

Minutes of the Regular Meeting of the Executive Committee of the Board of Trustees of the University of Kentucky, May 16, 1941.

The Executive Committee of the Board of Trustees, University of Kentucky, met in the President's Office, University of Kentucky, Friday, May 16, 1941, convening at 10:30 a.m. The members of the Committee present were Judge Richard C. Stoll, Chairman; H. S. Cleveland, Lee Kirkpatrick and Robert P. Hobson. President Thomas Cooper and D. H. Peak, Secretary of the Board, were present. On invitation, President-elect, Dr. H. L. Donovan, attended the meeting.

1. Approval of Minutes.

The minutes of the meeting of the Executive Committee of April 22, 1941, were approved as published. All actions of the Committee taken and motions made and carried at that meeting were ratified and approved.

2. Financial Report.

The Business Agent submitted the financial report for April 1941. The report was ordered filed, and the summary thereof, ordered published in the minutes, reads as follows:

FINANCIAL REPORT FROM JULY 1, 1940, TO APRIL 30, 1941

Operating Accounts

Budgeted Income - - - - -	\$1,495,673.74
Estimated Reduction in Budgeted Income - - - - -	<u>13,000.00</u>
Balance - - - - -	1,482,673.74
Salaries and Other Commitments - - - - -	<u>1,113,260.19</u>
Available for Expense, Supplies & Equipment - - - - -	369,413.55
Expended to April 30, 1941 - - - - -	<u>312,833.77</u>
Unencumbered Balance - - - - -	56,579.78

Patterson Hall

Budgeted Income - - - - -	99,980.00
Salaries and Other Commitments - - - - -	<u>19,550.00</u>
Available for Expense, Supplies & Equipment - - - - -	80,430.00
Expended to March 31, 1941 - - - - -	<u>60,018.57</u>
Unencumbered balance - - - - -	20,411.43

Experiment Station Fund

Budgeted Income - - - - -	\$470,078.22
Salaries and Other Commitments - - - - -	<u>310,784.00</u>
Available for Expense, Supplies & Equipment - - - - -	159,294.22
Expended to April 30, 1941 - - - - -	<u>106,635.86</u>
Unencumbered balance - - - - -	52,658.36

Agricultural Extension Fund

Budgeted Income - - - - -	758,720.00
Salaries and Other Commitments - - - - -	<u>634,196.00</u>
Available for Expense, Supplies & Equipment - - - - -	124,524.00
Expended to April 30, 1941 - - - - -	<u>96,208.26</u>
Unencumbered balance - - - - -	28,315.74

Special Appropriations

Library Equipment - - - - -	10,000.00
Expended to April 30, 1941 - - - - -	<u>9,732.32</u>
Unencumbered balance - - - - -	267.68
Scientific Equipment - - - - -	20,000.00
Expended to April 30, 1941 - - - - -	<u>19,821.13</u>
Unencumbered balance - - - - -	178.87
Home Economics Equipment - - - - -	15,000.00
Expended to April 30, 1941 - - - - -	<u>14,998.50</u>
Unencumbered balance - - - - -	1.50
Engineering Equipment - - - - -	25,000.00
Expended to April 30, 1941 - - - - -	<u>24,775.73</u>
Unencumbered balance - - - - -	224.27

3. Requisition Committee Report.

The Requisition Committee filed written report of its action each week from April 17, 1941, to May 7, 1941, inclusive. The report shows that orders were made by the Business Office on authority of the Requisition Committee in the manner prescribed by the Board of Trustees and state laws, running from No. 8568 to No. 8973. The report was examined, and on motion and second the orders and budget additions named therein were ratified and approved, and payments on said orders were authorized and approved.

4. Securities - Report by Business Agent.

President Cooper presented the following report of University of Kentucky securities and deposits made by the Business Agent: Report of investments held by the Custodians of Securities, savings accounts in the First National Bank and Trust Company, and funds controlled by the Security Trust Company.

