

Minutes of the Meeting of the Executive Committee of the University of Kentucky March 16, 1960.

The Executive Committee of the University of Kentucky met in the President's Office on the campus of the University at 10:35 a. m. EST, Wednesday, March 16, 1960, with the following members present: R. P. Hobson, Chairman; Harper Gatton and Dr. Ralph J. Angelucci. President Frank G. Dickey and Secretary Frank D. Peterson met with the Committee.

A. Approval of Minutes.

Upon motion duly made, seconded and carried, the minutes of the Executive Committee of January 22, 1960, were approved as published.

B. Report of the Treasurer.

Mr. Peterson made financial report for the period ended February 29, 1960. The report contained a balance sheet and related financial statements which presented a complete financial picture of the period for all funds of the University. Mr. Peterson called attention of the Committee to the balance sheet and the unappropriated surplus of the Division of Colleges which represented a deficit of \$10,121.00. He stated that the General Fund for the Division of Colleges was over-appropriated and there would be enough balance as of June 30 to show the account in balance, but that this represented an exceedingly close margin to operate an institution the size of the University. He called attention of the Committee to the Balance Sheet for Plant Fund and, especially, read the statement concerning investment in plant:

Invested in Plant	
Land	\$ 3,213,336.23
Buildings	39,490,962.00
Equipment	11,135,905.36
Construction in Progress	<u>21,545,252.88</u>
Total Invested in Plant	<u>\$75,385,456.47</u>

He also invited the attention of the members to the Liability sheet of the same section:

Invested in Plant	
Bonds Payable	\$12,874,500.00
Due to Other Governmental Units	67,201.00
Net Investment in Plant	<u>62,443,755.47</u>
Total Invested in Plant	<u>\$75,385,456.47</u>

Mr. Peterson reported that the estimated income from student fees for the fiscal year 1959-60 would not be realized and, at this time, he estimated the decrease to approximate \$75,000.00.

The Committee examined the report, and upon motion duly made, seconded and carried, authorized the report received and filed.

B. American Cyanamid Company Contract Approved.

Mr. Peterson reported a request of the American Cyanamid Company that their contract with the Agricultural Experiment Station for the calendar year 1959 be renewed for the calendar year 1960. He related that the contract had to do with research for evaluation of potential compounds used in the control of bloat. The contract provides for a grant of \$2,000.00 to help defray the expenses of the research work during the year.

Mr. Peterson recommended that a contract be approved and authorized. Upon motion duly made, seconded and carried, the contract was approved and authorized executed.

C. Paid and Cancelled Principal Bonds and Interest Coupons Destroyed.

Mr. Peterson related that the Board had authorized Mr. George R. Kavanaugh and Mr. Clay Maupin to destroy by incineration paid and cancelled principal bonds and interest coupons July 1, 1958 to June 30, 1959. He submitted a certificate showing that the documents had been destroyed, submitted a list and requested that the Minutes contain the record.

UNIVERSITY OF KENTUCKY
Revenue Bond Issues
Paid and Cancelled Principal Bonds and Interest Coupons

<u>Maturity Date</u>	<u>Principal Bonds</u>	<u>No.</u>	<u>Interest Coupons on Bonds (inclusive)</u>
<u>University Building Revenue Bond-Sept. 1, 1939</u> (<u>Second P. W. A.</u>)			
March 1, 1958		39	198-204, 212, 236-242 267-274
September 1, 1958	170-176	40	170-265, 267-316
March 1, 1959	177-183	41	177-197, 205-234, 238-265, 275-316
<u>First P. W. A. Refunding Bond-July 1, 1945</u>			
July 1, 1957		24	429, 430
January 1, 1958		25	332-507
July 1, 1958	332-365	26	332-428, 431-507
<u>Dormitory Revenue Bond-June 1, 1946 (Bowman Hall)</u>			
December 1, 1957		23	264, 265, 270-279, 294-303, 363-372
June 1, 1958	116-129	24	116-430
December 1, 1958		25	130-255, 261, 262

(continued on next page)

266-285, 287-362,
373-430

Library and Service Building Revenue Bond-April 1, 1949

April 1, 1957		16	217, 218, 221, 241, 242, 293, 294
October 1, 1957		17	178-182, 216-218, 221, 241, 242, 264-266, 283-285, 293, 294
April 1, 1958	178-201	18	178-201, 205-216, 219-240, 249-273, 276-279, 283-292, 296-490
October 1, 1958		19	205-242, 249-253, 255-263, 267-273, 276-279, 283-292, 296-490
April 1, 1959	215-231	20	215-231, 237, 238, 249-253, 255, 256, 259-263, 269-273, 281, 282, 286, 287, 291, 292, 296-305, 318-334, 340, 341 354-486

Stadium Addition Revenue Bond-April 1, 1949

April 1, 1957	120	16	171-175, 186-190, 201-205
October 1, 1957		17	121-300
April 1, 1958	121-135	18	121-160, 163-170, 176-185, 191-200, 206-300
October 1, 1958		19	136-160, 163-170, 176-185, 191-200, 206-300

Journalism Building Revenue Bond-January 1, 1950

January 1, 1958	78-88	16	78-121, 132-151, 153, 154, 173, 176
July 1, 1958		17	89-154, 165-225
January 1, 1959	89-99	18	89-154, 165-192, 174 175., 177-225

Dormitory Revenue Bond (456 Rose Street) October 1, 1950

April 1, 1957		13	99, 107, 108
October 1, 1957		14	99, 105-119
April 1, 1958		15	35-106, 109, 114-149
October 1, 1958	35-39	16	35-104, 120-149
April 1, 1959		17	40-49, 95-99

Dormitory Revenue Bond (476 Rose Street) December 1, 1950

December 1, 1957		14	42, 45, 46, 69
June 1, 1958		15	15-42, 44-46, 48-76
December 1, 1958	15-16	16	15-42, 44-46, 48-76

Dormitory Revenue Bond-July 1, 1952-Donovan Hall

January 1, 1958		11	61-1255
July 1, 1958	61-80	12	61-1255
January 1, 1959		13	81-1255

Dormitory Revenue Bond-July 1, 1953(Dormitories A, B, C, D, E, F)

November 1, 1955		5	282-330
May 1, 1956		6	282-330
November 1, 1956		7	282-330
May 1, 1957		8	214-220, 282-330, 344-348, 563-565
November 1, 1957		9	214-220, 238-240, 282-330, 344-348, 370-373, 383-387, 413, 470, 554-557, 563-565, 569-571, 671
May 1, 1958	47-62	10	47-213, 221-281, 331-356, 358-412, 414-562, 566-569, 572-710
November 1, 1958		11	63-151, 153-158, 168-213, 221-281, 333-343, 349-369, 374-412, 414-562, 566-569, 572-586, 592-670, 672-710

Dormitory Revenue Bond-May 1, 1954-Keeneland Hall

November 1, 1956		5	311, 312
May 1, 1957		6	134-137, 226, 227 229-238, 258-261, 291, 293-297, 299-301, 311, 312, 349-358
November 1, 1957		7	11-447
May 1, 1958	11-21	8	134-722
November 1, 1958		9	22-256, 258-310, 313-722
May 1, 1959		10	448-722

Dormitory Revenue Bond-June 1, 1955Cooperstown Apartments

December 1, 1955		1	345-349, 1214-1218
June 1, 1956		2	345-349, 910-912 1119-1128, 1214-1218, 1861-1881, 1961-1970, 1978, 1979, 2067-2082
December 1, 1956		3	345-349, 910-912, 1119-1128, 1214-1218, 1861-1879, 1984, 1985, 2067-2082, 2089-2091, 2093

June 1, 1957

4 345-349, 417-421,
756, 785, 910-912,
975-984, 1119-1128,
1214-1218, 1861-1881,
1961-1970, 1978, 1979,
1984, 1985, 2067-2091
2093, 2731, 2754, 2755

December 1, 1957

5 345-349, 417-421, 590,
756, 785, 800-803,
910-912, 975-984,
1119-1128, 1214-1218,
1702, 1860-1881, 1946,
1947, 1961-1970, 1978,
1979, 1982-1985,
2067-2082, 2089-2091,
2093, 2208-2213, 2731,
2754, 2755

June 1, 1958

6 330-349, 352-361,
401-410, 416-421,
432-451, 467-479,
485, 486, 490-494,
530-561, 574-578,
590-606, 633-672,
678-687, 693-700,
702, 733-735, 738-785
790-803, 820, 824-838,
847-853, 864-888,
910-912, 926, 927,
975-997, 1013-1022,
1043-1047, 1053-1062,
1103, 1104, 1106,
1119-1128, 1175, 1176,
1181-1189, 1194-1199,
1214-1218, 1244-1247,
1249-1251, 1264-1273,
1301-1310, 1325,
1330-1355, 1393, 1394,
1398-1415, 1418-1420,
1423-1425, 1445-1452,
1487-1511, 1539-1543,
1546-1560, 1596-1601,
1623-1625, 1628-1632,
1658-1660, 1663-1687,
1693-1700, 1702,
1718-1722, 1748-1786,
1790, 1793-1802, 1841,
1843-1881, 1887,
1902-1911, 1937, 1946,
1947, 1961-1970,
1978-1980, 1982-1988,
2006-2010, 2052, 2053,
2067-2082, 2089-2091,
2093, 2113-2118,
2144-2155, 2176, 2177,

Dormitory Revenue Bond-June 1, 1955 (continued)Cooperstown Apartments

June 1, 1958		6	2203, 2204, 2208-2213, 2219-2268, 2328-2345, 2391-2415, 2441-2456, 2487-2506, 2557-2576, 2582-2586, 2647-2727, 2731, 2732, 2735-2737, 2754-2774, 2784-2793
December 1, 1958		7	64-416, 422-479, 485-701, 703-974, 985-1354, 1357-1409, 1411-1425, 1430-1555, 1557-1701, 1703-1936, 1938-1980, 1986-2041, 2043-2082, 2093-2340, 2343-2586, 2589-2795
June 1, 1959	64-102	8	64-318, 320-329, 350-415, 422-426, 432-479, 487-489, 495-499, 515-529, 540-544, 546-548, 562-573, 579-590, 592-619, 630-667, 673-677, 688-692, 700, 701, 703-732, 736, 737, 743, 744, 748-792, 804, 810-819, 821-823, 839-846, 854-863, 889-909, 913-925, 928-974, 995-1007, 1028-1037, 1053-1101, 1105, 1107, 1108, 1115-1118, 1129-1174, 1177-1180, 1190-1193, 1195, 1200-1213, 1219-1243, 1248, 1252-1263, 1274-1300, 1311-1324, 1326-1329, 1357, 1358, 1360-1374, 1380-1387, 1395-1397, 1430-1436, 1442-1444, 1462-1486, 1512-1538, 1544-1555, 1561-1600, 1602-1612, 1626, 1627, 1633-1657, 1663-1677, 1693-1697, 1708-1747, 1775, 1776, 1803-1840, 1892-1901, 1912-1936, 1938-1945, 1948-1960, 1996-2005, 2011-2037, 2040, 2041, 2043-2046, 2048-2051, 2098-2107, 2119-2143, 2156-2179, 2182-2202,

Dormitory Revenue Bond-June 1, 1955 (continued)Cooperstown Apartments

June 1, 1959	64-102 (continued)	8	2205-2207, 2269-2317, 2319-2327, 2338-2340, 2345-2390, 2416-2435, 2487-2556, 2577-2581, 2589-2646, 2728-2730, 2733, 2734, 2738-2753, 2775-2788, 2793-2795
--------------	--------------------	---	---

Dormitory Revenue Bond-1956-Holmes Hall

December 1, 1958		5	1-1131
June 1, 1959	1-17	6	1-1087

Called for payment

February 1, 1959 1088-1137

Coupons 6 and subsequent attached.

Dormitory Revenue Bond of December 1, 1956(Student Dormitories G, H, I, J, K, L)

June 1, 1957		1	183, 762, 763, 764
December 1, 1957		2	59-61, 537, 762-764
June 1, 1958	1-10	3	1-158, 167-182, 184-192, 194-657, 659, 660, 662-814 817-900
December 1, 1958		4	11-158, 167-182, 184-192, 194-594, 603-657, 659, 660, 662-814, 817-853, 855-900.

Housing Revenue Bond of 1956-Shawneetown

October 1, 1958		4	1-2156
April 1, 1959		5	1-2156

Called for Payment 2091-2156

Coupon 6 and subsequent attached.

Dormitory Revenue Bond of 1956 (338 Clifton Ave.)

June 1, 1957		1	1-138, 140-142, 144-150
December 1, 1957		2	1-138, 140-142, 144-150
June 1, 1958	1, 2	3	1-138, 140-142, 144-150
December 1, 1958		4	3-25, 29-138, 140-142, 144-150

Dormitory Revenue Bond of November 1, 1957 (468 Rose Street)

May 1, 1958		1	1-23, 25-28, 31-36, 39-82, 85, 86, 88-100
November 1, 1958	1-4	2	1-11, 13, 14, 17-28, 31-36, 39-82, 85, 86, 88-100.

On motion duly made, seconded and carried, the document was authorized put to record.

D. Dormitory Room Rates Adjusted.

Mr. Peterson submitted recommendation of Dean Seward, Dean Martin and Mr. George R. Kavanaugh to fix the room rates for the summer session in the women's residence halls to comply with the rates recommended by the Federal Housing and Home Finance Agency. He stated that the rates would be

Double - \$62.50 per session

Single - \$80.00 per session.

He also stated that Dr. Martin had suggested a \$2.00 increase in the rates for men's dormitories to make them conform with existing rates, and recommended \$50.00 per session for double rooms. There are no changes in single room rates.

Mr. Peterson stated that the University had obligated itself to fix these rates when it secured a negotiated loan from the Federal Housing and Home Finance Agency for the construction of Holmes Hall, and stated that this recommendation was to comply with the previous agreement.

