

Minutes of the University Senate, February 27, 1967 (con't)

Dr. Cochran, Acting Dean of the Graduate School, presented a recommendation from the Graduate Faculty that honorary degrees be conferred on six persons at the May, 1967 Commencement. These six persons were approved by the Senate for the degree indicated for recommendation to the President and the Board of Trustees with the request that the names be withheld until the Board has taken action and the nominees have accepted.

The meeting adjourned at 5:00 p.m.

Elbert W. Ockerman
Secretary

MINUTES OF THE UNIVERSITY SENATE, MARCH 8, 1967

The University Senate met in regular session at 4:00 p.m., Wednesday, March 8, 1967, in the Court Room of the Law Building. Chairman Diachun presided. Members absent: Michael E. Adelstein, A. D. Albright, Jack N. Baldwin, Charles E. Barnhart, Barbara Bates, John J. Begin*, Harold R. Binkley, Harry M. Bohannon, Peter Bosomworth, Eugene B. Bradley, Thomas D. Brower, Lester Bryant, Marion A. Carnes, Merle Carter, David B. Clark, Jerome E. Cohn, Glenwood L. Creech, Marcia Dake, Melvin DeFleur, Wendell C. DeMarcus, Kurt W. Deuschle, Ray Dutt, Ben A. Eiseman, Herman A. Ellis, Thomas P. Field, Stuart Forth, James E. Funk, Peter Gillis, Charles P. Graves, John W. Greene, Jr., Robert H. Greenlaw, Ward Griffen, Jack Hall, Ellis F. Hartford, Hubert P. Henderson, J. W. Herron, John W. Hill, James C. Humphries, Don Jacobson, Raymon D. Johnson, Robert L. Johnson, Bernard D. Kern*, Robert A. Keuhne*, Robert F. Kerley, John Kuiper, R. A. Lauderdale, Jr., C. Oran Little, Frank A. Loeffel*, Leslie L. Martin, Herbert F. Massey, G. E. Mitchell, Alvin L. Morris, R. T. Muelling, Jr., Vernon Musselman, James R. Ogletree, John W. Oswald, Blaine F. Parker, J. W. Patterson, Doris P. Pearce, N. J. Pisacano, Carson Porter, James Prestridge, Leonard A. Ravitz, Benjamin Rush, Ivan Russell, Don Cash Seaton*, William A. Seay, Doris M. Seward, Roy E. Sigafus, C. Leland Smith, Dewey G. Steele, Wellington B. Stewart, Paul Street, Thomas B. Stroup, Lee H. Townsend, Warren W. Walton*, William S. Ward, Daniel L. Weiss, Warren E. Wheeler, Robert L. White, William R. Willard, W. W. Winternitz, Ralph F. Wiseman, Wesley O. Young, Leon Zolondek.

Dr. George W. Schwert, Secretary, University Senate Council, recommended approval of the Report of the University Senate Committee on the University Calendar dated February 20, 1967 and circulated to the teaching faculty of the University, with the following amendments:

That Memorial Day (May 30th) be added to paragraph 2.A. (3) of the Recommendations on page 2;

that line 3, paragraph 2.C. be changed to read . . . "submitting a policy amendment to the University Senate Council for consideration and transmittal to the University Senate for action. Such . . ." of the Recommendations on page 2.

*Absence Explained

Minutes of the University Senate, March 8, 1967 (con't)

The motion was seconded.

Recommendation was then made from the floor to amend the calendars contained in the Report to remove Labor Day as a holiday from all University calendars. The Senate approved this recommendation.

An additional recommendation was made to amend the calendars contained in the Report to designate Founders Day, February 22, as an official University holiday in all University calendars proposed for the future and that all administrative offices be closed and classes suspended for that day. This recommendation was defeated.

Recommendation was made to amend the statement of policy procedure governing preparation of the University's academic calendar on page 2 of the Report to add item (7) to paragraph 2.A. of the Recommendations as follows:

- (7) Grades will not be due in the Registrar's Office until at least two days beyond the end of the examination period, excluding Sunday.

This is interpreted to apply to the Summer Session as well. With concurrence of the Dean of Admissions and Registrar of this change in procedure in that office, the recommendation was approved by a vote of 34 to 32.

