

Minutes of the Meeting of the Executive Committee of the University of Kentucky, June 19, 1942

The Executive Committee of the University met in President Donovan's office at 10:30 a.m., Friday, June 19, 1942. The following members were present: Judge Richard C. Stoll, James Park, H. D. Palmore and R. P. Hobson. President H. L. Donovan, Comptroller Frank D. Peterson and Captain W. Gayle Starnes, Secretary, were also present.

A. Approval of Minutes.

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1. On motion duly seconded and passed the minutes of the Executive Committee of March 20, 1942, were approved as published.

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B. Report of Comptroller.

The report of the Comptroller was presented and discussed.

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2. On motion duly seconded and passed the report was ordered accepted and filed.

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C. Budget Adjustment.

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3. Upon motion duly made, seconded and carried the following resolution was adopted:

BE IT RESOLVED that the budgets be amended in the manner as presented to the Board and filed with the records of the Secretary.

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D. Enrollment, First Term of Summer Quarter.

President Donovan reported that the summer quarter enrollment is satisfactory. He indicated that evidence showed that the reorganization of the University on the quarter basis was successful. A total of 1745 students was reported enrolled to date.

E. Authorization to Grant Degrees in Library Science.

President Donovan recommended that the University be authorized to award the degree of Bachelor of Science in Library Science to students who satisfactorily complete the 45 quarter hour curriculum in Library Science as graduate students in 1942 and thereafter.

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- 4. On motion duly seconded and passed President Donovan's recommendation was concurred in.

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F. Special Fees in Applied Music.

President Donovan recommended that students taking courses in applied music be charged \$30.00 per quarter (two half-hour lessons per week).

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- 5. On motion duly seconded and passed, this recommendation was concurred in.

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G. Injuries to Employees.

- George McCray
- Frederick Kaye
- Mrs. S. F. Bowsher
- Miss Elizabeth Taylor

The Comptroller presented the following letters, two from Mr. Perry West, head of the Department of Mechanical Engineering, and one from Mrs. Sarah B. Holmes, Acting Dean of Women:

April
Eighth
1942

Memorandum to: Mr. Frank Peterson

Subject: Accident to George McCray

Recalling conversation of yesterday, George McCray, Assistant Engineer at our Central Heating Plant, fell in a coal hopper about 7:30 p.m. Saturday, April 4, while in line of duty, and broke his right wrist just above the joint. Our Chief Engineer, Clifford Warren, tried to get in touch with our Dr. Chambers both at his office and at his home, but on account of the holiday he was out of town. He, therefore, took McCray to the Good Samaritan Hospital and was required there to stand sponsor for the charges before they would go ahead with the case. The fracture was x-rayed and put in a cast, the charges being \$5.00 for the x-ray and \$1.50 for the cast, making a total of \$6.50.

This man has been employed by us for nine months at \$17.50 per week, is married, has no children, is about 30 years old and is a very satisfactory employee. His case has now been transferred to Dr. Chambers, but I should like to ask if the University can take care of his hospital bill, since he is on a small salary and would appreciate such treatment by us.

I might add that this is the first accident we have had in the six years since the plant was started up that required hospital attention. Also, might it not be a good idea if Dr. Chambers could make arrangements with the hospital to take such a case in his absence without question, since, if Warren had not been there to stand sponsor, they apparently would have waited until some one could be found to be responsible before doing anything.

Yours truly,

(Signed) Perry West
Head of the Department
of Mechanical
Engineering.

April
Twenty-fourth
1942

Memorandum to: Mr. Frank Peterson
From: Perry West
Subject: Frederick Kaye.

One of our students, Frederick Kaye, employed as an assistant in the Central Heating Plant, fell through a grating and bruised his side. This occurred about 2:00 a.m. Wednesday morning, April 22, while he was in line of duty, having just removed a grating from over the ash pit in order to hoist some refuse, he stepped back into this opening and fell about twelve feet landing on a sump pump in the pit below. He was immediately taken to the Good Samaritan Hospital where he was attended by our Dr. J. S. Chambers. Two X-ray pictures were taken and the hospital bill is attached in the amount of \$11.50. No bones were broken and he was released from the hospital the following day.

He is a sophomore student in the department of Mechanical Engineering is eighteen years old and single. His record is good and his services have been excellent. He is working his way through college and I would respectfully ask that we take care of his hospital bill, if possible.

