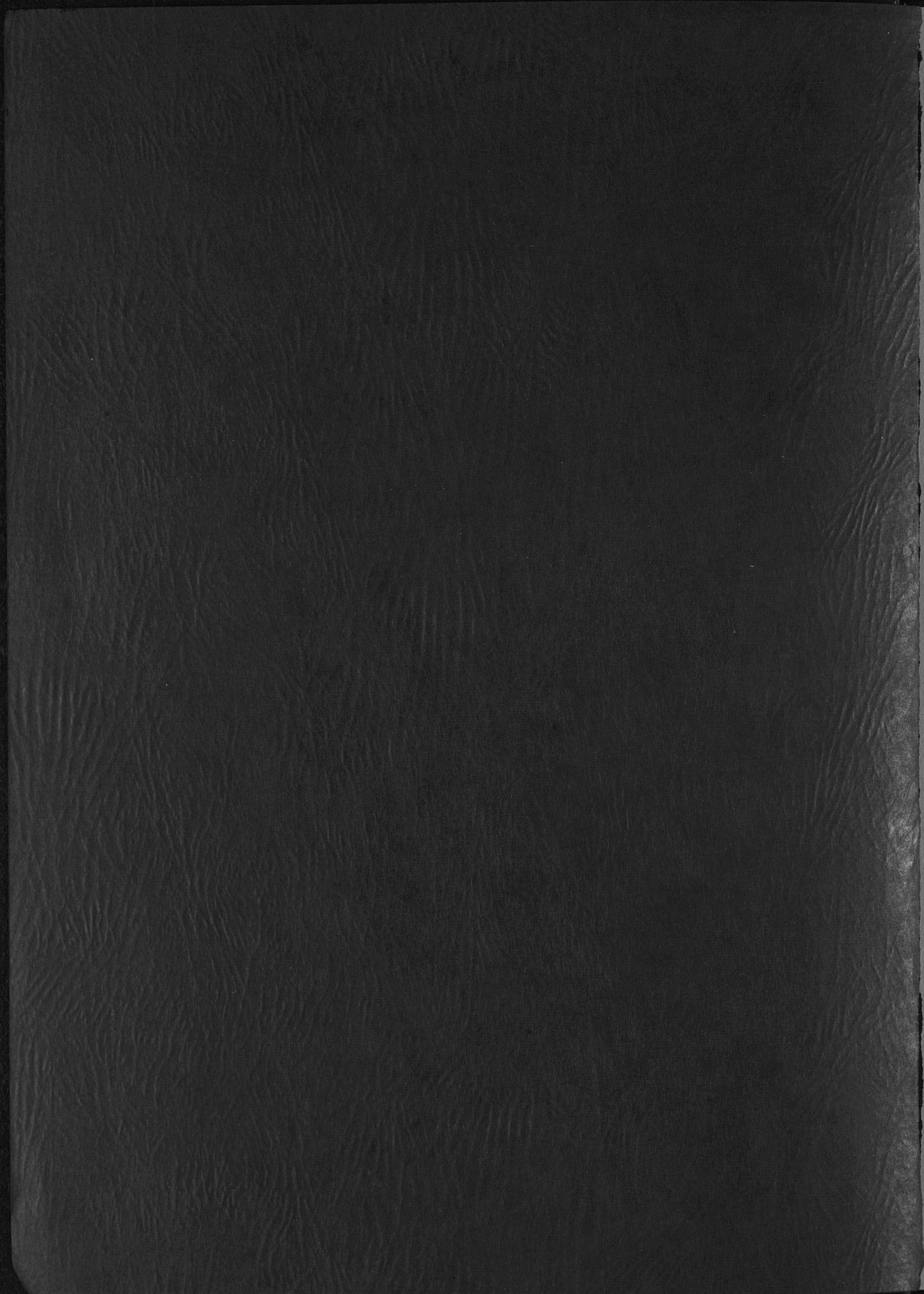


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UNIVERSITY OF KENTUCKY



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INVENTORY OF FEDERAL ARCHIVES IN THE STATES

Prepared by

The Survey of Federal Archives  
Division of Women's and Professional Projects  
Works Progress Administration

The National Archives  
Cooperating Sponsor

SERIES III. DEPARTMENT OF THE TREASURY

NO. 39. SOUTH CAROLINA

GOVERNMENT PUBLICATIONS

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The Historical Records Survey  
1938

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PREFACE

The Inventory of Federal Archives in the States is one of the products of the work of the Survey of Federal Archives, which operated as a nation-wide project of the Works Progress Administration from January 1, 1936 to June 30, 1937, and has been continued since that date as a unit of the Historical Records Survey, also operating as a nation-wide project of the Works Progress Administration, and a group of state or local projects of that Administration.

The plan for the organization of the Inventory is as follows: Series I consists of reports on the administration of the Survey, acknowledgments, and general discussions of the location, condition, and content of federal archives in the states. Succeeding series contain the detailed information secured by workers of the Survey, in inventory form, a separate series number being assigned to each of the executive departments (except the Department of State) and other major units of the Federal Government. Within each series No. 1 is a general introduction to the field organization and records of the governmental agency concerned; the succeeding numbers contain the inventory proper, separate numbers being assigned to each state in alphabetical order. Thus, in each series, the inventory for Alabama is No. 2, that for Arizona No. 3, that for Arkansas No. 4, etc.

For each local office information regarding each series, or unit or related records, is presented in the following order: title, inclusive dates ("to date" indicating an open file at the time the information was secured), general description of informational content, description of the system of filing or indexing (if any), a statement of frequency and purpose of use, form of the record itself (bound volumes, sheets in folders, etc.), linear footage, description of the containers, physical condition of the records (not stated if satisfactory), location by room number or other identifying information, and finally, the number of the Form 58SA on which this information was originally recorded by a Survey worker and from which it was abstracted for the Inventory. This form is on file in The National Archives. When it contains substantial information on addenda sheets which has not been included in the mimeographed abstract, indication of this is given by use of the reference "See addenda."

In South Carolina the work of the Survey was directed by Miss Edith Belle Layman. This inventory of the records of the Department of the Treasury in South Carolina was prepared in the Charleston office of the Survey, with Mr. Benjamin M. Badger, Jr., as chief editor, and was edited before final typing by Dr. Erik Achorn of the Washington office. It is reproduced in mimeographed form through the facilities of the Historical Records Survey.

Edith Belle Layman  
Formerly Regional Director  
of the Survey of Federal Archives  
for South Carolina

Columbia, S. C.  
August 29, 1938

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COMMISSIONER OF ACCOUNTS AND DEPOSITS



OFFICE OF COMMISSIONER OF ACCOUNTS AND DEPOSITS

CHARLESTON

BRANCH DISBURSING OFFICE  
WPA Headquarters, 27 Cumberland St.

This office was established February 1, 1936. Daily reports on Form D-52, revised, are sent to Washington. All other reports are made to the State Office at Columbia, S. C.

1. PAYROLL ALLOTMENT ACCOUNT, Feb. 1 - Sept. 1936. Form record: official project number, document, payrolls, encumbrances liquidated and authorized, allotments, unliquidated encumbrance, and unencumbered balance. (Never.)  $6\frac{1}{4}$  x 10  $\frac{3}{4}$  cards, 2 in., in card cabinet on table. Office, 3d floor. (1678)
2. CORRESPONDENCE, Feb. 1, 1936 to date. Correspondence with Columbia, in reference to WPA District 2 payrolls. (Daily, official.) 9 x 12 folders, 2 in., in drawer of steel filing case. Office, 3d floor. (1679)
3. ENCUMBRANCES, LIQUIDATED, Feb. 1, 1936 to date. For payrolls, contracts, and other obligations for which no encumbrance document exists; stamped, dated, and initialed by examiner in charge. (Daily, official.) 9 x 12 folders, 1 ft. 2 in., in 2 drawers of wooden filing case. Office, 3d floor. (1674)
4. PAYROLLS, WPA, Feb. 1, 1936 to date. For active and inactive WPA projects. (Occasionally, official.) 9 x 12 folders, 11 ft. 3 in., in 3 drawers of steel filing case and 3 transfer cases on table. Office, 3d floor. (1677)
5. REPORTS, Feb. 1, 1936 to date. Schedule of disbursements; daily summary analysis of payrolls, daily report of transactions, check transmittals, register of delayed payrolls, weekly inventory of payrolls and vouchers, daily summary of disbursements, daily statement of balances, application forms, oaths of office, and disbursing reports. (Daily, official.) 9 x 12 folders, 10 in., in drawer of steel filing case. Office, 3d floor. (1680)
6. REPORTS, MISCELLANEOUS, Feb. 1, 1936 to date. Schedule of disbursements, daily statement of balance, daily report of transactions, daily summary analysis of payrolls, transmittals of check copies, register of delayed payrolls, journal vouchers, and advice of allotment balances. (Daily, official.) 9 x 12 folders, 1 ft. 3 in., in drawer of wooden filing case. Office, 3d floor. (1676)

7. REGULATIONS, Feb. 1, 1936 to date. From Commissioner, including memoranda, administration and field office memoranda, special letters, voucher examinations, Department Code System, and WPA circulars and letters. Filed alphabetically. (Occasionally, official.) 9 x 12 folders, 8 in., in drawer of wooden filing case. Office, 3d floor. (1675)

COLUMBIA

COTTON PRICE ADJUSTMENT DISBURSING OFFICE  
Masonic Temple Bldg., Sumter and Lady Sts.

This agency was established in March 1936, to handle the disbursement of the cotton price adjustment account in South Carolina. Reports are sent to Washington periodically.

8. BOOKKEEPING RECORD, DAILY FORMS AND MONTHLY REPORTS, Mar. 27, 1936 to date. Form 1064, schedule of disbursements, indicating voucher numbers, appropriation of funds to be debited, name of payee, and approved amount; progress sheets contain all assembled data, as above; daily summary of disbursements has all expenditures on anything consolidated and posted to disbursing officer's ledger; progress sheets; accounts current; reports; prior balances; funds received; disbursements; adjustments; and balance due U. S. (Daily, official.) 9 x 12 covers, 3 ft., on wooden shelves. 1st floor. (1273)

9. CHECK COPIES, PINK, Mar. 27, 1936 to date. (Frequently, official.) 6 x 16 covers, 5 ft., on wooden shelves. 1st floor. (1270)

10. CORRESPONDENCE, Mar. 27, 1936 to date. With Washington and interstate, relating to checks and supplies. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. 1st floor. (1272)

11. PERSONNEL, Mar. 27, 1936 to date. No information could be obtained. (Frequently, confidential.) 9 x 12 folders, 2 ft., in drawer of steel filing case. 1st floor. (1271)

STATE ACCOUNTS OFFICE

Nat'l Loan and Exchange Bldg., 1300 Block Main St.

This agency was established in 1935 to handle purchases for WPA and related agencies.

12. ADVICE OF ALLOTMENT AND PROJECT AUTHORIZATION, Aug. 1935 to date. Of money allotted for necessary expenditures. Card

index. (Daily, official.) 9 x 12 folders, 14 ft., in 7 drawers of filing cases. R. 207. (1243)

13. CONTRACTS, Aug. 1935 to date. For work projects after sufficient appropriation has been made to carry on necessary work. Card index. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 207. (1258)

14. CORRESPONDENCE, Aug. 1935 to date. On all phases of the work of the office. Filed alphabetically. (Daily, official.) 9 x 12 folders, 12 ft., in 6 drawers of steel filing case. R. 207. (1255)

15. NOTICES OF MISCELLANEOUS ENCUMBRANCES, 1935 to date. Each project must issue an encumbrance as to payroll period or necessary expenses. Card index. (Daily, official.) 9 x 12 folders, 18 ft., in 9 drawers of filing cases. R. 207. (1247)

16. PAYROLL ROUTING SLIPS, 1935 to date. Form D-53, accompanying each payroll. Filed alphabetically. (Daily, official.) 4 x 10 $\frac{1}{2}$  forms, 22 ft., in 11 pasteboard filing cases. R. 207. (1246)

17. PAYROLLS, MISCELLANEOUS, Aug. 1935 to date. For state-wide projects. Card index. (Daily, official.) 9 x 12 folders, 44 ft., in 22 drawers of steel filing cases. R. 207. (1257)

18. PERSONNEL FILE, 1935 to date. Folder for each member of office, with related correspondence and papers. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of filing case. R. 207. (1245)

19. PURCHASE ORDERS, 1935 to date. Checked against its corresponding voucher and contract before it is passed on to Disbursing Office for payment. Card index. (Daily, official.) 9 x 12 folders, 24 ft., in 12 drawers of filing cases. R. 207. (1248)

20. REPORTS, Aug. 1935 to date. On all work of this department, such as monthly administrator reports, monthly personnel reports, etc.; sent to Washington. Filed alphabetically. (Daily, official.) 10 x 14 folders, 4 ft., in 2 drawers of steel filing case. R. 207. (1256)

21. REPORTS, COMPLETED, 1935 to date. Forms C-5, C-6, and C-44, information regarding allotments to be distributed among projects. Card index. (Frequently, official.) 12 x 15 binders (3), 6 in., on table. R. 207. (1249)

22. REQUISITIONS FOR PURCHASES, LIQUIDATED, Aug. 1935 to date. For supplies to be used on state-wide projects. Card index. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of filing case. R. 207. (1253)

23. REQUISITIONS FOR PURCHASES, UNLIQUIDATED, Aug. 1935 to date. For Supplies to be used on state-wide projects. Card index. (Daily, official.) 9 x 12 folders, 4 ft., in 2 drawers of steel filing case. R. 207. (1254)
24. SCHEDULE OF DISBURSEMENTS, Aug. 1935 to date. Record of all disbursements, administrative and project, throughout the state. (Daily, official.) 9 x 12 folders, 4 ft., in 2 drawers of filing case. R. 207. (1252)
25. TRAVEL ORDERS, LIQUIDATED AND UNLIQUIDATED, Aug. 1935 to date. Authorizations for employees who travel on Government business; travel orders show estimated cost and allowance of funds. Card index. (Daily, official.) 9 x 12 folders, 6 ft., in 3 drawers of filing case. R. 207. (1244)
26. VOUCHER DISTRIBUTION SLIPS, 1935 to date. Form A-4, accompanying documents relating to expenditures connected with workings of projects, such as travel, etc. (Frequently, official.) 4 x 10 $\frac{1}{2}$  forms, 12 ft., in 6 pasteboard filing cases. R. 207. (1251)
27. VOUCHERS, PAID, Aug. 1935 to date. For contracts. Card index. (Daily, official.) 9 x 12 folders, 8 ft., in 4 drawers of steel filing case. R. 207. (1259)
28. WORK PAPERS AND COMPLETED REPORTS, 1935 to date. (Daily, official.) 18 x 25 binders (2), 8 in., on table. R. 207. (1250)

STATE DISBURSING OFFICE

Nat'l Loan and Exchange Bldg., 1300 Block Main St.

This agency was established in July 1935 for the purpose of disbursing WPA funds in South Carolina.

29. CHECK COPIES, PINK, July 1, 1935 - Jan. 1, 1936. (Frequently, official.) 6 x 16 covers, 70 ft., on shelves in vault and on vault. R. 207. (1269)
30. BOOKKEEPING RECORDS, 1935 to date. Daily summary of disbursements, daily balance report, letters of transmittal, summary of collections, transfers of funds, expenditure vouchers, WPA vouchers, and blank check reports. Filed alphabetically. (Daily, official.) 8 $\frac{1}{2}$  x 10 $\frac{1}{2}$  folders, 3 ft., in 2 drawers of filing case. R. 207. (1267)
31. BOOKKEEPING RECORDS, Aug. 19, 1935 to date. Form 1064, schedule of disbursements, indicating voucher number, funds to be debited, name of payee, and approved amount; progress sheets, containing all assembled data; and Form 1692, daily summary of disbursements. (Daily, official.) 9 x 12 covers, 12 ft., on shelves. R. 207. (1268)

32. CORRESPONDENCE, July 1935 to date. Letters from Chief Disbursing Office, Washington, regarding certificates, cancelled checks, checks refused by payee, and pending deceased cases; letters from Federal Reserve Bank, branch office letters, Resettlement Administration correspondence, and WPA correspondence. Filed alphabetically. (Daily, official.)  $8\frac{1}{2}$  x  $10\frac{1}{2}$  folders, 3 ft., in 2 drawers of filing case. R. 207. (1261)
33. NOTICES OF EXCEPTIONS, 1935 to date. Exceptions taken by the General Accounting Office; originals sent to Washington upon completion. (Daily, official.) 5 x 8 sheets, 2 ft., in transfer case. R. 207. (1265)
34. PERSONNEL RECORDS, 1935 to date. State-wide financial record of personnel of State Office. Filed alphabetically. (Frequently, confidential.)  $8\frac{1}{2}$  x  $10\frac{1}{2}$  folders, 1 ft. 6 in., in drawer of steel filing case. R. 207. (1263)
35. PROPERTY RECORD, 1935 to date. For office equipment used by State Office and all branch offices. Filed alphabetically. (Monthly, official.) 8 x 8 cards, 4 in., in pasteboard box. R. 207. (1260)
36. RECORD OF SUPPLIES, 1935 to date. Requisitions, transmittal letters, purchase orders, paid vouchers, property vouchers, bills of lading, invoices from central office, list of equipment, and notices of miscellaneous encumbrances. Filed alphabetically. (Daily, official.)  $8\frac{1}{2}$  x  $10\frac{1}{2}$  folders, 2 ft., in drawer of filing case. R. 207. (1266)
37. RETURNED CHECKS, 1935 to date. Undelivered checks of dead payees and checks with errors; returned for correction or held for future action. Filed alphabetically. (Daily, official.) 5 x  $8\frac{1}{2}$  checks, 9 in., in pasteboard box in vault. R. 207. (1264)
38. TIME RECORDS, EMPLOYEES, 1935 to date. Daily record of employees of State Office, three branch offices, and Cotton Price Adjustment Office. (Daily, official.) 4 x 6 loose-leaf books (3), 5 in., on open wooden shelf in vault. R. 207. (1262)

FLORENCE

BRANCH DISBURSING OFFICE  
Schibben Bldg., 117 West Evans St.

This office was established in February 1936. Daily and semimonthly reports are made to the State Disbursing Office in Columbia.

39. CORRESPONDENCE, Feb. 1936 to date. With Columbia Office, relating to reports, salaries, checks, and payrolls of WPA em-

ployees in District 1. Filed chronologically. (Daily, official.) 9 x 12 folders, 2 in., in drawer of metal filing case. Front Room, 2d floor. (286)

40. PAYROLLS AND ENCUMBRANCES, Feb. 1936 to date. Tabulations and semimonthly payrolls for WPA District 1; originals sent to Columbia. Filed numerically. (Daily, official.) 9 x 12 folders, 4 ft., in 2 drawers of metal filing case. Middle Room, 2d floor. (287)

#### GREENVILLE

##### BRANCH ACCOUNTS OFFICE News Bldg., 305 S. Main St.

This agency was established in 1936. Originals of all papers are sent to Columbia. Form D-52 is sent to Washington daily.

41. ADVICE OF ALLOTMENT, Feb. 1936 to date. Amount of money given each project. Filed numerically. (Daily, official.) 9 x 11 3/4 folders, 1 ft. 8 in., in drawer of filing case. R. 308. (59)

42. DAILY REPORTS, TRANSMITTALS, AND FORMS, Feb. 1936 to date. Filed alphabetically. (Daily, official.) 9 x 11 3/4 folders, 6 1/2 in., in drawer of filing case. R. 308. (64)

43. GENERAL CONTROL LEDGER OF FUNDS, Feb. 1936 to date. Control of funds for District 4. Filed numerically. (Daily, official.) 9 1/2 x 12 loose-leaf book, 1/2 in., on table. R. 308. (58)

44. NOTICES OF MISCELLANEOUS ENCUMBRANCES, Feb. 1936 to date. For ERA and WPA grants to states for educational, professional, and clerical persons; also encumbrance cancellations. Filed numerically. (Occasionally, official.) 9 x 11 3/4 folders, 1 ft. 8 in., in drawer of filing case. R. 308. (62)

45. PAYROLL ALLOTMENTS, Feb. 1936 to date. For records of payrolls and allotments. Filed numerically. (Frequently, official.) 6 x 10 1/2 cards, 6 in., in pasteboard box. R. 308. (60)

46. PAYROLLS, PAID, Feb. 1936 to date. Payrolls for local workers. Filed numerically. (Daily, official.) 9 x 11 3/4 folders, 3 ft., in drawers of filing cases. R. 308. (63, 65)

47. PERSONNEL FILE AND REQUESTS FOR TRANSFER OF FUNDS, Feb. 1936 to date. Form A-21, requests, and copies of letters to Columbia, S. C. and Washington, D. C., pertaining to work. Filed alphabetically. (Daily, official.) 9 x 11 3/4 folders, 3 in., in drawer of filing case. R. 308. (61)

BRANCH DISBURSING OFFICE  
News Bldg., 305 S. Main St.

This agency was established February 4, 1936, to handle WPA disbursements in District 4. Reports and vouchers are sent to the State Office, Columbia, every ten days.

48. CORRESPONDENCE, Feb. 1936 to date. With State Office, Columbia S. C., and Treasury Dept., Washington. Filed alphabetically. (Daily, official.)  $8\frac{1}{2}$  x 11 folders, 6 ft., in 6 paste-board transfer cases. R. 303. (473)

BUREAU OF THE COAST GUARD



COAST GUARDCHARLESTON

## CHARLESTON STATION

Fitting-Out Bldg. 119, Head of Pier 314, Navy Yard

From about 1891 to 1895 this station was on Morris Island. The records for that period were left on the Island, but have not been located. The house in which they were probably stored was washed into the water.

49. PAYROLLS AND VOUCHERS, 1859. First payroll in book is the Muster and Payroll of the Officers and Crew of the Revenue Cutter William Aiken. (Never.)  $8\frac{1}{2}$  x 14 vol.,  $\frac{1}{2}$  in., in bookcase. Record Room, basement, Customs House. (748)

50. PAY RECORDS, 1922 - 1933. Enlisted man's name, rate of pay, allotments if any, clothing account, enlistment allowance, and transfer record; form in use since 1933. (Never.) 5 x 8 sheets, 8 in., in wooden box. Office. 1st floor. (697)

51. CODES AND CIPHERS, 1925 - 1936. Used in connection with law enforcement. (Daily, confidential.) Vols., in iron safe. Representative's Office, 1st floor. (752)

52. SERVICE CERTIFICATES, 1926 - 1936. Enlisted man's full name, service number, rating, place and date of enlistment, special qualifications, commendations, transfers, ratings and disratings, and average quarterly marks. (Occasionally, official.)  $3\frac{1}{2}$  x 6 forms,  $8\frac{1}{2}$  in., in wooden box. Office, 1st floor. (750)

53. MUSTER ROLL, 1927 - 1936. List of officers and men, giving serial number, rank or rating, number of days present, and date and term of enlistment. (Daily, official.)  $10\frac{1}{2}$  x 16 vol.,  $\frac{3}{4}$  in., on desk. Office, 1st floor. (550)

54. DIVISION AND DISTRICT CHART, June 1934. (Occasionally, official.)  $28\frac{1}{2}$  x 44 chart on wall. Representative's Office, 1st floor. (816)

55. BLUEPRINTS, 1934 - 1936. Of Coast Guard Cutters. (Daily, official.) 11 x  $18\frac{1}{2}$  and 30 x 96 blueprints, 8 in., on table. Representative's Office, 1st floor. (753)

56. CORRESPONDENCE, 1934 - 1936. On repairs to machinery and hulls on vessels, procurement of equipment and supplies, ordnance

and gunnery disbursing officers' accounts, personnel accounts, transportation, freight, operations, cooperation with other departments of the Government, communication by radio, telegraph, and telephone, etc. (Daily, official.) 9 x 12 folders, 3 ft.  $8\frac{1}{2}$  in., in drawers of wooden filing cases. Office, 1st floor. (718)

57. PERSONNEL FILE, 1934 - 1936. Record of enlisted men, service number, date of enlistment, rating, and term of enlistment; also medical certificates, report of change in enlisted personnel, applications for leave of absence, health records, etc. (Daily, official.) 9 x 12 folders, 1 ft. 11 in., in wooden cabinet. Office, 1st floor. (553)

58. ROUGH LOG, 1934 - 1936. Record of daily happenings. (Daily, official.) 8 x  $10\frac{1}{2}$  vol., 1 in., on desk. Office, 1st floor. (552)

59. EXPENSE ALLOTMENTS, 1935 - 1936. Covering goods acquired by requisition, proposals, contracts, or vouchers, for repairs to vessels, communication lines, and rebuilding and repairing stations. (Daily, official.) 8 x  $10\frac{1}{2}$  vol.,  $\frac{1}{2}$  in., on desk. Office, 1st floor. (749)

60. JOB ORDERS FOR CUTTER GEORGE M. BIBB, 1935 - 1936. Detailed instructions to various shops in yard for work; when the boat is completed these records will be kept on board. (Daily, official.) 8 x  $10\frac{1}{2}$  sheets, 5 in., in desk drawer. Representative's Office, 1st floor. (751)

61. MAIL, OUTGOING, 1935 - 1936. Record of concerns from which goods are bought and amount paid; also record of personal mail forwarded to enlisted men. (Daily, official.)  $8\frac{1}{2}$  x 14 vol., 2 in., on desk. Office, 1st floor. (551)

62. SOUTHERN AREA COMMUNICATIONS CHART, n. d. Shows route of Coast Guard in Florida, different stations, number of planes and boats stationed there, and location of same, commander of area, commander of division, commander of district, radio station base, etc. (Occasionally, official.)  $13\frac{1}{2}$  x 23 chart on wall. Representative's Office, 1st floor. (754)

Sullivan's Island Station  
Sullivan's Island

63. CORRESPONDENCE AND REPORTS, 1894 - 1930. Relate to assignments of men to duty, payrolls, enlistment contracts, service records, pay and personnel records, forms for insurance, boat records, monthly report on machinery, report of vessels boarded, examined, or seized, wrecks and parties rescued, weather, apparatus, equipment, etc. (Occasionally, official.) Various sized vols., folders, envelopes, 6 ft. 6 in., on open wooden shelves and in wooden boxes. Attic Storeroom. (747)

64. JOURNAL AND LOG, 1894 - 1936. Daily record of thermometer and barometer readings, direction and force of wind, condition of surf, men on watch, and report of what took place. (Occasionally, official.)  $8\frac{1}{2}$  x 14 vols. (2), 7 ft. 6 in., on wooden shelf and on desk. Attic Storeroom and Main Office. (746, 694)

65. CORRESPONDENCE, 1935 - 1936. Relates to observations, tax exemption certificates, suggested changes in uniform regulations, general orders, pay and supply instructions, Boards of Inquiry and Investigation, sites, leases and rentals (free or paid), electric current, overhauling and repairs, boat houses, steam machinery, etc. Filed by number and name. (Daily, official.) 9 x 12 vols., 2 ft. 4 in., in wooden cabinet. Main Office. (745)

#### GEORGETOWN

##### STATION 343

Front and King Sts.

This station was established in February 1917. In July, 1936 the Beaufort and Georgetown offices were combined, and all records moved to Georgetown. All reports are sent to the Jacksonville District Office.

N.B. See Georgetown Customs inventory.

66. CORRESPONDENCE, 1918 to date. With Jacksonville District Office, regarding establishment of telephone lines; also matters of office routine, expenses, and employment. Filed by subject and chronologically. (Daily, official.) 10 x 12 folders, 1 ft., in drawer of wooden filing case. Dirty. R. 214. (518)

67. MISCELLANEOUS FILE, 1918 to date. Weekly report, transportation requests, vouchers for power and rental of storeroom and garage, and agreements with clubs, corporations, and federal agencies. Filed by subject and chronologically. (Daily, official.) 10 x 12 folders, 1 ft. 6 in., in drawer of wooden cabinet. R. 214. (521)

68. PROPERTY RECORD, 1918 to date. List of all property, including office and work equipment, supplies, automobiles, trucks, tools, stationery, and furnishings, showing condition, cost, and list of articles lost or worn out. Filed by subject and chronologically. (Daily, official.) 9 x 11 vols.,  $1\frac{1}{2}$  in., on open bookcase. R. 214. (519)

69. RECORD OF TELEPHONE CONSTRUCTION, 1932 to date. Record of work in district, constructing telephone communication lines for military and individual protection. Filed chronologically. (Daily, official.) 4 x 7 vols., 10 in., in compartment of wooden cabinet. R. 214. (522)

70. MONTHLY REPORT, 1935 to date. Report of all telephone operations, showing time, location, expenses, labor, and other details of work done. Filed chronologically. (Daily, official.) 9 x 11 3/4 folders, 1 ft., in drawer of wooden cabinet. R. 214. (520)

BUREAU OF CUSTOMS

BUREAU OF CUSTOMSCHARLESTON

## OFFICE OF COLLECTOR

Custom House, E. Bay and Market Sts.

The District of Charleston was created by Act of Congress dated July 31, 1789. The first Collector, George Abbott Hall, was appointed by President Washington in 1789, but was not given a permanent commission until March 21, 1791. The site on which the Custom House is built was bought by the Government in 1849. The building now in use was in process of construction for a long period of time. Completed in 1879, it was rebuilt after serious damage by the earthquake of 1886. The early records were sent to Columbia, and a large portion were burned during the Civil War. Certain records have been destroyed upon receipt of authority from the Department.

N.B. This office houses records of other ports and Coast Guard records. It also has miscellaneous files. See particularly entries 93, 102.

71. LETTERS RECEIVED, Sept. 3, 1818; Sept 9, 1822; Mar. 1843 - Aug. 1852; 1853 - 1855; 1858 - May 6, 1861; Sept. 8, 1866 - Feb. 13, 1867; July 17, 1867 - July 28, 1871; Aug. 31, 1871 - Dec. 31, 1873; Mar. 28, 1874 - Mar. 15, 1875. From Department officials, etc., regarding clearances of coasting vessels, duties on cargoes, rate chargeable for transportation of negro slaves, discounts on coal imported from England, duty on cotton goods from Prussia and Saxony, bonding goods for warehouses, vouchers, requisitions, disbursements, appointments repairs to Revenue Cutter Wm. Aiken, blockading the harbor, inspection and stamping of cigars, etc. See reports and addendas for additional subjects and more detailed information. Certain volumes indexed. (Never.) Various sized vols. (27), 4 ft. 6 in., on floor. Damaged by vermin, careless handling, and faulty containers, brittle, dirty, torn, bindings broken, ink faded, covers missing. Record Room, Basement Storage, N. side. (860, 855, 854, 861, 857, 972, 858, 967-969, 990, 973, 991-994, 1511, 1512, 995, 996, 1518, 1503-1505, 1514, 1507)

72. IMPORT ENTRIES, Sept. 1833 - Jan. 1911. Name of importer, articles imported, from whom purchased, value in foreign currency and American currency, number of packages, special marks, name of vessel on which shipped, duty paid, and name of ship's master; special invoices and applications, with oath, for special permit to land and deliver tropical fruits are attached. Filed numerically. (Never.) 9 x 12 folders and 5 $\frac{1}{2}$  x 9 folded forms, 103 ft., in 74 steel folded document holders. Brittle. Basement Storage. (1843)

73. OUTGOING LETTERS RELATING TO CONSTRUCTION OF THE CUSTOM HOUSE, 1853 - 1855. From the superintendent and the architect of the new Custom House to individuals, officials, and firms pertaining to the construction of the building, authorizing delivery of building materials and acknowledgment of receipt of same, and instructions regarding plans and appropriations. Indexed. (Never.) 10 x 11 3/4 vol., 1 in., on floor. Damaged by vermin, dirty, ink faded, covers missing. Record Room, Basement Storage, N. side. (856)

74. CREW LISTS, CLOSED, 1857 - 1936. Cats. 143, 477, and 710a, and Form 710: name of seaman, place of birth, residence, citizenship, age, height, complexion, rating, names of vessel and master, sailing port, and port of destination; inspection certificates and discharge papers attached to some lists. (Never.) 9 x 11 and 10 x 12 folded forms, 61 ft. 4 in., in 18 folded document holders, 3 pasteboard boxes, and wooden cabinet. Dirty. Basement Storage and R. 7-10. (1824, 1864)

75. WEIGHERS' AND GAUGERS' RETURNS, Mar. 1858. Date vessel, master, port, articles, quality, gauge or weight, leakage, rate of pay, etc. (Never.) 4 x 8 1/2 folded forms, 1/2 in., in pasteboard box. Basement Storage. (1798)

76. FOREIGN CLEARANCE MANIFESTS, 1858 - June 1920. Reports and manifests of cargoes, giving name of vessel, ports of origin and destination, number of articles, etc.; attached are masters' oaths certifying that cargo was accepted and corresponds to information on manifest. (Never.) 4 x 9 folded forms, 64 ft. 3 in., in 48 folded document holders. Damaged by water. Basement Storage. (1859)

77. VOUCHERS, CLOSED, 1859; 1906 - 1913; 1925 - 1935. Cats. 866 and 7, for payrolls of officers and employees in the Collector's office; Cat. 89, for personal services; Cat. 90, vouchers for purchases and services other than personal; Cat. 105, accounts current of Special Disbursing Agent; vouchers for labor supplies for work of dredging Custom House docks and Form 8000, showing date of delivery or service, authority, character of articles or services, and amounts; Form 4957A, vouchers for personal services for 30 day periods; payroll for personal services; Form 4953D, issued for payment of office force; Form 4959, public voucher for purchases and services other than personal; Form 1034A, for cartage from pier to Custom House; Form 4623, public voucher for award of compensation for original information; and Form 4961A, pay voucher for personal night services. (Early records, never; current records, occasionally, official.) 4 x 8 1/2 bundles and folded forms and 3 3/4 x 8 1/2 folded forms, 8 ft. 2 in., in 2 steel folded document holders, in pasteboard box, and in pigeon-holes in wooden bookcase. Basement Storage and R. 7-10. (1808, 1870)

78. EXPORT ENTRIES, Dec. 1865 - Apr. 1900. Entries of domestic manufactures into the U.S. from materials of foreign growth and production exported with benefit of drawback, giving

name of vessel, master's and skipper's names, date of clearance, marks, by whom manufactured, etc.; on reverse side is an oath of exportation of domestic manufacture; to some entries are attached bills of lading, order to inspector and return of inspection and lading, an order to the Surveyor, and declaration of exportation. Filed chronologically. (Never.)  $3\frac{1}{2}$  x 8 folded forms, 8 ft. 6 in., in 7 folded document holders. Basement Storage. (1823)

79. CONSULAR INVOICES, 1865 - 1921. Forms 126 and 128, noting name of consul, invoice number, names of shipper and consignee, and amount of consul's fee; attached consular invoices are shippers' invoices and consuls' certificates. Filed numerically. (Never.)  $3\frac{1}{2}$  x  $8\frac{1}{2}$  and  $5\frac{1}{4}$  x 9 folded forms, 14 ft. 6 in., in 10 steel folded document folders and in pasteboard box. Brittle, ink faded. Basement Storage. (1799)

80. CORRESPONDENCE, GENERAL, 1865 - 1927; 1930 to date. Letters of Collector, Special Agent, and Custodian, and letters from the Department, correspondence regarding duties, shipments, rates and clearing dates; circular letters from the Department; mimeographed forms; instructions; etc. Current records filed by subject. 3 x 5 card indexes. (Early records, never; current records, daily, official.) 9 x 11 and 10 x 12 filing books, 10 x 12 folders,  $11\frac{1}{2}$  x 12 sheets, and 9 x 12 folders, 92 ft., in wooden bookcases, 22 drawers of wooden filing cases, and in wooden cabinet. R. 11, Basement Record Room, and R. 7-10. (86, 125, 1865, 120)

81. COASTWISE ENTRANCES AND CLEARANCES OF AMERICAN VESSELS, 1868 - 1934. Cat. 1381, coasting manifests; Cat. 1377, masters' oaths on clearing in ballast; and Cat. 1383, coastwise clearance and permit. Filed numerically. (Never.) 9 x 12 and 9 x 14 folders and  $3\frac{1}{2}$  x 8 folded forms, 55 ft. 5 in., in 23 steel folded document holders, in pasteboard box, and in wooden chest on floor. Dirty. Basement Storage. (1862)

82. FOREIGN ENTRANCES, June 1869 - June 1920. Cat. 7527, inward foreign manifests, giving names of master and vessel, place where vessel was built, tonnage, name of owner, date, and where cargo was loaded; bills of lading, certificates of boarding officer, masters' oaths on entering vessels; attached to manifest are manifest of ship's stores; P. H. S. Form 1937, bills of health; masters' oaths on entering foreign vessels; and Cat. 496, coal permits; crew declarations; Cat. 5935, inspector's returns of merchandise unloaded; and inspector's certificates of discharge of vessels. (Never.)  $4\frac{1}{2}$  x 9 folded forms, 126 ft. 8 in., in 95 folded document holders. Basement Storage. (1861)

83. LISTS OF STONES, c. 1870. Measurements and weights of stones cut for basement of Custom House. (Never.) 5 x  $15\frac{1}{2}$  folded sheets, 1 in., in pasteboard box. Dirty, torn. Basement Storage. (1829)

