00	\$ 864,500.00	\$ 68,500.00
College of Agriculture	24,000.00	22,000.00	2,000.00
Summer School	10,000.00	10,000.00	
Repairs to Bldgs.	30,000.00	30,000.00	
Library Equipment	10,000.00	10,000.00	
Sci. Lab. Equipment	20,000.00	20,000.00	
Engineering Equipment	20,000.00	20,000.00	
Home Economics Equipment	10,000.00	10,000.00	
Research in Coal	17,500.00	17,500.00	
Vocational Education	28,530.00	11,994.42	16,535.58
Capital Outlay	200,000.00	199,999.75	.25
Subtotal	<u>\$1,303,030.00</u>	<u>\$1,215,994.17</u>	<u>\$ 87,035.83</u>
Federal Funds			
Bankhead-Jones Act	\$ 44,867.87	\$ 44,867.87	\$
Morrill-Nelson Tch. Act	42,750.00	42,750.00	
Smith-Hughes (Vocational Education)	28,530.00	11,994.40	16,535.60
Int. on Land Grant Bonds	8,644.50	8,644.50	
Subtotal	<u>\$ 124,792.37</u>	<u>\$ 108,256.77</u>	<u>\$ 16,535.60</u>
Student Fees			
All Colleges except Law	\$ 116,140.00	\$ 146,774.00	\$ 30,634.00*
College of Law	4,000.00	2,390.20	1,609.80
Auditors	100.00	288.00	188.00*
Late Registration	300.00	414.00	114.00*
Special Examinations	50.00	46.00	4.00
Transcripts	400.00	941.96	541.96*
Applied Music	2,000.00	5,437.45	3,437.45*
Training Sch.-El.	6,000.00	6,939.70	939.70*
Training Sch.-H.S.	9,000.00	14,237.65	5,237.65*
University Extension	6,000.00	13,860.75	7,860.75*
Subtotal	<u>\$ 143,990.00</u>	<u>\$ 191,329.71</u>	<u>\$ 47,339.71*</u>
Endowments (Current)			
Peabody Fund	\$ 1,000.00	\$ 500.00	\$ 500.00
Sales and Services			
Locker Receipts	\$ 1,775.00	\$ 2,005.36	\$ 230.36*
Misc. Maint. & Op.	600.00	901.12	301.12*
Other Misc. Receipts	1,000.00	2,340.39	1,340.39*
Rent of Instit. Prop.	1,000.00	4,655.00	3,655.00*
Rent of Residences	3,000.00	4,094.50	1,094.50*
Subtotal	<u>\$ 7,375.00</u>	<u>\$ 13,996.37</u>	<u>\$ 6,621.38*</u>
Total Educa. & General	<u>\$1,580,187.37</u>	<u>\$1,530,077.02</u>	<u>\$ 50,110.35</u>

*Income in excess of estimate.

Statement of Unrealized Income
For the Period Ending April 30, 1944

College Division

	<u>Budget Estimate</u>	<u>Realized to Date</u>	<u>Unrealized to Date</u>
<u>Auxiliary Enterprises and Activities</u>			
Residence Halls			
Men-Army	\$ 17,502.80	\$ 10,536.00	\$ 6,966.80
Women	117,604.00	118,149.54	545.54*
Subtotal	<u>\$ 135,106.80</u>	<u>\$ 128,685.54</u>	<u>\$ 6,421.26</u>
Post Office	\$ 2,700.00	\$ 1,486.62	\$ 1,213.38
Army Sp. Tr. Program	173,500.00	60,000.00	113,500.00
Book Store Commissions	<u>4,500.00</u>	<u> </u>	<u>4,500.00</u>
Total Aux. Enter- prises and Activities	<u>\$ 315,806.80</u>	<u>\$ 190,172.18</u>	<u>\$125,634.62</u>
Combined Total	<u><u>\$1,895,994.17</u></u>	<u><u>\$1,720,249.18</u></u>	<u><u>\$175,744.99</u></u>

*Income in excess of estimate.

Statement of State and Federal Allotments
For the Period Ending April 30, 1944

College Division

	<u>Allotted to Date</u>	<u>Expendi- tures</u>	<u>Encum- brances</u>	<u>Free Balance</u>
<u>Division of Colleges</u>				
Personal Services	\$ 752,300.00	\$ 679,052.28	\$13,900.00	\$ 59,347.72
Non-Per. Services	21,000.00	13,194.70	500.00	7,305.30
Mat. & Supplies	61,200.00	56,791.14	4,344.47	64.39
Other Current Exp.	15,000.00	14,204.63		795.37
Capital Outlay	15,000.00	8,288.20	2,404.42	4,307.38
Subtotal	<u>\$ 864,500.00</u>	<u>\$ 771,530.95</u>	<u>\$21,148.89</u>	<u>\$ 71,820.16</u>
Col. of Agr.	\$ 22,000.00	\$ 20,000.00	\$	\$ 2,000.00
Summer School	10,000.00	10,000.00		
Repairs to Bldgs.	30,000.00	30,000.00		
Library Equip.	10,000.00	8,693.49	1,241.96	64.55
Sci. Lab. Equip.	20,000.00	7,979.87	11,942.02	78.11
Engineering Equip.	20,000.00	16,043.15	2,808.34	1,148.51
Home Ec. Equip.	10,000.00			10,000.00
Research in Coal	17,500.00	4,570.13	5,444.36	7,485.51
Capital Outlay	199,999.75	198,520.20	1,400.00	79.55
Subtotal	<u>\$ 339,499.75</u>	<u>\$ 295,806.84</u>	<u>\$22,836.68</u>	<u>\$ 20,856.23</u>
Bankhead-Jones	\$ 44,867.87	\$ 40,000.00	\$	\$ 4,867.87
Morrill-Nelson Tch. Act	42,750.00	42,750.00		
Int. on Land Grant Bonds	8,644.50	5,250.00		3,394.50
Smith-Hughes (Voca. Ed.)	11,994.40	11,994.40		
Vocational Ed. (St. Dept. Ed.)	11,994.42	11,994.42		
Subtotal	<u>\$ 120,251.19</u>	<u>\$ 111,988.82</u>	<u>\$</u>	<u>\$ 8,262.37</u>
Combined Total	<u>\$1,324,250.94</u>	<u>\$1,179,326.61</u>	<u>\$43,985.57</u>	<u>\$100,938.76</u>

State Revolving Fund Balance

	<u>Receipts to Date</u>	<u>Expendi- tures</u>	<u>Encum- brances</u>	<u>Free Balance</u>
College Revolving	\$ 463,230.65	\$ 275,695.03	\$57,853.12	\$129,732.50
Bldg. Redemption Fd.	24,500.00	24,500.00		
Total	<u>\$ 487,730.65</u>	<u>\$ 300,195.03</u>	<u>\$57,853.12</u>	<u>\$129,732.50</u>

Statement of Appropriations
For the Period Ending April 30, 1944

College Division

	<u>Budget Estimate</u>	<u>Expendi- tures</u>	<u>Encum- brances</u>	<u>Free Balance</u>
Administration & General				
General Admin. Offices				
Bd. of Trustees	\$ 600.00	\$ 649.69	\$	\$ 49.69*
President's Office	7,900.00	6,130.32		1,769.18
Comptroller's Office	6,190.00	5,993.89	69.00	127.11
Accounting Division	15,737.00	11,392.27		4,344.73
Purch. & Stor. Div.	7,010.00	4,994.52		2,015.48
Off. of Dean of Univ.	5,330.00	4,142.40		1,187.60
Off. of Dean of Men	4,140.00	2,832.63		1,307.37
Off. of Dean of Women	9,345.00	7,431.31	2.75	1,910.94
Registrar's Office	20,390.00	14,748.34	9.75	5,631.91
Personnel Office	2,470.00	1,772.55		697.45
Bur. of Source Mats.	3,650.00	2,740.87		909.13
Service Men's Surv.	950.00	1,036.89	6.00	92.89*
Subtotal	<u>\$ 83,712.00</u>	<u>\$ 63,866.18</u>	<u>\$ 87.50</u>	<u>\$19,758.32</u>
Student Welfare				
Lectures, Convocations, etc.	\$ 2,300.00	\$ 617.75	\$	\$ 1,682.25
Public Health Service	26,090.00	19,734.91		6,355.09
Y.M.C.A.-Y.W.C.A. Subsidy	5,067.00	3,468.41		1,598.59
Subtotal	<u>\$ 33,457.00</u>	<u>\$ 23,821.07</u>	<u>\$</u>	<u>\$ 9,635.93</u>
Public Relations &				
General Exp.				
Promotion & Publ	\$ 14,070.00	\$ 9,343.31	\$ 326.00	\$ 4,400.69
Alumni Assn.	4,043.00	2,677.81	242.00	1,123.19
Catalogs, Announce- ments, Party, etc.	8,450.00	1,220.38	1,640.00	5,589.62
General Expense (N.O.C.)	3,250.00	2,980.87	1,547.00	1,277.87*
Sten. Bureau	6,400.00	4,515.95		1,884.05
Out-of-State Travel	3,500.00	1,101.21	740.43	1,658.36
Alumni Postage	400.00	53.70	46.00	300.30
Subtotal	<u>\$ 40,113.00</u>	<u>\$ 21,893.23</u>	<u>\$4,541.43</u>	<u>\$13,678.34</u>
Total Administrative & Gen. Expen.	<u>\$157,282.00</u>	<u>\$109,580.48</u>	<u>\$4,628.93</u>	<u>\$43,072.59</u>

*Expenditures in excess of budget.

