

30 October 1995

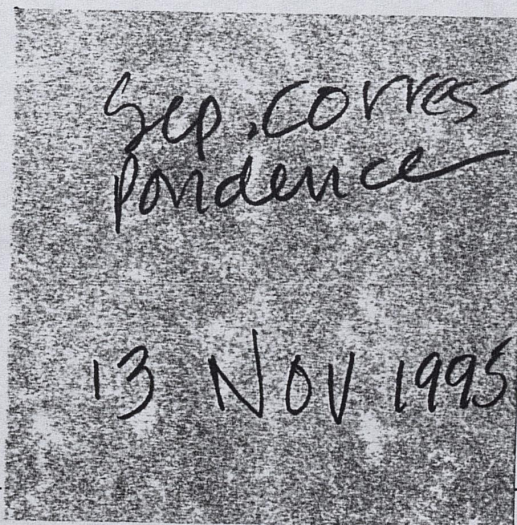
TO: Members, University Senate

The University Senate will meet in regular session on Monday, November 13, 1995, at 3:00 PM in room 115 of the Nursing Building (CON/HSLC).

AGENDA:

1. Minutes
2. Chair's Announcements
3. Undergraduate Education Update: Louis J. Swift, Dean of Undergraduate Studies and Director, University Studies [see attached]
4. Academic Ombud Report - 1994 - 1995, Horst Schach.
5. Resolutions
6. Consideration of and Action on the College of Pharmacy Rules (circulated under date of 31 October 1995).

US Agenda: 11.13.95



Betty Huff
Secretary

MINUTES OF THE UNIVERSITY SENATE, NOVEMBER 13, 1995

The University Senate met in regular session at 3:00 p.m., Monday, November 13, 1995 in Room 115 of the Nursing Health Sciences Building.

Professor Gretchen LaGodna, Chairperson of the Senate Council, presided.

Members absent were: Debra Aaron, Gary Anglin*, Benny Ray Bailey, John Ballantine, Michael Bardo*, Ben Bogia*, Douglas Boyd, Bill Brassine, Carolyn Brock*, Dean Brothers, Joseph Burch, Allan Butterfield, Lauretta Byars, Johnny Cailleteau, Joan Callahan, Brad Canon*, Ben Carr, Edward Carter, Shea Chaney, Louis Chow, Eric Christianson, Jordan Cohen, Scott Coovert, Raymond Cox, Carla Craycraft, Frederick DeBeer, Richard Edwards, David Elliott, Robert Farquhar, Juanita Fleming*, Donald Frazier, Richard Furst, Philip Greasley, Monica Harris, S. Zafar Hasan*, Christine Havice, James Holsinger, Rick Hoyle*, Pamela Kidd, Craig Koontz, Thomas Lester, Thomas Lillich, C. Oran Little*, Jeff Lowe, M. Pinar Menguc*, Karen Mingst*, David Mohny, Maurice Morrison, Donald Mullineaux, David Nash*, Wolfgang Natter*, Anthony Newberry, Michael Nietzel, Jacqueline Noonan*, William O'Connor, Jack Olson, Clayton Paul, Rhoda-Gale Pollack*, Deborah Powell*, Tom Pratt, Shirley Raines, Karl Raitz, Amy Razor, Thomas Robinson, John Rogers, Charles Russo*, Scott Safford, Rosetta Sandidge*, David Shipley, Todd Shock, Deborah Slaton*, William Stober*, David Stockham, Theodore Tauchert*, Michael Uyhelji, Enid Waldhart*, Retia Walker, Craig Wallace, Charles Wethington*, Chad Willett, Carolyn Williams, Eugene Williams, Emery Wilson*, and Linda Worley.

Chairperson LaGodna said the minutes of September 11, 1995 and October 9, 1995 had been circulated. There were no corrections to the minutes and they were approved as circulated.

The Chair recognized Professor Emeritus Thomas Ford to read a Memorial Resolution honoring Professor Emeritus A. Lee Coleman from the Department of Sociology.

