

Minutes of the regular monthly meeting of the Executive Committee of the Board of Trustees on Wednesday, October 21, 1931.

The Executive Committee of the University of Kentucky met in regular monthly session on Wednesday, October 21, 1931, in the President's office at 10:30 a. m. The following members were present: Judge Richard C. Stoll, Robert G. Gordon, and E. B. Webb. Meeting with the committee were Frank L. McVey, President of the University, and Wellington Patrick, Secretary of the Board. The following business was transacted:

1. The following resolution was offered, seconded, and un-animously adopted:

WHEREAS, There was held a meeting of the Board of Trustees on September 22, 1931, at which there was not a quorum present,

BE IT RESOLVED that the action of the Board of Trustees at that meeting be adopted as action of the Executive Committee of this meeting.

2. The report of the Business Agent was received and ordered incorporated in the minutes. The report was as follows:

EXHIBIT "B"

Statement of Income and Expenditures
Month of September - 1931

| | <u>Previously Reported</u> | <u>Current Month</u> | <u>Fiscal Year To Date</u> |
|---------------------------------|--------------------------------|--------------------------|------------------------------------|
| General Fund Income | | | |
| Federal Appropriation | 42,750.00 | | 42,750.00 |
| State Tax | 40,814.86 | 55,278.60 | 96,093.46 |
| Int. on Endowment | | | |
| Bonds | 4,322.25 | | 4,322.25 |
| Student Fees | 1,336.15 | 69,590.13 | 70,926.28 |
| Student Fees - Sum. Sch. | 4,504.15 | 90.00 | 44,594.15 |
| Student Fees - U.H.S. | 1,870.00 | 4,020.00 | 5,890.00 |
| Student Fees - El.Tr. School | 2,280.00 | 1,850.00 | 4,130.00 |

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|--|--------------------|---------------------|---------------------|
| Student Fees - University | | | |
| Extension | 4,454.60 | 1,583.25 | 6,037.85 |
| Miscellaneous Receipts | 3,102.55 | 4,573.23 | 7,675.78 |
| Rentals | 624.90 | 286.50 | 911.40 |
| Men's Dormitories | 2,513.33 | 9,361.00 | 11,874.33 |
| Total | <u>148,572.79</u> | <u>146,632.71</u> | <u>295,205.50</u> |
| Expenditures | | | |
| Instruction | 113,574.96 | 86,292.70 | 197,867.66 |
| Adm. Exp. & Maint. | 72,470.11 | 38,504.14 | 110,974.25 |
| Additions and Betterments | 53,605.90 | 17,425.05 | 71,030.95 |
| | <u>239,650.97</u> | <u>140,221.89</u> | <u>379,872.86</u> |
| Excess of Exp. over In- come | <u>(91,078.18)</u> | <u>6,410.82</u> | <u>(84,667.36)</u> |
| Patterson Hall Income | | | |
| Board | | 17,258.70 | 17,258.70 |
| Miscellaneous Receipts | 9.20 | | 9.20 |
| Room Rent - Sum. Sch. | 4,777.75 | | 4,777.75 |
| Total | <u>4,786.95</u> | <u>17,258.70</u> | <u>22,045.65</u> |
| Expenditures | | | |
| Expense | 3,379.55 | 1,892.66 | 5,272.21 |
| Additions and Betterments | | 4,000.00 | 4,000.00 |
| Total | <u>3,379.55</u> | <u>5,892.66</u> | <u>9,272.21</u> |
| Excess of Income over Ex- penditures | <u>1,407.40</u> | <u>11,366.04</u> | <u>12,773.44</u> |
| General Fund Income | 153,359.74 | 163,891.41 | 317,251.15 |
| General Fund Expenditures | <u>243,030.52</u> | <u>1,461,145.55</u> | <u>389,145.07</u> |
| Excess of General Fund Ex- penditures over Income | (89,670.78) | 17,776.86 | (17,893.92) |
| Excess of Receipts over Ex- penditures for General Ledger Accounts | <u>54,947.58</u> | <u>23,072.54</u> | <u>78,020.12</u> |
| Excess of Receipts over Ex- penditures for the fiscal year to date - General Fund | <u>(34,723.20)</u> | <u>40,849.40</u> | <u>6,126.20</u> |
| Excess of Receipts over Ex- penditures for the fiscal year to date - General Fund | | | 6,126.20 |
| Cash in Bank July 1, 1931 - General Fund | | | <u>(107,858.56)</u> |
| Cash in Bank September 30, 1931 - General Fund | | | <u>101,732.36</u> |