On motion, seconded and carried, the report was accepted, ordered filed and ordered copied in the Minutes. It was further ordered that a copy of the report be given by the Business Agent to the Comptroller-elect when he takes control of the Business Office; that on or before July 1, 1941, the securities held by the Custodians of Securities be delivered by them to the Comptroller and receipt given therefor, and that the Custodians, J. E. McFarland and D. H. Peak, be then released from their trust; that on or before July 1, 1941, all evidences of savings and interest deposits be delivered by the Business Agent to the Comptroller and receipt given therefor.

a. Report of Custodians

The following securities of the University of Kentucky are now in the hands of the Custodians of Securities, J. E. McFarland, of the First National Bank and Trust Company, Lexington, Kentucky, and D. H. Peak, Business Agent, University of Kentucky.

Peabody Fund -

4 - United States $2\frac{1}{2}\%$ Treasury Bonds of \$10,000.00 each, numbered 2586F, 2587H, 2588J, and 2589K; dated September 15, 1938; coupons due September 15 and March 15.

Student Loan Fund -

10 - United States $2\frac{1}{2}\%$ Treasury Bond of \$1,000.00 each, numbered from 52257H to 52266F; dated September 15, 1938; coupons due September 15 and March 15.

Haggin Fund -

10 - United States Savings (Baby) Bonds of \$1,000.00 each, numbered M963111C to M963120C; dated November 21, 1938.

Haggin Fund -

10 - United States Savings (Baby) Bonds of \$1,000.00 each, numbered M86366D to M86375D, dated January 9, 1939.

Haggin Fund -

- 10 - United States Savings (Baby) Bonds of \$1,000.00 each, numbered M1237892D to M1237901, dated January, 1939.

Brent Fund -

- 1 - Series 1, City of Madisonville, East Arch Street, 6% Street Improvement Bond, due August 1, 1936 on which interest has been paid to February 1, 1936. This bond has been sent to the Farmers National Bank, Madisonville, Kentucky for collection.

Student Loan Fund -

- 3 - \$1,000.00, City of Louisville, Street Improvement Bonds numbered M6, M7, and M8, Series GO-90, due respectively July 15, 1946, 1947, and 1948, interest due semi-annually.

Student Loan Fund -

- 3 - \$500.00, City of Louisville, Street Improvement Bonds, numbered D6, D7, and D8, Series GO-90 due respectively July 15, 1946, 1947, and 1948, interest due semi-annually.

Student Loan Fund -

- 18 - \$1,000.00, City of Louisville, Street Improvement Bonds, numbered M1 to M18, Series GO-89.
- 7 - \$700.00, City of Louisville, Street Improvement Bonds, numbered C2 to C8, Series GO-89.
- 1 - \$190.12, City of Louisville, Street Improvement Bond, number C1, Series GO-89.

All above bonds dated June 24, 1940, interest due semi-annually.

Student Loan Fund - Patterson

\$5,000.00, Certificate No. 603, Lexington Federal Savings and Loan Association, Lexington, Kentucky, dated March 20, 1937.

Student Loan Fund -

\$5,000.00, Certificate No. 86, First Federal Savings and Loan Association, Lexington, Kentucky, dated January 8, 1938.

Meredith Fund -

\$700.00, Certificate No. 814, Lexington Federal Savings and Loan Association, Lexington, Kentucky, dated June 7, 1938.

Union Building -

5 - \$1,000.00, Certificates numbered 1041, 1042, 1043, 1044, and 1045 respectively in the Lexington Federal Savings and Loan Association of Lexington, Kentucky, dated March 5, 1939.

Union Building -

\$1,500.00, Account No. 382, First Federal Savings and Loan Association, Lexington, Kentucky, dated January 17, 1941.

Group Insurance -

\$2,500.00, Certificate No. 343, First Federal Savings and Loan Association, Lexington, Kentucky, dated February 14, 1941.

Group Insurance -

\$2,700.00, Certificate No. 905, Lexington Federal Savings and Loan Association, Lexington, Kentucky, dated October 14, 1938.

\$2,300.00, Certificate No. 1468, Lexington Federal Savings and Loan Association, Lexington, Kentucky, dated October 31, 1940.

Organizations Fund -

\$5,000.00, Certificate No. 1149, Lexington Federal Savings and Loan Association, Lexington, Kentucky, dated August 10, 1939.

Organizations Fund -

\$2,500.00, Certificate No. 108, First Federal Savings and Loan Association, Lexington, Kentucky, dated August 8, 1938.