Memorial Resolution

A. Lee Coleman
1913-1995

The death of A. Lee Coleman at age 82 on June 18, 1995, brought to a close a long and productive career. A native of Devereux, Georgia, Lee was educated in the public schools of Devereux and Atlanta and was a graduate of Emory University. He earned a master's degree in sociology from the University of North Carolina in 1940 and a Ph.D. in rural sociology from Cornell in 1950.

Prior to entering graduate school at Cornell, Lee held research posts with the Governmental Research Institute in St. Louis, the Bureau of Labor Statistics, and the Farm Population and Rural Life Branch of the Department of Agriculture. During the years 1942-45, he served in the United States Army as a member of the War Department's Morale Services Research Branch (later Information and Education), whose studies form the basis for THE AMERICAN SOLDIER volumes.

Following completion of his doctorate, Lee joined the Department of Rural Sociology at the University of Kentucky. There he conducted ground-breaking research on the diffusion of new agricultural technology and pursued long-standing interests in race and ethnic relations, American values and career aspirations of youth. Most of his numerous research publications were in the form of journal articles and experiment station bulletins.

In 1959 he was appointed head of the Departments of Sociology and Rural Sociology, a position he held until 1966. During this period he also served as Director of Social Research Service and the Bureau of Community Service in the Department of Sociology. He was an active member of Phi Beta Kappa and served as President of the University of Kentucky Chapter.

Lee Coleman's service activities, especially those concerned with civil rights, extended well beyond the confines of departments and the University of Kentucky. He served at various times as a consultant to the Kentucky Commission on Human Rights, the Kentucky Human Relations Council, the Southern Regional Council, the Civil Rights Division of the U.S. Department of Justice, and the National Conference of Christians and Jews. In other areas, he contributed services to the National Science Foundation and the Agricultural Development Council.

Lee was also active in a variety of professional organizations. He served as President of the Southern Sociological Society in 1966-67 and was a member of numerous SSS committees. Following his retirement, he held the position of SSS archivist for a period of 17 years. A staunch member of the Rural Sociological Society, he served as Managing Editor of Rural Sociology from 1951 through 1958 and as President in 1964-65. In 1988 he was awarded the title of Distinguished Rural Sociologist, the highest honor of the RSS. He also held a number of appointments in the American Sociological Association, including membership on the committee charged with developing the ASA code of professional ethics.

Because of his innate modesty, many of the kind and considerate actions that Lee took in behalf of others were known only by a circle of close friends that he and his devoted wife, Alberta Nelson Coleman, had acquired over more than half a century of married life. In addition to Alberta, Lee is survived by two daughters, Nancy Coleman of Brumunddal, Norway, and Martha Staff, who lives in Hawaii, four grandchildren and a brother, Kenneth Coleman, Professor Emeritus of History at the University of Georgia, who resides in Athens, Georgia.

Professor Ford requested the resolution be made a part of the minutes and a copy be sent to Professor Coleman's family.

Chairperson LaGodna asked the Senate to rise for a moment of silence.

The Chair made the following announcements:

Welcome to the guests to the Senate meeting, visitors from Khon Kaen University in Thailand.

There is a new listserve known as "FACGOV", Faculty Government. It is up and available for discussion. This will act as a sounding board and a place where there can be debate, discussion, and dialogue about academic issues outside of the Senate meetings. Look on View for directions on how to subscribe and encourage your non-senator colleagues to subscribe as well. There will be some issues there in the next week.

Following the last Senate Meeting and Tom Blues' motion that the Plus/Minus proposal be sent back to the Council, the discussion of the Senate, as well as other data, has been reviewed. The decision of the Council was to ascertain whether or not there is wide spread support for a University wide policy by asking the College Faculty Councils and the appropriate student groups to respond to a question as to what level of support they find in their own colleges for a University wide plus/minus policy. We have asked

that they respond to the Senate Council by February 1, 1996. There will be letters sent to each Council indicating the request.

There have been written guidelines sent out to all the Senate Committee Chairs to provide guidelines for committee procedures and processes as well as compliance with the Open Meetings Law and Archives and Public Records Law.

