

# Irregularities

Minutes of the meeting of the Executive Committee of the Board of Trustees, University of Kentucky at its regular monthly meeting, October 23, 1919.

The Executive Committee of the Board of Trustees of the University of Kentucky met in regular monthly session on Thursday, October 23, 1919 in the President's office at the University at 11:00 o'clock, a. m. Inasmuch as it was not possible to secure a quorum on October 22, the day set by the Board of Trustees at a previous meeting, the meeting was called for October 23. The following members were present: R. G. Gordon, R. P. Ernst and P. P. Johnston, Jr. President Frank L. McVey and Wellington Patrick, Secretary of the Board were present.

(1) Adoption of Minutes. The minutes of the previous meeting were read and adopted.

(2) Permanent Vice-Chairman. On motion, R. P. Ernst was selected as permanent vice-chairman of the Committee and presided during the meeting (Mr. Stoll being absent).

(3) Report of the Business Agent. The following report by the Business Agent was read and ordered incorporated in the minutes:

October 21, 1919

Dr. Frank L. McVey, President,

University of Kentucky.

Dear Doctor McVey:

I wish to report the following for your consideration and that of the Executive Committee as you may deem proper:

1. Budget and Financial Reports.

2. Terrell Account -- I have seen in person and written to Honorable Claude B. Terrell, Bedford, Kentucky, former member of the Executive Committee, and requested that he send me a statement of the amount of his expenses during the time he served on that Committee, for which he has not been reimbursed. Up to this time I have not received such statement.

3. Typewriter Contract -- I submit correspondence with the Underwood Typewriter Company, the L. C. Smith and Brothers Typewriter Company and the Remington Typewriter Company. My correspondence with the Remington Typewriter Company is not complete, but I feel safe in saying that the Company's proposition will not differ materially from the terms we now get from it. I, therefore, conclude that the terms we are now getting from the Typewriter Companies cannot be materially bettered. The L. C. Smith Brothers Company offers to give three years guarantee. This is worth something, but I doubt the advisability of confining purchases to one machine for no greater consideration than that. I suggest that Mr. Patrick give the Committee his opinion on the whole matter.

4. Carey-Reed Company Bill -- I submit correspondence with that company relative to the accounts rendered for building road, \$181.28, and building the walk to Patterson Hall, \$3,556.20. In regard to the first named account, Mr. H. E. Curtis informs me that the Carey-Reed Company built the road about the time stated in the account rendered, and I have no doubt that the company did build it. However, I have not been able to find in the Business Office or elsewhere an order for the construction or correspondence regarding it. There is no record of payment. Dean Cooper says it is a charge against College funds and not Experiment Station funds, as the account itself shows. I suggest that it may be a part of the work planned by Director Kastle with the \$5,000 appropriation for campus improvement made about that time.

I have been able to find no records relative to the walk to Patterson Hall, so I submit the recent correspondence with the Carey-Reed Company, Nothing has been paid on this work. The walk has not been completed, and there has been considerable complaint on the part of the girls as to the rough surface, for example, the attached clipping from the "Kernel". I have no answer to my letter relative to the walk not being completed.

5. Schuler Claim -- I submit the claim of Mrs. L. M. Schuler for bills paid for her son, a Model School student, injured at football practice, together with the correspondence relative to it.

6. Reports and Examination -- The Experiment Station report was audited and signed by your Committee October 18, 1919. We are expecting the Federal examiner to be here the 23d, 24th and 25th of this month, to audit the Hatch and Adams accounts.

7. Report of the Auditors -- I have mailed to Marwick, Mitchell, Peat and Company, a statement relative to their report. No answer has been received up to this date.

8. McGregor Suit -- I have heretofore filed the report as to the outcome of the McGregor controversy. He has been paid to date.

9. Insurance -- The attached schedule shows the University buildings and contents that are insured under co-insurance. This insurance was taken out in March 1917, and the policies were written for five years. At that time a value was placed on the buildings, approximately the same as had been carried on the ledger for several years. The amount of the insurance shown in the schedule is 90% of that value. Since that time the unprecedented raise in value of property has come, and now we are confronted with the question (for insurance purposes) as to the value of the buildings named in the schedule. This question is important because under the co-insurance plan the University becomes a co-insuree to the extent of 90% of the increase in value of the property. I have talked with one or two prominent insurance men in Lexington, and it is their opinion that we will not have any trouble on account of the question raised above, but I am reporting it to you in order that you may be advised and take action, if you think it necessary.

I wish to say that where improvements have been made on buildings I have increased the insurance. The increases are as follows:

Main Building .....	\$4,000.00
White Hall, Old Dormitory.....	16,000.00
New Dormitory.....	5,400.00

The improvements on the other buildings are such as not to increase their value, and no additional insurance has been put on them.

