

Minutes of the Meeting of the Executive Committee of the Board of Trustees of the University of Kentucky, Wednesday, November 24, 1937.

The Executive Committee of the Board of Trustees of the University of Kentucky met in President McVey's office at the University Wednesday, November 24, 1937, at 10:30 a.m. The members of the Committee present were Robert G. Gordon, who acted as Chairman; James Park and J. B. Andrews. President Frank L. McVey and D. H. Peak, Secretary of the Board, were present.

1. Approval of Minutes.

The minutes of the meeting of the Executive Committee of September 21, 1937, were approved as published; the minutes of the meeting of the Executive Committee of October 20 were approved as published, except section 11, P.W.A. Construction. For correction of that section, see Section 26, Minutes of this meeting.

2. Financial Report.

The financial report for October 1937 was filed by the Business Agent. It was examined by the Committee, and was ordered inserted in the Minutes.

Statement of Income and Expenditures  
Month of October 1937

	<u>Previously Reported</u>	<u>Current Month</u>	<u>Fiscal Year to Date</u>
General Fund Income			
Fed. Appro.-Morrill-Nelson		5,713.33	5,713.33
Vocational Education Board	4,356.73	3,056.50	7,413.23
State Appro.-Summer School	8,000.00		8,000.00
Special Agr. Appro.	6,000.00	2,000.00	8,000.00
State Appro.-General	142,584.30	78,706.66	221,290.96
State Appro.-Repairs to Bldgs.	2,008.50	912.08	3,910.58
Federal Appro.-Bankhead-Jones		3,924.99	3,924.99
Student Fees	105,885.44	13,130.76	119,016.20
Student Fees - Summer Sch.	62,216.40	71.75	62,288.15
Student Fees - U.H.S.	3,650.00	1,080.00	4,730.00
Student Fees - El.Tr.Sch.	3,420.00	340.00	3,760.00
Student Fees - Univ. Exten.	2,995.20	2,255.89	5,251.18
Miscellaneous Receipts	2,168.52	265.93	2,434.45
Rentals	143.00	165.00	308.00
Men's Dormitories	7,614.30	707.85	8,322.24
Total	<u>352,032.57</u>	<u>112,330.74</u>	<u>464,363.31</u>

Expenditures			
Instruction	184,120.64	78,130.65	262,251.29
Administration, Expense and Maintenance	57,744.57	24,730.09	82,474.66
Additions and Betterments	1,736.70	4,408.80	6,145.50
Total	<u>243,601.91</u>	<u>107,269.54</u>	<u>350,871.45</u>
Excess of Income over Expenditures	<u>108,430.66</u>	<u>5,061.20</u>	<u>113,491.86</u>
 Patterson Hall Income			
Board	14,756.40	1,079.00	15,835.40
Miscellaneous Receipts	.50		.50
Room Rent - Summer School	1,932.56		1,932.56
Total	<u>16,689.46</u>	<u>1,079.00</u>	<u>17,768.46</u>
 Expenditures			
Expense	<u>4,903.02</u>	<u>3,292.63</u>	<u>8,195.65</u>
Excess of Income over Ex- penditures	<u>11,786.44</u>	<u>(2,213.63)</u>	<u>9,572.81</u>
 General Ledger Income	368,722.03	113,409.74	482,131.77
General Ledger Expenditures	<u>248,504.93</u>	<u>110,562.17</u>	<u>359,067.10</u>
Excess of General Fund In- come over Expenditures	120,217.10	2,847.57	123,064.67
Excess of Expenditures over Receipts for General Ledger accounts	(12,974.46)	(89,932.02)	(102,906.48)
Accounts Payable	<u>(19,802.19)</u>		<u>(19,802.19)</u>
Excess of Receipts over Expenditures for the fiscal year to date - General Fund	<u>87,440.45</u>	<u>(87,084.45)</u>	<u>356.00</u>
Excess of Receipts over Expenditures for the fiscal year to date - General Fund			356.00
Cash in Bank July 1, 1937 - General Fund			<u>89,788.13</u>
Cash in Bank October 31, 1937 - General Fund			<u>90,144.13</u>
 Experiment Station Income			
Hatch - Federal Appro.	3,750.00	3,750.00	7,500.00
Milk and Butter - Cash Rec.	2,595.59	852.86	3,448.45
Beef Cattle Sales		73.00	73.00
Dairy Cattle Sales	59.00	321.13	580.13
Sheep Sales	364.80	181.70	546.50
Swine Sales	69.43	48.30	117.73
Poultry Sales	440.11	103.11	543.22
Farm Produce Sales	380.32	122.15	502.47
Horticultural Sales	647.57	164.70	812.27
Seed Test	223.50	94.25	317.75
Seed Inspection	5,974.77	3,170.78	9,145.55
Rentals	334.01	144.67	478.68
Miscellaneous	127.20	27.15	154.35