84. MISCELLANEOUS RECORDS, 1870 to date. Bills of sale of licensed vessels under 20 tons and registered and enrolled vessels; appropriations and payrolls; record of exports; vouchers; coastwise



clearances and entries; etc. Filed chronologically. (Older records, occasionally; current records, daily, official.) 9 x 9 $\frac{1}{2}$  and 13 x 19 $\frac{1}{2}$  vols., 4 x 9 and 9 x 12 folders, 11 x 16 $\frac{1}{2}$  and 15 x 20 loose-leaf books, 5 x 8 $\frac{1}{2}$  and 7 $\frac{1}{2}$  x 8 $\frac{1}{2}$  bundles, 3 x 5 cards, and 4 x 9 documents, 42 ft. 10 in., in 2 transfer files and 3 wooden bookcases. R. 7-10. (165)

85. LETTERS SENT BY SUPERINTENDENT OF CUSTOM HOUSE, July 2, 1873 - Oct. 31, 1877; Jan. 4, 1888 - 1892. To Collector, Supervising Architect, and Asst. Superintendent of the Custom House and Post Office, pertaining to shipment of a derrick for the building, weekly and monthly reports enclosing photographs of progress of the work, material ordered and received, vouchers, requests for leave of absence, appointment of employees, and other matters pertaining to construction of new Custom House. Indexed. (Never.) 9 x 11 and 10 x 14 vols. (3), 3 in., on floor. Dirty. Record Room, Basement Storage, N. side. (1513, 1506, 1522)

86. LETTERS RECEIVED BY SUPERINTENDENT OF CUSTOM HOUSE, Jan. 6, 1875 - Dec. 31, 1878. From Supervising Architect, principal clerk, Mayor of Charleston, etc., pertaining to approval of funds for work on Custom House, requests for report on postage stamps, authority to employ laborers and mechanics, estimate of funds, notices of shipment of building materials, etc. Indexed. (Never.) 10 x 12 vols. (3), 7 in., on floor. Dirty. Record Room, Basement Storage, N. side. (1508-1510)

87. STATEMENT OF PASSENGERS ARRIVED FROM FOREIGN COUNTRIES, Dec. 31, 1878 - June 1885. Cat. 219cc, noting passenger's name, citizenship, intended residence, occupation, sex, age, number of passengers aboard vessel, etc. (Never.) 3 $\frac{1}{2}$  x 8 $\frac{1}{2}$  folders, 1 $\frac{1}{4}$  in., in folded document holder. Brittle, dirty. Basement Storage. (1827)

88. TRADE MARKS, 1879 - 1934. Correspondence from foreign firms. (Occasionally, official.) 10 $\frac{1}{2}$  x 17 and 12 x 18 vols. (2), 10 in., in wooden bookcase. R. 7-10. (156)

89. LETTERS SENT BY SUPERINTENDENT OF CUSTOM HOUSE WHARF, May 27, 1885 - Dec. 24, 1886. To Supervising Architect and contractors, regarding notice of abstract vouchers, orders for crocoted logs, monthly reports, length of working hours, report of operations, orders for granite, etc. (Rarely, official.) Record Room, Basement Storage, N. side. (1520)

90. LETTERS RECEIVED BY SUPERINTENDENT OF REPAIRS, Jan. 2 - June 16, 1885; Jan. 7 - Sept. 26, 1889. From Supervising Architect of construction of Custom House wharf, 1st Lieut. of Engineers, and Treasury officials, regarding requests for proposals for building the wharf, acceptance of a proposal for labor and material, contract for logs, correction of vouchers, monthly estimates, advertisements, synopsis of bids, etc. Indexed. (Never.) 9 x 11 vols. (2), 4 in., on floor. Record Room, Basement Storage, N. side. (1519, 1523)

91. LETTERS RECEIVED BY SUPERINTENDENT OF REPAIRS AND SUPERINTENDENT OF CUSTOM HOUSE WHARF, Jan. 14 - Dec. 26, 1888. From Supervising Architect and Treasury officials, regarding bids for lamps, information for preparing plans for foundation of new post office, notice of drawings of steam-heating apparatus, notice of damage to engineer's house, etc. Indexed. (Never.) 9 x 11 vol., 2 in., on floor. Dirty. Record Room, Basement Storage, N. side. (1521)
92. LETTERS TO SUPERVISING ARCHITECT IN WASHINGTON, Jan. 5, 1891 - Aug. 9, 1893. From Superintendent of Custom House and General Manager of Southern Construction and Quarry Co., pertaining to sale of old tools used in construction of Custom House, use of granite in construction of wharf, request for elevators, etc. Indexed. (Never.) 10 x 12 vol., 1 in., on floor. Dirty. Record Room, Basement Storage, N. side. (1524)
93. MISCELLANEOUS FORMS, 1891 to date. Cat. 1201, abstract of tonnage, Beaufort, 1924; Cat. 1203A, abstract of tonnage, Charleston and Georgetown, 1917 - 1920; Cat. 306, Certificates of Loss of Document, 1923 to date; Cat. 1302, notices of renewal, 1908 to date; Cat. 1420, change of masters, 1911 to date; Cat. 1305, oaths of masters to loss of documents, 1905 to date; Form 15, correction of marine paper, 1914 to date; Form 37, margins of registers, 1906 to date; Form 36, margins of enrollments, 1905 to date; Form 38, margins of licenses, 1905 to date; Form 39, margins of yachts, 1908 - 1924; Form 67, notices of no margin, 1907 - 1935; Cat. 1266, registers, Georgetown, 1923 - 1927; Cat. 1290, enrollments and licenses, Georgetown, 1920 - 1930; Cat. 1266, registers, Beaufort, 1924; Form 1271, enrollments, Beaufort, 1919 - 1925; Cat. 1285, licenses, Beaufort, 1916 - 1922; Cat. 1330, certificates of ownership, 1921 - 1924; Cat. 1240, replies to inquiries concerning vessels, 1908 - 1934; Cat. 1287, oaths on licensing yachts, 1907 - 1914; Cat. 1200, vessels, 1921 - 1922; Cat. 1331, abstract and certificate of record of title, 1922 - 1926; Form 1285, tonnage measurements; Form 141, approval of home port, 1931 to date; Form 138, American Consular Service; Form 197, consular certificates for animal by-products or vegetable products for use for fertilizers and special invoice; Form 2640, consular certificates for seed for purposes other than the feeding of animals; Cat. 1271, consolidated enrollment and license, 1923 to date; Form 142, list of invoices sent to Collector, 1934 to date; Form 710A, crew lists, 1931 - 1933; Form 6043B, tickets for goods carted or lightered, 1920 - 1935; Cat. 1079, semiannual report of unsettled cases of fines, penalties, and forfeitures for violations of Navigation Laws, 1914; Form 4455, application for and certificate of registration of articles to be exported for repairs, personal use, touring, etc., 1923 to date; Form 1027, requisitions for disbursing funds, 1928 - 1935; Form 3063, report of transactions, 1917 - 1929; Cat. 1382, outward foreign manifests, lists of stores and provisions, and coastwise clearance permit, 1910 - 1920; Cat. 7509, immediate transportation entry, without appraisement, and permit; Cat. 3831, certificates of delivery of unappraised merchandise, 1909 - 1918; Cat. 7543, immediate transportation in bond without appraisement, 1917 - 1919; Cat. 1374, oaths of

masters to manifests on clearing outward; Form 7512, Carrier manifests of goods subject to inspection, 1918 - 1920; Form 7511A, notices of intent to export with benefit of drawback, 1925 - 1931; Form 2671A, payrolls of officers and enlisted force of the Coast Guard cutters, 1923 - 1924; Cat. 5263, statement of liquidation or amendment entry; Cat. 4301, notices to importer of advance in value upon appraisal; Cat. 189, certificates of disinfection or of noninfection; and Cat. 6417, summary of entered value, examination, and appraisement. (Daily, official.) 9 x 12 folders, 3 x 5 postcards, and  $3\frac{1}{2}$  x 8 folded forms, 13 ft. 10 in., on 2 shelves and in 68 pigeon-holes in bookcases. R. 7-10. (1868)

94. EXPRESS RECEIPTS AND WAY BILLS, Feb. 1893 - Mar. 1905. Issued for money sent by express to Asst. Treasurer, New York; notes number, date, amount of money, name of sender, and official title, some have revenue stamps. (Never.)  $3\frac{1}{2}$  x  $7\frac{1}{4}$  and  $4\frac{1}{2}$  x 7 pasteboard receipt books,  $4\frac{1}{2}$  in., on open wooden box. Dirty. Basement Storage. (1811)

95. MISCELLANEOUS FORMS, 1894; 1909; 1922 - 1927. Cat. 1115, statement of drawback paid on imports; Cat. 1000, statement of imports of merchandise; Cat. 1136, statement of foreign vessels, Cat. 1109A, statement of exports of domestic merchandise; Cat. 198, report of merchandise and estimated duties; Cat. 1104, statement of warehouse transaction as to imported commodities; Cat. 2C, abstract of estimated duties paid on goods, wares, and merchandise entered for immediate consumption; Cat. 1175, report on transactions; Cat. 444, general account of bonds; Form 826, summons to witnesses; Cat. 744, manifests of merchandise transported in bond; Forms 2019 $\frac{1}{2}$  and 2019B, Revenue Cutter Service; Cat. 1135A, statement of American vessels entered from and cleared for foreign countries; Cat. 435  $\frac{3}{4}$ , statement for unclaimed merchandise received and disposed of; Cat. 1104, statement of warehouse transactions as to imported commodities; Cat. 1100A, Bureau of Statistics statement of imports of merchandise; Cat. 1136, statement of foreign vessels; Cat. 424, abstract of duties of merchandise imported and entered for warehousing; Cat. 608, application, under oath, to enter goods without certified invoice; etc. (Never.)  $3\frac{1}{2}$  x  $8\frac{1}{2}$  folded forms in bundles, 2 ft. 5 in., in pasteboard box. Dirty. Basement Storage. (1825)

96. APPLICATIONS FOR EXAMINATIONS, June 1896 - Mar. 1897; May 1899 - May 1900. For positions in Customs Service: age, education, date, and place of examination, address, and mark received; attached are examination question papers. (Never.)  $3\frac{1}{2}$  x  $8\frac{3}{4}$  folded forms, 8 in., in pasteboard box. Basement Storage. (1796)

97. MISCELLANEOUS REPORTS, SUPERINTENDENT OF CUSTOM HOUSE, Mar. 1896 - Jan. 1900. Supervising Architect Form 43, record of repairs and preservation of public buildings, noting name of contractor making repairs, nature of work, materials used, quantity, price per unit, total amount of contract, etc.; cover repairs to Custom House and docks. Filed by month. (Never.)  $8\frac{1}{2}$  x  $14\frac{1}{4}$  and  $14\frac{1}{8}$  x 17 sheets,  $2\frac{1}{2}$  in., in open wooden box. Dirty. Basement Storage. (1831)

98. DRAWINGS AND BLUEPRINTS OF CUSTOM HOUSE, WHARF, AND GROUNDS, Nov. 5, 1896 - Mar. 17, 1919. Originals and duplicates; also plots. See items 10 and 20 for more specific information. (Never.) 8 x 12 and 36 x 44 drawings and blueprints, 275 ft. 6 in., in open wooden box. Basement Storage. (1814)

99. WEIGHER'S BOOKS, Feb., Apr., June 1897; Feb. - Mar. 1898. Record of weights, made when vessel is clearing port, noting name of vessel, destination, skipper and consignee, date, name of weigher, and marks. (Never.)  $3\frac{1}{4}$  x  $5\frac{1}{4}$  books (10), 1 in., in folded document holder. Dirty. Basement Storage. (1793)

100. MUTUAL RELEASES, MASTERS AND SEAMEN, May 1899 - Feb. 1913. Form 1614: seaman's name, station, amount received, and master's name. (Never.) 9 x 12 and 5 x 12 vols.,  $8\frac{1}{2}$  in., in pasteboard box. Basement Storage. (1794)

101. OATHS OF MASTERS OF FOREIGN VESSELS CLEARING WITHOUT PASSENGERS, 1899 - 1901; Oct. 1919; Oct. - Nov. 1934. Cat. 493: names of master and vessel, ports of origin and destination, date of oath, and the oath; attached is the outward foreign manifest, and the manifest of residue of cargo. (Never.)  $3\frac{1}{2}$  x  $8\frac{1}{2}$  folded forms and  $8\frac{1}{2}$  x 10 form sheets, 1 ft. 8 in., in pasteboard box. Dirty. Basement Storage. (1845)

102. RECORD BOOKS, Oct. 4, 1899 - Feb. 23, 1937. Cat. 1343, bills of sale of enrolled vessels, Apr. 4, 1903 - Sept. 22, 1913; Cat. 1353, mortgages on licensed vessels, Dec. 21, 1909 - Feb. 28, 1914; Cat. 1345, bills of sale of licensed vessels under 20 tons, (2 vols.), Oct. 26, 1910 - Nov. 19, 1921; Cat. 1286, 1285, 1271-7 (books), licenses of vessels under 20 tons, July 10, 1911 - Feb. 16, 1916, Mar. 24, 1921 - June 27, 1923; Cat. 1262A, oaths on registry of vessels, Apr. 16, 1915 - Sept. 3, 1932; record of general office statistics of imports, Mar. 1925 - Dec. 1928; Cat. 1312, oath or affirmation of new masters, Oct. 1, 1919 - Oct. 16, 1925, Oct. 17, 1928 - May 7, 1937; Cat. 1351A, mortgages on registered or enrolled vessels, Aug. 12, 1909 - Sept. 20, 1915; Cat. 1291, consolidated enrollment and yacht licenses, Jan. 15, 1915 - June 26, 1923; Cat. 1261A, Master carpenter certificates (Builders List), Feb. 11, 1915 - Nov. 25, 1936; Cat. 363, wreck reports, Sept. 26, 1909 - Oct. 13, 1925; Cat. 1284A (2 vols.) oaths for licenses of merchant vessels or yachts under 20 tons, Apr. 8, 1920 - Aug. 24, 1922; Cat. 1331, abstract and certificate record of title, July 30, 1923 - Feb. 23, 1937; Cat. 1270A (2 vols.), oaths for enrollment and license of merchant vessels, Jan. 15, 1915 - Sept. 20, 1921, Apr. 4, 1927 - Mar. 2, 1926; Cat. 1280A (2 vols.), masters' oaths for renewal, etc., Nov. 5, 1917 - Mar. 1, 1922, Mar. 25, 1930 - Oct. 16, 1933; Cat. 1201, transmitting letter, abstract of tonnage, and other documents (3 vols.); Cat. 1200, record of vessels abandoned, sold, lost, built; Cat. 1202, licenses, Dec. 31, 1926 - Mar. 27, 1937, Sept. 20, 1920 - Oct. 31, 1926; Cat. 538, copies of certificates of enrollment, Oct. 4, 1899 - June 18, 1909; Cat. 1317, marine documents deposited at Port of Charleston (2 vols.), Oct. 4, 1915 - June 5, 1917; Special 441, exports, July 30, 1912 - June 30, 1918; Cat. 4489,

drawback entries and debentures, Treasury Dept., Mar. 17, 1924 - Apr. 13, 1937; Cat. 1405 and 1405A, entrances and clearances of vessels engaged in coastwise trade, Jan. 5, 1915 - June 19, 1923 (discontinued, new form, July 1, 1923), Mar. 1, 1930 - Mar. 31, 1937; Form 4365, protests, Feb. 18, 1925 to date; Cat. 542, licenses of vessels under 20 tons for coasting trade, July 8, 1907 - Jan. 15, 1909; licenses of vessels under 20 tons, and enrollment and license of enrolled vessels. Indexed. (Occasionally, official.) Various sized vols. and loose-leaf books (c. 40), 5 ft. 10 in., in 2 wooden bookcases. R. 7-10. (1867)

103. TIME BOOK, Oct. 25, 1900 - May 15, 1907. Daily record of arrival and departure of employees in the office of the Superintendent of Construction, Charleston, noting name of employee, position, absences, etc. (Never.)  $8\frac{1}{2}$  x  $14\frac{1}{2}$  vol., 1 in., in open wooden box. Basement Storage. (1835)

104. APPROPRIATIONS, May 1900 - Jan. 1909; Apr. 1, 1919 - Sept. 1, 1925. Cat. 117, memo of vouchers for lights and water; Cat. 116, memo of vouchers for furniture and repairs of same; property return; typewritten copies of specifications for repairs; instructions for the execution of contracts; Form 1618, transmittal of checks in payment of salaries; Form 5205, appropriations, accounts ledger, Coast Guard; and ledger sheets showing daily item, name, and cash items. (Never.)  $3\frac{1}{2}$  x 8 and  $10\frac{1}{2}$  x 16 folded forms in bundle, 10 in., in open wooden box. Dirty. Basement Storage. (1832)

105. APPLICATIONS UNDER OATH TO ENTER GOODS WITHOUT CERTIFIED INVOICE, Mar. 1901 - May 1907. Cat. 608, masters' requests to enter the merchandise; on reverse is order for appraisement, appraiser's report, informal entry, and date of liquidation. (Never.)  $3\frac{1}{2}$  x  $8\frac{1}{2}$  folded forms in bundle, 2 ft. 6 in., in pasteboard box. Basement Storage. (1818)

106. ENTRIES FOR IMMEDIATE TRANSPORTATION WITHOUT APPRAISEMENT, 1901 - 1919. Form 749: port of entry, country of origin, date, destination, method of transportation, marks, numbers, description of packages and contents, invoice quantity and value, rate of duty, amount of bond, etc., attached is Cat. 753, carrier's special manifest of packages of imported merchandise, and Cat. 607, application, under oath, to enter goods without certified invoice. (Never.)  $3\frac{1}{2}$  x  $8\frac{1}{2}$  folded forms,  $4\frac{1}{2}$  in., in pasteboard box. Basement Storage. (1833)

107. ENTRIES OF MERCHANDISE FROM WAREHOUSE, Nov. 21, 1902 - Dec. 7, 1905. Name of original port of arrival and date, date of arrival at Charleston, marks, numbers, packages, and contents, invoice quantity, value, consular invoice number and duty, and amount of storage paid; attached is Cat. 585, permits to deliver goods, issued in name of firm or person ordering goods. (Never.)  $3\frac{1}{2}$  x  $8\frac{1}{2}$  folded forms,  $3\frac{1}{2}$  in., in pasteboard box. Dirty. Basement Storage. (1834)

108. ANNUAL ALPHABETICAL LIST OF VESSELS SAILING, July 1902 - July 1909. Form 12, for permanently enrolled sailing vessels, temporarily and permanently registered steam vessels, permanently enrolled iron and steel steam vessels, and licensed sail and steam coasting vessels; Form 10, for steam yachts used exclusively for pleasure; notes official number, signal letters, rig and name of vessel, tonnage, owner, etc. (Never.) 14 x 20 forms, 1 ft. 3 in., in pasteboard box. Dirty. Basement Storage. (1836)

109. STUB RECEIPTS, Jan. 1902 - Dec. 1935. Cats. 399 and 4841, for duties and Customs fines and fees; Form 5107, noting date, importer's address, entry number, balance on bond, and total duties due; Form 4911, account of saleable Customs blanks in the district; Form 5103, duty tickets; Cat. 1034, receipts for collections on account of head tax from alien passengers; Bureau of Navigation Cat. 1002, receipts for payment of tonnage tax; Form 5109, sums due for storage, labor, cartage, and fumigating and discharging vessels; Cat. 5111B, receipts on account of services of officers at night; Form 5113, notice and account of fines, penalties, forfeitures, etc.; Form 5119, combined entry and manifest; Form 3219, entries of merchandise imported through mails; and Forms 1006 and 1008, account of navigation fees, deceased passengers, and tonnage tax. (Early records, never; recent records, occasionally, official.) Various sized bundles, receipt books, and 9 x 12 folders, 4 ft. 6 in., in wooden box, 2 pasteboard boxes, and in bookcase. Dirty. Basement Storage and R. 7-10. (1858, 1863)

110. OFFICIAL LOGS, 1902 - 1903; 1911 - 1922; 1931 - 1936. Cat. 706; names of master and ship, number, tonnage, ports of origin and destination, date of voyage, names of officers and crew, rate, character report, etc. (Never.) 9 x 11 vols., 4 ft., in pasteboard box. Dirty. Basement Storage. (1817)

111. CERTIFICATES OF DELIVERY OF CARGO TO CANCEL BOND, 1904 - 1906. Cat. 477; master's name, port of origin, description of cargo, etc.; Cat. 4746, bonds of masters for due entry of residue of cargo in other districts; and Cat. 475, certificates on landing residue of cargo. (Never.)  $8\frac{1}{2}$  x 10 and  $8\frac{1}{2}$  x 14 sheets, 1 in., in pasteboard box. Dirty. Basement Storage. (1841)

112. ENTRIES OF GOODS IMPORTED THROUGH THE MAILS, Oct. 3, 1904 - Mar. 1929. Form 3421 and Cats. 635 and 3419, stub receipts, noting name of article, value, rate, amount of duty or fine, returns made, importer's address, etc. (Never.)  $6$  x  $7\frac{1}{2}$  and  $5\frac{1}{2}$  x 8 books, 1 ft. 2 in., in folded document holder and wooden and pasteboard boxes. Dirty. Basement Storage. (1830)

113. BONDS OF MASTERS, Jan. 1907 - Mar. 1909. Also, Cat. 4746, for entry of residue of cargo in other districts; attached is Cat. 475, cancelled bond of master, certifying that the residue of the cargo has been landed in another district. (Never.)  $8\frac{1}{2}$  x  $13\frac{1}{2}$  folded forms,  $\frac{1}{2}$  in., in pasteboard box. Dirty. Basement Storage. (1838)

114. FINANCIAL STATEMENTS, Jan. 1907 - Dec. 1923. Disbursing account statements sent monthly from the Treasurer; Accounting Division Form 5215; monthly statement from banks; deposit slips; Form 393, statement of money deposited with U. S. depositories; Form 5207B, daily record of collections, deposits, and balances; statements of special deposits and statutory bonds; and Cats. 402 and 4875. (Never.)  $3\frac{1}{2}$  x  $8\frac{1}{2}$  folded forms, 4 ft. 2 in., in pasteboard box. Dirty. Basement Storage. (1857)

115. ESTIMATES, Mar. 1, 1908 - May 1, 1913. Cat. 1726, for salaries, fees, and other expenses. (Never.)  $3\frac{1}{2}$  x  $8\frac{1}{2}$  folded forms, 3 in., in folded document holder. Dirty. Basement Storage. (1804)

116. RECEIPTS AND CERTIFICATES FOR SERVICES PERFORMED FOR U. S. VESSELS, Jan. 1908 - May 1913. Cats. 154 and 1013. (Never.)  $3\frac{1}{2}$  x  $8\frac{1}{2}$  and  $4\frac{1}{2}$  x  $8\frac{3}{4}$  books, 1 ft. 6 in., in open wooden box. Dirty. Basement Storage. (1839)

117. RECEIPTS FOR DUTIES, FINES, FEES, AND MISCELLANEOUS CUSTOMS COLLECTIONS, 1908 - 1919. Cat. 4841: port, date, vessel, duty on entry, fine or seizure number, storage, labor and drayage, etc.; original forwarded to Treasury Department Auditor, Washington, D. C. (Never.)  $3\frac{1}{2}$  x  $9\frac{1}{4}$  books, 2 ft. 8 in., in open wooden box. Dirty. Basement Storage. (1805)

118. CONSUMPTION ENTRIES, Dec. 1908 - Mar. 1914; Jan. - Feb. 1923; Apr. - May 1927. Form 7501: names of vessel and master, marks and value of cargo, rate and duty, etc.; reverse side contains the application to enter merchandise without certified invoice; Form 6417, summary of entered value, examination, and appraisement; Form 7501A, consumption entry permits; Cat. 1150, statement of imports entered for consumption and Bureau of Statistics Cat. 1175, report of no transactions. (Never.) 9 x 12 folders and  $11\frac{1}{2}$  x 18 and 10 x 18 folded forms, 9 ft. 2 in., in pasteboard box. Dirty. Basement Storage. (1842)

119. RECEIPTS FOR COLLECTION OF NAVIGATION AND STEAMBOAT-INSPECTION FINES, PENALTIES, AND FORFEITURES, 1909 - 1919. Cat. 1008: district, port, nationality, rig, name of vessel, official number, date of arrival, case number, etc.; original and triplicate mailed to Commissioner of Navigation, Washington, D. C., at close of each month. (Never.)  $3\frac{1}{2}$  x  $9\frac{1}{4}$  books, 4 ft. 2 in., in open wooden box. Dirty. Basement Storage. (1812)

120. CORRESPONDENCE, REPAIRS AND CUSTODIAN, 1909 - 1920. Between Superintendent of Repairs, Supervising Architect, contractors, and business firms, regarding repairs; also, bids, specifications, proposals, and contracts. (Never.) Various sized envelopes, 2 ft.  $2\frac{1}{4}$  in., in open wooden box. Brittle, dirty. Basement Storage. (1800)

121. CERTIFICATES OF INSPECTION OF STEAM AND MOTOR VESSELS, Nov. 1909; Dec. 1919 - June 1929. Forms 841, 856 and 858: name of owner and master, ports of origin and entry, number of

officers and rating of each, etc. (Never.) 9 x 12 folders, 8 in., in pasteboard box. Damaged by water, dirty. Basement Storage. (1837)

122. OATH OR AFFIRMATION OF NEW MASTERS, Jan. 1911 - Sept. 1919. Cat. 1311: district and port where oath was taken, names of master and vessel, home port, tonnage, citizenship, etc. Filed chronologically. (Never.)  $3\frac{1}{2}$  x 8 bundle,  $8\frac{1}{2}$  in., in pasteboard box. Basement Storage. (1801)

123. COASTWISE ENTRANCES AND CLEARANCES OF FOREIGN VESSELS, 1912 - 1934. Cat. 1376, oaths of masters of foreign steam vessels clearing without passengers, giving names of master and steamer, ports of origin and destination, date of oath, and the oath; attached are inward foreign manifests; Cat. 3221, certificates of vessels proceeding to another district to discharge cargo; and Cat. 1385, permits allowing vessels to proceed to another district. (Never.) 9 x 12 folders, and  $3\frac{1}{2}$  x 8 folded forms, 18 ft. 7 in., in 2 steel folded document holders, in pasteboard box, and in wooden chest. Basement Storage. (1860)

124. WATCHMAN'S DAILY REPORT, 1912; 1919; Oct. - Nov. 1924; June 1934; Dec. 1936. Form 20. Filed by month. (Never.)  $5\frac{3}{4}$  x 7 bundles, 1 ft. 1 in., in pasteboard box and wooden chest. Dirty. Basement Storage. (1816)

125. SEAMEN'S IDENTIFICATION CARDS, 1913; 1917 - 1918. Permits to land at U. S. ports, noting name, nationality, age, description, signature, name of vessel, flag, date, and port of arrival; photograph of seaman is attached to card; attached to some cards are letters from various Collectors stating that new cards had to be issued. (Never.) Various sized cards, 1 ft., in pasteboard box in wooden chest. Dirty. Basement Storage. (1797)

126. SCHEDULES, Apr. 1913 - Nov. 1919. Cat. 5021, disbursements for night service for lading and unlading vessels; Form 4995B, payrolls and public vouchers; Cat. 5009B, excess of deposits for unaccustomed duties performed; Cat. 5001, money received on account of storage, labor, and drayage of all merchandise deposited in public stores; and Cat. 5053, consolidated statement of duties or fines collected on mail entries and small importations. (Never.) 8 x  $11\frac{1}{2}$  books (8),  $3\frac{1}{2}$  in., in pasteboard box. Dirty. Basement Storage. (1819)

127. REPORT OF FUEL OR BUNKER COAL AND OIL SUPPLIES TO STEAMERS IN FOREIGN TRADE, Dec. 31, 1915 - July 13, 1923. Cat. 1182, report made to Bureau of Foreign and Domestic Commerce, Washington, D. C. (Never.) 9 x  $11\frac{1}{2}$  sheets,  $\frac{1}{2}$  in., in pasteboard box. Basement Storage. (1802)

128. WATCHCLOCK RECORDS, Oct. 1, 1915 - Apr. 25, 1919; July 2, 1935 - Dec. 31, 1936. Disks, noting inspections by watchman. (Never.)  $4\frac{1}{2}$  in., diameter circular cards,  $7\frac{1}{2}$  in., in pasteboard box. Basement Storage. (1810)



129. REPORTS OF VESSELS FROM SHIPPING BOARD AND WAR TRADE BOARD, Apr. - Dec. 1918. Forms 1 and 2, reports on vessels entering from and clearing for foreign ports; note name of vessel, flag and rig, tonnage, ports of arrival and clearance, ports of origin and final destination, cargo, etc.; Form 3, for coastwise vessels, gives similar information; reports made by owners or agents. (Never.)  $8\frac{1}{2}$  x 14 and 9 x  $14\frac{1}{2}$  bundles, 3 in., in pasteboard box. Dirty. Basement Storage. (1822, 1844)

130. SPECIAL LICENSES, July - Dec. 1918. Form B, permits to navigate in harbor and adjacent waters of port of entry, noting length, rig, trade, official number of vessel, owner and residence; attached is Form A, application for the license. (Never.)  $6\frac{1}{2}$  x 8 bundle,  $2\frac{1}{2}$  in., in pasteboard box. Dirty. Basement Storage. (1815)

131. STATEMENTS OF MERCHANDISE IMPORTED AND EXPORTED, Dec. 1918 - Aug. 1923. (Never.)  $8\frac{1}{2}$  x 14 sheets, 3 in., in pasteboard box. Basement Storage. (1840)

132. SHIPPERS' EXPORT DECLARATIONS, July 1920 - June 1931. Cat. 7525: name and address of shipper, name of vessel, flag, port of exportation, etc.; for shipment of merchandise to foreign countries or noncontiguous territories of the United States. (Never.) 9 x 12 folders and  $9\frac{1}{2}$  x  $12\frac{1}{2}$  bundles, 2 ft., in pasteboard boxes. Basement Storage. (1813)

133. CARGO, MAIL, AND PASSENGER REPORTS OF VESSELS CLEARING AND ENTERING, Jan. 1920 - Dec. 1934. Form 7802, for vessels clearing; Form 7801, for vessels entering; note name of vessel, flag, tonnage, type, owner, port of final destination, agent or operating company, cargo, etc. (Never.) 9 x 14 sheets, 10 in., in pasteboard box. Basement Storage. (1826)

134. NOTICES OF INTENT TO EXPORT ARTICLES WITH BENEFIT OF DRAWBACK, Feb. 1925 - 1931. Form 7511A: district, port, date, shipper, how shipped, port of exportation, destination, consignee, marks and numbers on merchandise, number and contents of packages, etc.; attached is Form 7512, manifests of goods subject to inspection. (Never.)  $9\frac{1}{2}$  x  $12\frac{1}{2}$  bundle,  $2\frac{1}{2}$  in., in pasteboard box. Basement Storage. (1856)

135. ENTRANCES AND CLEARANCES OF VESSELS IN COASTWISE AND FOREIGN TRADE, 1925 - 1936. Cat. 7501, consumption entries; Cat. 7501a, consumption entry permits; Cat. 7509, immediate entries; Cat. 5107, notices of duties paid; Cat. 7527B, inward foreign manifests; Cat. 6431a, report of appraising officer; Cat. 4305, import and waiver; Cat. 1940a, certificates of discharge from national quarantine; Cat. 7512, for goods subject to inspection; and Cat. 138, bills of health; also, many papers in foreign languages. (Occasionally, official.) 9 x 12 folders, 24 ft., on 6 wooden shelves. Dirty. R. 7-10. (1869)

136. MASTERS' CERTIFICATES OF RADIO APPARATUS, 1927 - Apr. 30, 1935. Dept. of Commerce, Radio Division: Forms 753 and

and 753B, statements that the radio apparatus is in good condition; note date, name of vessel and steamship company, nationality, and port of destination; also Bureau of Navigation Form 753a. Filed by month. (Occasionally, official.)  $5\frac{1}{2}$  x  $9\frac{1}{2}$  bundles and  $5\frac{1}{2}$  x 8 folded forms, 4 ft. 4 in., in 2 wooden boxes and in pasteboard box. Dirty. Record Room and Basement Storage. (127, 1821)

137. BILLS OF SALE OF LICENSED VESSELS UNDER 20 TONS, 1927 to date. Cat. 1344: seller's and purchaser's names, type and name of vessel, time received for recording, and bill of sale; attached is Cat. 1008, account of navigation fees, deceased passenger, and tonnage tax. (Occasionally, official.)  $3\frac{1}{2}$  x  $8\frac{1}{2}$  folded forms, 4 in., in bookcase. R. 7-10. (1866)

138. ENTRANCES AND CLEARANCES OF VESSELS, 1928 to date. Record of coastwise clearances, merchandise entries, and shippers' export declarations. (Frequently, official.) 9 x 12 folders, 41 ft. 6 in., in 20 drawers of 2 wooden and steel filing cases. R. 7-10. (122)

139. FREIGHT LIENS, CLOSED, July 1929 - Dec. 1935. Form 3485, freight claims of transportation companies, showing number of packages, marks, place where merchandise is stored, owner's name, importer or consignee, vessel, amount of claim, and notice of proposed delivery of merchandise. (Never.)  $8\frac{1}{2}$  x 10 and 5 x  $8\frac{1}{2}$  folded forms,  $1\frac{1}{2}$  in., in pasteboard box. Dirty. Basement Storage. (1806)

140. RECORD OF LICENSES OF SOUTH CAROLINA BOATS, 1929 to date. (Daily, official.) 3 x 5 cards, 2 ft. 8 in., in 4 drawers of card cabinets. R. 7-10. (121)

141. DECLARATIONS OF DUTIABLE MERCHANDISE, 1931; 1936. Made by officers and crews of the U. S. S. Babbitt, Concord, Gilmer, Twiggs, Hopkins, Dupont, Dobbins, etc.; note name, rank or rate, description and value of articles and total value of goods; also, U. S. S. Form 500. (Never.)  $8\frac{1}{2}$  x  $11\frac{1}{2}$  and 10 x 15 envelopes, and variously sized sheets, 3 ft., in and on chest. Basement Storage. (1820)

142. ACCOUNT BOOKS AND RECORD CARDS, 1935 to date. Cards contain marine records and powers of attorney. (Daily, official.) 9 x 14 and 14 x 18 vols. (18) and  $3\frac{1}{2}$  x 8 cards, 8 ft. 10 in., in 2 drawers of steel card cabinet, in safe, and in 3 wooden boxes. R. 7-10. (174)

143. BAGGAGE DECLARATION AND ENTRY, WITH LIST OF PASSENGERS, CLOSED, June 4 - Sept. 20, 1936. Form 6063, declaration and entry, noting name of passenger, vessel, port of arrival, citizenship, address, date of sailing, etc.; typed copy of dutiable articles purchased by troops; QMC Form 933, list of passengers on Army Transport Chateau Thierry; and Cat. 1440, list of passengers on S. S. Reliance. (Never.) Variously sized sheets, 2 in., on books. Basement Storage. (1803)

Records of other Ports

## Beaufort

144. MISCELLANEOUS RECORDS AND CORRESPONDENCE, 1889 - 1934. Bills of sale of licensed vessels under 20 tons, bills of sale of registered and enrolled vessels, tonnage admeasurement, appropriation and payroll correspondence, oaths of office, leaves, etc. (Never.)  $3\frac{1}{2}$  x  $8\frac{1}{2}$  and  $11\frac{1}{2}$  x 17 vols., 9 x 12 folders, 10 x  $14\frac{1}{2}$  envelopes, 9 x  $11\frac{1}{2}$  and  $14\frac{1}{2}$  x 19 loose-leaf books, 4 x 9 papers, and 3 x 5 cards, 6 ft. 6 in., in 3 drawers of filing case and in bookcase. R. 6. (88)

145. SPECIAL LICENSES, Oct. - Nov. 1918. Form B, permission to navigate in harbor and adjacent waters of port of entry; also list of licenses carried; filed with licenses from Charleston and Georgetown. (Never.)  $6\frac{1}{2}$  x 8 bundle,  $\frac{1}{2}$  in., in pasteboard box. Dirty. Basement Storage. (1809)

## Georgetown

146. MARINE DOCUMENTS, July 1, 1916 - June 30, 1920. Cat. 1285, licenses of vessels under 20 tons, noting name and official number of vessel, number of crew, license number, trade in which vessel is engaged, and signature of Collector; attached is a sheet providing for renewals of the license; also Cat. 1271, consolidated enrollment and license, showing vessel's name, where built, trade, when license was surrendered, etc. (Never.)  $5$  x  $10\frac{1}{2}$  folded forms, 1 in., in pasteboard box. Dirty. Basement Storage. (1795)

147. SPECIAL LICENSES, Aug. 1918 - Jan. 1919. Form B; filed with licenses from Charleston and Georgetown. (Never.)  $6\frac{1}{2}$  x 8 bundle,  $\frac{1}{2}$  in., in pasteboard box. Dirty. Basement Storage. (1807)

GEORGETOWN

OFFICE OF DEPUTY COLLECTOR  
Customs House and Post Office  
Front and King Sts.

