

Minutes of the Quarterly Meeting of the Board of Trustees,
University of Kentucky, December 13, 1932.

The regular quarterly meeting of the Board of Trustees of the University of Kentucky was held at President McVey's residence December 13, 1932. The following members were present: Judge R. C. Stoll, E. B. Webb, Louis Hillenmeyer, Eugene Flowers, Commissioner of Agriculture, James Rash; also President F. L. McVey and Secretary D. H. Peak. It was decided to proceed with the usual order of business.

1. Approval of Minutes.

The approval of minutes was passed until next meeting.

2. President's Report.

The report of President F. L. McVey was received and ordered to be recorded in the minutes.

Board Membership

The Board of Trustees has been faced with the uncertainty of a quorum to carry on the business of the University for more than a year. At the first of the year there was a complete change in the ex-officio members. These members are busy men with many engagements arising out of their official connections, which make it difficult for them to attend meetings. One place in the Board of Agriculture group has been filled by one member who attended only once during his six years' appointment. The death of one member in the general state group left a vacancy which was filled by appointment, but the appointee could not qualify because his party affiliation did not correspond to the legal requirements for filling the place of the deceased member. At the present time there are two vacancies in the Board of Agriculture group now occupied by Senator Froman and Mr. Finch, whose terms expire. In the general class there are two terms, one an unexpired term and the other expiring this year. In the third group, that of the alumni, the term of Mr. Webb expires. Out of fifteen memberships on the Board there are now five vacancies or unexpired terms. I have talked with the Governor about the matter and left with him a statement covering all the points brought out in my report to the Board today.

Financial Matters

The close of the financial year June 30 found the University with no bank debt but owing to its staff \$194,000 for back salaries.

In February, 1932, it was necessary to reduce salaries ten per cent. It was thought that this reduction would meet the situation, but the dropping of receipts forced the University to pass salaries in May and June and to cut payments to \$100 per person in March and April. The cut in salaries for those above \$1300 resulting from these drastic reductions amounted to 36 per cent for the year. The drastic part of the cut was confined to college salaries because payments for them were made from state funds. The employees of the Experiment Station and Agricultural Extension staffs paid largely from Federal funds, received their salaries less ten per cent in March. At the opening of the year, July 31, and August 31, a flat sum of \$100 was paid to all members of the teaching staff in addition to the regular salaries on the ten months' basis beginning October first.

The reductions in income placed a heavy burden upon the teaching staff. To alleviate this situation in some degree a cooperative financial union was set up and the business men of the city subscribed \$41,000 to the funds of the union. Mr. J. E. McFarland was appointed trustee and he has returned to the subscribers 40 per cent of their subscriptions, indicating that the loans are being paid reasonably well. From present indications the University hopes to pay all salaries due this year on the reduced basis. It is hoped also that the advanced payment made July 31 and August 31 may be regarded as payments on salaries unpaid last year.

The budget for the year 1932-33 estimates the receipts from state taxes at \$650,000. To date, December 15, the amount received from these sources is \$302,000. In estimating the receipts at \$650,000 from state taxes the reduction over last year is \$244,000 and \$387,000 less than in 1930-31. There are heavy cuts in receipts and have necessitated the salary reductions already referred to, and material lowering of repairs and maintenance costs. It was impossible, however, to operate the University on such amounts as would be received from taxes. The student fees were therefore increased fifty per cent, but, anticipating a falling off in attendance, the number of students was placed at 2600 and the receipts from that sum at \$204,000 or \$50,000 more than last year's receipts from the same source. So far the estimates have held up. It has been customary to call for budget statements in February of each year, so that the board might pass upon the proposed expenditures at its April meeting. There is no reason to suppose the next year's budget will not be

ready at the customary time. It may be expected, however, that there will be a further reduction in income. How much it will be can not be conjectured now, but the fact that there will be some falling off necessitates new scrutiny of the budget, no salary increases and the reduction in amounts to be spent on maintenance, repairs and equipment. The staff membership will be needed except here and there falling off in class attendance may make it desirable to reduce the number of teachers and clerks in some departments.

A letter from the President and Secretary of the local chapter of the Association of University Professors suggests that it might be well to study University expenditures and curriculum offerings so that economies may be made ^{not} so much for the present year, but for the future. I have indicated to them that I should welcome such a committee and that it might be well to unite their study with those of the administration so that real results might come of the study.