| | | | |
|--|-----------------|-------------------|-----------------|
| Trust Fund Income | | | |
| Student Loan Fund | 555.73 | 66.64 | 622.37 |
| Student Notes Paid | 844.82 | 315.00 | 1,159.82 |
| Total Receipts | <u>1,400.55</u> | <u>381.64</u> | <u>1,782.19</u> |
| Expenditures | | | |
| Expense | 80.00 | 44.00 | 124.00 |
| Student Notes | 385.00 | 1,564.00 | 1,949.00 |
| Total | <u>465.00</u> | <u>1,608.00</u> | <u>2,073.00</u> |
| Excess of Expenditures over Receipts | <u>935.55</u> | <u>(1,226.36)</u> | <u>(290.81)</u> |
| Excess of Expenditures over Receipts for the fiscal year to date - Trust Fund | | | (290.81) |
| Cash in Bank July 1, 1931 - Trust Fund | | | <u>1,417.64</u> |
| Cash in Bank September 30, 1931 - Trust Fund | | | <u>1,126.83</u> |
| Experiment Station Income | | | |
| Hatch - Federal Appro. | 3,750.00 | | 3,750.00 |
| Milk and Butter - Cash Receipts | 2,048.36 | 1,036.50 | 3,084.86 |
| Beef Cattle Sales | | 402.00 | 402.00 |
| Dairy Cattle Sales | 42.00 | | 42.00 |
| Swine Sales | 92.00 | | 92.00 |
| Poultry Sales | 418.78 | 279.54 | 698.32 |
| Farm Produce Sales | 203.21 | | 203.21 |
| Horticulture Sales | 194.45 | 190.00 | 384.45 |
| Seed Test | | 15.00 | 15.00 |
| Rentals | 267.34 | 159.67 | 427.01 |
| Miscellaneous | 751.18 | 30.85 | 782.03 |
| Fertilizer - Fees | 1,628.75 | 1,722.50 | 3,351.25 |
| Public Service - Misc. | 38.60 | | 38.60 |
| Feeding Stuffs - Fees | 6,177.75 | 2,865.75 | 9,043.50 |
| Adams - Federal Appro. | 3,750.00 | | 3,750.00 |
| Serum - Sales | 194.70 | 247.76 | 442.46 |
| Serum - Virus Sales | 10.15 | 10.05 | 20.20 |
| Serum - Supply Sales | 21.75 | 5.90 | 27.65 |
| Creamery - License Fees | 5,354.00 | 30.00 | 5,384.00 |
| Creamery - Testers' Lic. | 1,474.00 | 68.00 | 1,542.00 |
| Creamery - Glassware Tested | 88.54 | 10.07 | 98.61 |
| Purnell - Federal Ap. | 15,000.00 | | 15,000.00 |
| State Appro. - Patter- son Farm Purchase | 25,000.00 | | 25,000.00 |
| Nursery Inspection - Fees | 335.00 | 290.00 | 625.00 |

