

Irregularities

Minutes of the Meeting of the Board of Trustees of the University of Kentucky, January 11, 1955.

The Board of Trustees of the University of Kentucky met in the President's Office at 10:15 a. m. , CST, pursuant to adjournment of the meeting of the Board of Trustees, December 14, 1954. The following members were present: Guy A. Huguelet, Vice Chairman; Dr. Ralph J. Angelucci, Carl Dempewolfe, Ben S. Adams, M. W. Moore, Harper Gatton, R. P. Hobson and J. Stephen Watkins. Absent: Governor Lawrence W. Wetherby, Chairman; Mrs. Paul G. Blazer, Paul M. Basham, Wendell P. Butler, Smith D. Broadbent and Thomas A. Ballantine. President H. L. Donovan and Secretary Frank D. Peterson were also present.

A. J. Stephen Watkins New Member.

Mr. J. Stephen Watkins, appointed to succeed Herndon J. Evans as a member of the Board of Trustees, was present and qualified by taking the oath of office. He was welcomed as a new member of the Board of Trustees. His term of office will expire December 31, 1957.

B. Approval of Minutes.

On motion duly made, seconded and carried, the minutes of the Board of Trustees of September 21, 1954, and the minutes of the Executive Committee of November 23, 1954, were approved as published.

C. Report of the Comptroller.

The Comptroller submitted financial statement, consisting of a balance sheet of University funds, together with statements covering its fund transactions for the period of six months ended December 31, 1954. A summary of the funds revealed that the University's income from general fund sources for this period amounted to \$6,191,607.52, or 73.11% of the budget estimate of \$8,468,952.95. The plant fund income received totaled \$96,483.86, which is 56.72% of the budget estimate. The expenditures, including the encumbrances outstanding for general fund purposes, totaled \$4,058,598.33, which is 46.99% of the departmental appropriations approved in the amount of \$8,636,420.77. Plant fund expenditures and encumbrances amounted to \$188,750.16, or 33.66% of the \$560,771.44 budget estimate.

University of Kentucky
BALANCE SHEET
As of December 31, 1954

ASSETS

	Division of Colleges	Agricultural Experiment Station	Agricultural Extension Division	Total
<u>Current Funds:</u>				
<u>General</u>				
Cash in Bank	\$ 31,598.33	\$ 110,111.68	\$ 185,579.47	\$ 327,289.48
Petty Cash Fund	40,000.00	10,000.00		50,000.00
<u>State Allotments</u>				
Current Year	1,166,011.07	232,280.99	192,763.29	1,591,055.35
Prior Year		2,599.00		2,599.00
Revolving Funds	1,007,867.88	436,166.80		1,444,034.68
Inventories	265,817.41			265,817.41
Deferred Chgs.	52,666.20			52,666.20
Unreal. Income	1,064,422.09	464,578.57	748,344.77	2,277,345.43
Total General	\$ 3,628,382.98	\$ 1,255,737.04	\$ 1,126,687.53	\$ 6,010,807.55
<u>Restricted:</u>				
Cash in Bank	\$ 914,185.54	\$ 138,383.25	\$ 106,421.79	\$ 1,158,990.58
Petty Cash Adv.	4,270.00	800.00	2,800.00	7,870.00
Investments	797,527.27	15,000.00	14,948.00	827,475.27
Total Restricted	\$ 1,715,982.81	\$ 154,183.25	\$ 124,169.79	\$ 1,994,335.85
Total Current	\$ 5,344,365.79	1,409,920.29	1,250,857.32	8,005,143.40
<u>Plant Funds:</u>				
<u>Unexpended:</u>				
Cash in Bank	\$ 23,013.34	\$	\$	\$ 23,013.34
Revolv. Funds	845,237.45	99,892.29		945,129.74
Due from Other Govt. Units	275,000.00			275,000.00
Unreal. Income	73,623.02			73,623.02
Total Unexpended	\$ 1,216,873.81	\$ 99,892.29	\$	\$ 1,316,766.10
<u>Investment in Plant:</u>				
Construction Author. Fixed Assets	\$ 1,577,080.19	\$	\$	\$ 1,577,080.19
	30,273,614.87	3,049,290.31		33,322,905.18
Total-Invested	\$ 31,850,695.06	\$3,049,290.31	\$	\$34,899,985.37
Total-Plant	\$ 33,067,568.87	\$3,149,182.60	\$	\$36,216,751.47
<u>Other Funds:</u>				
	<u>Loan</u>	<u>Endowment</u>	<u>Agency</u>	
Cash in Bank	\$ 8,858.41	\$ 4,423.16	\$ 54,445.56	\$ 67,727.13
Notes Receiv.	19,840.49			19,840.49
Investments	75,500.00	200,714.48	15,000.00	291,214.48
Total Other Funds	\$ 104,198.90	205,137.64	\$ 69,445.56	\$ 378,782.10
Total Assets				<u>\$44,600,676.97</u>