Repairs to the Plant

There are some repairs that should be made and particularly ought provision be made for the housing of the band in the buildings and grounds department. At present, the band is badly housed and the Department of Music is sadly handicapped by the presence of the band in the music building. A room can be built for the band at an expense of \$1960.

The Patterson house was turned over to the University in September. Some repairs have been made in it and the University Woman's Club has provided the money to decorate the interior so that it may be made more presentable. When completed, the house will be used for the girls' organizations and the quarters of the Y. W. C. A.

Retirement Insurance and Sabbatical Leave

In talking with representatives of various colleges I find very few of them have provisions for the protection of the staff in the matter of retirement insurance and sabbatical leave. In these respects the University of Kentucky stands among the leaders. For more than six years the University has retired its faculty members who have reached the age of seventy on a change of occupation basis. The plan sets up a twenty per cent basic allowance and to that is added one per cent of salary for each year of service. It may be that the amount payable in any event should not be more than one-half of the salary received during the last year of service. At the present time there are seven members on the list; one more will be added at the end of this year and two more next year. The continuation of this policy will add new persons to the list, but the University will use from one-third to one-half of the salary of the retired member to take care of the work formerly carried by the

retired teacher. For a number of years an institution could carry the work without a material increase in total cost to the University. The annuity plan of the American Teachers Annuity Fund requires the teacher to pay five per cent and the institution to pay five per cent of the total salary list. This would amount to \$40,000 a year for the University to pay and a similar sum to be paid by the teachers. Under the Kentucky plan the University agrees to take care of the teacher during his life, but looks to the teacher to provide insurance for his family.

The staff of the University entered into a group contract with the Prudential Life Insurance Company to provide insurance against death and disability. The total amount written on the group plan was \$982,000.00 with 565 participants.

For more than ten years members of the faculty have had the privilege of sabbatical leave on half pay after seven years of service. One semester of leave may be granted on half pay for four years of service. Up to date there have been fifty persons who have taken advantage of the Sabbatical plan with benefit to themselves and the University. So the University thus provides an income to old age, through the group system of insurance provision is made for emergency protection against death, and by the sabbatical leave teachers are encouraged to engage in further study and research.

The New Library

A welcome advantage to the University was the long-hoped-for library. This building, carefully planned and well constructed, was opened June 15, 1931. In its use since that time it has proven highly acceptable. The University libraries now number 138,000 volumes. A special committee appointed last year has been laying stress on state and federal documents. Through the gift of Centre College the Congressional list was practically completed, giving to the University a much-needed Congressional set. The committee through Mr. T. D. Clark has added to the list of state documents and secured many gifts of books and materials from interested friends. The cut in budget grants for the purchase of books just at this time is unfortunate, because books can be purchased at low prices. The book stacks and three upper floors will be installed this year. The library of the University is beginning a new period of growth and every encouragement possible should be given to it.

Student Loan Fund

A number of years ago a Student Loan Fund was started to provide for needy students. The fund reached \$31,000. Under the policy followed the principal was loaned to students from time to time. The committee in charge now finds it difficult to secure payments of interest and principal so that the amount available for loans is cut down to a low figure. The only suggestion I have to make is to urge that an earnest appeal be sent to the borrowers urging them to pay at least something.

Student Health

For some time the University has maintained a dispensary for the use of students. The amount of work the dispensary does is very large and the staff of two full-time physicians, two specialists in eye, ear, nose and throat, two nurses, a secretary and a technician are kept busy through the year. The work of the department is handicapped by the lack of hospital facilities. A general agreement has been made with one of the hospitals for student care in case of illness. The charge is reasonable and the student is expected to pay, but is not always able to do it. Some more permanent and business-like arrangement should be made in the near future. The cost of maintaining a separate infirmary would cost the University a large sum annually, but it might be financed on some plan of cooperative insurance for hospital care.