Upon motion duly made, seconded and carried, rates for the summer session of eight weeks were fixed as follows:

	Men	Women
Double	\$50.00	\$62.50
Single	--	\$80.00

E. Injuries.

Mr. Peterson submitted the following letter from Mr. George R. Kavanaugh recommending payment of claims incident to injuries to four employees:

February 10, 1960

Mr. Frank D. Peterson
Vice President
Business Administration
University of Kentucky

Dear Mr. Peterson:

This is the report of several accident cases which

have been referred through the department heads with recommendation that they be considered by the Board of Trustees and the expenses involved be approved for payment. The cases are as follows:

1. Mr. F. B. Halfhill, an employee in the Division of Maintenance and Operations.

On September 3, 1959, in laying sheathing on the roof at 154 Bonnie Brae Drive, Mr. Halfhill rubbed a blister on one knee. He did not regard it as serious and did not report to the Health Service. It became infected a few days later and on September 8 Dr. John S. Sprague had him report to the Good Samaritan Hospital for treatment, which included an incision and drainage of the right knee, with other post-operative care for several weeks thereafter. Mr. Halfhill paid a sizeable bill for the days he was confined to the hospital, but these are the bills which the Division of Maintenance and Operations is recommending for approval for payment:

Good Samaritan Hospital, dated 9/29/59	\$15.00
Dr. John S. Sprague, dated 11/19/59	50.00
Total	<u>\$65.00</u>

2. Mr. G. B. Snelling, an employee in the Department of Horticulture.

This accident occurred on January 8, 1960, while working on the Agricultural Experiment Station farm. This employee is a tractor operator and was working in the apple orchard. While pulling a tree a wire stuck into his arm. He did not go to the Dispensary, thinking that the accident was not sufficiently serious; however, in the evening the arm began to hurt. He went to Dr. Arnold C. Williams, a private physician, who gave him treatment consisting of three x-rays, penicillin, etc.

The bill rendered by Dr. Williams is in the amount of \$17.50, and is the amount recommended for payment.

3. Mr. James R. Potts, an employee in the Division of Maintenance and Operations.

On September 11, 1959, Mr. Potts tripped on the steel riser plate at the top of the steps to the entrance of the Maintenance Building, falling six steps to the ground level. He was badly shaken up, hurting his left arm and wrist. His head hit also on the concrete. On reporting to the Health Service, x-rays were taken to make sure he had no fractures.

Cost of the x-rays on the basis of the bill submitted by the Health Service totals \$24.00. It is recommended that this amount be paid.

4 In connection with the report in the minutes of the Board of Trustees, dated December 15, 1959, Section K, Paragraph 6, relative to an accident to Wilmore Kirkland, an employee in the Division of Maintenance and Operations, a correction of fact is to be requested. The charge for \$10.00, approved for Dr. John S. Sprague, was in error. Payment of this amount, the reading of the x-ray, and examination of the patient, is due to the Lexington Clinic for the services of Dr. T. R. Miller. Payment has not been received by Dr. Sprague, and with this correction payment of the \$10.00 will be made to the Lexington Clinic where the service was rendered.

If you find these to be in order, please present these accident cases for consideration by the Board of Trustees. If approved for payment, recommendation is that approval be given on the usual condition that the University recognizes no responsibility of negligence in connection with these accidents and that the approval for payment establishes no precedent.

Sincerely yours,

Signed George R. Kavanaugh

Mr. Peterson, having read the letter, recommended that the claims be paid. Upon motion duly made, seconded and carried, the invoices from the Good Samaritan Hospital, in amount of \$15.00, and from Dr. John S. Sprague, in amount of \$50.00, for services rendered F. B. Halfhill; the bill rendered by Dr. Arnold C. Williams in amount of \$17.50 for services rendered G. B. Snelling; and the bill rendered by the Health Service for x-ray supplies used for James R. Potts, in amount of \$24.00, were ordered paid, without establishing a precedent or admitting negligence on the part of the University.

The minutes of December 15, 1959, Section K, paragraph 6, were corrected to authorize payment of \$10.00 to the Lexington Clinic for services of Dr. T. R. Miller for x-ray and examination of the patient, Wilmore Kirkland, instead of authorizing payment made to Dr. John S. Sprague.

F. Budget Adjustments.

President Dickey submitted a budget for the Department of Personnel for non-teaching and research staff for the period February 1 to June 30, 1960, and recommended that the sum of \$18,016.00 be appropriated to activate the office of the Personnel Department and to pay salaries of employees for the remainder of the current fiscal year.

He also recommended that the sum of \$120.00 be appropriated to Account 130 (Foreign Students) to purchase supplies needed for Dr. A. E. Bigge's office. He stated that Dr. Bigge is in charge of all foreign students on the campus and it is necessary to purchase stationery, envelopes and other office supplies incident to conducting the administrative work for the Foreign Students program.

President Dickey recommended an increase in appropriation for Account 3725 in amount of \$526.00 to take care of the payment for the dinner for the 1960 Legislators who visited the campus and to take care of a few complimentary tickets given to the Southern Legislative Work Conference at the time of the visit to the University.

Upon motion duly made, seconded and carried, the recommendations were concurred in and the necessary budget adjustments were authorized.

G. Liquidation of Securities and Investment of Funds Reported.

Mr. Peterson stated that he had made adjustments in securities held by the University and two Foundations in order to increase the income from these investments and requested permission to report the securities and investments made for the University and Foundations for permanent record purposes and authorization.

February 23, 1960

President Frank G. Dickey
University of Kentucky

Dear President Dickey:

The attached schedule shows securities of the Thomas Poe Cooper Agricultural Foundation which have been liquidated. These funds have been invested temporarily with the General Motors Acceptance Corporation on 5 1/4% interest basis.

The attached schedule shows securities of the Kentucky Research Foundation which have been liquidated. The proceeds of these securities, in the amount of \$38,891.88, (plus \$33,108.10), have been invested in the General Motors Acceptance Corporation on 5 1/4% interest basis. This has materially increased the earned income from these monies.

The attached schedule shows University of Kentucky securities which have been liquidated. The following amounts have been temporarily invested with the General Motors Acceptance Corporation with the following interest yields:

Restricted Funds	\$ 75,000	5-1/4%
Restricted Funds	\$500,000	4-1/4%
Endowment Funds	\$ 9,100	4-3/4%
Agency Funds	\$ 25,000	5-1/4%
Bennett Bequest	\$ 1,400	4-3/4%
Crum Bequest	\$ 1,500	4-3/4%

Very truly yours,

(Signed) Frank D. Peterson
Vice President
Business Administration

Thomas Poe Cooper, Inc.
 Securities Sold
 January 14, 1960

<u>FUND</u>	<u>Account Name</u>	<u>Account Number</u>	<u>Security</u>	<u>Amount</u>
	General Fund: Thomas Poe Cooper	1100	General Motors Acceptance Corp. Notes, 4 3/8% PTF 2642, PTE 5335; PID 3219	<u>\$40,000.00</u>
	Endowment Fund: Thomas Poe Cooper Wilford Memorial Meat Judging Scholarship	4000B 4010B	First Federal Savings and Loan Assoc. #5128 Jefferson Federal Savings and Loan Assoc. #17837	\$ 6,800.00 <u>1,500.00</u>
	Total Endowment Fund			<u>\$ 8,300.00</u>

Thomas Poe Cooper Foundation, Inc.
 Securities Purchased
 January, February, 1960

FUND

<u>Account Name</u> General Fund:	<u>Acct. No.</u>	<u>Security</u>	<u>Amount</u>	<u>Date Issued</u>	<u>Maturity</u>	<u>Serial # of Sec's.</u>
Thomas Poe Cooper	1100	General Motors Acceptance Corp. Notes, 5 1/4%	<u>\$10,500.00</u>	1/25/60	6/23/60	PTF 2748; PTE 5588; PTB 2800; PTE 5587 PTC 1187; PTA 916
Endowment Fund: Thomas Poe Cooper	4000B	General Motors Acceptance Corp. Notes, 5 1/4%	\$ 7,000.00	1/25/60	6/23/60	PTF 2748; PTE 5508; PTB 2800; PTE 5587; PTC 1187; PTA 916
Willford Memorial Meat Judging Scholarship	4010B	General Motors Acceptance Corp. Notes, 5 1/4%	1,500.00	1/25/60	6/23/60	PTF 2748; PTE 5508; PTB 2800; PTE 5587; PTC 1187; PTA 916
Thomas Poe Cooper	4000B	General Motors Acceptance Corp. Notes, 5 1/4%	600.00	1/8/60	7/6/60	PTC 1164; PTB 2738; PTB 2739
Statie Erickson Memorial	4005B	General Motors Acceptance Corp. Notes, 5 1/4%	<u>3,900.00</u>	1/8/60	7/6/60	PTC 1164; PTB 2738; PTB 2739
Total Endowment Fund			<u>\$13,000.00</u>			

Kentucky Research Foundation, Inc.
 Securities Sold
 January 14, 1960

<u>FUND</u>	<u>Account Name</u>	<u>Acct. No.</u>	<u>Security</u>	<u>Amount</u>
	Restricted:			
	Ashland Oil and Refining Co. (Putnam Agency)	2015A	First Fed. Savings & Loan Assoc. #7859	\$ 9,674.92
	Ashland Oil and Refining Co. (Putnam Agency)	2015A	Lexington Fed. Savings & Loan Assoc. #4921	9,982.32
	Kentucky Library Associates	2305A	Lexington Fed. Savings & Loan Assoc. #3343	5,909.13
	Red Cross Fund	2348A	First Fed. Savings & Loan Assoc. #6199	1,118.54
	Total Restricted Fund			<u>\$26,684.91</u>
	Endowment Fund:			
	Frances J. McVey	4000B	U. S. Treas. Bond, Serial M-5665098G, C4519271-3G	\$ 1,300.00
	Frances J. McVey	4000B	First Fed. Savings & Loan Assoc. #1286	4,600.00
	Frances J. McVey	4000B	Lexington Fed. Savings & Loan Assoc. #4915	443.97
	Fannie L. Jones	4010B	Lexington Fed. Savings & Loan Assoc. #4920	207.48
	Ralph McCracken	4012B	Lexington Fed. Savings & Loan Assoc. #4914	924.49
	George Roberts	4014B	Lexington Fed. Savings & Loan Assoc. #4916	1,177.12
	Juliet Shouse	4015B	Lexington Fed. Savings & Loan Assoc. #4917	384.84
	William S. Taylor	4020B	Lexington Fed. Savings & Loan Assoc. #4919	486.97
	University YMCA Fund	4025B	Lexington Fed. Savings & Loan Assoc. #4918	2,682.10
	Total Endowment Fund			<u>\$12,206.97</u>

Kentucky Research Foundation, Inc.
 Securities Purchased
 January, February, 1960

<u>FUND</u>	<u>Account Name</u>	<u>Acct. No.</u>	<u>Security</u>	<u>Amount</u>	<u>Issued</u>	<u>Maturities</u>	<u>Date</u>	<u>Serial # of Security</u>	
Restricted:	Keeneland Agricultural Sch. Paul G & Georgia Blazer	2065A	Gen. Motors Accept. Corp. Notes, 5 1/4%	\$10,200.00	1/25/60	6/23/60		PTF2748; PTE 5588; PTB 2800; PTE5587; PTC1187; PTA 916	
	Ky. Library Associates Red Cross Fund	2100A	Gen. Motors Accept. Corp. Notes, 5 1/4%	5,100.00	1/25/60	6/23/60		PTF2748; PTE5588; PTB2800; PTE5587; PTC1187; PTA916	
	Ashland Oil & Ref. Co. (Putnam Agency) Ky. Library Asso.	2305A 2305A	Gen. Motors Accept. Corp. Notes, 5 1/4%	410.00	1/25/60	6/23/60		PTF 2748; PTE 5588; PTB 2800; PTE 5587; PTC 1187; PTA 916	
	Endowment Fund:	Frances J. McVey Memorial	4000B	Gen. Motors Accept. Corp. Notes, 5 1/4%	7,600.00	1/25/60	6/23/60		PTF 2748; PTE 5588; PTB 2800; PTE 5587; PTC 1187; PTA 916
		Fannie L. Jones	4010B	Gen. Motors Accept. Corp. Notes, 5 1/4%	200.00	1/25/60	6/23/60		PTF 2748; PTE 5588; PTB 2800; PTE 5587; PTC 1187; PTA 916
	Ralph McCracken Sch.	4012B	Gen. Motors Accept. Corp. Notes, 5 1/4%	1,100.00	1/25/60	6/23/60		PTF2748; PTE 5588; PTB 2800; PTE 5587; PTC 1187; PTA 916	
	Geo. Roberts Memorial	4014B	Gen. Motors Accept. Corp. Notes, 5 1/4%	1,100.00	1/25/60	6/23/60		PTC 1187; PTA 916	
	KRF-Univ. YMCA	4025B	Gen. Motors Accept. Corp. Notes, 5 1/4%	3,000.00	1/25/60	6/23/60		PTF 2748; PTE 5588; PTB 2800; PTE 5587; PTC 1187; PTA 916	
	Wm. M. Reed, Prof. Mech. Engineering	4013B	Gen. Motors Accept. Corp. Notes, 5 1/4%	1,300.00	1/8/60	7/6/60		PTF 2725; PTE 5516; PTD 3349; PTB 2740; 41	
	Dr. P. T. Merrill	4016B	Gen. Motors Accept. Corp. Notes, 5 1/4%	15,000.00	1/8/60	7/6/60		PTF 2725; PTE 5516; PTD 3349; PTD 2740; 41	
	Total Endowment Fund			<u>\$29,300.00</u>					