The Customs office in Georgetown has been at its present location since 1906. Prior to that date, offices were maintained in various buildings on Front Street.

Many records are missing. Some were lost in moving; some on account of careless storing; some accidentally lost, destroyed, and burned; and some destroyed by authority. Colonel William C. Harlee, retired, United States Army, reports that during the Civil War, probably in 1865, a cartload of records left George-

town, in care of an old man, bound for an unknown point, probably Cheraw, South Carolina. Nothing was ever heard of the man or the records, and it is conjectured that he was overtaken by Sherman's invading army and the records destroyed. While Richard O. Bush was Collector, the building in which the Customs offices were located was burned, and it is probable that all the records in the office at the time were destroyed. The fire occurred sometime between 1875 and 1878.

In 1934 when the present Deputy Collector took office the Assistant Collector from Charleston destroyed a great quantity of papers, supposedly useless, under authorization from superiors.

N.B. See Charleston inventory. This office houses Coast Guard records.

148. ACCOUNT CURRENT, 1849 - 1866. For office expenses, salaries, hospital money, burial, board, and medical expenses; notes amounts collected, paid Collector, and due United States. Entered chronologically. (Never.) 10 x 16 vol., 1 in., in wooden box. Damaged by water, dirty, ink faded. Basement Storeroom. (8)

149. LISTS OF DOCUMENTS TRANSMITTED TO BUREAU OF STATISTICS, MONTHLY AND QUARTERLY STATEMENTS, AND ABSTRACTS OF PAYMENTS FOR INSPECTION, Aug. 30, 1862 - Dec. 30, 1867. Reports of exports and imports, tonnage, warehouse statements, crews, payments for inspection, and expenses of Collector; for foreign and domestic vessels. Indexed. (Never.)  $7\frac{1}{2}$  x  $11\frac{1}{2}$  vol.,  $\frac{1}{2}$  in., in wooden box. Damaged by careless handling, dirty, bindings broken. Basement Storeroom. (50)

150. HOSPITAL RETURNS, TRUE ACCOUNTS OF SEAMEN, AND REPORTS OF HOSPITAL DUES FOR REGISTERED VESSELS, Sept. 30, 1866 - May 28, 1875. Reports of number of officers and seamen, time of employment, date of last entrance of each vessel, amount of hospital dues, dates of payment, receipts, and 3 sworn statements that hospital dues have been paid. Entered chronologically. (Never.) 9 x 15 bundle,  $\frac{3}{4}$  in., in pasteboard box. Damaged by fire, water, and vermin, brittle. R. 3, basement storeroom. (99)

151. CASH ACCOUNT, Apr. 21, 1866 - Feb. 26, 1874; July 2 - Oct. 7, 1886. Record of receipts and disbursements, including collection of Customs duties, tonnage dues, hospital dues, and other fees for services rendered to American vessels; also copies of letters to the Secretary of the Treasury. Entered chronologically. (Never.) 7 x  $11\frac{1}{2}$  (2) and 14 x 17 (1) vols.,  $\frac{3}{4}$  in., in wooden box. Damaged by water, ink faded. Basement Storeroom. (5, 10)

152. ACCOUNTS AND RECEIPTS, 1866 - 1905. Accounts for services to steamers; receipts for hospital money, tonnage tax, licenses, duties, and inspection fees; and bill and receipt from ship chandler. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $\frac{1}{4}$  in., in pasteboard box. Brittle, dirty. R. 3, basement storeroom. (111)

153. AUTHORIZATIONS AND LEASES FOR CUSTOMS OFFICE AND VOUCHERS FOR RENT PAYMENTS, 1866 - 1906. Annual leases, authorizations for renewal, description of room used as an office, and vouchers and receipts rent payments. See addenda for date of each item. Filed chronologically. (Never.) 7 3/4 x 8 3/4 and 8 1/2 x 14 bundles, 1 1/2 in., in pasteboard box. Damaged by careless handling, brittle, dirty, ink faded. R. 3, basement storeroom. (62)

154. MARINE HOSPITAL RECORD, Aug. 1, 1867 - July 31, 1874. Abstract of payments on account of sick and disabled seamen, estimate for funds to support hospital, monthly report, quarterly statement, summaries of drafts and disbursements, expense accounts, patients admitted and discharged, burials, and amounts collected and expended. Entered chronologically. (Never.) 10 x 16 vol., 1/2 in., in wooden box. Damaged by water, dirty, ink faded. Basement Storeroom. (56)

155. ACCOUNT OF TRANSPORTATION BONDS TAKEN IN THE DISTRICT AND RECAPITULATION, Oct. 1868. Account of goods stored in a bonded warehouse, noting dates of taking and cancelling of bonds, names of principal and surety, amount of duty, and date of withdrawal for transportation or exportation. Filed chronologically. (Never.) 9 1/2 x 12 envelope, 1/8 in., in pasteboard box. Brittle, dirty, ink faded. R. 3, basement storeroom. (205)

156. VOUCHERS FOR SALARIES AND TRAVELING EXPENSES OF INSPECTORS, May 1868 - Dec. 1874. Term of service, nature of employment, days worked, amount paid, and date, with signature of Collector. Filed chronologically. (Never.) 8 x 9 1/2 bundle, 1 1/2 in., in pasteboard box. Dirty. R. 3, basement storeroom. (67)

157. ABSTRACT OF DISBURSEMENTS, July 7, 1868; Dec. 27, 1875. Disbursements on account of expenses of collecting Custom revenue, quarter ending June 30, 1868; expenditures on account of Revenue Marine vessels, month ending Nov. 30, 1875. Filed chronologically. (Never.) 9 1/2 x 12 envelope, 1/32 in., in pasteboard box. Damaged by water, brittle, dirty. R. 3, basement storeroom. (178)

158. BILLS TO MARINE HOSPITAL SERVICE FOR BOARDING AND NURSING SICK AND DISABLED SEAMEN, June 30, 1868 - Apr. 5, 1882. Statement of account, certificates of service, and receipts for money paid from hospital fund. Filed chronologically. (Never.) 9 1/2 x 12 envelopes, 1/2 in., in pasteboard box. Damaged by water, brittle, dirty. Basement Storeroom. (105)

159. EMPLOYMENT RECORD, Oct. 7, 1868; Mar. 31, 1875; June 20, 1888. Statement of number of persons employed in district, 1868 and 1888; time and payroll, 1875, noting name, occupation, and salary paid. Filed chronologically. (Never.) Various sized packages (3), in pasteboard box. Brittle, dirty. R. 3, basement storage. (66)

160. VOUCHERS FOR PROFESSIONAL ATTENDANCE AND MEDICINE FOR SICK SEAMEN, Sept. 30, 1868 - Feb. 7, 1898. Filed chronologically. (Never.) 9 1/2 x 12 envelopes, 1/2 in., in pasteboard box. Brittle, dirty. R. 3, basement storeroom. (104)

161. GENERAL EXPENSE AUTHORIZATIONS AND VOUCHERS, 1868 - 1907. Authorizations from the Department for expenditures, vouchers, showing amounts paid for articles or services, receipts for payments, and bills. Filed chronologically. (Never.) 8 x 10 and 8 x 12 $\frac{1}{2}$  envelopes and bundles, 1 $\frac{1}{2}$  in., in pasteboard box. Damaged by fire, brittle, dirty. R. 3, basement storeroom. (76)

162. ACCOUNT OF EXPENSES OF SICK, DISABLED, AND DECEASED SEAMEN UNDER MARINE HOSPITAL SERVICE, 1868 - 1869; 1872 - 1876; 1909. Bills for treatment, maintenance, and transportation, and receipts for payments; also receipts for steerage or cabin passage; bills for examinations, care, and treatment of foreign seamen; and 4 bills with receipts for coffins and burying deceased seamen. Filed chronologically. (Never.) 9 $\frac{1}{2}$  x 12 envelopes,  $\frac{1}{2}$  in., in pasteboard box. Basement Storeroom. (106)

163. ACCOUNTS CURRENT, 1868; 1876; 1895; 1896; 1906 - 1912. Disbursements arising from the collection of Customs revenue, including salaries, special personal service, expenses of revenue boats, services to vessels, rent, etc. See addenda for more detailed information. Filed chronologically. (Never.) 3 $\frac{1}{2}$  x 8  $\frac{3}{4}$  package, 1 in., in pasteboard box. Brittle, dirty. R. 3, basement storeroom. (96)

164. STATEMENT OF DISBURSING ACCOUNT, 1868; 1872; 1882; 1884; 1888 - 1890; 1894; 1895; 1902 - 1904; 1906; 1908; 1911; 1912. Quarterly and monthly statements or abstracts sent out regularly from the Assistant Treasurer, showing receipts, expenditures, and balances; showing date, number, amount of disbursement, balance, amount of deposit, total credits and debits, and final balance. Filed chronologically. (Never.) 9 $\frac{1}{2}$  x 12 envelope,  $\frac{1}{2}$  in., in pasteboard box. Damaged by vermin, rodents, careless handling, and faulty containers, brittle, dirty, torn, ink faded. R. 3, basement storeroom. (94)

165. HOSPITAL PERMITS, Oct. 2, 1869 - May 11, 1870. Stubs of permits, noting number, name, dates of admission and discharge, disease, and name of hospital. Entered numerically. (Never.) 11 x 16 $\frac{1}{2}$  vol., 1/16 in., in pasteboard box. Dirty. R. 3, basement storeroom. (58)

166. RECEIPTS FOR INFORMER'S SHARE OF FINES AND PENALTIES COLLECTED, Mar. - Sept. 1869; July 1870; Nov. 1870; Dec. 1871; June 1872. Receipts in manuscript form and on Forms 15 and 16, showing date, number of fine, person fined, act violated, and sum claimed. Filed chronologically. (Never.) 9 $\frac{1}{2}$  x 12 envelope, 1/16 in., in pasteboard box. Damaged by water, brittle, dirty. R. 3, basement storeroom. (168)

167. MONTHLY STATEMENT WITH FOOTINGS, REPORT OF ACCOUNTS, ABSTRACTS, ETC., Feb. 1869; 1906; 1907; 1913 - 1915. List of accounts forwarded to various bureaus, including accounts current, official service reports, abstracts of collections, abstracts of disposition of fines, penalties, and forfeitures; monthly statements include import entries, warehouse statements, re-exports,

domestic exports, entrances and clearances, etc. Filed chronologically. (Never.)  $3\frac{1}{2}$  x  $8\frac{1}{2}$  bundle, 1 in., in pasteboard box. Brittle, dirty. R. 3, basement storeroom. (91)

168. STATEMENT OF MONEY RECEIVED FOR INSPECTION AND CASH ACCOUNT, June 6, 1870 - June 4, 1875. Date, name of steamer, tonnage, district, horse-power, amount, and by whom paid; cash account shows money received for inspections of steamers and amount due U. S. Entered chronologically. (Never.)  $8\frac{1}{2}$  x 13 vol.,  $1/8$  in., in wooden box. Damaged by vermin, dirty, bindings broken. Basement Storeroom. (4)

169. ABSTRACT OF DUTIES ON GOODS, WARES, AND MERCHANDISE IMPORTED IN AMERICAN VESSELS, Apr. 1870 - Jan. 1888. Record of imports of molasses, cocoa, sugar, salt, oranges, bananas, grapefruit, pineapples, cigars, rum, gin, sponges, and bay rum, showing date of entry, importer, name of vessel, port of origin, description and amount of merchandise, value of goods, specific and ad valorem duties, and totals. Entered chronologically. (Never.)  $14\frac{1}{2}$  x  $16\frac{1}{2}$  vol.,  $1/8$  in., in wooden box. Dirty. Basement Storeroom. (13)

170. RECORD OF CASES OF SMUGGLING AND THEFT, May 21, 1870 - Oct. 21, 1902. Appraisal of smuggled goods, report of seizures and sales, warning concerning a smuggling Indian peddler, report of theft of precious stones and art pieces from the Louvre. See addenda for additional details. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $1/4$  in., in pasteboard box. Damaged by water, rodents and careless handling, brittle, dirty, torn. R. 3, basement storeroom. (218)

171. RECEIPTS FROM ASST. TREASURER, June 13, 1870 - Jan. 25, 1911. For amounts deposited by Collector to his credit. Filed chronologically. (Never.) 5 x 9 bundle,  $3/4$  in., in pasteboard box. Brittle, dirty, torn, scattered. Basement Storeroom. (64)

172. CASES OF LITIGATION, 1871 - 1873; 1882; 1919. Two cases where owners of vessels were sued for refusal to pay fine. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $1/32$  in., in pasteboard box. Damaged by vermin and careless handling, brittle, dirty. R. 3, basement storeroom. (165)

173. RECORD OF SEIZURES, FINES, PENALTIES, AND FORFEITURES, Oct. 10, 1872 - Dec. 3, 1889. Date, place, informing or seizing officer, property seized, offense, penalty, law violated, date of report, amount of fine, and disposition. Entered chronologically. (Never.)  $14\frac{1}{2}$  x 21 vol.,  $1/4$  in., in pasteboard box. Damaged by vermin, bindings broken. Basement Storeroom. (12)

174. MASTERS' CERTIFICATES FOR SICK OR DISABLED SEAMEN, Feb. 1872 - Dec. 1873; 1875 - 1876; 1878 - 1887; 1889 - 1892; Jan. 2 - Jan. 22, 1895. Name, nativity, complete description of seaman, period of employment on vessel, and statement that his hospital dues have been paid. Filed chronologically. (Never.)  $8\frac{1}{2}$  x 9 bundle, 2 in., in pasteboard box. Brittle, dirty, torn, ink faded. R. 3, basement storeroom. (101)

175. WEEKLY RETURN OF MONEY RECEIVED AND DEPOSITED, June 15, 1874 - May 31, 1883. Date, kind and source of fees and dues, total, amount, and with whom deposited; sources of money are duties on imports, hospital and tonnage dues, inspection fees, and penalties and forfeitures. Entered chronologically. (Never.)  $11\frac{1}{2}$  x 17 vol.,  $\frac{1}{2}$  in., in pasteboard box. Binding worn. Basement Storeroom. (6)

176. ACCOUNT CURRENT, Nov. 13, 1874 - Dec. 31, 1910. Record of collection of fines, penalties, and forfeitures, cost of collection and services to American vessels, offices expenses, salaries, fines, and receipts from duties, fines, services, storage, labor, drayage, and miscellaneous fees. Entered chronologically. Indexed. (Never.)  $10\frac{1}{2}$  x 16 and  $8\frac{3}{4}$  x 16 vols. (3), 3 in., in wooden box. Basement Storeroom. (9)

177. DAILY REGISTER AND RECORD OF RECEIPTS FROM ALL SOURCES, Jan. 3, 1874 - Apr. 9, 1890; July 2, 1890 - June 5, 1910. Date, source, name of vessel, bond number, type of fee, and total collected; covers manifests, oaths, etc. Entered chronologically. (Never.)  $12$  x  $21\frac{1}{2}$  and  $8\frac{1}{2}$  x 12 vols. (2),  $\frac{3}{4}$  in., in pasteboard and wooden boxes. Dirty, cover worn. Basement Storeroom. (1, 2)

178. RECORD AND ABSTRACT OF TONNAGE DUTIES COLLECTED, Jan. 15, 1874 - June 5, 1919. Record of domestic and foreign vessels: date, vessel, by whom paid, home port, tonnage, and amount collected. Entered chronologically. (Never.)  $8\frac{1}{2}$  x 14 vol. and  $8\frac{1}{2}$  x  $11\frac{1}{2}$  envelope,  $\frac{1}{4}$  in., in wooden and pasteboard boxes. Dirty. R. 3, basement storeroom. (40, 293)

179. STATEMENT OF COLLECTIONS AND FEES, 1875 - 1877; 1879; 1913; 1914. Statement of accounts, duties, and fees, Jan. - Feb. 1879; abstract of collections on account of navigation fees, Oct. 1913, July 1914; weekly statement, Feb. 13, 1875 - Dec. 1, 1877; and statement of collections and expenses at the Customs House, Jan. 1, 1877 - Mar. 31, 1878. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $\frac{1}{16}$  in., in pasteboard box. Dirty. R. 3, basement storeroom. (98)

180. HOSPITAL RELIEF FOR SICK AND DISABLED SEAMEN, Feb. 12, 1877; Apr. 25, 1882; May, June, Sept. 1889; Apr. 1890. Permit for hospital relief, Apr. 24, 1882; 4 certificates of discharge, 1889, 1890; and list of 50 hospital permits sent to the Dept., Feb. 21, 1877. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $\frac{1}{32}$  in., in pasteboard box. R. 3, basement storeroom. (103)

181. CERTIFICATES OF DEPOSIT TO THE CREDIT OF THE U. S., DUPLICATES, Apr. 9, 1877 - July 20, 1895. Dated in New York, Charleston, and Washington, and cover collections by officials in Georgetown. Entered numerically. (Never.) Damaged by vermin, brittle, dirty. Basement Storeroom. (18)

182. REPORTS OF TRANSACTIONS AND NO TRANSACTIONS, Nov. 1877 - June 1915. Monthly, quarterly, and yearly reports, showing number of vessels entered and cleared for foreign and domestic ports,



entries of dutiable and non-dutiable merchandise, warehouse entries and withdrawals, registers, enrollments, and licenses issued, value of exports, etc. See addenda for dates of each type of report. Filed chronologically. (Never.)  $8 \times 10\frac{1}{2}$  and  $8\frac{1}{2} \times 14$  bundles, 7 in., in wooden box. Brittle, dirty. R. 3, basement storeroom. (63)

183. ABSTRACT OF DUTIES ON GOODS IMPORTED ON SAILING VESSELS, Apr. 30, 1879; Jan. 1880. Imports consist of molasses, tamarinds, bay rum, oranges, and coconuts. Filed chronologically. (Never.)  $9\frac{1}{2} \times 12$  envelope,  $1/8$  in., in pasteboard box. Dirty, ink faded. R. 3, basement storeroom. (217)

184. OATHS OF OFFICE AND APPOINTMENT OF SPECIAL DEPUTY, Apr. 10, 1879; Jan. 6, 1880; May 7, 1900; June 1, 1908. Filed chronologically. (Never.) Various sized packages (3) in pasteboard box. Brittle, dirty. Basement Storeroom. (65)

185. MARINE HOSPITAL PATIENTS, 1880 - 1883. Record of treatment given at Charleston Marine Hospital, on board, at home, and in boarding houses, noting date, boat, name, board and other expenses, and nature of illness. Entered chronologically. (Never.)  $8\frac{1}{2} \times 13\frac{1}{4}$  vol.,  $1/16$  in., in wooden box. Dirty, bindings broken. R. 3, basement storeroom. (57)

186. CERTIFICATES FOR RELIEF, MARINE HOSPITAL FUND, Feb. 3, 1880 - Feb. 24, 1897. Collector's certificates of seaman's employment, indicating date and eligibility for treatment, surgeon's certificate of examination, stating whether treatment in hospital is required, nature of disease, and description of each seaman receiving relief. Filed chronologically. (Never.)  $8\frac{1}{2} \times 11$  bundle,  $2\frac{1}{2}$  in., in pasteboard box. Brittle, dirty. R. 3, basement storeroom. (102)

187. REPORT OF TRANSACTIONS OF MARINE HOSPITAL SERVICE, Apr. 30, 1882. Number of patients, expenses, current statement of Marine Hospital fund, and amount of hospital dues collected during the month. (Never.)  $9\frac{1}{2} \times 12$  envelope,  $1/32$  in., in pasteboard box. R. 3, basement storeroom. (109)

188. REPORT OF EMPLOYMENT AND LETTERS ABOUT APPOINTMENTS, OATHS AND BONDS, July 5, 1882; May 1904 - July 1905. Letters from the Department dealing with appointments, oaths, bonds, and Collector's expense report, listing salaries for Collector, boatmen, special deputy, fees, and commissions. (Never.)  $9\frac{1}{2} \times 12$  envelope,  $1/4$  in., in pasteboard box. Damaged by careless handling, brittle, dirty. R. 3, basement storeroom. (90)

189. DISBURSING CHECKS, Sept. 30, 1883 - July 10, 1899; July 2, 1900 - Sept. 30, 1903. Stubs, showing disbursements for salaries of Collector, deputies and boatmen, for rent, wood, coal and ice, furniture, and incidentals for office, post office box, upkeep of revenue boat, janitor's wages, etc. Entered chronologically and numerically. (Never.)  $5\frac{1}{2} \times 12$  vols. (3) and  $4 \frac{3}{4} \times 7\frac{1}{4}$  bundle,  $2\frac{1}{4}$  in., in 2 pasteboard boxes. R. 3, basement storeroom. (16, 81)

190. DAILY RECORD OF BALANCES ON ACCOUNT, Feb. 29 - Mar. 5, 1884; Sept. 3, 1885 - Sept. 30, 1887; Oct. 1, 1895 - Apr. 9, 1913. Balance due Collector, amounts received, paid, or deposited, involving customs, hospital tax, and service, steamboat fees, fines, penalties, and forfeitures, official emoluments, fuel, light, water, and tonnage. Entered chronologically. (Never.) Various sized vols. (4),  $6\frac{1}{4}$  in., in pasteboard box. Basement Storeroom. (11)

191. PROPERTY RECORD, July 16, 1885; June 30, 1894; Mar. 6, 1890. Classified list of equipment and supplies in Customs office and belonging to revenue cutters, such as furnishings, desks and stationery supplies, blank forms, books, reports, and flags. (Never.) 4 x 10 bundle,  $\frac{3}{4}$  in., in pasteboard box. Damaged by water, brittle, dirty, torn, ink faded. R. 3, basement storeroom. (95)

192. RECEIPTS FOR CHECKS FROM THE COLLECTOR, Dec. 15, 1885 - Dec. 19, 1895. Date, check number, amount, and payee. Entered chronologically. (Never.)  $8\frac{1}{2}$  x  $13\frac{1}{2}$  vol.,  $\frac{1}{4}$  in., in pasteboard box. Damaged by vermin, dirty. R. 3, basement storeroom. (17)

193. BOOKS AND REPORTS RECEIVED FROM WASHINGTON, 1886 - 1913. Seventy items dealing with crews, licenses, masters' oaths, inspection of vessels, hospital service, tonnage, wrecks and duties, giving title, dates, number of volumes of bound reports, bulletins, and forms for records. (Never.)  $8\frac{1}{2}$  x  $13\frac{1}{2}$  vol.,  $\frac{1}{16}$  in., in pasteboard box. Basement Storeroom. (19)

194. SERVICES PERFORMED FOR AMERICAN VESSELS, CHARGEABLE TO U. S., July 2, 1886 - June 28, 1913. Record of date, name of vessel, for whom rendered, fee, and nature of service; relates to shipping articles, bills of health, certificates of registry and ownership, enrollment, licenses, entrances, crew list and bonds, endorsements of change of master, outward and receiving manifests, admeasurements, and clearances. Entered chronologically. (Never.)  $8\frac{1}{2}$  x  $13\frac{1}{2}$  and 9 x  $11\frac{1}{2}$  vols. (3) and  $9\frac{1}{2}$  x 12 envelope,  $2\frac{1}{2}$  in., in 2 wooden boxes. Basement Storeroom. (7, 154)

195. ESTIMATES OF AMOUNTS REQUIRED TO DEFRAY EXPENSES OF COLLECTING REVENUES, June 30, 1888; Dec. 31, 1896; June 30, 1908. Quarterly and monthly estimates of sums required, covering salaries of Collector, deputies, inspectors, and boatmen, rent of office and post office box, ice, etc. Filed chronologically. (Never.)  $3\frac{1}{2}$  x  $8\frac{1}{2}$  bundle,  $\frac{1}{4}$  in., in pasteboard box. Brittle, dirty. R. 3, basement storeroom. (93)

196. VOUCHERS FOR PERSONAL SERVICES, June 1888 - Mar. 1911. For salaries of Collector, deputy collector, and special collectors; indicate name, time of service, rate per annum, amount paid, signatures of recipient and Collector, and numbers and dates of checks. See addenda for individual items. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $\frac{1}{2}$  in., in pasteboard box. Damaged by careless handling, brittle, dirty. R. 3, basement storeroom. (68)

197. RECORD OF MONEY RECEIVED AND PAID, Apr. 30, 1890 - Sept. 30, 1907. Collections include tonnage, official fees, fines, penalties and forfeitures, storage, labor, and cartage; payments include expenses for collecting revenues, services to American vessels, and commissions, showing amounts received and deposited to credit of Treasurer and balance due Collector. Entered chronologically. (Never.)  $8\frac{1}{2}$  x  $13\frac{1}{2}$  vols. (2),  $1\frac{1}{2}$  in., in wooden box. Damaged by water. Basement storeroom. (3)

198. STATEMENT OF SERVICES RENDERED TO AMERICAN VESSELS BY THE AMERICAN CONSULAR SERVICE, June 14, 1890 - June 29, 1909; Dec. 29, 1915 - Oct. 26, 1928. Certified statements, showing nature of services and amount of fees for consulates, such as receiving, delivering papers, shipping seamen, bills of health, tonnage, clearance papers, crew lists, notes of protest against fines, certificate of new master, oath and declaration to desertion, etc. Filed chronologically. (Never.)  $8\frac{1}{2}$  x 14 bundle and  $8\frac{1}{2}$  x  $11\frac{1}{2}$  envelope,  $\frac{3}{4}$  in., in 2 pasteboard boxes. Brittle, dirty, ink faded. R. 3, basement storeroom. (87, 276)

199. STATEMENT OF DIFFERENCES, June, Sept. 1904; Oct. 1905. Notices from auditor to Collector of discrepancies in his account of services to American vessels arising from disallowed charges for bill of health, which is not feasible, and excess charges for admeasuring and enrolling vessels. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $\frac{1}{32}$  in., in pasteboard box. Dirty. R. 3, basement storeroom. (89)

200. RECEIPT AND CERTIFICATE FOR SERVICES PERFORMED FOR U. S. VESSELS, DUPLICATE, Nov. 1, 1905 - July 30, 1908; Oct. 26, 1908 - June 3, 1909; Aug. 9, 1909 - June 28, 1913. Date and cost of service and official number of vessel, with signature of master, owner, or agent of vessel; invoices include admeasurements, enrollments, license, certifying or receiving manifest, certificates of ownership, registry and tonnage tax, endorsements of bills of health, crew list, and permits to touch and trade. Entered chronologically. (Never.) 4 x  $8\frac{1}{2}$  vols. (37), 6 in., in wooden box. Dirty. R. 3, basement storeroom. (60)

201. REPORT OF TRANSACTIONS, July 1, 1906 - June 30, 1907. Record of entrances and clearances, imports and exports, documents issued, receipts from all sources, and expenses of collection. Filed chronologically. (Never.)  $8\frac{1}{2}$  x  $11\frac{1}{2}$  envelope,  $\frac{1}{32}$  in., in pasteboard box. R. 3, basement storeroom. (299)

202. STATEMENT OF VIOLATIONS OF CUSTOMS LAWS AND PENALTIES INCURRED THEREFORE IN THE DISTRICT, May 1907. Form 234, marked "no transactions" and signed by Collector. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $\frac{1}{32}$  in., in pasteboard box. Damaged by vermin, dirty. R. 3, basement storeroom. (166)

203. ACCOUNT CURRENT, July 31, Sept. - Dec. 1907; Mar. 1908 - June 30, 1913. Itemized monthly statement of expenses of collection, salaries, receipts from Customs duties, fines, penalties, and fees, total, and balance. Filed chronologically. (Never.)

11 x 16 $\frac{1}{2}$  bundle, 1 in., in pasteboard box. Damaged by vermin and careless handling, brittle, dirty. R. 3, basement storeroom, (110)

204. RECEIPT FOR UNCLAIMED MONEY AND VALUABLES OF DECEASED SEAMAN, PUBLIC HEALTH AND MARINE HOSPITAL SERVICE, July 27, 1912. For money and effects of deceased seaman, Gustave Quirst, turned over to doctor by the Collector. (Never.) 9 $\frac{1}{2}$  x 12 envelope, 1/32 in., in pasteboard box. R. 3, basement storeroom. (108)

205. REPORTS OF TRANSACTIONS, QUARTERLY, SEMI-ANNUAL, AND ANNUAL, Sept., Dec. 1912; Mar., June 1913; June 1916; June 1918; Jan. 1919. Number of American vessels entered and cleared, documents issued to vessels, expenses of collection and number of persons employed, and receipts from all sources, including duties and services to vessels. Filed chronologically. (Never.) 8 $\frac{1}{2}$  x 11 $\frac{1}{2}$  envelope,  $\frac{1}{4}$  in., in pasteboard box. R. 3, basement storeroom. (298)

206. REPORT OF ALL SEIZURES, FINES, PENALTIES, AND FORFEITURES, Oct., Dec. 1913; Feb. - Sept. 1914; Feb., Mar., June 1915. Monthly report on violations of navigation, steamboat inspection, and immigration laws, noting date, names of officer and offender, vessel, offense, and amount of fine. Filed chronologically. (Never.) 9 x 12 envelope,  $\frac{1}{4}$  in., in pasteboard box. R. 3, basement storeroom. (167)

207. ABSTRACT OF DISPOSITION OF FINES, PENALTIES, AND FORFEITURES FOR VIOLATION OF NAVIGATION LAWS, Oct., Dec. 1913; Feb. - Aug. 1914; Feb. - Mar., June 1915; Jan. - Mar., May, Sept. 1916; May - June, Aug. 1918; Jan., Mar. - Apr. 1919. Monthly reports giving date, vessel, amount of fine, date and nature of disposition, proceeds, amount and place of deposit, case number, and nationality. Filed chronologically. (Never.) 9 $\frac{1}{2}$  x 12 and 8 $\frac{1}{2}$  x 11 $\frac{1}{2}$  envelopes (2), 3/4 in., in 2 pasteboard boxes. Dirty. R. 3, basement storeroom. (169, 297)

208. REPORTS OF ACCOUNTS, ABSTRACTS, ETC., FORWARDED, Jan., Feb., Sept., Nov. 1916. Form lists consolidated account current, abstract of tonnage, tax, navigation fees, deceased passengers, fines, penalties, forfeitures, special deposits, seizures, and notation of dates of mailing or of no transaction. Filed chronologically. (Never.) 8 $\frac{1}{2}$  x 11 $\frac{1}{2}$  envelope, 1/16 in., in pasteboard box. R. 3, basement storeroom. (301)

209. ABSTRACT OF COLLECTIONS ON ACCOUNT OF NAVIGATION FEES, Jan., Nov. 1916; Feb. 1918; Mar. 1919. Date and number of receipt, by whom paid, and amount. Filed chronologically. (Never.) 8 $\frac{1}{2}$  x 11 $\frac{1}{2}$  envelope, 1/16 in., in pasteboard box. Dirty. R. 3, basement storeroom. (294)

210. REPORT OF ALL SEIZURES, FINES, PENALTIES, AND FORFEITURES FOR VIOLATIONS OF NAVIGATION LAWS, Jan., Mar., June, Sept. 1916; May - June, Aug. 1918; Jan., Mar. - Apr. 1919; 1934 to date. Case number, date, complaint of seizing officer, nature of offense, act

violated, name of offender, vessel, nature of penalty, class and amount of fines, and remarks. Filed chronologically. (Earlier records, never; later records, frequently, official.)  $9\frac{1}{2}$  x 12 envelope and 9 x  $11\frac{1}{2}$  loose-leaf book,  $\frac{1}{2}$  in., in pasteboard box and on desk. R. 3, basement storeroom and R. 213, 2d floor. (296, 412)

211. NO TRANSACTION REPORT, Feb. 13 - Mar. 16, 1918. Daily report on foreign entrances and clearances, eastwise arrivals and departures, and imports and exports. Filed chronologically. (Never.)  $8\frac{1}{2}$  x  $11\frac{1}{2}$  envelope,  $\frac{1}{16}$  in., in pasteboard box. Brittle, dirty, torn. R. 3, basement storeroom. (300)

212. REPORT OF COLLECTIONS AND DEPOSITS, Feb., May 1918 - Jan., Mar., Apr. 1919; Mar. 1920. For navigation fees and fines; most carry "no transaction" notation. Filed chronologically. (Never.)  $8\frac{1}{2}$  x  $11\frac{1}{2}$  envelope,  $\frac{1}{4}$  in., in pasteboard box. R. 3, basement storeroom. (292)

213. MONTHLY REPORT MARINE ACTIVITIES AND TRANSACTIONS, 1919 - 1934. Record of entrances, clearances, registers, enrollments, licenses of vessels, and all expenses and receipts. Filed chronologically. (Earlier records, never; later records, occasionally, official.)  $8\frac{1}{2}$  x  $8\frac{1}{2}$  bundle,  $1\frac{1}{2}$  in., in closed wooden cabinet. Dirty. R. 213, 2d floor. (388)

214. MONTHLY COLLECTIONS, Aug. 1, 1919 to date. Record of money collected for Customs, including duties, services to vessels, navigation fines and fees, health service, sales of blanks, recording documents, tonnage tax, entrances and clearances; forwarded to headquarters monthly. Filed chronologically. (Daily, official.)  $9\frac{1}{2}$  x 12 loose-leaf books, 3 in., on desk. R. 213, 2d floor. (391)

215. INVOICE OF SUPPLIES, Sept. 22, 1922. Invoice and receipt for two tapes and case sent to Georgetown for admeasuring vessels for documentation. (Never.)  $8\frac{1}{2}$  x  $11\frac{1}{2}$  envelope,  $\frac{1}{8}$  in., in pasteboard box. R. 3, basement storeroom. (341)

216. ACCOUNT OF FEES FOR SERVICES AND TONNAGE TAX, Jan. 1923; Jan. 1928. Accounts of schooners for entrance fees, Surveyor's services and tonnage tax, and certificate of payment of tonnage tax. Filed chronologically. (Never.)  $8\frac{1}{2}$  x  $11\frac{1}{2}$  envelope,  $\frac{1}{32}$  in., in pasteboard box. R. 3, basement storeroom. (275)

217. CERTIFICATES OF AMERICAN CITIZENSHIP OF HENRY S. CHESBRO, July 13, 1932. Sworn statement of Henry B. Robbins, that he has known the above for more than 15 years and knows him to be a citizen of the U. S., and of Amos G. Chesbro, father of the above, that the latter was born in Noank, Connecticut, in August 1886. (Never.)  $8\frac{1}{2}$  x  $11\frac{1}{2}$  envelope,  $\frac{1}{32}$  in., in pasteboard box. R. 3, basement storeroom. (271)

218. CERTIFICATE OF APPOINTMENT, Sept. 19, 1934. Certificate of appointment and personal classification and agreement of

Edward H. Carraway for the office of Deputy Collector of Customs in Charge. (Occasionally, official.) 8 x 10 $\frac{1}{2}$  sheets, 1/8 in., in safe. k. 213, 2d floor. (348)

219. MONTHLY REPORT OF TRANSACTIONS, May 1934 - Sept. 1936. Record of receipts from all sources and expenses of collecting customs. Filed chronologically. (Occasionally, official.) 9 x 14 loose-leaf book, 1 in., on shelf in closed wooden cabinet. k. 213, 2d floor. (389)

220. CATALOGUE OF BOOKS, n. d. Name of book and author, name and address of publisher, and date of copyright. Filed alphabetically by name of book and by name of author. (Occasionally, official.) 3 x 5 cards, 1 ft. 9 in., in drawer of steel filing case. k. 213, 2d floor. (422)

221. GENERAL INFORMATION, n. d. (c. 1860 - 1880?). Questions and answers about the harbor and Customs House. See addenda for examples. (Never.) 9 $\frac{1}{2}$  x 12 envelope, 1/32 in., in pasteboard box. Ink faded. k. 3, basement storeroom. (74)

General Correspondence, Notices, etc.

