

Minutes of Meeting of the Executive Committee of the University of Kentucky, July 13, 1932.

The Executive Committee of the Board of Trustees of the University of Kentucky met in President McVey's office at the University of Kentucky July 13, 1932, at 10:30 a. m. All the members of the Committee, viz., Judge R. C. Stoll, Judge Robert G. Gordon, E. B. Webb, Joe B. Andrews, and James Park, were present. President Frank L. McVey and Secretary D. H. Peak were also present.

1. Minutes Approved. The Minutes of the meeting of the Executive Committee of June 23, 1932, were approved.

2. Financial Report. The financial report for June was ordered to be recorded in the Minutes. It reads as follows:

EXHIBIT "B"

Statement of Income and Expenditures
Month of June 1932

	Previously Reported	Current Month	Fiscal Year To Date
General Fund Income			
Federal Appro.	42,750.00		42,750.00
Agri. Eng. Bldg. Appro.		41,569.98	41,569.98
Bureau of Mineral and Top. Survey	166.22	42.00	208.22
Vocational Ed. Board	5,879.62	16,986.13	22,865.75
State Tax	863,413.02	31,091.65	894,504.67
Int. on Lib. Loan Bonds	1,700.00		1,700.00
Int. on Endowment Bonds	8,644.50		8,644.50
Student Fees	151,087.42	2,238.25	153,325.67
Student Fees - Sum. Sch.	46,861.90	26,694.55	73,556.45
Student Fees - U. H. S.	11,121.70	2,037.50	13,159.20
Student Fees - El. Tr. Sch.	15,412.65	2,795.00	18,207.65
Student Fees - Univ. Ext.	29,824.10	3,008.63	32,832.73
Miscel. Receipts	23,921.71	707.98	24,629.69
Spec. Agr. Appro.	6,768.99	18,833.92	25,602.91
Rentals	3,419.40	552.79	3,972.19
Men's Dormitories	19,412.24	812.75	20,224.99
State Appro. - Sum. Sch.		8,333.33	8,333.33
Total	<u>1,230,383.47</u>	<u>155,704.46</u>	<u>1,386,087.93</u>

Expenditures			
Instruction	790,474.43	175,201.12	965,675.55
Adm. Exp. & Maint.	317,250.97	36,608.83	353,859.80
Additions and Better.	108,411.10	81.55	108,492.65
Total	<u>1,216,136.50</u>	<u>211,891.50</u>	<u>1,428,028.00</u>
Excess of Expenditures over Income	<u>14,246.97</u>	<u>(56,187.04)</u>	<u>(41,940.07)</u>
Patterson Hall Income			
Board	62,537.98	1,312.00	63,849.98
Miscellaneous Receipts	212.90	34.70	247.60
Room Rent - Sum. Sch.	4,777.75	1,748.05	6,525.80
Total	<u>67,528.63</u>	<u>3,094.75</u>	<u>70,623.38</u>
Expenditures			
Expense	52,234.42	6,442.53	58,676.95
Additions and Better.	8,844.25	140.80	8,985.05
Total	<u>61,078.67</u>	<u>6,583.33</u>	<u>67,662.00</u>
Excess of Income over Expenditures	<u>6,449.96</u>	<u>(3,488.58)</u>	<u>2,961.38</u>
General Fund Income	1,297,912.10	158,799.21	1,456,711.31
General Fund Expend.	<u>1,277,215.17</u>	<u>218,474.83</u>	<u>1,495,690.00</u>
Excess of General Fund Expend. over Income	20,696.93	(59,675.62)	(38,978.69)
Excess of Expend. over Receipts - General Ledger Accounts	28,174.93	(73,519.52)	(45,344.59)
1931-1932 Accounts Payable	67,314.95	133,110.21	200,425.16
1931-32 Accounts Receiv.		<u>(20,517.68)</u>	<u>(20,517.68)</u>
Excess of Receipts over Expenditures for the fiscal year to date - General Fund	<u>116,186.81</u>	<u>(20,602.61)</u>	<u>95,584.20</u>
Excess of Receipts over Expenditures for the fiscal year to date - General Fund			95,584.20
Cash in Bank July 1, 1932 - General Fund			<u>(107,858.56)</u>
Cash in Bank June 30, 1932 - General Fund			<u>(12,274.36)</u>