Fertilizer - Fees	12,922.50	4,955.00	17,877.50
Public Service - St. Appro.	5,176.91	1,599.97	6,776.88
Public Service - Misc. Rec.	5.00	15.00	20.00
Feeding Stuffs - Fees	17,515.59	4,626.68	22,142.27
Adams - Federal Appro.	3,750.00	3,750.00	7,500.00
Serum Sales	1,072.28	282.01	1,354.29
Serum - Virus Sales	38.65	93.30	131.95
Serum - Supply Sales	30.45	40.12	70.57
Serum - Misc. Receipts	25.51		25.51
State Appropriation	12,212.49	3,932.00	16,144.49
Creamery - License Fees	9,375.96	61.50	9,437.46
Creamery - Testers' Lic.	1,991.89	58.00	2,049.89
Creamery - Glassware Tested	290.70	2.27	292.97
Robinson - State Appro.	2,994.17	1,019.55	4,013.72
Robinson - Misc. Receipts	974.95	320.15	1,295.10
West Ky. - State Appro.	3,243.29	2,232.20	5,475.49
West Ky. - Misc. Receipts	5,937.83	439.41	6,377.24
Purnell - Fed. Appro.	15,000.00	15,000.00	30,000.00
Bankhead-Jones-Fed. Appro.	14,800.88	14,800.88	29,601.76
Nursery Inspection-State Ap- pro.	540.00	180.00	720.00
Nursery Inspection - Fees	1,030.00	350.00	1,380.00
Total	<u>124,095.35</u>	<u>62,811.84</u>	<u>186,907.19</u>
<b>Expenditures</b>			
Expense	87,297.13	36,186.61	123,483.74
Additions and Betterments	1,905.10	1,822.51	3,727.61
Total	<u>89,202.23</u>	<u>38,009.12</u>	<u>127,211.35</u>
Excess of Income over Ex- penditures	34,893.12	24,802.72	59,695.84
Excess of Receipts over Ex- penditures for General Ledger accounts	1,805.32	(1,724.02)	81.30
Accounts Payable	(11,535.25)		(11,535.25)
Excess of Receipts over Ex- penditures	<u>25,163.19</u>	<u>23,078.70</u>	<u>48,241.89</u>
Excess of Receipts over Ex- penditures for the fiscal year to date - Experiment Station			48,241.89
Cash in Bank July 1, 1937 - Experiment Station			<u>26,472.45</u>
Cash in Bank October 31, 1937			<u><u>74,714.34</u></u>
<b>Extension Division Income</b>			
Federal Bankhead-Jones	183,365.25		183,365.25
Federal Smith-Lever	74,154.38		74,154.38
Federal Supplementary	13,272.76		13,272.76
Federal Capper-Ketcham	18,400.49		18,400.49
State Smith-Lever	32,533.78	10,869.59	43,403.37
County and Other	5,091.43	182.73	5,274.16
Total	<u>326,818.09</u>	<u>11,052.32</u>	<u>337,870.41</u>

Expenditures			
Expense	<u>162,819.60</u>	<u>62,772.54</u>	<u>225,592.14</u>
Excess of Income over Ex- penditures	<u>163,998.49</u>	<u>(51,720.22)</u>	<u>112,278.27</u>
Excess of Income over Ex- penditures for the fiscal year to date - Extension Division			112,278.27
Cash in Bank July 1, 1937 - Extension Division			<u>2,672.00</u>
Cash in Bank October 31, 1937 - Extension Division			<u>114,950.27</u>
Trust Fund Income			
Student Loan Fund	556.60	244.69	801.29
Student Notes Paid	<u>373.53</u>	<u>268.88</u>	<u>642.41</u>
Total Receipts	<u>930.13</u>	<u>513.57</u>	<u>1,443.70</u>
Expenditures			
Student Notes	<u>100.00</u>		<u>100.00</u>
Excess of Receipts over Expenditures	<u>830.13</u>	<u>513.57</u>	<u>1,343.70</u>
Excess of Receipts over Ex- penditures for the fiscal year to date - Trust Fund			1,343.70
Cash in Bank July 1, 1937 - Trust Fund			<u>4,267.53</u>
Cash in Bank October 31, 1937 - Trust Fund			<u>5,611.23</u>
Summary			
General Fund Income	368,722.03	113,409.74	482,131.77
Experiment Station Income	124,095.35	62,811.84	186,907.19
Extension Div. Income	326,818.09	11,052.32	337,870.41
Trust Fund Income	<u>556.60</u>	<u>244.69</u>	<u>801.29</u>
Total	<u>820,192.07</u>	<u>187,518.59</u>	<u>1,007,710.66</u>
General Fund Expenditures	248,504.33	110,562.17	359,067.10
Experiment Station Expend.	89,202.23	38,009.12	127,211.35
Extension Div. Expend.	162,819.60	62,772.54	225,592.14
Trust Fund Expenditures			
Total	<u>500,526.76</u>	<u>211,343.83</u>	<u>711,870.59</u>
Excess of Income over Ex- penditures	319,665.31	(23,825.24)	295,840.07
Accounts Payable	(31,337.44)		(31,337.44)
Excess of Expenditures over Receipts for General Ledger accounts	(11,169.14)	(91,656.04)	(102,825.18)

5.

Student Loan Fund Notes	<u>273.53</u>	<u>268.88</u>	<u>542.41</u>
Excess of Receipts over Expenditures for the fiscal year to date - Combined Fund	<u>277,432.26</u>	<u>(115,212.40)</u>	<u>162,219.86</u>
Excess of Receipts over Expenditures for the fiscal year to date - Combined Fund			162,219.86
Cash in Bank and on hand July 1, 1937 - Combined Fund			<u>125,400.11</u>
Cash in Bank and on hand October 31, 1937 - Combined Fund			<u>287,619.97</u>

Abstract of item shown on Statement of Income and Expenditures as "Excess of Expenditures over Receipts for General Ledger accounts \$102,825.18"

	<u>Debit</u>	<u>Credit</u>
Accounts Receivable	102,184.79	
Sundry accounts	<u>640.39</u>	
	102,825.18	

### 3. Requisition Committee Report.

The Requisition Committee filed written report of its action each week from October 13, 1937 to November 17, 1937, inclusive. The report showed orders made by the Business Office on the authority of the Requisition Committee in the manner prescribed by the Board of Trustees and State laws, running from No. 2428 to No. 3291. The report was examined, and on motion and second the orders named therein were ratified and approved and payments on said orders were authorized and approved.