\$2,500.00, Certificate No. 130, First Federal Savings and Loan Association, Lexington, Kentucky, dated December 10, 1938.

(Signed) J. E. McFarland

(Signed) D. H. Peak

Custodians of Securities

May 16, 1941.

b. Report of Business Agent.

Following are balances as of May 16, 1941, on Savings Accounts in the First National Bank and Trust Company, Lexington, Kentucky:

<u>BRENT FUND</u> - - - - -	\$ 529.87
<u>BOND FUND, PWA, 1936 ISSUE</u> - - - - -	31,562.36

There will be an additional deposit for this fund made in June of this year in the amount of \$2,916.63 making the total balance on June 30 - - - - \$54,478.99
From this it would be necessary to pay the bonds and interest due June 30, 1941, \$23,610.00

<u>BOND FUND, PWA, 1938 ISSUE</u> - - - - -	4,517.80
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There will be an additional deposit made to this account in June in the amount of \$13,075.00 making the total as of June 30 ---- \$17,592.80.

<u>CHEMISTRY FUND</u> - - - - -	141.20
<u>GROUP INSURANCE</u> - - - - -	156.16
<u>ORGANIZATIONS FUND</u> - - - - -	5,000.00
<u>ROBINSON EXPERIMENT STATION FUNDS</u> - - - - -	4,417.60
<u>SULLIVAN-MEDALLION FUND</u> - - - - -	238.37
<u>UNION BUILDING FUND</u> - - - - -	272.40
<u>WESTERN KENTUCKY EXPERIMENT STATION</u> - - - - -	1,489.48
<u>ROBERT D. WADDY FUND</u> - - - - -	2,288.23

Of this amount \$2,161.76 represents a principal and \$126.47 accumulated income less amount paid as scholarships to students.

Funds Controlled by Security Trust Company

Bennett Fund, \$400.00 invested by Security Trust Company, Lexington, Kentucky; accrued interest in interest bearing account, \$258.59.

Crum Fund, \$500.00, invested by Security Trust Company, Lexington, Kentucky; accrued interest in interest bearing account \$674.51.

(Signed) D. H. Peak
Business Agent

5. Refunds -- Authority to Make.

On motion, seconded and carried, refunds may be made by the Business Office when properly approved according to the rules for making refunds adopted by the Board of Trustees at the April, 1941, meeting, and charged to funds on hand in the College Revolving Fund or Experiment Station Revolving Fund. Such refunds may be deducted from month to month from remittances to the State Treasurer for the respective revolving funds. This order shall apply to all refunds made previous to the date of this meeting of the Executive Committee in the fiscal year 1940-41, as well as all future refunds.

6. Patterson Estate - Report by Security Trust Company.

President Cooper presented letter from C. N. Manning, President, Security Trust Company, together with a carbon copy of the report named in the letter, the report showing a balance of cash and investments on hand in the James K. Patterson Estate of \$285,129.87. The report was received and ordered filed.

Letter of President Manning.

SECURITY TRUST COMPANY

Lexington, Ky.

Dr. Thomas P. Cooper, Acting President,
University of Kentucky,
Lexington, Kentucky

Dear Dr. Cooper:

The Security Trust Company is filing a periodical settlement of its accounts as Executor of the Estate of James K. Patterson in the Fayette County Court, and for your information and files there is enclosed herewith a carbon copy of the settlement prepared for filing in the Court. If there should be further information desired relating to the account or the estate of Dr. Patterson in the hands of the Security Trust Company, we shall be pleased to furnish it upon request.

With kindest regards and best wishes, I am

Cordially yours,

(Signed) C. N. Manning
President.

7. College of Agriculture -- Designation Changed.

Recommendation of Dean Cooper:

It is apparent that the work in home economics should be given greater recognition and I recommend that the College of Agriculture be designated as the College of Agriculture and Home Economics. Such designation would emphasize the work of home economics and place it upon an equal basis with agriculture and other work carried in the University.

On motion of Mr. Kirkpatrick, seconded by Mr. Cleveland, the recommendation of Dean Cooper was approved, and the designation of the College of Agriculture was changed to "College of Agriculture and Home Economics"; effective July 1, 1941.