222. CORRESPONDENCE, May 5, 1867 - July 22, 1909. From the Bureau of Statistics, Treasury Department, dealing with the transmission and receipt of reports, problems connected with Customs regulations, and records of vessels plying between Georgetown and other domestic or foreign ports; also includes domestic and foreign navigation, exports and imports, trade regulations, lists and numbers of vessels, and other matters pertaining to Merchant Marine Service. Filed chronologically. (Never.) 9 $\frac{1}{2}$  x 12 envelope, 1 in., in pasteboard box. Damaged by water and vermin, brittle, dirty, ink faded. k. 3, basement storeroom. (78)

223. CORRESPONDENCE FROM COLLECTOR, LETTER-PRESS COPIES, Sept. 1867 - Aug. 1882; June 1888 - June 1895; Oct. 1901 - June 1906; Mar. 1910 - Sept. 1922. Matters relative to employment, rents and office expenses, reports and accounts, inspection and documentation of vessels, navigation regulations and offenses, fines and penalties, imports, exports and duties, and collection of customs. See addenda. Entered chronologically. (Never.) 9 3/4 x 12 vols. (9), 11 in., in pasteboard box. Damaged by water, rodents, vermin and careless handling, brittle, dirty, bindings broken, ink faded. k. 3, basement storeroom. (231)

224. LETTERS FROM THE SUPERVISING SURGEON GENERAL AND OTHERS CONCERNING THE MARINE HOSPITAL SERVICE, July 11, 1868 - Aug. 1, 1909. Matters connected with hospital dues and disbursements, requirements for enrollment, registry and license of vessels, specific cases of relief for sick seamen, rates paid for care of sick seamen, and other regulations of the service. Filed chronologically. (Never.) 9 $\frac{1}{2}$  x 12 envelopes, 3/4 in., in pasteboard box. k. 3, basement storeroom. (100)

225. ACKNOWLEDGEMENTS FOR THE AUDITOR OF THE DEPARTMENT, Oct. 27, 1868 - Jan. 24, 1912. Forms notifying the Collector of receipt of his accounts, warehouse and bond reports, and notices of settlement of account as rendered, such as expenses of collection, fines, penalties and fees, receipts from customs, and official emoluments. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelopes,  $1\frac{1}{2}$  in., in pasteboard box. Brittle, dirty, torn. R. 3, basement storeroom. (77)

226. CORRESPONDENCE, INCOMING, 1868 - 1913. From various offices of the Department, dealing with equipment, employment, appointments and salaries, office rent and supplies, expenditures, reports, abstracts, and problems of collecting customs. Filed chronologically. (Never.)  $8\frac{1}{2}$  x 11 bundle,  $3\frac{1}{2}$  in., in pasteboard box. Damaged by water, brittle, dirty, torn, ink faded. Basement Storeroom. (75)

227. CORRESPONDENCE CONCERNING EXPORTS, IMPORTS, AND OTHER PROBLEMS OF SHIPPING, June 21, 1869 - June 5, 1906. Letters from General Appraisers, Commissioner, Collectors, and foreign consuls; also some letters from the British and Spanish consuls requesting data for reports on their countries' shipping. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $\frac{1}{4}$  in., in pasteboard box. Damaged by water, vermin, rodents, and careless handling, dirty, ink faded. R. 3, basement storeroom. (219)

228. CORRESPONDENCE CONCERNING THE STEAMBOAT INSPECTION SERVICE, Sept. 28, 1870 - June 13, 1913. From Steamboat Inspection Service, offices of local inspectors, and individuals, about inspection and regulations, fees, and changes and corrections in the records. Filed chronologically. (Never.) 9 x  $11\frac{1}{2}$  bundle, 2 in., in pasteboard box. Damaged by water and careless handling, brittle, dirty. R. 3, basement storeroom. (112)

229. LETTERS FROM THE DEPARTMENT CONCERNING FINES, PENALTIES, AND FORFEITURES, Nov. 19, 1870 - 1881; 1905 - Mar. 15, 1919. Relate to accounts and reports of collection of fines, reports of violations, discussions of special cases, seizures and distribution of fines to informers and others, complaints and requests for remission explanations, and mitigation and remission. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $\frac{1}{4}$  in., in pasteboard box. Damaged by water, vermin, and careless handling, brittle, dirty. R. 3, basement storeroom. (162)

230. REQUESTS FROM COLLECTORS FOR INFORMATION ABOUT SHIPS' PAPERS UNACCOUNTED FOR AND REPLIES, May 1871; Mar. 1873; Mar. 1876. Information required to correct or complete tonnage accounts. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $1\frac{1}{32}$  in., in pasteboard box. Dirty. R. 3, basement storeroom. (151)

231. COMPLAINTS, REPORTS, AND INFORMATION ABOUT INFRACTIONS OF NAVIGATION LAWS, May 15, 1871 - Jan. 4, 1908. Reports from captains and engineers of vessels, officials at Washington, Customs inspectors, and pilots, on violations of lights and identification marks. See addenda. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12

envelope, 1/16 in., in pasteboard box. Brittle, dirty, ink faded. R. 3, basement storeroom. (193)

232. LETTERS FROM BUSINESS FIRMS AND INDIVIDUALS, June 6, 1871 - July 26, 1909. From manufacturers about stationery and other merchandise from lumber companies and other exporters, from individuals inquiring about boats and their owners, and requests from owners of vessels for information about regulations. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope, 1/16 in., in pasteboard box. Brittle, dirty, torn. R. 3, basement storeroom. (72)

233. LETTERS FROM OWNERS OF VESSELS REGARDING REGULATIONS, FEES, PENALTIES, AND DOCUMENTATION, Oct. 5, 1871; 1875; 1906; 1919. Requests for information and for copies of documents, complaints, and requests for mitigation of fees accompanied by explanation; also a protest against payment of fine imposed by Collector at Raines, Cuba. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope, 1/16 in., in pasteboard box. Brittle, dirty, ink faded. R. 3, basement storeroom. (164)

234. LETTERS FROM AUDITOR OF THE DEPARTMENT, Dec. 1, 1873 - Nov. 13, 1908. Relate to the transmission and receipt of abstracts, reports and accounts of Customs transactions, requests for corrections, information about duty rates, and instructions on making reports. Filed chronologically. (Never.) 9 x 12 envelope,  $\frac{1}{4}$  in., in pasteboard box. Brittle, dirty. Basement Storeroom. (88)

235. NOTIFICATIONS OF RECEIPT AND TRANSMISSIONS FROM THE DEPARTMENT, 1875 - 1882. Notifications of receipt of abstracts, estimates and other reports, letters transmitting drafts, and dealing with statements, accounts, and requisitions. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelopes,  $1\frac{1}{2}$  in., in pasteboard box. Damaged by water, vermin, and careless handling, brittle, dirty. R. 3, basement storeroom. (97)

236. LETTERS FROM CUSTOM HOUSES IN VARIOUS PORTS, Feb. 7, 1876 - Dec. 29, 1911. From Collectors and deputies in Charleston (concerns reports and special cases), Savannah, New Orleans, New Bern, Norfolk, Baltimore, Pensacola, Beaufort, Jacksonville, and Wilmington; also records, information requested and given, collection of fees and fines, borrowing of supplies, and the transport of iron safe from Pensacola. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $\frac{1}{4}$  in., in pasteboard box. Damaged by water, brittle, dirty, ink faded. R. 3, basement storeroom. (73)

237. CORRESPONDENCE, CIRCULAR LETTERS, AND FORMS, Jan. 1884 - Sept. 1888; Feb. 1890 - July 1902. Letters from the Assistant Treasurer and Auditor, local inspectors, shippers, owners of vessels, and other officials and individuals having dealings with the Collector; circular letters and printed matter; requests for and acknowledgements of reports and accounts; wreck reports; individual complaints and requests; and authorizations and bills for expenses. See addenda. Entered chronologically. (Never.)  $9\frac{1}{2}$  x 11 vols. (8), 2 ft., in pasteboard box. Damaged by water, vermin,



rodents, and careless handling, brittle, dirty, torn, bindings broken, ink faded. R. 3, basement storeroom. (230)

238. POST CARD ACKNOWLEDGMENTS AND NOTICES FROM AUDITOR AND THE DEPARTMENT, Sept. 4, 1888 - June 11, 1910. Acknowledgements of accounts of expenses, receipts, and deposits; triplicate invoice certificates; collections under navigation, immigration, and steamboat inspection laws; and accounts for services to U. S. vessels, such as duties, tonnage tax, navigation fees, fines, entry and clearance papers. Filed chronologically. (Never.)  $3\frac{1}{2}$  x  $7\frac{1}{2}$  cards,  $1\frac{1}{2}$  in., in pasteboard box. Dirty. R. 3, basement storeroom. (70)

239. LETTERS TO THE DEPARTMENT, Jan. 5, 1901 - Feb. 11, 1910. Refer to requisitions, furnishings, and supplies, requests for information about duties and licenses, forms and reports, destruction of useless papers, and changes of office location. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $1/8$  in., in pasteboard box. Brittle, dirty. R. 3, basement storeroom. (69)

240. POST CARDS FROM TREASURY DEPARTMENT AND THE DEPARTMENT OF COMMERCE AND LABOR, Sept. 25, 1902 - Oct. 22, 1915. Notices of no margins, acknowledgements of requisitions, notices of publications or articles mailed, and requests for corrections in accounts. Filed chronologically. (Never.)  $3\frac{3}{4}$  x  $5\frac{1}{2}$  cards,  $\frac{1}{4}$  in., in pasteboard box. Dirty. R. 3, basement storeroom. (71)

241. CORRESPONDENCE, GENERAL, July 31, 1907 - Apr. 7, 1931. From the Department, Customs Service, Special Agent, Department of Commerce, and individuals, dealing with reports and other office routine and documentation of specific ships, and include invoice and receipt for a revenue ensign for the office. See addenda. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $\frac{1}{4}$  in., in pasteboard box. R. 3, basement storeroom. (266)

242. LETTERS FROM SPECIAL DEPUTY COLLECTOR AT CHARLESTON, Apr. 2 - Dec. 1914; 1916; Jan. - Mar. 3, 1919. Refer to navigation regulations, violations and fines, failure to carry pilot rules, failure to observe light regulations, failure to have number, name and home port in proper places, failure to carry whistle, and insufficient life preservers. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $\frac{1}{2}$  in., in pasteboard box. Damaged by vermin and careless handling, brittle, dirty. R. 3, basement storeroom. (161)

243. MISCELLANEOUS FILE, 1914 - 1934. Letters to Collector at Charleston, circular letters from the Dept., regarding details of office transactions; appraisement entries; masters' oaths; documents for renewal of licenses, approvals of home ports of vessels; reports of casualties, oaths of office, notices of assignments to vessels of official numbers, inspector's certificates of official number, certificates of payment of tonnage tax, statements of quarantine services, notices to owners of motor boats of violation of navigation laws, bills of sale of vessels under 20 tons, monthly reports of marine activities, notices of expiration of licenses,

certificate on landing residue to cancel bond, certificates of admeasurements of American vessels; inventory of the property of the Customs House, accounts of wages and effects of a deceased seaman, applications for seamen's certificates of American citizenship, affidavit of loss of seaman's citizenship certificate, and tonnage admeasurement of the Comanche of Georgetown. (Never.) 9 x 15 binder,  $1\frac{1}{2}$  in., in drawer of steel filing case. R. 213, 2d floor. (386)

244. NOTICES TO OWNERS OF MOTOR BOATS OF VIOLATIONS OF NAVIGATION LAWS, Jan., Mar., Dec. 1915; Jan. 1916; July 1919. Form 1307: section violated, offense, and penalty; offenses include no number and tonnage on main beam, insufficient life preservers, no white light, no name and home port on stern, no fire buckets, no whistle, no pilot rules, useless horn, and expired documents. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $1/32$  in., in pasteboard box. Damaged by vermin, dirty. R. 3, basement storeroom. (163)

245. TELEGRAMS FROM THE SECRETARY AND WAR TRADE BOARD, Jan. 30, 1918 - Oct. 22, 1922. Special orders and changes in regulations under navigation and export laws, concerning cotton, fuel, and other commodities affected by the war conditions. See addenda. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $\frac{1}{4}$  in., in pasteboard box. Damaged by vermin and careless handling. R. 3, basement storeroom. (267)

246. MISCELLANEOUS CORRESPONDENCE, Sept. 30, 1934 to date. With Collector, Charleston, S. C., regarding office routine. Filed chronologically. (Frequently, official.) 9 x 11  $3/4$  folders, 1 in., in drawer of steel filing case. R. 213, 2d floor. (382)

247. MISCELLANEOUS CURRENT FILE, 1934 to date. Records, correspondence, reports, applications, etc. See addenda. Filed by code number. (Frequently, confidential.) 9 x 11  $3/4$  folders, 5 in., in drawer of steel filing case. R. 213, 2d floor. (384)

Bonds, Oaths, and Powers of Attorney of Private  
Persons and Corporations

248. POWERS OF ATTORNEY GRANTED AND REVOKED, 1863; 1874 - 1876; 1879. Manuscript and filled-in forms. See addenda. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $1/32$  in., in pasteboard box. Damaged by vermin and careless handling, brittle, dirty, ink faded. R. 3, basement storeroom. (170)

249. IMPORTERS' WAREHOUSE RECORDS, June 8, 1866; Aug. 25, Oct. 1, Oct. 8, 1868. Forms 1, 2, and 101, sworn statements that imported goods will be stored and withdrawn in strict accordance with Customs regulations; signed, sealed, stamped and delivered in the presence of the Collector. Filed chronologically. (Never.)  $3\frac{1}{2}$  x  $8\frac{1}{2}$  bundle,  $\frac{1}{4}$  in., in pasteboard box. Damaged by water, brittle, dirty, ink faded. R. 3, basement storeroom. (82)

250. CREW BONDS, May 21, 1868 - Nov. 1893. Bonds that the master has given a certified list of the crew and will make legal declaration as to said crew on arrival to the first boarding officer at the first port of arrival in U. S. Entered chronologically. (Never.)  $8\frac{1}{2}$  x  $13\frac{1}{2}$  vols. (2),  $2\frac{1}{4}$  in., in wooden box. Damaged by water and vermin, dirty, torn, bindings broken. R. 3, basement storeroom. (51, 52)

251. BONDS FOR REGISTRY, May 20, 1868 - Nov. 21, 1873; Nov. 18, 1874 - Feb. 13, 1895. Sworn statement and bond of master and owner of vessel to keep conditions agreed on in registering and recording of vessel: names of owners and masters, date and place, name and description of vessel, amount of bond, and statement of obligation, with signature and seal. Entered chronologically. (Never.)  $8\frac{3}{4}$  x 14 and  $10\frac{1}{4}$  x  $15\frac{1}{2}$  vols. (3),  $1\frac{1}{2}$  in., in 2 wooden boxes. Dirty, ink faded. R. 3, basement storeroom. (23, 24)

252. OATHS OF CITIZENSHIP AND OWNERSHIP, 1868 - 1870; 1886; 1912. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $1/32$  in., in pasteboard box. Damaged by water and careless handling, brittle, dirty, ink faded. R. 3, basement storeroom. (126)

253. MASTERS' OATHS FOR ENROLLED VESSELS, Jan. 11, 1868 - Nov. 21, 1873; Nov. 2, Dec. 4, 1914. Includes Form 1270, sworn statement that property of said vessel is the same as expressed in the enrollment being surrendered in order to secure a new enrollment: names of master and vessel, place and date of enrollment, official number, detailed description of vessel, and reason for surrender of old document. Entered and filed chronologically. (Never.)  $8\frac{1}{2}$  x 13 vol. and  $9\frac{1}{2}$  x 12 envelope,  $\frac{1}{2}$  in., in wooden and pasteboard boxes. Damaged by water, vermin, and faulty containers, dirty, bindings broken. R. 3, basement storeroom. (28, 136)

254. OATH OR AFFIRMATION OF MASTERS AND BONDS FOR LICENSES, Mar. 6, 1869 - Aug. 1874. Sworn statements of citizenship and bonds to abide by terms of license; indicates date and place, name and rig, and tonnage; licenses are for carrying on coasting trade. Entered chronologically. (Never.)  $8$  x  $13\frac{1}{2}$  vol.,  $\frac{1}{2}$  in., in wooden box. Damaged by water, dirty, bindings broken, ink faded. R. 3, basement storeroom. (29)

255. OATHS OF MASTERS AS TO LETTERS ON CLEARING, Mar. 22, 1870 - Sept. 19, 1879. Printed form on which the master of a vessel clearing swears that he has not and will not receive any letters or packets addressed to any foreign country which have not been delivered from the Post Office, except those relating to cargo, and properly stamped. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $\frac{1}{4}$  in., in pasteboard box. Damaged by water, vermin, rodents and careless handling, brittle, dirty, ink faded. R. 3, basement storeroom. (228)

256. OATH OR AFFIRMATION OF NEW MASTERS OF VESSELS, Aug. 22, 1870 - June 29, 1896; Jan. 16, 1914 - Jan. 23, 1936. Includes Form 1311, sworn statement of new master of vessel that he is a

U. S. citizen, giving name of master, name and description of vessel, home port, and tonnage. Entered and filed chronologically. (Never.)  $9\frac{1}{2}$  x 14 and  $8\frac{1}{2}$  x  $14\frac{1}{2}$  vols. (2), and  $9\frac{1}{2}$  x 12 envelopes (2),  $3\frac{1}{4}$  in., in wooden and pasteboard boxes and in wooden cabinet. Damaged by vermin, dirty, bindings broken. R. 3, basement storeroom and R. 213, 2d floor. (33, 129, 282, 363)

257. BONDS AND OATHS FOR ENROLLMENTS AND REGISTRY, Mar. 7, 1871 - Oct. 13, 1873. Owner's description of vessel and oath of citizenship and master's citizenship oath; description of vessel given tons burden, place, and date of building. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $\frac{1}{2}$  in., in pasteboard box. Damaged by water, dirty, ink faded. R. 3, basement storeroom. (137)

258. OATHS OF MASTERS ON ENTERING FOREIGN AND AMERICAN VESSELS, Jan. 7, 1871 - May 4, 1909. Certification that report and manifest delivered to Collector is a true account of all goods, wares, and merchandise on vessel, that no goods have been taken from vessel since departure from port, except those specified in manifest; oath on entering American vessel states that all mail placed on board has been delivered, that register of vessel contains the names of all owners, and that no members of the crew have been impressed or detained by a foreign power. Filed chronologically. (Never.) 9 x 11 bundle,  $\frac{1}{2}$  in., in pasteboard box. Damaged by water and careless handling, brittle, dirty. R. 3, basement storeroom. (130)

259. OATHS OF MASTERS TO MANIFESTS ON ENTRY, COASTWISE, Nov. 11, 1873 - Mar. 25, 1889. Form 19, attached to cargo manifest of merchant vessel, on which master swears that cargo list which he exhibits is a true account of the article composing the whole cargo of his vessel. See addenda. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $\frac{1}{2}$  in., in pasteboard box. Damaged by water, vermin, and careless handling, dirty, torn, ink faded. R. 3, basement storeroom. (200)

260. OATHS OF OWNERS AND MASTERS AND BONDS FOR LICENSES OF VESSELS UNDER 20 TONS, Apr. 11, 1874 - Jan. 11, 1892. Certificates of ownership, sworn statements that license will not be used illegally, and bonds for \$100.00 that obligations of the license will be met, indicating date and place, and name and description of vessel, with signature of owner and master. Entered chronologically. (Never.)  $9\frac{1}{2}$  x 15 vol.,  $1\frac{1}{4}$  in., in wooden box. Damaged by vermin, dirty. R. 3, basement storeroom. (31)

261. OATHS OF MASTERS AND BONDS FOR LICENSES FOR VESSELS ABOVE 20 TONS, 1874 - Oct. 1898. Coasting licenses, bonds for adherence to regulations concerning license of enrolled vessels, and oaths that the license shall not be illegally used, giving name and description of vessel, master's name, license date, and date of oath. Entered and filed chronologically. (Never.)  $8\frac{1}{2}$  x 14 vols. (3), and  $9\frac{1}{2}$  x 12 envelope,  $2\frac{1}{2}$  in., in wooden and pasteboard boxes. Damaged by vermin, dirty. R. 3, basement storeroom. (30, 32, 132)

262. BONDS AND OATHS FOR ENROLLMENT, May 29, 1875 - July 7, 1898. Owners' and masters' oaths for citizenship, with sworn description of vessel, and bonds giving assurance of proper use of enrollment papers. Entered chronologically. (Never.) 10 3/4 x 15 vol., 1/2 in., in wooden box. Damaged by careless handling, dirty. R. 3, basement storeroom. (26)

263. OATHS OF MASTERS TO LOSS OF DOCUMENTS, Dec. 3, 1875 - Nov. 15, 1933. Sworn statements by masters that their vessels have been enrolled, registered, or licensed in the District of Georgetown or Charleston and that document has been lost or destroyed; signed and sealed in the presence of Collector. See addenda. Filed chronologically. (Never.) 9 1/2 x 12 and 8 1/2 x 11 1/2 envelopes (2) and 7 x 8 1/2 sheets, 3/4 in., in pasteboard boxes and in closed wooden cabinet. Dirty. R. 3, basement storeroom and R. 213, 2d floor. (152, 284, 407)

264. OATH OF MASTER TO MANIFEST ON CLEARANCE FOR FOREIGN PORTS, May 29, 1878. Certified statement of master that manifest of cargo contains a true account of all goods, wares, and merchandise on board vessel and that all duties on foreign merchandise therein have been paid. (Never.) 9 1/2 x 12 envelope, 1/32 in., in pasteboard box. Dirty. R. 3, basement storeroom. (227)

265. OATHS OF MANAGING OWNERS AND MASTERS FOR LICENSES OF VESSELS UNDER 20 TONS, Apr. 27, 1914 - Aug. 27, 1915; Feb. 23, 1917 - May 22, 1924. Includes Form 1284, sworn statement of ownership and master's oath of U. S. citizenship, indicating date and place of building, material, dimensions, place, date, kind and number of last document, and cause of surrender. See addenda. Filed chronologically. (Never.) 9 1/2 x 12 and 8 1/2 x 11 1/2 envelopes (2), 3/4 in., in pasteboard boxes. Damaged by water, brittle, dirty, ink faded. R. 3, basement storeroom. (133, 272)

266. OATHS OF OFFICERS OF INCORPORATED COMPANIES, Jan. 20, 1914 - Dec. 24, 1924; Feb. 11, Dec. 1, 1928; June 1, 1929. Sworn statements of date of building, description and place of license of steamers owned by companies, and oaths that presidents of the companies and masters of the vessels are U. S. citizens. Filed chronologically. (Never.) 9 1/2 x 12 and 9 1/2 x 11 1/2 envelopes (2) and 8 x 12 sheets, 3/4 in., in pasteboard boxes and closed wooden cabinet. Dirty. R. 3, basement storeroom and R. 213, 2d floor. (85, 316, 417)

267. OATHS OF MASTERS FOR RENEWAL BY INDORSEMENT OF LICENSES OF MERCHANT VESSELS OR YACHTS, May 8, 1914 - Sept. 9, 1915; Apr. 5, 1916 - Nov. 8, 1935. Oaths of masters that renewed license shall not be used for any other vessel or for any other employment than coasting trade, or business to defraud U. S. revenue; list name and address of owner. Filed and entered chronologically. (Old records, never; others, frequently, official.) 9 1/2 x 12 and 8 1/2 x 11 1/2 envelopes (2) 8 1/2 x 14 vols. (2), and 8 1/2 x 11 papers, 3 3/4 in., in pasteboard boxes and in wooden cabinet. R. 3, basement storeroom and R. 213, 2d floor. (135, 359, 281, 405)

268. OATHS OF MASTERS ON ENTERING AMERICAN VESSELS, Dec. 31, 1915 - Sept. 1, 1925. Includes Form 1371, oaths of masters of vessels entering port to effect that manifest of cargo and stores was returned to Collector and all statements in papers delivered by him are true, that all mail has been duly delivered at Post Office, that document of his vessel is entirely correct, and that no foreigner has any interest in vessel; notes deaths, tonnage, fees, duties, and certificates, and dates and ports of arrivals. See addenda. Filed chronologically. (Never.)  $8\frac{1}{2}$  x  $11\frac{1}{2}$  envelopes,  $\frac{3}{4}$  in., in pasteboard box. R. 3, basement storeroom. (317, 318)

269. OATHS OF MANAGING OWNERS AND MASTERS FOR LICENSES OF MERCHANT VESSELS OR YACHTS UNDER 20 TONS, Apr. 2, May 18, Dec. 8, 1915; Feb. 1, Apr. 16, 1916; Apr. 25, 1917 - Mar. 9, 1936. Includes Form 1284, owners' oaths that description of vessel given in license is true, and declarations of ownership; on reverse side is master's oath of U. S. citizenship, and that he will not use the license illegally. Filed and entered chronologically. (Old records, never; later records, occasionally, official.)  $9\frac{1}{2}$  x 12 envelope and  $8\frac{3}{4}$  x 14 vol.,  $\frac{3}{4}$  in., in pasteboard box and closed wooden cabinet. Dirty. R. 3, basement storeroom and R. 213, 2d floor. (134, 350)

270. OATHS OF OWNERS AND MASTERS FOR ENROLLMENT AND LICENSE FOR MERCHANT VESSELS OR YACHTS, Apr. 5, 1915; Jan. 1, Jan. 8, 1916; July 13, 1917 to date. Includes Form 720, citizenship oaths, indicating name and residence of managing owner and joint owners and stating that no foreigner has any interest in vessel and that the present master is a U. S. citizen; reverse side shows master's oath of citizenship. Filed and entered chronologically. (Old records, never; later records, frequently, official.)  $9\frac{1}{2}$  x 12 envelope and  $8\frac{1}{2}$  x 14 vols. (2),  $1\frac{1}{4}$  in., in pasteboard box and closed wooden cabinet. R. 3, basement storeroom and R. 213, 2d floor. (131, 349)

271. MASTERS' OATHS FOR LICENSES OF ENROLLED VESSELS, July 24, 1916 - Dec. 7, 1920. Citizenship oaths, with statement of ownership. Filed chronologically. (Never.)  $8\frac{1}{2}$  x  $10\frac{1}{2}$  envelope,  $\frac{1}{2}$  in., in pasteboard box. Dirty. R. 3, basement storeroom. (273)

272. OATH OR AFFIRMATION OF MASTERS OF VESSELS UPON APPLYING FOR NEW DOCUMENT, Jan. 1916 - June 12, 1934. Sworn statements that owner of vessel applying for new document is the same as when former document was issued; signed before Deputy Collector. See addenda. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 and  $8\frac{1}{2}$  x  $11\frac{1}{2}$  envelopes (2) and 7 x  $8\frac{1}{2}$  sheets, 1 in., in pasteboard boxes and closed wooden cabinet. Damaged by vermin, dirty. R. 3, basement storeroom and R. 213, 2d floor. (229, 283, 406)

273. OATHS, Mar. 29, 1922 - July 28, 1932. Masters' oaths for license, managing owners' oaths, oaths of new masters, and ownership oaths; all are declarations of U. S. citizenship and promises to use vessels according to regulations. Filed chronologically. (Never.)  $8\frac{1}{2}$  x 14 sheets,  $\frac{1}{2}$  in., in closed wooden cabinet. Dirty. R. 213, 2d floor. (404)

274. OATHS OF MASTERS ON ENTERING FOREIGN VESSELS, Feb. 15, 1927 - Dec. 23, 1934. Oaths that ships' stores are not for sale, that all his reports are true, that all mail has been delivered, and that copy of manifest has been mailed to Auditor of Treasury Dept. Filed chronologically. (Never.)  $8\frac{1}{2}$  x  $11\frac{1}{2}$  envelope,  $1/16$  in., in pasteboard box. Brittle, dirty. R. 3, basement storeroom. (319)

275. BONDS FOR ENTRY OF MERCHANDISE OF HIRAM WALKER AND SONS DISTILLERIES, WILMINGTON, DELAWARE, Mar. 1934 - Mar. 1935. Bonds for entry of merchandise for consumption, warehouse transportation, exportation or other purpose; bond is necessary for exporters and importers, and signed by manager of the company; attached is letter from Asst. Collector at Charleston, saying that bond has been approved and filed in that office. (Occasionally, official.)  $4$  x  $8\frac{3}{4}$  envelope,  $\frac{1}{4}$  in., in safe. R. 213, 2d floor. (379)

Ships' and Masters' Papers

276. INDEX TO CONVEYANCES OF VESSELS, June 14, 1883 - Oct. 25, 1935. List of vessels for which mortgages or bills of sale have been recorded, giving type and name of vessel, mortgagor and mortgagee, kind of conveyance, amount, and dates received and recorded. Entered alphabetically and chronologically. (Occasionally, official.)  $10\frac{1}{2}$  x  $15$  and  $10\frac{1}{2}$  x  $15\frac{1}{2}$  vols. (2), 3 in., in closed wooden cabinet and iron safe. R. 213, 2d floor. (376, 375)

277. BILLS OF SALE OF REGISTERED AND LICENSED VESSELS, COPIES, 1857 - 1890. Names of owner and purchaser, amount paid, name and description of vessel, where built, enrollment number, and date; originals drawn up in Georgetown and Charleston, S. C.; Camden, Me.; Gainesville, Fla.; and New York City. Entered chronologically. (Never.)  $11$  x  $17$  vol., 1 in., in pasteboard box. Dirty, ink faded. R. 3, basement storeroom. (47)

278. PERMANENT AND TEMPORARY REGISTERS OF AMERICAN VESSELS, July 14, 1857 - July 18, 1867; 1887 - 1890; 1906. Oath of ownership, name, home port, time and place of building, measurement, tonnage and rig, port of issue, and date and cause of surrender of document. See addenda. Filed chronologically. (Never.)  $12$  x  $18$  bundle,  $\frac{1}{2}$  in., in pasteboard box. R. 3, basement storeroom. (139)

279. PERMANENT AND TEMPORARY LICENSES OF U. S. VESSELS, Nov. 7, 1864 - July 26, 1910. Issued to vessels under and over 20 tons, enrolled vessels, and yachts of 20 tons or more for carrying on coasting trade, except that of a yacht which is for pleasure; note names of owner and master, name, rig and tonnage of vessel, and sworn statement that license shall not be used illegally. See addenda. Filed chronologically. (Never.)  $9\frac{3}{4}$  x  $12$  bundle,  $\frac{1}{4}$  in., in pasteboard box. Damaged by water, vermin, and careless handling, brittle, dirty, torn, ink faded. R. 3, basement storeroom. (140)

280. LICENSES OF ENROLLED VESSELS, Oct. 1865 - July 1898; July 12, 1899 - Aug. 18, 1908. For coasting trade, showing district and port, names of owner and master, name and description of vessel, and agreement not to use vessel in any trade to defraud U. S. revenue, nor use license for any other vessel. See addenda. Entered chronologically. (Never.) 11 x 16 and 9 x 13  $\frac{3}{4}$  vols. (4), 2  $\frac{3}{4}$  in., in pasteboard box and on shelf. Damaged by vermin, dirty. R. 3, basement storeroom. (34, 325)

281. ENROLLMENTS OF VESSELS, Nov. 25, 1865 - Dec. 14, 1872; May 18, 1875 - May 18, 1908; July 14, 1908 - June 17, 1911. Permanent and temporary enrollments of vessels in coasting trade and fishing; sworn statement by owner of description and tonnage of vessel and enrollment certificate; date, place, and cause of surrender of old document. See addenda. Entered chronologically. (Old records, never; later records, occasionally, official.) Various sized vols. (3), 1  $\frac{1}{2}$  in., in wooden and pasteboard boxes and closed wooden cabinet. Dirty. R. 3, basement storeroom and R. 213, 2d floor. (27, 324, 351)

282. ENROLLMENTS, Nov. 26, 1866 - Oct. 20, 1873. Certificates of enrollment for vessels, with sworn statement by owner and master, and giving bond to abide by regulations. Entered chronologically. (Never.) 8  $\frac{1}{2}$  x 13  $\frac{1}{2}$  vol.,  $\frac{1}{4}$  in., in wooden box. Dirty. R. 3, basement storeroom. (21)

283. DEEDS, TITLES, AND BILLS OF SALE OF VESSELS AND CERTIFICATES OF OWNERSHIP, June 1866 - Oct. 1910. Manuscript and special forms bearing legal testimony to ownership and property transfer of American vessels. See addenda. Filed chronologically. (Never.) 9  $\frac{1}{2}$  x 12 envelope,  $\frac{1}{4}$  in., in pasteboard box. R. 3, basement storeroom. (171)

284. REGISTRATION OF VESSELS, Oct. 30, 1867 - Dec. 5, 1872; May 19, 1873 - Sept. 3, 1907. Date of issue, kind and name of vessel, names of owner and master, description and admeasurement, tonnage, date, and cause for surrender, and port at which surrendered. Entered numerically and chronologically. (Never.) 10  $\frac{3}{4}$  x 17 and 11 x 16 vols. (3), 1  $\frac{3}{4}$  in., in pasteboard and wooden boxes. Brittle, dirty, ink faded. R. 3, basement storeroom. (25, 22)

285. CERTIFICATES OF INSPECTION FOR PASSENGER STEAMERS, July 8, 1867 - Feb. 25, 1911. Forms 2, 1, 2113, 2113  $\frac{1}{2}$ , 843, and 841, certificates for vessels of various tonnage: build, measurement, and equipment of each vessel. See addenda. Filed chronologically. (Never.) 11 x 17 bundle, 2 in., in pasteboard box. Damaged by water and vermin, brittle, dirty. R. 3, basement storeroom. (119)

286. CERTIFICATES OF INSPECTION FOR FREIGHT, TOWING, AND OTHER STEAMERS, July 17, 1867 - Sept. 3, 1913. Includes Forms 6, 5, 3, 2115, 2115  $\frac{1}{2}$ , 849, 847, and 841, for vessels of various sizes and rigs, giving sworn description and admeasurements, and signed by Inspector of Hulls and Boilers and Collector. See addenda. Filed chronologically. (Never.) 12 x 15 bundle, 3 in., in pasteboard



box. Damaged by water, vermin, brittle, dirty, ink faded. R. 3, basement storeroom. (122)

287. REPORT OF SHIPWRECKS AND CASUALTIES FROM MASTERS, OWNERS, AND OTHERS, Nov. 25, 1867 - Nov. 17, 1914. Dated in Georgetown, Columbia, and Charleston, S. C., Jacksonville, Fla., and New York City, and includes letters from the German Consulate in New York and from the Portuguese Consulate concerning deceased seamen and their effects. See addenda. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $\frac{1}{4}$  in., in pasteboard box. R. 3, basement storeroom. (172)

288. ABSTRACT OF LICENSES ISSUED AND SURRENDERED, Dec. 31, 1867; Mar. 31, 1895; June 30, 1896; June 30, 1908; Dec. 31, 1913 - June 30, 1915. Quarterly report of documents granted and surrendered in coasting trade, giving names of vessels and masters, rig, and tonnage of vessel, dates of granting, surrender and cause of surrender of old paper, and number and date of new license. See addenda. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $\frac{1}{2}$  in., in pasteboard box. Damaged by water and vermin, dirty. R. 3, basement storeroom. (146)

289. WRECK AND CASUALTY REPORTS, Oct. 25, 1867; May 12, Sept. 5, 1868; June 17, 1871; Feb. 1875 - 1896; Sept. 13, 19, 1913; Oct. 17, 1914 - Feb. 11, 1929. Date, nationality, rig and name of vessel, tonnage, age, registry report, name and address of master or owner, port of departure, where bound, number of passengers, crew and persons lost, value of vessel and cargo, nature of cargo, loss or damage and insurance, etc. See addenda. Filed and entered chronologically. (Never.)  $9\frac{1}{2}$  x 12 folders,  $9\frac{1}{2}$  x 12 and  $8\frac{1}{2}$  x  $11\frac{1}{2}$  envelopes (2),  $10\frac{1}{2}$  x 16 vols. and  $8\frac{1}{2}$  x  $10\frac{1}{2}$  and  $8\frac{1}{2}$  x 15 sheets,  $1\frac{1}{4}$  in., in wooden and pasteboard boxes and closed wooden cabinet. Damaged by water, vermin and careless handling, brittle, dirty, torn, ink faded. R. 3, basement storeroom and R. 213, 2d floor. (173, 159, 59, 411, 306)

290. PAPERS OF BRIG CROCUS, Nov. 11, 1868 - Jan. 16, 1869. Receipted bills for repairing and reconditioning a wreck boat, with statements of owners and authorization from Secretary of the Treasury for the granting of American register; also bill of sale for the hull of said brig. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $1/16$  in., in pasteboard box. Dirty, ink faded. R. 3, basement storeroom. (84)

291. REGISTRY OF U. S. MERCHANT VESSELS, Sept. 29, 1868 - Apr. 22, 1875. Record of official numbers and letters awarded to vessels by virtue of an Act of Congress and Treasury regulations: rig, full name of vessel, tonnage, horsepower, screw or paddle, port and district where owned, port of temporary document, official number, and letters (if seagoing vessel). Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $\frac{1}{4}$  in., in pasteboard box. Damaged by water and careless handling, brittle, dirty, ink faded. R. 3, basement storeroom. (123)

292. ABSTRACT OF PERMANENT ENROLLMENTS OF SAIL AND STEAM VESSELS, WOODEN AND METAL, ISSUED AND SURRENDERED, Dec. 31, 1868; Mar. 9, 1869; Dec. 1913 - June 1915. Quarterly report on permanent and temporary enrollments: official number, rig, name and tonnage of vessel, former document with date, number, when, where and why surrendered, such as vessel sold, abandoned or lost, trade, district or tonnage changed, and original document incorrect or lost. See addenda. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $\frac{1}{2}$  in., in pasteboard box. Brittle, dirty. R. 3, basement storeroom. (147)

293. NOTICES OF ASSIGNMENT AND AWARD TO VESSELS OF OFFICIAL NUMBERS, June 9, 1869 - June 5, 1915. Form 506, 48, and 5: description of steamer, rig, name, tonnage, registry dimensions, material, when and where built, and home port. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $\frac{3}{4}$  in., in pasteboard box. Damaged by vermin, brittle, dirty, ink faded. R. 3, basement storeroom. (124)