Statement of Appropriations
For the Period Ending April 30, 1944

College Division

	<u>Budget</u> <u>Estimate</u>	<u>Expendi-</u> <u>tures</u>	<u>Encum-</u> <u>brances</u>	<u>Free</u> <u>Balance</u>
<u>Instruction</u>				
College of A. & S.				
Adm. & Div. Expense	\$ 7,560.00	\$ 6,388.54	\$ 18.75	\$ 1,152.71
Anatomy & Phys.	10,888.00	8,949.20	17.60	1,921.20
Ancient Languages	3,275.00	2,762.45		512.55
Anthro. & Archaeol.	4,729.72	3,772.44	2.75	954.53
Art	6,880.00	6,463.15	34.00	382.85
Bacteriology	23,790.00	19,034.83	1,324.58	3,430.59
Botany	12,602.67	10,184.75	329.23	2,088.69
Chemistry	47,547.00	39,142.81	3,185.87	5,218.32
Eng. Lang. & Lit.	42,159.99	32,787.72		9,372.27
Geology	15,146.77	13,027.65	85.95	2,033.17
German Language	10,195.00	8,472.89		1,722.11
History	26,965.00	22,177.49	146.25	4,641.26
Journalism	12,424.44	9,949.73		2,474.71
Library Science	13,025.00	11,032.70	23.50	1,968.80
Math. & Astronomy	37,598.08	29,577.62		8,020.46
Military Science	2,040.00	1,635.64		404.36
Music	20,673.00	15,651.59	9.00	5,012.41
Philosophy	4,870.00	3,630.82		1,239.18
Physical Education	19,238.36	14,787.31	71.00	4,380.05
Physics	61,211.12	53,132.17	2,802.64	5,276.31
Political Science	8,712.00	4,759.74		3,952.26
Psychology	21,633.33	16,939.96	355.00	4,338.37
Pub. Health & Hyg.	4,880.00	4,413.21	97.50	369.29
Romance Languages	12,755.00	10,321.31		2,433.69
Sociology	12,445.00	6,416.60		6,028.40
Zoology	16,320.00	11,169.55	123.70	5,026.75
Total-Arts & Sciences	<u>\$459,564.48</u>	<u>\$366,581.87</u>	<u>\$8,627.32</u>	<u>\$84,355.29</u>

Statement of Appropriations
For the Period Ending April 30, 1944

College Division

	<u>Budget Estimate</u>	<u>Expendi- tures</u>	<u>Encum- brances</u>	<u>Free Balance</u>
College of Engineering				
Adm. & Div. Expense	\$ 53,741.78	\$ 28,321.64	\$13,791.49	\$11,628.65
Lab. Supervision	11,320.00	9,416.60		1,903.40
Instruction	80,127.00	68,754.15		11,372.85
Publications	664.49	501.35	385.00	221.86*
Research in Coal	17,500.00	4,492.23	5,194.36	7,813.41
Total-College of Engineering	<u>\$163,353.27</u>	<u>\$111,485.97</u>	<u>\$19,370.85</u>	<u>\$32,496.45</u>
College of Commerce				
Adm. & Instruction	\$ 39,322.00	\$ 30,978.41	\$ 369.50	\$ 7,974.09
Bur. of Bus. Research	8,240.00	7,130.51		1,109.49
Total-College of Commerce	<u>\$ 47,562.00</u>	<u>\$ 38,108.92</u>	<u>\$ 369.50</u>	<u>\$ 9,083.58</u>
College of Agriculture & Home Economics				
Admin. & Gen. Exp.	\$ 4,875.00	\$ 4,430.48	\$ 119.35	\$ 325.17
Agronomy	17,260.00	13,083.13	71.29	4,105.58
Animal Industry	24,215.00	17,874.57	19.19	6,321.24
Ent. & Botany	3,840.00	3,120.60		719.40
Farm Economics	12,291.00	3,606.57		8,684.43
Home Economics	40,611.66	23,731.29	101.85	16,778.52
Horticulture	7,590.00	5,338.67		2,251.33
Markets & Rural Finance	5,650.00	3,166.48		2,483.52
Short Course	410.00	2.75	13.82	393.43
Animal Pathology	2,680.00	2,037.47		642.53
Total-College of Agriculture	<u>\$119,422.66</u>	<u>\$ 76,392.01</u>	<u>\$ 325.50</u>	<u>\$42,705.15</u>
College of Law				
Admin. & Instruction	<u>\$ 25,941.00</u>	<u>\$ 19,803.01</u>	<u>\$1,012.27</u>	<u>\$ 5,125.72</u>

*Expenditures in excess of budget.

Statement of Appropriations
For the Period Ending April 30, 1944

College Division

	<u>Budget</u> <u>Estimate</u>	<u>Expendi-</u> <u>tures</u>	<u>Encum-</u> <u>brances</u>	<u>Free</u> <u>Balance</u>
College of Education				
Admin. & Div. Exp. \$	7,350.00	\$ 5,431.76	\$ 61.20	\$ 1,857.04
Agr. Education	20,930.00	15,522.65	189.01	5,218.34
Bur. Sch. Service	12,295.00	9,439.88	272.50	2,582.62
Business Education	2,320.00	1,715.00		605.00
Distrib. Occupations	5,410.00	4,583.69		826.31
School Admin.	3,210.00	2,631.60		578.40
Ed. Psychology	5,607.50	4,558.88		1,048.62
El. Education	7,600.00	6,237.01		1,362.99
Univ. El. & H.S.	44,665.00	33,190.56	422.77	11,051.67
Hist. of Education	4,060.00	3,310.00		750.00
Home Ec. Ed.	15,265.00	10,441.55		4,823.45
Phil. of Ed.	8,002.50	6,427.57		1,574.93
Placement Bureau	2,657.50	1,811.68	22.50	823.32
Secondary Education	7,677.50	5,600.51		2,076.99
Trades & Industries	14,216.00	10,524.54	19.50	3,671.96
Sum. Sch. Spec.	3,337.50	839.63		2,497.87
Total-College of Education	<u>\$ 164,603.50</u>	<u>\$ 122,266.51</u>	<u>\$ 987.48</u>	<u>\$ 41,349.51</u>
 Graduate School	 \$ 2,160.00	 \$ 1,937.43	 \$	 \$ 222.57
Botanical Garden	\$ 1,250.00	\$ 307.40	\$	\$ 942.60
Educational Conf.	\$ 700.00	249.50	\$	\$ 450.50
Univ. Extension	\$ 33,330.00	\$ 22,953.30	\$ 447.24	\$ 9,929.46
Libraries	\$ 69,533.75	\$ 49,312.52	\$ 4,762.11	\$ 15,459.12
 Total-Instruction and Related Activ- ities	 <u>\$1,087,420.66</u>	 <u>\$ 809,398.44</u>	 <u>\$35,902.27</u>	 <u>\$242,119.95</u>

Statement of Appropriations
For the Period Ending April 30, 1944

College Division

	<u>Budget</u> <u>Estimate</u>	<u>Expendi-</u> <u>tures</u>	<u>Encum-</u> <u>brances</u>	<u>Free</u> <u>Balance</u>
<u>Operation of Physical Plant</u>				
Administration	\$ 13,665.50	\$ 12,230.73	\$ 15.00	\$ 1,419.77
Police & Watchmen	6,087.85	4,404.69		1,683.16
Op. of Buildings	54,910.00	35,369.51		19,540.49
Maint.-Bl'dgs. & Equipment	57,090.00	50,965.74		6,124.26
Maint.-Grounds	15,908.00	7,547.32	872.55	7,488.13
Utilities & Their Operation	66,335.00	39,357.34		26,977.66
Property Insurance	16,000.00	13,894.49		2,105.51
Gen. Trucking Exp.	7,680.00	8,869.23		1,189.23*
Total-Operation of Physical Plant	<u>\$ 237,676.35</u>	<u>\$ 172,639.05</u>	<u>\$ 887.55</u>	<u>\$ 64,149.75</u>
<u>Auxiliary Enterprises</u>				
Men's Res. Halls	\$ 14,010.00	\$ 18,197.38		\$ 4,187.38*
Women's Res. Halls	107,257.63	67,247.10	4,146.03	35,864.50
Post Office	4,656.50	4,605.21	8.75	42.54
Total-Auxiliary Enterprises	<u>\$ 125,924.13</u>	<u>\$ 90,049.69</u>	<u>\$ 4,154.78</u>	<u>\$ 31,719.66</u>
Combined Total	<u>\$1,608,303.14</u>	<u>\$1,181,667.66</u>	<u>\$45,573.53</u>	<u>\$381,061.95</u>

*Expenditures in excess of estimate.

Statement of Appropriations
For the Period Ending April 30, 1944

Plant Funds

	<u>Budget Estimates</u>	<u>Expendi- tures</u>	<u>Encum- brances</u>	<u>Free Balance</u>
P.W.A.-First Bond Issue	\$35,600.00	\$ 7,800.00	\$	\$27,800.00
P.W.A.-Second Bond Issue	16,725.38	16,710.80		14.58
Lease Commitment on Kinkead and Breck- inridge Halls	2,413.32	2,413.32		
Lease Commitment on Kinkead and Breck- inridge Halls	223.33	223.33		
Lease Commitment on Service Building				
Dicker House Annuity	516.87	488.87	28.00	
Capital Outlay	200,000.00	198,520.20	1,400.00	79.80
Woolley House	<u>44.10</u>	<u>44.10</u>	<u> </u>	<u> </u>
Total-Plant Funds	<u>\$255,523.00</u>	<u>\$226,200.62</u>	<u>\$1,428.00</u>	<u>\$27,894.38</u>

Statement of Unrealized Income
For the Period Ending April 30, 1944

Experiment Station Division

	<u>Budget Estimate</u>	<u>Realized to Date</u>	<u>Unrealized Balance</u>
<u>State Appropriations</u>			
General	\$ 50,000.00	\$ 46,209.00	\$ 3,791.00
Tobacco Research	7,500.00	7,500.00	
Service Laboratories	21,000.00	19,309.00	1,691.00
Nursery Inspection	2,000.00	1,834.00	166.00
Princeton Sub-Station	16,000.00	15,191.00	809.00
Quicksand Sub-Station	16,000.00	14,770.00	1,230.00
Horticulture	10,000.00	9,235.00	765.00
Strawberry Mktng. & Label.	1,500.00	1,500.00	
Subtotal	<u>\$124,000.00</u>	<u>\$115,548.00</u>	<u>\$ 8,452.00</u>
 <u>Federal Funds</u>			
Hatch	\$ 15,000.00	\$ 15,000.00	\$
Adams	15,000.00	15,000.00	
Purnell	60,000.00	60,000.00	
Bankhead-Jones	81,533.32	81,533.32	
Subtotal	<u>\$171,533.32</u>	<u>\$171,533.32</u>	<u>\$</u>
 <u>Sales and Services</u>			
Serum Sales	\$ 2,000.00	\$ 1,391.14	\$ 608.86
Seed Inspection Fees	35,000.00	33,727.47	1,272.53
Fertilizer Tags	63,200.00	90,958.55	27,758.55*
Feed Inspection Tags	75,519.18	104,098.06	28,578.88*
License Fees	11,500.00	6,592.15	4,907.85
Farm Sales	35,000.00	52,205.61	17,205.61*
Nursery Inspection Fees	1,800.00	1,530.00	270.00
West Ky. Miscellaneous	10,000.00	13,872.28	3,872.28*
Public Analysis Misc.		107.50	107.50*
Special Income		6,000.00	6,000.00*
Subtotal	<u>\$234,019.18</u>	<u>\$310,482.76</u>	<u>\$ 76,463.58*</u>
Combined Total	<u>\$529,552.50</u>	<u>\$597,564.08</u>	<u>\$ 68,011.58*</u>

*Realized in excess of estimate.