Very truly,

D. H. Peak,

Business Agent.

Items referred to in the report of the Business Agent were taken up and the following action taken with respect thereto:



(4) Scholar Claim. After discussion the Scholar claim was referred to the President and the Athletic Association with power to act

(5) Typewriter Contract. After discussion by the Committee and a report by Mr. Patrick of the conclusions of the Typewriter Committee, the following motion was passed: That it is the opinion of the Executive Committee that the problem of the purchase of typewriters by the University is now being handled in a satisfactory manner and no change in the method is recommended.

(6) Report of Audit of University Accounts. The report of the auditors, Marwick, Mitchell, Peat and Company, was presented to the Committee and certain inaccuracies pointed out. After examination and discussion, the report was referred to the Business Agent with the request that he call the attention of the auditors to certain inconsistent statements made therein and to request the change be made.

(7) Monthly Budget Report. The monthly budget report of the Business Agent was received and ordered filed in the records of the Secretary.

(8) Monthly Financial Statement. The monthly financial statement of the Business Agent was received, examined, and ordered filed in the records of the Secretary of the Board.

(9) Nomination of Alumni Member to the Board of Trustees. The hour of 12:00 o'clock, noon, having arrived the Committee took up the matter of the nomination of an Alumni member to the Board of Trustees. The Secretary reported to the Committee that nominating ballots had been mailed, in accordance with the instructions of the Board, to all the Alumni as their names appeared on the books of the University, numbering approximately 1,800; that 30 ballots had been returned undelivered by the postal authorities, and that a total of 114 ballots had been cast. In accordance with the rules providing for members of the Alumni or other citizens to be present, Professor W. E. Freeman representing the Alumni asked permission to be present. A committee consisting of Professor Freeman, Mr. Johnston, and Mr. Patrick was appointed to tabulate the returns and report the result to the Committee. Their report indicated that the four highest on the list were W. H. Grady, H. P. Ingels, W. L. Bronaugh, and H. A. Babb. The next two places on the nomination ballot were to be filled from five persons who received an equal number of votes as follows: T. R. Bryant, John Brown, G. G. Brock, A. E. Ewan, and E. B. Webb. In accordance with the rules of the Board the Secretary drew by lot the names of E. B. Webb and A. E. Ewan who together with the four named above were declared nominated and the Secretary instructed to have the names of the six persons printed on ballots. The votes received by the various persons nominated were as follows:

W. H. Grady.....	26
H. P. Ingels.....	13
W. L. Bronaugh.....	10
H. A. Babb.....	8
T. R. Bryant.....	7
John Brown.....	7
E. B. Webb.....	7
G. G. Brook.....	7
A. E. Ewan.....	7

The remainder of the votes were cast for eighty-four different persons. Twenty-eight votes were declared ineligible by the Committee because they had not complied with instructions of the Board and the votes were not counted for any person.

(10) Guarantee for the Kentuckian. President McVey read to the Committee the following communication with reference to the publication of the 1919 Kentuckian:

October 20, 1919

President Frank L. McVey,

University of Kentucky.

Dear Sir:

In accordance with the requirements of the Benson Printing Company for a guarantee of the payment of the printing bill of the 1920 Kentuckian, we are requesting that this guarantee be made by the University as is customary and we the management in return will guarantee to the University the delivery of two hundred and twenty-five copies of the Annual at \$3.00 a copy. This amount shall constitute a part of the guarantee and shall be used in the payment of the printing bill. The other books will be sold to the students at \$3.25 a copy.

We realize the need of a business-like understanding between the management of the Annual and the University and trust that this agreement will be satisfactory. Thanking you for your cooperation, we remain

Sincerely yours,

J. Ed Parker, Jr.,  
Business Manager.

Jesse W. Tapp,  
Editor.

After discussion, the President was authorized to guarantee the financial arrangements for the publication as set forth in the communication above recorded.

(11) Farm Boys' Encampment. President McVey presented to the Committee a bill of the State Fair Board for \$600 for the Farm Boys' Encampment. On motion, the bill was ordered paid.

(12) Appointments, Changes in Salary and Resignations. On recommendation of the President, the following list of appointments, changes in salary and resignations and leave of absence was approved:

#### Appointments

Appointment of the following assistants in the College of Arts and Science:

E. Y. Van Deren in Bacteriology at \$20 a month  
 James A. Dixon in English at \$10.00 a month  
 E. L. Baulch in Mathematics at \$10.00 a month  
 John Davis in Mathematics at \$10.00 a month  
 Alberta Wilson in Romance Languages and Zoology at \$15 a month.