8. Euclid Avenue -- Zoning.

Report of President Cooper.

I was informed by Mr. John J. Curtis that the Zoning Commission had recommended a change in the classification of this area from residential to business property, and that a recommendation to that effect had been sent to the City Commissioners.

A letter was sent to the Mayor in protest, as provided by the action of the Board. I noted that the City Commissioners had accepted the recommendations of the Zoning Commission and had adopted the change from residential to business property.

I have since been informed that certain property owners are objecting to the purpose for which the building is to be erected, claiming that it is not in accordance with the zoning as adopted and that they will make their objections at the proper time.

On motion, seconded and carried, it was ordered that efforts be continued to prevent zoning of Euclid Avenue property for business purposes and to prevent erection of buildings thereon for other than residential purposes.

9. Tatham Springs Property -- Deeds of Procession.

President Cooper presented four deeds of procession, establishing lines of Tatham Springs property, the deeds having been approved by Dean A.E. Evans.

On motion seconded and carried the following resolutions were passed:

Be it resolved that a deed from M. L. Hahn and Mary Hahn, his wife, of Willisburg, Kentucky, party of the first part, to the University of Kentucky of Lexington, Ky., party of the second part, dated January 4, 1941, which establishes a line between adjoining lands of the party of the first part and lands of the party of the second part, known as Tatham Springs property in Washington County, Ky.; and which conveys for a cash consideration to the party of the second part, all the land, if any, to the south and west of said established line; and which further conveys for a cash consideration to the party of the first part all the land, if any, lying to the north and east of said established line; be accepted, approved, authorized to be acknowledged by the Chairman of the Executive Committee and attested by the Secretary of the Board with the seal of the University of Kentucky affixed, and sent to the County Clerk of

Washington County, Ky., for record.

Be it further resolved that a deed from Mark Dedman, widower; Custer Dedman and Ophie Dedman, his wife, of Willisburg, Ky., parties of the first part, and the University of Kentucky of Lexington, Ky., party of the second part, dated January 4, 1941, which establishes a line between adjoining land of the party of the first part and lands of the property of the second part, known as Tatham Springs Property, in Washington County, Ky., and which conveys for a cash consideration to the party of the second part all lands, if any, lying to north and west of said established line, and which further conveys for a cash consideration to the parties of the first part all lands, if any, lying to the south and east of said established line; be accepted, approved, authorized to be acknowledged by the Chairman of the Executive Committee and attested by the Secretary of the Board with the seal of the University of Kentucky affixed, and sent to the County Clerk of Washington County, Ky., for record.

Be it further resolved that a deed from Everett Jenkins and Helen Jenkins, his wife, of Willisburg, Ky., parties of the first part and the University of Kentucky of Lexington, Ky., party of the second part, dated January 4, 1941, which establishes a line between adjoining lands of the parties of the first part and lands of the party of the second part, known as Tatham Springs Property, in Washington County, Ky.; and which conveys for a cash consideration to the party of the second part all lands, if any, lying to the south and west of said established line; and which further conveys to the party of the first part all lands, if any, lying north and east of said established line; be accepted, approved, authorized to be acknowledged by the Chairman of the Executive Committee and attested by the Secretary of the Board with the seal of the University of Kentucky affixed, and sent to the County Clerk of Washington County, Ky., for record.

Be it further resolved that a deed from Roland Pinkston and Lyda Mae Pinkston, his wife, of Lexington, Kentucky; Dowal Ruby and Burchell Ruby, her husband; Eva Reed and Earl Reed, her husband; Maxine Birch and William Birch, her husband, all of Willisburg, Ky., and Wilnah Upton and J.T. Upton, her husband, of Greensburg, Ky., parties of the first part, and the University of Kentucky of Lexington, Ky., party of the second part, dated January 4, 1941, which establishes a line between adjoining land of the parties of the first part and lands of the party of the second part, known as Tatham Springs Property, in Washington County, Kentucky; and which conveys for a cash consideration to the party of the second part all lands, if any, lying to the north and west of said established line; and which further conveys to the parties

of the first part all lands, if any, lying to the south and east of said established line; be accepted, approved, authorized to be acknowledged by the Chairman of the Executive Committee and attested by the Secretary of the Board with the seal of the University of Kentucky affixed, and sent to the County Clerk of Washington County, Ky., for record.