This is the second accident within the month and within the six years that we have been operating, but I am quite sure that neither were due to any carelessness on the part of our staff or to any lack of safeguards around the plant. It must be, as has been said, that these things come not as single spies.

Yours very truly,

(Signed) Perry West,
Head of the Department
Mechanical Engineering.

April 7, 1942

University of Kentucky
Dean of Women's Office

Memorandum to Mr. Frank Peterson, Comptroller
From Mrs. Sarah B. Holmes, Acting Dean of Women
Concerning Mrs. S. F. Bowsher and Miss Elizabeth Taylor

As we have no clear cut policy of caring for accidents on the campus of the University of Kentucky, it has been hard for me to make a definite recommendation regarding the request of Mrs. S. F. Bowsher that her surgeon's bill of \$138 be paid by the University of Kentucky. However, I have taken the following facts into consideration:

1. Any consideration given Mrs. Bowsher should also be extended to Miss Elizabeth Taylor.

2. Both women were injured while on routine duty in the residence halls for women.

3. The University of Kentucky, because of oversight or negligence in protecting a deep excavation, was a contributing factor in the accident. This deep excavation was evidently made at the time the new heating plant was installed. Guard rails were never placed around the excavation.

4. Mrs. Bowsher was off duty from December 26 to February 14 during which time she was in the hospital or convalescing at home. She has been able to be on part-time duty only from February 14 to April 4.

5. Mrs. Bowsher's salary has been paid in full from December 26 to April 4, regardless of number of hours on duty. Under this arrangement she has received in all \$227.50.

6. Miss Taylor has been on duty each day since the accident occurred except at such time as it has been necessary for her to be in the doctor's or nurse's office for treatment.

7. Miss Taylor's actual expenses have been small because of a former connection with the Good Samaritan Hospital. Dr. Brown's and the X-Ray bills have been nominal. If she had paid the usual fees, she would have incurred doctor and hospital bills of several hundred dollars.

8. Neither woman has completely recovered her health. Both are still under the care of physicians.

In view of the above facts, I am recommending that Mrs. S. F. Bowsher's surgeon's bill of \$138 be paid in full and that Miss Taylor be reimbursed \$30.00 to care for the cost of medicine, bandages, heat pads, etc.

Sarah B. Holmes

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6. The Board felt that the question involved in all four injuries was somewhat of a similar nature and after discussing the facts relating to each injury at length the Executive Committee passed the following resolution:

RESOLVED that the medical and x-ray charges of George McCray in the amount of \$6.50; the operating room fee and hospital service of Frederick Kaye amounting to \$11.50; examination, operation and anesthetic fee of Mrs. S. F. Bowsher in the amount of \$138.00, and the cost of medicine, bandages, heat pads, etc., incurred by Miss Elizabeth Taylor in the amount of \$30.00 be paid from the College Collection Account, and

BE IT FURTHER RESOLVED that it is expressly understood that action in these cases is without commitment as to future action of the Board of Trustees on requests for payment of medical bills or other bills for expense incurred in cases of injury to employees, and that the Board does not establish a precedent and does not admit negligence or liability by paying such medical and hospital claims.

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I. Appointments and Other Staff Changes.

President Donovan presented staff appointments, reappointments, salary adjustments and other changes requested by Deans and Heads of the Departments.

College of Arts and Sciences

Appointments

First Lieutenant Murray M. Montgomery, jr., Signal Corps, effective June, 1942.

Staff Sergeant Wyatt Martin, assistant storekeeper, effective June 1, 1942.

Sergeant K. Y. Baker, assistant storekeeper, effective June 1, 1942.

Private Othello P. Hammonds, assistant storekeeper, effective June 1, 1942.

Captain Earl C. May, Infantry, effective June 15, 1942.

Professor Jacques Hadamard, visiting professor for the year 1942-43, in the Department of Mathematics, at salary to be supplied by the Emergency Committee in Aid of Displaced Foreign Scholars. Professor Hadamard is a refugee from his native country, France.

Dr. Herbert P. Riley, Professor of Botany and Head of the Department on a ten months' basis, beginning September 1, 1942.

Miss Emeline Eggemeyer, instructor in English for 1942-43 on a ten months' basis.

Miss Roberta Moore, Graduate Assistant in English for 1942-43 on a ten months' basis.