Athletic Matters

Some criticism of the coach and the council in charge of athletics has been made by student groups since the close of what is called a disastrous football season. The matter has reached the newspapers and much comment has been printed in the press. A petition signed by some of the presidents of organizations has been handed to me. I called the presenters of the petition and of the press to my office on Monday, December 12, and read the group a statement I had prepared. The statement is as follows:

REPORT ON PETITION PRESENTED BY CERTAIN STUDENTS ON THE ATHLETIC SITUATION, UNIVERSITY OF KENTUCKY

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The petition presented to me by Messrs. Yeager, Ewing, Lair and Lynch as representing students of the University contains one paragraph in which will be found the main points of their request. This petition is signed by the presidents of different organizations on the campus. The paragraph referred to reads as follows:

"Prompted only by a desire to do something constructive for our University we suggest that a reorganization of the financial administration and personnel of this department would conduce to a more profitable and judicious expenditure of athletic funds; would redound to the mutual benefit of the student body and the University, and would be a move in furtherance of the athletic progress of this institution."

Immediately following the presentation of this petition, representatives of THE KENTUCKY KERNEL filed a protest to the effect that the committee which presented the petition was not representative of the student body. There also was handed to me a statement from the 1932 football team, in which it was set forth that they had done their best, had been well coached, and are willing to stand on their record.

In the petition referred to and the conversation that followed about the contents of the petition and the difficulties in the athletic situation, there seem to be three points to consider:

1. This would relate to student representation on the council and the membership of the council itself.
2. This has to do with financial matters, auditing of tickets, the securing of funds for athletic expenses, the utilization of funds for athletic purposes.
3. This group of points relates to the personnel of the coaching and business organization and the athletic council.

In regard to student representation on the council: I shall be glad to appoint two students not connected with any athletic teams to places on the council; also, the membership of the council will consist of persons not employed by the council.

In the matters relating to business and financial affairs it is essential that studies should be made about these, so that the facts may be known and to that end I shall appoint a person who will have the confidence of faculty, students and alumni, to make an investigation of the affairs of the council and to have him report to me his findings.

The matter of the personnel of the coaching staff and the business office dealing with athletic matters will be referred to the council on athletics, as this is the only authorized and legal body in the University to deal with such matters. I shall ask them to go into the whole situation and bring me their conclusions.

It will be noted in the steps that I have proposed that the points of contention made by the petition are dealt with in a fair and constructive way. It is understood, therefore, that the petitioners will accept these findings and abide by the findings that are reached in the matter.

(Signed) Frank L. McVey
President of the University

3. Financial Report

The financial report for November was received and ordered to be recorded in the minutes.

EXHIBIT "B"

Statement of Income and Expenditures Month of November 1932

	<u>Previously Reported</u>	<u>Current Month</u>	<u>Fiscal Year To Date</u>
General Fund Income			
Federal Appropriation	42,750.00		42,750.00
Vocational Ed. Board	6,571.16		6,571.16
Bureau of Mineral and Top. Survey - Misc. Receipts	505.45	61.91	567.36
Bureau of Mineral and Top. Survey - State Appro.	1,515.00	247.15	1,762.15
State Tax	103,364.25	79,279.07	182,643.32
Interest on Endow. Bnds.	4,322.25		4,322.25
Int. on Liberty Loan Bonds	850.00		850.00
Student Fees	90,544.57	1,568.61	92,113.18
Student Fees - Sum. Sch.	14,348.79	44.50	14,393.29
Student Fees - U.H.S.	3,776.50	225.00	4,001.50
Student Fees - El. Tr. Sch.	4,025.00	50.00	4,075.00
Student Fees - Un. Ext.	9,106.45	3,540.03	12,646.50
Miscellaneous Receipts	9,194.94	2,555.25	11,750.19
Rentals	803.70	246.96	1,050.66
Men's Dormitories	5,961.64	463.50	6,425.14
Total	<u>297,639.70</u>	<u>88,282.00</u>	<u>385,921.70</u>