10. Wenner-Gren Laboratory -- Charges for Electric Current.

President Cooper presented a communication from Dean Graham, relative to charges for electric current in the Wenner-Gren Laboratory, which communication is copied as follows:

May 16, 1941

President Thomas P. Cooper
University of Kentucky

My dear President Cooper:

Now that the Wenner-Gren Aeronautical Research Laboratory is in operation and the graduate training program and research work for the Air Corps, U.S.A., will be in full swing shortly within this laboratory, a matter of the cost or charge for electric power, used within the whole of this operation, in relation to the "maintenance and operating contract" between the University and the Mawen Motor Corporation, should be decided.

The Laboratory is now serviced and connected through the University's electric power system, but there is installed and in use an electric power meter for measuring all primary power used therein. However, it is practically impossible to make a distribution of the electric power costs to each of the several activities within the building; for the greater part of the electric current is transformed within the Laboratory from alternating current to direct current and wired to many electric motors, each serving different operations and uses.

In discussing this question with the Mawen Motor Corporation, I find that they are willing to pay or reimburse the University for all current entering the laboratory, as metered, irrespective of the activities within the Laboratory--student training, research and what-not--the only question being at what rate or charge per KW-hour.

Therefore, after considering all the variables involved and especially the fact that practically all the electric power used within the activities of this particular Laboratory will be on the basic load factor, I recommend for consideration and approval that the Mawen Motor Corporation be asked to pay for all electric power as metered within the Wenner-Gren Aeronautical Research Laboratory at the same basic rate as now obtains in the University's power contract with the

Kentucky Utilities or one cent per kilowatt-hour for the first 90,000 kilowatt-hours used within the laboratory for any one month and 0.8 of a cent per kilowatt-hour for all current used above 90,000 per month.

Yours truly,

(Signed) James H. Graham
Dean

It was suggested that instead of the words "basic rate same as now obtains", the words "same rate as paid" should be used in the resolution of approval.

On motion, seconded and carried, it was ordered that the Mawen Motor Corporation be asked to pay for all electric power as metered within the Wenner-Gren Aeronautical Research Laboratory at the same rate as paid in the University's power contract with the Kentucky Utilities Company.

11. Retirement Plan for Agricultural Extension Employees -- Amended.

President Cooper asked that the resolution passed by the Board of Trustees, at the meeting of April 1, 1941, entitled "Retirement Plan for Agricultural Extension Employees" be amended, as follows:

For paragraph 4 of the plan, substitute the following:

4. Each member of the retirement system shall pay, in the form of a deduction from his monthly salary check, the percentage of his salary specified according to his age in years, attained at the time he becomes a member, and according to the following table or such changes in percentage as may be authorized by the Board:

Age in Years	Percentage
Less than 21	3.500
21	3.575
22	3.650
23	3.725
24	3.800
25	3.875
26	3.950
27	4.025
28	4.100
29	4.175
30	4.250
31	4.325
32	4.400
33	4.475
34	4.550
35	4.625
36	4.700
37	4.775
38	4.850
39	4.925
40 and over	5.000

For paragraph 12, substitute the following:

12. The effective date of the plan shall be May 1, 1941. The first deductions from salaries are authorized to be made from the salaries payable with respect to employment in May, 1941. The Director of Agricultural Extension is hereby authorized to have paid out of available funds of the Division of Agricultural Extension the amounts necessary to match these deductions during the remainder of the fiscal year.

Add the following paragraph:

13. The standard and usual policies of the Teachers Insurance and Annuity Association of America, 522 Fifth Avenue, New York, New York, are accepted as fulfilling the conditions of the above plan. The deductions from salaries, and the matching amounts payable from University funds, are authorized to be paid to this Company in accordance with arrangement to be entered into between the company and the Insurance Committee subject to the acceptance of the Director of Agricultural Extension.

After explanation by the President of the purpose and desirability of the changes, motion was made, seconded and carried, by unanimous vote that the changes in and additions to the resolution adopted at April 1941 meeting of the Board of Trustees, namely, "Retirement Plan for Agricultural Extension Employees", recommended by the President, and copied above, be approved and adopted.