Miss Beulah Cropper, part-time secretary in the Department of Bacteriology, for the year 1942-43, on a twelve months' basis.

Mr. Roy Steinfert, publicity director of the Department of Athletics for 1942-43.

Miss Marjorie Wheeldon, graduate assistant in Sociology Department for the year 1942-43, on a ten months' basis.

Miss Barbara-Jean Feiker, instructor in the Department of Physical Education in the Woman's Division, for the school year 1942-43, on a ten months' basis. Miss Feiker is to replace Mrs. Kouns during the latter's leave of absence.

Dr. Lawrence L. Quill, Professor of Chemistry and Head of the Department of Chemistry, beginning September 1, 1942, on a ten months' basis.

Allen E. Crowe, laboratory assistant in the Department of Hygiene and Public Health, for the month of June. Mr. Crowe is also appointed as laboratory assistant in the Department for 1942-43 on a twelve months' basis.

Professor Thomas D. Clark, Acting Head of the Department of History, for the fall and winter quarters, beginning September 1, 1942.

Mr. Kenneth E. Vanlandingham, Research Assistant in the Bureau of Government Research for the year 1942-43, on ten months' basis.

Summer Quarter

College of Arts and Sciences

Appointments

Miss Katherine McGinnis, assistant in the Department of Art for the summer. Miss McGinnis is appointed to fill the vacancy caused by the inability of Miss Gail Kirn to take the place offered in the Department.

Miss Barbara-Jean Feiker, instructor in the Department of Physical Education, for the second term of the 1942 Summer Quarter.

Mr. Harold T. Taylor, instructor in the Department of Physical Education, for the second term of the 1942 Summer Quarter.

Mr. Buford Garner, Summer School (Service) Scholarship in the Department of Physical Education during the summer of 1942.

Mr. Harry Lancaster, Summer School (Service) Scholarship in the Department of Physical Education during the summer of 1942.

Mr. Sidney Sorenson, Summer School (Service) Scholarship in the Department of Physical Education during the summer of 1942.

Mr. C. H. Wyatt, Summer School (Service) Scholarship in the Department of Physical Education during the summer of 1942.

Miss Ethel Smith, Summer School (Service) Scholarship in the Department of Physical Education during the first term of the Summer Quarter, 1942.

Reappointments

Dr. Vivien M. Palmer, Associate Professor of Social Work and Head of the Department, for the academic year of ten months, 1942-43.

Miss Sarah S. Gardner, Assistant Professor of Social Work, for the academic year of ten months, 1942-43.

Mrs. Florence R. Miller, Instructor in Social Work, for the academic year of ten months, 1942-43.

Miss Frances Smith, Secretary, for the academic year of ten months, 1942-43.

Resignations and Transfers

Mr. Charles Ross, laboratory assistant in the Department of Hygiene and Public Health, effective June 1, 1942.

Professor R. N. Maxson as Head of the Department of Chemistry, effective September 1, 1942. Professor Maxson is to be continued as Professor of Chemistry on permanent appointment.

Captain Phil Lofink, Infantry, transferred to Camp Pickett, Virginia, May 21, 1942.

Sergeant Jesse L. Wofford, transferred to Indiana University, Bloomington, Indiana, May 14, 1942.

Sergeant Martin, appointment effective June 1, 1942, as assistant military storekeeper, served ten days and accepted appointment as first lieutenant in the Army June 10, 1942, and has been transferred to duty in Washington, D. C.

Cancellation of Reappointment

Mr. George Boyd, as instructor in English for 1942-43. Mr. Boyd has been called for military service.

Leaves of Absence

Professor Edward Tuthill, Head of the Department of History, for the fall and winter quarters, effective September 1, 1942

Professor Fritz John, Associate Professor of Mathematics, for academic year 1942-43, on half pay.

Mr. William G. Haag, Assistant Professor of Anthropology and Archaeology, military leave for duration of the war. During the past year Mr. Haag was on leave for the first semester on half pay and the second semester without pay; therefore, he is not entitled to fifteen days pay provided by resolution of the Board for those on active duty at the University, who enter military service.

College of Agriculture and Home Economics

Appointments

Mr. Paul N. Scripture, assistant chemist in the Experiment Station, effective June 15, 1942.

Mr. William E. Netherland, assistant county agent in Hart County, effective June 1, 1942.