294. MASTER CARPENTER CERTIFICATES, July 5, 1869 - Sept. 23, 1914; Mar. 30, 1915 - Dec. 6, 1953. Manuscripts and Forms 532 and 1261, sworn statements that vessels named were built by them during year stated and that description with measurement and material is correct. See addenda. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 and  $8\frac{1}{2}$  x  $11\frac{1}{2}$  envelopes (2), and sheets,  $1\frac{1}{4}$  in., in pasteboard boxes and closed wooden cabinet. Brittle, dirty, ink faded. R. 3, basement storeroom and R. 213, 2d floor. (116, 280, 398)

295. BILLS OF SALE AND MORTGAGES ON VESSELS, COPIES, Oct. 25, 1870 - Sept. 6, 1894. Description and names of seller and buyer. Entered chronologically. (Never.) 12 x  $17\frac{1}{2}$  vol.,  $\frac{3}{4}$  in., in pasteboard box. Damaged by vermin, dirty, bindings broken. R. 3, basement storeroom. (49)

296. NOTICES OF INDORSEMENTS OF CHANGE OF MASTERS, Dec. 29, 1870; Jan. 27, 1874; Sept. 2, 1889 - Apr. 7, 1915. From Collector of one port to Collector of port of documentation that new master is in charge of specified vessel, change to be noted on vessel's outstanding document. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $\frac{1}{32}$  in., in pasteboard box. Damaged by water, vermin, rodents and careless handling, brittle, dirty, torn, ink faded. R. 3, basement storeroom. (128)

297. TONNAGE ADMEASUREMENTS, 1870 - Sept. 1920; Apr. 1, 1922 - Mar. 17, 1933. Includes Forms G-2, 564, 564A, 954A, and 1414: length, breadth and depth, height under spar, tonnage admeasurement, crew and storage space, propelling power, place built, surveyor's certificate, description of vessel, and certification that total tonnage and official number are marked on main beam. See addenda. Entered chronologically. (Occasionally, official.)  $9\frac{1}{2}$  x 12 and 18 x 22 and  $11\frac{1}{2}$  x  $16\frac{1}{2}$  vols., and  $18\frac{1}{2}$  x  $24\frac{3}{4}$  loose-leaf book,  $1\frac{1}{4}$  in., in pasteboard boxes, closed wooden cabinet, and on iron safe. R. 3, basement storeroom and R. 213, 2d floor. (117, 39, 362, 396)

298. ABSTRACT OF LICENSES AND ENROLLMENTS UNDER 20 TONS, Aug. 5, 1871 - July 12, 1888. Date, official number, name and rig of vessel, description of former document, where, when, and why surrendered, why new document is granted, and tonnage. Entered chronologically. (Never.)  $15\frac{1}{2}$  x  $16\frac{1}{2}$  vol.,  $\frac{1}{2}$  in., in pasteboard box. Damaged by vermin, dirty. R. 3, basement storeroom. (37)

299. LETTERS FROM REGISTER'S OFFICE, Mar. 28, 1871 - June 15, 1911. Reports of vessels built, lost, and wrecked; registrations; notices of papers surrendered at other ports and abstracts of marine papers; and requests for definite information on dates of enrollments, tonnage, etc. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $1/16$  in., in pasteboard box. Damaged by water, brittle, dirty, ink faded. R. 3, basement storeroom. (86)

300. RECORD OF INDORSEMENTS OF CHANGE OF MASTERS, Feb. 11, 1871 - May 8, 1930. Date of indorsement, kind and number of document, where granted, name and kind of vessel, late and present masters, and remarks. Entered chronologically. (Early records, never; later records, occasionally, official.)  $11$  x  $15\frac{1}{2}$  and  $10\frac{1}{2}$  x 15 vols. (2), 1 in., in pasteboard box and closed wooden cabinet. Damaged by vermin, dirty, bindings broken. R. 3, basement storeroom and R. 213, 2d floor. (45, 364)

301. ABSTRACT OF TONNAGE, Mar. 31, 1872 - July 1, 1898; Dec. 31, 1923 - Dec. 31, 1935. Report of total number of vessels licensed for coasting trade, lost wrecked, or abandoned as unfit for service, sold to foreigners, and total tonnage of district; shows type of document, name, description, number, rig and tonnage of vessel, date of issue, and date and place and cause of surrender. Entered chronologically. (Early records, never; later records, occasionally, official.)  $8\frac{1}{2}$  x 11 vol., 8 x 10 sheets, and  $11$  x  $16\frac{1}{2}$  loose-leaf book, 2 in., in wooden box and on iron safe. Dirty. Basement Storeroom and R. 213, 2d floor. (41, 397)

302. LICENSES OF VESSELS UNDER 20 TONS, 1873 - Nov. 13, 1925. Permanent licenses for coasting trade: official number, name and description of vessel, master, owner, date, place, and reason for surrender of former document; space for recording renewals by endorsement on reverse side. Entered chronologically. (Early records, never; later records, occasionally, official.) Various-sized vols. (7), 6 in., in wooden box and closed wooden cabinet. Dirty. R. 3, basement storeroom and R. 213, 2d floor. (35, 355)

303. CERTIFICATES OF THE ISSUE OF A TEMPORARY DOCUMENT AND LETTERS TO ACCOMPANY SAME, Aug. 14, 1874 - Aug. 1, 1907. Sent to Collector of port at which surrendered document was issued, and dated at Baltimore, Md.; Fernandina, Fla.; Wilmington, N. C.; Charleston, S. C.; Portland, Mo.; and Philadelphia, Pa. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelopes,  $\frac{1}{2}$  in., in pasteboard box. Damaged by water and vermin, brittle, dirty. R. 3, basement storeroom. (142)

304. LIST OF VESSELS BELONGING TO THE DISTRICT, VESSELS DOCUMENTED, BUILT, AND CHANGING DIMENSIONS OR RIG, 1875; 1878; 1915. Official number and detailed description. See addenda. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $\frac{1}{4}$  in., in pasteboard box. Damaged by careless handling, brittle, dirty. R. 3, basement storeroom. (113)

305. BILLS OF SALE FOR LICENSED VESSELS UNDER 20 TONS, July 22, 1875 - Apr. 24, 1907; Jan. 29, 1908 - Jan. 17, 1936. Vessels licensed for coasting trade and fishing: license number, description, name of vessel, sale price, seller and buyer, and date of transaction. Entered chronologically. (Never.) 11 x 16 and 9 x 14 vols. (3), 5 in., in pasteboard box and iron safe. Damaged by vermin. R. 3, basement storeroom and R. 213, 2d floor. (48, 370)

306. CERTIFICATE OF INSPECTION TO ENGINEER, May 17, 1876. Engineer's license issued for one year. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $\frac{1}{32}$  in., in pasteboard box. R. 3, basement storeroom. (155)

307. RECORD OF STEAM VESSELS INSPECTED AND CERTIFICATES OF INSPECTION RECEIVED AND ISSUED, Dec. 20, 1876 - June 25, 1913. Name of steamer, tonnage, fees, date of inspection, dates of expiration, issue, and receipt of certificates. Entered chronologically. (Never.) 9 x 14 vol.,  $\frac{1}{2}$  in., in wooden box. R. 3, basement storeroom. (42)

308. BILLS OF SALE FOR ENROLLED VESSELS, Aug. 29, 1876 - Jan. 30, 1932. Agreements between owners and purchasers. Entered chronologically. (Occasionally, official.)  $9\frac{1}{2}$  x 14 and 9 x 14 vols. (4),  $4\frac{1}{4}$  in., in closed wooden cabinet. R. 213, 2d floor. (366, 368)

309. CERTIFICATES OF INSPECTION FOR YACHTS AND TUGS, May 13, 1877 - Mar. 16, 1882. Form 4, steamboat inspection, granting permit to navigate Winyah Bay, Waccamaw and Pee Dee rivers for one year. See addenda. Filed chronologically. (Never.) 12 x  $12\frac{1}{2}$  bundle,  $\frac{1}{4}$  in., in pasteboard box. Damaged by water, vermin, and careless handling, brittle, dirty, ink faded. R. 3, basement storeroom. (121)

310. BILLS OF SALE FOR REGISTERED VESSELS, Mar. 25, 1878 - Nov. 29, 1889. Names of seller and buyer, name and description of vessel, and official and register numbers; originals drawn up in Georgetown, Charleston, Brunswick and Wilmington, N. C.: only 5 entries. Entered chronologically. (Never.) 9 x 14 vol.,  $\frac{1}{8}$  in., in wooden box. Damaged by vermin, dirty. R. 3, basement storeroom. (46)

311. CERTIFICATES OF SURRENDER OF DOCUMENTS, Apr. 8, 1881 - May 22, 1913. Letters sent to Collector of port of issue certifying document surrendered by master of vessel and giving reason. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $\frac{1}{4}$  in., in pasteboard box. Dirty. R. 3, basement storeroom. (153)

312. SURRENDER OF ENROLLMENTS AND LICENSES OF VESSELS, Nov. 15, 1883 - Mar. 15, 1915. Record of port and date of issue, rig, name and burden of vessel, date and port of surrender, and causes for surrender. Filed chronologically. (Never.)  $3\frac{3}{4}$  x 8 bundle,  $\frac{1}{4}$  in., in pasteboard box. Damaged by water, brittle, dirty. R. 3, basement storeroom. (141)
313. REQUESTS FOR INSPECTOR'S CERTIFICATES FOR OFFICIAL NUMBERS, 1884; 1885; 1904; 1905. Requests from Bureau of Navigation for Certificate 897, showing that official number was carved or marked on vessels; gives rig, name, tonnage, home port, master, owner, port of temporary registry, enrollment or license, official number, when and where built, and shows name and hailing port painted on stern. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $\frac{1}{32}$  in., in pasteboard box. R. 3, basement storeroom. (125)
314. CERTIFICATES OF ISSUE AND SURRENDER OF MARINE DOCUMENTS, Jan. 12, 1886; Feb. 1, 1888; June 26, 1905; Oct. 29, 1906; Aug. 18, 1915. Sworn statements of unchanged ownership of vessels by masters on surrendering documents, and Forms 352 and 1393, certificates of deputy collectors that documents have been surrendered at their ports and temporary papers issued; Form 1393 is postal card certificate. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $\frac{1}{32}$  in., in pasteboard box. Brittle, dirty. R. 3, basement storeroom. (144)
315. CERTIFICATES OF INSPECTION FOR STEAM PLEASURE YACHTS, June 4, 1887 - Nov. 16, 1910. Forms 2116 and 850, permits for navigating Winyah Bay, tributaries, and waters of inland district of Charleston: name, build, detailed description and admeasurement of vessel, and name and address of owner. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $\frac{1}{4}$  in., in pasteboard box. Dirty, brittle, ink faded. R. 3, basement storeroom. (120)
316. NOTICES OF SUBSTITUTION OF MARINE DOCUMENTS, Feb. 16, 1888; Apr. 11, Apr. 26, 1890; Jan. 28, Sept. 27, 1892. Certificates from Deputy Collector of Port of New York regarding issue of new documents to vessels because of change of employment or trade, change in ownership, and expiration of document. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $\frac{1}{32}$  in., in pasteboard box. Brittle, dirty. R. 3, basement storeroom. (143)
317. CORRESPONDENCE FROM BUREAU OF NAVIGATION, Jan. 13, 1888 - June 24, 1913. Relates to documentation of vessels, including number, registry, enrollment license and wreck reports, descriptions of vessels and records of ownership and sales; reports on number of bar pilots; also reports of casualties to seamen and vessels, made each quarter, and account of ships' papers issued, renewed, surrendered or lost, and changes in name, owner, master, construction, etc. See addenda. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelopes,  $1\frac{1}{4}$  in., in pasteboard box. Damaged by water, vermin, and rodents, brittle, dirty, ink faded. R. 3, basement storeroom. (79)
318. CONSOLIDATED CERTIFICATES OF ENROLLMENT AND LICENSE, Jan. 30, 1891 - Apr. 8, 1926. Includes Forms 389a, 538, 1271, and 1271a,

sworn statement of citizenship of owner, name, date, and place of building, rig, admeasurement and tonnage of vessel, and date and place of surrender of former document. See addenda. Filed and entered chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope and 13 x 18 vol.,  $1\frac{1}{4}$  in., in pasteboard box and in closed wooden cabinet. Damaged by water and careless handling, dirty, torn, ink faded. R. 3, basement storeroom and R. 213, 2d floor. (138, 356)

319. ANNUAL ALPHABETICAL LIST OF ENROLLED, REGISTERED, AND LICENSED STEAM AND SAILING VESSELS DOCUMENTED; 1893; 1902 - 1925. Temporary and permanent documents, giving official number, signal letters, rig and name of vessel, tonnage, dimensions, when and where built, document sailing under, and owner's name and address. See addenda. Filed chronologically. (Never.) 11 x 15 bundle, 2 in., in pasteboard box. Dirty. R. 3, basement storeroom. (114)

320. ANNUAL RECAPITULATION OF VESSELS DOCUMENTED IN DISTRICT OF GEORGETOWN AND SAILING UNDER SUCH DOCUMENTS, 1893; 1902; 1905 - 1922; 1924; 1925. Record of number of vessels permanently and temporarily registered, enrolled, and licensed, classified according to rig and size, totals of sailing vessels and steam yacht vessels, tonnage for each kind of document, and grand totals of vessels and tonnage. Filed chronologically. (Never.) 10 x 14 bundles,  $\frac{1}{2}$  in., in pasteboard box. Damaged by water and careless handling, brittle, dirty, torn. R. 3, basement storeroom. (148)

321. LETTERS TRANSMITTING ABSTRACT OF TONNAGE AND OTHER DOCUMENTS TO THE BUREAU OF NAVIGATION, Jan. 1893; July, Oct. 1896; Jan., Apr., July 1897; June, Dec. 1913; Apr., July, Dec. 1914; Mar., June, Oct. 1915; Jan., Apr., July 1916; July, Oct. 1917; Jan., Apr., Oct. 1918; Jan. 1919; Dec. 1920 - June 30, 1929. Includes Forms 334 and 1201, quarterly reports showing number and class of vessels, kind of document, number of vessels, and gross and net tonnage; includes sail and steam vessels, pleasure yachts, and steamers of wood and iron; shows number of vessels built, abandoned, sold, wrecked, or lost, with tonnage. Filed chronologically. (Earlier records, never; later records, occasionally, official.)  $9\frac{1}{2}$  x 12 and  $8\frac{1}{2}$  x  $11\frac{1}{2}$  envelopes (2), and  $3\frac{1}{2}$  x 8 bundle,  $2\frac{1}{2}$  in., in 2 pasteboard boxes and on shelf in wooden cabinet. Damaged by water and vermin, dirty. R. 3, basement storeroom and R. 213, 2d floor. (150, 295, 392)

322. NOTICES OF CORRECTION OF ITEMS ON MARINE DOCUMENTS FROM BUREAU OF NAVIGATION, May 18, 1895 - July 26, 1911; Mar. 24, 29, 1915. Place and year of building, official number, register dimensions, material, and rig; the corrections appear in office records, annual list of vessels, and in vessel's outstanding marine papers. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $1/32$  in., in pasteboard box. Damaged by rodents, brittle, dirty. Basement Storeroom. (80)

323. ABSTRACT OF REGISTERS, ENROLLMENTS, AND LICENSES, Oct. 2, 1896 - Aug. 18, 1910. Date, official number, rig and name of vessel, why granted, tonnage and fee, date and description of former document, when, where, and why surrendered, and present home port.

Entered chronologically. (Never.)  $8\frac{1}{2}$  x 14 vol.,  $\frac{1}{2}$  in., in wooden box. Dirty, bindings broken. R. 3, basement storeroom. (38)

324. APPLICATION FOR LICENSE AS STEAM PILOT, Apr. 4, 1901. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $1/32$  in., in pasteboard box. R. 3, basement storeroom. (160)

325. SPECIAL LICENSES, Oct. 8, 1903. Issued to steamer Louisa, one for carrying gun powder in packages and one for carrying refined petroleum. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $1/32$  in., in pasteboard box. Damaged by water, brittle, dirty. R. 3, basement storeroom. (156)

326. STATEMENT OF TRANSACTIONS UNDER THE STEAMBOAT INSPECTION LAWS, Mar. 31, 1904; Dec. 31, 1908. Two items, showing inspection certificates issued, name of vessel, class of certificate, gross tonnage, name of inspector, date of receipt, and date of issue of certified copy. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $1/32$  in., in pasteboard box. Dirty. R. 3, basement storeroom. (149)

327. APPLICATIONS OF OWNER OR MASTER FOR INSPECTION OF STEAM VESSELS AND FOR OFFICIAL NUMBERS, July 25, 1904; July 1, 1907; Mar. 11, 1911. Rig, measurement and description of vessel, when and where built, home port, Customs District, service, and number of crew, excluding master. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $1/32$  in., in pasteboard box. R. 3, basement storeroom. (127)

328. LICENSES OF YACHTS, Dec. 26, 1906 - Feb. 24, 1907. Temporary and permanent licenses, carrying sworn statement of ownership and description of vessel. Entered chronologically. (Occasionally, official.) 11 x 18 vol.,  $\frac{1}{4}$  in., in closed wooden cabinet. R. 213, 2d floor. (358)

329. TEMPORARY AND AMENDING CERTIFICATES OF INSPECTION, May - June 1907; Oct. 1911; Apr. 1913. Temporary certificate is in force until receipt on board of original; amending certificate changes vessel's route, equipment, or other items. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $1/32$  in., in pasteboard box. Dirty, torn. R. 3, basement storeroom. (118)

330. NOTICE AND CERTIFICATE OF RENEWAL OF MARINE DOCUMENTS BY INDORSMENT, Feb. 13, 1908 - Jan. 5, 1916. Statements from Deputy Collectors that documents described for vessels named have been renewed at their ports. Filed chronologically. (Never.)  $3\frac{1}{2}$  x 8 bundle,  $\frac{1}{4}$  in., in pasteboard box. Damaged by water and careless handling, brittle, dirty. R. 3, basement storeroom. (145)

331. BILLS OF SALE OF ENROLLED OR LICENSED YACHTS UNDER 20 TONS, May 19, 1910 - Feb. 17, 1917. For yachts licensed to carry on coasting trade; on reverse is a copy of license to be used exclusively for vessel as pleasure yacht. Entered chronologically. (Occasionally, official.)  $8\frac{1}{4}$  x 14 vol.,  $\frac{1}{4}$  in., in closed wooden cabinet. R. 213, 2d floor. (369)

332. RECORD OF PERMANENT AND TEMPORARY ENROLLMENTS AND LICENSES FOR SAILING GAS VESSELS UNDER 20 TONS, 1910 - 1920. Date and official number, rig and name of vessel, tonnage, reason for enrollment, home port, description of former enrollment, and where surrendered; same for licenses. Entered chronologically. (Never.)  $14\frac{1}{2}$  x 19 vol.,  $\frac{1}{2}$  in., in pasteboard box. Dirty. R. 3, basement storeroom. (36)

333. NOTICES TO COLLECTOR OF AWARD OF OFFICIAL NUMBER TO VESSELS, Apr. - June 1911. Description of vessels, when and where built, and home port; vessel's papers are withheld until number has been carved or permanently marked on main beam. Filed chronologically. (Never.)  $8\frac{1}{2}$  x  $11\frac{1}{2}$  envelope,  $1/16$  in., in pasteboard box. R. 3, basement storeroom. (279)

334. CONSOLIDATED ENROLLMENT AND YACHT LICENSE, Aug. 8, 1911 - Dec. 24, 1924. Some have renewals on back. Entered chronologically. (Occasionally, official.) 12 x 19 vol.,  $\frac{1}{4}$  in., in closed wooden cabinet. R. 213, 2d floor. (357)

335. MORTGAGES ON LICENSED VESSELS, Jan. 3, 1911 - Apr. 22, 1933. Copies. Entered chronologically. (Frequently, official.) 11 x 16 vol.,  $\frac{1}{2}$  in., in iron safe. R. 213, 2d floor. (372)

336. STATEMENT OF VESSELS BUILT, REBUILT, AND ABANDONED, DOCUMENTED IN THE DISTRICT, Sept. 20, 1915; June 30, 1916. Name, rig, official number and tonnage, description of document, and changes and casualties or losses; also summary of vessels, showing whether of wood, iron or steel and total tonnage. Filed chronologically. (Never.)  $8\frac{1}{2}$  x  $11\frac{1}{2}$  envelope,  $\frac{1}{4}$  in., in pasteboard box. Dirty. R. 3, basement storeroom. (303)

337. QUARTERLY ABSTRACT OF LICENSES ISSUED AND SURRENDERED OF GAS VESSELS UNDER 20 TONS IN COASTING TRADE, Sept. 30, 1915; Mar. 3, June 20, Dec. 31, 1916; Sept. 30, 1917. Date, official number, rig, home port and tonnage, description of former document, reasons for surrender and new issue, and outstanding tonnage. Filed chronologically. (Never.)  $8\frac{1}{2}$  x  $11\frac{1}{2}$  envelope,  $\frac{1}{4}$  in., in pasteboard box. R. 3, basement storeroom. (289)

338. QUARTERLY ABSTRACT OF LICENSES ISSUED AND SURRENDERED OF STEAM VESSELS UNDER 20 TONS IN COASTING TRADE, Mar. 31, 1915; June 30, Sept. 30, Dec. 31, 1916; July 30, 1917. Date, official number, rig, home port and tonnage, description of former document, reasons for surrender and new issue, and outstanding tonnage. Filed chronologically. (Never.)  $8\frac{1}{2}$  x  $11\frac{1}{2}$  envelope,  $\frac{1}{4}$  in., in pasteboard box. R. 3, basement storeroom. (290)

339. CERTIFICATES GIVEN TO MASTERS ON DELIVERY OF SHIP REGISTER AND PAPERS, Dec. 29, 1915 - Oct. 11, 1928. Papers issued to masters of U. S. ships by consular agents in St. George, Hamilton, Bermuda, Grenda, and Puerto Plata on presentation of properly made clearance papers. Filed chronologically. (Never.)  $8\frac{1}{2}$  x  $11\frac{1}{2}$  envelope,  $\frac{1}{4}$  in., in pasteboard box. R. 3, basement storeroom. (337)



340. QUARTERLY ABSTRACT OF DOCUMENTS TO PLEASURE YACHTS ISSUED AND SURRENDERED, Sept. 30, Dec. 1, 1916. Name tonnage, description of former document, home port, and reasons for surrender and new issue. Filed chronologically. (Never.)  $8\frac{1}{2}$  x  $11\frac{1}{2}$  envelope,  $1/16$  in., in pasteboard box. R. 3, basement storeroom. (287)

341. STATEMENT OF CHANGE OF HOME PORT OF VESSEL, Mar. 31, 1916. Name, rig, official number, tonnage, kind, number, date of document, port of issue, nature of change, and summary of vessels, with rig and tonnage. (Never.)  $8\frac{1}{2}$  x  $11\frac{1}{2}$  envelope,  $1/16$  in., in pasteboard box. Damaged by careless handling. R. 3, basement storeroom. (310)

342. QUARTERLY ABSTRACT OF PERMANENT ENROLLMENTS OF STEAM VESSELS, Mar., Sept., Dec. 1916; Sept. 1917. For wooden and metal vessels, showing name, rig, tonnage, home port, number of vessels, description of documents, when, where and why surrendered, reasons for new issue, and tonnage balance outstanding. Filed chronologically. (Never.)  $8\frac{1}{2}$  x  $11\frac{1}{2}$  envelope,  $\frac{1}{4}$  in., in pasteboard box. R. 3, basement storeroom. (291)

343. QUARTERLY ABSTRACT OF TEMPORARY ENROLLMENTS, ISSUED AND SURRENDERED, TO SAILING VESSELS IN COASTING TRADE, Mar., Sept., Dec. 1916; Sept. 1917. Date, official number, rig, home port and tonnage, description of former document, reasons for surrender and new issue, and outstanding tonnage. Filed chronologically. (Never.)  $8\frac{1}{2}$  x  $11\frac{1}{2}$  envelope,  $\frac{1}{4}$  in., in pasteboard box. R. 3, basement storeroom. (288)

344. ABSTRACT OF REGISTERS, ENROLLMENTS, AND LICENSES ISSUED AT OTHER PORTS AND SURRENDERED AT THE PORT OF GEORGETOWN, S. C., Jan., July, Sept., Nov. 1916; May, Oct. 1918; Mar. 1920. Kind and number of document, port, date and cause of issue, and rig, name, and tonnage of vessel. Filed chronologically. (Never.)  $8\frac{1}{2}$  x  $11\frac{1}{2}$  envelope,  $\frac{1}{4}$  in., in pasteboard box. Dirty. R. 3, basement storeroom. (302)

345. MISCELLANEOUS CARD FILE, 1916 - 1934. Bureau of Navigation post card forms, giving whereabouts of vessels, changes of master, surrender, loss, renewal and corrections of documents, and casualty and other reports. (Never.)  $3\frac{1}{2}$  x  $5\frac{1}{2}$  package,  $3\frac{1}{4}$  in., on shelf in wooden cabinet. Dirty. R. 213, 2d floor. (385)

346. RECORD OF SHIPS' DOCUMENTS SURRENDERED AT OTHER PORTS, 1916 - 1934. Name, rig, tonnage of vessel, port and date of issue of document, and when, why, and where it was surrendered. Filed chronologically. (Never.)  $3\frac{1}{2}$  x 8 slips,  $\frac{1}{2}$  in., in wooden cabinet. R. 213, 2d floor. (402)

347. RECORD OF MARINE DOCUMENTS DEPOSITED, Nov. 23, 1917 - June 27, 1918. Rig, name, last document of vessel, date of imposition of fine, from whom received, and date of delivery. Entered chronologically. (Occasionally, official.)  $10\frac{3}{4}$  x 16 vol.,  $1/8$  in., in closed wooden cabinet. R. 213, 2d floor. (361)

348. ANNUAL ALPHABETICAL LIST OF YACHTS, July 1917 - July 1925. Permanently enrolled and licensed gas and steam yachts documented in District of S. C., Port of Georgetown, giving official number, name and kind of yacht, tonnage, dimensions, when and where built, document outstanding and name and address of owner. Filed chronologically. (Never.)  $10\frac{1}{2}$  x  $14\frac{3}{4}$  package,  $\frac{1}{4}$  in., in pasteboard box. Damaged by vermin and careless handling, dirty. R. 3, basement storeroom. (115)
349. INDORSEMENTS OF CHANGE OF MASTERS, Jan. 25, May 8, May 31, and June 5, 1918. Concern successive masters of S. S. Robert E. Lee. Filed chronologically. (Never.)  $8\frac{1}{2}$  x  $11\frac{1}{2}$  envelope,  $1/16$  in., in pasteboard box. Dirty. R. 3, basement storeroom. (314)
350. APPLICATIONS FOR SPECIAL LICENSE TO NAVIGATE HARBORS AND WATERS OF A PORT OF ENTRY, WITH LICENSES ATTACHED, Aug. 29, 1918 - Jan. 17, 1919. Name, dimensions, use, and home port of vessel; signed by owner and master, and accompanied by certificate of citizenship and character of applicants; special license gives vessel's official number, name, home port, dimensions, number of crew, owner, and master. See addenda. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope, 1 in., in pasteboard box. R. 3, basement storeroom. (285)
351. LIST OF VESSELS BELONGING TO GEORGETOWN, Nov. 29, 1918 - Nov. 18, 1933; 1936. Name and address of owner, name, number and type of vessel, total length, horsepower of engine, and principal use of vessel; certified by owner or master. Filed alphabetically by owner's name and numerically by vessel. (Occasionally, official.)  $3$  x  $5$  cards,  $7\frac{3}{4}$  in., in drawer of steel filing case. R. 213, 2d floor. (393, 394)
352. ABSTRACT OF REGISTERS, ENROLLMENTS, AND LICENSES ISSUED AT OTHER PORTS AND SURRENDERED AT GEORGETOWN, S. C., June and Nov. 1919. Name, rig, tonnage, document, when and where issued, and when and why surrendered. Filed chronologically. (Never.)  $7\frac{1}{2}$  x  $8\frac{1}{2}$  folded sheets,  $\frac{1}{4}$  in., in closed wooden cabinet. Dirty. R. 213, 2d floor. (400)
353. STATEMENT OF VESSELS ABANDONED AND CHANGES OF HOME PORT, Apr. 1, - June 30, 1919. Vessel's name, rig number, tonnage, document, and nature of casualty or change in home port. (Never.)  $7\frac{1}{2}$  x  $8\frac{1}{2}$  sheets,  $\frac{1}{4}$  in., in closed wooden cabinet. Dirty. R. 213, 2d floor. (409)
354. TRANSMITTING LETTERS REPORTING QUARTERLY BALANCE OF TONNAGE, 1919 - 1922; 1927 - 1930; 1934 to date. Record of balance of tonnage for registered, enrolled and licensed vessels, and pleasure yachts. Filed chronologically. (Occasionally, official.)  $8$  x  $10\frac{1}{2}$  papers,  $\frac{1}{2}$  in., on shelf in wooden cabinet. R. 213, 2d floor. (390)
355. MORTGAGES ON LICENSED VESSELS UNDER 20 TONS, Jan. 7, 1920 - July 7, 1925. Entered chronologically. (Occasionally, official.)  $11$  x  $16$  vols.,  $\frac{1}{2}$  in., in iron safe. R. 213, 2d floor. (373)

356. MISCELLANEOUS CONVEYANCES OF VESSELS, June 2, 1920; Apr. 2, 1921; Oct. 8, 1924; Feb. 15, 1928. Bill of sale of yacht Jeanette; a promissory note and bill of sale of enrolled vessel Comanche, to which is attached a copy of a permanent consolidated certificate of enrollment and license. Entered chronologically. (Occasionally, official.)  $11\frac{1}{2}$  x 16 vol.,  $\frac{1}{4}$  in., in closed wooden cabinet. R. 213, 2d floor. (374)
357. SALES OF AMERICAN VESSELS, Dec. 14, 1921; Mar. 18, 1924; July 9, 1927. Letters, statements, and bills of sale. Filed chronologically. (Never.)  $8\frac{1}{2}$  x  $11\frac{1}{2}$  envelope,  $1/32$  in., in pasteboard box. R. 3, basement storeroom. (274)
358. ABSTRACT AND CERTIFICATE OF RECORD OF TITLES, June 3, 1921 - May 2, 1934. Deputy Collector's reports of changed titles for vessels, showing grantor, grantee, type, dates given, received, and recorded, and name and rig of vessel. Filed chronologically. (Never.) 4 x  $9\frac{1}{2}$  package, 1 in., on shelf in wooden cabinet. Dirty. R. 213, 2d floor. (403)
359. STATEMENT OF VESSELS REDOCUMENTED, BUILT, AND ABANDONED, 1922 - 1924; 1926; 1928 - 1930; 1933. Name, rig, number and tonnage of vessel, date of document, and casualty or reason for abandonment. See addenda. Filed chronologically. (Never.)  $8\frac{1}{2}$  x 17 sheets,  $\frac{1}{2}$  in., on shelf in wooden cabinet. R. 213, 2d floor. (408)
360. INDEX OF CURRENT ENROLLMENTS AND LICENSES OF VESSELS DOCUMENTED, 1922 to date. Name, material, number, dimensions, rig, service, crew, when and where built, home port, date, managing owner, dates of renewal, surrender, loss of document or abandonment of vessel; reverse side shows number, date, port and renewals by indorsement and name, date and port of change of master. See addenda. Filed alphabetically. (Frequently, official.)  $3\frac{1}{2}$  x  $5\frac{1}{2}$  and 4 x 6 cards,  $2\frac{1}{2}$  in., in wooden box. R. 213, 2d floor. (401)
361. CERTIFICATES OF REGISTRY OF VESSELS, Dec. 18, 1923; Apr. 11 and Nov. 1, 1924. Temporary certificates of registry, showing master, owner, home port, and detailed description of vessel. Entered chronologically. (Occasionally, official.)  $12\frac{1}{2}$  x  $19\frac{1}{4}$  vol.,  $\frac{1}{2}$  in., in closed wooden cabinet. R. 213, 2d floor. (352)
362. RECORD OF VESSELS BELONGING TO THE PORT OF GEORGETOWN, 1923 - 1935. Name, and address of owner, description and number of vessel, and notation, if sold, to whom transferred, or if abandoned, why. (Occasionally, official.)  $8\frac{1}{2}$  x 11 vol.,  $\frac{1}{4}$  in., in drawer of steel filing case. R. 213, 2d floor. (395)
363. INSPECTION PAPERS, June 2, 1924; Aug. 31, 1928. Certificates of inspection of freight vessels. Filed chronologically. (Never.)  $8\frac{1}{2}$  x  $11\frac{1}{2}$  envelope,  $1/32$  in., in pasteboard box. Dirty. R. 3, basement storeroom. (277)

364. MISCELLANEOUS DOCUMENTS, July 1925. Mortgage and bill of sale for tug Mattich, and account of wages and effects of a deceased seaman. See addenda. (Occasionally, official.)  $4\frac{1}{2}$  x  $10\frac{3}{4}$  envelope,  $\frac{1}{2}$  in., in iron safe. R. 213, 2d floor. (381)

365. MISCELLANEOUS LETTERS AND PAPERS, Apr. 28, 1926 - June 8, 1934. From the Dept., about vessels, documents and number, lists of vessels, notices of sales, surrenders or abandonment, bills of sale, awards of numbers, fines, etc. Filed chronologically. (Never.) 8 x 11 package,  $\frac{1}{2}$  in., in drawer of steel filing case. Brittle, dirty. R. 213, 2d floor. (383)

366. REGISTERS, ENROLLMENTS, AND LICENSES, Oct. 6, 1926 to date. Consolidated certificates of enrollment and license; also licenses of vessels under 20 tons. See addenda for list of vessels. Entered chronologically. (Occasionally, official.) 13 x  $19\frac{1}{2}$  loose-leaf book,  $\frac{3}{4}$  in., in iron safe. R. 213, 2d floor. (399)

367. LICENSES OF VESSELS UNDER 20 TONS, Feb. 13, 1928; Oct. 17, 1932. Temporary and permanent licenses (one of each). Filed chronologically. (Occasionally, official.)  $4\frac{1}{4}$  x  $10\frac{1}{4}$  envelope and sheets,  $\frac{1}{8}$  in., in iron safe. R. 213, 2d floor. (354)

368. RECORD OF VESSELS LOST OR ABANDONED DOCUMENTED IN THE DISTRICT, Dec. 31, 1928; Mar. 31, 1936. Name, rig, official number, tonnage of vessel, date of document, port of issue, and nature of casualty. Filed chronologically. (Occasionally, official.)  $8\frac{1}{2}$  x 17 sheets,  $\frac{1}{2}$  in., in closed wooden cabinet. R. 213, 2d floor. (365)

369. LAID UP YACHTS AND VESSELS, June 30, 1929 - Jan. 1, 1933. Report of vessels, 5 to 99 gross tons, laid up in port, giving name, crew, tonnage, and cause. Filed chronologically. (Never.) 8 x  $10\frac{1}{2}$  sheets,  $\frac{1}{4}$  in., on shelf in wooden cabinet. R. 213, 2d floor. (410)

370. RECORD OF LICENSES AND ENROLLMENTS ISSUED AND SURRENDERED, June 30, 1934; Mar. 31, 1936 to date. Date, place and cause of issue and surrender, official number, rig, and name, and tonnage of vessel; documents issued for wooden gas, wooden sailing, gas screw vessels, and gas yachts. Filed chronologically. (Occasionally, official.)  $10\frac{1}{2}$  x 16 sheets,  $\frac{1}{4}$  in., in closed wooden cabinet. R. 213, 2d floor. (360)

371. MORTGAGES ON REGISTERED OR ENROLLED VESSELS, June 4, 1935. Copy of mortgage and record of satisfaction of mortgage. Entered chronologically. (Occasionally, official.) 11 x 16 vols. (3), 5 in., in iron safe. R. 213, 2d floor. (371)

372. APPLICATIONS FOR OFFICIAL NUMBERS, n. d. Applications for numbers for private boats, with descriptions. (Never.)  $8\frac{1}{2}$  x  $11\frac{1}{2}$  envelope,  $\frac{1}{32}$  in., in pasteboard box. Brittle, dirty. R. 3, basement storeroom. (278)

373. LIST OF VESSELS OPERATING UNDER 6TH NAVAL DISTRICT LICENSES, n. d. Name, motive power of vessel, and name and address

of owner. (Never.)  $8\frac{1}{2}$  x  $11\frac{1}{2}$  envelope,  $\frac{1}{4}$  in., in pasteboard box. Brittle, dirty, torn. R. 3, basement storeroom. (304)

Records relating to Shipping and Commercial Transactions  
(Entrance and clearance manifests, seamen's papers, quarantine papers, export, import, and warehouse records, invoices, permits, etc.)