Trust Fund Income			
Student Loan Fund	2,445.95	47.53	2,493.48
Student Notes Paid	4,239.53	114.00	4,353.53
Total Receipts	<u>6,685.48</u>	<u>161.53</u>	<u>6,847.01</u>
Expenditures			
Expense	549.82	40.00	589.82
Student Notes	6,081.50	284.75	6,366.25
Total	<u>6,631.32</u>	<u>324.75</u>	<u>6,956.07</u>
Excess of Expenditures over Receipts	<u>54.16</u>	<u>(163.22)</u>	<u>(109.96)</u>
Excess of Expenditures over Receipts for the fiscal year to date - Trust Fund			(109.06)
Cash in Bank July 1, 1932 - Trust Fund			<u>1,417.64</u>
Cash in Bank July 30, 1932 - Trust Fund			<u>1,308.58</u>
Experiment Station Income			
Hatch - Federal Appro.	15,000.00		15,000.00
Milk and Butter - Cash Receipts	10,765.98	808.76	11,574.74
Beef Cattle Sales	1,076.35	667.75	1,744.10
Dairy Cattle Sales	332.78	5.00	337.78
Sheep Sales	424.93	72.81	497.74
Swine Sales	760.76		760.76
Poultry Sales	2,656.28	208.02	2,864.30
Farm Produce Sales	1,910.46	47.75	1,958.21
Horticultural Sales	1,199.75	89.30	1,289.05
Seed Test	22.00		22.00
Rentals	5,664.27	122.67	5,786.94
Miscellaneous	3,227.91	390.68	3,618.59
Fertilizer - Fees	27,561.38	2,306.25	29,867.63
Public Service - St. Ap.	17,677.37	2,911.96	20,589.33
Public Service - Misc.	39.60	11.35	50.95
Feeding Stuffs - Fees	28,309.08	1,493.24	29,802.32
Adams - Fed. Appro.	15,000.00		15,000.00
Serum - Sales	2,666.47	131.28	2,797.75
Serum - Virus Sales	136.50	9.45	145.95
Serum - Supply Sales	169.60	3.65	173.25
Serum - Misc. Receipts	91.61		91.61
State Appropriation	31,797.75	15,381.48	47,179.23
Creamery - License Fees	5,640.50	1,329.50	6,970.00
Creamery - Testers' Lic.	1,968.00	786.00	2,754.00
Creamery - Glassware Test- ed	284.15	87.33	371.48
Robinson - State Appro.	15,665.41	7,070.28	22,735.69
Robinson - Misc. Rec.	500.09		500.09

West Ky. - State Appro.	15,587.71	3,317.36	18,905.07
West Ky. - Misc. Rec.	777.10		777.10
Purnell - Fed. Appro.	60,000.00		60,000.00
State Appro. - Patterson Farm Purchase	25,000.00		25,000.00
Nursery Inspection - Fees	1,775.00		1,775.00
Nursery Inspection - State Appro.	2,383.96	9.96	2,393.92
Poultry Improvement	2,030.00		2,030.00
Cream Grading	8,150.00		8,150.00
Blood Test	1,492.75	104.25	1,597.00
Dark, Fired Tobacco Grow- ers' Assoc.	3,000.00	4,400.00	7,400.00
Stemming District Assoc.		1,688.67	1,688.67
Total	<u>310,745.50</u>	<u>43,454.75</u>	<u>354,200.25</u>