The following additional budget appropriations were approved and allowed: Buildings and Grounds budget, Girls' Gymnasium, \$61.25; outside light at Museum, \$16.27; Department of Music, material for robes, \$25.00.

Other budget additions shown in these Minutes:

(Sec. 7) Uniforms for watchmen, \$120.00; door at Memorial Hall, \$12.00.

### 4. Budget Report Filed.

President McVey reported that he had filed with the Division of the Budget, State Department of Finance, the University of Kentucky budget report for biennium ending June 30, 1938, and requests for appropriation for biennium following, as approved at meeting of Executive Committee, October 20, 1937. General discussion followed but no further recommendations were made.

### 5. Egalite-Wilson Fruit Company's Claim.

A statement of account claimed due by Egalite Fruit Company, Lexington, Kentucky, made as of November 8, 1937, was presented. The claim is for food furnished for animals, Johnston Solar Laboratory. This claim has been acted on at former meetings of the Executive Committee and Board of Trustees, no order of payment being made. The President and Business Agent were directed to disregard further statements of the account claimed.

### 6. Collections from Sale of Boilers and Equipment.

The Business Agent reported that he is receiving funds from sales of heating and other equipment made by the Committee heretofore appointed to sell, or dispose of, equipment rendered useless to University by reason of P.W.A. program, and he asked for instructions as to disposition of such funds.

On motion duly seconded and passed, the Business Agent was authorized to receive the funds collected by the Committee members, President McVey, Dean Graham, Superintendent Crutcher; to receipt therefor and to credit the amounts received to general income. He was further authorized to remit such collection monthly to the

State Treasurer, for credit to University revolving funds, as contemplated by law. The sales committee shall make report to Board of Trustees when sales are completed.

7. Expenditures Authorized.

Following changes in buildings, the cost thereof and other expenditures were approved and authorized as Budget additions: uniforms for watchmen, \$120.00; door between dressing rooms under stage at Memorial Hall, \$12.00; removal of running track in Women's Physical Education Hall, the work to be done by W.P.A. labor, no additional expense being contemplated.

8. Bound Files of Lexington Herald and Lexington Leader - Insurance.

Refer to Section 14, Minutes of Executive Committee, September 21, 1937, for minute noting acceptance of bound files of Lexington Herald and Lexington Leader by University Library. The Librarian raised the question of whether or not the University should carry insurance on these files. It was the opinion of the members of the Executive Committee that under the agreement of acceptance the University did not assume responsibility for loss by fire or otherwise and that no insurance should be carried by the University.

9. Boiler Insurance.

The Business Agent submitted the following:

I submit a list of hot water heaters and boilers that are not included in the boiler insurance policy. I also submit letter of Mr. Melton who is agent for the Hartford Insurance Company that carries the policy. You will note that there is a large refund to the University on the old policy and suggestions that Mr. Melton makes in regard to using this refund for carrying boilers on the list herewith submitted. By the way, Mr. Melton is senator-elect from his district.

I have submitted this list to Mr. Crutcher and also similar list to Mr. Farris. Mr. Crutcher suggests that insurance should be carried on the boilers and heaters as checked on the list. I shall be glad to have an order of some kind in regard to this.

The list mentioned was turned over to Dean Graham for investigation of the needs of insurance thereon, and President McVey was authorized to act on Dean Graham's report as to items to be included in boiler insurance policy.

10. Insurance on Kinkead and Breckinridge Halls.

Following up the subject of cancellation of insurance on Kinkead and Breckinridge Halls (see Minutes of Executive Committee, Section 5, October 20, 1937), the Business Agent produced a copy of letter of transmittal of material to Attorney General, which is in words and figures as follows:

September 22, 1937

Hon. Hubert Meredith  
Attorney General  
State of Kentucky  
Frankfort, Kentucky

Dear Sir:

The Executive Committee of the Board of Trustees of the University of Kentucky, at a meeting held September 21, 1937, ordered that I submit to you the enclosed papers. The questions involved arise on the action taken and requested by letter of the Director of Insurance regarding cancellation and rewriting of insurance policies on Kinkead and Breckinridge Halls (Men's Dormitories) now held and ordered written by the Security Trust Company of Lexington, Kentucky. A copy of the letter is submitted with the other papers. The title to the property is in the Security Trust Company, the University of Kentucky holding it by lease. Therefore, the right of the University to cancel the insurance is questioned, and your opinion and advice is requested.

It will be greatly appreciated if you will consider the question and let us hear from you at as early date as possible.

(Signed) D. H. Peak  
Business Agent

A copy of the letter was given to Mr. Gordon in order that he might have further communication with the Attorney General in regard to the questions raised.

11. Campus Book Store Report.

D. H. Peak, as Chairman of the Campus Book Store Committee, presented the report of the Campus Book Store for six months ending June 30, 1937. It was ordered inserted in the Minutes. Copy follows:

Report of The Campus Book Store.

January 1937 -- June 1937

Respectfully submitted:

(Signed) James Morris  
(Manager)

Sales

January -----	\$ 2,211.49
February -----	21,332.22
March -----	3,617.29
April -----	2,532.76
May -----	2,941.07
June -----	6,918.24
	<u>\$39,553.07</u>

Commission Applied

Gross Sales Commission -----	\$ 3,955.30
Exemptions and deductions -----	

Law Textbooks -----	\$26.38
Dr. M. G. Caldwell -----	.81
Dr. H. B. Holmes -----	4.03
Dr. W. W. Jennings -----	183.07
Dr. F. T. McFarland -----	2.30
Professor V. R. Portmann -----	4.24
Dr. Hobart Ryland -----	1.58
Professor Blaine Schick -----	5.47
Professor P. K. Whitaker -----	2.16
Professor W. S. Webb -----	4.05
Dr. M. M. White -----	45.69
Young and Averitt -----	1.17
Paint Job -----	65.00
Steel Shelving for the Store -----	317.88

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663.83

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Net Cash Return to University ---- \$ 3,291.47

12. Student Loan Fund Investment.

The Business Agent stated as follows:

There is opportunity to buy a \$5,000.00 State Warrant dated March 1937. I think it can be purchased at  $1\frac{1}{2}$  to 2 per cent premium.