Statement of State and Federal Allotments
For the Period Ending April 30, 1944

Experiment Station Division

	<u>Allotted to Date</u>	<u>Expendi- tures</u>	<u>Encum- brances</u>	<u>Free Balance</u>
<u>State Appropriations</u>				
General Appro.	\$ 46,209.00	\$ 45,377.09	\$ 192.00	\$ 639.91
Tobacco Research	7,500.00	3,864.96	203.54	3,431.50
Service Laboratory	19,309.00	17,367.17	341.32	1,600.51
Nursery Insp.	1,834.00	1,666.60		167.40
Princeton Sub-Sta.	15,191.00	15,191.00		
Quicksand Sub-Sta.	14,770.00	13,465.41	200.00	1,104.59
Horticulture	9,235.00	5,854.05	131.60	3,249.35
Strawberry Mktg. & Labeling	1,500.00	250.00	75.00	1,175.00
Subtotal	<u>\$115,548.00</u>	<u>\$103,036.28</u>	<u>\$1,143.46</u>	<u>\$11,368.26</u>
 <u>Federal Funds</u>				
Hatch	\$ 15,000.00	\$ 12,007.71	\$ 261.50	\$ 2,730.79
Adams	15,000.00	11,907.37	618.53	2,474.10
Purnell	60,000.00	44,808.78	1,214.64	13,976.58
Bankhead-Jones	81,533.32	66,361.08	3,294.08	11,878.16
Subtotal	<u>\$171,533.32</u>	<u>\$135,084.94</u>	<u>\$5,388.75</u>	<u>\$31,059.63</u>
Combined Total	<u>\$287,081.32</u>	<u>\$238,121.22</u>	<u>\$6,532.21</u>	<u>\$42,427.89</u>

State Revolving Fund Balance

	<u>Receipts to Date</u>	<u>Expendi- tures</u>	<u>Encum- brances</u>	<u>Free Balance</u>
Experiment Station	<u>\$359,134.38</u>	<u>\$176,648.49</u>	<u>\$31,310.18</u>	<u>\$151,175.71</u>
Animal Pathology Bldg.	<u>\$ 65,000.00</u>	<u>\$</u>	<u>\$</u>	<u>\$ 65,000.00</u>

Statement of Appropriations
For the Period Ending April 30, 1944

Experiment Station Division

	<u>Budget Estimate</u>	<u>Expendi- tures</u>	<u>Encum- brances</u>	<u>Free Balance</u>
<u>Hatch Fund</u>				
Administration	\$ 7,880.00	\$ 6,424.73	\$ 261.50	\$ 1,193.77
Agronomy				200.00
Animal Husbandry	1,200.00	1,000.00		355.02
Chemistry	2,300.00	1,944.98		200.00
Horticulture	1,200.00	1,000.00		782.00
Publica. & Lib.	2,420.00	1,638.00		
Subtotal	<u>\$ 15,000.00</u>	<u>\$ 12,007.71</u>	<u>\$ 261.50</u>	<u>\$ 2,730.79</u>
<u>Adams Fund</u>				
Animal Pathology	\$ 5,950.00	\$ 4,132.00	\$ 290.86	\$ 1,527.14
Chemistry	4,200.00	3,832.66	224.38	142.96
Animal Nutrition				804.00
Animal Husbandry	4,850.00	3,942.71	103.29	
Subtotal	<u>\$ 15,000.00</u>	<u>\$ 11,907.37</u>	<u>\$ 618.53</u>	<u>\$ 2,474.10</u>
<u>Purnell Fund</u>				
Administration	\$ 600.00	\$	\$	\$ 600.00
Farm Economics	31,085.00	21,553.84	480.55	9,050.61
Markets	20,765.00	18,166.58	377.00	2,221.42
Home Economics	5,700.00	4,909.96	211.09	578.95
Publica. & Lib.	1,400.00	28.40	146.00	1,225.60
Agronomy	450.00	150.00		300.00
Subtotal	<u>\$ 60,000.00</u>	<u>\$ 44,808.78</u>	<u>\$ 1,214.64</u>	<u>\$ 13,976.58</u>
<u>Bankhead-Jones Funds</u>				
Agronomy	\$ 37,643.00	\$ 32,268.97	\$ 491.04	\$ 4,882.99
Animal Husbandry	8,790.00	6,449.33	3.49	2,337.18
Animal Pathology	8,750.00	6,086.69	942.66	1,720.65
Chemistry	4,450.00	3,678.13	737.10	34.77
Entomol. & Botany	5,330.00	4,275.87	30.84	1,023.29
Markets	3,775.00	1,853.60		1,921.40
Horticulture	5,030.00	4,626.69	166.64	236.67
Dairy	600.00	1,759.52	27.31	1,186.83*
Animal Nutrition				631.91
Publica. & Lib.	1,945.32	418.41	895.00	276.13
Poultry	5,220.00	4,943.87		
Subtotal	<u>\$ 81,533.32</u>	<u>\$ 66,361.08</u>	<u>\$ 3,294.08</u>	<u>\$ 11,878.16</u>
Total Federal Funds	<u>\$ 171,533.32</u>	<u>\$ 135,084.94</u>	<u>\$ 5,388.75</u>	<u>\$ 31,059.63</u>

*Expenditures in excess of estimate.

Statement of Appropriations
For the Period Ending April 30, 1944

Experiment Station Division

	<u>Budget</u> <u>Estimate</u>	<u>Expendi-</u> <u>tures</u>	<u>Encum-</u> <u>brances</u>	<u>Free</u> <u>Balance</u>
<u>State Revolving Funds</u>				
Administration	\$ 41,835.00	\$ 25,790.02	\$ 245.97	\$15,799.01
Agronomy	24,855.00	17,033.77	1,860.41	5,960.82
Animal Husbandry	13,177.50	11,829.37	1,096.22	251.91
Animal Pathology	6,565.00	5,441.77	655.30	467.93
Chemistry	5,720.00	3,669.47	168.62	1,881.91
Entomol. & Botany	35,740.00	24,097.99	85.83	11,556.18
Horticulture	5,480.00	3,945.71	415.08	1,119.21
West Ky. Sub-Sta.	10,000.00	5,451.03	1,608.00	2,940.97
Dairy	12,772.00	12,224.10	789.86	241.96*
Quicksand-Robinson		418.87	101.50	520.37*
Publica. & Lib.	8,124.68	5,605.23	684.11	1,835.34
Creamery Lic.	11,195.00	8,272.25		2,922.75
Feed & Fertilizer	50,285.00	44,122.78	10,957.86	4,795.64*
Pub. Ser. Labs.		41.62		41.62*
Poultry	4,720.00	4,004.34	339.11	376.55
Adds. & Better.	3,550.00	1,873.85		1,676.15
Animal Path. Bldg.	6,000.00	2,826.32	234.81	2,938.87
Subtotal	<u>\$234,019.18</u>	<u>\$176,648.49</u>	<u>\$19,242.68</u>	<u>\$44,128.01</u>
<u>State Appro. Funds</u>				
Administration	\$ 8,740.00	\$ 11,413.51	\$	\$ 2,673.51*
Agronomy	11,074.00	11,923.40		849.40*
Animal Husbandry	7,869.00	5,391.50		2,477.50
Animal Pathology	4,070.00	3,391.60		678.40
Chemistry	12,459.00	7,997.46	203.54	4,258.00
Entomol. & Botany	8,208.00	6,840.00		1,368.00
Markets	1,500.00	250.00		1,250.00
Horticulture	11,320.00	6,954.05	88.10	4,277.85
Robinson Sub-Sta.	16,000.00	13,465.41	200.00	2,334.59
West Ky. Sub-Sta.	16,000.00	15,191.00		809.00
Dairy	2,520.00	1,250.00		1,270.00
Publica. & Lib.	1,960.00	333.31		1,626.69
Public Ser. Lab.	20,280.00	16,968.44	291.32	3,020.24
Poultry	2,000.00	1,666.60		333.40
Subtotal	<u>\$124,000.00</u>	<u>\$103,036.28</u>	<u>\$ 782.96</u>	<u>\$20,180.76</u>
Total-State Funds	<u>\$364,019.18</u>	<u>\$279,684.77</u>	<u>\$20,025.64</u>	<u>\$64,308.77</u>
Combined Totals	<u>\$535,552.50</u>	<u>\$414,769.71</u>	<u>\$25,414.39</u>	<u>\$95,368.40</u>

*Expenditures in excess of estimate.

Statement of Departmental Appropriations
For the Period Ending April 30, 1944

Experiment Station Division

	<u>Budget</u> <u>Estimate</u>	<u>Expendi-</u> <u>tures</u>	<u>Encum-</u> <u>brances</u>	<u>Free</u> <u>Balance</u>
<u>Combined Totals of</u> <u>Experiment Station</u>				
Admin. & Gen. Exp.	\$ 59,055.00	\$ 43,628.26	\$ 507.47	\$14,919.27
Agronomy	74,022.00	61,376.14	2,351.45	10,294.41
Animal Husbandry	35,886.50	28,612.91	1,203.00	6,070.59
Animal Pathology	25,335.00	19,052.06	1,888.82	4,394.12
Chemistry	29,129.00	21,122.70	1,333.64	6,672.66
Dairy	15,892.00	15,233.62	817.17	158.79*
Entomology & Botany	49,278.00	35,213.86	116.67	13,947.47
Farm Economics	31,085.00	21,553.84	480.55	9,050.61
Home Economics	5,700.00	4,909.96	211.09	578.95
Horticulture	23,030.00	16,526.45	669.82	5,833.73
Mkts. & Rural Fin.	26,040.00	20,270.18	377.00	5,392.82
Poultry	11,940.00	10,614.81	339.11	986.08
Pub. & Libr.	15,850.00	8,023.35	1,725.11	6,101.54
West Ky. Sub.	26,000.00	20,642.03	1,608.00	3,749.97
Creamery Lic.	11,195.00	8,272.25		2,922.75
Feed & Fertilizer	50,285.00	44,122.78	10,957.86	4,795.64*
Pub. Ser. Lab.	20,280.00	17,010.06	291.32	2,978.62
Adds. & Better.	3,550.00	1,873.85		1,676.15
Robinson Sub-Sta.	16,000.00	13,884.23	301.50	1,814.22
Animal Path. Bldg.	6,000.00	2,826.32	234.81	2,938.87
	<u>\$535,552.50</u>	<u>\$414,769.71</u>	<u>\$25,414.39</u>	<u>\$95,368.40</u>

*Expenditures in excess of estimate.