A representative of the Arts and Sciences faculty presented a recommendation from that college to amend the second sentence in the last paragraph on page 15 of the current Rules of the University Senate to read:

. . . "However, only under very special circumstances shall he be allowed to withdraw from a class within five weeks of the final examination period except for the summer term when the deadline shall be two weeks." . . .

and to change the proposed calendars in the Report to reflect this change in rule. The Senate approved the change in rule and subsequent change in the proposed calendars by a vote of 39 to 37.

The Senate then approved the Report of the University Senate Committee on the University Calendars (which embraces the proposed calendars and recommendations) as amended by the amendments. The recommendations and calendars as amended and approved follow:

RECOMMENDATION OF THE SENATE CALENDAR COMMITTEE

1. The University Senate should develop a policy statement that provides a framework from which the University's Academic Calendar is established.
2. The elements of policy with respect to calendar should include the following items, along with such other specifications as the Senate may feel are required.
 - A. The academic year shall consist of two semesters each including 15 weeks and an eight-week summer session, with the Fall Semester beginning in time to permit completion prior to the Christmas holidays.

Minutes of the University Senate, March 8, 1967 (con't)

- (1) The interval between the ending of the Fall Semester (the last day of final examinations) and the first day of registration for the spring semester shall not exceed 24 calendar days. Every effort shall be made to reduce to a minimum the interval of time between semesters consistent with efficient handling of grade processing and timely notification of probation and dropping of academically unqualified students.
 - (2) The summer session will be scheduled so that classes begin not earlier than the 9th of June nor later than the 15th of June.
 - (3) National holidays occurring during the period when classes are normally in session which shall be treated as academic holidays are Thanksgiving Day, Memorial Day, and Independence Day.
 - (4) The Friday and Saturday after Thanksgiving shall be declared academic holidays.
 - (5) The third week in March shall be utilized each year as the spring vacation.
 - (6) Suitable time shall be allotted on one day of the President's choice each semester for use as a President's Convocation.
 - (7) Grades will not be due in the Registrar's Office until at least two (2) days, excluding Sunday, beyond the end of the examination period.
- B. The University Calendar, prepared for at least three years in advance to facilitate planning, shall be constructed by the Registrar and Dean of Admissions in conformity with University Senate policy and presented to the University Senate for approval.
- C. A change in University Senate calendar policy may be suggested by a member of the University faculty or by an administrative officer of the University by submitting a policy amendment to the University Senate Council for consideration and transmittal to the University Senate for action. Such changes, if adopted, would become effective with the next calendar construction. Temporary deviations from calendar policy should be allowed only under emergency circumstances, with approval by the Registrar and the University Senate Council.
- D. Insofar as possible, every effort shall be made to operate on a single University Calendar for all units of the University. It is recognized, however, that the Colleges of Medicine and Dentistry have special scheduling problems which have made separate Calendars desirable for these Colleges from the beginnings of their establishment. The Colleges of Medicine and Dentistry will be operated on separate calendars designed to meet the specific instructional needs of those units, with the constraints that such calendars be periodically reviewed by the Senate and be as near as possible to conformity with the University Calendar.

Minutes of the University Senate, March 8, 1967 (con't)

- E. The University Senate Committee on Calendar has given full consideration to special problems currently faced by the College of Law as a professional school in operating under a uniform University Calendar. These problems appear to center around the lack of a reading period prior to final examination; the necessity for a longer final examination period than that required for most of the other colleges in the University; and accrediting association standards establishing a minimum number of instructional days for law schools. There exists a degree of similarity between these needs and those faced by the Colleges of Medicine and Dentistry. Therefore, the committee agrees that due consideration should be given to the desirability of a modified calendar for the College of Law. It further recommends that every effort be made to develop a calendar which conforms to the beginning and ending dates of the University Calendar.

The College of Law shall constitute a study committee to be composed of six faculty representatives appointed by the Dean of the College and charged to give full consideration to the opinions of law students. This committee shall develop a calendar to be recommended to the University Senate. In the event the committee is unable to reach agreement upon a recommendation, the College shall remain on the University Calendar.