There is also opportunity to buy a bridge bond on the bridge

recently purchased by the State which extends from Madison, Indiana, to Milton, Kentucky, over the Ohio River. This bond can be bought at a premium of between 1 and 2 per cent and bears three per cent interest rate and is callable at 102 $\frac{1}{2}$ .

Statement of Condition of Student Loan Fund as of October 31, 1937;

Cash in Bank -----	\$5,611.23
Cash on Interest Deposit ---	13,000.00
Water Company Bonds -----	5,000.00
State Warrants -----	4,600.00
Federal Loan Association De- posit -----	5,000.00
Student Notes -----	17,228.45
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	\$50,439.68

The question of investment was referred to Mr. Gordon for study and advice.

13. Deeds Filed with Secretary of State.

DeHore and Purnell Purchases:

Copy of letter of Business Agent to Secretary of State was ordered inserted in the Minutes.

November 17, 1937

Hon. Charles D. Arnett  
Secretary of State  
Frankfort, Kentucky

Dear Mr. Arnett:

I am enclosing deed dated June 1937 from Fred J. Benckart and Gertrude H. Benckart, Margaret Saloshin and Jake Saloshin, Alice B. Santen and Bernard Santen to the University of Kentucky together with abstract of title of the lot conveyed in the deed; also deed dated June 28, 1937, from Annie Purnell to University of Kentucky together with abstract of title of the lot conveyed in the deed.

I am doing this in compliance with the law to the end that these papers shall be filed in your office.

(Signed) D. H. Peak  
Business Agent.

14. Removal of Law Library.

The Business Agent reported that he had notified Dean Alvin E. Evans of the Law College of the resolution passed at the September, 1937, meeting of the Executive Committee in regard to removal of the law library to new Law Building. He further reported that Dean Evans had answered by letter which is in part as follows:

We would be in the utmost confusion to try to run without having access to our books.

I hope the Board will continue to trust me in the management of the matter, with the understanding that we will move at the earliest possible moment.

The Committee deemed it expedient to acquiesce in Dean Evans' suggestions and request.

15. Campus Plans - Committee Appointment Approved.

The President reported appointment of a Committee on Campus Plans, Roads, Walks and Planting. Names of Committee follow: N. R. Elliott, D. V. Terrell, and M. J. Crutcher. The appointment was approved.

16. Botanic Garden - Committee Appointment Approved.

The President reported appointment of a Committee on Botanic Garden, the Committee being named as follows: N. R. Elliott, M. J. Crutcher, Mary Didlake, A. J. Olney, W. D. Valleau, F. T. McFarland, Mrs. F. L. McVey, Mrs. Ed Clark and Mrs. W. T. Lafferty. The appointment was approved.

17. Library - Storage Room Provided.

President McVey stated that due to receipt of several truck loads of records and documents from the State Capitol and the probable receipt from same source of other records, including county assessment records, the capacity of the Library Building for storage of such material is severely taxed. He suggested making provision in the basement of the Memorial Building for that purpose. His suggestion that the records of assessment and other records received from State Capitol are very valuable for use in historical and statistical research was concurred in by the members of the Committee, and by unanimous vote the President was authorized to have prepared in the basement of the Memorial Building suitable storage space for the Library overflow and to place therein such records as he may deem proper and advisable. He was authorized to make expenditures necessary to that end.

18. Women's Residence Halls -- Cooperative Houses.

At President McVey's request he was authorized to have worked out plans for (1) new residence hall for women, (2) the completion of top floor of Patterson Hall (the cost estimated at \$10,000.00) and (3) cooperative houses for women.

It is contemplated that the cost of all such construction may be taken care of by increased revenue from rentals.

19. Heating - Class Room Regulations.

In order to get most satisfactory results from the new Heating Plant, President McVey stressed the need of regulations for classrooms and offices. The members of the Committee approved the suggestions made, and the President was authorized to prepare a statement as to proper use of the heating plant facilities and to mail a copy to each member of the staff of the University.

20. Tapestry - Loaned by Mr. Madden.

Receipt of loan of tapestry by Mr. Edward Madden is acknowledged.

The set consists of five large tapestries and several minor pieces. The main scenes are: The Battle of the Garnicus, the Battle of Arbela (the present one), the Defeat of Porus, the Family of Darius or the Clemency of Alexander (the best known of the set), and the Triumph of Alexander.

The above is copied from the authentication referred to in following letter:

President. McVey

Enclosed is a copy of Dr. Meyer-Riefstahl's authentication of Mr. Madden's tapestry. It is being set in place this morning. East wall of the Reference Room.

(Signed) E. W. Rannells.