| | | | |
|-----------------------------------|--------------------|--------------------|-------------------------|
| Nursery Inspection - | | | |
| State Appro. | 145.33 | 395.33 | 540.66 |
| Poultry Improvement | 730.00 | | 730.00 |
| Cream Grading | 1,300.00 | 700.00 | 2,000.00 |
| Blood Test | 245.25 | 90.75 | 336.00 |
| Total | <u>69,261.14</u> | <u>8,549.67</u> | <u>77,810.81</u> |
| Expenditures | | | |
| Expense | 83,448.23 | 29,802.22 | 113,250.45 |
| Additions and Betterments | 314.72 | 684.26 | 998.98 |
| Total | <u>83,762.95</u> | <u>30,486.48</u> | <u>114,249.43</u> |
| Excess of Expenditures over | | | |
| Income | (14,501.81) | (21,936.81) | (36,438.62) |
| 1930-1931 Accounts Pay- | | | |
| able liquidated during | | | |
| Current Year | <u>(11,138.85)</u> | <u>(1,084.95)</u> | <u>(12,223.80)</u> |
| Excess of Expenditures over | | | |
| Receipts | <u>(25,640.66)</u> | <u>(23,021.76)</u> | <u>(48,662.42)</u> |
| Excess of Expenditures over | | | |
| Receipts for the fiscal year | | | |
| to date -- Experiment Station | | | (48,662.42) |
| Cash in Bank July 1, 1931 - | | | |
| Experiment Station | | | <u>60,174.95</u> |
| Cash in Bank September 30, 1931 - | | | |
| Experiment Station | | | <u><u>11,512.53</u></u> |
| Extension Division Income | | | |
| Federal Smith-Lever | 74,155.27 | | 74,155.27 |
| Federal Additional Co-op- | | | |
| erative | 15,500.00 | | 15,500.00 |
| Federal Supplementary | 26,545.87 | | 26,545.87 |
| Federal Capper-Ketcham | 18,400.59 | | 18,400.59 |
| Urban Garden Fund | 1,250.00 | | 1,250.00 |
| County and Other | 341.60 | 113.30 | 454.90 |
| Total | <u>136,193.33</u> | <u>113.30</u> | <u>136,306.63</u> |
| Expenditures | | | |
| Expense | <u>68,723.32</u> | <u>34,861.25</u> | <u>103,584.57</u> |
| Excess of Income over Ex- | | | |
| penditures | <u>67,470.01</u> | <u>(34,747.95)</u> | <u>32,722.06</u> |
| Excess of Income over Expendi- | | | |
| tures for the fiscal year to | | | |
| date - Extension Division | | | 32,722.06 |
| Cash in Bank July 1, 1931 - | | | |
| Extension Division | | | <u>6,905.79</u> |
| Cash in Bank September 30, 1931 - | | | |
| Extension Division | | | <u><u>39,627.85</u></u> |

Summary

| | | | |
|---|-------------------|--------------------|--------------------|
| General Fund Income | 153,359.74 | 163,891.41 | 317,251.15 |
| Trust Fund Income | 555.73 | 66.64 | 622.37 |
| Experiment Station Inc. | 69,261.14 | 8,549.67 | 77,810.81 |
| Extension Division Inc. | 136,193.33 | 113.30 | 136,306.63 |
| Total | <u>359,369.94</u> | <u>172,621.02</u> | <u>531,990.96</u> |
| General Fund Expend. | 243,030.52 | 146,114.55 | 389,145.07 |
| Trust Fund Expend. | 90.00 | 44.00 | 124.00 |
| Experiment Sta. Expend. | 83,762.95 | 30,486.48 | 114,249.43 |
| Extension Div. Expend. | 68,723.32 | 34,861.25 | 103,584.57 |
| Total | <u>395,596.79</u> | <u>211,506.28</u> | <u>607,103.07</u> |
| Excess of Expenditures over Income | (36,226.85) | (38,885.26) | (75,112.11) |
| 1930-1931 accounts Pay- able liquidated during Current Year | (11,138.85) | (1,084.95) | (12,223.80) |
| Excess of Receipts over Expend. for General Ledger accounts | 54,947.58 | 23,072.54 | 78,020.12 |
| Student Loan Fund - Notes | 459.82 | (1,249.00) | (789.18) |
| Excess of Expend. over Receipts for the fiscal year to date-Combined Fund | <u>8,041.70</u> | <u>(18,146.67)</u> | <u>(10,104.97)</u> |
| Excess of Expenditures over Receipts for the fiscal year to date - Combined Fund | | | (10,104.97) |
| Cash in Bank and on hand July 1, 1931 - Combined Fund | | | <u>(37,360.18)</u> |
| Cash in Bank and on hand Sept- tember 30, 1931 - Combined Fund | | | <u>(47,465.15)</u> |

Abstract of item shown on statement of Income and Expenditures as "Excess of Receipts over Expenditures for General Ledger accounts \$78,020.12"

| | <u>Debit</u> | <u>Credit</u> |
|---------------------------|--------------|---------------|
| Accounts Receivable | | 32,524.19 |
| Insurance Paid in Advance | 1,592.18 | |
| Sundry Accounts | | 17,088.11 |
| Notes Payable | _____ | _____ |
| | 1,592.18 | 79,612.30 |
| | | 1,592.18 |
| | | _____ |
| | | 78,020.12 |

3. Taxes and Insurance on Warehouse. A communication from the Central Warehouse Corporation was read asking that the University pay the taxes and insurance on the warehouse in accordance with the contract which the University has with that organization. A motion was made, seconded, and carried that the insurance be paid and that the taxes be paid unless it is found that the University is not obligated to pay taxes on the building. The Business Agent was directed to examine carefully the contract and the insurance on the building before making payment.