12. N. Y. A. Agreement -- Robinson Station.

The President presented the following request of Dean Cooper:

Request authorization to sign work project agreement with the National Youth Administration for the assignment of laborers for two months, to assist in the cultivation of crops, gardens and general farm work on the University of Kentucky Experiment Station farm at the Robinson Substation at Quicksand, Kentucky.

The National Youth Administration will provide the necessary funds not to exceed \$384 for the payment for services of such laborers. No additional funds will be required from the University of Kentucky, as salary payments which are now being made to certain members of the Robinson Substation staff will be considered as the co-sponsor's contribution to the project.

On motion, seconded and carried, the project was approved and the President was authorized to sign as agent for the University of Kentucky a Work Project Agreement with terms as stated in the request of Dean Cooper.

13. Animal Pathology Building -- W. P. A. Project.

The President reported that the project agreement with W. P. A. for construction of Pathology Building signed by him as sponsor for the University of Kentucky on resolution passed by the Executive Committee at meeting of March 21, 1941, has been finally accepted and approved by W. P. A.

14. Appointments and Other Staff Changes.

President Cooper presented staff appointments and other changes requested by Deans and heads of departments, and, on his recommendation, by motion and second, the following were approved and record ordered made in the minutes:

College of Arts and SciencesAppointments

George Handy Ensminger, graduate assistant in English for 1941-42, salary \$500.00.

Charles Schenker, graduate assistant in Chemistry for the year 1941-42, salary \$500.00.

Miss Martha Camack, graduate assistant in Bacteriology for 1941-42, salary \$200.00.

John S. Hannan, graduate assistant in Bacteriology for 1941-42, salary \$200.00.

Miss Ruth Anders, graduate assistant in Bacteriology for 1941-42, salary \$400.00.

T. H. Shelley, graduate assistant in Organic Chemistry, Department of Chemistry, for the year 1941-42, salary \$500.00.

Jack P. Hickey, graduate assistant in Qualitative Analysis, Department of Chemistry, for the year 1941-42, salary \$500.00.

W. V. McConnell, graduate assistant in Physical Chemistry, Department of Chemistry, for the year 1941-42, salary \$500.00.

M. B. Naff, graduate assistant in General Chemistry, Department of Chemistry, for the year 1941-42, salary \$500.00.

F. J. Lewis, graduate assistant in Department of Physics for the year 1941-42, salary \$500.00.

Francis L. Vencill, graduate assistant in Department of Physics for the year 1941-42, salary \$500.00.

R. L. Fielden, graduate assistant in the Department of Physics for the year 1941-42, salary \$500.00.

J. S. Newby, graduate assistant in Department of Physics for the year 1941-42, salary \$500.00.

Glenn A. Price, student assistant in the Department of Physics for the year 1941-42, salary \$250.00.

Miss Catherine Woolum, graduate assistant in Sociology for the year 1941-42, salary \$500.00.

Miss Doris Hutchison, graduate assistant in Department of Bacteriology for the year 1941-42, salary \$400.00.

Miss Mary E. James, graduate assistant in the Department of Botany for the year 1941-42, ten months basis, salary \$500.00.

James Stanfield, instructor in General Chemistry for the year 1941-42, salary \$1500.00. He has held a teaching fellowship at the University of Tennessee.

Miss Helen Knott, instructor in Bacteriology for 1941-42, salary \$1600.00. She will have a doctor's degree from Ohio State University.

Ben F. Van Sant, instructor in General Chemistry for the year 1941-42, salary \$1500.00.

Jack Allen Campbell, instructor in Chemistry for the year 1941-42, salary \$1550.00. He will have a doctor's degree from the University of Iowa.

F. B. Pauls, half-time instructor in the Department of Physics for the year 1941-42, salary of \$750.00.

John H. Ubben, instructor in German for the year 1941-42, salary \$1475.00. He has been employed at the University of Chicago.

Walter G. Tillmanns, half-time instructor in German for the year 1941-42, salary \$750.00. He comes from Ohio State University.

Miss Lila Titsworth, instructor in Medical Technology, Department of Bacteriology, for the year 1941-42, without salary.

Hollis J. Rogers, instructor in Botany for the year 1941-42, salary \$1500.00, ten months basis.