21. Supplementary Lease to Lexington Utilities Company.

Dean Cooper submitted the supplementary lease to the Lexington Utilities Company, as changed and approved by the Company and Dean Cooper; signed and executed as authorized by the Executive Committee at the meeting of September 21, 1937, section 18. The execution of the lease was approved on motion duly seconded and passed, and it was ordered copied in the Minutes. It is in words and figures as follows:

THIS SUPPLEMENTAL LEASE made and entered into this the 28th day of September, 1937, by and between UNIVERSITY OF KENTUCKY, a Corporation created and existing under and by virtue of the laws of the State of Kentucky, with its principal office at Lexington, Kentucky, party of the first part, and LEXINGTON UTILITIES COMPANY, a Corporation created and existing under and by virtue of the laws of the State of Kentucky, with its principal office and place of business in Lexington, Kentucky, party of the second part:

WITNESSETH:

THAT, WHEREAS, on September 23, 1930, the party of the first part leased to the party of the second part a tract of land situated near the intersection of Rose Street and the Nicholasville Pike or South Limestone Street, in the City of Lexington, Kentucky, to be used solely and only for the purpose of the installation and maintenance of an outdoor electrical transformer sub-station and/or an electrical switching station, which would provide an auxiliary or main source of supply of electrical energy for the Kentucky Agricultural Experiment Station and its Experiment Station Farm, and any and all lands then or thereafter used or occupied in connection therewith, as well as other light and power consumers in the City of Lexington and vicinity; and,

WHEREAS, the requirements of the first party's Experiment Station and Farm and of private consumers along the Tates Creek Pike have increased during the past seven years so that it is now necessary for the party of the second part to double the size of its said substation located as aforesaid upon the property of the party of the first part; and

WHEREAS, in order to increase the size of said substation, it is necessary to lease additional ground belonging to the party of the first part and adjacent to the property now occupied by said sub-station; and,

WHEREAS, it is to the advantage of the party of the first part that said sub-station be increased, and the party of the first part is willing to lease additional ground as hereafter described to second party for the purpose of enabling the party of the second part to

enlarge its said sub-station and install necessary regulators and equipment, upon the terms and conditions hereafter set out;

**NOW, THEREFORE**, in consideration of the premises, the rental hereinafter stipulated, and in further consideration of the mutual covenants herein contained, it is agreed between the party of the first part and the party of the second part, viz;

The party of the first part hereby leases unto the party of the second part for a period of eighteen years, ending the 23rd day of September, 1955, said lease terminating in any and all events with the lease herein mentioned and heretofore entered into between the party of the first part and the party of the second part on September 23, 1930, the following described tract of land situated in the County of Fayette and State of Kentucky, adjacent to the tract of land now occupied by said sub-station and more particularly described as follows:

Beginning at the point in the line of fence between the first party's (Kentucky Agricultural Station Farm) and the right-of-way of the Kentucky Traction & Terminal Company on the east side of the Nicholasville Pike, or South Limestone Street, which point is approximately 52' measured in a southerly direction from the stone post marking the corner of said Farm at the junction of South Limestone Street, or the Nicholasville Pike, and Rose Street at or about the present city limits of the City of Lexington; thence along said fence line in a southerly direction 25' to a stake; thence in an easterly direction and at right angles 85' to a stake; thence at right angles and in a northerly direction 75' to a stake; thence at right angles in a westerly direction 35' to a stake; thence at right angles and in a southerly direction 50' to a stake; thence at right angles and in a westerly direction 50' to a stake, the point of beginning, containing 3875 sq. ft., and being a part of the first party's (Kentucky Agricultural Experiment Station Farm).

The party of the second part shall during the term of this lease pay to the party of first part as rental for said tract of land, and in addition to the rental now being paid by the party of the second part to the party of the first part for the use of the site now occupied by said sub-station, the sum of \$50.00 per year. The party of the second part agrees to repair and/or replace all drainage tile upon or adjacent to the tract of land herein described which the party of the second part may damage or destroy in the installation, maintenance and operation of said outdoor electrical transformer sub-station and/or electrical switching station. First party shall have the right at any time to send its representative, when accompanied by a representative of second party, upon the premises herein leased to second party for the purpose of allowing first party at its own cost to make necessary repairs to that part of its drainage system under and upon said premises.

Section 6 of the original lease herein referred to, dated September 23, 1930, which Section grants unto the party of the second part a right and option of renewal at the expiration of twenty-five years from the date of said lease, is hereby cancelled and shall hereafter be of no force or effect. By the cancellation of said right and option of renewal it is the intention of the parties that they, and their successors and assigns, shall at the expiration of said twenty-five years from September 23, 1930, be free to negotiate a new lease without any obligations or restrictions imposed by the original lease.

In all other respects, except as herein expressly stated to the contrary, this lease shall be subject to the same terms and conditions, as those contained in said lease between the party of the first part and the party of the second part dated September 23, 1930, a copy of which said lease is attached hereto and made a part hereof as fully as if set out herein verbatim.

IN WITNESS WHEREOF, the party of the first part has hereunto set its hand by Thomas Cooper, its Dean of the College of Agriculture pursuant to authority conferred upon him by a resolution of the University's Board of Trustees, dated September 2, 1937, and caused its corporate seal to be affixed and attested by the Secretary of its Board of Trustees, and said party of the second part has hereunto set its hand by Washington Reed, its President, and has caused its corporate seal to be affixed and attested by its Secretary, this the day and year first above written.

ATTEST:

(Signed)

D. H. Peak  
Secretary of its Board  
of Trustees

UNIVERSITY OF KENTUCKY

(Signed)

BY: Thomas Cooper  
Dean of the College of  
Agriculture.

ATTEST:

(Signed)

G. C. Jones  
Secretary.

LEXINGTON UTILITIES COMPANY

(Signed)

BY: W. Reed  
President.