Statement of Unrealized Income
For the Period Ending April 30, 1944

Extension Division

	<u>Budget Estimate</u>	<u>Realized to Date</u>	<u>Unrealized Balance</u>
<u>State Appropriation</u>			
General	\$155,000.00	\$142,085.00	\$ 12,915.00
 <u>Federal Funds</u>			
Bankhead-Jones-Smith-Lever	\$625,981.53	\$625,981.53	\$
Capper-Ketcham	37,387.96	37,387.96	
Subtotal	<u>\$663,369.49</u>	<u>\$663,369.49</u>	<u>\$</u>
Combined Total	<u>\$818,369.49</u>	<u>\$805,454.49</u>	<u>\$ 12,915.00</u>

Statement of State and Federal Allotments
For the Period Ending April 30, 1944

	<u>Extension Division</u>			
	<u>Allotted to Date</u>	<u>Expendi- tures</u>	<u>Encum- brances</u>	<u>Free Balance</u>
<u>State Appropriation</u>				
General-Personal Services	\$142,085.00	\$122,779.24	\$	\$19,305.76
 <u>Federal Funds</u>				
Bankhead-Jones-Smith- Lever	\$625,981.53	\$505,174.90	\$8,353.70	\$112,452.93
Capper-Ketcham	37,387.96	37,387.96		
Subtotal.	<u>\$663,369.49</u>	<u>\$542,562.86</u>	<u>\$8,353.70</u>	<u>\$112,452.93</u>
Combined Total	<u>\$805,454.49</u>	<u>\$665,342.10</u>	<u>\$8,353.70</u>	<u>\$131,758.69</u>

*Expenditures in excess of funds allotted.

Statement of Appropriations
For the Period Ending April 30, 1944

Extension Division

	<u>Budget Estimate</u>	<u>Expendi- tures</u>	<u>Encum- brances</u>	<u>Free Balance</u>
<u>Smith-Lever-Bankhead- Jones Fund</u>				
Administration	\$ 23,460.00	\$ 17,038.35	\$ 45.00	\$ 6,376.65
Publications	21,200.00	9,824.02	3,829.00	7,546.98
Public Information	700.00	146.23	153.00	400.77
County Agents	415,072.00	343,024.57	962.81	71,084.62
Home Demonstration	123,714.28	99,830.90	612.75	23,270.63
Clothing	900.00	962.62		62.62*
Foods	1,800.00	1,135.97	38.37	625.66
Junior Clubs	13,900.00	11,201.24	2,151.30	547.46
Agronomy	4,500.00	4,461.49	98.57	60.06*
Dairy	1,800.00	1,804.84		4.84*
Animal Husbandry	1,200.00	1,867.86	13.63	681.49*
Markets	1,800.00	2,707.45		907.45*
Farm Management	1,800.00	47.18		1,752.82
Poultry	3,000.00	2,944.12		55.88
Horticulture	1,600.00	1,914.53	432.52	747.05*
Veterinary Science	600.00	59.25		540.75
Agr. Engineering	2,300.00	2,186.56	13.00	100.44
Farm & Home Convent.	900.00	783.92		116.08
Home Management	1,800.00	2,087.47	3.75	291.22*
Rural Sociology	500.00	38.63		461.37
Forestry	1,120.00	1,107.70		12.30
Admin. Reserve	2,315.25			2,315.25
Subtotal	<u>\$625,981.53</u>	<u>\$505,174.90</u>	<u>\$8,353.70</u>	<u>\$112,452.93</u>
 <u>Capper-Ketcham Fund</u>				
County Agents	\$ 9,890.24	\$ 10,412.72	\$	\$ 522.48*
Home Demonstration	27,497.72	26,975.24		522.48
Subtotal	<u>\$ 37,387.96</u>	<u>\$ 37,387.96</u>	<u>\$</u>	<u>\$</u>
Total-Federal Fund	<u>\$663,369.49</u>	<u>\$542,562.86</u>	<u>\$8,353.70</u>	<u>\$112,452.93</u>

*Expenditures in excess of estimate.

Statement of Appropriations
For the Period Ending April 30, 1944

<u>Extension Division</u>				
<u>State Appropriation</u>	<u>Budget</u>	<u>Expendi-</u>	<u>Encum-</u>	<u>Free</u>
<u>Funds</u>	<u>Estimate</u>	<u>tures</u>	<u>brances</u>	<u>Balance</u>
Administration	\$	\$	\$	\$
Publications	8,278.00	5,651.69		2,626.31
Public Information	8,320.00	6,583.31		1,736.69
County Agents				
Home Demonstra.	9,508.00	12,199.19		2,691.19*
Clothing	2,600.00	2,166.62		433.38
Foods	5,800.00	4,333.31		966.69
Junior Clubs	37,060.00	28,569.87		8,490.13
Agronomy	16,912.00	14,005.69		2,906.31
Dairy	5,400.00	4,283.29		1,116.71
Animal Husbandry	5,600.00	4,666.62		933.38
Markets	6,136.00	5,280.00		856.00
Farm Management	9,860.00	2,919.93		6,940.07
Poultry	11,000.00	9,166.62		1,833.38
Horticulture	9,420.00	7,900.00		1,520.00
Veterinary Science	3,876.00	1,146.62		2,729.38
Agri. Engineering	7,440.00	6,199.86		1,240.14
Home Management	5,700.00	5,550.00		150.00
Rural Sociology				
Forestry	2,030.00	1,656.62		373.38
Admin. Reserve	60.00			60.00
Total State Funds	<u>\$155,000.00</u>	<u>\$122,779.24</u>	<u>\$</u>	<u>\$ 32,220.76</u>
Combined Funds	<u>\$818,369.49</u>	<u>\$665,342.10</u>	<u>\$8,353.70</u>	<u>\$144,673.69</u>

*Expenditures in excess of estimate.

RESTRICTED CURRENT FUNDS
Statement of Receipts and Expenditures
For the Period Ending April 30, 1944

	Balance <u>July 1, '43</u>	Receipts <u>to Date</u>	Expend. <u>to Date</u>	Balance <u>April 30, '44</u>
College Division				
Adminis. & General				
Bur. Sch. Serv. Bul. \$	1,155.83	\$ 977.00*\$	3.63\$	175.20
Caps & Gowns	4,045.34	600.00	472.00	4,173.34
Diploma Fees	979.04	304.75	611.62	672.17
Graduate Hoods	323.44	588.00	505.73	405.71
Health Service	61.10	172.50		233.60
Alumni Association	3.47*		26.19	29.66*
Univ. Keeneland Fund	8,894.70	5,530.35	12,287.70	2,137.35
	<u>\$15,455.98</u>	<u>\$ 6,218.60</u>	<u>\$ 13,906.87</u>	<u>\$ 7,767.71</u>
Instruction				
Gen. Ed. Bd. Staff Sal. \$	5,937.90 \$		\$ 2,698.76 \$	\$ 3,239.14
Gen. Ed. Bd. Grad. Assts.	2,871.79		2,576.43	295.36
Gen. Ed. Bd. Lib.	2,816.38		1,136.49	1,679.89
Civ. A. A. Course	7,271.82		191.03	7,080.79
Dairy Products	906.75			906.75
Graphic arts	15.80			15.80
G. E. B. Soc. Tch. Grant		3,750.00	4,000.00	250.00*
Mathematics Fund				
Meat Laboratory	4,629.72		30.63	4,599.09
Patterson Library	26.35	400.00	355.63	70.72
Sch. Film Service	4,615.82	3,359.74	4,472.42	3,503.14
Al. P. Sloan Found.	36.04*	14,330.00	10,776.11	3,517.85
Al. P. Sloan Rev.	1,335.09	4,703.50	2,576.13	3,462.46
Al. P. Sloan-Jackson Co.	1,659.75		1,659.75	
Al. P. Sloan-McCreary	902.70	694.50	902.70	694.50
Vocational Rehab.	77.66			77.66
Ky. Coop. Testing	849.10	922.46	1,264.21	507.35
Ky. Reprints	87.24	67.93		155.17
Enlisted Spec. Sal.	5,168.55*	38,934.75	33,766.20	
Enlisted Spec. -Oth. Exp.	2,482.02	1,622.58*	859.44	
Enlisted Spec. -Equip.	10,405.66*	10,405.66		
Enlisted Spec. -Reser.	34,626.36	33,881.33*	538.22	206.81
Enlisted Spec. -Invest.		79,000.00		79,000.00
Army Program	34,656.23*	575,695.45	199,452.67	341,586.55
Leadership Conf.	61.00		61.00	
	<u>\$ 20,906.77</u>	<u>\$696,760.08</u>	<u>\$267,317.82</u>	<u>\$450,349.03</u>

*Overdraft.