374. BILLS OF HEALTH ISSUED TO VESSELS IN U. S. PORTS, Aug. 31, 1860 - Feb. 10, 1901. Certification by Collectors that no plague or other contagious disease exists at their ports and that masters and crews of vessels named are all in good health; papers are dated at St. Marys, Wilmington, Georgetown, Baltimore, New York, Knights Key, and Charleston. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $\frac{1}{4}$  in., in pasteboard box. Damaged by water, brittle, dirty. R. 3, basement storeroom. (220)

375. PERMITS FOR REMOVAL OF COTTON AND OTHER WAREHOUSE ENTRIES AND WITHDRAWALS, Dec. 14, 1865 - May 27, 1868. Permission for removal from warehouse of stored imports for reshipment and transportation of cotton and aguardiente from Georgetown; each paper carries a certificate that internal revenue tax duty has been paid. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $\frac{1}{8}$  in., in pasteboard box. Damaged by vermin, brittle, dirty, ink faded. R. 3, basement storeroom. (203)

376. COASTWISE MANIFESTS, INWARD AND OUTWARD, 1865 - 1908. Name, kind, and tonnage of vessel, home port, owner, master and destination, and itemized list of cargo which shows marks, number, packages, contents, shipper, and name and address of consignee. See addenda. Filed chronologically. (Never.) 9 x  $15\frac{1}{2}$  bundles, 3 ft., in pasteboard box. Damaged by water, vermin, rodents, and careless handling, brittle, dirty, torn, ink faded. R. 3, basement storeroom. (208)

377. CREW LISTS, Oct. 10, 1865 - Apr. 1911. Name, birthplace, residence, citizen or subject of what country, age and description of person, and rank. See addenda. Filed chronologically. (Never.) 11 x 16 bundle,  $3\frac{1}{2}$  in., in pasteboard box. Damaged by water, vermin, rodents and careless handling, brittle, dirty, torn, ink faded. R. 3, basement storeroom. (194)

378. ABSTRACT OF MERCHANDISE OF FOREIGN COUNTRIES IMPORTED IN AMERICAN AND FOREIGN VESSELS, Dec. 31, 1866. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelopes,  $\frac{1}{16}$  in., in pasteboard boxes. Damaged by water, vermin, rodents, and careless handling, brittle, dirty. R. 3, basement storeroom. (213)

379. ABSTRACT RETURN OF U. S. COMMODITIES EXPORTED, Oct. 31, 1866; Aug. 31, 1868. Record of articles, quantity, and value of exports from Georgetown; separate sheets for American and foreign vessels; articles include, lumber, cotton spirits of turpentine, shingles, rosin, tar, rice, tamarinds, and sugar. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $\frac{1}{8}$  in., in pasteboard box. Damaged by vermin and careless handling, brittle, dirty. R. 3, basement storeroom. (214)

380. ABSTRACT OF DOMESTIC AND FOREIGN SHIPPING ENTERING AND CLEARING, Oct. - Dec. 1866; Mar. 31, 1869. Date, name and kind of vessel, master, tonnage, crew, document, home port, and destination; also 3 summary statements of entrances and clearances. See addenda. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope, 1 in., in pasteboard box. Damaged by vermin, brittle, dirty, ink faded. R. 3, basement storeroom. (212)

381. AFFIDAVITS OF U. S. CONSULS CONCERNING SHIPPING OF CREWS IN FOREIGN PORTS AND STATEMENTS ABOUT DESERTERS FROM AMERICAN SHIPS, Aug. 7, 1866 - Dec. 14, 1869. American consuls certify that masters of vessels mentioned have reported, on oath, names of seamen shipped or of absconded seamen; papers are signed and sealed at Barbadoes and St. Thomas. See addenda. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $1\frac{1}{16}$  in., in pasteboard box. Damaged by vermin, dirty, ink faded. R. 3, basement storeroom. (226)

382. PERMITS TO LAND AND DELIVER GOODS, June 15, 1866 - Dec. 3, 1894. Dated at Georgetown and Charleston; state that master is allowed to land and deliver cargo; include inspector's certificate as to cargo and weigher's special return. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope, 1 in., in pasteboard box. Damaged by vermin, brittle, dirty, torn. R. 3, basement storeroom. (204)

383. INVOICES AND SHIPPING BILLS FOR EXPORTS AND IMPORTS, Nov. 29, 1866 - Aug. 31, 1910. Invoice certificates of verification, declarations, sworn lists of goods shipped to and from foreign ports; imports include sugar, molasses, cocoa, fruits, coconuts, salt, and wines; exports are mostly fine lumber, cyprus shingles, tar, and turpentine. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope, 1 in., in pasteboard box. Damaged by vermin and careless handling, brittle, dirty, ink faded. R. 3, basement storeroom. (211)

384. CLEARANCES OF VESSELS FOR FOREIGN PORTS AND NONCONTIGUOUS TERRITORY, Sept. 27, 1866 - Dec. 16, 1911; Nov. 9, 1918 - June 15, 1928. Sworn statements certifying that vessels named were entered and cleared according to law; list name of vessel, master, tonnage, number of crew, cargo, number of guns, when and where built, and port of destination. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 and  $8\frac{1}{2}$  x 11 envelopes (2),  $1\frac{3}{4}$  in., in pasteboard box. Earlier records damaged by water, vermin, rodents, and careless handling, brittle, dirty, torn, ink faded. R. 3, basement storeroom. (223, 334)

385. CLEARANCES FOR VESSELS FROM FOREIGN PORTS, Nov. 1866 - Dec. 1911; Dec. 1915 - Oct. 1928. Dated in foreign Custom offices and U. S. consulates, certifying that regulations of port have been conformed with and giving names of master and vessel and destination; some carry receipts for fees. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 and  $8\frac{1}{2}$  x 11 envelopes (3),  $2\frac{1}{2}$  in., in pasteboard box. Damaged by water, vermin, and rodents, brittle, dirty, torn, ink faded. R. 3, basement storeroom. (224, 336, 347)

386. INWARD FOREIGN MANIFESTS, Dec. 8, 1866 - Dec. 1867; Jan. 1869 - Dec. 1875; Jan. 1877 - Dec. 1885; Jan. 1890 - Dec. 1895;

spars, peas, and pickets, indicating date of shipment, name and nationality of vessel, names of captain and exporter, destination, quantity and description of cargo, and value of merchandise. Entered chronologically. (Never.) 12 x 14 vol.,  $\frac{1}{4}$  in., in pasteboard box. Damaged by vermin, dirty. R. 3, basement storeroom. (15)

393. LIST OF DOCUMENTS GIVING SUMMARY VIEW OF FOREIGN COMMERCE OF DISTRICT, Mar. 31, 1869. Record of imports in U. S. vessels, exports of domestic products in U. S. and foreign vessels, and merchandise entered and withdrawn from warehouse; also U. S. and foreign vessels cleared and vessels in coasting trade entered and cleared. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $\frac{1}{32}$  in., in pasteboard box. Dirty, ink faded. R. 3, basement storeroom. (216)

394. STATEMENT ON COMMERCE OF THIS DISTRICT, Apr. 3, 1869. Record of number of vessels entered and cleared, vessels remaining in port at end of quarter, statements of guano entered from islands, produce from Maine, and produce of American fisheries. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $\frac{1}{32}$  in., in pasteboard box. Brittle, dirty. R. 3, basement storeroom. (92)

395. BILLS OF HEALTH ISSUED TO VESSELS IN FOREIGN PORTS AND U. S. CONSULATES, Jan. 16, 1869 - Oct. 11, 1927. Form 1937: name, type and burden of vessel, master, number of crew and passengers, and port of destination, certification that there is no plague or contagious disease in port; signed by U. S. Consuls and foreign Customs officers. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 and  $8\frac{1}{2}$  x  $11\frac{1}{2}$  envelopes (2),  $2\frac{1}{2}$  in., in pasteboard box. Damaged by vermin and careless handling, brittle, dirty, ink faded. R. 3, basement storeroom. (221, 330)

396. COASTWISE CLEARANCES, PERMITS TO PROCEED WITHOUT CARGO, Jan. 13, 1871 - Jan. 30, 1896; Oct. 23, 1908 - June 12, 1928. Signed permission to vessel to proceed coastwise on sworn statement of master that his vessel carries only sea stores. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 and  $8\frac{1}{2}$  x 11 envelopes (3),  $\frac{3}{4}$  in., in 2 pasteboard boxes. Damaged by vermin and faulty containers, torn, scattered. R. 3, basement storeroom. (222, 335, 333)

397. CLEARANCE PAPERS, COASTWISE, Oct. 6, 1874 - Dec. 28, 1893. Date, rig and name of vessel, master, destination, tonnage, and number of men. Entered chronologically. (Never.)  $11\frac{1}{2}$  x 17 vol.,  $\frac{1}{16}$  in., in wooden box. Dirty. Basement Storeroom. (43)

398. AMERICAN VESSELS CLEARED FOR FOREIGN COUNTRIES, Jan. 31, 1874 - Dec. 10, 1894. Date, rig, number, name of vessel, master's name, destination, tonnage, and number of crew. Entered chronologically. (Never.) 12 x 19 vol.,  $\frac{1}{8}$  in., in wooden box. Damaged by careless handling, dirty, ink faded. Basement Storeroom. (44)

399. RECORD OF INVOICES AND APPRAISEMENTS, Jan. 23, 1875. Dates of entry and appraisement, names of importer and vessel, port of origin, description of merchandise, amount, date of report,

and remarks. Entered chronologically. (Never.) 6 x 12 vol., 1/16 in., in wooden box. Damaged by water, vermin, dirty, bindings broken. Basement Storeroom. (14)

400. SEAMEN'S TIME BOOKS, Oct. 23, 1879 - Aug. 4, 1884. Name and rating of each crew member, dates of shipment and discharge, and time employed, with receipt for hospital dues. Entered chronologically. (Never.)  $6\frac{3}{4}$  x  $8\frac{1}{4}$  and  $5\frac{1}{2}$  x  $8\frac{1}{2}$  vols. (3), 3/8 in., in 2 wooden boxes. Damaged by fire, brittle, dirty, torn. Basement Storeroom. (53, 61, 54)

401. AFFIDAVITS OF INSPECTOR OF CUSTOMS ON FALSE ENTRIES IN SEAMAN'S TIME BOOK, Feb. 28 and Apr. 1, 1881. Concerns false entry of names of crew, and affidavit for false entry in seaman's time book of discharge of 6 men; both vessels are coastwise from New York. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope, 1/32 in., in pasteboard box. Dirty. R. 3, basement storeroom. (157)

402. DESCRIPTIVE LIST OF INVOICES, WITH ACCOMPANYING TRANSMISSION FORMS SENT FROM U. S. CONSULATES, Mar. 11, 1882 - Feb. 16, 1907. Number of triplicate invoice, description of goods, names of shipper and consignee, amount of invoice, and name of ship transporting goods; papers are dated at Guadaloupe, Curacao, Ponce, Porto Rico, Harbor Island, and Dunmore Town. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $\frac{1}{4}$  in., in pasteboard box. Dirty, torn. R. 3, basement storeroom. (207)

403. QUARANTINE PAPERS, Dec. 31, 1886 - Mar. 22, 1906; Jan. 15, 1907 - Aug. 30, 1928. Permits to proceed, local quarantine officers' certificates, and certificates of discharge from national quarantine stating that vessel has in all respects complied with regulations and that cargo and passengers are free from infectious diseases, and so granted free pratique. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 and  $8\frac{1}{2}$  x  $11\frac{1}{2}$  envelopes (2),  $\frac{1}{2}$  in., in pasteboard box. Damaged by careless handling, brittle, dirty. R. 3, basement storeroom. (107, 322)

404. VICTUALLING BILLS AND LISTS OF PROVISIONS FOR VESSELS, Oct. 22, 1889 - Jan. 10, 1910. Lists of bonded and drawback stores, spirits, wine and beer, tea, coffee, cocoa, fruits, meats, molasses, and other foods, dated at Georgetown, Berbia, and Trinidad and signed by masters of vessels and Collector. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope, 1/8 in., in pasteboard box. Damaged by water, vermin, brittle. R. 3, basement storeroom. (225)

405. CERTIFICATES OF DISCHARGE OF SEAMEN, Feb. 10, 1903 - July 21, 1909. Ship's name, port of registry, tonnage, seaman's name, age, birthplace, character and ability, rating, and date and place of discharge. Entered chronologically. (Never.)  $10\frac{1}{2}$  x 14 vol., 1/16 in., in pasteboard box. Dirty, bindings broken. R. 3, basement storeroom. (55)

406. INVOICES OF SHIPMENTS, ATLANTIC COAST LUMBER CORPORATION, Sept. 9, 1904; June 2, June 10, 1905. Cargoes shipped on schooners to St. Johns, Newfoundland; Nito, Cuba; and Montreal, Canada.



Filed chronologically. (Never.)  $8\frac{1}{2}$  x  $11\frac{1}{2}$  envelope,  $1/8$  in., in pasteboard box. R. 3, basement storeroom. (339)

407. LUMBER SHIPPING AGREEMENT, Jan. 28, 1905. Charter for schooner Ruby and Bessie for transportation of a full cargo of seasoned yellow pine lumber and crates from Tampa to Havana. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $1/32$  in., in pasteboard box. Dirty, ink faded. R. 3, basement storeroom. (215)

408. MISCELLANEOUS PAPERS, MOSTLY CLEARANCES, 1906; 1920 - 1924. Entrance and clearance papers, bills of health, crew lists, bills and reports. See addenda. (Never.) Various sized envelopes and sheets, 5 in., in drawer of wooden cabinet. R. 213, 2d floor. (416)

409. MANIFESTS, COASTING, Jan. 8, 1909 - Dec. 12, 1928. Sworn statements of cargo of vessels trading between U. S. ports on the Atlantic coast, showing packages and contents, shippers, and names and residences of consignees; cargoes consist of general merchandise entering and lumber products going out. Filed chronologically. (Never.) 3 x 16 bundle, 4 in., in pasteboard box. Damaged by vermin, rodents, and careless handling, brittle, dirty, ink faded. R. 3, basement storeroom. (344)

410. RECORD OF ENTRANCES AND CLEARANCES OF VESSELS IN COAST-WISE TRADE, Oct. 3, 1913 - Aug. 17, 1934. Rig, name, port of origin, destination, tonnage, number of crew, fees, and ballast and cargo of vessel. Entered chronologically. (Occasionally, official.) 10 x 14 vol.,  $\frac{1}{2}$  in., in closed wooden cabinet. R. 213, 2d floor. (377)

411. CREW CERTIFICATES OF STEAMSHIP RICHMOND, June 13 and 23, 1914. Statements of inability to secure additional mate for voyages from Georgetown to New York and return. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $1/32$  in., in pasteboard box. Damaged by rodents, brittle, dirty. R. 3, basement storeroom. (83)

412. PASSENGERS CARRIED ON STEAMER IN WINYAH BAY, May 7 - June 7, 1914. Card record for steamer Comanche, showing time, passengers allowed, passengers carried on or off vessel, and place. Filed chronologically. (Never.) 3 x 5 bundle,  $1/8$  in., in pasteboard box. Dirty. R. 3, basement storeroom. (199)

413. BILLS OF HEALTH, CUBAN, Feb. 3, 1914 - Feb. 4, 1921. Issued to U. S. vessels: name, class, tonnage, and sanitary information about vessels, with signature of medical officer. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $\frac{1}{2}$  in., in pasteboard box. R. 3, basement storeroom. (331)

414. CREW PAPERS, Jan. 9, 1915 - Dec. 13, 1928. Lists of crews and supplementary lists, giving name, personal description, birthplace, age, citizenship, rank, and address of next of kin of each seaman; also certificates of discharge and shipment, statements of masters regarding changes prior to departure, and Collector's certificates of return of crew list. See addenda. Filed

chronologically. (Never.) 10 x 12 envelope and bundle,  $2\frac{1}{2}$  in., in pasteboard box. Damaged by careless handling, brittle, dirty. R. 3, basement storeroom. (323)

415. DAILY REPORT OF VESSEL MOVEMENTS, Feb. 23 - Mar. 18, 1918. For vessels entering and clearing Georgetown: flag, rig, name, tonnage, destination or origin, and cargo. See addenda. Filed chronologically. (Never.)  $8\frac{1}{2}$  x  $11\frac{1}{2}$  envelope,  $\frac{1}{4}$  in., in pasteboard box. Dirty. R. 3, basement storeroom. (326)

416. REPORT OF VESSEL MOVEMENTS AND LADING OF OUTGOING VESSELS, Apr. 6, 1918. Report for vessel Aragon, for information of Shipping Board and War Trade Board, showing designated commodities, undesignated cargo, and port of destination. (Never.)  $8\frac{1}{2}$  x  $11\frac{1}{2}$  envelope,  $1/8$  in., in pasteboard box. Dirty. R. 3, basement storeroom. (327)

417. TIME LICENSE, Sept. 5, 1918. Bunker Form Bl-C, combined application and license for bunker fuel, port, sea, and ship's stores and supplies, issued by War Trade Board for Norwegian vessel Joseph J. Cuneo. (Never.)  $8\frac{1}{2}$  x  $11\frac{1}{2}$  envelope,  $1/32$  in., in pasteboard box. Damaged by vermin, brittle, dirty, torn. R. 3, basement storeroom. (270)

418. MASTER'S COASTWISE REPORT AND LICENSE GRANTED ON ITS RETURN, July 23 and Dec. 3, 1918; Jan. 3, 1919. Statement by master of ports of origin and destination, cargo, and crew of vessel; on presentation of this report, he is given special license for coastwise navigation. Filed chronologically. (Never.)  $8\frac{1}{2}$  x  $11\frac{1}{2}$  envelope,  $1/16$  in., in pasteboard box. R. 3, basement storeroom. (286)

419. TELEGRAPHIC REPORTS, Jan. 25 - Sept. 24, 1919. To District Communication Supt., Navy Yard, Charleston, S. C., showing arrivals and departures, with names of vessels and ports of origin and destination. Filed chronologically. (Never.)  $7$  x  $8\frac{3}{4}$  envelope,  $1\frac{3}{4}$  in., in pasteboard box. Brittle, dirty, torn. R. 3, basement storeroom. (268)

420. MOVEMENTS AND LADING OF VESSEL ARRIVING COASTWISE, Oct. 25, 1920. Report on the Lady Clear from Matanzas, Cuba, in ballast and stores, giving name of vessel, flag, type, port of origin, gross and net tonnage, and description of cargo. (Never.)  $8\frac{1}{2}$  x  $11\frac{1}{2}$  envelope,  $1/16$  in., in pasteboard box. Dirty. R. 3, basement storeroom. (311)

421. PAYROLL OF STEAMER LAKE CLEAR, BALTIMORE AND CAROLINA STEAMSHIP CO., July 9 - Oct. 23, 1920. Name, position, rate per month, number of days, amount advanced, and amount due. (Never.)  $8\frac{1}{2}$  x  $11\frac{1}{2}$  envelope,  $1/16$  in., in pasteboard box. R. 3, basement storeroom. (312)

422. ENTRANCES AND CLEARANCES OF VESSELS IN FOREIGN TRADE, July 13, 1920 - Aug. 17, 1934. Rig, nationality, port of origin, tonnage and crew of vessel, date of entrance or clearance, cargo,

and ballast; vessels are American, British, Portuguese, and Norwegian, and enter in ballast (excepting one, with cargo of salt), and clear with cargoes of lumber and general merchandise. Entered chronologically. (Occasionally, official.) 10 x 14 vol.,  $\frac{1}{4}$  in., in closed wooden cabinet. R. 213, 2d floor. (378)

423. OFFICIAL LOG OF THE PURNELL T. WHITE, Mar. 3, 1921. Crew list not filled out, but notes slop and mess accounts of master with 7 members of crew. (Never.)  $8\frac{3}{4}$  x 11 vol.,  $\frac{1}{8}$  in., in drawer of wooden cabinet. R. 213, 2d floor. (413)

424. CERTIFICATES OF DISCHARGE FROM LOCAL QUARANTINE, Mar. 16, 1921 - Nov. 19, 1928. Certificate of health officer that vessel, entering from foreign port, has complied with quarantine regulations, will not carry quarantinable disease, and is therefore granted free pratique. Filed chronologically. (Never.)  $8\frac{1}{2}$  x  $11\frac{1}{2}$  envelope,  $\frac{1}{2}$  in., in pasteboard box. Dirty. R. 3, basement storeroom. (321)

425. LISTS OR MANIFESTS OF ALIENS EMPLOYED AS MEMBERS OF CREW, Jan. 21, 1921 - June 12, 1928. Report to U. S. immigration officer, giving name, position, when and where shipped, education, age, sex, race, nationality, and height. See addenda. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelopes,  $1\frac{1}{4}$  in., in pasteboard box. R. 3, basement storeroom. (315)

426. CARGO AND PASSENGER REPORTS OF ENTERING VESSELS, Nov. 29, 1922 - Dec. 8, 1924. Name of vessel, flag, tonnage, type, owner or operating agency, port of origin draft, tons of coal on board, water and stores, and total cargo on entering; sworn to and signed by master. Filed chronologically. (Never.)  $8\frac{1}{2}$  x  $11\frac{1}{2}$  envelope,  $\frac{1}{2}$  in., in pasteboard box. Dirty. R. 3, basement storeroom. (307)

427. MANIFEST AND LIST OF SHIPS' STORES, Aug. 1922 - Oct. 1927. Lists of sea stores, including food supplies for crew and chandlery supplies. Filed chronologically. (Never.)  $8\frac{1}{2}$  x  $11\frac{1}{2}$  envelope,  $\frac{1}{4}$  in., in pasteboard box. Dirty. R. 3, basement storeroom. (343)

428. SANITARY STATEMENTS OF PUBLIC HEALTH SERVICE, Dec. 1, 1922 - Oct. 14, 1927. Given to master on vessel clearing: number of cases of certain communicable diseases and resulting deaths during preceding 2 weeks, and reports as to where and when vessel was last fumigated. Filed chronologically. (Never.)  $8\frac{1}{2}$  x  $11\frac{1}{2}$  envelope,  $\frac{1}{16}$  in., in pasteboard box. Dirty. R. 3, basement storeroom. (320)

429. SEAMEN'S PROTECTION CERTIFICATES, July 22, 1922; Dec. 6, 1927; Oct. 7, Nov. 5, 1935; Sept. 29, 1936. Number, date, name, age, nativity, and description and declaration of U. S. citizenship of seamen; office record, kept on stubs, showing identification characteristics and photograph. Entered chronologically. (Occasionally, official.) 12 x  $12\frac{1}{2}$  vols. (2),  $\frac{1}{8}$  in., in closed wooden cabinet. R. 213, 2d floor. (380)

430. SHIPPERS' EXPORT DECLARATIONS, Aug. 30, 1923 - June 18, 1928. Marks and numbers, commodity, and quantity and value of cargoes (mostly lumber and men's and women's hosiery). Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope, 1 in., in pasteboard box. R. 3, basement storeroom. (338)
431. STATEMENTS OF QUARANTINE SERVICES RENDERED BY PUBLIC HEALTH SERVICE, Jan. 11, 1923 - Sept. 24, Oct. 20 - Nov. 18, 1928. Cover inspection of vessel, medical inspections, detention services, and vaccinations and fumigating services; certificates signed by master and quarantine officer. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 and  $8\frac{1}{2}$  x  $11\frac{1}{2}$  envelopes (2),  $1\frac{1}{4}$  in., in pasteboard box. R. 3, basement storeroom. (328, 329)
432. REPORT OF NO EQUIPMENT OR REPAIRS AT FOREIGN PORT, Oct. 16, 1924. Report of master of schooner Kennebunk, entering Georgetown from Hamilton, Bermuda, that no equipment was purchased and repairs made to vessel while in foreign ports. (Never.)  $8\frac{1}{2}$  x  $11\frac{1}{2}$  envelope,  $1/8$  in., in pasteboard box. R. 3, basement storeroom. (342)
433. STATEMENT OF SCHOONER WELLINGTON AND OWNERS IN ACCOUNT WITH J. F. SWANSON, MASTER, Nov. 21, 1924. Some items are for freight, draft and expenses, pilotage, tonnage, tonnage dues, entrance and clearance, manifest, doctor's, inspector's, and fumigation fees, revenue stamps, stores, labor, fuel, laundry, telegrams, wages, boat hire, and master's salary. (Never.)  $8\frac{1}{2}$  x  $11\frac{1}{2}$  envelope,  $1/32$  in., in pasteboard box. R. 3, basement storeroom. (269)
434. CARGO AND PASSENGER REPORTS OF VESSELS CLEARING, Jan. 7, 1925 - June 15, 1928. Name, flag, tonnage, type, and port of final destination of vessel, owner and operating company, draft, tons of fuel, water and stores, and total cargo; certified and signed by master; cargo report gives commodity, weight or measurement, port of lading and discharge; no passengers carried. See addenda. Filed chronologically. (Never.)  $8\frac{1}{2}$  x  $11\frac{1}{2}$  envelope,  $1/4$  in., in pasteboard box. R. 3, basement storeroom. (308)
435. PROTEST OF J. N. MITCHELL, MASTER OF SCHOONER ELEANOR TAYLOR, Apr. 28, 1926. Sworn statement and letter explaining necessity for an unintentional foreign voyage. See addenda. (Never.)  $8\frac{1}{2}$  x  $11\frac{1}{2}$  envelope,  $1/16$  in., in pasteboard box. R. 3, basement storeroom. (305)
436. BILLS OF HEALTH, INTERNATIONAL STANDARD FORM, PAN-AMERICAN SANITARY CODE, Nov. 28, 1927 - Oct. 26, 1928. Dated in American consulates; give information concerning vessel's sanitary condition, health of crew, fumigation, and voyage; also sanitary condition and prevailing diseases of the port. Filed chronologically. (Never.)  $8\frac{1}{2}$  x  $11\frac{1}{2}$  envelope,  $1/4$  in., in pasteboard box. Damaged by vermin, dirty. R. 3, basement storeroom. (332)
437. INVOICE OF DANTZLER LUMBER AND EXPORT COMPANY FOR CARGO OF LUMBER BOUND FOR ISABELLA DE SAGUS, CUBA, Sept. 1, 1928. Cargo

consigned to Lastra Maza and Co., Cuba; paper is in Spanish, and there is a sworn statement that there is no Cuban Consul within 50 miles of this port. (Never.)  $8\frac{1}{2}$  x  $11\frac{1}{2}$  envelope,  $\frac{1}{8}$  in., in pasteboard box. R. 3, basement storeroom. (340)

438. WATER TRANSPORTATION FOR THE YEAR, June 30, 1930. Record of state and municipal vessels of 5 tons net and over not now documented; form carries notation "no vessels of this type". (Never.)  $8\frac{1}{2}$  x  $11\frac{1}{2}$  envelope,  $\frac{1}{16}$  in., in pasteboard box. R. 3, basement storeroom. (313)

439. ENTRANCES AND CLEARANCES OF VESSELS PASSING THROUGH PORT, 1931 - 1934. Manifests, bills of health, lists of stores, crew lists and changes, oaths, accounts of navigation fees, deceased passengers and tonnage tax. (Occasionally, official.)  $9$  x  $11\frac{3}{4}$  folders, 8 in., in drawer of steel filing case. R. 213, 2d floor. (415)

440. ABSTRACT OF RETURN OF MERCHANDISE ENTERED AND WITHDRAWN FROM WAREHOUSE, n. d. Record of value of molasses, sugar, segars (cigars), gin and brandy remaining in warehouse. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $\frac{1}{16}$  in., in pasteboard box. Damaged by vermin, brittle, dirty, ink faded. R. 3, basement storeroom. (206)

#### Coast Guard Records

441. VOUCHERS FOR SALARIES OF REVENUE BOATMEN, June 1868 - Jan. 1875. Statement of period of service, sum paid, receipt for amount, and sworn declaration that service has been performed and that no other compensation has been received and no part of salary has been paid or contracted to any other person. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope, 1 in., in pasteboard box. R. 3, basement storeroom. (188)

442. REVENUE MARINE VOUCHERS FOR GENERAL EXPENSES OF REVENUE CUTTERS, June 30, 1868 - Dec. 30, 1893. Vouchers for rations, other purchases, repairs, and labor for cutters Moccasin and Thompson, each being itemized and having signed receipt for amount paid. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $\frac{1}{2}$  in., in pasteboard box. Damaged by water, vermin, and careless handling, brittle, dirty, ink faded. R. 3, basement storeroom. (175)

443. ACCOUNT CURRENT, U. S. WITH COLLECTOR AND DISBURSING AGENT, Mar. 31 - Dec. 31, 1869; July 31, 1870. Monthly account for expenses of the revenue cutter Thompson, showing date, disbursements, and receipts. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $\frac{1}{4}$  in., in pasteboard box. Damaged by water, vermin, and rodents, brittle, dirty, ink faded. R. 3, basement storeroom. (179)

444. MERCHANTS' AGREEMENTS TO FURNISH SUPPLIES FOR REVENUE CUTTER THOMPSON, Mar. 22, 1869 - June 6, 1870. Agreements to supply commodities listed at stated prices. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $\frac{1}{4}$  in., in pasteboard box. Brittle, dirty. R. 3, basement storeroom. (181)

445. MUSTER AND PAYROLL OF OFFICERS AND CREW OF REVENUE CUTTER THOMPSON, Mar. 1, 1869 - Aug. 1870. Name, rank, days in service, rate of compensation, amount due, number and price of retained rations, deductions, and net amount payable, with signature of each member of crew on receipt of pay. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelopes,  $1\frac{1}{2}$  in., in pasteboard box. Dirty. R. 3, basement storeroom. (187)
446. REQUISITIONS FOR REVENUE CUTTER THOMPSON, Mar. 1869 - Sept. 1870. For ship chandlery, fuel, and supplies. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $\frac{1}{2}$  in., in pasteboard box. Dirty. R. 3, basement storeroom. (184)
447. TRANSMITTAL LETTERS FROM HENRY F. HERIOT, COLLECTOR, COPIES, Aug. 6, 1869 - Jan. 17, 1870. Letters transmitting accounts current, disbursement accounts, payrolls, and vouchers for revenue cutter Thompson. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $1\frac{1}{16}$  in., in pasteboard box. Damaged by vermin, dirty, ink faded. R. 3, basement storeroom. (177)
448. TRANSCRIPTS OF WEEKLY JOURNAL OF REVENUE CUTTERS MOCCASIN AND THOMPSON, Mar. 20, 1869 - June 30, 1870; Aug. 21 - Nov. 27, 1875. Daily detailed records of position, movements, and log readings of vessel, recording weather conditions, rations served and issued, lights, buoys and other marks passed, vessels hailed and boarded, nature of cargo, etc. Filed chronologically. (Never.) 8 x  $12\frac{1}{2}$  bundle,  $1\frac{1}{2}$  in., in wooden box. Damaged by water, vermin, and rodents, brittle, dirty, ink faded. R. 3, basement storeroom. (192)
449. BILLS, RECEIPTS AND ORDERS TO PAY, Apr. 3, 1869 - Feb. 24, 1876. Relate to salaries, traveling expenses of officers and prisoners, internal revenue taxes, ship chandlery, labor, fuel, and other supplies. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $\frac{1}{4}$  in., in pasteboard box. Damaged by water, brittle, & dirty, ink faded. R. 3, basement storeroom. (185)
450. RATION LISTS AND REQUISITIONS FOR REVENUE CUTTERS MOCCASIN AND THOMPSON, Apr. 1869 - Sept. 1870; Nov. 1875 - Feb. 1876. Requisitions for rations for Thompson, Apr. 1869 - Sept. 1870; for Moccasin, Nov. 1875 - Feb. 1876; give itemized lists of ship's company and supplies needed for a month. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $\frac{7}{8}$  in., in pasteboard box. Damaged by water and rodents, brittle, dirty, ink faded. R. 3, basement storeroom. (182)
451. INVENTORY OF PROPERTY ON REVENUE CUTTER THOMPSON, June 30, 1870. Record of articles and numbers, with certification as to truth of statement. Filed alphabetically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $1\frac{1}{16}$  in., in pasteboard box. R. 3, basement storeroom. (180)
452. LETTERS FROM CUSTOMS HOUSES IN CHARLESTON AND NEW YORK REGARDING MOVEMENTS AND EXPENSES OF CUTTER MOCCASIN, ETC. June 30, 1871 - Mar. 17, 1876. Relate to requisitions and supplies for

cutters, hours for barge-men, and social disturbances in Georgetown. See addenda. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $1/16$  in., in pasteboard box. R. 3, basement storeroom. (190)

453. LETTERS FROM THE DEPARTMENT, Oct. 7, 1871 - Feb. 14, 1906. From the Secretary, Auditor, and Commissioner of Customs, concerning requisitions, accounts, transmissions, disbursement reports, supplies and equipment, and other Revenue Service matters, including building of a boathouse, facilities for unloading and storing coal, repairing and painting boats, and a scine for use of the boat. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $\frac{1}{4}$  in., in pasteboard box. R. 3, basement storeroom. (174)

454. PAY AND RECEIPT ROLL OF THE OFFICERS AND CREW OF REVENUE CUTTER MOCCASIN, Sept. - Nov. 1875. Name, rank, when enlisted, days present, rate and amount due, commuted rations, liquor equivalent, deductions, and net amount payable, with signatures on receiving pay; each paper has a receipt signed by the lieutenant for sum paid Collector of Customs for returned rations. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelopes,  $\frac{1}{4}$  in., in pasteboard boxes. Damaged by water, vermin, and careless handling, brittle, dirty, ink faded. R. 3, basement storeroom. (186, 198)

455. ENGINEER'S AND SHIP CHANDLERY REQUISITIONS FOR REVENUE CUTTER MOCCASIN, Aug. 16, 1875 - Nov. 13, 1876. Supplies are listed under captain's, navigator's, boatswain's, carpenter's, and gunner's departments; special allowances for repairs, fuel and ward and state rooms. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $\frac{1}{4}$  in., in pasteboard box. Damaged by water, vermin, and careless handling, brittle, dirty, ink faded. R. 3, basement storeroom. (183)

456. LETTERS AND REPORTS FROM CAPTAIN OF REVENUE CUTTER MOC-CASIN, Sept. 9, 1875 - June 19, 1876. Letters refer to reports, estimates, requisitions, expenses, leave for lieutenant, ration list, repairs, and various bills. Filed chronologically. (Never,)  $9\frac{1}{2}$  x 12 envelope,  $\frac{1}{4}$  in., in pasteboard box. Damaged by water, vermin, and rodents, brittle, dirty, ink faded. R. 3, basement storeroom. (191)

457. MONTHLY ESTIMATES FOR FUNDS FOR REVENUE CUTTER MOCCASIN, Sept. - Dec. 1875; Mar. - May, 1896. Itemized salaries of ship's company and estimates of rations for officers and crew, ship chandlery, engineer's stores, fuel, repairs and outfits, and contingent expenses. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $1/32$  in., in pasteboard box. Damaged by water and careless handling, brittle, dirty, ink faded. R. 3, basement storeroom. (176)

458. LETTERS FROM THE DEPARTMENT, LIFE-SAVING SERVICE, Apr. 19, 1876 - Sept. 21, 1909. Report of unofficial information received of a disaster to a vessel and requests that official signed report be sent. See addenda. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $\frac{1}{4}$  in., in pasteboard box. Damaged by water, vermin and careless handling, brittle, dirty, ink faded. R. 3, basement storeroom. (158)

459. LETTERS INDICATING MOVEMENTS OF REVENUE CUTTER SEMINOLE, Sept. 30, 1904 - Nov. 30, 1906. Brief notices from captains giving telegraph addresses as the vessel moves from place to place along the coast. Filed chronologically. (Never.)  $9\frac{1}{2}$  x 12 envelope,  $\frac{1}{4}$  in., in pasteboard box. Dirty. R. 3, basement storeroom. (189)

CUSTOMS AGENCY SERVICE, ENFORCEMENT UNIT  
CUSTOMS PATROL  
Custom House and Post Office  
Front and King Sts.