Within the University Bulletin, on page 47 there is a section called "Removal from Probation" that is still written in quality point language, despite the rules change to GPA language only. In order to prevent confusion on that point, we would ask you to refer to the Senate Rules in that area. It is correctly codified in the rules.

The Ad Hoc Retirement Committee's report is going to be discussed at the December 11, 1995 Senate meeting. I would urge you to come with some thoughts, questions, and suggestions about that. The report will be distributed to the Senate members.

On Tuesday, December 12, 1995, the traditional Senate/Board of Trustees Social will be held in the Alumni House from 4:00 - 6:00 p.m.

There are two new members on the Senate Council as a result of the partially finished election, they are Tom Blues and Dan Fulks. Professor Blues and Fulks were given a round of applause. There will be a third new Senate Council member when the election is finished.

The Senate Council will be taking a "Hard Hat Tour" of the new library later this week and will be giving a report of that. Later in the Spring, Paul Willis will be talking with the Senate on the update of the library progress.

Professor Jesse Weil (Physics) asked if the straw poll on plus/minus grading was going to be generic or specific? Professor LaGodna replied it would be a specific request. There would be a specific proposal and they would ask for a response. The suggestions from the Senate meeting would be included, one of which was the inclusion of an A+ category because that seemed to affect GPAs for students in higher ranges. The Senate Council is asking for suggestions because they could not suggest a University wide policy with so little input.

The Chair then introduced Dr. Louis Swift to give an overview of developments in undergraduate education at the University of Kentucky.

Professor Louis Swift, Dean of Undergraduate Studies, presented a report on recent initiatives in undergraduate education at the University of Kentucky. The report, which he had made to the Board of Trustees earlier in the semester, included items such as the changes in the Summer Advising Conferences, the development of the Central Advising Service and Transfer Center, the expansion of the Honors Program, the Mini Colleges in Arts and Sciences, the new initiatives in science and mathematics instructions in Arts and Sciences, the Chancellor's Awards for Outstanding Teaching, the Undergraduate Research Awards, the expansion of UK 101 (together with a new orientation course for transfer students), the efforts to increase the number of full-time faculty in lower division courses, and the General Education Transfer Policy for all public institutions of higher learning in the Commonwealth.

A short period for questions and answers followed the presentation.

Chairperson LaGodna thanked Dr. Swift.

The Chair then introduced Professor Horst Schach, to give the traditional Ombud report. Professor Schach was the academic ombud for two years. Professor's Schach's formal report is attached to the October 1995 Minutes.

Chairperson LaGodna then recognized Chair-elect of the Senate Council Professor Jan Schach to introduce the action item. Professor Schach stated the proposal came from the College of Pharmacy as related to divisions in their academic rules. It focuses on the Academic Performance Committee which was charged with monitoring student's progress through their curriculum. It is based on course grades as well as written comments on the students' performance. The committee is composed of course directors, lab instructors, and a standing core of faculty. The committee will recommend action appropriate to a particular student. Promotion in course work is not automatic but is based on the recommendation of the Academic Performance Committee. The APC will rely heavily on a series of guidelines. There is also a series of rules and behavioral regulations. Students dismissed from Pharmacy will be able to appeal through the APC. There are also a series of special considerations to make it clear to the students what will be entailed in their coursework. The proposal has received approval by the Academic Council for the Medical Center, The Admissions and Academic Standards Committee, as well as the Senate Council. The Senate Council recommends the change of the effective date to January 1996 and the inclusion of the statement of the students' right to appeal.

Chairperson LaGodna said to keep in the mind the reasons for the extensive changes have to do with the fact that the College of Pharmacy has changed to a completely new curriculum, a Pharm D Curriculum, while this may seem extensive it matches the kinds of changes that have taken place in the overall curriculum.

Professor Jesse Weil asked for an explanation of course directors and lab instructors.