Expenditures			
Instruction	233,187.31	73,217.29	306,404.60
Adm. Exp. & Maint.	78,065.34	25,214.09	103,279.43
Add. and Betterments	1,845.83	3,358.88	5,204.71
Total	<u>313,098.48</u>	<u>101,790.26</u>	<u>414,888.74</u>
Excess of Expenditures over Income	<u>(15,458.78)</u>	<u>(13,508.26)</u>	<u>(28,967.04)</u>
Patterson Hall Income			
Board	10,558.40	9,440.26	19,998.66
Miscellaneous Receipts		70.84	70.84
Room Rent - Summer Sch.	1,261.50		1,261.50
Total	<u>11,819.90</u>	<u>9,511.10</u>	<u>21,331.00</u>
Expenditures			
Expense	6,866.63	4,605.78	11,472.41
Additions and Better.	1,816.50		1,816.50
Total	<u>8,683.13</u>	<u>4,605.78</u>	<u>13,288.91</u>
Excess of Income over Expenditures	<u>3,136.77</u>	<u>4,905.32</u>	<u>8,042.09</u>
General Fund Income	309,459.60	97,793.10	407,252.70
General Fund Expend.	<u>321,781.61</u>	<u>106,396.04</u>	<u>428,177.65</u>
Excess of General Fund Expenditures over Income	(12,322.01)	(8,602.94)	(20,924.95)
Accounts Payable liquidated	(3,635.59)	(219.00)	(3,854.59)
Excess of Receipts over Expenditures for General Ledger accounts	<u>82,516.81</u>	<u>(4,598.52)</u>	<u>77,918.29</u>
Excess of Receipts over Expenditures for the fiscal year to date - General Fund	<u>66,559.21</u>	<u>(13,420.46)</u>	<u>53,138.75</u>
Excess of Receipts over Expenditures for the fiscal year to date - General Fund			53,138.75
Cash in Bank July 1, 1932 - General Fund			<u>(12,274.36)</u>
Cash in Bank November 30, 1932 - General Fund			<u>40,864.39</u>
Experiment Station Income			
Hatch - Federal Appro.	7,500.00		7,500.00
Milk and Butter - Cash Receipts	3,070.73	816.00	3,886.73
Dairy Cattle Sales	148.00		148.60
Sheep Sales	176.86		176.86
Swine Sales	93.41	115.79	209.20
Poultry Sales	710.51	103.45	813.96

Farm Produce Sales	279.51	88.49	368.00
Horticultural Sales	224.27	28.10	252.37
Seed Test	50.50	111.85	162.35
Seed Inspection	5,174.36	228.18	5,402.54
Rentals	575.68	144.67	720.35
Miscellaneous	443.66	12.10	455.76
Fertilizer - Fees	2,228.75	312.50	2,541.25
Public Service - State Ap.	3,291.83	3,284.20	6,576.03
Feeding Stuffs - Fees	9,374.00	2,460.84	11,834.84
Adams - Federal Appro.	7,500.00		7,500.00
Serum - Sales	589.65	91.80	681.45
Serum - Virus Sales	28.35	7.72	37.07
Serum - Supply Sales	36.70	26.35	63.05
Serum - Milk Receipts	60.00		60.00
State Appropriation	6,852.74	12,394.69	19,257.43
Creamery - License Fees	4,373.00	4.50	4,377.50
Creamery - Testers' Lic.	1,166.00	49.00	1,215.00
Creamery - Glassware Tested	131.98	54.26	186.24
Robinson - State Appro.	1,043.56	2,506.91	3,550.47
Robinson - Misc. Receipts	2,800.46	313.41	3,113.87
West Ky. - State Appro.	1,253.66	1,846.79	3,100.45
West Ky. - Misc. Receipts	2,185.69	130.11	2,315.80
Purnell - Federal Appro.	30,000.00		30,000.00
Nursery Inspection - Fees	840.00	160.30	1,000.30
Blood Test	411.25	133.75	545.00
Total	<u>92,625.71</u>	<u>25,425.76</u>	<u>118,051.47</u>
Expenditures			
Expense	90,540.28	28,443.27	118,983.55
Additions and Betterments	<u>817.96</u>	<u>4.18</u>	<u>822.14</u>
Total	<u>91,358.24</u>	<u>28,447.45</u>	<u>119,805.69</u>
Excess of Expenditures over Income	1,267.47	(3,021.69)	(1,754.22)
Excess of Receipts over Ex- penditures for General Ledger Accounts	<u>6,567.41</u>	<u>(828.11)</u>	<u>5,739.30</u>
Excess of Receipts over Expenditures	<u>7,838.88</u>	<u>(3,849.80)</u>	<u>3,985.08</u>
Excess of Receipts over Expenditures for the fiscal year to date - Experiment Station			3,985.08
Cash in Bank July 1, 1932 - Experiment Station			<u>(5,383.43)</u>
Cash in Bank November 30, 1932 - Experiment Station			<u>(1,398.35)</u>