University of Kentucky
Securities Sold
January 14, 1960

<u>FUND</u>	<u>Account Name</u>	<u>Acct. No.</u>	<u>Security</u>	<u>Amount</u>
College Restricted:				
	A. Kaccourek Library	3370A	First Fed. Savings & Loan Association #4060	\$ 2,465.06
	Group Investments	3410A	First Fed. Savings & Loan Association #549	5,000.00
	Group Investments	3410A	Lexington Fed. Savings & Loan Association #1924	5,000.00
	Total Restricted Fund			<u>\$12,465.06</u>
Endowment Fund:				
	Crum Bequest-Income	8004A	Security Trust Savings #7068	\$ 1,172.59
	Bennett Bequest-Income	8003A	Security Trust Savings #7069	543.28
	O. R. Meredith	8006B	First Fed. Savings & Loan Asso. #4059	370.71
	O. R. Meredith	8006B	Lexington Fed. Savings & Loan Asso. #814	700.00
	Waddy Endowment Schol.	8010B	First Fed. Savings & Loan Asso. #4061	199.81
	R. C. Ballard-Thruston	8015B	U. S. Treasury Bond, 2 1/2%, #M5666669G	1,000.00
	U. K. Library Rare Book Fund	8020B	Lexington Fed. Savings & Loan Asso. #3841	<u>1,244.27</u>
	Total Endowment Fund			<u>\$ 5,230.66</u>
Agency Fund:				
	Class of 1939	5035A	Lexington Fed. Savings & Loan Assoc. #362	\$ 452.11
	Group Investments	5056A	First Fed. Savings & Loan Assoc. #144	5,000.00
	Group Investments	5056A	Lexington Fed. Savings & Loan #1149	5,000.00
	Total Agency Fund			<u>\$10,452.11</u>

University of Kentucky
Securities Purchased
January, February, 1960

Restricted Fund

Account	Fund Name	Security	Amount	Date Issued	Maturities	Serial # of Securities
3370A	A. Kocourek Library	Gen. Mot. Ac. Corp. Notes, 5 1/4%	\$ 2,800.00	1/25/60	6/23/60	PTH 2705
2410A	Group Investments	Gen. Mot. Ac. Corp. Notes, 5 1/4%	72,200.00	1/25/60	6/23/60	PTH 2705
3410A	Group Investments	Gen. Mot. Ac. Corp. Notes, 4 1/4%	500,000.00	2/3/60	4/11/60	PTJ 987
		Total Restricted Fund	<u>\$575,000.00</u>			

Endowment Fund

3003B	Crum Bequest	Gen. Mot. Ac. Corp. Notes, 4 3/4%	\$ 1,500.00	1/25/60	3/25/60	PTE5586; PTB2798; PTB2799
8004B	Bennett Bequest	Gen. Mot. Ac. Corp. Notes, 4 3/4%	1,400.00	1/25/60	3/25/60	PTE5586; PTB2798; PTB2799
8006B	Mereditth Fund	Gen. Mot. Ac. Corp. Notes, 4 3/4%	1,500.00	1/25/60	3/25/60	PTE5586; PTB2798; PTB 2799
8010B	Waddy Fund	Gen. Mot. Ac. Corp. Notes, 4 3/4%	200.00	1/25/60	3/25/60	PTE 5586; PTB 2798; PTB 2799
8015B	R. C. Thruston Browns. Rm	Gen. Mot. Ac. Corp. Notes, 4 3/4%	1,000.00	1/25/60	3/25/60	PTE 5586; PTB 2798; PTB 2799
8016B	Simon N. Jones Fund	Gen. Mot. Ac. Corp. Notes, 4 3/4%	500.00	1/25/60	3/25/60	PTE 5586; PTB 2798; PTB 2799
8020B	U. K. Libr. Rare Book	Gen. Mot. Ac. Corp. Notes, 4 3/4%	3,600.00	1/25/60	3/25/60	PTE 5586; PTB 2798; PTB2799
8021B	V. K. Beasley Memorial	Gen. Mot. Ac. Corp. Notes, 4 3/4%	1,200.00	1/25/60	3/25/60	PTE 5586; PTB 2798; PTB 2799
3022B	Wm. Z. & Eliz. R. Hamilton	Gen. Mot. Ac. Corp. Notes, 4 3/4%	1,100.00	1/25/60	3/25/60	PTE 5586; PTB 2798; PTB 2799
		Total Endowment Fund	<u>\$ 12,000.00</u>			

Agency Fund

5056A	Group Investments	Gen. Mot. Ac. Corp. Notes, 5 1/4%	<u>\$ 25,000.00</u>	1/25/60	6/23/60	PTH 2705
-------	-------------------	-----------------------------------	---------------------	---------	---------	----------

Mr. Peterson recommended that the action of the Vice President, Business Administration, be ratified and approved, that the funds now invested in temporary securities be permanently invested and that the action be recorded in the Investment Ledger.

Upon motion duly made, seconded and carried, the recommendation was concurred in, the action ratified and the necessary investments authorized.

H. Assignment of Reynolds Tobacco Company and C. N. O. & T. P. Railway Accepted.

Mr. Peterson reported that the R. J. Reynolds Tobacco Company in November, 1912, entered into an Agreement with the Cincinnati, New Orleans & Texas Pacific Railway Company to erect and maintain a trestle leading from their spur to service the Reynolds Tobacco warehouse building and the T. H. Kirk Tobacco Warehouse. A copy of the original agreement was read and authorized filed as a part of these minutes.

Upon motion duly made, seconded and carried, the Assignment was authorized accepted on behalf of the University.

I. Surplus Property Disposed Of.

Mr. Peterson reported that there are a number of glass window frames, broken chairs and tables, and other classroom and office equipment which are not worth repairing, and requested permission to dispose of these items at the most favorable prices possible.

On motion duly made, seconded and carried, the surplus property was authorized disposed of at the most favorable prices possible.

J. Memorandum of Agreement with the Kentucky Research Foundation Approved.

Mr. Peterson submitted a Memorandum of Agreement with the Kentucky Research Foundation for the advancement of \$96,000 from the Plant Fund section of the University Restricted Funds and requested the Committee to read the agreement and, if acceptable, to approve same. The Memorandum of Agreement was read, and upon motion duly made, seconded and carried, authorized filed with the Minutes and approved for execution.

K. Purchase of Sigma Nu Property at 173 Euclid Avenue Approved.

Mr. Peterson submitted Agreement and purchase plan of the Sigma Nu Pulliam Memorial Association property at 173 Euclid Avenue for the sum of \$37,800. He also recommended the house and lot at 420 Rose Lane,

having a value of \$14,800, and the property at 422 Rose Lane, having a value of \$14,000, be considered as partial payment of the Sigma Nu property, that the balance be paid to the Sigma Nu Pulliam Memorial Association, that an agreement and lease be entered into whereby the University will, as soon as possible, cause to be sold revenue bonds not to exceed \$150,000 and that a small dormitory suitable to house the Sigma Nu fraternity be constructed and made available through lease agreement to the Sigma Nu Pulliam Memorial Association, a Kentucky corporation (called Sigma Nu hereafter), both of Lexington, Ky. He stated that the arrangement would be that the Sigma Nu fraternity would pay the cost of the property at 420 and 422 Rose Lane from proceeds of the sale of the Sigma Nu house at 173 Euclid Avenue, and that the University of Kentucky would pay the Sigma Nu fraternity the remainder as stipulated in the Agreement. The Sigma Nu fraternity would pay rent for use of 173 Euclid Avenue until the new fraternity house is constructed on the site at 420 and 422 Rose Lane under revenue bond issue lease arrangement.

Mr. Peterson stated that this was a similar financial arrangement for Sigma Nu fraternity as had been made with other fraternities and sororities on the campus. He stated that the purchase price of the Sigma Nu house had been fixed by a three-member committee of the Lexington Real Estate Association and the appraised price had been accepted by both the University and the Sigma Nu fraternity.

Upon motion duly made, seconded and carried, the purchase of the Sigma Nu house was approved and the Lease Agreement was authorized executed.

L. Lease of Oil and Gas Rights on Experiment Station Property at Muhlenberg County Approved.

Mr. Peterson stated that the University of Kentucky Agricultural Experiment Station owned $21\frac{1}{2}$ acres of land in Muhlenberg County, to be used for agricultural experimental work, by virtue of a gift from the Fiscal Court of Muhlenberg County. He stated that there is a considerable amount of activity around this acreage for oil and gas and that several wells are now producing. He reported that an oil interest desired to enter into an oil and gas lease which would give the University $1/8\%$ of all royalties acquired plus a payment to keep the lease alive. He reported that he had turned down the lease previously due to the fact that the officials of Muhlenberg County had stated unofficially that they considered the University to have title to the property for only agricultural experimental purposes. Since that time the Fiscal Court of Muhlenberg County has passed an order and placed of record that they are willing to join the University of Kentucky in leasing this acreage for oil and gas rights and that the royalties be divided $1/32$ to the Fiscal Court of Muhlenberg County and $3/32$ to the University of Kentucky Agricultural Experiment Station.

Mr. Peterson stated that this seemed to be an equitable solution to a problem that was not clear from the record and recommended that the oil and gas rights be leased under this arrangement and that the royalties be divided between the parties according to their interests as above stated.

Mr. Peterson also reported that we could sell the oil and gas rights underlying the $21\frac{1}{2}$ acres outright for the sum of \$2,150.00 but that

he would recommend that we take our chances to share in the royalties of any oil and gas that might be found underlying the property.

Members of the Executive Committee discussed the offers and the recommendation. Upon motion duly made, seconded and carried, the lease of oil and gas rights whereby the University and the Muhlenberg Fiscal Court join in royalties on the basis of 1/32 to Muhlenberg County Fiscal Court and 3/32 to the University of Kentucky Agricultural Experiment Station was approved and authorized executed.

M. Candidates for Degrees Approved.

President Dickey submitted a report of the candidates for degrees on August 1959 and a list of the candidates for degrees on January, 1960. He stated that the list of candidates for August, 1959, had not been approved, through an oversight, because this was the first time that the University had granted degrees in August, and this was the first meeting of the Executive Committee since the degrees were granted in January at the end of the first semester of the current academic year. The lists of candidates follow:

August 1959

GRADUATE SCHOOL

Candidates for the Degree of Doctor of Education

Paul Andrew Clark

Clyde Lynn Orr

Candidates for the Degree of Doctor of Philosophy

Jerry Eugene Berger

Chester Lee Miracle

Harvey Berlin

Robert Bennett Tucker

Edward McKenzie Coffman

Joe Warren Vaughn

Joseph John Duetsch

Candidates for the Degree of Master of Arts

James Paul Akin

William Henry Livings, Jr.

Paul Albert Crawley

Thomas John McCrystal

William Jerome Crouch

John Richard McWilliams

Lyman Russell Dale

Ballard Jewell Moore

Glenn Urey Dorroh, Jr.

Cecil Eugene Neff, Jr.

Cloyd Herbert Finch, Jr.

Albert Doc Nutgrass, Jr.

Edward Earl Gibbons

John Wesley Shelton

Martha Viola Gray

Melissa Annette Tatman

Cann Martin Isaacs

Candidates for the Degree of Master of Science

Hira Lall Baisya
 Truman Rai Bryant
 Frederick Gerald Cox
 Mary Ellen Curtin
 Wallace Douglas Dawson, Jr.

William Robert Elsaesser
 Jerry Porter King
 Thomas Edsel Newman
 Logan Reid Patterson
 James Walter Wilson

Candidates for the Degree of Master of Science in Agriculture

Gerald W. Brown
 James Albert Burrus
 Hubert W. Davis
 Carroll Edmond Graves
 Jerome E. Lawson

Lee Aloysius Link
 William Edwin Moss
 Walter Ray Prince
 Kuo-Fang Tung
 Henry Russell Wilson

Candidate for the Degree of Master of Science in Civil Engineering

Robert Leon Florence

Candidate for the Degree of Master of Science in Electrical Engineering

Doyle Ross Dingus

Candidate for the Degree of Master of Science in Metallurgical Engineering

Donald Lee Harrod

Candidates for the Degree of Master of Arts in Education

Anita Claire Allen
 Jeroline Ann Baker
 Lou Will Barnett
 Ann Kazee Best
 Norris Gene Best
 Joe Daniel Bishop
 Michael Wallace Buice
 Sylvia Fraim Burnette
 Helen Buza
 Doris Elouise Cave
 Andrew Frederic Chaky
 James Franklin Chandler
 Lucile Turney Clay
 Robert Norris Cocanougher
 Dale Smith Combs
 Barbara Purcell Corley
 David Clark Cottrell
 Mabel Ruth Criswell
 Marjorie Ann Davis
 Joseph Robert Donovan

George Henry Edmondson
 James Robert Etherton
 Mary Kathryn Faw
 Betty Bishop Featherston
 Elizabeth Cleary Fickes
 Finnell Lambert Fields
 Stanley Fizer
 Wilton Hope Fuller
 Thelma Breckenridge Garner
 Joan Rosalee Goldsmith
 Betty Louise Gullady
 Floyd Robert Hall
 Patsy Pauline Hamilton
 Alice Gillespie Hammons
 Henry Norman Hardin
 Charles Robert Harris
 Minor Ronald Haycraft
 Charles Hayden Hooper
 Albert Lincoln Isham
 Sutoh Jaroensuk

Elizabeth Brewer Jayne
 Agnes Burnette Johnson
 Hazel Warner Johnson
 Roger H. Jones
 Ercie Thomas Judd
 Edsel L. Karrick
 Mary Alice Leslie
 Valinda Elizabeth Lewis
 Mallie Moss Lobb
 Martha Jean Lockhart
 Sarah McQueen
 Marion Cornett Martin
 Mary Anne Martin
 Dorcas Elkins Metts
 Wilma Justine Mobley
 Julia Montgomery Monroe
 Hazel Dawn Moseley
 Joseph Junior Mullins
 Marjorie Ruddle Norfleet
 Moses Carroll Orem
 John Milton Owen
 Mary Kennon Potts
 Alice Elenora Preston
 Lydia Chenault Pride
 Boyd Andra Purdum
 Ada Mary Pyle
 Charles Herbert Reedy