Expenditures

Expense	350,182.71	40,585.02	390,767.73
Additions and Better.	2,677.61	26.92	2,704.53
Total	<u>352,860.32</u>	<u>40,611.94</u>	<u>393,472.26</u>
Excess of Expenditures over Income	(42,114.82)	2,842.81	(39,272.01)
1930-1931 Accounts Payable liquidated	(16,511.37)		(16,511.37)
1931-1932 Accounts Receiv.		(9,775.00)	(9,775.00)
Excess of Expenditures over Receipts	<u>(58,626.19)</u>	<u>(6,932.19)</u>	<u>(65,558.38)</u>
Excess of Expenditures over Receipts for the fiscal year to date - Experiment Station			(65,558.38)
Cash in Bank July 1, 1931 - Experiment Station			<u>60,174.95</u>
Cash in Bank June 30, 1932 - Experiment Station			<u>(5,383.43)</u>

Extension Division Income

Federal Smith-Lever	148,310.55		148,310.55
Federal Add. Co-op.	31,000.00		31,000.00
Federal Supplementary	53,091.74		53,091.74
Federal Capper-Ketcham	36,801.18		36,801.18
State Smith-Lever	105,110.47	27,445.98	132,556.45
State Capper-Ketcham	15,372.80	17,586.99	32,959.79
Urban Garden Fund	5,000.00		5,000.00
County and Other	2,003.67	177.76	2,181.43
Total	<u>396,690.41</u>	<u>45,210.73</u>	<u>441,901.14</u>

Expenditures			
Expense	<u>394,531.51</u>	<u>46,537.74</u>	<u>441,069.25</u>
Excess of Income over Expenditures	<u>2,158.90</u>	<u>(1,327.01)</u>	<u>831.89</u>
Excess of Income over Expenditures for the fiscal year to date - Extension Division			831.89
Cash in Bank July 1, 1931 - Extension Division			<u>6,905.79</u>
Cash in Bank June 30, 1932 - Extension Division			<u>7,737.68</u>
Summary			
General Fund Income	1,297,912.10	158,799.21	1,456,711.31
Trust Fund Income	2,445.75	47.53	2,493.48
Experiment Station Inc.	310,745.50	43,454.75	354,200.25
Extension Div. Inc.	396,690.41	45,210.73	441,901.14
Total	<u>2,007,793.96</u>	<u>247,512.22</u>	<u>2,255,306.18</u>
General Fund Expend.	1,277,215.17	218,474.83	1,495,690.00
Trust Fund Expend.	549.82	40.00	589.82
Experiment Sta. Exp.	352,860.32	40,611.94	393,472.26
Extension Div. Exp.	394,531.51	46,537.74	441,069.25
Total	<u>2,025,156.82</u>	<u>305,664.51</u>	<u>2,330,821.33</u>
Excess of Expend. over Income	(17,362.86)	(58,152.29)	(75,515.15)
1930-1931 Accounts Payable liquidated	(16,511.37)		(16,511.37)
1931-1932 Accounts Payable	67,314.95	133,110.21	200,425.16
1931-1932 Accounts Rec.		(30,292.68)	(30,292.68)
Excess of Receipts over Expenditures for General Ledger accounts	28,174.93	(73,519.52)	(45,344.59)
Student Loan Fund - Notes	<u>(1,841.97)</u>	<u>(170.75)</u>	<u>(2,012.72)</u>
Excess of Receipts over Expend. for the fiscal year to date - Combined Fund	<u>59,773.68</u>	<u>(29,025.03)</u>	<u>30,748.65</u>
Excess of Receipts over Expenditures for the fiscal year to date - Combined Fund			30,748.65
Cash in Bank and on hand July 1, 1931 - Combined Fund			<u>(37,360.18)</u>
Cash in Bank and on hand June 30, 1932 - Combined Fund			<u>6,611.53</u>

Abstract of item shown on statement
of Income and Expenditures as "Excess
of Expenditures over Receipts for General
Ledger accounts \$45,344.59."