	Balance <u>July 1, '43</u>	Receipts <u>to Date</u>	Expend. <u>to Date</u>	Balance <u>April 30, '44</u>
<u>Univ. Extension and Research</u>				
Bulletin Receipts	\$ 1,164.93	\$ 1,000.35	\$ 465.65	\$ 1,699.63
English Lending Lib.	637.31	588.74	458.57	767.48
Lib. Fines & Rentals	382.94	784.48	412.85	754.57
Kilpatrick Books for Ed.	100.00			100.00
Extra-Mural Act.		547.00	390.37	156.63
Radio Research	177.65	105.75	47.20	236.20
Commerce Fund	46.72	19.50		66.22
National Research	43.72*			43.72*
Nickel Ore Research	320.11		2.30	317.81
Wright Field Project		54,770.70	54,770.70	
Music Dept. Fund		134.20		134.20
Engineering Research	488.37	715.52	92.57	1,111.32
Ferritic Steel Proj.	19,035.48*	34,722.91	16,967.99	1,280.56*
Ferritic Steel Reserve		9,180.61		9,180.61
So. History Studies	765.29*	3,000.00	317.38	1,917.33
N.C. Research	500.00	1,000.00	1,540.77	40.77*
	<u>\$16,026.46*</u>	<u>\$106,569.76</u>	<u>\$ 75,466.35</u>	<u>\$15,076.95</u>
<u>Physical Plant</u>				
Patt. Home Repairs	\$ 37.07	\$ 150.00		\$ 187.07
Tr. Sch. Cafe. Equip.	4,000.00*			4,000.00*
Tatham Springs	15.07			15.07
Union Bldg. & Cafe. Equip.	28,924.36*	28,924.36		
Stu. Un. Bldg. Fund				8.35
Home Ec. Bldg.	8.35			8.35
	<u>\$32,863.87*</u>	<u>\$ 29,074.36</u>	<u>\$</u>	<u>\$ 3,789.51*</u>
<u>Auxiliary Enterprises</u>				
Tr. Sch. Cafe.	\$ 1,179.24	\$ 11,748.85	\$ 11,686.78	\$ 1,241.31
Univ. Com. Cafe.	12,601.15*	312,270.70	283,109.59	16,559.96
Univ. Com. Cafe. Depre.				
Geology Truck Fund	787.65	140.00	131.36	796.29
Lux. Fund of Res. Halls	55.01		11.05	43.96
Guignol Theatre	1,180.58	3,245.52	2,298.71	2,127.39
Guignol Theatre- Investments	2,800.00			2,800.00
	<u>\$ 6,598.67*</u>	<u>\$327,405.07</u>	<u>\$297,237.49</u>	<u>\$23,568.91</u>
<u>College Athletics</u>				
Adm. & Inst. Sal. & Labor	\$ 6,605.04*	\$	\$ 8,664.79	\$15,269.83*
Football	15,469.53	235.44	1,625.36	14,079.61
Basketball	4,077.12	25,171.88	13,556.82	15,692.18
Other Sports	1,430.91*		157.72	1,588.63*
Grants-in-Aid Programs	8,053.60	13,509.28	3,984.71	17,578.17
	3,380.61	865.85	686.00	3,560.46
Miscellaneous	4,200.30*	288.00	1,448.90	5,361.20*
	<u>\$18,744.61</u>	<u>\$ 40,070.45</u>	<u>\$30,124.30</u>	<u>\$ 28,690.76</u>

*Overdraft.

	Balance July 1, '43	Receipts to Date	Expend. to Date	Balance April 30, '44
Student Union & Student Act.				
Admin. ' Operation	\$ 21,124.63	\$ 15,007.03	\$ 27,962.19	\$ 8,169.47
Amortization	5,600.00*	5,600.00		
Investment	200.00	15,000.00		15,200.00
Kentuckian	3,764.87	2,781.79	1,310.27	5,236.39
Ky. Engineer	558.08	547.15	857.28	247.95
Ky. Kernel	31,133.55	2,540.73*	25,892.07	2,700.75
Ky. Kernel (Invest.)	5,000.00	30,000.00		35,000.00
Ky. Law Journal	530.68	501.55	101.86	930.37
Lectures (Sum.Sch.)	24.80			24.80
Lectures (Regular)	1,761.29	460.44	9.14	2,212.59
Stu.Off.Uniform	94.15			94.15
Stu.Band Uniforms	1,771.16		25.10	1,746.06
Mus. Organizations	1,618.29	1,304.58	1,790.65	1,132.22
Phys.Ed.Activ.Fund	497.52	316.15	153.38	660.29
Univ.High Activities	763.38	1,897.52	654.08	2,006.82
El.Sch.-Supply Fee	697.40	854.35	400.90	1,150.85
	<u>\$ 63,939.80</u>	<u>\$ 71,729.83</u>	<u>\$ 59,156.92</u>	<u>\$ 76,512.71</u>
Scholarships				
Scholarships	\$ 397.99	\$ 1,003.82	\$ 450.00	\$ 951.81
Ashland Oil & Ref.	1,594.25			1,594.25
Kellogg Found.Sch.		2,000.00	100.00	1,900.00
Kellogg Found.Loan Fund		2,000.00		2,000.00
Sears-Roebuck Sch.	219.05	500.00	315.00	404.05
Sullivan Schs.	100.50	500.00	300.00	300.50
R.O.T.C. Awards	37.65			37.65
J.B. Sax Lecture Fund	442.89		11.70	431.19
General Deposits	14,922.10	9,288.00	15,240.00	8,970.10
Basic Mil. Deposits	1,080.00	8,493.25	8,741.01	832.24
Key & Room Deposits	15,613.25	3,414.00	4,740.50	14,286.75
Key & Linen Deposits-				
Women's Halls	367.00	374.00	332.50	408.50
College Collections	1,089.61	22,247.93	811.19	22,526.35
Col.Coll.-S.Sch.	31,124.52	31,124.52*		
Organ.Transfer Fund	322.40	1,995.24	2,271.88	45.76
Returned Checks	291.77*	2,705.57	2,687.48	273.68*
Inv.Income & Exp.	470.59	437.50		908.09
Military Shortage	176.29	579.34	37.65	717.98
Agr.& Home Ec.Schs.	4,110.83		3,419.20	691.63
Agr. & Home Ec. Anon.				
Gift	52.00			52.00
Agr. & H.Ec.Anon.Gift				
Invest.Fund	14,948.00			14,948.00
Campus Bk.Store,Inc.	26,883.84	17,637.65*		9,246.19
Campus Bk.Store,Inv.		25,000.00		26,000.00
Miscellaneous	750.42			750.42
ESMWT	13,125.80	30,535.00	36,249.90	7,410.90
	<u>\$127,537.21</u>	<u>\$ 63,311.48</u>	<u>\$75,708.01</u>	<u>\$115,140.68</u>
Supervis.Serv.Units		<u>\$ 20,551.19</u>	<u>\$ 866.68</u>	<u>\$ 19,684.51</u>
Haggin Trust Fund	<u>\$ 92,037.82</u>	<u>\$ 40,545.58</u>	<u>\$65,531.59</u>	<u>\$ 67,051.81</u>
Student Loan-Gov.		<u>\$ 1,088.50</u>	<u>\$ 88.50</u>	<u>\$ 1,000.00</u>
Combined Total	<u>\$283,133.19</u>	<u>\$1,403,324.90</u>	<u>\$885,404.53</u>	<u>\$801,053.56</u>

*Overdraft.

RESTRICTED CURRENT FUNDS
Statement of Receipts & Expenditures
For the Period Ending April 30, 1944

	Balance July 1, '43	Receipts to Date	Expend. to Date	Balance April 30, '44
<u>Experiment Station Division</u>				
Cream Grading	\$ 1,474.38	\$ 4,000.00	\$ 3,576.62	\$ 1,897.76
Poultry Improvement	171.04*	6,000.00	6,507.97	479.01*
Periodic Ophthalmia	8,956.66	93.59		9,050.25
T.V.A.	823.24*	3,720.98	4,023.57	1,125.83*
F.E.R.A.				
Miscellaneous	3,048.05	3,963.89	4,733.42	2,278.52
Gen.Ed.Bd.--Rur.Pop.	2,308.93	4,210.00	4,306.79	2,212.14
Gen.Ed.Bd.--For.Proj.	4,054.48	8,025.00	8,715.61	3,363.87
Res. in Equine Dis.	10,743.85	348.42	85.50	11,006.77
Robinson Bldg. Fund				
Robinson Misc.Invest.	1,491.20			1,491.20
West Ky.--Invested	1,542.25			1,542.25
Fed. Payroll-Clear- ing Acct.				
Service & Equip.Fund	758.85	1.00	182.62	577.23
Robinson Miscl.	6,515.91	5,314.71	2,466.37	9,364.25
Investment Income & Exp.	139.13	131.25		270.38
Farm Simplification Fd.	710.87	1,500.00	1,123.81	1,087.06
American Potash Fund	1,000.00			1,000.00
Official Dairy Testing		1,647.17	790.44	856.73
Ky. Seed Stocks, Inc.		5,500.00	500.00	5,000.00
Research in Nicotine Content of Tobacco			220.43	220.43*
	<u>\$41,750.28</u>	<u>\$44,456.01</u>	<u>\$37,033.15</u>	<u>\$49,173.14</u>

*Overdraft.

RESTRICTED CURRENT FUNDS
Statement of Receipts and Expenditures
For the Period Ending April 30, 1944

	<u>Balance</u> <u>July 1, '43</u>	<u>Receipts</u> <u>to Date</u>	<u>Expend.</u> <u>to Date</u>	<u>Balance</u> <u>April 30, '44</u>
<u>Agr. Extension Division</u>				
Funds Not Used as				
Offset	\$ 17,442.56	\$ 5,900.05	\$ 917.19	\$ 22,425.42
T.V.A.--Co. Agents	5,437.09	19,691.06	20,205.13	4,923.02
T.V.A.--Agr. Eng.	7,125.12*	7,269.90	7,167.05	7,022.27*
Fed.--State Fruit Ins.	149.55	140.00	419.38	129.83*
Annuity Refund	2,155.02	2,385.88	2,556.20	1,984.70
T.V.A. Admin.			7.00	7.00*
Farm Labor Fund	139,317.10	45,000.00	98,671.33	85,645.77
War Food Admin.		60,000.00	5,387.88	54,612.12
Food Distr. Admin.		2,321.84		2,321.84
	<u>\$157,376.20</u>	<u>\$142,708.73</u>	<u>\$135,331.16</u>	<u>\$164,753.77</u>

*Overdraft.