Professor Bill Lubawy (Pharmacy) stated that the courses depending on the level are taught by a different number of individuals. The introductory courses for the most part are taught by one faculty member and sometimes two. The advance courses are taught by a team of faculty members. It would be impossible to get a whole team of faculty members involved to discuss students' progress, so the individual who is in charge of the course is the one who represents their course. The laboratory instructors are essentially Pharmacy faculty members who run the clinical experiences and laboratories.

Professor Lubawy suggested it would be a friendly amendment to make the effective date of the proposal Fall 1995. The reason for this is the process of curriculum revision began quite a while ago. The curriculum revision was successfully taken care of and that was a fairly monumental activity. Unfortunately getting the academic rules through the process took a lot longer. They succeeded in getting it through the Academic Council of the Medical Center but the Senate did not meet during the summer. Because of that they checked with Gay Elste, the University attorney in the Medical Center to see what they should be doing. The first group of new Pharm D students admitted for August 1995 were admitted last spring. It then became obvious they would not get the rules in place. There was concern because it is not very simple to change the academic rules for a student once they are admitted. The University policy is generally that a curriculum under which a student is admitted is the one under which they graduate, providing they

are making regular progress. The rules do not address well at all what happens in terms of academic rules; they do not differentiate curriculum versus academic rules. The whole area is essentially fraught with potential for legal action. Because of that all the students that were admitted in the Spring were given the new rules and told that rules like this or similar to this would be discussed by the University Senate in the fall and if approved would apply to them. This was much less of a problem than trying to get them in under one set of rules and then change to another. All students were asked to read the rules and sign a form indicating they had read them and initial sections. Each student in the program was fully informed that these rules potentially apply to them if approved by the Senate in the fall.

Chairperson LaGodna stated since the original proposal had an effective date of Fall 1995 and the Senate Council had decided to change it to January 1996 there needed to be a motion.

Professor Doug Poe made the motion the effective date be moved to Fall 1995. The motion was seconded. The motion to change the effective date to Fall 1995 passed in a voice vote.

The question was asked if the Senate Council's added provision of the right to appeal pertained to the University Academic Appeals Board. Professor LaGodna answered yes it did.

The proposal as amended passed in a voice vote and reads as follows:

Background and Rationale:

The revised academic rules for the College of Pharmacy were considered and approved by the Academic Council for the Medical Center on March 28, 1995, and forwarded to the University Senate Council in early April. The Senate Council discussed the proposed guidelines on April 17 and forwarded them to the Admissions and Academic Standards Committee with a request for review. On October 2, the Admissions and Academic Standards Committee recommended approval of Pharmacy's "Academic Performance, Progress and Guidelines" with an effective date of Fall, 1995. The Senate Council accepted the recommendation of the Admissions and Academic Standards Committee, with two minor changes. The effective date was changed to January 1996, and a statement of the student's right to appeal was added.

The Proposal:

ACADEMIC PERFORMANCE, PROGRESS AND GUIDELINES

The Academic Performance Committees (APC) are charged with monitoring students' progress through the curriculum. The Committees regularly review (during and at the end of each semester) the performance of each student based on course grades and on written comments of each students' performance, both of which are shared with the student and are part of the student record. The APC for students in a particular year will consist of the course directors and laboratory instructors for that year plus a standing core of faculty. The APC will recommend an action appropriate to the particular student standing and record i.e. proceed to the next series of courses, promotion to the next year, graduation, probation, probation with remedial action, removal from probation, academic leave, suspension, dismissal, or other action. Recommendations for graduation are made to the Dean and to the faculty since graduation requires approval by the faculty. All other recommendations are to the Dean. Students must be promoted to subsequent year standing by action of the APC. Promotion is not automatic, but must be earned based on appropriate performance and satisfaction of

prior coursework. The APC may also recommend other actions including but not limited to adjustment of academic load, repetition of curriculum segments and participation in counseling sessions. Although the APC considers the overall record of the student in making decisions, the APC will rely heavily on the following general guidelines in making its recommendations.