	<u>Debit</u>	<u>Credit</u>
Accounts Receivable		32,524.19
Insurance Paid in Advance		12,103.05
Notes Payable	100,000.00	
Sundry Accounts		<u>10,028.17</u>
	100,000.00	54,655.41
	<u>54,655.41</u>	
	<u>45,344.59</u>	

3. Unpaid Salaries. The following resolution relative to unpaid salaries was unanimously passed:

"The President called the attention of the Committee to the resolution adopted by the Board of Trustees at the meeting of June 4, 1932, due to the lack of funds for the payment of salaries of employees of the University. He stated that the total amount due to the employees of the University at the end of the fiscal year, June 30, 1932, which was earned by them in accordance with their contracts with the University, and which the University is unable to pay, for lack of funds, is the sum of \$200,425.16. It was moved and seconded that this report of the President be filed and that the Executive Committee renew the pledge of the Board of Trustees to these employees of the University to make every effort that it legally can to bring about the payment of the amounts owed to them."

The report on which the above resolution is based reads as follows:

"The Business Office has paid out all college funds for the year 1931-1932 available to date, July 13, 1932. In addition to certain claims pending adjustment, the following salaries and bills remain unpaid;

7.

Salaries for March		\$33,451.42
Salaries for April		33,008.92
Salaries for May		62,638.52
Salaries for June		<u>69,943.44</u>
		199,042.30

Labor for April	266.75	
Labor for May	325.36	
Labor for June	<u>790.75</u>	
		<u>1,382.86</u>
		200,425.16

State Journal		3,228.61
Library bills		<u>1,000.00</u>
		204,653.77

4. Vocational Education. The Business Agent stated that the expense of operating the Vocational Education Department for the year 1932-1933 amounted to \$25,126.98 and that the State Vocational Education Board has paid the University of Kentucky that amount, of which \$12,563.41 was paid by checks representing federal funds, and \$12,563.48 was paid in two State Warrants, representing state funds; that these State Warrants were sold at 78½ per cent; that the total amount realized on the two State Warrants, including accrued interest, was \$9,856.72, representing a loss of \$2706.72. The Business Agent was directed to confer with the staff of the department of Vocational Education, through Dean Taylor, as to adjustment of loss on these warrants, the warrants representing the State's half of these salaries, and to report at next meeting of the Executive Committee.

5. Bills Approved. The following bills were approved and ordered paid when funds are available:

American Council on Education		\$200.00
Central District Warehousing Corporation		
payment on Service Building		
Principal due	\$10,000.00	
Interest	4,800.00	
State and County Tax	360.00	
City Taxes due July 1, 1932..	656.25	
City Taxes due October 1, 1932.	<u>656.25</u>	\$16,472.50
Insurance Premiums on College Property		
for Year beginning March 14, 1932.....		15,562.82
(This is subject to a credit for refunds)		
Insurance Premiums of Experiment Station		
Property for the Year beginning March		
14, 1932		3,864.69

6. Accounting Under New Laws. The opinion of Attorney General Wooten as to status of University finance was recorded in the Minutes of the meeting of June 23, 1932. A further opinion in certain phases of College finance, including unexpended balance at end of fiscal year, was made on written request of President Cherry of Western State Teachers College, and others. No copy of this has been received by the University of Kentucky.

The members of the Executive Committee stated that in their opinion Trust funds, that is, funds received by the University to be used for specific purposes and that are not a part of the ordinary operating expense, do not come within the meaning and scope of the clause in the appropriation bills requiring transfer of funds to State Treasurer. The terms under which Trust funds are given and accepted will not permit of such transfer.

The members of the Executive Committee stated that in their opinion federal funds do not come within the meaning and scope of the clause in the appropriation bill requiring transfer of funds to State Treasurer. Federal funds are under control of the governing board of the institution, as indicated in the following letter from the Comptroller General of the United States:

COMPTROLLER GENERAL OF THE UNITED STATES
WASHINGTON

September 4, 1930

A-32831

The Honorable,
The Secretary of Agriculture.