University of Kentucky
BALANCE SHEET
As of December 31, 1954

LIABILITIES

	Division of Colleges	Agricultural Experiment Station	Agricultural Extension Division	Total
<u>Current Funds:</u>				
<u>General:</u>				
Petty Cash Liab.	\$ 40,000.00	\$ 10,000.00	\$	\$ 50,000.00
Res. for Encumb.:				
Current Year	330,158.24	47,130.14		377,288.38
Prior Year	52,560.42	4,291.74		56,852.16
Res. for Inventories	265,817.41			265,817.41
Other Liabilities	52,666.20			52,666.20
Unapprop. Surplus	278,516.47	351,844.49		630,360.96
Approp. Bals.	2,608,664.24	842,470.67	1,126,687.53	4,577,822.44
Total General	\$3,628,382.98	\$1,255,737.04	\$1,126,687.53	\$ 6,010,807.55
<u>Restricted:</u>				
Outstanding Checks	\$ 6,432.52	\$	\$	\$ 6,432.52
Restr. Bals.	1,709,550.29	154,183.25	124,169.79	1,987,903.33
Total Restr.	\$1,715,982.81	\$ 154,183.25	\$ 124,169.79	\$ 1,994,335.85
Total Current	\$5,344,365.79	\$1,409,920.29	\$1,250,857.32	\$ 8,005,143.40
<u>Plant Funds:</u>				
<u>Unexpended:</u>				
Res. for Encumbr.				
Current Year	\$	\$ 38,313.93	\$	\$ 38,313.93
Prior Year	894,930.89	11,500.00		906,430.89
Approp. Bals	321,942.92	50,078.36		372,021.28
Total Unexpended	\$1,216,873.81	\$ 99,892.29	\$	\$ 1,316,766.10
<u>Investment in Plant:</u>				
<u>Due to Other Govt.</u>				
Units	\$ 275,000.00	\$	\$	\$ 275,000.00
Bonds Payable	3,935,000.00			3,935,000.00
Net Invested	27,640,695.06	3,049,290.31		30,689,985.37
Total Invest.	\$31,850,695.06	\$3,049,290.31	\$	\$ 34,899,985.37
Total Plant	\$33,067,568.87	\$3,149,182.60	\$	\$ 36,216,751.47
<u>Other Funds:</u>				
	<u>Loan</u>	<u>Endowment</u>	<u>Agency</u>	
Bal. as to Prin.	\$ 73,356.01	\$ 201,616.64	\$	\$ 274,972.65
Bal. as to Income	30,842.89	3,521.00	69,445.56	103,809.45
Total Other Funds	\$ 104,198.90	\$ 205,137.64	\$ 69,445.56	\$ 378,782.10
Total Liabilities				\$ 44,600,676.97

University of Kentucky
 STATEMENT OF UNREALIZED INCOME
 For the Current Fiscal Period which began
 July 1, 1954 and ended December 31, 1954

