

# THE GREEN BEAN

UNIVERSITY OF KENTUCKY LIBRARIES' NEWSLETTER

8-23-85

No. 462

## CALENDAR

August 23	Fall Faculty Meeting, Kentucky Horse Park
September 10-12	Project Management
September 19	Attrition and Retention Program

Next "Green Bean" issue: Friday, September 6, 1985.  
Deadline for inclusion: Tuesday, September 3, 1985.

Production Staff: Cecil Madison, Sandy Duff,  
Rob Aken (editor)

CALENDAR

August 23	Full Faculty Meeting Kathleen Foster Hall
September 10-18	Project Management
September 19	Education and Leadership Program

Next "Group Read" reads: Friday, September 2, 1988  
 Meeting for instructors: Tuesday, September 5, 1988

Production Office: Call Andrew, 540-1111  
 Bob Lee, 540-1111

LETTER OF APPRECIATION

Paul Willis received the following letter.

Thank you and your staff very much for your review of our Service Standards. I have written an article on them for the September issue of the Communique.

In addition to thanking you, I also wanted to congratulate you on how well the implementation has gone since March. Clearly, Marda has made a great difference in the progress we have been able to make. Regardless of the Project Manager, however, it would not have gone smoothly without the dedication, knowledge, and sound judgement of your staff. Please pass on my compliments.

Sincerely,

Susan Olson  
OCLC Manager, Library Services

INFORUM

Library Faculty Meeting

AGENDA for Library Faculty Meeting  
August 23, 1985

9:00 am - 11:45 am Regular Faculty Mtg.

1. Introductions
2. Minutes from last meeting
3. Budget update
4. Personnel update
5. Promotion/Tenure/Performance Evaluation Review 1985-86
6. Committees
7. Elections
8. Fall meeting schedule:  
Sept. 27, Oct. 25, Nov. 22,  
Dec. 20 (8:30 a.m. Gallery)
9. Committee reports; miscellaneous reports and announcements

1:00 pm - 4:30 pm Afternoon Program;  
Lillian Mesner, Chair  
  
Guest Speaker:  
Dr. Gary Golden,  
University of Illinois

Annual Faculty Meeting ... August 23, 1985  
Afternoon Program

"Closing" the Card Catalog

1:00 pm to 1:45 pm - Gail Kennedy and John Bryant will outline the impact of the start-up of LS/2000 and the activities for the near future for the first two areas to be affected: circulation and technical services.

1:45 pm to 2:45 pm - Dr. Gary Golden of the University of Illinois will speak on the problems and considerations involved in "closing" the card catalog.

2:45 pm to 3:15 pm - Break

3:15 pm to 4:30 pm - A panel for responding to questions from the faculty on closing the catalog and related LS/2000 matters.

Panel:

Dr. Golden  
Mike Lach - Administrative concerns  
Tari Keller - Technical Services concerns  
Sandra Muenks - Database concerns  
Brad Grissom - Reference concerns

Strategic Plan for Higher Education

The "Strategic Plan for Higher Education" by the Kentucky Council on Higher Education is on King Reserve under Willis (call #: LA/292.5/.K450/1985).

Proposed Amendment to the  
Governing Regulations

Recommendation: that the following amendment to the Governing Regulations of the University of Kentucky (December 1984) be received at this time for preliminary consideration and, at the next regular meeting of the Board of Trustees, be included on the agenda for action.

(Note: Proposed additions are underlined; proposed deletions are bracketed.)

Amendment -- Change Part X.C.6 to read:

X.C.6. Faculty Members as Candidates for Degrees

Members of the faculty, except those in the Community College System, having a rank higher than that of instructor may not be considered as candidates for degrees in the discipline in which they are employed and hold academic rank [or as candidates for degrees above the master's degree at the University].

Faculty members pursuing degrees above the master's degree at the University of Kentucky may not hold more than a half-time work assignment either during the two full-time, consecutive resident semesters preceding the qualifying examination or during the two semesters of full-time dissertation study immediately following the qualifying examination.

#### Fire Alarm System Test

There will be a fire alarm test Wednesday, September 5 between 7:35 and 8:15 a.m. in King Library. It is not necessary to evacuate the buildings at that time.

#### King Asbestos Check

Two areas of King South, level H and room 216, have been checked for asbestos. No asbestos was found.

#### Library Van to KLA

Tentative plans call for the Library van to leave Lexington on Wednesday, October 9 at 8:30 a.m. for KLA in Paducah. It will leave Paducah around noon on Friday, October 11. If you would like to ride in the van, please let me know before September 6. I anticipate that there will not be room for all who might want to ride, so if necessary a drawing will determine those to go in the van. We will do this the week of September 9 so that plans can be finalized. If you are a KLA program participant, note this on your request; preference will be given to such staff members. (Paul Willis)

#### LS/2000 Timeline

##### September

- Performance testing of LS/2000 to include response time testing of hardware and functioning of software.

- Renovation estimates requested for electricity and data cable conduiting plus physical modifications (that may be needed) to libraries.

- Submit proposal for bid on equipment to OCLC and Purchasing. Equipment will include terminals, barcode readers, printers, IBM PC's and telecommunications.

- Site surveys for communication system.

##### October

- Order equipment for Phase II.

- Receive information about telecommunications from Computing Center.

- Renovation begins on branch sites and King.

- Load OCLC conversion tapes.

##### November

- Renovation continues.

- First sites have telecommunications cable installed.

- Equipment starts to arrive.

- Loading of OCLC conversion tapes into LS/2000.

##### December - January

- First branch sites installed and training of personnel.

- Installation to keep pace with telecommunication installation.

- Continued loading of conversion tapes.