Sir:

Reference is had to the letter of the disbursing clerk, Department of Agriculture, dated July 21, 1930, and to your letters of August 8 and 27, 1930, with respect to official checks of the disbursing clerk in favor of the Trustees of the Mississippi Agricultural and Mechanical College and the Treasurer, Mississippi Experiment Station.

.....

With respect to check No. 1207889, dated July 9, 1930, to the order of the Treasurer, Mississippi Experiment Station, representing first quarterly payment fiscal year 1931 under the acts of March 2, 1887, 24 Stat. 440, March 16, 1906, 34 Stat. 63, for

general expenses, office of the experiment stations, and the act of February 24, 1925, 43 Stat. 970, for a more complete endowment of agricultural experiment stations, you are advised that the acts under which these funds are appropriated require payment to be made "to the Treasurer or other officer duly appointed by the governing boards of such agricultural experiment stations to receive the same." Since the Congress has authorized the payment of these funds only to an officer of the Agricultural experiment station duly appointed by the governing board of such station such payments may not be made to any other person, and the provisions of the Federal statutes in this respect are in no way affected by any act of the legislature of the State attempting to provide for such payments to an officer of the State other than an officer of the experiment station duly appointed by the governing board of such station to receive the same.

The check in question will be held in this office pending further advice from you.

Respectfully,

(Signed) J. R. McCarl
Comptroller General
of the United States.

The President and Business Agent are authorized to act in accordance with the above stated opinions. They are directed to take up questions arising on other funds and the methods of deposit and withdrawal with the proper state officials.

7. State Geological Survey. The President was directed to get an opinion of the Attorney General on the question of funds from which cost of removal of State Geological Survey shall be paid.

The Business Agent presented a statement of further expense of removal, which statement was approved, and the Business Agent was ordered to submit it to the State Auditor for payment. Copy of the statement follows:

Expense since June 23, 1932:

Travel Expense	15.80
Labor	89.80
	<u>105.60</u>

8. Loan Authorized. The President and Business Agent were authorized to borrow for the purpose of paying salaries, bills approved and due and current operating expense, a sum not to exceed \$100,000.00. It was suggested that copies of opinions of the Attorney General relative to University finance be filed with the bank or persons making such loan.

9. Payment of Salaries. It was ordered that a payment not to exceed \$100.00 on each salary be made as of July 31, 1932, and a like payment as of August 31, 1932, to each instructor and employee who is usually paid on a ten months' basis and whose salary was not paid in full for the last four months of the year 1931-1932.

10. Construction During Summer. President McVey reported that it is necessary to make certain changes in the Old Chapel in the Administration Building, now occupied by the Bureau of Mineral and Topographical Survey, the estimated cost being \$499.80. He was authorized to have the Superintendent of Buildings and Grounds proceed with the work.

Reconstruction of roads on the campus and the removal of the radio station from the Art Center to the Service Building were left to the discretion of President McVey.

11. Book Stacks. An appropriation of \$15,000.00 was made at the last session of the Legislature for the purpose of putting additional book stacks in the Library building. President McVey was authorized to proceed with purchase and installment of stacks.

12. Sprinkler Contract. The G. C. Wilcoxon Company presented a bill for balance due on Sprinkler Contract, amounting to \$2,094.00. Payment was authorized where contract has been compiled with and upon approval of the work by the Actuarial Bureau.

13. Police Arrangements. President McVey presented a copy of Lexington City Ordinance relative to appointment of special policemen. He was authorized to confer with the City Manager and make request for appointment of such policemen as may be needed on University campus. Such policemen shall be prohibited carrying firearms or other weapons. They shall be provided with uniforms, and the University shall provide for payment of their bonds.

14. United States Tax on Checks and Utilities. President McVey reported that he had communicated with the United States Treasury Department relative to the revenue act of 1932. Copy of answer to his letter follows:

TREASURY DEPARTMENT
Washington

July 19, 1932

MT:ST:EAR

University of Kentucky,
Lexington, Kentucky.