Extension Division Income			
Federal Smith-Lever	74,154.38		74,154.38
Federal Add.-Coop.	15,500.00		15,500.00
Federal Supplementary	26,545.52		26,545.52
Federal Capper-Ketcham	18,400.49		18,400.49
State Smith-Lever	22,523.21	21,037.06	43,560.27
State Capper-Ketcham	302.83		302.83
County and Other	794.52	119.56	914.08
Total	<u>158,220.95</u>	<u>21,156.62</u>	<u>179,377.57</u>
Expenditures			
Expense	<u>120,668.17</u>	<u>29,567.45</u>	<u>150,235.62</u>
Excess of Income over Ex-			
penditures	<u>37,552.78</u>	<u>(8,410.83)</u>	<u>29,141.95</u>
Excess of Income over Ex-			
penditures for the			
fiscal year to date -- Ex-			
tension Division			29,141.95
Cash in Bank July 1, 1932 -			
Extension Division			<u>7,737.68</u>
Cash in Bank November 30,			
1932 - Extension Div.			<u>36,879.63</u>
Trust Fund Income			
Student Loan Fund	213.85	159.10	372.95
Student Notes Paid	548.97	379.80	924.77
Total Receipts	<u>762.82</u>	<u>534.90</u>	<u>1,297.72</u>
Expenditures			
Expense	162.69	44.80	207.49
Student Notes	840.75	165.00	1,005.75
Total	<u>1,003.44</u>	<u>209.80</u>	<u>1,213.24</u>
Excess of Receipts over			
Expenditures	<u>(240.62)</u>	<u>322.10</u>	<u>84.48</u>
Excess of Expenditures over			
Receipts for the fiscal			
year to date - Trust Fund			84.48
Cash in Bank July 1, 1932 -			
Trust Fund			<u>1,308.58</u>
Cash in Bank November 30, 1932			
- Trust Fund			<u>1,393.06</u>
Summary			
General Fund Income	309,459.60	97,793.10	407,252.70
Experiment Station Income	92,625.71	25,425.76	118,051.47
Extension Division Income	158,220.95	21,156.62	179,377.57
Trust Fund Income	213.85	159.10	372.95
Total	<u>560,520.11</u>	<u>144,534.58</u>	<u>709,054.69</u>

General Fund Expend.	321,781.61	106,396.04	428,177.65
Experiment Sta. Expend.	91,358.24	28,447.45	119,805.69
Extension Division Expend.	120,668.17	29,567.45	150,235.62
Trust Fund Expenditures	162.69	44.80	207.49
Total	<u>533,970.71</u>	<u>164,455.74</u>	<u>698,426.45</u>
Excess of Income over Expenditures	26,549.40	(19,921.16)	6,628.24
Accounts Payable liquidated	(3,635.59)	(219.00)	(3,854.59)
Excess of Receipts over Expenditures for General Ledger accounts	89,084.22	(5,426.63)	83,657.59
Student Loan Fund - Notes	(291.78)	210.80	(80.98)
Excess of Receipts over Expenditures for the fiscal year to date - Combined Fund	<u>111,706.25</u>	<u>(25,355.99)</u>	<u>86,350.26</u>
Excess of Receipts over Expenditures for the fiscal year to date - Combined Fund			86,350.26
Cash in Bank and on hand July 1, 1932 - Combined Fund			<u>(6,611.53)</u>
Cash in Bank and on hand November 30, 1932 - Combined Fund			<u>79,738.73</u>

Abstract of item shown on statement of Income and Expenditures as "Excess of Receipts over Expenditures for General Ledger accounts \$83,657.59"

	<u>Debit</u>	<u>Credit</u>
Accounts Receivable		11,217.55
Insurance Paid in Advance	181.06	
Sundry Accounts		17,034.10
Notes Payable		60,000.00
Surplus	<u>4,413.00</u>	
	4,594.06	88,251.65
		<u>4,594.05</u>
		<u>83,657.59</u>

4. Statement of Tax Transfers.Distribution of State Tax Transfers

	Inheritance Tax	Mill Tax
July	19,023.24	3,949.53
August	15,638.16	12,002.38
September	11,717.77	41,023.17
October	55,616.99	23,662.08
November	21,737.77	143,650.66
	<hr/> 123,743.93	<hr/> 224,287.82

Comparisons

First Five Months of Fiscal Year

	Inheritance Tax	Mill Tax
1930	248,772.65	307,986.55
1931	131,904.01	256,412.36
1932	123,743.93	224,287.82