3. This committee regards its findings and recommendations as only a first step toward the devising of an optimal policy for this institution with respect to calendar. Significant change in calendar is an expensive process and carries far-reaching effects. Such change should be preceded by a searching review and projection of educational policy for the University. The present Calendar Committee was appointed by letter from the Chairman of the Senate Council on October 27. It first met on November 1. The essence of the present report was in draft form by early February to meet the circulation and reporting deadlines set or implicit in the appointing letter. Without apology therefore, the present report is directed to meeting the specific request for a study of Calendar alternatives including opinions of both faculty and students and to the preparation of a proposed calendar policy statement.

A long range committee of the Senate should be appointed with the specific charge of identifying and interpreting needed changes in educational policy in consonance with the new Academic Program and current projections of enrollment and division of undergraduate, graduate, and professional program enrollment, as well as changes in teaching technology and faculty commitment of effort. This committee would not be required to duplicate the deliberation efforts of the faculty which are incorporated in the Academic Program. Rather it would be concerned primarily with those elements of educational policy which bear on the learning process for students and which form the basis of calendar policy, along with faculty resources, space and physical facility limitations and functional efficiency concerns.

4. The recommendations for a calendar requested in the letter appointing this committee are the product of one member of the committee--the Registrar and Dean of Admissions. The recommended calendar has been prepared in keeping with the calendar policy proposed by the committee and the current Governing Regulations of the University.

Minutes of the University Senate, March 8, 1967 (con't)

UNIVERSITY CALENDAR

1967 Fall Semester1967

July 31	Monday - Last day to submit all required documents to Registrar's Office for admission to the 1967 Fall Semester
August 27	Sunday - Dormitories open for Fall Semester
August 28, 29	Monday and Tuesday - Classification, registration & orientation for students not pre-registered
August 30	Wednesday - Class work begins
September 6	Wednesday - Last day to enter an organized class for the Fall Semester
September 11	Monday - Last day to drop a course without a grade
September 12, 13	Tuesday and Wednesday - Last days for filing application for December degree in College Dean's Office
October 19	Thursday - Undergraduate mid-term grades due in Registrar's Office by 4:00 p.m.
November 23, 24, 25	Thursday, Friday and Saturday - Thanksgiving Holidays - academic holidays
November 9	Thursday - Last day to withdraw from a class before finals
December 12	Tuesday - Class work ends
December 15	Friday - Last day to submit all required documents to Registrar's Office for admission to the 1968 Spring Semester
December 14-20	Thursday thru Wednesday - Final examinations
December 20	Wednesday - End of Fall Semester
December 22	Friday - All grades due in Registrar's Office by 4:00 p.m.

Summary of Teaching Days, Fall Semester, 1967

	<u>Mon.</u>	<u>Tues.</u>	<u>Wed.</u>	<u>Thurs.</u>	<u>Fri.</u>	<u>Sat.</u>	<u>Teaching Days</u>
August	-	-	1	1	-	-	August 2
September	4	4	4	4	5	5	September 26
October	5	5	4	4	4	4	October 26
November	4	4	5	4	3	3	November 23
December	2	2	1	1	2	2	December 10
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Total	15	15	15	14	14	14	87

Minutes of the University Senate, March 8, 1967 (con't)

1968 Spring Semester

January 15, 16 Monday and Tuesday - Classification, registration, and orientation for students not pre-registered

January 17 Wednesday - Class work begins

January 23 Tuesday - Last day to enter an organized class for the Spring Semester

January 29 Monday - Last day to drop a course without a grade

January 29, 30 Monday and Tuesday - Last days for filing application for a May degree in College Dean's Office

March 7 Thursday - Undergraduate mid-term grades due in Registrar's Office by 4:00 p.m.

March 16-24 Saturday noon thru Sunday - Spring vacation

April 1 Monday - Last day for out-of-state freshmen to submit all required documents to Registrar's Office for admission to the Fall 1968 Semester

April 1 Monday - Last day to withdraw from a class before finals

May 4 Saturday - End of class work

May 6-11 Monday thru Saturday - Final examinations

May 10 Friday - Last day to submit all required documents to Registrar's Office for admission to the 1968 Summer Session

May 11 Saturday - End of Spring Semester

May 12 Sunday - Baccalaureate - Vesper

May 13 Monday - 101st Annual Commencement

May 14 Tuesday - All grades due in Registrar's Office by 4:00 p.m.