22. Contract - Pathological Laboratory.

Following the authorization of the Executive Committee at the meeting of October 20, 1937, Section 8, advertisement for bids for Animal Pathological Laboratory was duly inserted in the Lexington Herald-Leader, issue of October 24, 1937. At 11:00 a.m., Tuesday, November 2, 1937, the bids were received and opened in President McVey's office, University of Kentucky, in the presence of President F. L. McVey, Dean T. P. Cooper, Secretary, D. H. Peak; Architects, L. T. Frankel and J. J. Curtis; and a representative of each contractor making bid. The net bids were as follows: (The bids were filed for inspection of the Executive Committee)

ANIMAL PATHOLOGY LABORATORY							Est. \$13,600.00
Contractor	Alt. 1 Omit Plaster	Alt. 2 Omit Par- tition	Alt. 3 Stone Coping	Alt. 4 10 yr. Roof	Alt. 5 Omit Asph Tile		Net
Gilson-Taylor	-90.00	-150.00	+25.00	-60.00	-60.00		\$11,900 120 d
Perry Lumber Company	-195.00	-143.60	-32.00	-60.00	-46.00		100 d 11,989
Skinner Bros.	-112.00	-175.00	+65.00	-60.00	-46.00		90 d 11,496.20
Smith-Haggard	-125.00	-76.00	+40.00	-60.00	-60.00		140 d 12,850.00

The bid of Skinner Brothers, Lexington, Kentucky, being the lowest and that company having met all the requirements of the advertisement, award of the contract was let to that company.

The contract, signed as follows,

IN WITNESS WHEREOF the parties hereto have executed this Agreement, the day and year first above written.

SKINNER BROTHERS

Contractor

(Signed)

By J. S. Skinner

UNIVERSITY OF KENTUCKY

Owner

(Signed)

By Richard C. Stoll  
Chairman, Executive Com-  
mittee.

was presented to the Executive Committee. On motion and second, the execution of the contract was unanimously approved and ratified.

23. Road through Robinson Forest.

Grant of right-of-way to Breathitt County, Kentucky, through the Robinson Sub-Station forest was approved by the Board of Trustees at its June, 1937, meeting (Section 27). The grant duly executed was presented to the Executive Committee at this meeting. On motion duly carried, the grant as executed was approved and the execution thereof by R. C. Stoll, Chairman of the Executive Committee was ratified and approved.

The grant is in words and figures as follows:

THIS AGREEMENT, made and entered into this the 14th day of September, 1937, by and between University of Kentucky, party of the first part, and Breathitt County, Kentucky, party of the second part, WITNESSETH:

That the party of the first part gives and grants unto the party of the second part the right to widen and improve, as hereinafter stated, the road up Clemons Fork of Buckhorn Creek, Breathitt County, Kentucky, extending from the mouth of said Clemons Fork to the head of what is known as the John Carpenter Fork of said Clemons Fork.

Second party shall have the right to widen, improve and drain the present road, to a width of not exceeding fifteen feet on each side of the center line thereof, with the exception that it shall have the right to change said road at certain points and places, as set out in the attached sheet, which is made a part of this agreement, but at no point to a greater width than thirty feet, without the written consent of first party.

Second party agrees to widen and improve said road, and hereafter keep and maintain same, so that it will be at all times in good condition and suitable for traveling purposes and open to the public; and it is agreed that the public shall have the right to use said road, when so widened and improved, so long as it is kept and properly maintained by the second party.

It is further agreed that if said road should hereafter be abandoned, or no longer used for the purposes herein mentioned, or should the county fail to properly maintain said road in repair, then first party shall have the right, at its option, to cancel and declare at an end the rights and privileges herein granted; but this privilege on the party of first part shall not be construed as a release or discharge of the duties imposed on second party to properly maintain said road and keep same in repair.

In testimony whereof, the parties hereto have caused this agreement to be signed by their duly authorized

officers, with their corporate seals annexed, this the day and date first herein written.

University of Kentucky

(Signed) By Richard C. Stoll  
Chairman of the Executive  
Committee

ATTEST:  
(Signed)

Anne Phelps  
Custodian of the Seal.

Breathitt County, Kentucky

(Signed) By George W. Little  
Judge, Breathitt County.

STATE OF KENTUCKY,  
SCT  
COUNTY OF FAYETTE,

I, Anna M. Moore, a Notary Public in and for said State and County, do hereby certify that the foregoing agreement between University of Kentucky and Breathitt County, Kentucky, was produced to me in my office in my said County and was acknowledged by the University of Kentucky, by Richard C. Stoll, Chairman of its Executive Committee, to be the act and deed of the University of Kentucky. Whereupon, the said agreement and this my certificate is certified to the proper office for record.

My commission expires June 8, 1939.

Given under my hand and seal, this the 23rd day of October, 1937.

(Signed) Anna M. Moore  
Notary Public, Fayette County,  
Kentucky.

24. Barn - Western Kentucky Sub-Experiment Station.

On motion and second, dully passed, the erection of a heifer barn on Western Kentucky Sub-Experiment Station Farm, cost to approximate \$700.00, was approved. Payment therefor was directed to be made from fund now invested in savings account, First National Bank and Trust Company, Lexington, Kentucky. The Business Agent was authorized to draw on said fund for payment of cost of construction.

25. P. W. A. Construction - College Dockets.

a. Cafeteria Committee report.

The appointment of a Committee on Cafeteria Establishment in the Student Union Building was announced by President McVey, the members being Dean T. P. Cooper, James Shropshire, Dr. Statie Erikson, Dean Sarah Blanding and D. H. Peak.

He stated further that he had asked Mrs. McVey to interview on that subject Mrs. Natalie MacIntosh in New York, when Mrs. McVey visited that City recently. He read to the Committee a report of the interview in which Mrs. McVey suggested the advisability of Mrs. MacIntosh visiting the University for the purpose of surveying the situation and giving advice thereon. The charges for the service for one week will be \$100.00 and expenses. President McVey stated further that Dean Graham had communicated with several concerns conducting public eating places.

