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THE GREEN BEAN

UNIVERSITY OF KENTUCKY LIBRARIES' NEWSLETTER

3-30-84

No. 427

CALENDAR

- | | |
|--------------|---|
| Apr. 2 | International Children's Book Day |
| Apr. 3 | Fire Alarm Check |
| Apr. 4-7 | Third National Conference of ACRL |
| Apr. 5 | University of Tennessee Knoxville Library Day |
| Apr. 8-14 | National Library Week |
| Apr. 10-12 | National Online Meeting |
| Apr. 12 & 13 | Spring Meeting of the Academic Library Section of KLA |
| Apr. 13 & 14 | Library Preservation: Implementing Programs |
| Apr. 13 | Transitions and the Disabled Student |
| Apr. 16 | From Our Past: Toward 2000 |
| Apr. 24 | Newberry Awards Discussion Group |
| Apr. 26-28 | Library Association's Book Sale (Date Change) |
| May 3-4 | Management of the Online Catalog |
| May 9 | How to Raise Funds for Library Automation |
| May 10-11 | BI: A Multi-faceted Discipline |
| May 11-12 | Unit Cost Analysis for Special Libraries |
| May 20-23 | ASIS Mid-Year |

Next "Green Bean" issue: Friday, April 13.

Deadline for inclusion: April 10, 10 a.m.
Emergency items can be submitted to the editor by
phone after the deadline (7-1631).

Production Staff: Cecil Madison, Liz Pogue, Rob Aken (editor)

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LETTER OF APPRECIATION

The following letter was sent to Toni Powell in the Agricultural Library.

Dear Ms. Powell:

On behalf of the University of Kentucky Chapter of Sigma Xi, I am pleased to inform you that you have been chosen to receive an award for your outstanding support to researchers at the University of Kentucky. The award and a certificate of recognition will be presented during our initiation banquet April 9, 6:30 P.M. in the small ballroom of the Student Center. We hope you will be our guest at the banquet. Congratulations and thank you from all of us for your help.

Sincerely,
Joseph Kuc, President
University of Kentucky Chapter
Sigma Xi

INFORUM

The United Way

At the recent annual awards meeting for the United Way of the Bluegrass, the University of Kentucky was honored with a very handsome plaque in tribute to the many years of generosity on the part of the staff and students.

The award came in a year when the overall increase for the University was 10%.

As chair of this year's campaign, I was particularly pleased that the Library had a spectacular increase of 26% over last year's giving. Your generosity was coupled with the best support a United Way Chair could have from a work unit. I will always be indebted to the administration and staff of the Library for the unselfish support I received during the campaign.

Thanks to my many friends and United Way supporters,

John Bryant

Phone Number Changes

The phone number for the Business and Economics Information Center is now 7-8407. Vivian MacQuown's phone number is now 7-3353.

Book Sale Dates Changed

The Library Associates' annual Book Sale has been moved back one week. To coincide with the Foreign Languages Conference--a source of many Book Sale customers--the Book Sale will be held on April 26, 27, and 28, with the final day of the sale being held at the E.S. Good Barn.

Volunteers from the Library Staff are still needed, as well as a supply of grocery sacks to bag the books. Anyone wishing to volunteer can call Paula Pope at 7-1466; deposit the grocery sacks with her in Special Collections.
(Paula Pope)

LSO News

LSO will have a table at the Book Sale Thursday and Friday, April 26 & 27, (PAPERBACKS ONLY). Take all donations to Jessie Adams in the Bindery.

Volunteers will be needed to staff the LSO Table during the sale. Contact Norma Jean Gibson (Reference Dept., 7-1631) if you can help. The hours will be 9-4, Thursday and Friday.

The LSO Aerobics Class will meet 4:30-5:30 in the Staff Lounge of King North on Tuesday, Wednesday, and Thursday. If you have questions or would like to join, call Karen Jefferson (7-8393).