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	Short 1932 Inheritance Tax	Mill Tax	Total
1930	125,028.72	83,698.73	208,727.35
1931	8,160.08	31,124.54	40,284.62

Comparisons
Seven Remaining Months of Fiscal Year

	Inheritance Tax	Mill Tax
1930	258,837.58	294,884.61
1931	205,160.97	301,027.33
1932 (Budget Estimate)	96,068.84	205,869.41

5. Payment of Notes and Bills

The President reported the payment on December 5, 1932, of the note due First National Bank and Trust Company, \$60,060.00; the payment of fire insurance premiums on college schedule policies, \$13,052.62, and that other current indebtedness is being paid as rapidly as practicable and possible. These payments were approved.

6. Wilcoxon Company's Bill.

The following report of Committee to settle with the G. C. Wilcoxon Company was approved:

The Committee appointed by order of the Executive Committee, meeting of November 29, 1932, to settle with the G. C. Wilcoxon Company, balance claimed on sprinkler contract for Patterson Hall, reports that an agreement was reached that five per cent be deducted from the statement of balance claimed, \$277.50. Payment of balance, \$277.50 less \$13.88 (five per cent), \$263.62, was made December 10, 1932.

Respectfully submitted,

(Signed) M. J. Crutcher
D. H. Peak Committee

7. Sale of State Warrants

The following report of sale of State Warrants was approved:

State Warrants Sold Since Last Meeting of the
Executive Committee

<u>Date</u>	<u>No.</u>	<u>Face</u>	<u>Sale Price</u>	<u>Inter-est</u>	<u>Total</u>	<u>Div.</u>
9/19/1932	- F	\$1,023.99 @89 less $\frac{1}{4}$	908.79	2.56	911.35	Rob. Sub-Exp. Sta.
9/19/1932	- F	1,474.22 @89 less $\frac{1}{4}$	1,308.37	2.67	1,311.04	West, Ky. Sub. Exp. Sta.

(Signed) D. H. Peak, Business Agent

8. State Warrants on Hand.

The Business Agent made the following report:

State Warrants on Hand

College Warrants: \$776.39, \$307.60, \$3,612.23 and \$3,919.57

The following vouchers submitted to the Auditor of Public Accounts November 30, 1932, were paid by the Treasurer, by check:

Extension Division	\$11,737.75
Experiment Station 50 M Appropriation	5,705.48
Public Service	1,833.33
Agricultural Appropriation	3,599.57
Bureau of Mineral and Topographic Survey	107.50

9. Waddy Estate.

The following report by the Business Agent was approved:

Waddy Estate

The check from Robert B. Waddy Estate for \$270.45 paid by Master Commissioner of Fayette Circuit Court on account of bequest to the University of Kentucky to create a scholarship known as the Ann Elizabeth Waddy Alpha Xi Delta Sorority Scholarship was deposited to the account of the Treasurer of the University of Kentucky in the First National Bank and Trust Company on interest bearing account.

10. Laundry Contract.

The following report by committee to let contract for laundry at Men's Dormitories was approved:

Laundry Contracts

The contract for laundry work of the Men's Dormitories was let to the Peerless Laundry Company and Cropper's Laundry Company at 2½ cents per pound for a period of twelve months. The companies agreed to take the laundry by alternate months.

(Signed) D. H. Peak
Business Agent, for Committee

11. Vouchers of Bureau of Mineral and Topographic Survey.

Louis Hillenmeyer and E. B. Webb were appointed a committee to examine and approve for the Board of Trustees when not in session vouchers of the Bureau of Mineral and Topographic Survey, to be submitted to the Auditor of Public Accounts for payment.

The following vouchers heretofore presented and to be presented to the Auditor of Public Accounts for payment were approved:

BUREAU OF MINERAL AND TOPOGRAPHIC SURVEY -- July 26, 1932.