Paul Averitt, associate professor in Geology, on permanent employment, salary \$2500.00 a year, effective with the year 1941-42. He has been with the United States Geological Survey for four years. It is made a matter of record that the appointment of Dr. Paul Averitt does not violate the Board's rule with reference to nepotism. His father, S. D. Averitt, is employed as chemist in the Experiment Station, and on July 1, 1941, comes under the rule for change of occupation. He will then be assigned certain duties that will not be of the rank of assistant professor or higher, nor has he at any time occupied the position of assistant professor or higher. He has not been an administrative officer, nor has he been a member of the Board of Trustees.

Miss Mary T. Parks, clerk in the Personnel Office for the year 1941-42, salary \$600.00, on a 12 months basis.

Miss Anna Jane McChesney, secretary in the Department of Political Science and in the Bureau of Government Research, on a 12 months basis, salary \$41.67 a month, charged to departmental budget, and \$38.33 a month charged to the budget of the Bureau of Government Research.

David B. McFadden, senior technician in Bacteriology for July and August, 1941, salary \$50.00 a month.

Henry T. Eaglesbach, senior technician in Bacteriology from September 1, 1941 to June 30, 1942, salary \$50.00 a month.

Larry Landis, junior technician, Department of Bacteriology, for the year 1941-42, on a twelve months basis, salary \$400.00 for the year.

Reappointments

Professor M. M. White, Acting Assistant Dean of the College of Arts and Sciences during the remainder of Dr. Lysle Croft's leave of absence, July 1, 1941, until expiration of the leave of absence, salary \$50.00 a month, chargeable to the divisional budget of the College of Arts and Sciences.

Professor M. M. White, Acting Executive Secretary of the Personnel Office, during the remainder of the leave of absence of Dr. Lysle Croft, without salary.

Mrs. Hope Haag, assistant in Paleontology, salary \$900.00 on a ten months' basis, effective September 1, 1941.

Changes and Additions

Dr. Frank T. McFarland, Head of the Department of Botany, was named as first Curator of the University Herbarium, on permanent employment, without additional salary.

The suggestion of Professor W. S. Webb that the balance of \$1137.50 left in the budget of the Department of Anthropology and Archaeology by the change in salary of W. G. Haag, occasioned by grant of leave of absence, be set aside for publications and employment of a student assistant, was approved, subject to further regulation by Dr. H. L. Donovan, President elect.

Transfer of Dr. J. L. Gabbard to the work of Dr. M. L. Bedford, who was granted leave of absence, was approved, with no addition to his salary as approved in the budget of 1941-42.

Employment of a graduate assistant for seven months, September 1941, to March 1942, to help carry the duties of Dr. M. M. White in the Department of Psychology was approved. For the purpose of payment of such assistant it was ordered that \$280.00 be transferred from the divisional budget, College of Arts and Sciences, to the budget of Psychology.

College of AgricultureAppointments

Dr. H. T. Batt, Assistant Pathologist in the Department of Animal Pathology, Experiment Station, effective August 1, 1941, salary \$2400 a year. He has completed his doctor's degree at Cornell University.

Mrs. Mary Toran, clerk in the Department of Markets and Rural Finance, College of Agriculture, salary \$70.00 a month, effective May 1, 1941. She is a graduate of the University of Cincinnati.

T. C. Hardesty, Field Agent in Cream Grading, effective June 9, 1941, salary \$1200 a year. Funds to cover this salary are to be furnished to the Experiment Station by the Kentucky Cream Improvement Association. He is graduating from the College of Agriculture this year.

Hugh G. Myers, instructor in Soils in the College of Agriculture and Assistant in Soils in the Experiment Station, effective July 1, 1941, salary \$1800 a year. For two years he has been graduate assistant in the Department of Agronomy.

Changes in Salary

The salary of E. J. Beers, Jr., Field Agent in Cream Grading, was increased to \$1320.00 a year, effective July 1, 1941. Funds to cover this increase in salary are to be furnished to the Experiment Station by the Kentucky Cream Improvement Association.

The salary of Mr. Terry L. Campbell, Field Agent in Cream Grading, was increased to \$1320 a year, effective July 1, 1941. Funds to cover this increase in salary are to be furnished to the Experiment Station by the Kentucky Cream Improvement Association.