Gentlemen:

Reference is made to your letter of June 23, 1932, in which you request this office to furnish you with a ruling to the effect that the university is exempt from paying the taxes imposed on its use of electrical energy and telephone and telegraph facilities, inasmuch as it is entirely maintained by taxes.

You are advised that payments from the funds of a State or political subdivision thereof thereof for electrical energy, telephone and telegraph facilities used in the exercise of an essential Governmental function are not taxable.

If the electrical energy, telephone and telegraph facilities furnished to the University of Kentucky, a State institution maintained by State funds, are paid for from State funds, no tax attaches under sections 616 and 701 of the Revenue Act of 1932.

Telephone, telegraph, cable or radio messages, conversations and dispatches or electric bills, which are not paid from such funds are not exempt from tax, even though paid by the university officials and even though they relate to University business.

Respectfully,

MRF

R. M. Estes,
Deputy Commissioner.

The Business Agent was directed to follow up this correspondence on question of tax on checks and to send copies of University drafts or checks, if necessary, to the deputy commissioner.

15. Secretary of Board's Salary. The salary of the Secretary of the Board of Trustees was fixed at \$140.00 per year, beginning with July 1932.

16. Lease Renewed. The lease of the Home Management House at 162 Bonnie Brae Avenue with the Henry Clay Fire Insurance Company was renewed at a reduction in rent from \$75.00 to \$65.00 per month, according to report made by Dean Thomas P. Cooper.

17. Sale of State Warrants. The Business Agent reported that all State Warrants had been sold on recommendation of the Committee appointed for that purpose, and that the proceeds of sale had been credited to the proper funds. The following sales were approved:

E-9182	1833.33	Pub. Ser.	- sold at $78\frac{1}{2}$, net 1439.17, int. 8.66.
E-10086	4543.34	Rob.	- sold at $78\frac{1}{2}$, net 3566.52, int. 5.04
E-2650	10000.00	Ext. Div.	- sold at $79\text{-}3/4$, net 7975.00, int. 333.30
E-305	10,000.00	Agr. Eng. Bldg.	- sold at $79\text{-}3/4$, net 7975.00, int. 481.90
E-3383	4795.71	Sp. Ag. Ap.	- sold at $79\text{-}3/4$, net 3824.58, int. 141.86
E-9854	1833.37	Pub. Ser.	- sold at $79\text{-}3/4$, net 1464.14, int. 2.03
E-10075	3287.66	W. Ky.	- sold at $79\text{-}3/4$, net 2623.73, int. 182.

The following agreement of sale with the Security Trust Company was approved:

The undersigned, Security Trust Company, has this day purchased from University of Kentucky for the total sum of Eighty Thousand Five Hundred Sixty-two and $72/100$ Dollars (\$80,562.72), being at the rate of seventy-five per cent. of the face value plus full amount of interest accrued thereon to date, Warrants drawn by the Auditor of Public Accounts of the State of Kentucky on the Treasurer of the State of Kentucky as listed below, namely:

Date	Number	Payee	Face	Accrued Interest	Purpose
7/13/31	E 305	John Skain, Treas.	\$ 8772.63	\$422.83	Ag. Eng. Bldg.
7/13/31	E 303	do	10000.00	481.94	do
7/30/31	E 639	do	10000.00	458.33	Summer School
7/30/31	E 638	do	1381.00	63.30	Ag. Eng. Bldg.
7/30/31	E 643	do	4333.30	198.60	Sp. Agr. Ap.
9/1/31	E 1361	do	4519.15	187.65	Capper-Ketch. Ap.
9/1/31	E 1358	do	5868.63	243.70	Eng. Bldg.
9/1/31	E 1262	do	4199.05	174.36	Sp. Agr. Appro.
9/30/31	E 1976	do	4751.93	178.20	do
10/6/31	E 2084	do	9394.87	344.48	Ag. Eng. Bldg.
10/29/31	E 2653	do	4736.03	158.52	Sp. Agr. Appro.
11/28/31	E 3378	do	4133.31	121.69	Capper-Ketch. Ap.
11/28/31	E 3381	do	4582.87	134.94	Ag. Eng. Bldg.
1/18/32	E 5064	do	5879.65	132.30	Voc. Ed. State
1/22/32	E 5154	do	13215.44	290.00	Extension
6/23/32	E 9833	do	6852.49	6.65	Voc. Ed. State
			<u>\$102620.35</u>	<u>\$3597.46</u>	