Appointment of John A. Hunter, County Agent, Allen County, Kentucky, at a salary of \$133  $\frac{1}{3}$  a month, effective October 1, 1919, for a period of 12 months.

Appointment of Gambrell McCarty, County Agent in Oldham County, Kentucky, at a salary of \$150 a month, effective November 16, 1919, for a period of 11 months.

Appointment of Jessie F. English as messenger in the Stenographic Bureau, at a salary of \$40 a month, effective October 11, 1919.

Appointment of William E. Benton, as instructor in Military Science, at a salary of \$15 a month, effective October 1, 1919.

Appointment of Miss Ruth Chinn as stenographer in the Stenographic Bureau, at a salary of \$60 a month, effective September 15, 1919.

Appointment of Forest Glen Hacker as inspector in the Creamery License Section, Experiment Station, at a salary of \$100 a month, effective October 7, 1919. He is a graduate of Michigan Agricultural College and has specialized in dairying.

Appointment of Miss Mary Huls as stenographer in the Department of Education at a salary of \$60 a month, effective September 1, 1919.

Appointment of Dean W. Hendrickson, as instructor in English, for a period of one year at a salary of \$1,400 a year. He has his A. M. degree from the University of Virginia.

Appointment of Oscar Rice as county agent, Pike County, Kentucky, at a salary of \$100 a month, effective October 1, 1919, for a period of twelve months.

Appointment of Miss Lucy Belle Settle as home demonstration agent, Ballard County, Kentucky, at a salary of \$150 a month, effective July 1, 1919, for a period of four and one-half months.

Appointment of Martha Golson, county home demonstration agent, Washington County, Kentucky, at a salary of \$110 a month, effective July 1, 1919, for a period of four months.

Appointment of Miss Mary Harbison, home demonstration agent, Shelby County, Kentucky, at a salary of \$133  $\frac{1}{3}$  a month effective September 1, 1919, for a period of 12 months.

Appointment of Richard Johnson as Professor of Engineering, at a salary of \$2,000, effective with the beginning of the present year.

Appointment of M. H. Boyd as instructor in Chemistry at a salary of \$1,500 a year.

Appointment of Miss Willena Duncan as clerk in the President's office effective October 1, 1919, at a salary of \$60 a month.

Appointment of F. N. Barrett, agent in boys club work, to be made acting leader in boy's club work.

#### Increases in Salary

Increase in salary of Miss Mary Stagg, stenographer in the Department of University Extension, from \$60 to \$70 a month, effective November 1, 1919.

Increase in salary of Miss Ethel Jelly, stenographer in the College of Engineering from \$75 to \$85 a month, effective September 1, 1919.

Increase in salary of Dr. C. B. Cornell from \$2,400 to \$2,500. President McVey stated that the increase was made because Doctor Cornell had been offered \$3,000 by the American Red Cross and that he felt that some inducement for Doctor Cornell to remain at the University should be held out.

Resignations

Resignation of Miss Marguerite J. Perry, seed analyst, effective October 4, 1919.

Resignation of Mr. James Speed, Editor of Agricultural publications, effective September 30, 1919.

Resignation of Dr. W. R. Pinnell, bacteriologist in the Public Service Laboratories, effective November 1, 1919. Arrangements have been made to secure Doctor Pinnell's assistance at \$10 a day for such temporary period as may be required, after his resignation becomes effective.

Resignation of Otis Kercher, State leader of boys' club work, effective November 1, 1919.

Resignation of F. J. Sutton, assistant professor of horticulture, effective October 27, 1919.

Leave of Absence

Sabbatical leave of absence is granted to Frank T. McFarland, assistant professor, Department of Botany, on half pay as provided by the Constitution, for the year 1920-21, for the purpose of study in some American university.

(13) Basis for Salary Increases. The matter of salaries was presented to the Committee by the President who showed that not less than twenty-five men in the past two years have resigned to accept positions in commercial fields and other institutions at higher salaries. He stated the situation was serious and required some consideration. The methods of meeting it are, a flat bonus, a percentage bonus on all salaries, or an increasing percentage in salaries from high to low amounts to be paid at the end of the year. The Committee asked that a report might be made on the situation together with suggestions to meet it, having in mind the financial condition of the University.

(14) Funds for the Erection of Dormitories. Letters from Senator H. M. Froman and C. N. Manning relative to advancing funds for erecting dormitories were presented to the Committee and ordered referred to the Committee on Legislation.

(15) Policy of Using Funds in Connection with County Agents and Home Demonstration Agents. President McVey presented to the Committee a report from Dean Cooper on the policy of the University in using funds for county and home demonstration agents. The report was received and ordered incorporated in the minutes. The report follows:

September 15, 1919

President F. L. McVey,

University of Kentucky.