Theodore Reed Renaker
 Ruby Engleman Riffe
 Robert Lever Robertson
 Maxine Gilbert Schenks
 Dean LeRoy Schryer
 Gladys Shepherd
 David Allen Shipp
 Gordon Edwin Simpson
 Charles Leland Smith
 Nannie Letton Steele
 Susan Jane Stiles
 James Mansfield Stodghill
 Mary Matt Strong
 Sarah Hanson Swinford
 Edward Dodd Taylor
 Helen June Toomey
 Dean Owens Turnipseed
 Thomas Lee Updike, Jr.
 Wanda Crain Vice
 Roland Roy Vorhees

Elizabeth Wyatt Ward
 Laura Mildred Weddle
 Leo Franklin Weddle
 June Bertel West
 Nancy Williams West
 Shirley Rogers Withrow
 Ethel Little Wolfford

Candidates for the Degree of Master of Science in Education

Helen Ketner Bishop
 Herbert Bruce, Jr.
 William Nelson Cherry
 Walter Earl Cooper
 Bessie Langford Covington
 Evelyn Greenwade Ensor
 Leila Carlisle Hammons
 Harold H. Hardison
 Glynnna Jean Hays
 Floyd T. Hensley, Jr.
 Hazel Irene Hill
 Wilma Clupper Holland
 Pauline Stone Jones

Albert Charles Lee
 Lois Lindsey Maynard
 Edith Hensley Merritt
 Edgar Louis Mills
 Willis Green Moremen
 Mary Denton Pierce
 Patricia Carol Porier
 Risse Layne Sharpton
 Wilburn Sirls
 Lucile Riley Stiles
 Donnalie Stratton
 Gilmer Haydon Thomas
 William Lloyd Wells

Candidates for the Degree of Master of Business Administration

John William Collis
 Edith Prewitt Conyers
 Walter Malcolm Campbell

Thomas John Evans
 Horace Hansborough Seay, Jr.

Candidates for the Degree of Master of Science in Public Health

James William Henderson, Jr.
Garland Edward Pendergraph

Clay Eddie Simpson, Jr.

Candidates for the Degree of Master of Science in Library Science

Hilda Fay Arnold
Irene Daughtrey Gullette
Ramona Virginia Jones

Frances Newell Milward
Nancy Bach Pillon
Robert Jackson Wallace

Candidate for the Degree of Master of Music

Gypsy Floyd John

Candidate for the Degree of Specialist in Education

Amanda Campbell

COLLEGE OF ARTS AND SCIENCES

Candidates for the Degree of Bachelor of Arts

John Leslie Arnett
Oscar Thomas Atkins
William Irvin Bubenzer
Joseph Daniel Chandler
Robert Trabue Davis
Louise Gray Evans
Mary Anne Gaffney
Jack Edward Gallagher
May Bearn Noe Grider
Ethel Pauline Catron Henderson
Frederick Deith Hille
Thomas Robertson Huffman, Jr.
Frank Wayne Leeper

Thomas Proctor Lewis
George Lanier McCombs
John Robert Morgan
George Kenneth Oberhausen
Randall Jackson Proffitt
Marilyn Ann Reeder
Dorothy Jane Roberts
Elmer Bernard Schoenbachler
Burke Benson Terrell
Ada Burgin Tussey
Jo Ann Range Walden
Isaac Emmitt Watson

Candidates for the Degree of Bachelor of Science

James Lloyd Allison
Freddie Thomas Clements
Joseph Norwood Crain
Jess Morrell Dishman
James Davis Duke
Donald Clay Haney
Robert Jerome Levin

Jack Wilson Liddle
John Alan Meyer
Samuel Eugene Naive
Shird Robinson
Patricia Ann Scott
Roy Elmer Smith

Candidate for the Degree of Bachelor of Arts in Journalism

Jean Weatherford McDaniel

Candidates for the Degree of Bachelor of MusicMargaret Cowgill Davis
Leonard Brown Wolfe, Jr.Candidate for the Degree of Bachelor of Science in Medical
Technology

Shirley Ann Yancey

COLLEGE OF COMMERCE

Candidates for the Degree of Bachelor of Science in CommerceJoseph Leroy Amwake
David Woolfolk Anderson
John Joseph Avent III
Paul Barnett
John Stuart Baxter
Donald Gordon Bennett
Jerry Lee Bird
Keith Davis Boone
Milton Bradford Clark
Thomas Edward Collier
Cloyd Douglas Eastham
Ralph Wallace Estes
William Fulton Farmer, Jr.
Gene Paul Flynn
William Ray Gilpin
Robert G. Glass
Walton Ray Haddix
John Albert Halpin
William Michael Hanley
Armer Guy Hisle
William Goodwyn HolmesCharles Wendell Johnson
Hubert Jack Johnson
Dennis M. Kunkle
Howell Todd Livesay, Jr.
James B. Marshall
James Franklin Miller
Anthony Joseph Mitchell
Martha Joline Nichols
Jeremiah Beam Noe
Gerald Clay Pendleton
Walter Henry Perkins
Joe Glenn Revo
Ronald Lee Rice
Alvin Marrin Schickinger
Henry Forch Stephens
Charles Sydney Sutton
James Wallace Taylor
Thomas Todd Teeter
Loren Thomas Terhune
James McFarland Vicars
Charles William Wilson

COLLEGE OF AGRICULTURE AND HOME ECONOMICS

Candidates for the Degree of Bachelor of Science in Agriculture

Joe Brown Adams
 Chester Lee Cole, Jr.
 David Lewis Fulkerson
 Hollis Bradley Hale
 Robert Grant Maddox

George Robert Mason
 Thomas O. Nolan, Jr.
 Samuel Carpenter Planck
 Kenneth Charles Weitkamp
 Dave Thomas Wright

Candidates for the Degree of Bachelor of Science in Home Economics

Barbara Ann Arnold Carlisle
 Patricia Simms Deaton

Martha Layne Hall
 Dimple Thomason Summers

COLLEGE OF ENGINEERING

Candidates for the Degree of Bachelor of Science in Chemical Engineering

David Franklin Bittle
 Walter Lane Cannon

Charles Christian Kunz
 Josaphat Louis Montgomery

Candidates for the Degree of Bachelor of Science in Civil Engineering

David Senior Bettinger
 Herman Alfred Erhart, Jr.
 Larry Edens Ferguson
 Alfred Evert Jarf
 John Thomas Kelly
 William David Lambert

Freddie Gene Marshall
 Jack Forrest Miller
 Benn S. Powell
 Lanza Lee Schwall
 Richard William Smith
 Joel Norman Stallins

Candidates for the Degree of Bachelor of Science in Electrical Engineering

Huey Frederick Anderson
 John William Calvert
 Lionel Fraiss
 William Edward Grubbs
 William Clark Harlan
 Donald Lee Myers

Jean Anthony Powell
 Louis Scoufis
 David Guy Snedaker
 James Storts Swann
 William Matthew Thompson
 Han-Chang Yang

Candidates for the Degree of Bachelor of Science in Mechanical Engineering

William Albertus Abell
William Bradley Ball
Judson Roy Griffin, II

Charles Stanley Harlan
William Howard Sumpter

Candidate for the Degree of Bachelor of Science in Metallurgical Engineering

Leslie Bunyard Claxton

Candidate for the Degree of Bachelor of Science in Mining Engineering

William Henry Harelson

COLLEGE OF EDUCATION

Dorothy J. Angel
Barbara Luella Bedford
LaVerne Skaggs Bell
Billye Ann Bourne
John Payton Boxley
Lillian Slone Campbell
Bobby C. Cantrell
William Kirk Dawson, Jr.
Ruth Rice Dean
Ava Dean Eaton
Anna Bizer Elam
Flora Gay Evans
Grace Bingham Ewen
Mollie Jane Flora
Virginia Whayne Florence
Claude Andrew Fouse
Anna B. Francis
Katherine Scott Gaines
Irene Taylor Galbraith
Gladys P. Gilbert
Lois Sue Godbey
John Minor Griggs
Norman Lee Hager
James Raymond Harper
Barbara Faye Harrod
Hazel Johnson Hieronymus
Sarah Elizabeth Hodges
Drucella Weddle Jordan
Elizabeth Anne Kirtley
Steve Louis Kochin

Sue S. Lail
Carolyn Lee
Gladys Lawson Little
Jo Ann Ramey Maggard
Russell G. Mobley
Carol Ann Moellendick
Maudie Irene Morgan
Ollie Irene Cornett Morgan
Patricia Ann Pelfrey
Lorena Vivian Pfanstiel
Charles Phillippi
Katherine Ann Phillips
Joann Fields Powell
Lovel C. Reynolds
Ralph Donald Roaden
Mary Ann Luce Robinson
Jonnie Jane Shackelford
Joe Richard Shannon
Grace Robinson Shearin
Eddis Lee Smith
John Lloyd Smith
Elizabeth Buckingham Stafford
Francis Asbury Stephens
Linda Sue Stephens
Linda Elizabeth Stoltz
Jerry Greene Parker Strange
Susan Graves Tebbs
Dorothy Lee Trospen
Marilyn Lindsay Webb
Donald Elmer Wilmhoff

COLLEGE OF COMMERCE

Candidates for the Degree of Bachelor of Science in Commerce

Joseph Leroy Amwake	Charles Wendell Johnson
David Woolfolk Anderson	Hubert Jack Johnson
John Joseph Avent III	Dennis M. Kunkle
Paul Barnett	Howell Todd Livesay, Jr.
John Stuart Baxter	James B. Marshall
Donald Gordon Bennett	James Franklin Miller
Jerry Lee Bird	Anthony Joseph Mitchell
Keith Davis Boone	Martha Joline Nichols
Milton Bradford Clark	Jeremiah Beam Noe
Thomas Edward Collier	Gerald Clay Pendleton
Cloyd Douglas Eastham	Walter Henry Perkins
Ralph Wallace Estes	Joe Glenn Revo
William Fulton Farmer, Jr.	Ronald Lee Rice
Gene Paul Flynn	Alvin Marrin Schickinger
William Ray Gilpin	Henry Porch Stephens
Robert G. Glass	Charles Sydney Sutton
Walton Ray Haddix	James Wallace Taylor
John Albert Halpin	Thomas Todd Teeter
William Michael Hanley	Loren Thomas Terhune
Armer Guy Hisle	James McFarland Vicars
William Goodwyn Holmes	Charles William Wilson

January, 1960

GRADUATE SCHOOL

Candidate for the Degree of Doctor of Education

Fred Anton Bunger

Candidates for the Degree of Doctor of Philosophy

Willard Bruce Brown	John A. O' Donnell
Yoshio Garrick Ishida	Raymond Abell Wilkie, Jr.
Robert Eugene Leary	

Candidates for the Degree of Master of Arts

Patricia Blackburn Deacon	Thomas Doris Duncan
Robert Allen DeBurger	Arthur B. Fein
Gordon Frederick DeJong	Claude C. Sturgill

Candidates for the Degree of Master of Science

Richard Grant Cooper
 Robert Smyth Davis
 Donald Tha Frazier
 Francis Edward Johnston

Lowell Franklin King
 Richard Compton Lamb
 James Thomas Wallace

Candidates for the Degree of Master of Science in Agriculture

James Russell Bingham
 Carl Sigler Corbin
 Frank Ramsey Cox, Jr.
 Wiley B. Faw
 Ronnie Clark Graves
 Samuel Jones, Jr.
 Dogan Kayiran

Logan Thompson Louderback
 Richie Howard Lowe
 Billy Thomas Ridgway
 Donald Shadoan
 George Calvin Skelley, Jr.
 William Cleland White III

Candidates for the Degree of Master of Science in Home Economics

Beverly Simpson Claunch

Rohini Amritlal Doshi

Candidate for the Degree of Master of Science in Civil Engineering

Eugene Franklin Smith

Candidate for the Degree of Master of Science in Electrical Engineering

Raymond Jewel Distler

Candidates for the Degree of Master of Arts in Education

Glenna Alleene Bevins
 Cynthia Hales Gladden
 Buford Thomas Horton
 Orla Deyton Murphy

Christine Foster Myers
 Irene Elizabeth Parker
 Billy B. Smith
 Mary Elizabeth Weathers

Candidates for the Degree of Master of Science in Education

Geneva Gill Cooper

Floy Deane Patton

Candidates for the Degree of Master of Business Administration

Bobby Russell Bartley
 Charles Bascom Garrison

Teddy Eugene Meadors
 Charles George Walters

Candidates for the Degree of Master of Science in Library Science

Susan Hatchett Grasty
 Hettie Belle Gwinn
 Virginia Kreugh Johnson

Edith G. Knepper
 Mary Powell Phelps
 Alice Mary Vonder Lindt

Candidate for the Degree of Master of Music

Rose Marion Mossell

COLLEGE OF ARTS AND SCIENCES

Candidates for the Degree of Bachelor of Arts

Ann Alexander Northcross Ballard
 James Carson Baughman
 Max Louis Biederman
 Phyllis Dell Cort Conlon
 James Thomas Crain
 Robert Vernon Crisp
 Robert Lewis Edwards
 Roger Niebling Edwards
 Donald Leigh Harmon
 Ethel Ann Insko
 Joseph Wells Justice
 Carolyn Anita Kolar
 Anne Young LeBus
 William Ray Markesbery

Volney Thomas Marston
 Robert Lloyd Menefee
 Betsy Jane Miller
 Mary Louise Miniard
 George Marcum Patrick
 John Tobin Pauli
 Harvey James Plaschke
 Whayne Cravens Priest
 Edward Allan Royster
 Gerald Wayne Shaw
 George Thomas Shofner
 Jerry Franklin Wade
 Jane Ann Walsh
 Jon Norris Zachem