Reminder: Please call or mail the names of LSO Departmental Representatives to Norma Jean Gibson, Reference Dept. (7-1631). Names should be in by April 6. (Norma Jean Gibson)

Bess Clotfelter Working on CASSI Project

Bess Clotfelter, who has been no stranger to the library since her retirement last July, is presently involved in a project in the Cataloging Department: checking University of Kentucky monographic holdings for the next edition of the Chemical Abstracts Service Source Index (CASSI), an important tool for bibliographic verification in the sciences. We are grateful to Bess for this volunteer work, which adds to an already busy schedule as a Donovan Scholar and tutor. (Brad Grissom)

Videotape on Use of ISBN Available

A 12 minute instructional videotape on ISBN, the International Standard Numbering system, is available from the various designated national agencies for ISBN distribution. Sponsored by the International ISBN Agency in Berlin, the videotape was shot on location at the British Library, the Library of Congress, and bookstores and book wholesalers in London, New York, and The Hague.

Copies may be ordered for 1/2 inch VHS (\$20) or 3/4 inch U-matic (\$30) from the ISBN agency for the U.S. and Canada, R.R. Bowker Company, 205 East 42nd Street, New York, NY 10017. Phone: 212-916-1800. (Library Hotline, 13 (March 5, 1984), 3)

Gallery Series

The following programs will be held at noon in the King North Gallery.

Friday, April 6 "Activities of the International Student Office"

Programs such as the Host Family Program will be presented and discussed by Jane Stephenson and other staff members from the International Student Office.

Friday, April 13

"Music for Solo Clarinet and Winds"

A recital of music performed by Ron Monsen, clarinet, and members of the U. K. Wind Ensemble, directed by W. Harry Clarke.

NEW BOOKS

- Bernstein, Allen. 1984 Tax Guide for College Teachers (and Other College Personnel). Washington, D.C.: Academic Information Service, 1983. For filing 1983 Tax Returns. (Ready Reference/HJ/4652/.A8/T230/1984)
- Cronin, Blaise, ed. The Marketing of Library and Information Services. (Aslib Reader Series, vol. 4). London: Aslib, 1981. (Z/674.4/.M35/1981)
- Fox, Christopher John. Information and Misinformation: An Investigation of the Notions of Information, Misinformation, Informing, and Misinforming. (Contributions in Librarianship and Information Science, no. 45). Westport, CN: Greenwood, 1983. (Z/665/.F76/1983)
- Krummes, Daniel and Michael Kleiber. "Recent Transportation Literature for Planning and Engineering Librarians: A Selection Based Upon the Acquisitions of the Institute of Transportation Studies Library, UC-Berkeley (March 1984)." Vance Bibliographies--Public Administration Series, Bib. #P1397. (Ref./Z/7164/.A2/P840/P1397/1984)
- Lancaster, F. Wilfrid, ed. Library Automation as a Source of Management Information. Urbana-Champaign: University of Illinois, 1982. (O25.078/C6163/#19/1982)
- Lee, Sul H. Reference Service: A Perspective. Ann Arbor: Pierian, 1983. (Z/711/.R446/1983)
- Mount, Ellis. Special Libraries and Information Centers: An Introductory Text. New York: Special Libraries Association, 1983. (Z/675/.A2/M65/1983)
- Patrick, Ruth J., et al. A Study of Library Cooperatives, Networks, and Demonstration Projects. Hamden, CN: Linnet Books, 1979. (Z/731/.P338)
- Purcell, Gary R. and Gail Ann Schlachter. Reference Sources in Library and Information Services: A Guide to the Literature. Santa Barbara: ABC-Clio Information Services, 1984. (Ref./Ref./Z/666/.P96/1983)

TRAINING AT UK

The following training programs are available to UK non-faculty employees. Programs are held in room 15 (basement) of Memorial Hall. To enroll contact Rosemary Veach (7-1851),

Payroll Procedures

April 3
9 a.m. - noon

Conducted by Scott Wood, Payroll Department, this workshop shows how to fill out PARs to activate, terminate, or continue departmental payroll, maintain time sheets, etc.