My dear President McVey:

I am in receipt of your request as to the policy of using funds in connection with county or home demonstration agents and offsetting funds provided by the counties.

As I understand it, you desire a report setting forth the policies governing this line of work.

Under the Smith-Lever Act, extension work is carried on and supported by the federal or state Smith-Lever funds presumed to be cooperative between the Federal Department of Agriculture and the state institution charged with the expenditure of such funds. This principle of cooperation has been continued to the county as a unit. Therefore, the first principle governing expenditures has been that moneys from the funds indicated be expended in counties at the rate of a dollar for every dollar or its equivalent supplied by the county. We have had in mind to limit the expenditures of these funds in any one county to \$1,500, irrespective of any additional amount that may be supplied by the county. During the period of the war federal funds were supplied for carrying on emergency work. Under this circumstance, such sums were secured from counties as possible and men and women put to work. Beginning July 1, 1919, this method of employment has practically been discontinued. There are certain counties in the State that have neglected or refused to attempt cooperation in any form. In such counties, we do not at the present time make definite expenditure for extension work except through the general activities of such extension specialists as may be sent to these territories or extension schools, etc., that may be carried on therein. It seems rather essential in the development of county agent and home demonstration agent work that the cooperation of the county or of groups within the county shall be insisted upon.

There seems to be no satisfactory basis in this State at the present time by which the same sums of money may be used in every county employing an agent. Conditions in counties vary to such an extent that \$500 appropriated in certain counties may mean a great deal more than \$1,200 appropriated in others. Under a condition of this kind, it would be good policy for the institution to go farther than the expenditure of a dollar for ever dollar appropriated

by the county. As soon as it seems advisable, we hope to develop a policy whereby every county may receive the identical sums of money through our Smith-Lever funds, and the counties requiring extra or special help shall be supported through supplementary funds allowed us by the Federal Department or by means of the specifically allotted funds of the Department of Agriculture allowed us for special purposes.

For your information I attach a statement relative to this matter by Mr. Bryant, assistant director of extension, also a statement showing the present sources of funds by counties and payments made thereon.

Very truly yours,

Thomas P. Cooper,

Dean and Director.

September 15, 1919

Dean Thomas Cooper,  
Experiment Station,  
Lexington, Kentucky.

My dear Dean Cooper:

As an answer to your inquiry regarding the policies followed in our cooperation with counties in the employment of County Agricultural Agents and Home Demonstration Agents, I trust that the following statement conveys the desired information.

Our desire has been to meet the county appropriations with a like sum from our funds and in addition to provide a fund, usually about Four Hundred Dollars, to assist the agent in defraying the expenses of traveling about his county. We have usually regarded an office in the court house, certain clerical assistance and other minor items, as being approximately equivalent to the travel allowance, provided from our funds, and thus constituting a virtual offset.

The question has arisen in some of the wealthier counties, as to the maximum amount that we would contribute to the budget of any particular county. In such cases we have quite consistently set Fifteen Hundred as a limit, though we have not objected to any amount in excess that the county has seen fit to provide. This has reference only to men agents. In addition to providing for the men's work, we have met all counties on a similar basis, for the support of home demonstration work.

During the war, funds were provided by the Federal Government for the employment of agents who were paid entirely from Government funds. We discontinued the majority of these agents on or before July 1 of this year but in some counties provision was made for partial support of agents, men and women. We have naturally been compelled to bear the heavy end of the expenses in such cases, hoping that later on the work would have so demonstrated its value in the county, that more ample provision would be made for its support. Our efforts in this direction have gone so far that in one or two cases, we have temporarily borne the entire expense of the work.

I am attaching hereto, certain tables showing the sources of the funds by which our work is maintained. No attempt is made to show the value of office rent, clerical assistance etc., provided by the counties.

Yours very truly,

T. R. Bryant,

Assistant Director.

Men Agents

County	Total	Smith Lever Funds	U. S. D. A. Funds	Supple- mentary Extension	Paid by County
Union.....	\$2,220	\$300	\$600	\$420	\$900
Boyd.....	2,000	...	600	400	1,000
Wayne.....	2,000	600	1	1,399	.....
Lawrence.....	1,900	300	600	400	600
Morgan.....	1,520	300	600	120	500
Carroll.....	2,200	400	600	300	900
Simpson.....	2,100	300	600	300	900
Marshall.....	2,500	400	600	750	750
Cumberland.....	2,300	300	600	1,400	...
Bell.....	1,900	300	600	200	800
Owsley.....	1,700	300	600	400	400
Mercer (col)....	1,200	...	600	200	400
Mercer (white)..	2,000	...	600	450	950
Henderson.....	3,000	...	600	900	1,500
Fulton.....	2,400	...	600	600	1,200
Muhlenburg.....	1,900	300	600	400	600
Powell.....	1,900	400	600	800	100
Pulaski (asst)..	1,441	...	1	720	720
Pulaski.....	2,700	300	600	600	1,200