Summary of Teaching Days, Spring Semester, 1968

	<u>Mon.</u>	<u>Tues.</u>	<u>Wed.</u>	<u>Thurs.</u>	<u>Fri.</u>	<u>Sat.</u>	<u>Teaching Days</u>
January	2	2	3	2	2	2	January 13
February	4	4	4	5	4	4	February 25
March	3	3	3	3	4	4	March 20
April	5	5	4	4	4	4	April 26
May	-	-	1	1	1	1	May 4
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Total	14	14	15	15	15	15	88

Minutes of the University Senate, March 8, 1967 (con't)

1968 Summer Session

June 10, 11 Monday and Tuesday - Registration
 June 12 Wednesday - Class work begins
 June 17 Monday - Last day to enter an organized class for the
 Summer Session
 June 24 Monday - Last day to drop a course without a grade
 June 24, 25 Monday and Tuesday - Last days for filing application for an
 August degree in College Dean's Office
 July 4 Thursday - Independence Day Holiday - academic holiday
 July 24 Monday - Last date to drop a class before end of summer session
 July 29 Monday - Last day to submit all required documents to
 Registrar's Office for admission to the 1968 Fall Semester
 August 7 Wednesday - End of Summer Session
 August 9 Friday - All grades due in Registrar's Office by 4:00 p.m.

Summary of Teaching Days, Summer Session 1968

	<u>Mon.</u>	<u>Tues.</u>	<u>Wed.</u>	<u>Thurs.</u>	<u>Fri.</u>	<u>Sat.</u>	<u>Teaching Days</u>	
June	2	2	3	3	3	3	June	16
July	5	5	5	3	4	4	July	26
August	1	1	1	1	1	1	August	6
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Total	8	8	9	7	8	8		48

Minutes of the University Senate, March 8, 1967 (con't)

1968 Fall Semester1968

July 29	Monday - Last day to submit all required documents to Registrar's Office for admission to the 1968 Fall Semester
August 26, 27	Monday and Tuesday - Classification, registration, and orientation for students not pre-registered
August 28	Wednesday - Class work begins
September 4	Wednesday - Last day to enter an organized class for the Fall Semester
September 9	Monday - Last day to drop a course without a grade
September 10, 11	Tuesday and Wednesday - Last days for filing application for December degree in College Dean's Office
October 21	Monday - Undergraduate mid-term grades due in Registrar's Office by 4:00 p.m.
November 11	Monday - Last date to withdraw from a class before finals
November 28, 29, 30	Thursday thru Saturday - Thanksgiving Holidays - academic holidays
December 13	Friday - Last day to submit all required documents to Registrar's Office for admission to the 1969 Spring Semester
December 14	Saturday - Class work ends
December 16-21	Monday thru Saturday - Final examinations
December 21	Saturday - End of Fall Semester
December 24	Tuesday - All grades due in Registrar's Office by 4:00 p.m.

Summary of Teaching Days, Fall Semester, 1968

	<u>Mon.</u>	<u>Tues.</u>	<u>Wed.</u>	<u>Thurs.</u>	<u>Fri.</u>	<u>Sat.</u>	<u>Teaching Days</u>
August	-	-	1	1	1	1	August 4
September	5	4	4	4	4	4	September 25
October	4	5	5	5	4	4	October 27
November	4	4	4	3	4	4	November 23
December	2	2	2	2	2	2	December 12
Total	15	15	16	15	15	15	91

Minutes of the University Senate, March 8, 1967 (con't)

1969 Spring Semester1969

January 13, 14	Monday and Tuesday - Classification, registration and orientation for students not pre-registered
January 15	Wednesday - Class work begins
January 21	Tuesday - Last day to enter an organized class for the Spring Semester
January 27	Monday - Last day to drop a course without a grade
January 27, 28	Monday and Tuesday - Last days for filing application for a May degree in College Dean's Office
March 6	Thursday - Undergraduate mid-term grades due in Registrar's Office by 4:00 p.m.
March 15-23	Saturday thru Sunday - Spring vacation
March 28	Friday - Last day to withdraw from a class before finals
April 1	Tuesday - Last day for out-of-state freshmen to submit all required documents to Registrar's Office for admission to the Fall 1969 Semester
May 3	Saturday - End of class work
May 5-10	Monday thru Saturday - Final Examinations
May 9	Friday - Last day to submit all required documents to Registrar's Office for admission to the 1969 Summer Session
May 10	Saturday - End of Spring Semester
May 11	Sunday - Baccalaureate - Vesper
May 12	Monday - 102nd Annual Commencement
May 13	Tuesday - All grades due in Registrar's Office by 4:00 p.m.