4. Extension Division Funds. A communication was read from Dean Cooper indicating that the federal inspector had made inquiries of the University regarding the interest on Extension Division funds which the University had had on deposit. The inspector raised the question as to whether or not the Federal Government is entitled to interest on warrants issued by the State to match federal funds, and the interest on bank deposits. The matter was discussed but no action was taken.

5. The Committee on Auditing of Experiment Station's Funds. A committee constituted of Mr. E. B. Webb and Mr. Louis Hillenmeyer was appointed to audit the funds of the Experiment Station.

6. The Sale of State Warrants. The Business Agent reported that it will be necessary to sell some warrants now on hand in order to meet the pay roll of the University, and that it will probably be necessary to sell them at a discount. A motion was made, seconded, and carried that such warrants as it may be

necessary to sell be sold at market price.

7. Bills of Louis des Cognets and Company. Bills accumulating over a period of about eighteen months aggregating \$18,215 from Louis des Cognets and Company for miscellaneous repairs and other work on the campus was presented. After discussion a motion was made and duly seconded and carried that the bills be ordered paid if found correct. Payments are to be made in partial amounts during the year.

8. Insurance on New Buildings. The question of insurance on new buildings was brought up and discussed and a motion was made, seconded and carried authorizing the President to place insurance on new buildings in such amounts as in his judgment is necessary to protect them.

9. Water for Sprinkler System. A contract with the Lexington Water Company for the payment of \$15 a month service charge on the sprinkler system to be installed in the women's dormitories was presented. The matter was discussed and the President of the University was requested to discuss the matter with the Water Company to determine whether or not the University is required to make such payment.

10. Installation of Fire Hydrants. A contract with the Lexington Water Company for the installation of fire hydrants in the Dairy Building and the Stock Judging Pavilion was presented and on motion duly made, seconded, and carried. The President of the University was authorized to enter into a contract with the Company for the installation of these hydrants.

11. Tuition Fees of Training School Paid to City Board of Education. President McVey made a statement to the Committee that under the contract with the City Board of Education, previously authorized, the University is required to pay to the City tuition collected from any children which the City fails to place in the Training School. The City is entitled under the contract to put 25 in each of the first eight grades, and if they fail to place that many students, the University takes other students, and this tuition under contract is to be paid to the City Board of Education. The students' fees aggregate \$1,410 for this purpose, and on motion, duly made and seconded, the Business Agent was authorized to make payment of that amount to the City Board of Education.

12. Bird's Eye View of Campus. A communication from Mr. George S. Lee of Louisville proposing to make a bird's eye view of the campus at a cost of approximately \$300 was presented to the Committee, and the Committee stated they did not regard the picture as necessary at this time.

13. Audit of University Accounts. A communication was read from Peat, Marwick, Mitchell and Company, auditors who have been making an outside audit of University accounts, indicating that it will be necessary to increase the charge for auditing to \$900 due to the fact that the University has expanded considerably in financial affairs since they first began to make the audit. The matter was discussed and the President asked to say that income was going down and many requests were being made to do this work.

14. Bill for Diplomas. A bill for \$716 for lithographing diplomas by the Courier Journal Publishing Company at Louisville was presented. A motion was made, seconded, and carried, authorizing the payment of this bill, it appearing that the bill was in accordance with the contract for such work. President McVey, however, made the statement that the diplomas could be purchased from diploma houses in Chicago for half that amount, and a motion was made, seconded, and carried that in the future the University purchase diplomas elsewhere, if they can be had at a cheaper rate, provided it is possible under the law to do so.