AGENCY FUNDS
Statement of Receipts and Expenditures
For the Period Ending April 30, 1944

	<u>Balance</u> <u>July 1, '43</u>	<u>Receipts</u> <u>to Date</u>	<u>Expend.</u> <u>to Date</u>	<u>Balance</u> <u>April 30, '44</u>
<u>Agency Accounts</u>				
Agr. Accounts	\$ 25.39	\$ 335.25	\$ 332.70	\$ 27.94
Alpha Chi Sigma	68.91	.75	66.25	3.41
Alpha Zeta	5.81	68.50	19.45	54.86
Alpha Lambda Delta	87.40			87.40
Amer. Air Filter	5.96	11.54	17.50	
Amer. Soc. of Civ. Engs.	416.21			416.21
Auto Park. Permits				
Student Art Club	1.22			1.22
Bacteriology Society	27.23	44.04	42.82	28.45
Band	.41		75.00*	75.41
Baptist Student Un.	15.12	35.00	40.79	9.33
Beta Gamma Sigma	70.58	45.00	29.04	86.54
Block and Bridle	134.51			134.51
Chi Delta Phi	.02	9.00		9.02
Class of 1915				
Commerce Employ. Asso.	49.25	69.52		118.77
Cooperative House	143.76	1,259.34	1,171.12	231.98
Cwens	97.74	146.50	81.99	162.25
Chat & Nibble Club	125.87	1,858.15	1,610.89	373.13
Coca Cola Machine	227.45	411.65	313.30	325.80
Class of 1939		282.91		282.91
Dairy	51.13		20.90	30.23
Extension Ann. Ins.	1,665.40*	17,720.84	17,817.44	1,762.00*
4-H Club	3.61	29.50	17.50	15.61
Future Farmers of Am.	2.00			2.00
Fraternity Auditing	69.66*	3.20		66.46*
Grad. Women's Club	4.35			4.35
Group Insurance	55.89	27,201.52	23,304.26	3,953.15
Hamilton House	164.99	1,309.79	1,091.50	383.28
Health Cent. Chambers	1.25		.60	.65
Home Ec. Club	7.10*	266.59	156.28	103.21
Horticultural Club	15.55			15.55
Hospitalization	291.57	7,789.43	6,079.81	2,001.19
Independents Club	.50			.50
Inter-Frat. Council	10.03			10.03
Interschol. League	1,217.93	962.59	1,046.43	1,134.09
"K" Club	41.99	9.50*	4.20	28.29

*Overdraft.

	Balance July 1, '43	Receipts to Date	Expend. to Date	Balance April 30, '44
Keys	\$ 2.34	\$	\$	\$ 2.34
K-Dets	1.40	43.25	20.60	24.05
Lances	.03			.03
Lamp & Cross	15.75	2.50	17.50	.75
McDowell House	461.78	102.69	24.50	539.97
Men's Glee Club	26.65			26.65
Men's Student Council	9.50		80.00	70.50*
Misc. Business Office	1,060.66	6,406.58	6,832.25	634.99
Mortar Board	21.75	229.04	212.40	38.39
Music Fund	4.50			4.50
Nat. Colonial Dames	20.00			20.00
Omicron Delta Kappa	453.49	62.75	74.75	441.49
Org. Fund Expense	380.42	362.50	678.00	64.92
Pershing Rifles				
Phi Alpha Theta	157.21		40.00	117.21
Phi Beta	111.76	352.93	341.19	123.50
Phi Delta Kappa	285.27	460.87	485.28	260.86
Phi Delta Phi				
Phi Epsilon Phi	1.11			1.11
Pi Mu Epsilon	119.20	57.25	1.00	175.45
Phi Upsilon Omicron	94.11	531.54	524.62	101.03
Phi Sigma Alpha	20.21			20.21
Poultry Club	16.17			16.17
Pryor Pre-Med. Soc.	1.16*	21.00	10.45	9.39
Pub. Service Institute	32.53			32.53
Rent	186.31*	7,263.67	748.66	6,328.70
ROTC Pistol Team	98.33	66.00*		32.33
Returned Checks	38.23*	218.70	191.50	11.03*
UK Rifle & Pistol Team	57.91			57.91
Scabbard & Blade	65.88*	66.00		.12
Sigma Epsilon Chi		18.10	3.14	14.96
Sigma Gamma Epsilon	4.82			4.82
Sigma Pi Sigma	35.77	30.00		65.77
\$tu. Gov. Asso.	1,375.95	1,489.57	900.51	1,965.01
Stu. Gov. Invest.				
Stu. Bar Associa.	9.15*		14.00	23.15*
SuKy	203.39	2,461.08	1,996.61	667.86
Swimming Team	245.02			245.02
So. Assn. Col. & Sec. Sch.	80.35			80.35
Tau Beta Pi	81.82		35.50	46.32
Theta Sigma Pi	86.67	63.50	129.30	20.87
Tau Sigma		44.24	1.00	43.24

	Balance <u>July 1, '43</u>	Receipts <u>to Date</u>	Expend. <u>to Date</u>	Balance <u>April 30, '44</u>
U. of Ky. Club	\$ 20.72	\$ 2,653.10	\$ 2,022.68	\$ 651.14
Un. Student War Fund	47.71			47.71
U.K. Victory Tax	7,436.14	80,598.77	96,467.29	8,432.38*
Viking Fund				
Weekly Defense Bonds	114.11	114.11*		
Monthly Defense Bonds	4,318.24	44,804.49	49,187.61	64.88*
Wildcat Boosters Club	3,456.26			3,456.26
Women's Admin. Council	2.76	28.00	11.10	19.66
Women's Pan-Hel. Council	31.83	217.00	132.75	116.08
Wenner-Gren	449.90*	2,079.61	1,776.85	147.14*
Pierre Whiting, Person.	1,227.15	72.85	600.00	700.00
Y.M.C.A.	24.82*	1,886.42	1,772.43	89.17
Y.W.C.A.	266.16	2,163.80	1,288.09	1,141.87
Total	<u>\$23,332.97</u>	<u>\$214,462.80</u>	<u>\$219,811.33</u>	<u>\$17,984.44</u>

*Overdraft.

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17. Upon motion duly made and seconded, the report submitted by the Comptroller was received, accepted and made a part of the minutes.

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AA. Appointments and Other Staff Changes.

President Donovan submitted staff appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes requested by deans and heads of departments.

College of Arts and Sciences

Appointments

Dr. D. V. Hegeman, Associate Professor of German, made Acting Head of the Department of German during the absence of Dr. A. E. Bigge, who will be on leave until September 1, 1944, without pay, and on half pay from September, 1944, until July 1, 1945. Dr. Hegeman's appointment is effective May 8, 1944.

Ann Odor, Instructor in the Department of German, effective May 8 to June 30, 1944. Miss Odor is appointed to share the teaching load in the Department during the absence of Dr. Bigge.

Alberta M. Adams, junior technician (student) in the Department of Bacteriology for May and June, 1944. Miss Adams is to succeed Dietrich Roetter, who has been called for military service.

Mrs. Willie Prater Mills, Acting Secretary in the Department of Music, appointment continued through May, 1944.

Charles K. Jones, part-time student assistant in the Department of Art, for May and June, 1944.

Jack Munoz, senior technician in the Department of Bacteriology, from July 1 to August 31, 1944.

Robert S. Kinniburgh, senior technician in the Department of Bacteriology for 1944-45, on a twelve months basis.

Iva Dagley, to teach voice in the first and second summer terms, 1944, in the absence of Mr. Robert Kuhlman, voice instructor. Miss Dagley will receive only the special fees paid by students for individual instruction.

Joan Akers, Librarian, Carnegie Records Set, will be on leave from June 1 to July 1, 1944, and Mabel Gum has been appointed to serve in Miss Akers' absence from June 12 through June 30, 1944.

Reappointments and Promotions

Anatomy and Physiology

E. B. Brown, Assistant Professor, to July 1, 1945. On military leave

Virginia Anderson, Instructor, to July 1, 1945.

R. L. Driver, Assistant Professor to July 1, 1945. On military leave.

Anthropology and Archaeology

Charles E. Snow, Associate Professor, to July 1, 1945.

William C. Haag, Assistant Professor and Curator, to July 1, 1945. On military leave.

Art

Edward Fisk, Assistant Professor, to July 1, 1945. On leave for 1944-45 without salary.

Raymond C. Barnhart, Assistant Professor, to July 1, 1945.

Bacteriology

C. B. Hamann, promoted to Assistant Professor, to July 1, 1945.

Helen Knott Thornton, Assistant Professor, to July 1, 1945.

L. C. Harrison, Instructor, half-time, to July 1, 1945.

Chemistry

S. H. Wender, promoted to Assistant Professor, to July 1, 1945.

G. F. Grillot, promoted to Assistant Professor, to July 1, 1945.

English Language and Literature

F. C. Fowler, Associate Professor, to July 1, 1945. On leave of absence.

W. S. Ward, Assistant Professor, to July 1, 1945.

John L. Cutler, Instructor, to July 1, 1945.

Donald Irvine, Instructor, to July 1, 1945.

W. R. Sutherland, Assistant Professor, to July 1, 1945.

Geology

V. E. Nelson, Assistant Professor, to July 1, 1947. Leave of absence without salary to be extended to July 1, 1945.

Louise B. Freeman, Assistant Professor, part-time to July 1, 1945.

Dorothy Quirke, reappointment to July 1, 1945, with title changed to Curator in Paleontology, with rank of instructor.

German Language and Literature

D. V. Hegeman, Associate Professor and Acting Head, to July 1, 1945.

Paul K. Whitaker, Assistant Professor, to July 1, 1945. On military leave.

History

James F. Hopkins, Instructor to July 1, 1945. On military leave.

Jane Warren, Secretary, to July 1, 1945.

Hygiene and Public Health

Katherine Owens, Secretary, part-time, to July 1, 1945.

Library Science

Laura K. Martin, Associate Professor to July 1, 1945.

Azile Wofford, promoted to Associate Professor, to July 1, 1945.

Margaret I. King, part-time Instructor to July 1, 1945.

Louise Galloway, part-time Instructor, to July 1, 1945.

Mary Louise Wallace, Librarian-Secretary, to July 1, 1945.

Richard H. Logsdon, promoted to Professor and Head of the Department on permanent appointment. On military leave.

Mathematics and Astronomy

Sallie E. Pence, Assistant Professor to July 1, 1947.

Military Science

W. L. McDaniel, Storekeeper to July 1, 1945.

Mary Dunne, Secretary to July 1, 1945.

Music

Carl A. Lampert, transferred July 1, 1944, to special assignment.

Alexander Capurso, promoted to Head of the Department on permanent appointment.

Mildred Lewis, Assistant Professor to July 1, 1947.

John S. Richardson, promoted to Assistant Professor to July 1, 1945.

Robert Kuhlman, Instructor to July 1, 1945.

Lola W. Cullis, Instructor, part-time, to July 1, 1945.

Lewis H. Horton, Assistant Professor to July 1, 1945.

Physical Education

M. G. Karsner, Assistant Professor to July 1, 1945. On military leave.

Physical Education (continued)

J. J. Huddleston, Assistant Professor to July 1, 1945. On military leave.

Betty Matlack, Secretary to July 1, 1945.