County	Total	Smith- Lever Funds	U. S. D. A. Funds	Supple- mentary Extension	Paid by County
Johnson.....	\$1,880	\$300	\$600	\$480	\$500
McLean.....	2,100	300	600	600	600
Butler.....	2,000	300	600	600	500
Allen.....	1,800	300	600	600	300
Floyd.....	1,680	480	600	...	600
Lee.....	1,600	400	600	200	400
McCracken.....	3,000	300	600	600	1,500
Mason.....	2,550	300	600	650	1,000
Madison (col)...	1,000	...	600	...	400
Madison (white)	2,400	...	120	780	1,500
Oldham.....	2,700	300	600	700	1,100
Jefferson (asst)	1,440	...	720	...	720
Jefferson.....	3,000	...	600	900	1,500
Ohio.....	2,100	300	600	600	600
Breckinridge...	2,200	400	1	899	900
Lewis.....	2,300	300	600	400	1,000
Harlan.....	1,920	300	600	1,020	.....
Taylor.....	1,800	300	600	600	300
Graves.....	2,300	300	600	400	1,000
Carter.....	2,000	...	600	700	700
Breathitt.....	1,800	300	600	500	400
Owen.....	2,000	400	600	200	800
Washington.....	2,200	400	600	200	1,000
Hart.....	2,500	300	600	700	900
Jackson.....	2,500	600	600	1,000	300
Calloway.....	2,400	400	120	880	1,000
Whitley.....	1,500	300	600	...	600
Clay.....	1,500	300	600	100	500
Webster.....	2,100	300	600	300	900
Boone.....	2,200	500	600	100	1,000
Laurel.....	1,850	...	600	600	650
Nelson.....	2,500	300	600	600	1,000
Warren (col)...	1,000	...	600	...	400
Warren (white)	2,400	600	600	600	600
Knox.....	2,100	300	600	300	900
Pike.....	1,900	...	600	900	400
Daviess.....	3,000	600	600	300	1,500
Logan.....	2,000	...	600	400	1,000
Kenton.....	2,020	400	600	20	1,000
Campbell.....	2,300	300	600	400	1,000

Women Agents

County	Total	:Smith- : Lever : Funds	: U. S. : : D. A. : : Funds :	: Supple- : mentary : : Extension:	: Paid by : County
Graves.....	\$1,800	...	\$600	\$600	\$600
Graves (asst.)	1,300	\$400	...	900	...
Pulaski.....	1,600	400	...	1,200	...
Jefferson.....	2,100	...	600	540	960
Daviess.....	1,800	360	600	120	720
Hallard.....	1,800	300	600	300	600
Ballard (asst.)	1,301	400	1	900	...
Mercer.....	2,100	600	600	150	750
Boyle.....	1,680	300	600	180	600
Harrison.....	2,130	600	600	180	750
Shelby.....	1,900	400	600	150	750
Logan.....	1,800	300	600	150	750
Livingston.....	2,100	600	300	600	600
Union.....	1,800	400	600	200	600
McCracken.....	1,800	300	600	300	600
Simpson.....	1,800	...	600	600	600
Simpson (asst.)	1,300	400	...	900	...
Fulton.....	1,800	...	600	600	600
Whitley.....	1,530	300	600	180	450
Caloway.....	1,500	...	600	300	600
Ballard.....	1,800	300	600	300	600
Muhlenburg.....	1,700	400	600	300	400
Henderson.....	1,800	300	600	300	600

Men and Women Agents

Allen.....	1,800	300	600	600	300
Ballard.....	1,800	300	600	300	600
Ballard (asst.)	1,301	400	1	900	...
Bell.....	1,900	300	600	200	800
Boone.....	2,200	500	600	100	1,000
Boyd.....	2,000	...	600	400	1,000
Boyle.....	1,680	300	600	180	600
Breathitt.....	1,800	300	600	500	400
Breckinridge...	2,200	400	1	899	900
Butler.....	2,000	300	600	600	500
Calloway.....	1,500	...	600	300	600
Calloway.....	2,400	400	120	880	1,000
Campbell.....	2,300	300	600	400	1,000
Carroll.....	2,200	400	600	300	900
Carter.....	2,000	...	600	700	700
Clay.....	1,500	300	600	100	500
Cumberland.....	2,300	300	600	1,400	...
Daviess.....	3,000	600	600	300	1,500
Daviess.....	1,800	360	600	120	720