Payable from Appropriation

Arthur C. McFarlan	Salary	\$465.00
Reid P. Meacham	Salary	100.00
David Young	Salary	100.00
R. S. Hicklin	Salary	50.00
Louise Barton	Salary	20.00
		<hr/>
		\$735.00

Payable from Appropriation -- August 31, 1932

Arthur C. McFarlan	1 month	465.00
David M. Young	1 month	100.00
Reid P. Meacham	3/4 month	150.00
R. S. Hicklin	1/2 month	50.00
Louise Barton	37 1/2 hours @ .40	15.00
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		\$ 780.00

Payable out of Cash Receipts - August 31, 1932

The Cincinnati Mailing De- vice Company	Supplies	50.00
Union Transfer Company	Freight	7.36
Campus Post Office	Postage	15.00
Louise Barton	Labor	6.00
Campus Post Office	Postage	15.00
Transylvania Printing Company	Material	3.85
Louise Barton	Labor	10.00
Fred Powers	Labor	6.30
Railway Express Company	Express	.92
Campus Post Office	Postage	25.00
Ramsey Sign Company	Signs	4.00
Superior Oil Company	Refund	1.25
Will Corporation	Lab. Supplies	5.98
Garrison-Wagner Company	Supplies	8.61
U. S. Geological Survey	Maps	34.50
Campus Post Office	Postage	25.00
Campus Book Store	Supplies	11.30
		<hr/>
		230.86

Payable from Appropriations -- September 27, 1932

David Young	Salary	80.00
Louise Barton	Salary	20.00
R. S. Hicklin	Salary	10.00
R. P. Meacham	Travel	68.25
A. C. McFarlan	Travel	71.80
D. M. Young	Travel	15.55
R. S. Hicklin	Travel	19.30
Arthur C. McFarlan	Travel	22.70

Payable out of Collections -- October 25, 1932

October 1932 Salary - 112.60.

Pay Roll:

David Young	90.00		
Louise Barton	22.60		
D. M. Young		Travel	37.80
A. C. McFarlan		Travel	36.75
Petty Cash Account		Stamps	25.00
Ades Lexington Dry Goods Co.	100 yards Linen		<u>35.00</u>
			247.15

Payable out of Collections -- November 15, 1932

Ramsey Sign Company	Miscel. Exp.	1.25
Campus Book Store	Stationery & Office Supplies	5.91
Ades Lexington Dry Goods Co.	Sundry Supplies	4.57
State Journal Company	Printing	19.17
State Journal Company	Stationery & Office Supplies	<u>7.85</u>
		38.75

Payable from Appropriation -- December 16, 1932

David M. Young	Dec. Salary	80.00
Louise Barton	Dec. Salary	20.00
R. P. Meacham	Travel	<u>2.20</u>
		102.20

Payable out of Collections -- December 16, 1932

D. H. Peak, Business Agent	Labor	10.00
Combs Lumber Company	Repairs	3.51
Coleman Hunter	Labor	73.00
Allen Harper	Lab. Supplies	4.79
Clay, Ingels Company	Lab. Supplies	2.50
E. L. Gribben's Studios	Lab. Supplies	8.75
Lexington Cut Stone Co.	Misc. Expense	2.50
J. S. Poer & Company	Repairs & Renewals	7.00
U. S. Geographical Survey	Lab. Supplies	6.00
		<hr/> 118.05

12. Filing Contracts and Purchase Orders With the Auditor of Public Accounts.

The Business Agent reported that he had mailed the letter authorized by and set out in Item No. 11, Minutes of the Meeting of the Executive Committee of November 29, 1932, to auditor, J. Dan Talbott, and had received the following answer:

December 8, 1932

Mr. D. H. Peak
Business Agent
University of Kentucky
Lexington, Kentucky

Dear Sir:

We are in receipt of your letter of December 5th, which on account of the serious illness of my daughter did not receive my attention until today.

I shall be very glad to go over the matter with you pertaining to the section 1992a-23 of the Kentucky Statutes.

Thanking you for your cooperation in the past, I am,

Very sincerely,

(Signed) J. Dan Talbott
Auditor

JGS:S

13. Loss of Rifle

The Military Department made the following report:

Military Storeroom
University of Kentucky
December 9, 1932

Dear Mr. Peak:

I regret to report the loss of a U. S. Rifle, caliber 22, Model 1922, which was taken from the gun-room sometime during drill periods Wednesday. Members of the military personnel were conducting firing in the armory on this date and using the caliber 22 rifles with the exception of a few which were left in the rack. I personally made a check of the rifles shortly after 4:00 P. M. and found the rifle short. Most of the military personnel had already gone home and after making a thorough check for this rifle I reported the matter to Major Brewer. Major Brewer said that in view of it being so late that we would let the matter go until morning. After questioning the members of the Military detail Thursday morning nothing could be learned as to where the rifle was. So we notified the Police Department and made other required reports.