Fannie Reffett, Custodian, Women's Gymnasium, to July 1, 1945.

Lee Powers, Outdoor Caretaker, to July 1, 1945.

Peter Kurachek, part-time Instructor to July 1, 1945. On military leave.

George Johnson, Custodian, Men's Gymnasium, to July 1, 1945.

J. A. Beasley, part-time Instructor, to July 1, 1945.

Physics

B. P. Ramsey, Associate Professor to July 1, 1945. On leave.

Karl Schneider, Instrument Maker, to July 1, 1945.

P. B. Pauls, Instructor, to July 1, 1945.

Jacob Schroeder, Assistant Professor to July 1, 1945.

Political Science J.E.Reeves, Assistant Professor, to July 1, 1945

Psychology

M. M. White, promoted to Associate Dean, as recommended in the following letter:

May 15
1944

President H. L. Donovan
University of Kentucky

Dear President Donovan:

Since Acting Assistant Dean Martin M. White has done such outstanding work in his present position, it seems fitting that this be recognized by appointing him to the position of Associate Dean of the College of Arts and Sciences for 1944-45. I make this recommendation.

It is understood that Dean White is to be in charge of the Arts and Sciences Freshmen under the general direction of the Dean, and to render such other assistance as the Dean may assign to him.

Cordially yours,

(Signed) Paul P. Boyd
Paul P. Boyd
Dean

Edward L. Newbury, Assistant Professor, to July 1, 1945.

Romance Languages and Literature

H. B. Holmes, Assistant Professor to July 1, 1945.
 Alberta W. Server, Assistant Professor to July 1, 1945.
 Margaret Horsfield, Assistant Professor to July 1, 1945.
 Blaine W. Schick, Assistant Professor to July 1, 1945.
 Jane Haselden, Assistant Professor, part-time, to July 1, 1945.
 J. E. Hernandez, Assistant Professor to July 1, 1945. On military leave.

Sociology

Irwin T. Sanders, promoted to Professor on permanent appointment, 1945.
 Sarah B. Holmes, Assistant Professor, part-time, to July 1, 1945.

Zoology

D. R. Lincicome, Instructor, to July 1, 1945. On military leave.

Divisional

Idie Lee Turner, Secretary, to July 1, 1945.
 Willena D. Long, Assistant Secretary, to July 1, 1945.
 Lysle W. Croft, Assistant Dean, to July 1, 1945. On military leave.
 Elizabeth Doyle, Secretary to Associate Dean, to July 1, 1945.

Leaves of Absence

Dr. A. E. Bigge, Professor and Head of the Department of German, previously granted sabbatical leave effective September 1, 1944, to July 1, 1945, granted leave from May 8 to September 1, 1944. Dr. Bigge has been appointed by the Department of State as visiting professor to the University of Guayaquil, Ecuador.

Dr. T. D. Clark, Professor of History and Head of the Department, leave from June 12 to July 19, 1944, to teach in the summer school of the University of North Carolina.

Dr. Amry Vandenbosch, leave from June 30 to August 30, 1944. Dr. Vandenbosch is to continue the work which he did in the Department of State from January 1, 1943, to March 18, 1944.

Professor Edward Fisk, of the Department of Art, extension of leave of absence for the school year 1944-45.

Robert Kuhlman, Voice Teacher in the Department of Music, leave of absence for the first summer term of 1944. Mr. Kuhlman plans to pursue work toward the master's degree.

Salary Adjustments

William Gormley, Instructor in Chemistry (ASTP and civilian), changed to graduate assistant, May and June, on account of ending of Army term, effective May 1, 1944, with adjustment in salary.

Mrs. Irvin C. Scudder, Instructor (ASTP and civilian), changed to part-time instructor (civilian), effective May 1 to June 1, 1944, with adjustment in salary. Mrs. Scudder has one civilian class until the end of the present quarter.

Resignations

Dietrich Boetter, junior technician (student), effective April 30, 1944. Mr. Boetter has resigned to report for Military Service.

Norma Cass, Assistant Professor of Library Science, part-time, effective July 1, 1944.

College of Agriculture and Home EconomicsAppointment

Angie Mary McNutt, Assistant Home Demonstration Agent in Ballard County, effective June 1-June 30, 1944.

Promotions and Changes in Title

W. M. Insko, jr., to Professor of Poultry Husbandry and Poultry Husbandman in Charge of Poultry Section.

D. G. Steele to Professor of Genetics and Geneticist in Charge of Genetics Section.

Earl R. Young to Associate Professor in Agricultural Engineering.

Elizabeth Helton to Assistant Professor in Home Economics.

Elizabeth Sloan to Secretary

Ollie L. Ginocchio to Administrative Assistant.

Susan K. Slaughter to Records and Budgetary Assistant.

Reappointments

Assistant Professors
 Marie Barkley
 Edith Grundmeier
 Mary Mumford
 Frances Seeds
 J. O. Barkman
 C. M. Clark

Department
 Home Economics
 Home Economics
 Home Economics
 Home Economics
 Animal Husbandry
 Markets & Rural Finance

Reappointments (continued)Instructors

Jean Beiter
G. H. Wiggin

Home Economics
Horticulture

Leave of Absence

Mrs. Jean Beiter, Instructor in Home Economics, leave beginning June 5 and ending August 24, 1944. Mrs. Beiter has no classes for this period.

Terminations of Appointment

James B. Thornton, Assistant County Agent, Lexington, Ky., effective April 30, 1944. Mr. Thornton has been called for induction into the U. S. Navy.

Joyce Cotton, Home Demonstration Agent, Georgetown, Ky., effective April 30, 1944.

Resignations

Mary C. Dedman, secretary in the Department of Entomology and Botany, Experiment Station, effective April 15, 1944.

Claude E. Rankin, Farm Foreman, Experiment Station, effective May 31, 1944.

College of EngineeringAppointment

Robert Witt, Jr., assistant supervisor, Coal Research Laboratory, on temporary basis, effective May 1, 1944.

Reappointments and PromotionsAdministration

Helen Louise Trapp, clerk-stenographer, to July 1, 1945.

Department of Civil Engineering

A. L. Chambers, promoted to Associate Professor of Testing Materials.

Department of Electrical Engineering

William S. Carley, temporary instructor, ASTP students.
E. Everett Elsey, temporary instructor, ASTP students.
Glenn W. Sellers, temporary instructor, ASTP students.

Department of Mechanical Engineering

Ray S. Johnson, assistant laboratory maintenance supervisor, for one year.

Department of Mining and Metallurgical Engineering

Francis J. Trapp, supervisor, Coal Research Laboratory, temporary.
Robert Witt, Jr., assistant supervisor, Coal Research Laboratory, temporary.

Leaves of Absence

Continuation of leave for:
E. B. Doll, Associate Professor of Electrical Engineering, for the year 1944-45.
James W. May, Associate Professor of Heating and Ventilating Engineering, for the year 1944-45.

Termination of Employment (ASTP-temporary)

Samuel A. Mory, Jr., instructor in Civil Engineering, effective May 1, 1944.

Edward G. Lee, Instructor in Electrical Engineering, effective May 1, 1944.
Henry Wilder, Instructor, Machine Shop, effective April 30, 1944.
Clinton K. Hoffman, Instructor in Mechanical Engineering, effective May 1, 1944.
Smith T. Collier, Instructor in Applied Mechanics, effective May 1, 1944.

College of LawReappointments and Promotions

Dorothy Salmon, Secretary, to July 1, 1945.
Rosanna Blake, Acting Student Librarian, for the coming school year, September 1944-June 1945.

College of EducationReappointments

Watson Armstrong, instructor in agricultural education
Frances Brown, home economics, Bryan Station School, instructor in education.
Charles R. Crumpton, instructor in industrial education.
Mrs. Ruth Haines, instructor in elementary education.
Thelma Monical, home economics, Lafayette School, instructor in education.
W. C. Montgomery, agriculture, Lafayette School, instructor in education.

Evadine Parker, home economics, Lafayette School, instructor in education.

Ruth Sneed, instructor in home economics education.

William R. Tabb, instructor in agricultural education.

J. P. Truitt, agriculture, Lafayette School, instructor in education.

Bureau of School Service

G. Robert Boyd, Research Assistant.

A. B. Crawford, Research Assistant.

University Elementary School

Estelle Adams, second grade, instructor in education.

Louise Swinford Clark, kindergarten, instructor in education.

Katherine Conroy, sixth grade, instructor in education.

Jeannette Molloy, fourth grade, instructor in education.

Nell Walton, first grade, instructor in education.

Louise Willson, third grade, instructor in education.

University High School

Grace Anderson, English, instructor in education.

Helen Belser, seventh grade, instructor in education.

Leslie Betz, business education, instructor in education (on military leave).

Jean Elliott, home economics, instructor in education.

Louise Galloway, librarian, instructor in education.

Mrs. Stella Spicer Gilb, physical education, instructor in education.

Lyman Ginger, science, instructor in education and acting director.

Margaret Bell Humphreys, business education, instructor in education.

D. C. Kemper, science, instructor in education (on military leave).

Peter Kurachek, physical education, instructor in education (on military leave).

Lela Mason, music, instructor in education.

Mrs. Anne Mercer, science and mathematics, instructor in education.

Anna B. Peck, social sciences, instructor in education.

Martha Shipman, English and social science, instructor in education.

Mary Lucille West, instructor in education.

Clerical

Mrs. Cassie P. Bobbitt, secretary, Bureau of School Service.

Lois Allen Duncan, secretary, Agricultural Education.

Vera Gillespie, secretary, Agricultural Education and Trade and Industrial Education.

Willa Belle Hamilton, secretary, Home Economics Education.

Mrs. Ruthe Evelyn Henderson, secretary, Bureau of School Service.

Mrs. Katherine Kemper, secretary, Placement Bureau and Secondary Education.

Florence Landrum, secretary, Elementary Education.

Betsy Roach, secretary, University School.

Barbara Shipp, secretary, Trade and Industrial Education.

Billy Whitlow Smith, secretary, Educational Psychology and Philosophy of Education.

Mary Margaret Sullivan, secretary, Agricultural Education.

Anne Wklson, secretary, Office of the Dean.

College of EducationLeaves of Absence

W. Maurice Baker, leave without pay from May 15 to June 15, 1944, in order to assist on a special assignment with the U.S. Office of Education in Washington, D.C.

Dr. Ralph H. Woods, leave of absence extended from July 1, 1944, for another four year period.