460. DAILY REPORT OF PATROL INSPECTOR, Nov. 24, 1924 to date. Record of miles traveled, hours on duty, gasoline, inspections and seizures, time of leaving station, and time of return. Filed chronologically. (Frequently, official.)  $9\frac{1}{2}$  x  $11\frac{3}{4}$  folders,  $2\frac{1}{2}$  in., in drawer of steel filing case. R. 213, 2d floor. (420)

461. ORDERS FOR SUPPLIES OR SERVICES, WITH INVOICES FOR SAME, Jan., May, July 1935; Mar. 1936. Orders from Patrol Inspector for supplies and services, with statements of Stamper Chevrolet Company for gasoline, oil, and supplies. Filed chronologically. (Frequently, official.)  $9\frac{1}{2}$  x  $11\frac{3}{4}$  folders,  $\frac{1}{2}$  in., in drawer of steel filing case. R. 213, 2d floor. (387)

462. MISCELLANEOUS, Jan. 4, 1935 to date. Printed forms and circular letters from Collector of Customs, Tampa, Fla. and Supt. of Patrol Inspection, copies of letters from Patrol Inspector to Collector, copy of order for motor supplies, and statement from Stamper Chevrolet Company. (Occasionally, official.)  $8\frac{1}{2}$  x  $11\frac{3}{4}$  folders and  $5\frac{1}{2}$  x  $8\frac{1}{2}$  sheets, 1 in., in drawer of steel filing case. R. 213, 2d floor. (418)

463. GAS TICKETS, Sept. 3, 1936 to date. For gas and oil used in the Inspector's car, giving amount purchased, cost, and date of purchase. Filed chronologically. (Daily, official.)  $3\frac{1}{4}$  x  $5\frac{1}{4}$  envelope,  $1/8$  in., in drawer of steel filing case. R. 213, 2d floor. (421)

464. GENERAL FILE, 1936 to date. Miscellaneous file, containing circular letters from the Department, reports, printed forms, car logs, orders for supplies, gas and oil record for car, telephone numbers and addresses, records of repairs on cars and boats, instructions, and reports on navigation violations; included are letters from the Savannah and Charleston offices about boats under suspicion, letters to Superintendent in Tampa and from Customs agents, court subpoenas, etc. Filed alphabetically by subject. (Frequently, official.) 9 x  $11\frac{3}{4}$  folders, 4 in., in drawer of steel filing case. R. 213, 2d floor. (419)



BUREAU OF INTERNAL REVENUE

BUREAU OF INTERNAL REVENUECHARLESTONACCOUNTS AND COLLECTIONS UNIT  
OFFICE OF DEPUTY COLLECTOR  
Custom House, E. Bay St.

465. MISCELLANEOUS REPORTS, 1922 to date. Reports of field investigations, clearance certificates, lists of income tax returns, delinquents, bankrupt corporations, partnerships, individuals, and statements of work performed by each field deputy; against each name is a memorandum, giving reason why returns have not been made; daily report gives name of the individual or business firm interviewed; reports on distribution of beer and wine include date and amount of sale. (Occasionally, official.) Various sized folders, envelopes, and sheets, 2 ft. 3 in., in drawer of steel filing case, in lower part of wooden cabinet, and on marble mantel. R. 17. (1673)

466. DIARY, Dec. 1, 1932- Feb. 29, 1936. Daily diary kept by deputy collector, recording travels through many counties in the state, time of arrival and departure at each stopping place, mode of travel, names of people interviewed, reasons for interviews, mileage, and incidental expenses. (Occasionally, official.) 5 x 7 3/4 books (3), 2 1/4 in., in closet and in lower part of cabinet. R. 17. (1669)

467. INCOME TAX RETURN RECORD, 1932 - 1936. Name and address of individual or corporation making income tax returns, with serial number as listed at the Collector's office in Columbia, S. C.; yellow cards are for individuals, white for corporations and business firms. Filed alphabetically. (Occasionally, official.) 3 x 5 cards, 13 ft., in 6 drawers of steel card cabinets, in uncovered pasteboard box, in lower section of wooden cabinet, on steel filing cabinet, and in steel drawer. R. 17. (1668)

468. CORRESPONDENCE, 1933 to date. With Collector, Columbia, S. C., in regard to payment of taxes on beer and wine purchases for sale by stores, soda fountains, and cafes; payment or exemption of tax on capital stock of various organizations and companies, and athletic tickets or any federal tax on goods and places of amusement; also in reference to the request for and clearance of 1932, 1933 and 1934 income tax returns for numbers of cases which need a personal interview; monthly statements of work performed, sample copies of returns, monthly reports, and warrants. (Daily, official.) Various sized folders and envelopes, 2 ft. 3 1/2 in.,

in drawer of wooden filing case, in 2 drawers of steel filing case, on shelf in lower part of cabinet, and on marble mantel. R. 17. (1672)

469. MIMEOGRAPH FORMS, 1933 to date. Instructions and rulings relative to departmental business. (Occasionally, official.) 9 x 12 folders,  $4\frac{1}{2}$  in., in drawer of filing case. R. 17. (1671)

470. CORRESPONDENCE COURSES, 1934 to date. Each deputy collector is required to take a correspondence course; part of it is in reference to the income tax revenue laws and part is on elementary accounting; questions and problems for various months of the year vary as new laws and amendments are enacted for that year; papers on each course are sent in monthly to the Columbia office, and marked. (Occasionally, official.)  $9\frac{1}{2}$  x 12 folders, 4 in., in drawer of wooden filing case. R. 17. (1670)

#### COLUMBIA

##### ACCOUNTS AND COLLECTIONS UNIT OFFICE OF COLLECTOR

Old Federal Bldg., 1700 Block Main St.

This agency was established in 1865.

N.B. Records in first section doubtless belong in various divisions, including those indicated in later subsections.

471. INDEX TO TAX RETURNS OF PROCESSORS OF VARIOUS COMMODITIES UNDER AAA, 1933 - 1935. Index to wheat P. T. Forms 1, 31, and 41; cotton P. T. Forms 2, 32, and 42; field corn P. T. Forms 3, 33, and 43; hogs P. T. Forms 4a, 34b, and 44x; tobacco P. T. Forms 6, 36, and 46; sugar P. T. Forms 8, 38, and 48. Filed alphabetically. (Frequently, official.) 3 x 5 cards, 68 ft. 9 in., in 20 drawers of card cabinets. Basement Storage. (104)

472. INDEX TO TAX RETURNS OF PROCESSORS OF VARIOUS COMMODITIES UNDER AAA, n. d. Index to wheat P. T. Forms 1, 31, and 41; cotton P. T. Forms 2, 32, and 42; field corn P. T. Forms 3, 33, and 43; hogs P. T. Forms 4a, 3b, and 44x; tobacco P. T. Forms 6, 36, and 46; and sugar P. T. Forms 8, 38, and 48. Filed alphabetically. (Rarely, official.) 3 x 5 cards, 2 ft. 10 in., in 5 drawers of card cabinets. Office. (82)

473. ASSESSMENT LISTS OF SPECIAL SALES TAXES, 1917 - 1930. (Never.) 10 x 16 vols. (200), 30 ft., on wooden shelves. Basement Storage. (103)

474. CORRESPONDENCE RELATING TO ADMISSIONS AND DUES, 1918 - 1936. Relates to clubs and other organizations subject to tax. Filed alphabetically. (Rarely, official.) 10 x 12 folders, 16 ft., in 8 drawers of 2 filing cases. Office. (43)

475. CORRESPONDENCE RELATIVE TO DEALERS' LEAF TOBACCO TAX, 1918 to date. Relates to tax paid by leaf-tobacco dealers. Filed alphabetically. (Occasionally, official.) 10 x 12 folders, 32 ft., in 16 drawers of 4 filing cases. Office. (67)

476. CORRESPONDENCE RELATIVE TO TAX ON NARCOTICS, 1918 to date. Relates to registration of narcotics by doctors and drug stores and violations of laws governing narcotic sales. Filed alphabetically. (Occasionally, official.) 10 x 12 folders, 80 ft., in 40 drawers of 10 filing cases. Office. (72)

477. CORRESPONDENCE RELATIVE TO TAX ON OLEOMARGARINE, 1918 to date. Filed alphabetically. (Occasionally, official.) 10 x 12 folders, 24 ft., in 12 drawers of 3 filing cases. Office. (66)

478. CORRESPONDENCE RELATIVE TO SPECIAL TAXES PAYABLE BY MANUFACTURERS OF TOBACCO PRODUCTS, 1918 to date. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 8 ft., in 4 drawers of filing case. Office. (62)

479. ADMINISTRATION FILE, OLD, 1920 to date. Correspondence relative to office routine. (Occasionally, official.) 9 x 12 folders, 16 ft., in 8 drawers of 2 filing cases. Office. (46)

480. TELEGRAMS PERTAINING TO GENERAL MATTERS, OLD, 1920 to date. (Rarely, official.) 10 x 12 folders, 1 ft., in drawer of filing case. Office. (90)

481. CORRESPONDENCE RELATING TO PERSONS, FIRMS, OR CORPORATIONS IN BANKRUPTCY AND SUBJECT TO PAYMENT OF SPECIAL TAXES, 1922 to date. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 1 ft., in drawer of filing case. Office. (79)

482. DOCUMENT REGISTER, 1923 - 1933. Record of daily deposits in Federal Reserve Bank. (Never.) 10 x 14 vols. (10), 2 ft. 6 in., on wooden shelf. Basement Storage. (107)

483. CORRESPONDENCE CONCERNING CHECKS, 1925 to date. With persons and firms giving bad checks in payment of taxes; also bad checks not redeemed. Filed alphabetically. (Occasionally, official.) 10 x 14 folders, 32 ft., in 16 drawers of 4 filing cases. Office. (89)

484. CORRESPONDENCE, GENERAL, 1925 to date. Filed alphabetically. (Daily, official.) 10 x 12 folders, 6 ft., in 3 drawers of filing case. Office. (88)

485. CORRESPONDENCE RELATIVE TO CORPORATION INCOME TAX, 1925 to date. Filed alphabetically. (Occasionally, official.) 10 x 14 folders, 144 ft., in 72 drawers of 18 filing cases. Office. (45)

486. CORRESPONDENCE RELATIVE TO SPECIAL TAXES ON MOTOR BOATS, 1930 - 1932. Filed alphabetically. (Occasionally, official.) 10 x 12 folders, 6 in., in drawer of filing case. Office. (68)

487. CORRESPONDENCE, GENERAL, 1930 - 1935. Relates to documentary and playing-card stamps. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 1 ft., in drawer of filing case. Office. (61)

488. CORRESPONDENCE RELATIVE TO SURETY BONDS, 1930 to date. Bonds pertaining to personnel. Filed alphabetically. (Occasionally, official.) 10 x 12 folders, 1 ft., in drawer of filing case. Office. (69)

489. INDEX TO NARCOTIC LICENSES, 1930 to date. Names and addresses of physicians and dealers licensed to prescribe and dispense narcotics (confidential); also a public record of registry. Filed alphabetically. (Frequently, official.) 3 x 5 and 5 x 8 cards, 14 ft., in 7 drawers of 2 filing cases. Office. (97)

490. INDEX OF REGISTERED RETAIL DEALERS IN UNCOLORED OLEO-MARGARINE, 1930 to date. Also registry cards for 12 wholesale dealers and a Special Tax record (No. 10) on oleomargarine. Filed alphabetically. (Daily, official.) 3 x 5 and 5 x 8 cards, 6 ft., in 3 drawers of filing case. Office. (85)

491. VOUCHERS, OLD, 1930 to date. Out-of-date claims for office expenditures and salaries. (Rarely, official.) 10 x 12 folders, 4 ft., in 2 drawers of filing case. Office. (99)

492. MIMEOGRAPH REFERENCE BOOKS, CIRCULARS, AND LETTERS, 1931 to date. Mimeographed letters and circulars sent to persons and firms subject to payment of special taxes. (Occasionally, official.) 6 x 12 vols., 10 ft., in cabinet. Office. (93)

493. CORRESPONDENCE RELATIVE TO PAYMENT OF SPECIAL TAXES ON ALCOHOL, 1932 - 1935. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 3 in., in drawer of filing case. Office. (63)

494. CORRESPONDENCE RELATIVE TO GENERAL PROCESSING TAX, 1932 - 1936. (Occasionally, official.) 10 x 12 folders, 2 ft., in drawer of filing case. Office. (53)

495. CORRESPONDENCE NOT OTHERWISE FILLED UNDER SPECIAL SUBJECTS, 1932 to date. (Occasionally, official.) 10 x 12 folders, 8 ft., in 4 drawers of filing case. Office. (64)

496. CORRESPONDENCE RELATIVE TO ASSESSMENT AND COLLECTION OF MANUFACTURERS' EXCISE TAXES, 1932 to date. Form 728. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 8 ft., in 4 drawers of filing case. Office. (65)

497. CORRESPONDENCE RELATIVE TO ASSESSMENT AND COLLECTION OF SPECIAL TAXES ON ELECTRICAL ENERGY, 1932 to date. Form 727. Filed alphabetically. (Occasionally, official.) 10 x 12 folders, 2 ft., in drawer of filing case. Office. (80)

498. CORRESPONDENCE RELATIVE TO COLLECTION OF SPECIAL TAXES ON SOFT DRINKS AND OIL, 1932 to date. Filed alphabetically.

(Occasionally, official.) 10 x 12 folders, 6 ft., in 3 drawers of filing case. Office. (91)

499. CORRESPONDENCE RELATIVE TO TAXES ON DISTILLED SPIRITS, 1932 to date. Filed alphabetically. (Occasionally, official.) 10 x 12 folders, 8 ft., in 4 drawers of filing case. Office. (75)

500. DISBURSING, GENERAL FILE, 1932 to date. Correspondence relative to general expenditures. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 16 ft., in 8 drawers of 2 filing cases. Office. (98)

501. SAFETY DEPOSIT BOXES, 1932 to date. Form 730, correspondence relative to tax on safety deposit boxes. (Occasionally, official.) 10 x 12 folders, 2 ft., in drawer of filing case. Office. (70)

502. CORRESPONDENCE RELATIVE TO PROCESSING TAX ON WHEAT, 1933. Filed alphabetically. (Occasionally, official.) 10 x 12 folders, 4 ft., in 2 drawers of filing case. Office. (77)

503. MIMMOGRAPHS AND CIRCULARS RELATIVE TO MIMMOGRAPHS, 1933. (Rarely, official.) 10 x 12 folders, 16 ft., in 8 drawers of 2 filing cases. Office. (47)

504. CORRESPONDENCE ON PROCESSING TAX ON FIELD CORN, 1933 - 1935. Correspondence, regulations, etc. Filed alphabetically. (Occasionally, official.) 10 x 14 folders, 16 ft., in 8 drawers of 2 filing cases. Office. (60)

505. CORRESPONDENCE RELATIVE TO PROCESSING TAX ON HOGS, 1933 - 1935. Filed alphabetically. (Occasionally, official.) 10 x 14 folders, 6 ft., in 3 drawers of filing case. Office. (92)

506. MONTHLY RETURNS ON COTTON, Aug. 1933 - Dec. 1935. Form P T-2. Filed alphabetically. (Occasionally, official.) 10 x 12 folders, 4 ft., in 2 drawers of filing case. Office. (57)

507. MONTHLY RETURNS ON FIELD CORN, Nov. 1933 - Dec. 1935. Filed alphabetically. (Occasionally, official.) 10 x 14 folders, 16 ft., in 8 drawers of 2 filing cases. Office. (56)

508. MONTHLY RETURNS ON HOGS, Nov. 1933 - Dec. 1935. Forms P. T. 4, 4a, 4b, and 4x. (Occasionally, official.) 10 x 14 folders, 3 in., in 7 drawers of filing cases. Office. (105)

509. MONTHLY RETURNS ON WHEAT, June 1933 - Dec. 1935. Form P T-1. Filed alphabetically. (Occasionally, official.) 10 x 14 folders, 1 ft., in drawer of filing case. Office. (55)

510. CAPITAL STOCK, 1933 to date. Relates to taxable, nontaxable, and obsolete or out-of-business stock. Filed alphabetically. (Occasionally, official.) 5 x 7 cards, 12 ft., in drawers of 3 filing cases. Office. (71)

511. CORRESPONDENCE RELATIVE TO EXCISE TAX ON CAPITAL STOCK, 1933 to date. Filed alphabetically. (Occasionally, official.) 10 x 12 folders, 32 ft., in 16 drawers of filing cases. Office. (94)

512. CORRESPONDENCE RELATIVE TO INDIVIDUAL AND PARTNERSHIP INCOME TAXES, 1933 to date. Filed alphabetically. (Occasionally, official.) 10 x 12 folders, 128 ft., in 64 drawers of 16 filing cases. Office. (44)

513. CORRESPONDENCE RELATIVE TO LICENSING OF WHOLESALE AND RETAIL DEALERS IN BEER, 1933 to date. Information relating to licenses. Filed alphabetically. (Occasionally, official.) 10 x 14 folders, 14 ft., in 7 drawers of 2 filing cases. Office. (87)

514. CORRESPONDENCE RELATIVE TO REGISTRATION OF MACHINE GUNS AND OTHER FIREARMS, 1933 to date. All persons, such as policemen, etc., carrying firearms are registered here, with description as to type of firearm. Filed alphabetically. (Occasionally, official.) 10 x 12 folders, 3 in., in drawer of filing case. Office. (86)

515. CORRESPONDENCE RELATIVE TO SALES TAX, MISCELLANEOUS, 1933 to date. Forms 726, 730, 930, and 932. Filed alphabetically. (Occasionally, official.) 3 x 7 folders and forms, 12 ft., in 2 drawers of filing case. Office. (73)

516. CORRESPONDENCE RELATIVE TO SPECIAL TAXES ON FERMENTED LIQUORS, 1933 to date. Filed alphabetically. (Occasionally, official.) 10 x 12 folders, 16 ft., in 8 drawers of 2 filing cases. Office. (76)

517. CORRESPONDENCE RELATIVE TO TOBACCO PROCESSING, 1933 to date. Regarding tax paid by tobacco processors. Filed alphabetically. (Occasionally, official.) 10 x 12 folders, 2 ft., in drawer of filing case. Office. (83)

518. COTTON PROCESSING, MISCELLANEOUS FILE, 1933 to date. (Rarely, official.) 10 x 12 folders, 16 ft., in 8 drawers of 2 filing cases. Office. (49)

519. CORRESPONDENCE RELATIVE TO REQUESTS FOR DUPLICATE BALE TAGS TO REPLACE LOST ONES, 1934 - 1935. Duplicates; not a government form. Filed alphabetically. (Rarely, official.) 10 x 14 folders, 2 ft., in drawer of filing case. R. 9. (42)

520. COTTON EXEMPTION CERTIFICATES FILED BY GINNERS DURING CROP YEAR, 1934 - 1935. Form G T-103, in support of monthly returns. Filed alphabetically. (Rarely, official.) 8 x 12 folders, 123 ft. 2 in., in 22 wooden boxes. Basement Storage. (106)

521. MONTHLY REPORTS OF GINNERS OF COTTON, 1934 - 1935. GINNING SEASON, June 1, 1934 - May 31, 1935. G. T. Form 103, monthly reports under the Bankhead Act: weight, date, bale tag number certificate tag number, name of producer, and county in which it was grown. Filed alphabetically. (Occasionally, official.) 10 x 12 folders, 32 ft., in 16 drawers of 4 filing cases. R. 9. (39)

522. RECORD OF DEALERS REPORTS ON TOBACCO, 1934 - 1935. Tabulations of amounts handled by dealers. (Rarely, official.) 8 x 10 vols., 8 ft., in filing cabinets. Office. (84)

523. TOBACCO RECORDS REQUIRED UNDER THE SMITH-KERR ACT, 1934 - 1935. Form T A-111, with Forms T-306, nontransferable tax payments record, and Form T A-112, memoranda of resales over auction warehouse floors. Filed alphabetically. (Occasionally, official.) 6 x 14 forms, 10 ft., in pasteboard carton. Basement Storage. (58)

524. APPLICATIONS OF GINNERS FOR BALE TAGS, CERTIFICATES OF TAGGING AND LIEN CARDS, July 1934 - Jan. 1936. Form G T-101, ginner's receipts for bale tags, certificates of tagging, and lien cards. Filed chronologically. (Rarely, official.) 10 x 12 folders, 8 ft., in 4 drawers of filing case. R. 9. (40)

525. CORRESPONDENCE RELATIVE TO SPECIAL TAXES UNDER BANKHEAD ACT, 1934 - 1936. Filed alphabetically. (Daily, official.) 10 x 14 folders, 32 ft., in 16 drawers of 8 filing cases. Office. (74)

526. INFORMATION RETURNS, June 1, 1934 - Feb. 9, 1936. Form G T-108, affidavits required under cotton act of Apr. 2, 1934, as to bales of cotton exported or broken and from which bale tags were removed. Filed alphabetically. (Frequently, official.) 8 x 12 slips, 18 ft., in 9 drawers of filing cases. R. 9. (41)

527. RETURNS OF PRODUCERS OF COTTON AND AFFIDAVITS, Oct. 1, 1934 - Feb. 9, 1936. Form G T-106, affidavit; Form G T-107, return of producer, not a required return, but filed in order to obtain bale tags. Filed alphabetically. (Occasionally, official.) 10 x 12 folders, 38 ft., in 19 drawers of 5 filing cases. Office. (48)

528. CORRESPONDENCE RELATIVE TO PROCESSING OF PEANUTS, 1934 to date. Filed alphabetically. (Occasionally, official.) 10 x 12 folders, 6 in., in drawer of filing case. Office. (51)

529. CORRESPONDENCE RELATIVE TO PROCESSING OF SUGAR AND SYRUP, 1934 to date. Filed alphabetically. (Occasionally, official.) 10 x 12 folders, 1 ft. 2 in., in drawer of filing case. Office. (50)

530. CORRESPONDENCE REQUESTING BLANK FORMS FOR TAX RETURNS, 1934 to date. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 4 ft., in 2 drawers of filing case. Office. (81)

531. PAPER AND JUTE, 1934 to date. Relates to taxes on paper and jute. Filed alphabetically. (Occasionally, official.) 10 x 12 folders, 1 ft., in drawer of filing case. Office. (54)

532. SMITH-KERR TOBACCO ACT CORRESPONDENCE, 1934 to date. Filed alphabetically. (Occasionally, official.) 9 x 12 folders, 8 in., in drawer of filing case. Office. (52)



533. CORRESPONDENCE RELATING TO PROCESSING TAX ON RICE, 1935. Filed alphabetically. (Occasionally, official.) 10 x 12 folders, 6 in., in drawer of filing case. Office. (59)

534. INDEX OF OLD DEALERS IN OLEOMARGARINE, 1935. (Occasionally, official.) 3 x 5 cards, 1 ft., in drawer of filing case. Office. (96)

535. CORRESPONDENCE RELATIVE TO LICENSES ISSUED TO AND FEES AND TAXES PAID BY LIQUOR DEALERS, 1935 to date. With request for licenses. Filed alphabetically. (Occasionally, official.) 10 x 12 folders, 8 ft., in 4 drawers of filing cases. Office. (78)

536. CORRESPONDENCE IN OFFICE OF ASSISTANT DIRECTOR, 1936 to date. Relates to office routine and all personal correspondence of Assistant Director pertaining to activities of this division. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 1 ft., in drawer of filing case. Office. (100)

537. INDEX OF ACTIVE DEALERS IN OLEOMARGARINE, 1936 to date. Also one drawer of consumers' index cards. (Daily, official.) 3 x 5 cards, 4 ft., in 4 drawers of filing case. Office. (95)

#### Income Tax Division

538. ONE CASE, CORPORATION INCOME TAX, 1917 - 1920; 1922. Investigation and reports on one case only. (Rarely, official.) 9 x 12 folders, 4 ft., in 2 drawers of filing case. R. 10. (152)

539. CASES CLOSED, 1917 - 1923. Filed alphabetically. (Rarely, official.) 10 x 12 folders, 8 ft., in 2 drawers of filing case. R. 6. (138)

540. CORPORATION WORK PAPERS, PARTNERSHIPS, FIDUCIARIES, 1917 to date. Filed alphabetically. (Rarely, official.) 10 x 12 folders, 32 ft., in 16 drawers of 4 filing cases. R. 10. (164)

541. ESTATE AND GIFT TAX RETURNS, 1917 to date. Pencil copies of the original returns. (Occasionally, official.) 10 x 12 folders, 40 ft., in 20 drawers of 5 filing cases. R. 12. (156)

542. REPORTS, COPIES, 1917 to date. Pencil copies of original reports of investigations of corporations. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 88 ft., in 44 drawers of 11 filing cases. R. 10. (147)

543. REPORTS OF INVESTIGATIONS, ORIGINALS, 1917 to date. Investigations of individual taxpayers. Filed alphabetically. (Frequently, official.) 8 x 10 $\frac{1}{2}$  folders, 48 ft., in 24 drawers of 6 filing cases. R. 10. (148)

544. WORK PAPERS ON INVESTIGATIONS OF INDIVIDUAL RETURNS, 1917 to date. Sent in by field deputies. Filed alphabetically. (Occasionally, official.) 10 x 12 folders, 8 ft., in 4 drawers of filing case. R. 12. (157)

545. PENDING REPORTS, INACTIVE, 1920-1929. Relate to work of field agents. Filed alphabetically. (Occasionally, official.) 8 x 10 folders, 4 ft., in 2 drawers of filing case. R. 10. (161)

546. PERSONAL AND CONFIDENTIAL FILE, INACTIVE, 1920 - 1929. Relative to office personnel. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 8 ft., in 4 drawers of filing case. R. 10. (151)

547. CORRESPONDENCE, MISCELLANEOUS, 1921 - 1934. For officials outside the division. Filed alphabetically. (Occasionally, official.) 10 x 12 folders, 3 ft., in 2 drawers of filing case. R. 12. (160)

548. MONTHLY WORK REPORTS OF INCOME TAX OFFICERS, 1924 - 1927. Filed alphabetically. (Rarely, official.) 10 x 12 folders, 1 ft., in drawer of filing case. R. 12. (155)

549. CORPORATION AND PARTNERSHIP REPORTS, 1924 to date. Copies of investigation records of partnership and corporation returns. Filed alphabetically. (Occasionally, official.) 8 x 10 $\frac{1}{2}$  folders, 120 ft., in 60 drawers of 15 filing cases. R. 8. (145)

550. CORPORATION RECORD, 1924 to date. Names and addresses of corporations. Filed alphabetically. (Frequently, official) 5 x 8 cards, 3 ft., in 4 drawers of filing cases. R. 6. (132)

551. REPORTS OF INVESTIGATIONS OF INDIVIDUAL RETURNS, COPIES, 1924 to date. Filed alphabetically. (Frequently, official.) 8 x 10 $\frac{1}{2}$  folders, 20 ft., in 10 drawers of filing cases. R. 8. (144)

552. CONFERENCE REPORTS, 1925 to date. Conferences of field deputies and office force. (Occasionally, official.) 10 x 12 vols. (2), 6 in., in drawer of filing case. R. 8. (142)

553. MONTHLY WORK REPORTS, 1927 - 1933. Field agents' reports. Filed alphabetically. (Rarely, official.) 10 x 12 folders, 2 ft., in drawer of filing case. R. 12. (153)

554. PRODUCTION REPORTS, July 1, 1927 - Dec. 31, 1934. Forms 719 and 720, used by field workers in making returns on production tax. (Occasionally, official.) 10 x 12 folders, 1 ft., in drawer of filing case. R. 12. (158)

555. DAILY REPORTS OF FIELD AGENTS, 1928 - 1929. On daily official duties. Filed alphabetically. (Occasionally, official.) 10 x 12 folders, 4 ft., in 2 drawers of filing case. R. 8. (141)

556. PERSONAL CONFIDENTIAL FILE, 1929 - 1935. Almost entirely correspondence on qualifications, conduct, ability, and executive status of agents. (Frequently, confidential.) 8 x 10 $\frac{1}{2}$  folders, 1 ft., in drawer of filing case. R. 6. (111)

557. INCOME TAX INVESTIGATIONS, GENERAL INFORMATION, 1929 to date. (Frequently, official.) 10 x 12 folders, 8 in., in drawer of filing case. R. 8. (143)

558. REPORT OF DISBURSEMENTS AND INFORMATION PERTAINING THERE-TO, 1930 - 1934. Kept approximately two years, after which they are destroyed. Filed alphabetically. (Rarely, official.) 10 x 12 folders, 3 ft., in 2 drawers of filing case. R. 10. (162)

559. DAILY REPORTS, 1931 - 1933. Filed alphabetically. (Rarely, official.) 8 x 10 $\frac{1}{2}$  folders, 8 ft., in 4 drawers of filing case. R. 10. (163)

560. MIMEOGRAPHS, TREASURY DECISIONS, ETC., 1932 - 1933. (Occasionally, official.) 10 x 12 folders, 8 ft., in 4 drawers of filing case. R. 12. (154)

561. INCOME TAX RETURNS FORWARDED TO BUREAU AFTER SURVEY, 1932 - 1934. Filed alphabetically. (Frequently, confidential.) 8 x 12 folders, 3 in., in filing case. R. 6. (108)

562. INDIVIDUAL RETURNS, 1932 - 1934. Assigned to field agents to be checked for errors and to question taxpayers as to any irregularity. Filed alphabetically. (Frequently, official.) 8 x 12 folders, 8 ft., in 4 drawers of filing case. R. 6. (109)

563. LEAVE CARDS, 1932 - 1934. Record of leaves granted employees. Filed alphabetically. (Rarely, official.) 5 x 8 $\frac{1}{2}$  folders, 1 ft., in drawer of steel filing case. R. 12. (159)

564. PENDING FILE, 1932 - 1934. Assignments of work to agents in the field. Filed alphabetically. (Frequently, official.) 8 x 11 folders, 1 ft., in drawer of filing case. R. 10. (149)

565. REGISTRY RECEIPTS, 1932 to date. Copies of letters and registered receipts covering returns sent to the field for investigation. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 2 ft., in drawer of filing case. R. 8. (146)

566. REVIEWERS' WORK SHEETS, May 1, 1933 - Apr. 1, 1934. To check later discrepancies. Filed alphabetically. (Occasionally, official.) 8 x 12 folders, 1 ft., in drawer of filing case. R. 6. (112)

567. PARTNERSHIP FIDUCIARY RETURNS, 1934. For distribution to field agents for investigation. Filed alphabetically. (Frequently, official.) 8 x 10 $\frac{1}{2}$  folders, 2 ft., in drawer of filing case. R. 6. (116)

568. BIMONTHLY REPORT, ESTATE TAX CASES, 1934 - 1936. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 2 in., in drawer of filing case. R. 6. (125)

569. SCHEDULE OF DISBURSEMENTS, 1934 - 1936. (Frequently, official.) 10 x 12 folders, 2 in., in drawer of filing case. R. 6. (119)

570. CORPORATION INCOME TAX RETURNS, 1934 to date. Received from Washington and remain in the office temporarily, during which

time cases in question are sent to the field for settlement.

Filed alphabetically. (Frequently, official.) 8 x 10 $\frac{1}{2}$  folders, 4 ft., in 2 drawers of filing case. R. 6. (117)

571. INDIVIDUAL RECORD, 1934 to date. Names and addresses of taxpayers. Filed alphabetically. (Daily, official.) 8 x 15 cards, 2 ft., in drawer of filing case. R. 6. (133)

572. PERMANENT RECORD, 1934 to date. Record of individual, 911, Corporation, 912, Partnership, 913, and Fiduciary, 914, returns. Filed alphabetically. (Frequently, official.) 5 x 8 cards, 6 in., in card cabinet on desk. R. 6. (139)

573. PENDING FILE, 1935. Correspondence. (Occasionally, official.) 8 x 10 $\frac{1}{2}$  folders, 6 in., in drawer of filing case. R. 6. (114)

574. ALLOWANCES FOR FISCAL YEARS, June 30, 1935 and June 30, 1936. Report on allowances for expenditures. (Daily, official.) 10 x 12 folders, 2 in., in drawer of filing case. R. 6. (126)

575. FOLLOW-UP CARDS, DUPLICATE, May 1, 1935 - Apr. 30, 1936. Forms 911A, 912A, 913 and 914A, used for efficiency rating of field agents. Filed alphabetically. (Daily, official.) 5 x 8 cards, 2 ft., in drawer of filing case. R. 6. (134)

576. MONTHLY SUMMARY OF REPORTS OF FIELD AGENTS, May 1, 1935 - Apr. 30, 1936. Summary of daily reports. Filed alphabetically. (Daily, official.) 8 x 10 folders, 3 in., in drawer of filing case. R. 6. (110)

577. REPORT OF PERSONNEL CHANGES, 1935 - 1936. Relates to the office force. Filed alphabetically. (Rarely, official.) 10 x 12 folders, 2 in., in drawer of filing case. R. 6. (123)

578. CASES RETURNED OR TRANSFERRED AFTER SURVEY, 1935 to date. Returned to office or transferred to other agents. Filed alphabetically. (Occasionally, official.) 10 x 12 folders, 1 ft., in drawer of filing case. R. 6. (135)

579. CORPORATION MEMORANDUM, 1935 to date. Record of corporations interviewed by agents. Filed alphabetically. (Occasionally, official.) 5 x 8 cards, 2 ft., in drawer of filing case. R. 6. (140)

580. FIELD INVENTORY OF PROTEST AND CONFERENCE CASES, 1935 to date. Form 724. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 3 in., in drawer of filing case. R. 6. (129)

581. INDIVIDUAL MEMORANDUM, 1935 to date. Record of individuals interviewed by agents. Filed alphabetically. (Frequently, official.) 5 x 8 cards, 1 ft., in drawer of filing case. R. 6. (136)

582. LEAVE REPORT, 1935 to date. Form 2217. Filed alphabetically. (Occasionally, official.) 10 x 12 folders, 2 in., in drawer of filing case. R. 6. (122)

583. MONTHLY PRODUCTION REPORT, 1935 to date. Forms 719 and 720. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 3 in., in drawer of filing case. R. 6. (131)
584. PARTNERSHIP AND FIDUCIARY MEMORANDUM, 1935 to date. Filed alphabetically. (Frequently, official.) 5 x 8 cards, 6 ft., in drawer of filing case. R. 6. (137)
585. POSTS OF DUTY, DESIGNATED, 1935 to date. Record of places to which field agents are assigned. Filed alphabetically. (Occasionally, official.) 10 x 12 folders, 2 in., in drawer of filing case. R. 6. (120)
586. REPORT OF CLAIMS, 1935 to date. Claims made of overtaxation, and when property not assessed at proper value. Filed alphabetically. (Daily, official.) 10 x 12 folders, 3 in., in drawers of filing case. R. 6. (128)
587. REPORT OF DEPRECIATION ADJUSTMENTS, 1935 to date. Report on depreciation of properties taxed. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 3 in., in drawer of filing case. R. 6. (130)
588. SUSPENSION LETTERS AND CERTIFICATES OF SETTLEMENT OF ACCOUNTS, 1935 to date. (Frequently, official.) 10 x 12 folders, 2 in., in drawer of filing case. R. 6. (124)
589. VOUCHERS FORWARDED TO REGIONAL OFFICE FOR PAYMENT, COPIES, 1935 to date. For salaries. (Frequently, official.) 10 x 12 folders, 2 in., in drawer of filing case. R. 6. (118)
590. WEEKLY REPORT OF TRANSPORTATION REQUESTS, 1935 to date. From field agents, etc. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 2 in., in drawer of filing case. R. 6. (121)
591. DAILY REPORTS OF FIELD AGENTS, 1936 to date. Filed alphabetically. (Frequently, official.) 8 x 10 $\frac{1}{2}$  folders, 6 in., in drawer of filing case. R. 10. (150)
592. MONTHLY ESTATE TAX AND GIFT TAX REPORTS, 1936 to date. Forms 1234M-A, 1234M-B, 1234M-C and 1234M-E. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 2 in., in drawer of filing case. R. 6. (127)
593. CONFIDENTIAL CORRESPONDENCE, current. Relating to activities of field agents. Filed alphabetically. (Frequently, official.) 8 x 12 folders, 2 ft., in drawer of filing case. R. 6. (115)
594. REVIEWERS' WORK SHEETS, current. Form 878. Filed alphabetically. (Frequently, official.) 9 x 12 folders in drawer of filing case. R. 6. (113)

Field Division

595. INDEX OF MISCELLANEOUS MATTERS RELATING TO INCOME AND REVENUE TAXES, 1932 - 1934. Closed records. Filed alphabetically. (Occasionally, official.) 3 x 5 cards, 18 ft., in 9 drawers of filing cases. R. 1. (171)

596. MISCELLANEOUS RECORDS AND MONTHLY REPORTS, 1925 to date. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 16 ft., in 8 drawers of 2 filing cases. R. 1. (166)

597. CORRESPONDENCE, 1930 - 1936. Pertaining to all taxes, except income, handled through the Field Division; closed files. Filed alphabetically. (Daily, official.) 10 x 12 folders, 8 ft., in 4 drawers of 2 filing cases. R. 1. (168)

598. CORRESPONDENCE PERTAINING TO INCOME TAX, FIELD, 1930 to date. Closed records of finished cases. Filed alphabetically. (Daily, official.) 10 x 12 folders, 16 ft., in 8 drawers of 2 filing cases. R. 1. (167)

599. DAILY REPORTS OF DEPUTY COLLECTORS, 1930 to date. Arrangement of matters which cannot be transacted by correspondence is handled by deputy collectors who send in their reports to the Field Division. (Occasionally, official.) 8 x 10 $\frac{1}{2}$  forms, 8 ft., on shelf of wall cabinet. R. 1. (165)

600. INCOME TAX, 1932 - 1935. Closed records. Filed alphabetically. (Occasionally, official.) 3 x 5 cards, 4 ft., in 4 drawers of card cabinet. R. 1. (170)

601. PROCESSING TAXES, 1932 - 1935. Closed records. Filed alphabetically. (Occasionally, official.) 5 x 8 cards, 2 ft. 4 in., in wooden cabinet. R. 1. (172)

602. GINNERS' TAX RECORDS, 1934 - 1935. Relate to tax under the Bankhead Act. Filed alphabetically. (Rarely, official.) 3 x 5 cards, 4 ft., in 4 drawers of card cabinet. R. 1. (169)

Processing Tax Division

603. FLOOR STOCK RETURNS, 1934 - 1935. P. T. Forms 31 and 41 for wheat, 32 and 42 cotton, and 36 and 46 for tobacco. (Occasionally, official.) Various sized bundles, 64 ft., on open wooden shelves. Basement Storage. (102)

604. PRODUCERS' AFFIDAVITS RELATIVE TO PROCESS TAX 29, 1934 - 1936. Affidavits filed with returns of processors of wheat P. T. Form 1, field corn P. T. Form 3, and hogs, P. T. Forms 4, 4a, and 4x. (Rarely, official.) Various sized bags, and bundles, 100 ft., on floor. Basement Storage. (101)

FLORENCEACCOUNTS AND COLLECTIONS UNIT  
OFFICE OF DEPUTY COLLECTOR  
Post Office and Federal Court House  
W. Evans and N. Irby Sts.