1. All students are expected to earn a minimum grade of "C" in all courses. Students who fail to earn a minimum of "C" in any course will be placed on probation with remediation, be suspended or be dismissed from the College.
2. Students who fail to earn a minimum grade of "C" in any two required courses during the same semester, or who fail to earn a minimum grade of "C" in any course while on probation, will be suspended or dismissed from the College.
3. Students who do not satisfy the remediation requirements for probation will be suspended or dismissed from the College.
4. Students who satisfy the remediation requirements for probation will be removed from probation.

Because the College of Pharmacy is charged with the education and training of competent pharmacists and because competence must be assured not only in the fund of knowledge and technical abilities of the student, but also in their standards of personal and professional conduct, student progress is carefully monitored to certify that students have acquired appropriate knowledge, skills, behavioral characteristics and ethical principles. To this end students are responsible for conforming to all rules standards and regulations specified in such documents as the Health Science Students Professional Behavioral Code, Behavior Standards in Patient Care, Student Rights and Responsibilities and standards detailed in the College of Pharmacy Bulletin. Review of such responsibility is vested with the APC which will seek recommendations from an advisory group composed of the APC core faculty and an equal number of student representatives. Academic rules will not be changed during a student's enrollment if and only if the student has continued to progress within the class of matriculation. Rules affecting leaves and standards of behavior may be changed with notice.

Students dismissed from the College of Pharmacy because of a recommendation from the Academic Performance Committee may petition readmission through the Academic Performance Committee. Students withdrawing from the College while in good academic standing may petition readmission through the Admissions Committee. Students expelled from the College because of violations of academic integrity are not eligible for readmission.

Special Considerations.

1. The demands of the Doctor of Pharmacy curriculum consume the entire efforts of students. Therefore upon acceptance to the program of study students are expected to devote their energies to the academic program. The College actively discourages employment while courses are in session and cannot take outside employment or activities into account when scheduling classes, examinations, reviews, field trips or individual course functions or special projects.
2. Due to curricular requirements course functions and/or examinations outside the normal Monday through Friday, 8 AM to 5 PM business hours time frame will occur.

3. Clinical responsibilities include evening and weekend work.

4. All College of Pharmacy students are subject to the rights, rules and regulations governing University of Kentucky students in all manners not specifically covered in Medical Center and College documents.

A student found guilty of committing any offense may appeal that finding through the Academic Ombud to the Appeals Board.

Effective Date: Fall Semester 1995

Note: If approved, the proposal will be forwarded to the Rules Committee for codification.

The meeting was adjourned at 4:25 p.m.

Betty J. Huff
Secretary, University Senate

Pharmacy Rules

31 October 1995

TO: Members, University Senate

FROM: University Senate Council

RE: AGENDA ITEM: University Senate Meeting, Monday, November 13,
1995. Revised Academic Rules: College of Pharmacy

Background and Rationale:

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1. All students are expected to earn a minimum grade of "C" in all courses. Students who fail to earn a minimum of "C" in any course will be placed on probation with remediation, be suspended or be dismissed from the College.
2. Students who fail to earn a minimum grade of "C" in any two required courses during the same semester, or who fail to earn a minimum grade of "C" in any course while on probation, will be suspended or dismissed from the College.
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US Agenda Item: Pharmacy Proposal

31 October 1995

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1. The demands of the Doctor of Pharmacy curriculum consume the entire efforts of students. Therefore upon acceptance to the program of study students are expected to devote their energies to the academic program. The College actively discourages employment while courses are in session and cannot take outside employment or activities into account when scheduling classes, examinations, reviews, field trips or individual course functions or special projects.
2. Due to curricular requirements course functions and/or examinations outside the normal Monday through Friday, 8 AM to 5 PM business hours time frame will occur.
3. Clinical responsibilities include evening and weekend work.
4. All College of Pharmacy students are subject to the rights, rules and regulations governing University of Kentucky students in all matters not specifically covered in Medical Center and College documents.

A student found guilty of committing any offense may appeal that finding through the Academic Ombud to the Appeals Board.

Effective Date: Spring Semester, 1996

Note: If approved, the proposal will be forwarded to the Rules Committee for codification.

US Agenda: Pharmacy Rules