The salary of E. C. Stocker, Experiment Station farm employee, was increased to \$1500.00 a year, effective July 1, 1941.

Assigned Work

For change of occupation for Professor E. S. Good, effective July 1, 1941, he was assigned to certain extension work in animal husbandry, and also the completion of certain experimental work and the preparation of manuscripts covering the results therefrom; these particular assignments to be such as are designated by the Director.

Promotion

Professor Wesley Patterson Garrigus was promoted from Associate Professor in Animal Husbandry to Professor of Animal Husbandry, in charge of Animal Husbandry in the Experiment Station and Chairman of the Animal Industry Group, effective July 1, 1941, salary \$4000.00 a year.

College of EducationAppointment

Miss Roberta Wilson, secretary in the Vocational Education Department, salary \$95.00 a month, effective May 1, 1941. She takes the place of Miss Mary L. Reese, resigned.

College of EngineeringAppointment

Alvin Langston, instructor in Electrical Engineering, effective from July 1, 1941 to May 31, 1942, salary \$200.00 a month. This employment is to cover only the period of emergency to fill the vacancy caused by the absence of Dr. E. B. Doll on military leave.

Leaves of Absence

Dr. M. Hume Bedford, sabbatical leave of absence, for the year 1941-42, on one-half pay. Professor Bedford is to carry his research work at the University of Kentucky, devoting approximately two-thirds of his time to this work.

William G. Haag, Curator of the Museum, leave of absence for five months, October to February, inclusive, on half pay for this period, and leave without pay from February until such time as he may return to his duties in June, 1942.

Dr. E. B. Doll, Associate Professor in Electrical Engineering, beginning July 1, 1941, and ending July 1, 1942, without pay. He will be connected with the Naval Advance Laboratory, Washington, D. C., in defense work.

J. M. Howard, County Agent in Bracken County, was granted leave of absence for one year beginning May 16, 1941, for the purpose of engaging in active duty as a reserve officer in the United States Army. Under the ruling of the Board of Trustees as to men called to military service, he is to receive pay for 15 days after May 16, 1941.

The leave of absence granted to Assistant Professor J. E. Hernandez, Department of Romance Languages, effective November 1, 1940, without pay, was cancelled. This leave was granted tentatively at the October 18, 1940, meeting of the Executive Committee of the Board of Trustees. It did not go into effect because Professor Hernandez has not been called to duty in the service. This action does not affect future requests for leave.

The resignation of Wallace L. Campbell as County Agent in Trimble County, effective with the close of business May 10, 1941, was accepted.

The resignation of Miss Sarah G. Blanding, as Dean of Women and as Associate Professor of Political Science, effective at the end of the first term of the 1941 Summer Session, was accepted. She has accepted appointment of Director of the New York State College of Home Economics, at Cornell University, Ithaca, New York.

Appreciative of the service of Miss Blanding to the University, the Board of Trustees presented the following resolution and directed that copy of it be sent to Miss Blanding:

It is with deep regret that the Executive Committee of the Board of Trustees, University of Kentucky, accepts the resignation of Miss Sarah G. Blanding, who has served as Dean of Women and as Associate Professor of Political Science so ably for a number of years. She has served as Dean of Women since 1924, and was appointed a member of the staff of the Department of Political Science in 1926.

Dean Blanding is possessed of grace, charm and ability. She has a fine sense of proportion, which with her tireless energy has done much to carry her influence far beyond that of her daily duties. She had the vision to see the opportunity of widening the influence of the office of Dean of Women, and this has brought her recognition in a national way in the groups and associations of which she is a member.

She served as President of the National Association of Deans of Women from 1939 to 1941, and is now a member of the Social Studies Committee of the American Association of University Women, a member of the National Board of the Young Women's Christian Association, and a member of the Executive Committee of the Council of Guidance and Personnel Associations.

Dean Blanding has been active in University committee work and has brought to such duties the ability to accomplish things.

She has created a place which requires understanding, tact and sympathy with youth, as well as the leadership and the qualities of mind that have so well fitted her for her work.

On motion properly seconded, the Committee adjourned.

D. H. Peak
Secretary of the Board