County	Total	Smith- Lever Funds	U. S. D. A. Funds	Supple- mentary Extension	Paid by County
Floyd.....	1,680	\$480	\$600	....	\$600
Fulton.....	1,800	...	600	\$600	600
Fulton.....	2,400	...	600	600	1,200
Graves.....	1,800	...	600	600	600
Graves (asst)...	1,300	400	...	900	...
Graves.....	2,300	300	600	400	1,000
Harlan.....	1,920	300	600	1,020	.....
Harrison.....	2,130	600	600	180	750
Hart.....	2,500	300	600	700	900
Henderson.....	1,800	300	600	300	600
Henderson.....	3,000	...	600	900	1,500
Jackson.....	2,500	600	600	1,000	300
Jefferson.....	3,000	...	600	900	1,500
Jefferson (asst)...	1,440	...	720	...	720
Jefferson.....	2,100	...	600	540	960
Johnson.....	1,880	300	600	480	500
Kenton.....	2,020	400	600	20	1,000
Knox.....	2,100	300	600	300	900
Laurel.....	1,850	...	600	600	650
Lawrence.....	1,900	300	600	400	600
Lee.....	1,600	400	600	200	400
Lewis.....	2,300	300	600	400	1,000
Livingston.....	2,100	600	300	600	600
Logan.....	1,800	300	600	150	750
Logan.....	2,000	...	600	400	1,000
McCracken.....	1,800	300	600	300	600
McCracken.....	3,000	300	600	600	1,500
MoLean.....	2,100	300	600	600	600
Madison (col)...	1,000	...	600	...	400
Madison (white)...	2,400	...	120	780	1,500
Marshall.....	2,500	400	600	750	750
Mason.....	2,550	300	600	650	1,000
Mercer (col)....	1,250	...	600	200	400
Mercer (white)..	2,000	...	600	450	950
Mercer.....	2,100	600	600	150	750
Morgan.....	1,520	300	600	120	500
Muhlenburg.....	1,700	400	600	300	400
Muhlenburg.....	1,900	300	600	400	600
Nelson.....	2,500	300	600	600	1,000
Ohio.....	2,100	300	600	600	600
Oldham.....	2,700	300	600	700	1,100
Owen.....	2,000	400	600	200	800
Owsley.....	1,700	300	600	400	400
Pike.....	1,900	...	600	900	400
Powell.....	1,900	400	600	800	100

County	Total	Smith- Lever Funds	U. S. H. A. Funds	Supple- mentary Extension	Paid by County
Pulaski.....	\$2,700	\$300	\$600	\$600	\$1,200
Pulaski (asst)...	1,441	...	1	720	720
Pulaski.....	1,600	400	...	1,200	.....
Shelby.....	1,900	400	600	150	750
Simpson.....	1,800	...	600	600	600
Simpson (asst)..	1,300	400	...	900	...
Simpson.....	2,100	300	600	300	900
Taylor.....	1,800	300	600	600	300
Union.....	1,800	400	600	200	600
Union.....	2,220	300	600	420	900
Warren (col)....	1,000	...	600	...	400
Warren (white)..	2,400	600	600	600	600
Washington.....	2,200	400	600	200	1,000
Wayne.....	2,000	600	1	1,399	.....
Webster.....	2,100	300	600	300	900
Whitley.....	1,530	300	600	180	450
Whitley.....	1,500	300	600	...	600

(16) Report of the Legislative Committee. President McVey reported to the Committee the conclusions of the Legislative Committee. He was authorized to attend such conferences as may be called to consider this program.

(17) Campus Plans. President McVey reported to the Committee that he had arranged for the Committee on Plans for the Campus to confer with Olmsted Brothers in Boston on October 31, 1919. The arrangement was approved by the Committee.

(18) Bill of American University Union in Europe. A bill of \$100 in favor of the American University Union in Europe was presented to the Committee and ordered paid.

(19) On recommendation of President McVey the University of Kentucky was authorized to accept membership in the American Council on Education and to obligate the University for the sum of \$200 for the 1919-20 year.

(20) Maxwell Hall Lease. President McVey presented to the Committee the following letter from Senator Peak, the Business Agent with reference to the McGregor claim:

October 4, 1919

President Frank L. McVey,

University of Kentucky.

My dear President McVey:

The case of McGregor against the University of Kentucky was called for trial in Magistrate Boone's court Friday morning. It developed in the course of trial that there are three means of heating Maxwell Hall, namely, by steam, coal grates and gas, and that the University had not endeavored to heat by gas. It was evident that the Magistrate was seriously considering that point and it was Mr. Townsend's opinion that the decision would be adverse to the University. At noon recess he and I went over the law and facts carefully and we reached the conclusion

(1) That there was little hope of successful termination of the suit and that appeals would only serve the purpose of delays; that the University would in the end be liable for the rent and would also be liable for costs and damages; that is McGregor's expenses including attorney's fees.