In consideration of the sale to-wit of said Warrants at said price, the undersigned hereby grants to the University of Kentucky an option good for ninety (90) days from this date to repurchase said Warrants, or any of them, at the rate at which they were sold to the undersigned, namely: Seventy-five per cent. (75%) of the face value thereof, plus accrued interest thereon to the date of the exercise of said option. This option shall be void and of no effect as to all Warrants nor repurchased by said University of Kentucky within the period of ninety (90) days from this date.

Witness the hand of Security Trust Company by C. N. Manning, its President, on this 30th day of June, 1932, in duplicate.

SECURITY TRUST COMPANY

By C. N. Manning
President

Later the warrants in this agreement were resold at following prices: Nos. E 305 -- 639 -- 2653 at 79 cents less 1/4c brokerage: Nos. 2303 -- 638 -- 643 -- 1361 -- 1358 -- 1362 -- 1976 -- 2084 -- 3378 -- 3381 -- 5064 -- 5754 -- 9833 -- at 78-3/4 cents less 1/4 c brokerage. The resale as shown by appended statement was approved:

STATEMENT

SALE OF KENTUCKY STATE WARRANTS FOR ACCOUNT OF
UNIVERSITY OF KENTUCKY UNDER REPURCHASE AGREEMENT WITH THE SECURITY TRUST COMPANY

Proceeds	\$79,111.69	@	78-1/2	\$62,102.67
"	23,508.66	@	78-3/4	<u>18,513.07</u>
				\$80,615.74

Repurchase agreement \$102,620.35	
@ 75	<u>\$76,965.26</u>
	\$ 3,650.48

Less overpayment of interest for 7 days on Warrant No. E 5154 for \$13,215.44 account of difference in date of Warrant and date of stamp for interest bearing	
	<u>\$ 12.84</u>
Check to University of Kentucky	\$3,637.64

18. Patterson Hall Bills. The Business Agent was requested to check up the balances advanced from College funds in payment of Patterson Hall Expense as shown by records in the Business Office, and to make report at next meeting of the Executive Committee.

19. Change of Employment. It appearing from report of the President that Mrs. Lydia Brown, who has been employed at Patterson Hall since September, 1917, has reached the age of seventy years, President McVey was authorized to assign to her new duties as in such cases provided. She has been in the University's employ for fifteen years and her salary is now \$900.00 per year. Her salary for change of employment is hereby fixed at \$315.00 per year.

20. J. S. McHargue Appointed to Sign Alcohol Withdrawal Reports. Dr. J. S. McHargue, head of the Chemistry Department, Kentucky Agricultural Experiment Station, is hereby designated as the official for that institution to sign permits, submitted by the Bureau of Industrial Alcohol, United States Treasury Department.

21. Appointments.

Temporary appointment of C. D. Kennard as instructor in the foundry, at a salary of \$125, beginning September 1, 1932. Place was made vacant by the death of E. B. Crowder.

Appointment of Miss Hildegarde Schlemmer as kindergarten teacher in the Training School for one year, at a salary of \$1800, effective September 1, 1932, was approved.

Appointment of Miss Sue Layton as library assistant in the Department of Art for one year, at a salary of \$400, effective September 1, 1932, was approved.

Appointment of Edward S. Amis, Effie D. Hughes, Thomas Moore and Philip Clements as graduate assistants in Chemistry for one year, at salaries of \$500 each, effective September 1, 1932, was approved.

On motion the meeting adjourned.

D. H. Peak
Secretary of the Board of
Trustees