Dr. J. T. Skinner, assistant chemist in the Experiment Station. This appointment is requested to fill the vacancy caused by the resignation of Doctor Hodgkiss. This appointment effective June 8, 1942.

Dr. Henry Noble Sherwood, Assistant Bulletin Editor in the office of publications in the Experiment Station and Agricultural Extension, effective June 1, 1942.

Dr. Don F. Gilmore, assistant veterinarian in the Department of Animal Pathology, Experiment Station, effective June 15, 1942.

Mr. Andrew Earl Kilbourne, assistant county agent in Pike County, effective June 10, 1942.

Mr. Paul W. Estes, assistant county agent in Hopkins County, effective June 15, 1942.

Leaves of Absence

Mr. Henry S. McGuire, Jr., assistant bacteriologist in the Experiment Station, military leave, with pay from June 1 to June 15, in accordance with the provisions of the Board of Trustees. Mr. McGuire has been ordered to report for military duty.

Miss Mary Hood Gillaspie, leave of absence extended from April 30, 1942, to June 30, 1943. Miss Gillaspie's leave is without pay, and is extended because she has not fully recovered from a serious illness.

Resignations

Mrs. Nancy D. Stewart, Home Demonstration Agent in Ohio County, effective June 30, 1942.

Summer Quarter

College of Education

Appointments

Miss Hazel Chrisman, assistant in English in the University High School, for the first term of the summer quarter.

Mrs. Forrest Mercer, assistant to Mr. Keffer in science and mathematics, for the first term of the summer quarter.

Miss Sallie Robinson, to teach Latin in the University High School summer program.

The above appointments are subject to cancellation should enrollment in the high school fall off too seriously.

Miss Minnie Frances Humphries to teach business subjects in the University High School this summer. Miss Humphries is to take the place of Mrs. Marguerite Fowler who resigned because of the death of her mother.

Resignations

Mrs. Marguerite Fowler, who was to have taught the business subjects in the University High School this summer, because of death of mother.

Dean of the University

Office of the Dean of Women

Appointments

Mrs. Fanniebelle H. Bogie, housemother, Chi Omega house, on a ten months' basis.

Mrs. A. M. Hale, housemother, Alpha Delta Pi house, on a ten months' basis.

Resignations

Mrs. Bessie Bryson, housemother, Chi Omega house.

Mrs. Sarah Jouett, housemother, Delta Zeta house.

Mrs. E. P. Lamason, housemother, Alpha Delta Pi house.

Summer Quarter, First Term, 1942

Appointments

College of Law

Roy Moreland, professor.
W. Lewis Roberts, professor.

College of Commerce

W. W. Jennings, Professor of Economics.

College of Arts and Sciences

Miss Iva Dagley, to teach students registering for applied music 17a-h, voice, during the coming two summer sessions. She is to receive the special fees paid by the students for this individual instruction.

Cecil C. Sanders, graduate assistant in Political Science.

Jarvis Todd, Assistant Professor of Physics.

M. C. Brown, Assistant Professor of Mathematics.

Sallie E. Pence, Assistant Professor of Mathematics.

William F. Church, Instructor in History.

S. H. Wender, Instructor in Chemistry.

Melvin J. Astle, Instructor in Chemistry.

Kathryn Challinor, Instructor in Bacteriology.

E. J. Asher, Associate Professor of Psychology.

W. C. Tucker, Assistant Professor of Journalism.

Donald Irvine, Instructor (S.Q.) in English.

John L. Cutler, Instructor in English.

Daniel V. Hegeman, Assistant Professor of German.

Cancellation of Appointments

W. H. Pittman, Professor, College of Law.

Ellery L. Hall, Assistant Professor of History, College of Arts and Sciences.

E. G. Trimble, Associate Professor of Political Science, College of Arts and Sciences.

A. E. Bigge, Professor of German, College of Arts and Sciences.

Vivien M. Palmer, Associate Professor of Social Work, College of Arts and Sciences.

Maurice F. Seay, Professor of Educational Administration, College of Education.

Sarah S. Gardner, Assistant Professor of Social Work, College of Arts and Sciences.

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7. On President Donovan's recommendation, the above appointments, reappointments and salary adjustments were approved and record ordered made in the minutes.

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J. Adjournment.

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8. On motion duly seconded and passed, the meeting was adjourned, President Donovan having served luncheon in his office.

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W. Gayle Starnes
Secretary of the Board