College of CommerceReappointments

Konrad Bekker, Instructor in Economics (on military leave).
Jane Earle Middelton, Secretary, for one year.

Appointment

Dr. Ruth E. Thomas, Assistant Professor of Commerce on a temporary basis, for the year 1944-45.

Graduate SchoolReappointment

Queenie Grable, Secretary, to July 1, 1945.

Dean of the UniversityOffice of DeanReappointment

Elizabeth Hunt, secretary for one year.

Office of the RegistrarReappointments

Sarah Utterback, statistical clerk, for one year.
Lucille Newton, assistant recorder, for one year.
Bess Cleveland, transcript clerk, for one year.
Ruth Trumbo, clerk-stenographer, for one year.
Evelyn Merrell Talbott, clerk, for one year.
Margaret O'Connell, stenographer, for one year.

University LibraryReappointments

Bessie M. Boughton, assistant cataloguer, for one year.
Ann Guyn, assistant, circulation department, for one year.
Kate T. Irvine, assistant reference librarian, for one year.
Catherine Katterjohn, assistant cataloguer, for one year.
Carolyn Reading, assistant in charge of gifts and exchange, for one year.
Emma Jane Walker, assistant, order department, for one year.
Angeline J. Williams, assistant cataloguer, for one year.
Norma B. Cass, reference librarian, for three years.
Mary Elizabeth Hanson, periodical librarian, for three years.
Margery P. Hornsby, head, order department, for three years.
Ellen B. Stutsman, head cataloging department, for three years.
Artie Lee Taylor, in charge reserved book room, for three years.
Margaret H. Tuttle, in charge department collections, for three years.

Department of University ExtensionReappointments

Eva Downing, secretary, for one year.
 Chloe Gifford, assistant in extension, for three years.
 Mary Rees Land, secretary, for one year.
 Bethel Lipps, secretary, for one year.
 Juanita Purvis, secretary, for one year.
 Francis C. Smith, secretary, for one year, on a temporary and part-time basis.

Appointments

John Dicker, projectionist, for one year.
 Jemima Harris, film technician, for one year.

Personnel OfficeReappointment

Elizabeth Doyle, part-time secretary, for one year.

University Health ServiceReappointments

Ed A. Crowe, laboratory technician, for one year.
 Helen Dicken, nurse, for one year.
 G. F. Doyle, part-time otorhinolaryngologist, for one year.
 Charles McChord, physician, for one year.
 Esther Montgomery, nurse, for one year.
 Katherine W. Owens, secretary, for one year.
 F. C. Thomas, part-time ophthalmologist, for one year.
 Mrs. W. B. Turner, clerk, for one year.

Office of the Dean of WomenReappointments

Jane Haselden, assistant dean of women, for one year.
 Anita Gardner, assistant to the dean of women, for one year.
 Mrs. John R. Evans, Jr., social director, for one year.

House Directors

Mrs. Fannie Belle Bogie, for one year.
 Mrs. Lillian Caldwell, for one year.
 Mrs. Elleene Glover, for one year.
 Mrs. John Hagan, for one year.
 Mrs. A. M. Hale, for one year.
 Mrs. L. M. Hancock, for one year.
 Mrs. Robert Henry, for one year.
 Mrs. Will Hughes, for one year.
 Mrs. Harry Lee, for one year.

Residence Halls for WomenReappointments

Sarah McCormack, secretary-bookkeeper, for one year.
 Edith Reis Potts, assistant manager, for one year.
 Eugenia Williamson, postmistress, for one year.

Office of the Dean of MenReappointment

Bush Allen Gorman, secretary, for one year.

Department of Public RelationsReappointments

Helen King, assistant director, for three years.

Lolo Robinson, program supervisor, radio studios, for one year.

Department of AthleticsReappointments

S. A. Boles, associate professor and ticket manager, for one year.

Tom Dowd, grounds keeper, for one year.

A. D. Kirwan, coach and professor, for three years.

Frank Mann, trainer, for one year.

Rome Rankin, assistant coach, for one year.

A. F. Rupp, coach and professor, for three years.

B. A. Shively, head and professor, for three years.

Helen M. Shober, secretary, for one year.

YMCAReappointment

Martha Huber, associate secretary, for one year.

YWCAReappointment

Rosalie Oakes, executive secretary, for one year.

Office of Dean of WomenAppointments

Mrs. Gertrude M. Zemp, Manager of the Residence Halls for Women, effective July 1, 1944. Mrs. Zemp will fill the vacancy caused by the resignation of Miss Elizabeth Taylor.

Louise Harned, Assistant Manager of the Residence Halls for Women, effective July 1, 1944.

Marguerite Arnold, Director for the Summer Session, 1944, of the Residence Halls for Women. Miss Arnold will take the place of Mrs. Dailey whose resignation takes effect June 1, 1944.

Mrs. Gertrude J. Harvard, Head Resident of Boyd Hall, effective September 1, 1944.

Mrs. Mildred S. Turner, Head Resident, Patterson Hall, effective August 1, 1944.

Irma A. Poole, Director, Residence Halls for Women, effective September 1, 1944.

Resignations

Elizabeth Taylor, manager of the Residence Halls for Women, effective June 10, 1944.

Alice Wooton, assistant to the Director, effective June 5, 1944.

Mrs. J.S. Dailey, Acting Director of the Residence Halls for Women, effective June 1, 1944.

Department of Business Management and ControlReappointments and Promotions for the fiscal year 1944-45.Office of the Comptroller

Elizabeth V. Dennis, Secretary

Mrs. Ena Sellman, Clerk Stenographer

Accounting Division

J. C. Paris, Assistant Comptroller

L. H. McCain, Accountant

Ruth Earnest, Assistant Accountant

Margaret Lewis, Cashier

Virginia Earnest, Bookkeeper

Frances Brack, Bookkeeper

Emma Merrell, Payroll Clerk

Martha Langston, Clerk

Nelson Turner, Clerk

Virginia Prichard, Clerk and Checkwriter

Pattie McCormack, Account Clerk

Dorothy Garrison, Clerk and Checkwriter

Clay Maupin, Account Clerk

Purchasing and Stores Division

Charles W. Hayes, Purchasing Supervisor

Minnie Pherigo, Order Clerk

Edith Sanders, Stenographer

Scudder Pearson, Stores Clerk

Division of Maintenance and OperationOffice of the Chief Engineer

E. B. Farris, Chief Engineer

J. M. Howard, Assistant Engineer

Laura Johnson Shade, Clerk-typist

Clyde Lilly, Chief Clerk

Edna Edwards, Clerk-Stenographer

Mrs. Leland Day, Secretary

Foremen

G.C. Jones, Foreman, Carpentry

J.E. Abrams, Foreman, Shop

L.D. Kitchen, Foreman, Electrical Shop

C.D. Dickerson, Foreman, Plumbing and Heating

James Wood, Foreman, Paint Shop

Ed Heatt, Foreman, Janitors, Maids, Utility Crew

Julius Rominger, Foreman, Grounds

C.E. Warren, Foreman, Heating Plant

Stenographic Bureau

Mary Johnston, Head
 Dora Boaz, Mimeograph Operator
 Marjorie Dennis, Stenographer
 Evelyn Rogers, Stenographer

Post Office

Carrie Bean, Superintendent
 Eloise Webb, Assistant Superintendent
 Adrain Bradshaw, Clerk (on military leave)
 Edmund Smith, Carrier

Student Union Building

Mackie Rasdall, Director
 Mrs. Margaret Crutcher, Hostess
 Mrs. Shirley Beeler, Hostess

University Commons

Jennie Mae Trigg, Manager
 Ferne King, Assistant Manager
 Mamie Duke, Bookkeeper and Stenographer
 Elizabeth Gault, Storeroom Clerk

Kentucky Kernel

Neil Plummer, Acting Director
 Mary Louise Naive, Secretary and Bookkeeper
 Don Grote, Plant Foreman

Division of Maintenance and OperationsResignations

Marvin Johnson, campus policeman, effective May 1, 1944.
 Bertha Mary Porter, stenographer, effective June 1, 1944.

Student Union BuildingAppointment

Walter Adolph Jones, game room operator, effective May 1, 1944.
 Mr. Jones will fill the vacancy caused by the resignation of Albert Ellis.

Promotion

Mackie Rasdall, from position of Assistant Director to Director, effective July 1, 1944. Miss Rasdall is to succeed Bart N. Peak, who has been serving as Acting Director of the Union Building.

Resignation

Bart N. Peak, Acting Director of the Union Building, effective July 1, 1944. Mr. Peak's resignation is made to assist in reducing the expense of operation.

College of Arts and Sciences

Appointments

Mrs. Ann Chambers Alcorn, part-time secretary, in the Department of Art, for June and July.

Mrs. Willie Prater Mills, extension of appointment as acting secretary in the Department of Music, through the month of June, 1944.

Leaves of Absence

Dr. Irwin T. Sanders, leave from the University for the Summer Quarter, to accept a short-term appointment with the United States Agricultural Extension Service in Washington, D.C.

Mrs. Okla Doll, part-time secretary, for the months of June and July, on account of illness.

College of Agriculture and Home Economics

Appointment

Glenn D. McDowell, County Agent in Pike County, effective May 1 to June 30, 1944.

Resignation

Herbert G. Alibritten, assistant in Agronomy, effective May 31, 1944.

Alumni Association

Appointments

Lucile Smoot, secretary, effective May 22, 1944. Miss Smoot is replacing Mrs. Ethel Rix who has been granted a leave of absence.

Mrs. Anna M. Garrison, clerical worker, effective June 1, 1944.

Salary Adjustment

Anne E. Garrison, clerical worker, effective June 1, 1944.

Leave of Absence

Mrs. Ethel Rix, secretary, effective June 1, 1944, for one year, without pay.

Resignation

Mabel Gum, clerical worker, effective June 1, 1944.

University Health Service

Resignation

Miss Ann Lee Brown, nurse, Jewell Hall Infirmary, effective June 1, 1944.

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18. It was moved and seconded that on President Donovan's recommendation, the above appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions, and other staff changes be concurred in and record made in the minutes.

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BB. Adjournment.

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19. Upon motion duly made and seconded, the Executive Committee adjourned at 2:35 to meet again on June 13th at 10:30 a.m. in the President's Office to take up such business as might be properly presented.

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Frank D. Peterson
Secretary, Executive Committee
Board of Trustees