(2) In view of the above, that the longer we delayed the suit the less likely we could reach an agreement with McGregor favorable to the University, that our ability to delay could be only held as a club to get settlement, and that on the whole we faced the danger of having to move out at a most inopportune time or the payment of decidedly increased rent.

In order to make sure of our position we called Attorney General Morris and detailed the situation to him. His advice was to settle, if possible. Acting on this we were able to get the suit dismissed on promise of payment of rent in arrears. This, of course, did not relinquish our claim for cost of improvements.

Very truly,

D. H. Peak,

Business Agent.

The action of the Business Agent was approved.

(21) Carey-Reed Contract. President McVey presented to the Committee correspondence with the Carey-Reed Company of Lexington, Kentucky, regarding certain roads built on the University grounds. After discussion, the matter was deferred until later meetings of the Committee.

(22) Heating Dean Cooper's Residence. On motion, made and seconded, it was ordered that provisions be made for the heating of the residence occupied by Dean Cooper.

(23) Doctor Patterson's Residence. On motion made and seconded, it was ordered that Doctor Patterson's residence be connected with the heating plant of the University.

(24) Salary of Miss Jean MacKinnon. President McVey presented to the Committee correspondence relative to the salary of Miss Jean MacKinnon in which she claims that all of her salary for last year had not been paid in full. President McVey reported that he had referred the matter to an attorney and stated to the Committee the result. After discussion a motion was passed by the Committee as follows: It is the sense of the Executive Committee that Miss MacKinnon's salary has been fully paid.

(25) Chairs. The President asked authority of the Committee to purchase twenty-five chairs which on motion was granted.

(26) Cafeteria. The following report of the Business Agent was read and ordered incorporated in the minutes:

October 10, 1919

Dean Thomas P. Cooper,  
Experiment Station,  
Lexington, Kentucky.

My dear Dean Cooper:

Complying with your request for a statement of the Cafeteria account, I submit the following:

Expenses to date exceed receipts.....	\$1,009.09	
Spent for equipment.....		<u>631.84</u>
Overdraft.....		<u>377.25</u>
Receipts July 1 to August 31.....	<u>1,643.08</u>	
Payments same date.....	<u>1,511.73</u>	<u>132.35</u>
Overdraft.....		<u>246.90</u>

As soon as the bills are turned in for September 1 will make a statement including that month.

Yours very truly,  
D. H. Peak,  
Business Agent.

(27) Stenographic Help for Home Economics Department. The following communication from Dean Cooper was read and on recommendation of the President approved:

October 18, 1919

President F. L. McVey,

University of Kentucky.

My dear President McVey:

The Department of Home Economics in the College of Agriculture is urgently in need of clerical assistance. With the demands made upon Miss Sweeny's time in administering the teaching division and assisting in the organization of our extension work for women, it is impossible to conduct her office without adequate help. We also require additional help in carrying on the business of the cafeteria checking up accounts, meal tickets, etc. It is my thought that we may employ a woman who will take care of the meal tickets and the necessary checking of supplies, etc., and at the same time carry on the stenographic and clerical work so much needed by Miss Sweeny. If \$20 or \$25 a month can be paid from University funds, I think \$40 a month may be charged to the cafeteria funds. I desire to recommend favorable action upon the employment of a clerk and stenographer.

Yours very truly,  
Thomas P. Cooper,  
Dean and Director.

(28) Changes in Business Office Payroll. The following communication from the Business Agent was read and on recommendation of the President approved:

September 22, 1919

Dean Thomas P. Cooper,  
Experiment Station,  
Local.

Dear Dean Cooper:

Due to the changes in my office, I am asking you to make the following changes in the payroll:

Experiment Station Payroll

Miss Mary C. Gormley, September.....	\$69.32
Miss Gormley, October and succeeding months.....	80.00

This name is to be substituted for that  
of Miss Minnie Pherigo.

Extension Division Payroll. -- As Miss Minnie Pherigo has  
been assigned the same salary as Miss Stivers, you will please put  
her name on the Extension Division Payroll for \$80.00.

In submitting to you the names and salaries to be paid from  
Experiment Station and Extension funds, I am merely endeavoring to  
carry out the provision of the budget as to amount of charges against  
these funds. It is not material to me which salaries are paid on  
these funds and if you have any suggestions to make as to changes,  
I am ready to take such questions up with you. Of course, if there  
is to be any change in the amounts budgeted for the Business Office  
that is a matter for you to discuss with President McVey.

Very truly yours,  
D. H. Peak,  
Business Agent.

There being no further business the Committee adjourned.