Candidates for the Degree of Bachelor of Science

Sue Anna Bullock
 Richard Michael Byrne
 Byron Edwin Cracraft, Jr.
 Ronald Eugene Cummings
 James Alfred Cunningham
 Franklin Hart Ransdell
 Donald Richard Read

William Amos Riley, Jr.
 James Keith Roberts
 Robert Earl Schuster
 William Hildreth Sims
 William Arthur Wallace
 Thomas Werne

Candidate for the Degree of Bachelor of Arts in Journalism

Palmer Donald Wells

Candidate for the Degree of Bachelor of Science in Medical Technology

Wanda Lee Emberton

COLLEGE OF AGRICULTURE AND HOME ECONOMICS

Candidates for the Degree of Bachelor of Science in Agriculture

Harold Dean Ballinger
 Roy Edwin Carter, Jr.
 James Harold Caudill

William Arthur Conder
 Roger Allen Crane
 Douglas C. Downing

William Lambuth Duvall
 Thomas Montgomery Fields
 Larry Dale Gosser
 John Joseph Greely
 James Dyer Green
 Charles Fred Gregory
 Woodson Bryan Gudgell
 Omar Lykins Harrison
 Charles William Hedden

Donald Gene Hurt
 Harry Maxwell Little
 Scotty Ray Parsons
 Gene Edmund Spicer
 Paul J. Throckmorton, Jr.
 William Robert Toadvine
 George Howard Wigginton
 William S. Wills
 Norman Dean Wilmoth

Candidates for the Degree of Bachelor of Science in Home Economics

Edna Irene Black
 Margaret S. Brooks
 Constance Kaye Correll
 Ernestine Williams Frederickson
 Norma Faye French
 Barbara Ray Kirkland

Phyllis Mae Amis Randall
 Billie Lou Reed
 Patria Lee Russell
 Lynne Houston Santen
 Wanda Sue Summers
 Sue Ann West

COLLEGE OF ENGINEERING

Candidates for the Degree of Bachelor of Science in Agricultural Engineering

James Hubert Casada
 Mack Lester Dixon

Millard Vernon Moore, Jr.

Candidates for the Degree of Bachelor of Science in Chemical Engineering

James Craig Flanders

William Linn Haas

Candidates for the Degree of Bachelor of Science in Civil Engineering

Billy Lynn Ball
 William David Bateman
 Thomas Reid Brown
 Robert Linwood Buchanan
 Charles Owen Bush
 Larry Paul Cobel
 Benjamin Boyd Creel
 Charles Turner Curtis
 Charles John Damron
 Luis Arce deGrandchant
 Donald Lisle Ecton
 Charles Owen Gray
 Nelson Lee Grider

Robert Marshall Hagan
 Harold Richard Hicks
 Guillermo Jimenez
 Kenneth Dean Morris
 James Clifford Pruett
 John Carroll Roberts
 Raymond Douglas Stethen
 John Pontious Hillier Stivers
 John Dee Thomas
 Benny Leonard Ward
 Ray Martin Whittaker
 Ward Beecher Wireman

Candidates for the Degree of Bachelor of Science in Electrical Engineering

Jesse Byrd Allen
 James Melvin Beasley
 Charles Eugene Canada
 Henry Lewis Cantrell
 Carter Lee Caudill, Jr.
 Shelby Riner Clark, Jr.

Melvyn Stoess Cobb
 Walter Kent Combs
 Charles Corvette
 Robert Ewing Crocker
 Ronald Jay Elswick
 Rodney N. Galloway

Harold Glenn Graves
 Sidney Travis Hill
 Donald Carol Johnson
 Walter Charles Kantmann, Jr.
 Edward Raymond Kerr
 Ted Courtney Long
 Gerald Bond Looney
 Donald Lamar Lowe
 Jose Ismael Marquez
 Waits L. May

Joseph John Meiman
 Maurice Lawrence Miller, Jr.
 Phillip Edward Phelps
 Gayle Thomas P' Simer
 Roger Frank Ross
 Ronald Everett Soard
 Simon Carl Steely
 James Richard Stidham
 Lilburn R. Vaughn
 James Wendell Whitt

Candidates for the Degree of Bachelor of Science in Mechanical Engineering

Franklin Pierce Blair, Jr.
 Walter Charles Bomhoff, Jr.
 William Eugene Brummett
 Eston Campbell
 William Martin Coons
 Samuel Thomas Ewing
 Curtis Michael Garver
 Richard Henry Gatlin
 William Ray Harrington
 Gordon Ray Hopkins
 Clayton Reed Hume
 Guy Andrew Jolly

Richard A. Kammerer
 Donald Lee Kaufman
 James Ralph King
 Kenneth Hillis List
 Norman Newton Menser
 Donald Moore
 Charles Luther Reynolds
 George William Rose
 David Richard Shortridge
 Charles Henry Wheeler

Candidates for the Degree of Bachelor of Science in Metallurgical Engineering

William J. Glover
 Arthur J. Greif

Gary Richard Wallace

Candidate for the Degree of Bachelor of Science in Mining Engineering

Donald Franklin Capelli

COLLEGE OF LAW

Candidates for the Degree of Bachelor of Laws

Thomas Coates Brabant
 James Murrell Deacon, Jr.
 Charles Everett English

Thomas Edward Neal
 William Hunt Priest
 Kirk Alan Storch

COLLEGE OF EDUCATION

Candidates for the Degree of Bachelor of Arts in Education

C. Donovan Adams
 Lawrence Edward Baldrige
 Harold Claunch Barnett
 Curtiss Belcher

Sidney Ray Blasingame
 Don Dreyfus Brashear
 Katherine Thomson Bright
 Nancy Adele Brown

William Ronald Cain
 Mabel Isaacs Childers
 Dacker Combs
 Douglas B. Dean
 Sandra Jean Duffield
 Clarence Waldo Dunville, Jr.
 Jane Stewart Edwards
 Marietta Foraker
 Ralph Orian Fullerton, Jr.
 Nancy Crockett Garriott
 Mary James Geddy
 Ralph Henry Gillum
 Robert Dorsey Hall
 Ellsworth Lee Harbett
 Cornelius Hibbitts
 Frank Bertram Howard
 Kay Anna Kennedy
 Sharon Jean McCall
 Louise Watkins McChesney
 John Calvin Martin

Gariand Lee Miller
 Carolyn Sue Mitchell
 Marian Theodore Morgan
 Elizabeth Ann Neel
 Gretchen Nielsen
 Phylis Ann Noble
 Jane Buckner Odear
 Betty Ruth Plunkett
 Imogene Skeen Powers
 Sandra Kay Rankin
 Barbara Lawson Reynolds
 Norma Annette Rose
 Clarence Edsel Salyer
 Betty Talbot Seaman
 Jerry Elton Sharp
 Artie Hazel Taylor
 Barbara Ann Thomas
 Dixie Patrum Traylor
 Sybil Feltner Ward
 Jean Marie Welch

COLLEGE OF COMMERCE

Candidates for the Degree of Bachelor of Science in Commerce

Chester Arthur Begley, Jr.
 James Wallace Bowling
 Donald Ray Brewer
 William White Campbell
 David Delmar Chadwick
 Donald Wayne Cook
 Benjamin Madison Darnaby
 Scott Ramey Duncan
 Dennie Houston Dutschke
 Paul K. Frank
 Frederick Francis Frye
 Frank Coburn Gayle, Jr.
 Henry Dickerson Goff
 Larry Winford Hall
 James West Hamilton
 John Hart, Jr.
 Charles Rudy Heath II
 Franklin Dean Hughes
 William Robert Irvin, Jr.
 Robert Webb Johnson
 Edward Louis Johnson
 William Eugene Kingsley, Jr.
 Oscar Lee Knipp
 Norvie Lee Lay
 William Sherman Lay
 Alfred Eldridge McGregor
 David Lee May
 Clifford William Miller

Don Eugene Moore
 Michael Ross Myers
 Yoshihiro Nishida
 Carolyn Noonan
 James Clyde Pence
 Richard Ray Rankin
 Frances Gray Renfro
 Peter Suneson Riley
 Leonard Byron Rogers, Jr.
 Paul Alexander Scheuer
 Christian F. Schlegel
 Robert Francis Scott
 Jack Mink Stone
 Jeannine Case Stull
 Charles Harcourt Switzer
 Howard Thomas Thompson
 Bobby Allen Traugott
 Edward Randolph Turnbull III
 Terrill Franklin Vincent
 William Thomas Washburn
 Joe Watson Webb
 Jack Donald Wellman
 Daniel Tong West
 William Johnson Wilson
 Billy Wayne Winstead
 Gerald Day Wise
 James Richard Wolfe
 Teddy Garth Wood

COLLEGE OF PHARMACY

Candidate for the Degree of Bachelor of Science in Pharmacy

Charles Howard Gilbert

Upon motion duly made, seconded and carried, the candidates for degrees as listed were approved for degrees to which they are entitled, and the President was authorized to confer upon each the appropriate degree recommended to which he is entitled.

N. Graduate Faculty Enlarged.

President Dickey submitted a recommendation from Dr. Herman E. Spivey, Dean of the Graduate School at that time, to add Professor Kenneth Vanlandingham, Associate Professor of Political Science, to the Graduate Faculty. President Dickey concurred in the recommendation, and upon motion duly made, seconded and carried, Professor Vanlandingham was made a member of the Graduate Faculty.

O. Resolution on Death of John Samuel Gardner.

President Dickey stated that he wished to submit a Resolution on the death of Mr. John Samuel Gardner, who for a period of 34 years, was connected with the University in horticultural work.

RESOLUTIONS ON THE DEATH OF JOHN SAMUEL GARDNER

John Samuel Gardner was born on August 23, 1885, at Doylestown, Ohio, and died on January 12, 1960 at Lexington, Kentucky. He was the oldest of a family of seven children. His father, grandfather and great-grandfather were ministers, and his mother was a teacher. The family moved to Pennsylvania while Mr. Gardner was still young and he attended Philadelphia public schools from 1891 to 1893. Somewhat later he attended public schools in Quakertown, Pennsylvania, and finished Grammar School there in 1898. During these early years he spent a large part of them living on a truck farm near Trenton, New Jersey, and seemingly the experience gained during these years played an important part in determining the course of his life's work.

From 1898 to 1900 Mr. Gardner attended Muhlenberg Preparatory School and then entered Muhlenberg College at Allentown, Pa., in 1900. In 1904 he was graduated with an A. B. degree, and from 1904 to 1907 served as draftsman for the American Bridge Company of Philadelphia, which was engaged in the construction of elevated and subway railroads, and the Hudson Terminal tunnel to New York City. From 1907 through 1913 Mr. Gardner served with the Clinchfield Coal Company and with

the Carolina, Clinchfield and Ohio Railroad, which was then being built, and with the New York, New Haven and Hartford Railroad, in the maintenance and strengthening of bridges on their Springfield Division System. From 1910 to 1913 he also served as System Bridge Inspector for the Baltimore and Ohio Railroad.

Mr. Gardner entered Pennsylvania State University as a junior in 1913 and was graduated there with a B.S. degree in Agriculture in 1915. During 1915-1916 he served as instructor in Horticulture at Penn State, and in the fall of 1916 received a graduate fellowship in Horticulture at the University of Missouri. In 1917 he was granted the M. A. degree from Missouri.

From 1917 through 1918 he was engaged in vegetable package survey work, and from these studies came the Federal Packaging Act. In this same year he was married to Letitia Talmage Sellar, who now survives him.

From 1918 through 1921 Mr. Gardner served as horticulturist for the Starkey Produce Company which operated a thousand acres of truck farming area on the Pennsylvania side of the Delaware River, and supervised the insect and disease control work on this large area.

On April 1, 1921 Mr. Gardner was appointed Extension Horticulturist for the University of Kentucky and served in that capacity until his retirement from active duties on September 1st, 1955.

He started the Seed Potato Certification Program in Kentucky in 1923. He was elected President of the Potato Association of America for 1931 and served as a director of that organization from 1931 through 1935.

For 34 years, Mr. Gardner played an outstanding part in the development of the vegetable industry in Kentucky. As an Extension Horticulturist, he covered every county in the state, and most of this was done the hard way--by train--by bus--and in certain areas even by horseback. He appeared before many audiences and over many radio stations and wrote a weekly vegetable column which was printed in most of the newspapers in Kentucky. This series ran continuously from 1927 through 1955, and covered about 1300 articles. In addition, he published many vegetable circulars and was always ready to take an active part in Farm and Home Convention programs or any worth-while venture which would go toward the betterment of a community.

Since retirement in 1955, Mr. Gardner served in an advisory capacity in the development of the vegetable projects at the State Penal Institutions.

Mr. Gardner was a member of Sigma Epsilon Phi, national society for Extension workers, and also a member of Alpha Zeta, during his period as a student at Penn State. To those who knew him best, he was a truly remarkable person. His keen intellect, his tremendous desire to be of help to people, and the ability to express himself were exemplified in so many valuable ways, and he always found the time, somehow, to spread the gospel of better varieties and methods of culture for the vegetable industry.

Upon motion duly made, seconded and carried, it was ordered that the above resolution be approved by the Executive Committee of the Board of Trustees and made a part of the Minutes of this meeting, and that a copy be sent to Mrs. Gardner.