Interviewing and Selecting New Employees

April 11, 12, 13
8 a.m. - noon

What is legal or illegal to ask in an employment interview? You need to know because you are liable. How can you work best with Campus Employment during the interviewing/selection time? How can you really tell which of the applicants would be the best for your department? This workshop answers these questions, but you must attend all three sessions. We guarantee you'll be an effective interviewer and be more confident when you conduct your next employment interview.

Purchasing Procedures

April 10
10 a.m. - noon

Conducted by Tom Fields, the Director of Purchasing, this workshop shows how to use DAVs, requisitions, purchase orders, and receiving reports to make departmental purchases within University guidelines.

Orientation Update

April 13 or April 30
1:00 - 4:00 p.m.

This workshop offers an update to University personnel policies, insurance and benefit plans, organizational structure, and mission.

Accounting Procedures

April 17
10 a.m. - noon

Taylor House of the Controller's Division shows how to use (and read) ledger sheets and fill out account information forms, budget revision requests, cash transmittals, and IDIV forms.

CONFERENCES, WORKSHOPS AND MEETINGS

Unless otherwise noted, see Rob Aken for details and application forms.

National Online Meeting

April 10-12

Online Review will present the National Online Meeting in New York City at the Sheraton Centre Hotel. Registration for the full three day conference is \$210.

Transitions and the Disabled Student

April 13

The fifth annual Conference on Kentucky Higher Education and the Disabled Student will be held at the University of Kentucky Student Center Ballroom. Although there is no charge for the conference, participants are asked to pre-register.

From Our Past: Toward 2000

April 16

Eastern Illinois University, in celebration of National Library Week, will present this symposium in the Bismarck Hotel in Charleston, IL. The focus will be on "Perspectives as Network Administrators."

Registration is \$40 for non-Illinois residents (lunch and coffee breaks included).

Newberry Awards Discussion Group

April 24

Anne McConnell will lead this discussion in the UK Student Center Addition, room 228, from 4-6:30 p.m. Registration cutoff is April 17. Contact Sharon Miller, Director of Office for Continuing Education, University of Kentucky for details.

Management of the Online Catalog

May 3-4

This is the subject to be addressed at the library school of the University of Wisconsin-Milwaukee. Cosponsored by ALA's LAMA (Library Administration and Management Association), the UMW School of Library and Information Science, and the Wisconsin state library agency, the program tackles the administrative issues emerging today, only slightly behind the birth of online catalog technology.

Two top interpreters of technology to librarians are in charge: Joseph Mathews of J. Matthews and Associates, and Charles Hildreth of OCLC, Inc. Trustees and administrators are the target audience; they'll get live demos of existing online catalogs, with discussion of their components and implementation, as well as the future of the online catalog.

For the scale of fees, as well as information on meals and lodging, call Roger Parent, LAMA Executive Director, ALA, 312-944-6780. (Library Hotline, 13 (March 1, 1984), 4).

How to Raise Funds for Library Automation
Projects: A Day with Consultant Rob McGee

May 9

The Michigan Library Consortium will sponsor this seminar in Lansing. Registration is \$70 for non-members.

BI: A Multi-faceted Discipline

May 10-11

The Fifth Southeastern Conference on Bibliographic Instruction will be held in Gainesville, Florida. Advanced registration is due by April 2 (fee: \$60).

Unit Cost Analysis for Special Libraries

May 11 & 12

The Kentucky Chapter of the Special Libraries Association (SLA) is sponsoring this workshop in conjunction with its Annual Meeting at General Butler State Park near Carrollton, Kentucky. The workshop will be conducted by Paul Kantor, President of Tantalus Inc., a Cleveland-based library management consulting firm. Fees: \$5.00 for Kentucky SLA members, \$10.00 for other SLA members, and \$15.00 for Non-SLA members. For more information, contact Karen Croneis, Math. Sci. Library, 7-8365. CEU's available from the University of Kentucky.