Wellington Patrick,

Secretary of the Com-  
mittee.



UNIVERSITY OF KENTUCKY



LEXINGTON

OFFICE OF THE SECRETARY  
BOARD OF TRUSTEES

October 25, 1919.

The following rules for the nomination and election of Alumni members of the Board of Trustees, University of Kentucky, were prescribed by the Board of Trustees at its regular quarterly meeting on April 1, 1919.

Owing to a misunderstanding regarding the date of expiration of the term of one of the Alumni members, ballots were not mailed prior to July 1, 1919. The law provides for the election of an Alumni member who shall take office January 1, 1920.

At its regular quarterly meeting on September 16, 1919, the Board of Trustees directed that for the 1919 election, the rules be so amended as to permit nominating ballots to be returned to a meeting of the Executive Committee to be held on October 22, 1919, and election ballots to be returned to the regular quarterly meeting of the Board of Trustees on the second Tuesday in December. With the exception of the shifting of the dates for the 1919 election, no change has been made in the rules as adopted on April 1, 1919.

Under the provisions of the act of the General Assembly of Kentucky known as House Bill No. 173, January 24, 1918, three members of the Board of Trustees shall be appointed by the Governor from the Alumni of the University, the term of office being for six (6) years. One of these is to be appointed biennially and from three Alumni members nominated to the Governor by the Alumni of the University.

The act further provides that the Board of Trustees of the University shall prescribe the method by which the Alumni of the University shall make the nomination to the Governor of the three persons from whom the Alumni members of the Board of Trustees shall be appointed. The following are the rules prescribed by the Board of Trustees:

(1) Nominating ballots shall be mailed to each person entitled to vote not later than July 1. Each person entitled to vote shall have the right to nominate three persons for members of the Board of Trustees.

(2) The ballots shall be mailed to the Secretary of the Board in an envelope furnished for such purpose.

(3) No person shall receive a duplicate nomination or election ballot unless upon satisfactory representation to the Secretary of the Board that his ballot has either been lost or destroyed. No person shall be permitted to vote otherwise than by ballot.

(4) All nominating ballots shall be cast by noon of the day previous to the regular meeting of the Board of Trustees, but not in any case later than noon of September 15, and at noon on said date the said ballots shall be opened by the Secretary in the presence of the Executive Committee and of such other persons as desire to be present at the opening of said ballots, and the ballots shall be opened in the room at the University set apart for the use of the Board of Trustees of the University.

(5) The names of six persons receiving the highest number of votes for nomination shall be placed upon the election ballots, and no other persons shall be voted for. In case two or more persons shall receive an equality of votes, the Secretary of the Board shall determine by lot the person who shall be the nominee.

(6) The election ballot shall be mailed to each person entitled to vote on or before October 1.

(7) The names of the candidates shall be arranged on said ballots alphabetically, and opposite the name of each candidate shall be a square, and the vote shall be cast by making a cross in the square opposite the names of the persons to be voted for, and shall be placed in the proper envelopes and mailed or delivered to the Secretary of the Board.

(8) With the election ballot, the Secretary of the Board shall mail a short biography of each candidate, which biography shall contain, among other things, the date of the candidate's birth, the date of his graduation, the degree which he has received, his present and past occupations, and any public service which he has rendered.

(9) Other than the short biography above mentioned, and these rules mentioned in paragraph 16, no other matter shall be mailed by the University to those entitled to a vote except the nomination and election ballots and the envelopes in which the ballots are to be returned to the Secretary of the Board.

(10) No person shall be permitted to vote in the election except by ballot.

(11) The election ballots shall be cast by noon of the day preceding the December meeting of the Board of Trustees, and no ballot cast after noon of said date shall be counted.

(12) The election ballots shall be publicly opened at the University in the room set apart for the Board of Trustees, by the Secretary of the Board in the presence of the Executive Committee of the University and such other persons as may desire to be present.

(13) The three persons receiving the highest number of votes shall be nominated.

(14) The Secretary of the Board shall certify to the Governor of the Commonwealth of Kentucky, the names of those who have been so nominated from which the Governor may make appointment in accordance with the law.

(15) All ballots shall be mailed to those entitled to vote to their address as appears from the books of the University and with said ballots there shall be mailed envelopes upon which shall be printed "Ballots for Nomination of Alumni Members to the Board of Trustees," or "Ballot for Election of Alumni Members to the Board of Trustees" as the case may be, which said envelopes, shall be placed in another envelope, on the outside of which shall appear the name of the person casting the ballot with the date of receiving his degree.

(16) These rules and regulations shall be printed and a copy sent to each person entitled to a vote when his ballots are mailed to him.

WELLINGTON PATRICK,  
Secretary of the Board.