P. Fees for Extended Programs Approved.

President Dickey submitted a recommendation for adjustment in the fee structure and instructor-pay schedules for programs in the Extended Programs of the University. He recommended revisions as follows:

1. The course enrollment fees:

	<u>Undergraduate per Sem. Hr.</u>	<u>Graduate per Sem Hr.</u>
Extension	(Now \$7.00) \$10.00	(Now \$9.00) \$11.00 appr.
Evening	(Now \$7.00) \$10.00	(Now \$9.00) \$11.00 "
Home Study	(Now \$7.00) \$10.00	
Home Study (H. S.) (Now \$15.00 per one-half unit)	\$17.00	

2. The service fee for each course in the above programs , \$2.00
(Presently \$1.00 in Home Study)

3. The pay scale for instructors:

Extension	(Presently \$120.00 per sem.hr.)	\$150.00
Evening	(Presently \$120.00 per sem.hr.)	\$150.00
Home Study (College level)		
	Preparation of a new three-hour course (Now \$150.00)	\$175.00
	Revision of a three-hour course (Now \$75.00)	\$100.00
	Grading per lesson (Now \$.50)	\$.75
Home Study (High School)		
	Preparation of a new course (Now \$75.00 per one-half unit)	\$100.00
	Revision of a course (Now \$37.50 per one-half unit)	\$ 50.00
	Grading a lesson (Now \$.50)	\$.75

4. No change is recommended in the present policy of determining fees or payment of instructors for conferences, institutes, and similar informal educational programs on an individual group basis which embraces such factors as length of time, nature of the program, group resources and support, and the availability of instructional personnel.

5. The following schedule adopted for refunds to students dropping Evening Classes: (Enrollees in cancelled classes receive a full refund and would not be subject to this schedule.)

Through the 1st week of classes:

If all classes are dropped, the total amount paid less \$2.50 registration fee, and less the \$2.00 per course service fee will be refunded. If the student continues to carry one or more courses, refund will be the fee for the course or courses dropped less \$2.00 per course service fee.

Through the 2nd week of classes:

80% of remainder as computed above.

Through the 3rd week of classes:

60% of this remainder

Through the 4th week of classes:

40% of this remainder.

Through the 5th week of classes:

20% of this remainder.

No refunds will be made after completion of the 5th week of classes.

Upon motion duly made, seconded and carried, the recommendation of the President was concurred in and the fees for Extended Programs, as outlined above, were authorized.

Q. Minutes of June 27, 1956, Corrected Nunc pro Tunc.

President Dickey submitted a letter from Dean R. E. Shaver stating that Dean D. V. Terrell had sent a letter to President Donovan on April 17, 1956, with a copy to Vice President Peterson, requesting permission to set up the Department of Chemical Engineering, beginning September 1, 1956. A search of the Minutes of the Board of Trustees and the Executive Committee from April through September, 1956, failed to reveal any action taken by that body in establishing a Department of Chemical Engineering and a degree Bachelor of Science in Chemical Engineering. The budget for 1956-57, including the item for this department, was approved by the Board of Trustees on June 22, 1956, and the first students were admitted in September, 1956. Dean Shaver stated that, due to a misunderstanding, no official action exists as to the establishment by the Board of Trustees of the Department of Chemical Engineering and the authorization of the degree of Bachelor of Science in Chemical Engineering.

President Dickey recommended that the Minutes of June 22, 1956, be corrected nunc pro tunc, that a marginal record be placed in these Minutes referring to the Minutes of June 22, 1956, and that a marginal record be placed in the Minutes of June 22, 1956, referring to the action of the Executive Committee at this meeting.

Upon motion duly made, seconded and carried, the recommendation was concurred in and the Department of Chemical Engineering was established as of June 22, 1956, with the degree of Bachelor of Science in Chemical Engineering authorized nunc pro tunc.

R. Change-of-Work for Professor Penrod.

Professor Estel B. Penrod, Professor and Head of the Department of Mechanical Engineering, was born August 20, 1890, passed his 65th birthday on August 20, 1956, and has continuously been employed by the University since June 22, 1946, a period of fourteen years and two months. Under change-of-work policy he is entitled to a salary of 34% of his salary on his 65th birthday, amounting to \$2,856.00. He has been recommended for change-of-work on September 1, 1960, his assignment of duties to be research and writing in the fields of thermodynamics and heat transfer.

Upon motion duly made, seconded and carried, the recommendation was concurred in and Professor Estel B. Penrod was given change-of-work, effective September 1, 1960, at a salary of \$2,856.00, with assignment of duties as noted above.

S. Student Loan Fund Increased.

President Dickey stated that the Student Loan Fund amounted to about \$118,000 and that, by action of the Board of Trustees, the amount that can be loaned to students had been fixed at \$75,000.00. He stated that it now seemed necessary to increase the corpus of the loan fund. He recommended that the amount be fixed at \$95,000.00 and that the balance of the fund be held for emergencies.

Upon motion duly made, seconded and carried, the amount to be loaned to students by the Student Loan Committee was increased from \$75,000.00 to \$95,000.00.

T. Dr. Hamblen, Professor Tarpey, Dr. Taylor and Mr. Sherer Approved for Consultive Services.

President Dickey submitted a request from Dr. Leo M. Chamberlain to permit Dr. John W. Hamblen and Professor Paul R. Tarpey to do consultive work for the International Business Machines Corporation. He stated that the work they would do was not readily obtainable elsewhere and that their consultive work would not interfere with their regular duties.

President Dickey also read a request from Dean Frank J. Welch that Dr. T. H. Taylor do consultive work in grasslands. He stated that Dr. Taylor would perform his work on his annual leave or holiday time and his work would not exceed six days in 1960.

President Dickey also submitted a request from Frank D. Peterson, Vice President, Business Administration, that Mr. Harvey Sherer be

permitted to serve as consultant for five days to the United States Office of Education, in the field of financial data collection information, now being revised.

On motion duly made, seconded and carried, the recommendations for Dr. Hamblen, Professor Tarpey, Dr. Taylor and Mr. Sherer to do consultive work were approved and made of record.

U. Personnel Policy and Procedure Bulletin No. 1 Approved.

President Dickey submitted the following personnel policy and procedure bulletin and stated that it was to be used in connection with the activation of the Director of Personnel's Office in the Department of Business Management and Control for the non-teaching and research personnel of the University. He stated that he felt that this was a forward step in controlling our personnel policies and procedures and that the establishment of such an office would aid materially in the orderly employment and testing of non-teaching and research personnel at the University.

PERSONNEL POLICY AND PROCEDURE BULLETIN NO. I

EMPLOYMENT -- APPOINTMENT OF STAFF PERSONNEL.

The Board of Trustees, recognizing the obligation to the general public that is incurred with the establishment of a centralized employment function in the Personnel Division of the University of Kentucky, and to ensure that all persons who make application shall be given fair and proper consideration, hereby make the following revision to existing employment regulations:

Policy -

No person shall be employed until a written Application Form, to be furnished by the Personnel Division, in a form prescribed by that Division, has been fully and satisfactorily completed and on file in the Personnel Division. No commitments of employment shall be made until the open position has been registered with the Personnel Division. Consideration of employment will be given only to applicants referred through the Personnel Division.

It is recognized that Staff and Faculty members often provide the best source of employment supply, because of their associations and acquaintances in their particular fields of work; therefore, the Staff and Faculty are encouraged to invite qualified persons to make application for employment with the Personnel Division for either general or specific employment consideration. The Personnel Division will make the necessary referrals and recommendations of the best available applicants based upon the individual's personal qualifications, experience, training and abilities.

Procedure -

1. Registering open positions.

A. When a position opening exists, or a vacancy is anticipated, notify the Personnel Division at once in writing or by telephone, providing the following information:

1. Position Title and Department.
2. Brief description of the position and the qualifications desired.
3. Type of appointment--permanent or temporary; full or part time.
4. Length of period of appointment.
5. Effective date of opening; number needed, if more than one.
6. Name of last employee in the position, or indicate if it is a new position.
7. Hours of work and initial salary rate.
8. Name of official to whom applicants are to be referred for interview.
9. Suggestions of the person filing the request of any known candidates for the position.

2. Recruitment and Selection of Applicants.

A. The Personnel Division will review the present Staff for promotion or desirable transfer, screen the present applicants on file, and recruit in cooperation with the Department Head, when necessary, for qualified applicants.

B. Preliminary Screening Interview of applicants will be conducted by the Personnel Division and the best qualified available candidates will be referred to the Department with an "Applicant Introduction Card".

C. Final Interview will be conducted by the Department Head or Supervisor to determine the suitability of the applicants. The applicants should also at this time be given a thorough understanding of the responsibilities of the position and the conditions of employment.

D. Final Selection of the referred applicants is the definite responsibility of the Department Head, contingent upon the applicant's ability to pass the required physical examination.

E. Notification of Acceptance may be made by the Department Head, or he may inform the Personnel Division of his choice, and notification will be made by the Personnel Division. In either case, the applicant must be referred back to the Personnel Division for physical examination. The Personnel Division will inform the other candidates who were under consideration that the position has been filled.

3. Recommendation for Appointment.

A. After final selection and acceptance have been completed, appointment Form C-PR-1 is to be prepared for each person employed by the University of Kentucky, by the Department Head, and when approved by the Dean or other Administrative Officer in charge is to be forwarded to the Personnel Division, then is forwarded to the Business Office and President for further action.

B. The appointment Form should be accompanied by the following, filled out by the appointee:

1. With-holding Tax Exemption Certificate W-4 (Federal)
2. With-holding Tax Exemption Certificate K-4 (State).
3. Group Life Insurance Enrollment Card.
4. "Acceptance and Payroll Deduction Authority" - provided the appointee desires to participate in the Group Hospitalization Plan.

Each member of the Committee was given a copy and, upon motion duly made, seconded and carried, Bulletin No. 1, Personnel Policy and Procedure, was approved and authorized put to record.

V. Appointments and Other Staff Changes.

President Dickey submitted staff appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes requested by deans and heads of departments.

COLLEGE OF ARTS AND SCIENCES

Appointments

Betty Lou Campbell, Secretary, Audiology Clinic, Department of Psychology, beginning February 11, 1960, and ending February 29, 1960.

Eugene E. Evans, Instructor, Department of Political Science, effective February 1, 1960, and ending June 30, 1960.

Stanley J. Zyzniewski, Assistant Professor, Department of History, for ten months, effective September 1, 1960, and ending June 30, 1961.

Ethel M. Fair, Visiting Professor, Department of Library Science, for nine months, effective September 1, 1960, and ending May 31, 1961.

Howard J. Ryan, Instructor, Department of History, for five months, effective February 1, 1960.

Reappointments

John E. Davis, Jr., Practicum Supervisor, Department of Psychology, effective February 1, 1960, and ending June 30, 1960.

Lucille Clay, Speech Therapist, Department of Psychology, effective February 1, 1960, and ending June 30, 1960.

Lewis R. Lieberman, Practicum Supervisor, Department of Psychology, effective February 1, 1960, and ending May 31, 1960.

Jack J. Monroe, Practicum Supervisor, Department of Psychology, effective February 1, 1960, and ending June 30, 1960.

Bethania Smith, Part-time Instructor, Department of History, effective February 1, 1960, and ending June 30, 1960.

Rhoda Virginia Glass, Visiting Instructor, Department of English, effective February 1, 1960, and ending June 30, 1960.

Betty Lou Campbell, Secretary, Audiology Clinic, Department of Psychology, beginning March 1, 1960, and ending June 30, 1960.

Changes in Status

Christine M. Kittel, Foreign Student Secretary, adjustment in salary, effective February 1, 1960, and ending June 30, 1960.

Walter T. Smith, Jr., Professor, Department of Chemistry, adjustment in salary, effective February 1, 1960, and ending January 31, 1960.

Leon Zolondek, Instructor, Department of Ancient Languages, effective February 1, 1960, and ending March 31, 1960.

Marilyn P. White, Secretary, Department of English, effective February 1, 1960, and ending February 14, 1960.

Resignations

Fay A. Powers, Secretary, Audiology Clinic, Department of Psychology, effective February 29, 1960.

Jessie Irvine, Practicum Supervisor, Department of Psychology, effective January 31, 1960.

Leaves of Absence

Raymond Barnhart, Associate Professor, Department of Art, leave beginning July 1, 1960 and ending August 31, 1960.

Howard Karp, Assistant Professor, Department of Music, sabbatical leave beginning September 1, 1960, and ending June 30, 1961.

Phyllis Jenness, Assistant Professor, Department of Music, sabbatical leave beginning September 1, 1960 and ending June 30, 1961.

COLLEGE OF AGRICULTURE AND HOME ECONOMICS

Appointments

William A. Conder, Assistant County Agricultural Extension Agent in Training, Hopkins County, Madisonville, Extension, effective February 1, 1960.

Reba Joyce Salyers, Assistant Home Demonstration Agent in Training, Mason County, Maysville, effective February 1, 1960.

Mary S. Sanderson, Clerk-Stenographer, Agricultural Extension, effective January 18, 1960.

Nelson Gay, Extension Specialist in Animal Husbandry, Extension, effective February 15, 1960.

Andrew Jackson Hiatt, Assistant Professor of Agronomy, Experiment Station, effective February 8, 1960.

Nancy Lutes, Clerk-Stenographer, Agriculture & H. E. . . effective February 1, 1960.

Barbara P. Shephard, Assistant Professor of Animal Pathology, Agriculture and Home Economics, effective February 15, 1960 and ending June 30, 1960.

Betty Brice Emmons, Stenographer, College, effective February 15, 1960.

Ora S. Black, Temporary Instructor, School of Home Economics, effective February 16, 1960.

Barbara Ann Bice, Stenographer, Experiment Station, effective February 16, 1960.

Arthur Paul Graden, Instructor in Dairying, Agriculture and Home Economics, effective March 1, 1960.

Joseph H. Havelka, Research Assistant, Experiment Station, effective February 1, 1960.

Marvin Ray Selke, Half-time Instructor, Agriculture and Home Economics, effective February 1, 1960.

Sally B. Murphy, Technician, Horticulture, effective January 28, 1960.

Resignations

Roberta C. Hicks, Home Demonstration Agent, Lyon County, Eddyville, Extension, effective February 22, 1960.