Mr. Gordon stated that all information on the subject possible should be assembled for presentation to the Board of Trustees at the December meeting.

On motion and second, duly carried, President McVey was authorized to ask Mrs. Natalie MacIntosh to come to the University to study and give advice on the subject of cafeteria in the Student Union Building. The payment of \$100.00 compensation and expenses of the trip was authorized by the motion, payable from Commons, Cafeteria and Patterson Hall funds.

b. Payment of Interest on P.W.A. Construction Bonds.

Letter.

THE MUTUAL BENEFIT LIFE INSURANCE COMPANY  
Newark, New Jersey

July 19, 1937

Mr. Frank L. McVey, President,  
University of Kentucky,  
Lexington, Ky.

Dear Sir:

We acknowledge receipt of your favor of July 16, in regard to the payment of interest and/or principal of the University of Kentucky bonds.

You state that you would prefer to pay thru the First National Bank and Trust Company at Lexington, Kentucky. For the present this arrangement is

agreeable to us.

Very truly yours,

(Signed) W. M. Whitesell  
Assistant Treasurer.

It was stated in the meeting that the payment at First National Bank and Trust Company of Lexington, Kentucky, was a part of the sale agreement.

c. Clearance of Docket Ky.-1013-R.

1. Letter from Dean Graham.

November 24, 1937

President Frank L. McVey  
University of Kentucky

My dear President McVey:

The final audit of accounts of Docket No. KY-1013-R was completed this week and the Inspection Division of P.W.A. has given final approval to all construction details of this docket. The regulations of the P.W.A. require a certificate of "completion and acceptance" by the Executive Committee of the Board of Trustees. Therefore, I attach hereto a draft of such certificate for the consideration of the Committee. The certificate bears the date of August 31, 1937, for the reason that is the official closing date of the docket.

The auditors from Washington, D.C., who have completed this final audit were very complimentary as to the manner and care exercised in the keeping of the accounts of this docket. With this acceptance executed in due form, we are in order to receive the final payment from P.W.A. on this docket.

(Signed) James H. Graham  
Dean

2. Clearance Certificate.

On motion and second which carried, the certificate of completion and acceptance was authorized in following form:

## CERTIFICATE OF COMPLETION AND ACCEPTANCE

Docket No. KY-1013-R  
 Type - 1134  
 Location - Lexington, Kentucky

We, the Executive Committee of the Board of Trustees of the University of Kentucky do hereby certify that the work on Docket No. KY-1013-R covering the Heating Plant and Buildings at the University of Kentucky, Lexington, Fayette County, Kentucky, has been entirely completed, in accordance with all approved plans and specifications and contract documents, with no exceptions.

The entire docket is accepted this thirty-first day of August, 1937.

D. H. Peak, Secretary  
 Executive Committee  
 Board of Trustees

For the University of  
 Kentucky

## 3. List of Contracts under Docket.

LIST OF CONTRACTS  
 P. W. A. DOCKET NO. KY-1013-R

Contract No.	Description	Contractor
1	Central Heating Plant Building	Clarke, Stewart & Wood
2	Bros Boilers	Wm. Bros Boiler & Mfg. Co.
2A	Babcock and Wilcox Boiler	Babcock and Wilcox Co.
3A	Spreader Type Stoker	Hoffman Combustion Engineering Co.
4	Coal Handling and Storage Equip.	Link-Belt Company
5	Ash Conveyor System, Hoppers & Storage Tank	United Conveyor Corp.
8	Steam Distribution System	Meyer Plumbing & Heating Co.
9	Induced Draft & Dust Collecting Equipment (Boilers 1 & 2)	Wilson Machinery & Supply Company

## LIST OF CONTRACTS (Continued)

Contract No.	Description	Contractor
10	Induced Draft & Dust Collecting Equipment (Boiler 3)	Prat-Daniel Corp.
11A	Feed Water Heater & Deaerator	Henry P. Thompson Co.
12	Pumps	Worthington Pump & Machinery Co.
13	Tanks	Brock-McVey Company
100	South Unit - Engineering Building	Gilson-Taylor, Inc.
150	Movable Partitions - South and East Units - Engineering Building	Sanymetal Products Company
160	Heating and Ventilating System - South and East Units - Engineering Bldg.	Meyer Plumbing and Heating Co.
170	Mineral Wool Insulation - South and East Units - Engineering Building	Rock Wool Insulation Company
181	Lighting Fixtures	Johnson Electric Supply Company
182	Lighting Fixtures	General Electric Supply Company
183	Lighting Fixtures	Johnson Electric Supply Company
184	Lighting Fixtures	F.D. Lawrence Electric Company
200	East Unit - Engineering Building	Gilson-Taylor, Inc.
201	East Unit - Electrical Wiring	Allen-Harper Elect. Engr. Corp.
3B	Combustion Control Equipment	Republic Flow Meter Co.
3C	Combustion Control Equipment	Hays Corporation
3D	Combustion Control Equipment	Bailey Meter Company
3E	Combustion Control Equipment	Hagan Combustion Control Corp.
F.A.	Force Account	University of Kentucky

d. Fund Transferred by Governor Chandler to Balance Docket, Kentucky-1013-R.

