

MINUTES OF THE UNIVERSITY SENATE
May 11, 1931

The University Senate met in the Lecture Room of McVey Hall Monday, May 11, with President McVey presiding.

Six standing committees of the University Senate made reports on their work as follows:

Committee on Commencement Exercises

"As reported in the catalog for 1930-31, the Committee of Commencement Exercises is composed of the following persons: M. E. Ligon, Chairman, W. L. Roberts, Ezra L. Gillis, Brinkley Barnett, Sarah G. Blanding, Paul L. Boynton, Eda M. Giles, Major Meredith, Flora LeStourgeon, R. D. McIntyre.

Dr. Paul Boynton resigned during the summer of 1930 to accept work in George Peabody College. Therefore, he has not served this year.

For facilitating the work of the Committee it has been broken up into four subcommittees:

Printing of Programs and arrangement of graduates by colleges in the commencement program - Ezra L. Gillis.
Processions - Major Meredith and Military Department.

Decorations - Brinkley Barnett, Eda M. Giles, Flora LeStourgeon.

Baccalaureate and Commencement Programs - R. D. McIntyre,
Sarah G. Blanding

Under the present regulations of the Senate, the University has three commencements: one at the close of the first semester; one at the close of the second semester; and one at the close of the summer school. The commencements at the close of the first semester and of the summer school are simplified. The faculty has not been required to participate in the procession. The commencement at the close of the second semester is the elaborate commencement of the year. This is planned on an elaborate scale. The President, visiting speakers, Board of Trustees, guests of the University, members of the faculty, and graduates participate in a formal way in this commencement.

Minutes of the University Senate - May 11, 1931 - con't.

The Chairman of the Committee, with the help of the President of the University and the officials of the alumni association, plans the commencement calendar for the commencement of the second semester. No elaborate commencement calendar is prepared for the commencement of the first semester and of the summer school.

The members of the Commencement Committee do not find their duties onerous. The Committee is desirous at all times to function for the welfare of the University. Its work is open to suggestions and criticisms. The Chairman will welcome your suggestions at all times."

Signed
M. E. Ligon
Chairman

Committee on Scholarship and Attendance

"The Committee meets every Wednesday at 4:00 p.m. in the Registrar's office. The members are regular in attendance and the meetings are conducted in a spirit of cooperation and mutual good will.

The Committee considers the following matters of business:

1. At the beginning of each semester students who have been dropped for poor scholarship present petitions for reinstatement. The Committee gives each of these students a hearing which requires long sessions for the first few days. In September the number petitioning was 103. Of this number 91 were reinstated, 3 were referred to the dean with power to act, 9 were refused admittance. In February, the number petitioning was 70, of whom 55 were reinstated, 6 were referred to the dean, 9 were refused admittance.

2. Also at the beginning of each semester petitions are presented asking permission to carry extra work. We estimate that there are four to five hundred of these each term. Many of these are refused on the ground of low scholarship and inability to carry the extra load.

3. After a certain time limit students petition the Committee for permission to drop subjects without a grade of E. Usually six to twelve such petitions are heard at each meeting. If the reasons for dropping are valid and if the student is making a passing grade at the time, the petition is granted.

Minutes of the University Senate - May 11, 1931 - con't.

4. The Committee hears petitions for removal of penalty for absences before and after holidays. The first semester of 1930-31 there were 87 such petitions; the second semester 75. The penalty is almost always remitted because those who do not have valid excuses do not present them.

5. It often happens that a dean will summon before the committee students who are irregular in attendance in one or more classes. The Committee interviews these students and tries to instill into them a sense of duty and responsibility.

These are the regular items of business. But frequently a member will bring up matters outside the regular routine. For example, Dean Taylor may propose a change in class hours for summer school; Dean Boyd may seek suggestions about a new classification card, or about registration; Dean Melcher and the Registrar may want to discuss the method of computing the standing of students irregular in classification. The Committee thus becomes a clearing house of discussion and determination.

After serving on this Committee some seven or eight years, my conviction is that if the Committee errs it errs on the side of leniency and I say this as a compliment and not as a reproof.

Signed -
T. T. Jones
Chairman

Committee on the Study of Ability and Training

"The functions of this committee are so different from those of other Senate committees that this report will consist largely of an introduction of the committee to the Senate. The committee has undertaken no administrative functions, and does not propose to suggest any such at present. Not until the University Personnel Bureau was organized this year could it well undertake even its advisory function, which seems to be its main purpose.

The committee is fundamentally interested in encouraging the various college faculties and administrative officers to study problems relating to the students and their training. It desires to keep before the University the importance of individual differences when dealing with students.