15. Report on Sub-Experiment Stations. Mr. Louis Hillenmeyer was recently appointed by the Board of Trustees to make an inspection of the sub-experiment stations owned by the University at Quicksand and at Princeton. His report was presented and on motion duly seconded, was ordered entered in the minutes. The report was as follows:

Lexington, Kentucky
October 14, 1931

Judge R. C. Stoll, Chairman
Executive Committee, U. of K.
Lexington, Kentucky

Dear Judge:

I believe it was at the June meeting of the Board that I was one of a Committee which was appointed to make an inspection trip to the Sub-stations at Quicksand and Princeton. I am pleased to make a brief report as follows:

Quicksand.

The trip to Quicksand was made at the time when the annual "Harvest Festival" was held in September. This was my second trip there and while the first was made two or three

years ago I was agreeably surprised with the progress which had been made during this period. If the products displayed, interest shown and general improvement in those who attended the Festival is basis for a conclusion then the work done has been quite effective. The general topography, means of transportation, and inherent traditions of that section are such that it is likely going to take years for the work of the Station to reach its fullest fruition. However, so much has been done in the limited time that the Station has been in operation I feel that its usefulness is firmly established.

I found the property and equipment being well cared for and apparently used in a practical way which should inspire confidence and be an example to those who live in that section.

It seemed to me that there exists a feeling among our friends and neighbors that the roads, bridges and a use of the property for trespassing is more public than private. I want to suggest that we be cautious in extending privileges of this character.

To Mr. E. O. Robinson who so generously gave the land to the University a further expression of appreciation from our Board for continuous financial and personal support would, in my humble judgment, be both appropriate and deserving.

I found Mr. Roger Jones, who has charge of the Station there, familiar with what was being done and with a keen interest in its progress. A word of commendation for the manner in which he has worked out the local problems and apparently carried on the various experiments is expressed.

Princeton.

The Sub-station at Princeton and the work it is carrying on is in many ways quite different from that at Quicksand. At Quicksand the problem seems to be one of reforestation and the economic utilization of the rather meager cultivable land to sustain the population. At Princeton the possibilities of increased production for local and distant markets is being given much more consideration.

There I found many plots and fields with various experiments of fertility, drainage, seed and culture being carried on. Grain, fruit, grasses, tobacco and live stock are all being given consideration. We were shown and told of much of the work and from observation believe this station is going to be of inestimable value to the State. Increased returns

from larger and diversified crops from the section is inevitable just as soon as the farmers put these more progressive methods into practice. I believe this Station is just beginning a great work. More demand will likely be made for appropriations and they can hardly be denied.

Most of the buildings and equipment is new, being well taken care of and the whole lay-out is most pleasing.

Mr. S. J. Lowry under whose jurisdiction the work is locally being carried on is alert, progressive, and has things well under his control. He is to be complimented on the excellent manner in which he apparently is handling the work.

Very truly yours,

(Signed) Louis E. Hillenmeyer

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16. Radio Equipment. President McVey reported to the Executive Committee that it will be necessary to purchase some additional radio equipment including a microphone, and to do some construction work in the way of installing an electric switchboard. The matter was referred to the President with power to act.

17. Appointments, Resignations, and Changes of Status. The following list of appointments, resignations, and changes of status was presented by President McVey and on motion duly made, approved.

Sabbatical leave of absence on one-half pay was granted to Harry R. Allen, chemist at the Experiment Station, from February 1 to June 1, 1932, for the purpose of study.

A motion was made, seconded, and carried that Earl Mayhew, County Agent, be granted leave of absence from February 1 to August 15, 1932 for the purpose of study; that he be allowed the month of February as vacation with full pay, and with one-half pay on his present salary for the remainder of the year. This leave of absence is granted subject to the approval of the United States Department of Agriculture in the payment of his salary while on leave of absence from Smith-Lever and Capper-Ketcham funds.

The resignation of C. J. Maupin, field agent in poultry improvement, was accepted, effective October 5, 1931.

The appointment of Miss Bess Parry as clerk in the Agricultural Engineering section on one-half time at the rate of \$50 a month, effective October 1, 1931, was approved.

The appointment of Miss Myra Dickerson as student assistant in Botany at \$40 a month during the first semester, her appointment to begin October 1, was approved.

The resignation of Julian M. Dyer, County Agent, Henderson County, was accepted, effective December 31, 1931.

Respectfully submitted,

Wellington Patrick
Secretary