October 23, 1937

My dear President McVey:

As you know, the last and final audit of the accounts included within Docket Ky.1013-R, is now nearing completion. In the execution of the last phases of this docket, we endeavored to so conclude it that we would use every dollar of the "Grant." During your absence last August, I mentioned this problem and effort to Governor Chandler and he very kindly stated that if we overshot the mark, he would aid us in the matter. The final audit discloses the fact that in order to close the docket and to receive the final payment under the grant, the University owes the account the sum of \$4411.32, which Governor Chandler, in the emergency, has advanced to the University as aforesated. Therefore, I suggest a resolution be adopted somewhat as follows:

Be it resolved that inasmuch as it was necessary to conclude P.W.A. Docket Ky.1013-R promptly in order to receive the final payment of the "grant" funds remaining due thereon and inasmuch as the final audit of all contracts let thereunder indicates that the University now owes the docket construction account the sum of \$4411.32 and inasmuch as the Honorable A. B. Chandler, Governor of the Commonwealth of Kentucky, has furnished the University the aforesaid funds in the emergency; the Executive Committee of the Board of Trustees of the University hereby accepts these funds on behalf of the University and extends to the Governor the warm thanks of the University for his kind aid.

Yours truly,

(Signed) James H. Graham

e. Transfer of Funds to Bond Account.

On motion and second duly carried the Business Agent was authorized to transfer to the Building Revenue Bond and Interest Redemption Fund from student fees collected first semester 1937-38, \$9285.00 to meet payment due January 1, 1938, and to further transfer \$2080.50, old student fees collected to date this fiscal year, that may be applied to this use.

26. P. W. A. Experiment Station Annex Docket.

That part of the Minutes of the meeting of October 20, 1937, recorded in Section 11, under the title of "P.W.A. Construction, Experiment Station Annex Docket, Transfer of Funds" was not approved because of errors made in the paragraph beginning with "Collections made in June" and in the paragraph beginning with "Collections made in October."

Therefore on motion and second, carried, the entire Section 11 in the Minutes of October 20, 1937, is set aside and held for naught and the following "Transfer of Funds" is ordered substituted therefor and made a part of these Minutes.

Transfer of Funds

Dean Cooper recommended that the following collections be transferred to Bond Redemption Fund Experiment Station Annex:

Collections made in June 1937; Poultry \$303.77; Animal Industry \$1046.93; Dairy \$1215.30; Agronomy \$89.72; Administration \$106.07; Horticulture \$10.60.

Collections made in July 1937; Agronomy \$222.98; Dairy \$1064.27; Administration \$178.95; Animal Industry \$236.00; Poultry \$186.76; Horticulture \$92.20.

Collections made in August 1937; Animal Industry \$128.80; Dairy \$952.70; Administration \$173.04; Poultry \$133.09; Agronomy \$103.23; Horticulture \$231.82; Entomology and Botany \$16.50.

Collections made in September 1937; Administration \$109.22; Poultry \$120.26; Horticulture \$323.55; Animal Industry \$69.43; Dairy \$347.15; Entomology & Botany \$1033.92.

Collections made in October 1937; Dairy \$1173.99; Agronomy \$122.15; Poultry \$103.11; Administration \$171.82; Horticulture \$164.70; Animal Industry \$303.00.

The totals amounting in all to \$10535.03 were ordered transferred from the funds above indicated to the University of Kentucky Experiment Station Annex Building Revenue Bond and Interest Redemption Fund.

27. Appointments and Other Staff Changes.

President McVey presented staff appointments and other changes requested by deans and heads of departments, and, on his recommendation, by motion and second, the following were approved and record ordered made in the Minutes:

Appointments

Sergeant H. B. Bryant, temporary employment as night policeman, for five hours daily. Wages \$50.00 a month, effective November 15, 1937.

Fred Horlander, employed for work in the Observatory at rate of 35¢ per hour, effective in November, 1935.

Cynthia Dagley, Secretary, Vocational Education Department, salary \$80 a month, payable from Vocational Education funds, effective October 1, 1937.

Sarah Bolling, Secretary in office of J. D. Williams, University School, salary \$62.50 a month, effective November 1, 1937.

#### Leaves of Absence.

C. A. Mahan, State Extension Agent in charge of County Agents, granted a leave of absence from August 27, 1938, to September 15, 1938, for purpose of making trip to Europe.

Professor Margaret Horsfield, Department of Romance Languages, granted sabbatical leave on half pay for year 1938-39. She expects to study towards a doctor's degree in a French university.

#### Miscellaneous Changes.

Change of name of Mary Edith Bach by marriage to Mrs. Mary Edith Engle.

The Budget for Vocational Education contained salary appropriation for R. H. Woods of \$600.00. At his request the budget appropriation is changed from this date to \$67.50 per month.

#### Agricultural Extension

Howard W. Burdine, Assistant County Agent, Pike County, Kentucky, effective October 1, 1937 to June 30, 1938, salary \$1200 a year, from Bankhead Funds.

Phillip R. Watlington, County Agent, Bourbon County, Kentucky, effective November 1, 1937, to June 30, 1938, salary \$3100 a year, from Bankhead Funds, and Offset to Federal Funds.

County Agent,  
Cloide C. Shade, Estill County, Kentucky, effective July 1, 1937, to June 30, 1938, salary \$2000 a year, from Bankhead Funds.

Joe R. Thompson, County Agent, Bath County, Kentucky, effective November 1, 1937, to June 30, 1938, salary \$2300 a year, from Bankhead Funds and Offset to Federal Funds.

Grace Barnes, Home Demonstration Agent, Johnson County, Kentucky, effective December 1, 1937, to June 30, 1938, salary \$1800 a year, from Bankhead-Jones Funds.

B.

Camille/Hedges, Assistant Home Demonstration Agent, Christian County, effective November 1, 1937, to June 30, 1938, salary \$1200 a year, from Bankhead Funds.

27.

Gladys Thorne Fisher, Assistant Home Demonstration Agent, Graves County, effective November 1, 1937, to June 30, 1938, salary \$1200 a year, from Bankhead Funds.

On motion, duly seconded, the Committee adjourned.

D. H. Peak  
Secretary, Board of  
Trustees