This committee has recently undertaken to act as an advisory committee for the University Personnel Bureau. In that connection it has reviewed the aims of that Bureau and what it is attempting

Minutes of the University Senate - May 11, 1931 - con't.

to do. Three of these functions of the Bureau may be briefly mentioned: (1) To prepare tests and to supervise the program of testing during freshman week; (2) To collect information and make it available for the vocational guidance and placement of students, at the same time encouraging various departments and colleges to continue their own activities in these respects. The Personnel Bureau can only expect to supplement and assist in what is essentially a decentralized activity. The Engineering College has long been known for its success in this endeavor. Other professional colleges and departments have provided contacts for graduate or vocational work for many students. The offices of the Dean of Women, the Dean of Men, and the Y. M. C. A., have found many students part-time work. A survey of earnings of students compiled by Dr. Beaumont shows that students who earned part or all of their expenses last semester included two-thirds of the men and one-fourth of the women. (3) A third function of the Bureau, is to make more prolonged studies of special students who seem to be out of adjustment to their college work. The most important of these undertakings has been special work with about 25 students on month-to-month probation, whom, it seemed the Bureau might be able to help.

An important function of this Senate committee is to select problems for study bearing upon the adjustment or training of students. Two projects have been approved: (1) An attempt to bring up to grade a selected group of the more promising students who are failing; in other words, an endeavor to save the University from the loss of superior students. (2) The preparation of a series of leaflets in cooperation with departments which desire to set forth the graduate and vocational openings in their particular fields.

This committee, with the help of the staff of the Personnel Bureau, will be glad to assist any faculty groups which may be interested in studying particular problems, by putting such groups in touch with the large mass of material that has been printed in regard to university and student problems. It may be mentioned that Ohio State University has in preparation a bibliography in this field including ten thousand titles. There are now five special cumulative current bibliographies covering new material as it appears. The rapid increase in studies dealing with college students emphasizes the need for coordinating information and advice about such problems.

The committee desires to call attention to the fact that two doctors' theses and at least 16 master's theses have been written at the University of Kentucky which are concerned directly with similar problems. It wishes to especially compliment the Committee of Arts and Sciences on the interest it has recently stimulated in

Minutes of the University Senate - May 11, 1931 - con't.

the problem of better teaching. The Senate committee which made a study of cheating on the campus a few years ago, and the committee on absences, are other examples of what may be undertaken by such groups. The activities of the University in furthering such studies are mainly limited by the fact that the work has to be carried on by members of the faculty who give time outside of their numerous other duties, or by enlisting the interest of graduate students in such problems."

Signed -
J. B. Miner, Chairman

Committee on Publication of Monographs

"The Committee on the Publication of Monographs is charged with the duty of passing upon the desirability of publishing certain manuscripts prepared or sponsored by members of the teaching staff of the University. The Committee has no supervision over regular and periodical publications such as catalogs, the High School Quarterly, the Kentucky Law Journal, and Letters. Neither has it any control over publications issued by the Experiment Station or by the various bureaus.

Since May 1929, the Committee has passed favorably upon five studies made by Professors Funkhouser and Webb and one by Professor Walp. The studies by Funkhouser and Webb deal with various phases of ancient life in Kentucky. The study by Dr. Walp deals with the functions of the Council and the General Assembly of the League of Nations. One manuscript submitted during this time failed to receive the approval of the Committee.

In determining whether or not a particular manuscript should be recommended for publication the Committee is guided in a general way by the degree of credit it would reflect upon the University. The study must be a scholarly piece of work and must be a contribution to the literature of its field. We feel certain that the manuscripts approved and published thus far measure up to these standards, and have won recognition for the University. The Committee may, as it has done in a few cases, seek the advice of experts outside of its own membership. After judgment has been passed, the action of the Committee is made to the President. If the action is a recommendation to publish, the President may authorize its publication under previous authority given by the Board of Trustees, or as in the case of a lengthy manuscript which involves considerable expense, he may seek special authority from the Board. In such a case the writer is asked to bear all printing and selling expenses.

Minutes of the University Senate - May 11, 1931 - con't.

Inasmuch as the University has exchange relations with eighty some institutions it is obligated to supply all such institutions with copies of its own publications. In the case of publishing a manuscript of considerable size the University may, therefore, agree to purchase these copies from the owner at cost. Although in view of the little that has been done, the Committee can hardly state that a definite policy has been established with respect to this point."

Signed -
Edward Wiest
Chairman

Committee on Examinations for Entrance

"The Committee is composed of Doctor LeSturgeon, Professor Dantzer and myself. We give entrance examinations to students who are not properly accredited. During the year 1930-31 we have examined probably 15 to 18 students and of these five were refused admittance.

The Committee sympathizes with every student who comes before us and would like to admit them all but we realize that it is an injustice to the student to take him unprepared. We try to complete the examination in one day or in two days at most so that the student will not be kept in suspense. The examination is partly written and partly oral. I am glad to announce that so far we have not had a serious disagreement in our deliberations."