Registration limited to 40. Registration deadline: April 11.

ASIS Mid-Year

May 20-23

The ASIS Mid-Year Meeting is being held at Indiana University in Bloomington. The theme of the Mid-Year Conference is Microcomputers and there should be something there for everyone.

Toni Powell of the Agriculture Library would like to get a group together to go to the ASIS Mid-Year. Funds have been found to take a state car to ASIS if there is enough interest. If you would like to know more about the ASIS Meeting, contact Toni Powell at 257-8360.

INFORMATION FROM THE PRESERVATION COMMITTEE

There are several ways to dry wet paper material. If the amount is relatively small, and if the exposure to water is slight to moderate, air-drying can be successful. Caution should be used for coated paper, the type often used in journals and art books. If allowed to dry without special attention, it will stick permanently and extreme care must be taken to avoid mildew. This method is described by Cunha, Waters and Spawn.

However, if space is limited or material must be held for decisions, it is best to freeze it at 15°F or colder. Freezing does not harm paper and will delay chemical and biological deterioration. Freezing provides time to look at alternatives and to check costs. (Jessie Adams)

PROFESSIONAL OPPORTUNITIES

(For more information, see the Director's Office.)

Arizona

Associate University Librarian for Public Services, Arizona State University. Salary: \$38,000 minimum. Deadline: April 30, 1984.

Head of Library Instruction, Arizona State University. Salary: \$22,000 minimum. Deadline: April 30, 1984.

California

ORION User Services Librarian, UCLA. Salary: \$18,456-\$32,484. Deadline: April 30, 1984.

Head, ORION User Services; UCLA. Salary: \$22,560-\$38,172. Deadline: April 30, 1984.

Assistant/Associate University Librarian for Collection Development, UCLA. Salary: \$29,400-\$48,100. Deadline: Open until filled.

Florida

Personnel Officer University of Florida Libraries. Salary: \$15,686-\$22,191. Deadline: April 12, 1984.

Illinois

Programmer, Northwestern University Library. Salary: \$17,200-\$24,150. Deadline: not specified.

Systems Engineer (2 positions), Northwestern University Library. Salary: \$26,000-\$33,000. Deadline: not specified.

History and Social Sciences Bibliographer (temporary appointment),
Northwestern University Library. Salary: \$16,000-\$17,000. Deadline:
May 31, 1984.

Cataloger, Northwestern University Library. Salary: \$16,000-\$18,000.
Deadline: May 31, 1984.

Iowa

OCLC Systems Specialist and Monographic Original Cataloger, Iowa State
University. Salary: \$16,500 minimum. Deadline: May 1, 1984.

Assistant Director for Technical Services, Iowa State Library. Salary:
\$35,000 minimum. Deadline: May 1, 1984.

Kentucky

Humanities Bibliographer, University of Kentucky. Salary: \$16,000.
Deadline: June 15, 1984.

Louisiana

Cataloger, Louisiana State University Law Library. Salary: \$15,400
minimum. Deadline: April 9, 1984.

Missouri

Journalism Librarian, University of Missouri-Columbia. Salary: \$16,500
minimum. Deadline: June 1, 1984.

Nebraska

Online Literature Search Coordinator, University of Nebraska Lincoln.
Salary: \$19,000 minimum. Deadline: May 15, 1984.

New York

Computerized Data Services Librarian, Cornell University. Salary: \$20,000.
Deadline: April 20, 1984.

Oregon

Reference Librarian (Business and Economics), University of Oregon. Salary:
\$16,000-\$18,500. Deadline: July 1, 1984.

Reference Librarian (Science Library), University of Oregon. Salary:
\$16,000-\$18,500. Deadline: May 15, 1984.

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