Summary of Teaching Days, Spring Semester, 1969

	<u>Mon.</u>	<u>Tues.</u>	<u>Wed.</u>	<u>Thurs.</u>	<u>Fri.</u>	<u>Sat.</u>	<u>Teaching Days</u>
January	2	2	3	3	3	2	January 15
February	4	4	4	4	4	4	February 24
March	4	3	3	3	3	4	March 20
April	4	5	5	4	4	4	April 26
May	-	-	-	1	1	1	May 3
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Total	14	14	15	15	15	15	88

Minutes of the University Senate, March 8, 1967 (con't)

1969 Summer Session

1969

June 9, 10 Monday and Tuesday - Registration
 June 11 Wednesday - Class work begins
 June 16 Monday - Last day to enter an organized class for the
 Summer Session
 June 23 Monday - Last day to drop a course without a grade
 June 23, 24 Monday and Tuesday - Last days for filing application for
 an August degree in College Dean's Office
 July 4 Friday - Independence Day - academic holiday
 July 23 Wednesday - Last date to withdraw from a class before
 end of Summer Session
 July 28 Monday - Last day to submit all required documents to
 Registrar's Office for admission to the 1969 Fall
 Semester
 August 6 Wednesday - End of 1969 Summer Session
 August 8 Friday - All grades due in Registrar's Office by 4:00 p.m.

Summary of Teaching Days, Summer Session 1969

	<u>Mon.</u>	<u>Tues.</u>	<u>Wed.</u>	<u>Thurs.</u>	<u>Fri.</u>	<u>Sat.</u>	<u>Teaching Days</u>
June	3	2	3	3	3	3	June 17
July	4	5	5	5	3	4	July 26
August	1	1	1	-	1	1	August 5
Total	8	8	9	8	7	8	48

Minutes of the University Senate, March 8, 1967 (con't)

1969 Fall Semester1969

July 28	Monday - Last day to submit all required documents to Registrar's Office for admission to the 1969 Fall Semester
August 25, 26	Monday and Tuesday - Classification, registration and orientation for students not pre-registered
August 27	Wednesday - Class work begins
September 3	Wednesday - Last day to enter an organized class for the Fall Semester
September 8	Monday - Last day to drop a course without a grade
September 9, 10	Tuesday and Wednesday - Last days for filing application for a December degree in College Dean's Office
October 20	Monday - Undergraduate mid-term grades due in Registrar's Office by 4:00 p.m.
November 10	Monday - Last day to withdraw from a class before finals
November 27, 28, 29	Thursday, Friday, and Saturday - Thanksgiving Holidays - academic holidays
December 12	Friday - Last day to submit all required documents to Registrar's Office for admission to the 1970 Spring Semester
December 13	Saturday - Class work ends
December 15-20	Monday thru Saturday - Final examinations
December 20	Saturday - End of Fall Semester
December 23	Tuesday - All grades due in Registrar's Office by 4:00 p.m.

Summary of Teaching Days, Fall Semester, 1969

	<u>Mon.</u>	<u>Tues.</u>	<u>Wed.</u>	<u>Thurs.</u>	<u>Fri.</u>	<u>Sat.</u>	<u>Teaching Days</u>
August	-	-	1	1	1	1	August 4
September	5	5	4	4	4	4	September 26
October	4	4	5	5	5	4	October 27
November	4	4	4	3	3	4	November 22
December	2	2	2	2	2	2	December 12
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Total	15	15	16	15	15	15	91

Minutes of the University Senate, March 8, 1967 (con't)

1970 Spring Semester1970

January 12, 13 Monday and Tuesday - Classification, registration and orientation for students not pre-registered

January 14 Wednesday - Classes begin

January 20 Tuesday - Last day to enter an organized class for the Spring Semester

January 26 Monday - Last day to drop a course without a grade

January 26, 27 Monday and Tuesday - Last days for filing application for a May degree in College Dean's Office

March 5 Thursday - Undergraduate mid-term grades due in Registrar's Office by 4:00 p.m.