Signed - T. T. Jones, Chairman

Committee on Student Social Affairs

"C. R. Melcher, (Chairman) A. J. Olney, Sarah G. Blanding, Eda M. Giles, Owen R. Meredith.

Under Section XI of the Rules of the University Senate:

"The general control and arrangement of student social life is one of the functions of the Student Councils (Men's and Women's) which have power to act under the rules passed by the Student Councils and Faculty Committee and approved by the University Senate."

Minutes of the University Senate - May 11, 1931 - con't.

The General Rules under this section (eleven in number) pertain first: to the manner of obtaining permission for a social affair; (2) to the time and place where held; (3) to the arrangement of the calendar of such affairs; (4) to chaperonage; (5) to report required from the chairman of the committee in charge; this report is made on a form furnished and includes an expense account, which is forwarded to the University Auditing Committee.

The executive duties of the Committee on Social Affairs pass primarily thru the offices of the Dean of Women and the Dean of Men. The whole committee is called when special cases and requests come up. (Met twice this year)

Due to the splendid cooperation of the Student Council and the new Senate regulation governing House-dances, which limits the attendance to dances in fraternity houses to members of chapter, pledges and girl friends, the social functions, on the whole, are being conducted more satisfactorily."

Signed - C. R. Melcher, Chairman

The Committee on Duplication of Courses presented the following course changes which were approved:

Drop Agronomy 107a, one credit and 107b, one credit, Seminar, and substitute Agronomy 207a, one credit, and 207h, one credit. Seminar.

On recommendation of the College of Arts and Sciences, the Senate approved the following new requirements in the Upper Division for the degree of Bachelor of Arts or Bachelor of Science:

1. The student is required to gain, while registered in the Upper Division, at least 40 credits in a Field of Concentration. These 40 credits are to be elected subject to the approval of his adviser and the Dean of the College, and must be in courses not open to Freshmen. The college recognizes two types of Fields of Concentration:

1. Fields consisting of departmentally or generically related courses.
2. Fields consisting of topically related courses.

II. Generically Related Fields

1. The college recognizes four general fields of generically related subject matter:
 - a. Literature, Philosophy and the Arts
This field includes Ancient Languages and Literatures, Art, English Language and Literature, German Language and Literature, Journalism, Music, Philosophy, Romance

Minutes of the University Senate - May 11, 1931 - con't.

Languages and Literatures.

b. Social Studies

This field includes Anthropology, Archaeology, Commerce, Economics, Education, History, Law, Philosophy, Political Science, Psychology (social phases), Sociology.

c. Physical Sciences

This field includes Chemistry, Engineering, Geology, Mathematics, Astronomy, Military Science, Physics.

d. Biological Sciences

This field includes Anatomy, Physiology, Agriculture, Bacteriology, Botany, Chemistry, (biological phases), Hygiene, Public Health, Physical Education, Psychology (biological phases), Zoology.

2. Courses outside of the formal field of concentration may be included in the required 40 credits if in the opinion of the adviser and the dean they contribute logically to the student's program of concentration.

III. Topically Related Fields

The student may elect for his concentration field some topic, and choose for the field courses which contribute to this central interest. This may lead to choices of courses from two or more of the generically related fields.

- IV. The student is required to gain at least 15 of his required 40 credits in a department which he chooses as his major.

- V. The dean and Head of the Major Department shall appoint an adviser for each student of the Upper Division. This adviser is to have general oversight of the student's work and especially of the content of the field of concentration.

- VI. During the last semester of the sophomore year the student's program of concentration is to be worked out for the entire two years by the student and his adviser, and when approved by adviser and dean is to be filed in the dean's office and constitutes a part of the student's requirements for graduation. Alterations in this plan may later be made if they are approved by the adviser and the dean.

- VII. Each department shall list in the catalog those courses not included in its departmentally related field which will be accepted in a concentration field built upon a major in the department.

Minutes of the University Senate - May 11, 1931 - con't.

- VIII. A minimum of 6 credits is required as a prerequisite for a major in any department. As a general rule this prerequisite is to be acquired while the student is registered in the lower division.
- IX. In order to avoid working a hardship upon students who wish to secure a teacher's certificate, it is provided that, if necessary, a maximum of 6 credits in Education may be included in the 40 credits of ^{the} concentration field, in fields other than Social Studies.
- X. A student electing a combination course in Arts and Medicine, Dentistry or Law, is required to complete 20 credits in his concentration field, including 15 in his major subject, before transferring to the professional school.
- IX. These new requirements shall go into effect in September 1931 and apply to present junior s whenever possible without working an injustice."

Ernest G. Gell
Secretary