(Signed) W. L. McDaniel
Military Storekeeper

14. Bridge at Quicksand

Communication from Dean Cooper:

December 10, 1932

President Frank L. McVey
University of Kentucky

Dear President McVey:

I wish that you would bring up for the consideration of the Board of Trustees, the desirability of requesting the Highway Commission to take over the maintenance of the bridge crossing the north fork of the Kentucky River at the Robinson Substation, Quicksand.

As you know, this bridge is owned by the institution, having been transferred to the Robinson Substation. It was our thought that it should be maintained primarily as a private bridge for the use of the farm, although no objection has been offered to its utilization by the public traveling on foot or by wagon, to reach Quicksand. Since the construction of the highway to Hazard, however, there has been an increasing amount of use of it on the part of the Highway Department and of road contractors. For many miles, it is the only bridge on the north bank of the Kentucky River sufficiently strong to carry a heavy load. Neither the bridge at Jackson nor the one at Haddix will carry a load such as is in use with modern motors.

The use of this bridge by the Road Department has involved heavy expenditure for upkeep. The traffic has required the replacing of flooring and the taking care of numerous breakages, repairs, etc. For example, just this fall, it was found necessary to move the oil, for oiling a large stretch of the highway, over this bridge. The general load was $9\frac{1}{2}$ tons. It required the use of transverse flooring to carry the load.

As a result of this experience, Mr. Jones, the superintendent of the Robinson Substation, took up the matter with the road engineer. The conclusion of the road engineer was that the bridge was necessary for their use and that it was reasonable that it should be maintained by the Highway Department, in order that they might secure its use.

Mr. Jones informed me that it was agreed, in the event the matter was brought before the road engineer of that division, he would recommend either that a transfer should be accepted or that this property should be maintained.

I wish to suggest that the Board of Trustees take such action in regard to this matter as it considers desirable in opening negotiations with the Road Commission either for transfer or maintenance of the bridge.

It was originally suggested that the matter be taken up with Mr. Zack Justice, Pikeville, in whose district the bridge is located. However, it may be that direct contact should be made with the Road Commission at Frankfort.

The present appropriations of the Robinson Substation are insufficient to enable it to maintain this property with the heavy use to which it is being subjected on the part of the road force and contractors. I urgently recommend that steps be taken whereby we may be relieved of this expenditure.

Very truly yours,

Thomas Cooper
Dean and Director

C:G

Dean Cooper was authorized to confer with the proper members of the State Highway Commission in regard to the bridge and its maintenance and to act according to his best judgment.

15. Ex-service Men

President McVey was directed to ask an opinion of the Attorney General on further questions arising on the rights of students under the Act of 1920, relating to ex-service men.

16. Appointments, Continuations of Employment

Ruth Etheridge, continuation of employment as Home Demonstration Agent, Bell County, from December 1, 1932 to November 30, 1933, salary \$116.33-2/3 per month. Reduction in salary of \$400.00 per year because of reduced county appropriation.

W. J. Ashbrook, continuation of employment as County Agent, Butler County, effective December 1-31, 1932, salary \$158.33-1/3 per month. Reduction in salary of \$200.00 per year because of reduced county appropriation.

Hazel Groves, continuation of employment as Home Demonstration Agent, Madison County, from January 1, 1933 to December 31, 1933, salary \$166.66-2/3 per month. Reduction in salary of \$200.00 per year because of reduced county appropriation.

Bernice B. Botterf, continuation of employment as Home Demonstration Agent, Oldham County, from January 1, 1933, to December 31, 1933, salary \$143.33-1/3 per month. Reduction in salary of \$180 per year because of reduced county appropriation.

Joe R. Thompson, continuation of employment as County Agent, Bath County, salary \$145.83-1/3 per month. Reduction in salary of \$150.00 per year because of reduced county appropriation.

Mrs. Margaret M. Ratliff, continuation of employment as laboratory assistant in Psychology for second semester 1932-1933 at \$20.00 per month. She will carry two sections for second semester; she now carries four.

James Miller, appointed assistant Band Director, under supervision of E. G. Sulzer, at no salary.

After being delightfully entertained at luncheon by Mrs. McVey, the meeting adjourned.

D. H. Peak
Secretary, Board of Trustees