March 14-22 Saturday thru Sunday - Spring vacation

March 30 Monday - Last day to withdraw from a class before finals

April 1 Wednesday - Last day for out-of-state freshmen to submit all required documents to Registrar's Office for admission to the 1970 Fall Semester

May 2 Saturday - End of class work

May 4-9 Monday thru Saturday - Final examinations

May 9 Saturday - End of Spring Semester

May 12 Tuesday - Last day to submit all required documents to Registrar's Office for admission to the 1970 Summer Session

May 10 Sunday - Baccalaureate-Vesper

May 11 Monday - 103rd Annual Commencement

May 12 Tuesday - All grades due in Registrar's Office by 4:00 p.m.

Summary of Teaching Days, Spring Semester, 1970

	<u>Mon.</u>	<u>Tues.</u>	<u>Wed.</u>	<u>Thurs.</u>	<u>Fri.</u>	<u>Sat.</u>	<u>Teaching Days</u>
January	2	2	3	3	3	3	January 16
February	4	4	4	4	4	4	February 24
March	4	4	3	3	3	3	March 20
April	4	4	5	5	4	4	April 26
May	-	-	-	-	1	1	May 2
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Total	14	14	15	15	15	15	88

Minutes of the University Senate, March 8, 1967 (con't)

1970 Summer Session1970

June 9, 10	Tuesday and Wednesday - Registration
June 11	Thursday - Class work begins
June 15	Monday - Last day to enter an organized class for the Summer Session
June 22	Monday - Last day to drop a course without a grade
June 23, 24	Tuesday and Wednesday - Last days for filing application for an August degree in College Dean's Office
July 4	Saturday - Independence Day Holiday - academic holiday
July 23	Thursday - Last date to withdraw from a class before end of Summer Session
July 29	Wednesday - Last day to submit all required documents to Registrar's Office for admission to the 1970 Fall Semester
August 6	Thursday - End of 1970 Summer Session
August 10	Monday - All grades due in Registrar's Office by 4:00 p.m.

Summary of Teaching Days, Summer Session 1970

	<u>Mon.</u>	<u>Tues.</u>	<u>Wed.</u>	<u>Thurs.</u>	<u>Fri.</u>	<u>Sat.</u>	<u>Teaching Days</u>	
June	3	3	2	3	3	3	June	17
July	4	4	5	5	5	3	July	26
August	1	1	1	1	-	1	August	5
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Total	8	8	8	9	8	7		48

Minutes of the University Senate, March 8, 1967 (con't)

Dr. Schwert presented a recommendation from the Senate Council that a Senate Advisory Committee on International Educational Programs be established. The Senate approved this recommendation.

Dr. Schwert presented a recommendation from the Senate Council that a committee be established to draw up recommendations to be made to the joint Trustee-Faculty Committee on Revision of the Governing Regulations relative to the point of appropriate size and composition of the University Senate. The motion was seconded. Agreement was reached to expand this motion also to include election procedure. The motion as expanded was approved by the University Senate.

A representative from the College of Arts and Sciences presented from the Arts and Sciences Faculty Council a recommendation "that the Senate ask the President for approval of appointment of a committee, (preferably small) to be chosen by the Senate Council - in consultation with the President - this committee to be given a summer appointment and charged with the task of reviewing, codifying, and bringing up-to-date the Rules of the Senate and the Governing Regulations of the University, and to submit a report to the Senate early in the fall of this year and to make copies of the report available to the faculty of the University." The motion was seconded. Motion was then made to amend this motion to include "or if not possible next summer, then to be done in the fall". Upon agreement to permit this amendment to the first amendment, the motion was seconded. The Senate then voted to table the motion as amended, until further study by the Senate.

The Senate approved a motion from the floor that henceforth three (3) unexplained absences from a Senate meeting in an academic year automatically calls for purgation of that Senator by the Registrar.

Dr. Schwert presented a monthly report of routine actions, relating to programs and courses which had been taken by the Senate Council.

A representative of the Arts and Sciences College presented a recommendation from the Arts and Sciences Faculty Council that the University Senate solicit an early report to the University Senate from the Committee on Evaluation of Teaching. The Senate approved this recommendation.

The Senate adjourned at 5:05 p.m.

Elbert W. Ockerman
Secretary