Dorothy M. Beatty, Home Demonstration Agent, Metcalfe County, Edmonton, Extension, effective March 12, 1960.

Cathryn Drake, Clerk, Butler County, Morgantown, effective February 15, 1960.

Robert W. Hicks, Assistant Professor of Animal Husbandry, College of Agriculture and Home Economics, effective January 31, 1960.

Ann Marie Kilkenny, Stenographer, Experiment Station, effective January 31, 1960.

Everett C. Simpson, Research Assistant, Experiment Station, effective January 31, 1960.

Ted Howard, Instructor in Dairying and Superintendent of Dairy Center, Agriculture and Home Economics, effective February 29, 1960.

Robert Grant Maddox, Assistant Field Manager in Poultry Improvement, Experiment Station, effective January 31, 1960.

Eve Spinney Weissinger, Secretary, College, effective February 15, 1960.

Mary Anne Connaughton, Clerk-Stenographer, Agricultural Extension, effective January 12, 1960.

Norma Dean Lucas, Stenographer, Extension Service, effective February 6, 1960.

Frances T. McQuown, Clerk-Stenographer, Experiment Station, effective December 31, 1959.

Dorothy H. Omer, Secretary, Experiment Station, effective March 1, 1960.

Rachel N. King, Stenographer, Extension Service, effective January 31, 1960.

Judy C. Flanders, Laboratory Aid, Experiment Station, effective February 4, 1960.

Changes in Status

Julia Ann Manley, Stenographer, Experiment Station, to Clerk-Stenographer, Extension Service, effective February 1, 1960.

Iris Dixie Grugin, Assistant Home Demonstration Agent in Training, Hopkins County, Madisonville, transferred to Breckinridge County, Hardinsburg, effective March 1, 1960.

Peggy S. McCarty, Stenographer, College, to Secretary, College, effective March 1, 1960.

Dewey Hobert Newman, Jr., Assistant Chemist, Agriculture and Home Economics, adjustment in salary, effective February 1, 1960.

John Finch, Assistant Agricultural Agent and Field Agent in Negro Work, Extension, Fayette County, Bourbon and Woodford Counties, to Associate County Agricultural Agent, Fayette, Bourbon and Woodford Counties, effective February 1, 1960.

Martha Robertson Cheek, Clerk-Stenographer, Business Administration, transferred to Experiment Station as Secretary, effective February 1, 1960.

John L. Bucy, Field Agent in Cream Grading, Agriculture and Home Economics, to Laboratory Technician, Agriculture and Home Economics, effective January 1, 1960.

Llewellyn Hall, Herdsman, Agriculture and Home Economics, adjustment in salary, effective February 1, 1960.

Peggy Boston Johnson, Secretary, Experiment Station, adjustment in salary, effective January 1, 1960.

Leo A. Link, Assistant Agronomist, Experiment Station, adjustment in salary, effective January 1, 1960.

Janet Rae Humphries, Part-time Stenographer, to Full-time Stenographer, Experiment Station, effective February 1, 1960.

Bobby Taylor, Technical Aid, Experiment Station, adjustment in salary, effective February 1, 1960.

Deceased

John S. Gardner, Field Agent in Horticulture, Special Assignment, died January 12, 1960.

Joyce Ann Ray, Clerk, Lyon County, Eddyville, Extension, died February 5, 1960.

COLLEGE OF ENGINEERING

Changes in Status

Robert Christian Armstrong, III, Part-time Instructor, Mechanical Engineering, to receive KRF pay for additional duties, effective February 20, 1960 and ending April 1, 1960.

Frederick William Beaufait, Instructor, College, adjustment in salary, effective February 1, 1960 and ending May 31, 1960.

COLLEGE OF COMMERCE

Appointments

Dale Osborne, Part-time Instructor, effective February 1, 1960, and ending June 30, 1960.

Utha Rae Conrad, Administrative Assistant, Bureau of Business Research, effective January 25, 1960 and ending June 30, 1960.

Change in Status

Martin B. Solomon, Jr., Research Assistant, to Part-time Instructor, effective February 1, 1960 and ending June 30, 1960.

COLLEGE OF EDUCATION

Appointment

Davis Gardner, Supervisor--Junior High Student Teaching, effective February 1, 1960 and ending May 31, 1960.

The following people were Off-Campus Critic Teachers for period beginning September 22, 1959 and ending January 23, 1960, in Agricultural Education: John Adams, Charles Bertram, Conrad Haynes, Leonard Hinson, Glenn Massengale, Herbert Bruce.

GRADUATE SCHOOL

Appointment

Christine F. Meyers, Secretary, effective January 23, 1960.

Resignation

Herman E. Spivey, Dean, effective March 15, 1960.

Change in Status

A. D. Kirwan, Professor of History, College of Arts and Sciences, to Dean of Graduate School and Professor of History, effective February 15, 1960, ending June 30, 1960.

UNIVERSITY EXTENDED PROGRAMS

Reappointments

Klara Cook, Instructor in Geography, Ashland Center, beginning February 1, 1960, and ending May 27, 1960.

Joe F. Mock, Instructor in Psychology, Ashland Center, beginning February 1, 1960 and ending May 27, 1960.

Ellen W. Loudenslager, Psychology Lecturer, Northern Center, for five months, effective February 1, 1960 and ending June 30, 1960.

Margaret Magnussen, Hygiene Lecturer, Northern Center, for five months, beginning February 1, 1960 and ending June 30, 1960.

Theresa Slavosky, English Lecturer, Northern Center, for five months, beginning February 1, 1960 and ending June 30, 1960.

William J. Elliott, Chemistry Lecturer, Northern Center, adjustment in salary for five months, effective February 1, 1960 and ending June 30, 1960.

Robert C. Cetrulo, Political Science Lecturer, Northern Center, adjustment in salary, effective February 1, 1960 and ending June 30, 1960.

Richman Powers, Commerce Lecturer, Northern Center, effective February 1, 1960 and ending June 30, 1960.

Clara H. Richards, Botany Lecturer, Northern Center, adjustment in salary, effective February 1, 1960 and ending June 30, 1960.

Appointments

Thelma Lou Shelton, Physical Education Lecturer, Northern Center, for five months, effective February 1, 1960, ending June 30, 1960.

Louis Russell Thomas, Humanities Lecturer, Northern Center, for five months, effective February 1, 1960 and ending June 30, 1960.

William B. Sanders, Geography Lecturer, Northern Center, for five months, effective February 1, 1960 and ending June 30, 1960.

C. Perry Martin, Mathematics Lecturer, Northern Center, for five months, effective February 1, 1960 and ending June 30, 1960.

Delores Wickline Moore, Instructor, Ashland Center, effective January 26, 1960 and ending May 27, 1960.

Carolyn Ward, Secretary, Northern Center, effective January 18, 1960, and ending January 30, 1960.

Changes in Status

Mary Ruth Brookover, Instructor in Mathematics, Ashland Center, to have additional class, for the period beginning January 27, 1960, and ending May 27, 1960.

William G. Wheeler, Instructor, Ashland Center, to have additional class, for the period beginning January 27, 1960, and ending May 27, 1960.

Leave of Absence

Betty W. Greene, Instructor in Commerce, Ashland Center, leave for the period beginning February 1, 1960 and ending June 30, 1960.

MEDICAL CENTER

Appointments

Robert L. Lester, Assistant Professor, Department of Biochemistry, effective June 15, 1960.

Hugh Scott Fulmer, Assistant Professor of Community Medicine, Department of Community Medicine, effective March 15, 1960.

Ann Howard Wilson, Stenographer, effective February 1, 1960.

Carolyn A. Fost, Research Technician, Department of Medicine, effective February 15, 1960.

Gary R. Leslie, Technician, Department of Biochemistry, effective February 16, 1960.

Michael F. Wilson, Assistant Professor of Physiology, Department of Physiology, effective June 1, 1960.

Wilma Agnes Lawrence, Secretary, Department of Psychiatry, effective February 6, 1960.

Sandra Faye Fears, Library Assistant, Medical Center Library, effective February 1, 1960.

Thomas Montgomery Fields, Stores Supervisor, effective February 1, 1960.

Harold E. Slone, Chief Photographer, Medical Illustration, effective February 1, 1960.

Dorothy E. Erl, Medical Technician, Department of Anatomy, effective February 1, 1960.

Willa Dean Mullis, Secretary, Medical Center Library, effective February 15, 1960.

Martha B. Hickman, Technician, Department of Anatomy, beginning March 1, 1960.

Helen I. Harder, Operating Room Supervisor, University Hospital, beginning March 21, 1960.

Kathleen A. Hall, Stenographer, Medical Center, effective February 22, 1960.

Resignations

Phyllis Ann Payne, Library Assistant, Medical Center Library, effective January 28, 1960.

Betty L. Quigley, Secretary, Medical Center Library, effective February 29, 1960.

Barbara Gail Smith, Secretary, Department of Psychiatry, effective January 23, 1960.

Martha Powell Adams, Secretary, Medical Center, effective February 13, 1960.

Changes in Status

Harold D. Rosenbaum, Radiologist, Health Service, to Professor of Radiology and Chairman of the Department of Radiology, Medical Center, effective March 1, 1960.

Mildred York, Secretary, Kentucky Research Foundation, to Secretary, Health Service, effective February 8, 1960.

OFFICE OF THE PRESIDENT

Appointment

Ann M. McCullough, Information Assistant, Public Relations, effective February 8, 1960.

Resignation

Judy Stoothoff, Information Assistant, Public Relations, effective February 6, 1960.

OFFICE OF THE VICE PRESIDENT

Appointments

Judith Ledington Gruber, Biological Science Librarian, Library, effective February 1, 1960 and ending June 30, 1960.

Celia Spradlin, Key Punch Operator, Computing Center, beginning February 8, 1960 and ending June 30, 1960.

Ann Meyers, Key Punch Operator, Machine Statistics, beginning February 8, 1960.

Carolyn Sue Mitchell, Testing Clerk, University Testing Service, beginning February 16, 1960.

Betty Morris Hull, Secretary of Director, Library, beginning February 22, 1960, and ending June 30, 1960.

Ben H. Coke, Assistant in Photography Laboratory, Library, effective February 15, 1960 and ending June 30, 1960 (resigned 2/5/60 in order to enter Army, but was rejected).

Florence Caudill, Clerk, Dean of Admissions, effective February 11, 1960.

Resignations

Barbara White, Key Punch Operator, Machine Statistics, effective January 9, 1960.

Rae Carter, Clerk, Dean of Admissions, effective February 11, 1960.

Mable Templin Hopkins, Testing Clerk, University Testing Service, effective February 15, 1960.

Changes in Status

Elizabeth Clotfelter, Cataloger, King Library, transferred temporarily to Experiment Station Library as Cataloger, effective March 1, 1960 to June 30, 1960

Edith Hernandez, Assistant in Acquisitions, Library, changed from half-time to four-fifths time, with adjustment in salary, effective February 1, 1960, ending June 30, 1960.

Leave of Absence

Kathryne W. Shelburne, Secretary, Dean of Admissions, leave for the period beginning January 19, 1960 and ending February 26, 1960.

OFFICE OF THE VICE PRESIDENT FOR BUSINESS ADMINISTRATION

Appointments

Leland Gilbert Fish, Mail Carrier, Post Office, beginning January 25, 1960.

John Morris Greene, Assistant Director, Accounting and Budgetary Control, effective January 25, 1960.

Resignation

Harold Mullis, Mail Carrier, Post Office, effective January 29, 1960.

Changes in Status

Nancy R. Thornton, Junior Bookkeeping-Machine Operator, Division of Accounting, to Clerk-Stenographer, Business Administration, beginning February 1, 1960.

Joan B. Sexton, Clerk-Typist, Purchasing, adjustment in salary, effective March 1, 1960.

OFFICE OF THE DEAN OF MEN

Deceased

Martha B. Huber, Secretary, YMCA, Change-of-Work, died February 5, 1960.

ADDENDUM

COLLEGE OF ARTS AND SCIENCES

Appointments

William V. Spanos, Instructor, Department of English, effective September 1, 1960 and ending June 30, 1961.

Max Roger Westbrook, Instructor, Department of English, effective September 1, 1960 and ending June 30, 1961.

Resignation

Louise B. Miller, Research Associate, Department of Psychology, effective January 31, 1960.

Change in Status

William D. Ehmann, Assistant Professor, Department of Chemistry, to receive supplementary pay from KRF as Project Director of AEC contract, Assistant Professor and Residence Supervisor, beginning January 1, 1960 and ending June 30, 1960.

COLLEGE OF AGRICULTURE AND HOME ECONOMICS

Appointments

Robert Grant Maddox, Assistant County Agricultural Agent in Training, Kenton County, Covington, Extension, effective March 1, 1960.

Elizabeth L. Hallmark, Assistant in Home Economics Research, School of Home Economics, effective February 17, 1960.

EXTENDED PROGRAMS

Appointments

Robert James Wilcox, Monitor for extension class, beginning February 1, 1960 and ending May 31, 1960.

Edwin Freshney, Instructor in Insurance, Northern Center, beginning February 1, 1960 and ending June 30, 1960.

Lee Helm Hanson, Jr., Monitor for extension class, beginning February 1, 1960 and ending May 31, 1960.

Faye Creech Bowman, Secretary, Southeast Center, beginning February 23, 1960 and ending June 30, 1960.

Reappointment:

Charles Dunn, Instructor in Real Estate, Northern Center, beginning February 1, 1960 and ending June 30, 1960.

MEDICAL CENTER

Appointments

Hugh A. Storrow, Associate Professor of Psychiatry, Department of Psychiatry, effective June 1, 1960.

Wilhelm Moll, Assistant Medical Librarian and Instructor, Medical Library, effective May 1, 1960.