This office was established about 1921, as a branch of the Columbia office. All permanent records are sent to Columbia. Records are destroyed after four years.

605. REFERENCE RECORD, 1932- 1935. Income, capital stock, and beer and liquor dealers' special tax returns filed. Filed alphabetically. (Daily, official.) 3 x 5 cards, 3 ft 8½ in., in 2 drawers of filing case. R. 201, 2d floor. (285)

606. CORRESPONDENCE, July 1935 to date. Filed alphabetically. (Daily, official.) 9 x 12 folders, 1 ft., in desk drawer. R. 201, 2d floor. (284)

GREENVILLEACCOUNTS AND COLLECTIONS UNIT  
OFFICE OF DEPUTY COLLECTOR  
Federal Bldg., S. Main St.

This agency was established about 1862. First known as a Division Office, its designation was changed to Zone Office. It is under the jurisdiction of the Collector at Columbia, S. C., to whom all reports are sent. Many early records have been destroyed, as can be seen when comparing the date of establishment with the date of the earliest record.

607. DAILY RECORD OF COLLECTIONS FROM SALE OF STAMPS, ETC., 1906 - 1912. Money collected from sale of tobacco, special tax, and beer stamps. (Rarely, official.) 12 x 19 vols. (2), 2 in., on floor. Dirty. Attic, 3d floor. (372)

608. CORRESPONDENCE, Apr. 1933 to date. Relating to income, processing, capital stock, and miscellaneous taxes, narcotic licenses, and cotton ginning. Filed chronologically. (Frequently, official.) 8½ x 11 folders, 10 in., in 2 drawers of filing case. R. 208. (371)

INCOME TAX UNIT  
OFFICE OF REVENUE AGENT IN CHARGE  
Masonic Temple, 206 S. Main St.

This agency established in 1910. All records prior to 1935 not sent to Washington were destroyed.

609. CORRESPONDENCE, 1935 to date. Relating to tax information and verification of income tax. (Frequently, official.)  
 $8\frac{1}{2}$  x 11 sheets, 6 in., in drawer of filing case. R. 311. (1)



BUREAU OF NARCOTICS

BUREAU OF NARCOTICSCOLUMBIA

OFFICE OF INSPECTOR  
Federal Bldg., 1700 Block Main St.

This office was established in 1919. It handles all investigations of narcotic violations in its district. All reports are confidential.

610. INVESTIGATIONS OF NARCOTIC VIOLATIONS, 1930 to date. Correspondence relative to locating and capturing fugitives, fingerprints of criminals from all over the U. S., circulars, open and closed case reports, and open and closed records of investigations. Filed alphabetically. (Frequently, confidential.) 8 x 10 folders, 8 ft., in 4 drawers of filing case. R. 14. (173)

PROCUREMENT DIVISION

PROCUREMENT DIVISIONCOLUMBIA

## STATE PROCUREMENT OFFICE

National Loan and Exchange Bldg., 1300 Block Main St.

This office was established July 1, 1935, to handle the procurement activities for the South Carolina WPA and related agencies. The following reports are sent to Washington weekly: Form 8, complete condensation of the weekly progress report, and Form 8-2, weekly progress report of accounts payable. Form 1700, operating expense report, and Form 1500, stock report, are sent monthly. Form 1600, inventory report, is sent from time to time.

Administrative Section

611. ADMINISTRATIVE FILE, July 1, 1935 to date. Form 1700, operating report; Form 1500, stock report; Form 1600, inventory report; and Form 1, abstract of invitations to bid. (Frequently, official.) 9 x 12 folders, 2 ft., in drawer of filing case. R. 805. (1292)

612. CONTRACT LEDG R, July 10, 1935 to date. Requisitions, purchase orders, vouchers, amount of money encumbered, liquidations of encumbered money, and discounts from vouchers. (Daily, official.) 10 x 15 binder, 3 in., on desk. R. 810. (1282)

613. CORRESPONDENCE, COPIES, Oct. 1935 to date. From various sections of this division. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 2 ft., in drawer of filing case. R. 804. (1274)

614. CORRESPONDENCE AND REPORTS, Oct. 1935 to date. Reports made up weekly of information from purchase order and requisition departments; also correspondence with Washington, state directors, and district offices. (Frequently, official.) 9 x 12 folders, 2 ft., in drawer of filing case. R. 804. (1275)

615. GENERAL CORRESPONDENCE, July 2, 1935 to date. Index. (Daily, confidential.) 9 x 12 folders, 8 ft., in 4 drawers of steel filing case. R. 805. (1290-A)

616. PERSONNEL FILE, July 1, 1935 to date. Applications; Forms 1900A and B, payrolls; monthly gain and loss reports; Form 1200, report of absentees; requisitions; Form A-5, miscellaneous encumbrances; lists of telephone calls; telegrams; and administra-

tive payrolls. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 10 ft., in 5 drawers of filing cases. R. 805. (1293)

617. READING FILE, July 1, 1935 to date. Letters from various divisions of the state office relative to work of their respective departments; for Procurement Officer's personal use. (Frequently, official.) 8 $\frac{1}{2}$  x 14 loose-leaf file, 2 in., on desk. R. 805. (1291)

618. SPECIFICATIONS, Oct. 1935 to date. Used to make contracts; information furnished by different firms. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 2 ft., in drawer of filing case. R. 804. (1277)

619. SUSPENSE FILE, Oct. 1935 to date. Purchase orders, requisitions, etc., held up pending additional information. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 3 in., in drawer of filing case. R. 804. (1276)

620. MISCELLANEOUS FILE, 1936. Supplementary information on Form 8-2, surplus property folders, graph records, property delivery receipts, field office memoranda, Treasury Dept. bulletins, miscellaneous office memoranda, and reports from section and division chiefs. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 2 ft., in drawer of filing case. R. 805. (1295)

621. PURCHASES AND ENCUMBRANCES, 1936. Administrative information on purchase of material and equipment for nursery schools throughout the state, and on transportation encumbrances. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 2 ft., in drawer of filing case. R. 805. (1296)

622. DAILY AND WEEKLY REPORTS, 1936 to date. From deputy state procurement officers in Greenville, Charleston, Florence, and Columbia; and records of property transferred from ERA to WPA. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 6 ft., in 3 drawers of filing case. R. 805. (1294)

Purchasing Order and Contract Section

623. CORRESPONDENCE, TRAFFIC, Oct. 1, 1935 - June 1936. Relating to transportation of commodities and equipment purchased by government agencies. (Frequently, official.) 9 x 12 folders, 2 ft., in drawer of filing case. R. 900. (1306)

624. REQUISITION CARDS, 1935 - 1936. Requisition number, purchase order number, and name and number of project. (Daily, official.) 3 x 5 folders, 2 ft., in drawer of filing case. R. 803. (1304)

625. ADJUSTMENT VOUCHERS, Dec. 14, 1935 to date. For adjustment of funds for appropriation to projects. Filed numerically. (Frequently, official.) 8 x 11 forms, 4 in., in drawer of filing case. R. 812. (1279)

626. CONTRACTS, ALPHABETICALLY INDEXED, July 10, 1935 to date. For materials, men on projects, etc. Filed alphabetically. (Frequently, official.) 3 x 5 cards, 3 ft., in 2 drawers of card cabinet. R. 810. (1281)
627. CONTRACTS, NUMBERED, July 10, 1935 to date. For materials, supplies, etc. Filed numerically. (Daily, official.) 9 x 12 folders, 10 ft., in 5 drawers of filing cases. R. 810. (1280)
628. CORRESPONDENCE, 1935 to date. Cancelled requisitions, bulletins, district correspondence, advertising matter, contracts with Washington, general vendor's file, and related correspondence. Filed alphabetically. (Early records, rarely; current records, frequently, official.) 9 x 12 folders, 14 ft., in 7 drawers of steel filing cases. R. 803. (1301-1303, 1298-1300, 1297)
629. CORRESPONDENCE RELATING TO DEALERS' CATALOGS AND INDEX, Aug. 13, 1935 to date. Two supplementary files, one serving as a cross check to the other: catalog file, including correspondence regarding requests, bids, special price lists, and acceptance of bids; index file of names and addresses of manufacturers and dealers in supplies purchased, with number under which catalog is filed. Filed alphabetically. (Daily, official.) 9 x 11 folders and 3 x 5 cards, 11 ft., in 4 drawers of filing case and in 2 card cabinets. R. 811. (1290)
630. PURCHASE ORDERS, SUSPENSE FILE, Sept. 6, 1935 to date. Orders for playground materials and supplies for WPA resettlement projects; also sealed bids for project supplies. (Daily, official.) 9 x 11 folders, 12 ft., in 6 drawers of filing cases. R. 811. (1286)
631. PURCHASE ORDERS OR VOUCHERS, PAID, July 1935 to date. Held for check on amounts of materials, money, and projects. (Daily, official.) 9 x 11 folders, 88 ft., in 44 drawers of 11 filing cases. R. 811. (1287)
632. RURAL REHABILITATION SUSPENSE FILE, 1935 to date. Purchase orders awaiting authorization of payment. (Daily, official.) 9 x 11 folders, 3 in., in drawer of filing case. R. 811. (1283)
633. RURAL REHABILITATION VOUCHERS, PAID, 1935 to date. (Daily, official.) 9 x 12 folders, 1 ft., in drawer of filing case. R. 811. (1284)
634. TRACE FILE, Oct. 1, 1935 to date. Correspondence dealing with tracing shipments. (Daily, official.) 9 x 12 folders, 6 ft., in 3 drawers of filing case. R. 900. (1307)
635. VENDORS' INDEX, 1935 to date. Name of vendor, address, date of purchase, purchase order number, regular number, project number, and amount of purchase. Filed alphabetically. (Daily, official.) 5 x 8 cards, 2 ft., in drawer of card cabinet. R. 811. (1285)

636. VOUCHERS, UNPAID, Oct. 1935 to date. Authorized vouchers held for rechecking before payment. (Daily, official.) 9 x 11 folders, 12 ft., in 3 drawers of filing case. R. 811. (1289)

637. SUSPENSE FILE FOR BIDS, 1936. Bids sent to vendors for equipment for WPA projects and office use. (Frequently, official.) 9 x 12 folders, 2 ft., in drawer of filing case. R. 803. (1305)

638. TEXTILE PAYMENT VOUCHERS, Feb. 7, 1936 to date. Representing payment for materials purchased for WPA sewing rooms. Filed numerically. (Frequently, official.) 9 x 12 folders, 8 in., in drawer of filing case. R. 812. (1278)

FLORENCE

BRANCH PROCUREMENT OFFICE  
Williamson Bldg., Evans St.

This office was established February 1, 1936, to handle purchases for WPA work projects.

639. CORRESPONDENCE, REPORTS, AND BULLETINS, 1936. Relate to requisitions and purchases of all materials for WPA work. Filed alphabetically. (Daily, official.) 9 x 12 folders, 1 ft., in drawer of steel filing case. R. 12, 3d floor. (169)

640. ENCUMBRANCES, 1936. Forwarded by WPA Finance Division to Treasury Accounts' Division, asking that certain amounts of money be set aside to make emergency purchases for work projects. Filed numerically. (Daily, official.) 9 x 12 folders, 3 in., in drawer of steel filing case. R. 12, 3d floor. (173)

641. PURCHASE ORDER REGISTER, 1936. Purchase order number, date, requisition, project, name and address of vendor, and amount of purchase. (Daily, official.) 11 x 17 vol.,  $\frac{1}{4}$  in., in drawer of steel filing case. R. 12, 3d floor. (172)

642. PURCHASE ORDERS, COPIES, 1936. Filed numerically. (Daily, official.) 9 x 12 folders, 4 in., in drawer of steel filing case. R. 12, 3d floor. (171)

643. REQUISITION REGISTER, 1936. Estimated costs of all materials and service purchased for WPA work projects. (Daily, official.)  $8\frac{1}{2}$  x 11 vol.,  $\frac{1}{4}$  in., in drawer of steel filing case. R. 12, 3d floor. (170)

GREENVILLE

BRANCH PROCUREMENT OFFICE  
News Bldg., 305 S. Main St.

This agency was established December 1, 1935, to take care of WPA purchases in District 4.

644. CORRESPONDENCE RELATING TO MATERIAL AND PURCHASES FOR WPA, Dec. 1935 to date. Details of material used and purchases made by WPA. Filed numerically. (Daily, official.)  $8\frac{1}{2}$  x 11 folders, 1 ft.2 in., in drawer of filing case. R. 603. (189)



BUREAU OF PUBLIC HEALTH SERVICE

BUREAU OF PUBLIC HEALTH SERVICECHARLESTON

## JAMES ISLAND QUARANTINE STATION

(A) Office Bldg.

(B) Storhouse

This station was established about 1889. From that date to 1910 it was operated by the State of South Carolina; in 1910 it was taken over by the Federal Government. Reports are made monthly and quarterly to Washington.

645. PROPERTY RECORD, 1890 to date. Form 1903C, inventory, noting date and number of voucher, debit, credit, balance, and amount unserviceable and on hand last return. (Earlier records, never; later, daily, official.)  $3\frac{1}{2}$  x 8 sheets, 19 ft.  $1\frac{1}{2}$  in., in wooden box, on file board and in bundles on desk. NE. and W. rooms, 1st floor (Bldg. B) and NE. room (Bldg. A). (1855, 1851)

646. JOURNAL, 1907 to date. Condensed history of incidents at station, showing arrival and departure of ships, conditions at station, ships running aground and services rendered, hurricanes, storms, wrecks, when each employee begins service and when and where transferred, and reports on yellow fever and malaria mosquitoes. (Daily, official.)  $8\frac{1}{2}$  x 14 vol., 1 in., on mantel. NE. room, 1st floor (Bldg. A). (1854)

647. CORRESPONDENCE, 1911 - 1924. Correspondence with merchants, acting supervising architect, and inspector, pertaining to proposals, contracts, and specifications for work, with blue prints used for construction and repairs. (Never.) 10 x 15 and 12 x 15 envelopes,  $3\frac{1}{2}$  in., on shelf in sectional bookcase. NE. room, 1st floor (Bldg. A). (1849)

648. CORRESPONDENCE, July 1, 1928 to date. Correspondence with Business firms, Coast Guard, lighthouses, employees, and Bureau, regarding commodities and supplies necessary at station. (Earlier records, never; current, daily, official.) 9 x 12 folders, 5 ft. 11 in., in 2 drawers of steel filing case and 2 drawers of wooden filing case. NE. room, 1st floor (Bldg. A). (1852)

649. REPORTS, 1928 to date. Monthly, quarterly and annual reports regarding inspection of vessels, fumigation, fumigation certificates, requisitions for building material, office supplies,

annual and quarterly proposals, mechanical equipment, and quarantine declarations. (Earlier records, none; current, daily, official.) 9 x 12 folders, 6 ft. 8 in., in 2 drawers of steel filing case and 2 drawers of wooden filing case. NE. room, 1st floor (Bldg. A). (1848)

650. RECORD OF SUBSISTENCE, 1930 to date. Supplies received and issued, giving name of concern from which purchased, date, amount purchased, contract price, cost, and supplies purchased. (Daily, official.) 14 x 17 vol., 1 in., on steel filing cabinet. NE. room, 1st floor (Bldg. A). (1846)

651. QUARANTINE REGULATIONS, 1931 to date. Instructions and correspondence with Assistant Surgeon General in Washington. Index. (Daily, official.) 8 x 10 $\frac{1}{2}$  loose-leaf books, 2 $\frac{1}{2}$  in., on mantel. NE. room, 1st floor (Bldg. A). (1853)

652. INSPECTION RECORD, Apr. 1934 to date. Date inspected, nationality, number of men in crew, workaways, stowaways, alien passengers, American passengers, alien seamen, number extensively examined, number certified, number of foreign certificates, date fumigated, amount, cubic feet, and tonnage of vessel. (Daily, official.) 8 x 10 $\frac{1}{2}$  vol., 1 $\frac{1}{2}$  in., on steel filing cabinet. NE. room, 1st floor (Bldg. A). (1847)

653. REQUISITIONS, Apr. 1937 to date. For goods not yet received. (Daily, official.) 8 x 10 $\frac{1}{2}$  sheets, 2 in., on 3 file boards on wall. NE. room, 1st floor (Bldg. A). (1850)

### THIRD CLASS RELIEF STATION

Custom House, E. Bay St.

This agency was established in June 1879 (see 659). It is in Administrative District 2, and its function is to furnish medical care to members of offices and crews of merchant vessels of American registry, Coast Guard, Coast and Geodetic Survey, Bureau of Fisheries, Lighthouse Bureau, and similar agencies of the Federal Government.

654. REGISTER OF PERMITS, 1869 - 1927. Register of seamen entering hospital in Charleston; the permits issued by the masters of ships show permit number, name, age, nativity of seaman, how long in American service, vessel in which last sailed, date of permit, number of days for which permit is granted, disease (as certified to by physician), result, date of discharge, and remarks; book was maintained by Collector before the Public Health Service Station was established at this port. (Occasionally, official.) 11 x 16 and 9 x 12 vols., 11 3/4 in., in desk. Dirty, bindings broken. R. 18. (1699, 1707)

655. REGISTER OF PATIENTS, June 1872 - Nov. 1879; 1897 - 1908. Permit number, name, age, place of birth and residence, and date

of admission of seaman, vessel, date of birth, disease, condition, and number of days in hospital; vol. I was maintained by Collector before the Public Health Service Station was established. (Never.) 12 x 18 and 9 x 11 vols.,  $3\frac{1}{2}$  in., in pigeon-holes in desk and on shelf of wooden cabinet. Damaged by water, dirty, bindings broken. R. 18. (1702, 1704)

656. REGISTER OF OUTPATIENTS, 1878 - 1923. Date, name, age, nativity, last vessel, period of last service, patient's statement of last relief, where, when, for what disease or injury, and kind of relief furnished. (Occasionally, official.)  $10\frac{1}{2}$  x 15 vols., 1 ft. 7 in., on shelf of wooden cabinet, in pigeon-holes, and on wooden desk. Dirty. R. 18. (1755)

657. NECROPSY REPORT, 1879 - 1906. Name, when admitted, when discharged, diagnosis and result (whether dead or recovered), and complete history of the case. Filed alphabetically. (Never.)  $8\frac{1}{2}$  x  $10\frac{1}{2}$  vol., 3 in., on shelf in wooden cabinet. Dirty. R. 18. (1708)

658. CORRESPONDENCE, MISCELLANEOUS, 1879 to date. With Washington, other Treasury officials, undertakers, commercial concerns, etc., in regard to inquiries on deaths, illness, treatments, examinations, proposals for care of sick seamen suffering with contagious diseases, proposals for washing towels, proposals for burial of deceased seamen, pay of personnel, maintenance, record of physical examination of U. S. Coast Guard personnel, examinations for discharged seamen, etc. (Occasionally, official.) Various sized vols., folders, loose-leaf books, and corrugated gum-stub files, 13 ft.  $7\frac{1}{2}$  in., on shelf, and in wooden cabinets. Dirty. R. 18. (1761)

659. MEDICAL OFFICER'S JOURNAL, June 1879 to date. Names and records of officers in charge, list of changes, and other data; "Marine Hospital station opened at Charleston, S. C., June 1879, dispensary in post office, dispensary moved to Custom House, July 5, 1892, dispensary moved to 89 Broad St., Mar. 1894, dispensary moved to Custom House, May 30, 1896, one room allowed and in June 17 and 18 were assigned, these rooms still being used as dispensary." (Daily, official.)  $8\frac{1}{2}$  x  $13\frac{3}{4}$  vol.,  $1\frac{1}{2}$  in., in wooden cabinet. R. 18. (1753)

660. BILLS AND ACCOUNTS, 1883 - 1903. Bills of hospital, doctor, and office rent, showing permit number, name of seaman, name of hospital, days in hospital, date, name of ship, and amount for hospitalization. (Never.)  $10\frac{1}{2}$  x  $15\frac{1}{4}$  vol., 1 in., on shelf in wooden cabinet. Dirty. R. 18. (1697)

661. PRESCRIPTION AND DIET RECORD, 1885 - 1887. Number of permit, name, admission date of patient, medicine, diet prescribed for each day while in hospital, and date of discharge; for white and colored patients in the marine ward. (Never.)  $10\frac{1}{2}$  x  $15\frac{1}{2}$  vols., 4 in., on shelf in wooden cabinet. Dirty. R. 18. (1696)

662. RECORD OF LETTERS SENT AND RECEIVED, 1895 - 1911. Date, to whom addressed, from whom received, when received, when sent,

subject, and substance or character of communication or report; refer to changes and bulletins, medical journals, reports, pay checks, list of seamen discharged, etc. (Never.) 9 x 11 vols.,  $2\frac{1}{2}$  in., on shelf in wooden cabinet. Dirty. R. 18. (1695)

663. REJECTION AND REMARK RECORD, 1899 to date. Requests by mariners for medical treatment and history of the cases involved; cases not rejected have master's certificate for sick or disabled seamen, showing port, date, name, nativity, age, height, color of eyes and hair, distinguishing marks, master's signature, seamen's signature, previous service, and total service on U. S. vessels. (Daily, official.) 5 x 8 vols., 3 in., on shelf and in wooden cabinet. R. 18. (1698)

664. EXAMINATION OF ALIENS, 1907 - 1913. Date of examination, name, age, where from, name of vessel (whether steamer or schooner), whether passed or rejected, monthly summary of the number examined, number passed, and number rejected; copy of medical certificate and immigration service description of alien report enclosed. (Never.) 5 x  $7\frac{1}{2}$  vol., 1 in., on shelf in wooden cabinet. Bindings broken. R. 18. (1700)

665. ANTITYPHOID VACCINATION RECORD, 1912 to date. Date, name, address, number of injections and date of injections, number of persons inoculated each month, and number of inoculations. (Daily, official.) 5 x  $8\frac{1}{4}$  vol., 1 in., in wooden cabinet. Bindings broken. R. 18. (1705)

666. INSPECTION OF IMMIGRANTS, 1913 - 1920. Name, age, nationality, vessel, status, examination, cause of rejection, and remarks. (Never.) 8 x  $10\frac{1}{2}$  vol.,  $1\frac{1}{2}$  in., on shelf in wooden cabinet. Dirty. R. 18. (1694)

667. SMALLPOX VACCINATION RECORD, 1917 to date. Date, name, address, number of injections and date of injections, number of persons inoculated each month, and number of inoculations. (Daily, official.) 5 x  $8\frac{1}{4}$  vol.,  $\frac{1}{2}$  in., in wooden cabinet. R. 18. (1706)

668. CORRESPONDENCE, BUREAU OF WAR RISK INSURANCE, 1918 - 1922. Regarding physical examinations, transportation, applications for compensation later than one year after discharge, courtesies due war risk claimants, information regarding orthopedic appliances, weekly report blanks, dental examinations, and repair of temporary artificial limbs by army hospitals. (Never.)  $9\frac{1}{2}$  x  $10\frac{3}{4}$  gummed stub-file book, 6 in., on shelf in wooden cabinet. Dirty. R. 18. (1709)

669. INDIVIDUAL RECORD, TIME AND SALARY CARDS, 1920 - 1935. Form 8972-I: card number, name, address, color, sex, marriage status, children (if any), appointment, designation, pay status, date, appointment approved, date and place of birth, citizenship, whom to notify in emergency, separation, remarks, and recapitulation. (Occasionally, official.) 5 x  $8\frac{1}{2}$  folders,  $\frac{1}{2}$  in., in drawer of wooden filing case. R. 18. (1703)

670. MONTHLY REPORT OF FIRST AID, 1922 to date. DFL Form 108, monthly report in connection with instructions and examinations of ship sanitation and first aid, showing number of candidates instructed, number of candidates examined, number of successful candidates who received a course of instructions, number of successful candidates who did not receive a course of instruction, total of candidates passed, number of candidates rejected who did not receive a course of instruction, total candidates rejected, number of hours of instructions, number of hours of examinations, total time consumed, remarks, and signature of designated officer. (Occasionally, official.) 8 x 10 $\frac{1}{2}$  sheets, 2 $\frac{1}{2}$  in., in drawer of wooden filing case. R. 18. (1759)

671. MONTHLY REPORT OF MEDICAL RELIEF TO BENEFICIARIES OF COMPENSATION ACT, 1922 to date. Monthly report to Employees Compensation Commission in regard to medical relief furnished to beneficiaries of the Federal Compensation Act, showing name of hospital, name of new cases, and total number of days relief, whether dispensary or outpatient, number of new cases, and total number of dispensary treatments or consultations. (Occasionally, official.) 3 x 5 cards, 2 in., in drawer of wooden filing case. R. 18. (1766)

672. PHYSICAL EXAMINATIONS, 1925 to date. Form 1971-E, revised, showing name, address, class of beneficiary, authority for admission, names, ages, addresses, names of vessels, clinical notes, name of diagnosis 1 and 2, other diseases or injuries, establishment or office where employed, nature of work, how injury was incurred, place of injury, date, hour, confirmatory diagnosis by doctor, and if disability is due to injury. (Occasionally, official.) 5 x 8 cards, 2 ft. 10 in., in 2 drawers of wooden filing cases. R. 18. (1750)

673. INPATIENTS, 1926 to date. Form 1971-F: name, class of beneficiary, register number, hospital, permanent address of patient, person to notify in case of emergency, religion, birthplace, date of birth, sex, race, marital status, occupation, name of vessel or other source of admission, date of last service, diagnosis number, date of diagnosis, treated, untreated, if operated on, condition on disposition, operation name, operation number, anaesthetic, date of operation, name of operator, disposition, reason for disposition or cause of death, and number of days in hospital. (Occasionally, official.) 5 x 8 cards, 5 ft. 8 in., in 4 drawers of filing case. R. 18. (1690)

674. OUTPATIENTS, 1926 to date. Form 1971-E, revised: name, age, address, class of beneficiary, authority for admission, name of vessel, clinical notes, diagnosis 1 and 2, other diseases or injuries, establishment or office where employed, nature of work, how injury was incurred, place of injury, date, hour, confirmatory diagnosis by the doctor, and whether disability due to injury, with signature of acting assistant surgeon in charge. (Occasionally, official.) 5 x 8 cards, 44 ft. 2 in., in 10 drawers of filing cases and 28 pigeon-holes of wooden cabinet. R. 18. (1772)

675. PHYSICAL EXAMINATION REPORTS, 1926 to date. Certificates of medical examination under Executive Order June 18, 1923 (United States Civil Service Commission), certificates of medical examinations, Longshoremen and Harbor Workers' Compensation Act, examination of immigrants, and certificates of medical examinations for disability and retirement. (Occasionally, official.) 9 x 11 3/4 folders, 10 in., in drawer of steel filing case. 1st floor. (1771)
676. PERMITS FOR LIQUOR AND NARCOTICS, 1927 - 1933. Form 1539, applications from masters of vessels for liquor for medicinal purposes; and Form 1914, applications from masters of vessels for narcotics. (Occasionally, official.) 4 1/4 x 8 vol. and 8 1/2 x 14 sheets, 2 in., in wooden cabinet. NW. corner room, 1st floor. (1773)
677. ANNUAL REPORT OF PHYSICAL EXAMINATIONS, 1927 to date. Form 1934-A: date, station, summary of examinations and rejections for various services (such as steamboat inspection service, merchant seamen, Coast Guard, lighthouse service, foreign seamen, coast and geodetic survey, immigration service, civil service for appointment in the Philippine Island, Panama Canal, Army, Public Health Service, Veterans Bureau, Employees Compensation Commission, and Civil Service for retirement), total number examined, number passed, number rejected, and cause of rejection; certificates are signed by the acting assistant surgeon in charge. (Occasionally, official.) 5 x 11 envelopes, 1 1/2 in., in drawer of wooden filing case. R. 18. (1748)
678. COAST GUARD MONTHLY REPORT, 1927 to date. Form 8948, report of Coast Guard patients admitted, showing place, date, name of patient, unit, service number, rate or rating, date of admission, and signature of acting surgeon in charge. (Occasionally, official.) 8 x 10 1/2 sheets, 2 in., in drawer of filing case. R. 18. (1767)
679. MONTHLY ABSENCE REPORT, 1927 to date. Form 2243-B: name, number of days or hours absent, sick without pay, military overtime work, and remarks. (Occasionally, official.) 7 x 8 1/2 sheets, 2 in., in drawer of wooden filing case. R. 18. (1758)
680. MONTHLY AND QUARTERLY PERSONNEL REPORTS, 1927 to date. Form 1917-A: name of doctor, rank or designation, gross pay, allowances, duty performed, and change of status. (Occasionally, official.) 8 x 10 1/2 sheets, 1 1/2 in., in drawer of filing case. R. 18. (1765)
681. MONTHLY REPORT OF PAY PATIENTS, 1927 to date. Form 1927: name of patient, register number, class of patient, date of admission, date of discharge, total days under treatment, total charge for the specified month, certificate with the signature of the acting assistant surgeon in charge. (Occasionally, official.) 8 x 10 1/2 sheets, 1 1/2 in., in drawer of wooden filing case. R. 18. (1760)
682. MONTHLY REPORT OF RELIEF, 1927 to date. Form 1922-A, revised: date, number of patients remaining under treatment from

previous month, number admitted during month, total number treated, discharged, died, remaining under treatment on last day of month, total number of days relief furnished, number of outpatients treated, admitted this month, remaining from last month, number of times relief was furnished, and number of physical examinations (for American seamen, seamen in Engineer Corps and Army transport service, Coast Guard and Geodetic Survey, Bureau of Fisheries, Employees Compensation Commission, pilots; examinations for licenses, Civil Service examinations for retirement, Bureau of Pensions, etc.). (Occasionally, official.) 8 x 10 $\frac{1}{2}$  sheets, 1 $\frac{1}{2}$  in., in drawer of wooden filing case. R. 18. (1762)

683. WEEKLY MORBIDITY REPORT, 1927 to date. Form 8960-A, weekly morbidity report for City of Charleston, S. C., showing date, disease, new cases notified, deaths registered, deaths from other causes, and total deaths, with signature of acting assistant surgeon in charge. (Occasionally, official.) 3 $\frac{1}{4}$  x 5 $\frac{1}{2}$  cards, 6 in., in wooden cabinet and drawer of wooden filing case. NW. corner room, 1st floor, and R. 18. (1746, 1763)

684. EMPLOYEES COMPENSATION COMMISSION, 1928 to date. Examination records of history of case, requests for treatment, X-ray report, report of surgical operations, correspondence between various physicians in regard to the case, date of examination, date of X-ray, date of operation, name of case, address, age, place of employment, nature of occupation, and patient's statement of injury; examiner's report shows nature of disability, if condition complained of is due to injury described by patient, if disabled from usual employment, other work, and estimate length of disability from usual employment, and other work. (Occasionally, official.) 9 x 11  $\frac{3}{4}$  folders, 6 ft. 3 in., in 2 drawers of filing case and walnut press. R. 18 and NW. corner room, 1st floor. (1752, 1751)

685. BILLS AND PAYROLLS, 1929 to date. Form 1034-A, public vouchers for purchases and service other than personal, showing expenditure symbol, number and date of order, date of delivery and service articles or service, quantity, unit price, notations, name of payee, and name of acting assistant surgeon in charge; bills from local hospital for hospitalization plaster cast and X-ray; also bills from local laundry and telephone company for service, and payroll of the acting assistant surgeon in charge. (Occasionally, official.) 8 $\frac{1}{2}$  x 11 sheets, 2 ft. 4 $\frac{1}{2}$  in., in wooden cabinet and 3 drawers of wooden filing case. NW. corner room, 1st floor, and R. 18. (1749, 1691)

686. ENCUMBRANCE REPORT, Jan. 1929 to date. Form 1982-E, name of station, date of allotment, serial number, appropriation, maintenance of hospital, amount of allotment, purchase order number, date of encumbrance, payee, article of service, balance unencumbered, total encumbrances for month, total quarterly encumbrances to date, balance available, and certified statement, with signature of the officer in charge. (Occasionally, official.) 8 $\frac{1}{2}$  x 14 sheets, 2 in., in drawer of wooden filing case. R. 18. (1747)



687. REQUISITIONS, 1929 to date. Form 1905, requisitions for dental cases, government transportation, stationery, blank forms, blank books, typhoid vaccine, weekly morbidity report, smallpox vaccine, general schedule for stationery, drugs, treatments, and Coast Guard forms, showing name of person submitting requisition, on hand, required, unit, article, supply table, general schedule, total price, and date, with signature of acting assistant surgeon in charge. (Occasionally, official.) 8 x 10 $\frac{1}{2}$  sheets, 5 $\frac{1}{4}$  in., in wooden cabinet and 2 drawers of wooden filing case. NW. corner room, 1st floor, and R. 18. (1756, 1692)
688. CONTRACTS, 1930 to date. Contracts with local hospital for hospitalization, plaster casts, and X-rays; contracts with local undertakers for burial service; contracts with laundry to launder office towels; and contracts for telephone service. (Never.) 5 x 11 $\frac{1}{2}$  and 10 x 12 envelopes, 6 in., in drawer of wooden filing case, and wooden cabinet. NW. corner room, 1st floor, and R. 18. (1754, 1768)
689. INVOICES AND BILLS OF LADING, 1930 - 1932; 1936 to date. For stationery, typewriter ribbons, calendars and other office supplies, showing department and bureau, address, appropriation, purchase order number, purchase authority, description, quantity, unit price, and amount. (Occasionally, official.) 8 x 10 $\frac{1}{2}$  slips, 6  $\frac{3}{4}$  in., in wooden cabinet and 2 drawers of wooden filing case. NW. corner room, 1st floor, and R. 18. (1757, 1769)
690. SEMIANNUAL REPORT OF UNSERVICEABLE PROPERTY, 1932 to date. Form 1919-a: articles and description, amount brought forwarded, unit, quantity, posting, and total value; also inspection report showing disposition recommended, and station address, with signature of acting assistant surgeon in charge. (Occasionally, official.) 8 $\frac{1}{2}$  x 11 sheets, 2 in., in drawer of filing case. R. 18. (1693)
691. NARCOTIC ORDERS, July 1, 1933 to date. Monthly report, showing that no narcotic orders were issued during this period. (Monthly, official.) 3 $\frac{1}{2}$  x 5 $\frac{1}{2}$  vol., 1/8 in., in drawer of wooden filing case. R. 18. (1701)
692. PROPERTY RETURN, 1933 to date. Form 1903-C: date and voucher number, debit, credit, balance unserviceable, total amount of slips to be inserted, and name of article. (Occasionally, official.) 3 $\frac{1}{2}$  x 8 slips, 5 in., in 2 drawers of wooden filing case. R. 18. (1770)
693. VENEREAL CARDS, 1934 - 1935. Form 1971-F (inpatient cards), giving name of patient, class of beneficiary, register number, hospital, permanent address of patient, in case of emergency who to notify, religion, place of birth, date of birth, marital status, occupation, name of vessel or other source of admission, date of last service, diagnosis name, number, and date; also Form 1971-E (outpatient cards), showing name, age, address, and class of beneficiary. (Occasionally, official.) 5 x 8 folders, 1/16 in., in drawer of wooden filing case. R. 18. (1764)

COLUMBIAOFFICE OF SPECIAL EXPERT ON MALARIA INVESTIGATIONS  
State Hospital, Bull St.

This agency was established about 1930. Monthly reports are sent to Washington.

694. CORRESPONDENCE, 1932 to date. Correspondence of Dr. Bruce Mayo who is the special expert on malaria investigations. Filed alphabetically. (Daily, official.) 9 x 12 folders, 8 ft., in 4 drawers of steel filing case. Basement. (1635)

695. LABORATORY CASES, 1932 to date. Senior Medical Technician's records of laboratory work. Filed alphabetically. (Frequently, official.) 5 x 8 cards, 5 ft., in 2 drawers of filing case. Basement. (1637)

696. PERSONAL FILE, MALARIA INVESTIGATION EXPERT, 1932 to date. Miscellaneous file of material relative to malaria investigation, containing references, lectures, appointments, etc. Filed alphabetically. (Daily, official.) 9x 12 folders and sheets, 8 ft., in 4 drawers of filing case. Basement. (1636)



