SPECIAL LIBRARIES: The Cincinnati Chapter of Special Libraries is having a meeting Tuesday November 13 at Merrell Laboratories in Cincinnati. The speaker will be Mr. Charles Stevens, Executive Director of the National Commission of Libraries and Information Science-Washington, D.C. There will be cocktails at 5:45, dinner at 6:45, tour of

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Merrell Library and speaker at 8:15. Those interested in making the trip should contact Jim Minton, MIK-Map Department 257-2660.

DIVIDING THE CATALOG: The division of the public catalog will begin the week of November 26-30. The first stage of the project will be dividing subject headings (which are typed in red) from other headings (which are typed in black) within each drawer. Many members of the library staff will be participating in the project; the time and place will be announced soon.

The catalog will remain divided within each drawer with pink dividers to indicate "authors/titles" and "subjects" until the first week in January. At that time, the physical shift to two catalogs will take place. Immediately following the physical shift, drawers will be relabeled. These two final stages will involve a smaller number of staff members than the first stage. We hope the project will be complete before January 16, 1974, when classes for the second semester will begin.

The Committee to Divide the Catalog welcomes any questions or suggestions. Contact Ms. Green, MIK-Catalog Department 257-3848.

TOURS: The agreements with the contractor, architect, Design and Construction and everyone else state that only 'official' tours may be conducted through the new building. Authorization for these tours must come from Bill Gardner. Please do not compromise the Library's position by entering the building without the proper authorization.

POSITION OPENINGS: Reference, Classified VII, open now; Acquisitions, classified VI, open now.

PERSONNEL CHANGES: Terminations: Nita LeMaster, classified, Acquisitions; Linda Smutz, classified, Cataloging.

COURSE: The University does have a program, offered by the Personnel Division, for supervisory training. Mr. Carl Gorham is in charge of scheduling these classes that are open to the staff of the University. The classes are kept small and are held on a demand basis. A new class is now being formed. If you are interested, call Mr. Gorham (73841)

SUBJECT HEADINGS OF THE WEEK: Agricultural education - Audio-visual aids; Dieffenbachia; Modular construction industry; Mis-quona-queb, Ojibway Chief; Ragtime music - Discography; Sports for women - Organization and administration; Women, Negro; Women's periodicals, German.

PUBLICATIONS: The ACRL Publications in Librarianship Editorial Board "...wishes to solicit manuscripts that have strong potential for publication and will contribute positively to our professional literature." The Board is seeking manuscripts "...based upon careful research, but which also reflect the judgements of professional experience and with useful appeal and value for librarians in varied situations." Contact or send your manuscript to: Kenneth G. Peterson, Editor and Chairman, ACRL Publications in Librarianship Editorial Board, University of Virginia Library, Charlottesville, Virginia 22901.

A BUCK OR A BOOK: The Library Science Student Organization is sponsoring a book drive for Wheelwright, Ky., in conjunction with University Year for Action. Wheelwright, a company town, had its library taken away and is trying to establish a public library. The town and MIK and other libraries are helping -- won't you? Give a "buck" or a "book". Give the books to the box at the Circulation Department (MIK) and if your department takes up a complimentary collection of change, contact the College of Library Science, 258-8876 leave a message and a student will pick up the funds.