##### January

- If King-South communication system is installed - online catalog (30 terminals) will be installed and tested.

##### February - June

- Continue installation of branch sites.

- Loading of conversion tapes from OCLC.

- SC350 (serials).

##### July

- OCLC finishes conversion of database (750,000 titles in database).

#### NEW BOOKS

Gillman, Peter and Silvina Peniston. Library Automation: A Current Review. [London]: Aslib, 1984. (Z7678.9/.G54/1984)

Mount, Ellis. University Science and Engineering Libraries, 2d ed. Westport, CT: Greenwood Press, 1985. (Z/675/.U5/M68/1985)

#### TRAINING AT UK

The following workshops will be offered in September and October. For more information and to enroll, call 7-1851.

Sept 10 FRS Training

Sept 11-12 Preparing Your People for Change

Sept 12 Communicating Unfavorable News

Sept 17 Research Accounting Procedures

Sept 19 Criticism: Giving It and Accepting It  
 Sept 26-27 CPR Training  
 Oct 1 Travel Procedures  
 Oct 8 Payroll Procedures  
 Oct 10 Effective Delegation  
 Oct 15-17 Interviewing and Selecting Personnel  
 Oct 22 Purchasing Procedures  
 Oct 23-24 Preparing Your People for Change  
 Oct 24-25 CPR Training  
 Oct 30 Stress Management

BE 216-91

Selected Topics--Advanced Word Processing Applications. Class will meet one night per week all semester.

In order to enroll in this class, student must already have a working knowledge of MultiMate or DisplayWrite 2 or 3, or WordPlus software.

Registration for classes begins August 22. Contact the LCC Admissions Office (257-4871) for information. Tuition: \$50 per credit hour.

PROFESSIONAL OPPORTUNITIES  
 (For more info, see the Reference Dept.)

Arizona

Head Cataloger, University of Arizona. Salary: \$31,000 minimum. Deadline: October 15.

California

Library Systems Department Head, California State University. Salary: \$23,100-\$30,480. Deadline: September 30.

Biology Library Head, University of California at Berkeley. Salary: \$36,504-\$50,604. Deadline: December 1.

Delaware

Head, Micromedia, Film, & Non-print Department, University of Delaware. Salary: \$19,400 minimum. Deadline: September 6.

Monographic Cataloger, University of Delaware. Salary: \$16,400 minimum. Deadline: September 20.

Rare Books Cataloger, University of Delaware. Salary: \$16,400. Deadline: September 20.

Florida

Assistant Head, Monograph Acquisitions, University of Florida. Salary: \$14,953-\$26,053. Deadline: October 1.

Georgia

Library Applications Programmer/Analyst, SOLINET. Salary: \$25,000 minimum. Deadline: not specified.

Agricultural Librarian & Bibliographic Selector for Agricultural Sciences, University of Florida. Salary: \$17,710-\$38,000. Deadline: November 4.

Word Processing Credit Courses Offered at Lexington Community College

UK staff members interested in learning word processing through a one credit hour course which will last half the semester can register at the Lexington Community College beginning August 22.

Course Number	Course Title
BE 216-1	Selected Topics--Multi-Mate Word Processing. Class will meet August 28 to October 16, 1985.
BE 216-2	Selected Topics--Display-Write 3 Word Processing. Class will meet October 21 to December 13, 1985.
BE 216-92	Selected Topics--Display-Write 3 Word Processing. Class will meet August 28 to October 16, 1985.
BE 216-93	Selected Topics--Multi-Mate Word Processing. Class will meet October 31 to December 13, 1985.

In the above courses, students will learn to use a word processing software package on a microcomputer for the purpose of creating, formatting, editing, and printing documents. Editing will include major document revisions. Some special tasks--merging, electronic spelling, etc.--will be introduced. Prerequisite: Basic typing skills.

#### Illinois

Assistant Reference Librarian, University of Illinois at Chicago. Salary: not specified. Deadline: August 31.

#### Kansas

Slavic Cataloger, University of Kansas. Salary: \$17,000-\$19,000. Deadline: October 7.

Copy Cataloging Librarian, University of Kansas. Salary: \$17,000-\$22,000. Deadline: September 30.

#### Massachusetts

Business Reference Librarian, University of Massachusetts. Salary: \$20,000-\$30,000. Deadline: October 15.

#### New Jersey

Documents Librarian, Princeton University. Salary: not specified. Deadline: September 15.

#### Ohio

Research Library Relations Officer, OCLC. Salary: E-7. Deadline: not specified.

#### Texas

Assistant Head of Reference, Texas A & M. Salary: \$19,500 minimum. Deadline: September 30.

Science & Technology Reference Librarian, Texas A & M. Salary: \$18,500 minimum. Deadline: September 30.

Resource Development Librarian, Science and Technology, Texas A & M. Salary: \$18,500 minimum. Deadline: September 30.

Director, Texas State Historical Association. Salary: not specified. Deadline: November 1.

University Archivist, University of Houston. Salary: \$25,000 minimum. Deadline: September 30.

#### Virginia

Assistant to the Director for Personnel, Virginia Tech. Salary: \$26,000 minimum. Deadline: September 15.

#### Washington

Serials Cataloger, Washington State University. Salary: not specified. Deadline: November 15.

Archives Librarian, Washington State University. Salary: not specified. Deadline: November 15.

Manuscripts Librarian, Washington State University. Salary: not specified. Deadline: November 15.

Head, Forest Resources Library, University of Washington. Salary: \$22,500 minimum. Deadline: September 30.

UK LIBRARY SYSTEMS OPPORTUNITIES  
(If interested, contact Ann Howell.)

Library Technician IV, grade 6, Collection Development.

Library Technician III, grade 5, Microfilm Center.