Leave of Absence

Joyce L. Bryner, Research Assistant, Department of Behavioral Science, continued leave, beginning February 1, 1960 and ending February 29, 1960.

OFFICE OF THE VICE PRESIDENT

Change in Status

John W. Hamblen, Director of Computing Center and Associate Professor of Statistics, Computing Center, adjustment in salary, beginning February 1, 1960 and ending June 30, 1960.

OFFICE OF THE VICE PRESIDENT FOR BUSINESS ADMINISTRATION

Change in Status

Doris Jean Mastin, Clerk-Typist, Auditing, Business Administration, beginning March 1, 1960.

OFFICE OF THE DEAN OF MEN

Resignation

Mary S. Moss, Housemother, effective February 29, 1960.

ADDENDUM II

COLLEGE OF ARTS AND SCIENCES

Appointment

Albert A. Grau, Visiting Professor, Department of Mathematics and Astronomy, effective September 1, 1960, ending June 30, 1961, ten months basis.

Changes in Status

Clifton R. Bradshaw, Storekeeper in Military Supply, Department of Air Science, adjustment in salary, effective March 1, 1960 and ending June 30, 1960.

John G. Dardis, Assistant Professor, Department of Physics, adjustment in salary, by KRF, effective March 1, 1960 and ending May 31, 1960.

COLLEGE OF AGRICULTURE AND HOME ECONOMICS

Appointments

Mary Elaine Powell, Clerk, Todd County, Elkton, Extension, effective February 1, 1960.

Barbara Reynolds White, Temporary Research Assistant, School of Home Economics, effective March 7, 1960.

Fayette Back, Clerk-Stenographer, Experiment Station, effective March 1, 1960.

Betty Lois Jackson, Clerk, Lyon County, Eddyville, Extension, effective March 7, 1960.

Resignations

Alice G. Smith, Assistant in Animal Pathology, effective March 15, 1960.

Wanda Shanklin, Clerk, Todd County, Elkton, Extension, effective January 31, 1960.

Alice J. Baker, Assistant in Animal Pathology, effective March 26, 1960.

James H. Yates, Assistant County Agricultural Agent, Montgomery County, Mount Sterling, Extension, effective March 12, 1960.

Leave of Absence

David M. Daugherty, Registration Inspector, Feed & Fertilizer, Experiment Station, continuation of leave from June 1, 1960 and ending June 30, 1961.

Changes in Status

Martha R. Cheek, Secretary, Experiment Station, adjustment in salary, effective March 1, 1960.

Norma Masters Holbrook, Assistant Chemist, Experiment Station, adjustment in salary, effective March 1, 1960.

Jo Ann Dawson, Assistant Chemist, Experiment Station, adjustment in salary, effective March 1, 1960.

Gene A. Bramlett, Research Assistant, Experiment Station, adjustment in salary, effective March 1, 1960.

Wilfred I. Farmer, Extension Specialist in Marketing, to Technical Leader, Extension, effective March 1, 1960 and ending August 31, 1960.

COLLEGE OF ENGINEERING

Change in Status

Frederick William Beaufait, Instructor, College, effective March 7, 1960, ending May 31, 1960.

MEDICAL CENTER

Appointments

Carrie Lee Hitt, Receptionist, Health Service, effective January 25, 1960 and ending February 29, 1960.

Jane Lowry, Stenographer, College of Nursing, effective March 10, 1960.

Resignation

Donna Jean Ethington, Stenographer, College of Nursing, effective March 9, 1960.

Leaves of Absence

Joyce L. Bryner, Research Assistant, Department of Behavioral Science, continuation of leave from March 1, 1960 and ending March 31, 1960.

Elizabeth Gossett, Receptionist, Health Service, return from leave, beginning March 1, 1960.

Dolores Faye Newman, Library Assistant, Medical Center Library, leave, beginning March 10, 1960 and ending May 5, 1960.

OFFICE OF THE VICE PRESIDENT

Change in Status

Ellen Yelton Disque, Admissions Clerk, Dean of Admissions, adjustment in salary, effective March 1, 1960 and ending June 30, 1960.

Leave of Absence

Kathryne W. Shelburne, Secretary, Dean of Admissions, return from leave, effective February 29, 1960, ending June 30, 1960.

OFFICE OF THE VICE PRESIDENT FOR BUSINESS ADMINISTRATION

Appointment

Sandra Jean Duffield, Secretary, Personnel Department, effective March 1, 1960.

On motion duly made, seconded and carried, on President Dickey's recommendation, the Board of Trustees concurred in the above appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes, and record was ordered made in the minutes.

W. Gifts.

From: National Plant Food Institute, Chicago, Illinois--\$200.00.

President Dickey reported that National Plant Food Institute, of Chicago, Illinois, had given to the University their check for \$200.00 to cover a scholarship which will be presented at the annual Student-Faculty Awards Banquet. He recommended that the gift be accepted, and upon motion duly made, seconded and carried, the check for \$200.00 was ordered accepted, and the President was requested to write a letter of appreciation to an officer of the Institute.

From: Anonymous Donor--\$50.00.

President Dickey reported that the University is in receipt of a check for \$50.00 from a donor who wishes to remain anonymous. He recommended that the gift be accepted and used to provide books and supplies for a worthy student in dairy manufacturing, and upon motion duly made, seconded and carried, the Executive Committee concurred in the President's recommendation.

From: Mr. Paul Blazer, Jr.--\$100.00.

President Dickey reported that Mr. Paul Blazer, Jr., had presented to the University his check for \$100.00, made payable to the Kentucky Research Foundation, and stated that Mr. Blazer wished this gift used for the benefit of the Medical Center. He recommended that the check be accepted, and upon motion duly made, seconded and carried, the Executive Committee authorized acceptance of the gift and requested the President to thank Mr. Blazer.

From: Fannie & John Hertz Engineering Scholarship Foundation--\$837.50.

President Dickey presented three checks, amounting to \$837.50, given by the Fannie & John Hertz Engineering Scholarship Foundation to the scholarship fund of the University. He recommended that this grant be accepted, and upon motion duly made, seconded and carried, the Committee concurred in the recommendation and requested him to write a letter of appreciation to the donor Foundation.

From: Hess & Clark, Ashland, Ohio--\$4,500.00.

The President reported that the University was in receipt of \$4,500.00 from Hess & Clark, Ashland, Ohio, to be used in support of their research on nitrofurans in swine production. He stated that the Department of Animal Husbandry profited greatly by this organization's continuing and substantial support in an important field of research, and recommended that the gift be accepted.

Upon motion duly made, seconded and carried, the Executive Committee concurred in the recommendation of the President and requested him to write a letter of appreciation to the donors.

From: Distillers Feed Research Council, Cincinnati, Ohio--\$5,000.00.

President Dickey reported that the University was in receipt of two checks, for \$2,000.00 and \$3,000.00 respectively, from the Distillers Feed Research Council, which they wished used in support of the Experiment Station's research projects, "Factors Affecting the Utilization of Low-Quality Roughage by Stocker Steers" and "The Effect of Distillers' By-Products on Roughage Utilization by Ruminants". He recommended that the grant be accepted.

The President recommended that the gift be accepted, and upon motion duly made, seconded and carried, the Committee authorized acceptance of the two checks, and requested the President to write a letter of appreciation to the Distillers Feed Research Council.

From: Columbia Gas of Kentucky, Inc., Charleston, W. Va. -\$300.00.

President Dickey reported receipt by the Kentucky Research Foundation of check for \$300.00 from Columbia Gas of Kentucky, Inc., to be used for scholarships in the University. He recommended that the gift be accepted, and upon motion duly made, seconded and carried, the Executive Committee ordered the check accepted and used as directed by the donors. The President was requested to write a letter of appreciation.

From: Inland Steel Company, Wheelwright, Ky. --\$1,000.00.

President Dickey presented check for \$1,000.00, made to the Kentucky Research Foundation by the Inland Steel Company, to be used in support of four scholarships for the second semester of the 1959-60 school year. He recommended that the gift be accepted.

Upon motion duly made, seconded and carried, the Committee concurred in the recommendation of the President and requested him to make acknowledgment of the check.

From: The Paducah Sun-Democrat, Paducah, Ky. --\$100.00.

The President reported that The Paducah Sun-Democrat had given to the University their check for \$100.00, to be used to cover fees and books for a Journalism major. He stated he was pleased to note a growing interest among newspapers in a scholarship program for the University, and recommended that this gift be accepted.

Upon motion duly made, seconded and carried, the gift of \$100.00 was ordered accepted, and the President was requested to thank The Paducah Sun-Democrat.

From: Blue Diamond Coal Company, Knoxville, Tennessee--\$770.00.

President Dickey stated that the Blue Diamond Coal Company had given to the Kentucky Research Foundation their check for \$770.00, in support of the Alexander Bonnyman Memorial Scholarships for the second semester of the current year. He spoke of the generous support this Company gives to the scholarship funds of the University and recommended that the check be accepted.

Upon motion duly made, seconded and carried, the gift of \$770.00 was ordered accepted and the President was requested to thank the donors.

From: Foundry Educational Foundation, Cleveland, Ohio--\$1,000.00.

President Dickey stated that the University was in receipt of check for \$1,000.00 from the Foundry Educational Foundation, in support of their scholarships in the College of Engineering for the second semester of 1959-60. He recommended that the gift be accepted, and upon motion duly made, seconded and carried, the Executive Committee concurred in his recommendation and requested him to write a letter of appreciation to officials of the Foundation.

From: Mr. Philip Sang, Chicago, Illinois--\$5,531.40.

President Dickey stated that Mr. Philip Sang, of Chicago, had given to the University \$5,531.40, to be placed in the Library's Rare Book Account and used as needed. The President recommended acceptance of the gift, and upon motion duly made, seconded and carried, the Executive Committee concurred in the recommendation and requested him to thank Mr. Sang.

From: Mr. R. R. Dawson, Bloomfield, Ky. --\$500.00.

President Dickey stated that Mr. R. R. Dawson had given to the University his check for \$500.00, in support of the J. Stanley Dawson Scholarship for the school year 1960-61. He recommended that the check be accepted, and upon motion duly made, seconded and carried, the Committee concurred in the recommendation and requested the President to thank Mr. Dawson.

From: Mrs. William S. Taylor, Lexington, Ky. --\$100.00.

President Dickey reported that Mrs. William S. Taylor had given to the Kentucky Research Foundation her check for \$100.00, to be placed to the credit of the William S. Taylor Memorial Fund. He recommended that the gift be accepted, and upon motion duly made, seconded and carried, the Committee authorized acceptance of the check and requested the President to express their appreciation to Mrs. Taylor.

From: The Ashland Publishing Company, Ashland, Ky. --\$100.00.

President Dickey stated that the Ashland Publishing Company had given to the University their check for \$100.00 to be used for the benefit of a pre-journalism major at the University. He recommended that the gift be accepted, and upon motion duly made, seconded and carried, the gift was ordered accepted, and the President was requested to write a letter of appreciation to officials of the Company.

From: Mr. L. L. Stewart, Frankfort, Indiana--Hampshire Boar.

President Dickey stated that Mr. L. L. Stewart, of Frankfort, Indiana, had given to the Department of Animal Husbandry a registered Hampshire boar, which would be of great benefit to the Experiment Station's Hampshire swine breeding program. He recommended that this gift be accepted and, upon motion duly made, seconded and carried, the Committee authorized acceptance and requested the President to thank Mr. Stewart.

From: Mr. James Coolley, Brocton, Illinois--Berkshire Gilt.

President Dickey stated that Mr. James Coolley, of Brocton, Illinois, had given to the Animal Husbandry Department a bred Berkshire Gilt, which will be a fine addition to the Experiment Station's new Berkshire herd. He recommended acceptance of the gift, and upon motion duly made, seconded and carried, the Committee authorized acceptance of the gift and requested the President to express their appreciation to Mr. Coolley.

From: International Business Machines Corporation--031 Duplicating Key Punch.

President Dickey reported that the College Relations Division of the International Business Machines Corporation had given to the University an 031 duplicating key punch, valued at \$1,750.00. He stated that this machine would be of great benefit to the Department of Chemistry and the Computing Center, and recommended that it be accepted.

Upon motion duly made, seconded and carried, the Committee authorized acceptance of the gift, and requested the President to thank officials of the Corporation for their generosity.

From: Mr. Joshua Felise Ziro Brevio--Three Oil Paintings
Done by Mr. Brevio.

President Dickey reported that Mr. Joshua Felise Ziro Brevio, of Milan, Italy, had given to the University three of his original oil paintings to be displayed in any way considered suitable by the University. He recommended that the gift be accepted, and upon motion duly made, seconded and carried, the three pictures were ordered accepted, and the President was requested to thank Mr. Brevio.

From: Senator Thruston B. Morton - Two Sets of Sixth Edition
of the U. S. Code.

President Dickey stated that Senator Thruston B. Morton had given to the College of Law two sets of the Sixth Edition of the U. S. Code to be presented to two of the most deserving law students among the top five in the 1960 graduating class. He stated further that this material would be of the greatest benefit to any young lawyer, and recommended that the sets be accepted.

Upon motion duly made, seconded and carried, the valuable gift of Senator Thruston B. Morton was ordered accepted, and the President was requested to convey to Senator Morton the appreciation of the Executive Committee and the University.

X. University Kindergarten School Discontinued.

President Dickey reported to the Executive Committee that the crowded condition of the University Training School, which is a part of the College of Education, had raised the question of whether or not, under present conditions, the kindergarten department of the Training School should be continued. The question was discussed at length and, upon motion duly made, seconded and carried, the kindergarten school at the Training School was authorized discontinued, effective September 1, 1960.

Y. Adjournment and Luncheon.

The Executive Committee adjourned at 12:45 p. m. ,EST, and had luncheon in the President's Office.

Frank D. Peterson
Secretary, Board of Trustees
and Executive Committee