<u>General Fund</u>			
	Budget Estimate	Realized to Date	Unrealized Balance
<u>Division of Colleges:</u>			
<u>Educational and General:</u>			
State Appropriations	\$3,485,850.00	\$3,000,000.00	\$ 485,850.00
Federal Grants (through the State)	131,465.60	84,965.60	46,500.00
Student Fees	808,000.00	456,953.20	351,046.80
Endowment Income	9,644.50	9,200.00	444.50
Sales and Services and Rentals	25,000.00	7,841.02	17,158.98
	<hr/>		
Subtotal	\$4,459,960.10	\$3,558,959.82	\$ 901,000.28
		79.80%	
Auxiliary Enterprises	\$ 367,538.00	\$ 204,116.19	\$ 163,421.81
		55.54%	
Total-Colleges	\$4,827,498.10	\$3,763,076.01	\$1,064,422.09
		77.95%	
<u>Agricultural Experiment Station:</u>			
State Appropriations	\$ 580,300.00	\$ 554,300.00	\$ 26,000.00
Federal Grants (direct)	524,115.30	300,407.65	223,707.65
Sales and Services	450,000.00	235,129.08	214,870.92
	<hr/>		
Total-Experiment Station	\$1,554,415.30	\$1,089,836.73	\$ 464,578.57
		70.11%	
<u>Agricultural Extension Division:</u>			
State Appropriations	\$ 681,050.00	\$ 635,700.00	\$ 45,350.00
Federal Grants (direct)	1,405,989.55	702,994.78	702,994.77
	<hr/>		
Total-Agricultural Extension	\$2,087,039.55	\$1,338,694.78	\$ 748,344.77
		64.14%	
Total General	\$8,468,952.95	\$6,191,607.52	\$ 2,277,345.43
		73.11%	
<u>Plant Fund:</u>			
Debt Service Income	\$ 170,106.88	\$ 96,483.86	\$ 73,623.02
		56.72%	
Total-Plant	\$ 170,106.88	\$ 96,483.86	\$ 73,623.02
		56.72%	
Combined Total	\$8,639,059.83	\$6,288,091.38	\$2,350,968.45
		72.79%	

UNIVERSITY OF KENTUCKY

STATEMENT OF DEPARTMENTAL APPROPRIATIONS
For the Current Fiscal Period which began
July 1, 1954, and ended December 31, 1954

	<u>Dept. Approp.</u>	<u>Expendi- tures</u>	<u>Encum- brances</u>	<u>Approp. Balance</u>
DIVISION OF COLLEGES				
ADM. & GENERAL:				
Gen. Adm. Offices	\$ 90,301.00	\$ 46,239.42	\$ 1,260.50	\$ 42,801.08
Student Services	196,753.01	98,928.36	1,120.73	96,703.92
Staff Welfare	65,000.00	20,290.62		44,709.38
Gen. Inst. Serv.	98,579.22	31,801.60	7,690.59	59,087.03
SUBTOTAL	\$ 450,633.23	\$ 197,260.00	\$ 10,071.82	\$ 243,301.41
			46.01%	
INSTR. & RESEARCH				
COLLEGE OF -----				
Agr. & Home Ec.	\$ 266,000.35	\$ 115,774.91	\$ 1,628.58	\$ 148,596.86
Arts & Sciences	1,418,841.01	683,875.84	9,371.50	725,593.67
Commerce	190,396.00	92,511.82	156.77	97,727.41
Education	325,205.83	148,118.66	7,067.98	170,019.19
Engineering	362,129.56	167,974.37	3,547.41	190,607.78
Law	84,973.00	38,100.36	1,200.00	45,672.64
Pharmacy	81,427.91	35,141.50	770.12	45,516.29
Grad. School	11,575.00	5,989.39	43.98	5,541.63
Org. Act. Rel. Edu.	26,541.00	13,577.11	287.01	12,676.88
Research	20,000.00	4,074.36	254.00	15,671.64
Libraries	253,584.65	125,531.73	1,669.39	126,383.53
Adult & Ext. Edu.	147,853.89	73,310.19	1,361.71	73,181.99
SUBTOTAL	\$3,188,528.20	\$1,503,980.24	\$ 27,358.45	\$1,657,189.51
			48.03%	
OTHER EXPENSES:				
Op. & Maint. Plant	\$ 990,795.00	\$ 368,450.08	\$196,030.59	\$ 426,314.33
Auxiliary Ent.	340,144.64	134,384.92	39,961.33	165,798.39
Working Capital	75,000.00	100,624.50*	55,858.05	119,766.45
Clearing Accts.		2,827.85	878.00	3,705.85*
SUBTOTAL	\$1,405,939.64	\$ 405,038.35	\$292,727.97	\$ 708,173.32
			49.63%	
TOTAL-COLLEGES	\$5,045,101.07	\$2,106,278.59	\$330,158.24	\$2,608,664.24
			48.29%	

*Negative number.

University of Kentucky
 SUMMARY OF DEPARTMENTAL APPROPRIATIONS
 For the Current Fiscal Period which began
 July 1, 1954 and ended December 31, 1954

	<u>General Fund</u>			
<u>Dept.</u> <u>Approp.</u>	<u>Expendi-</u> <u>tures</u>	<u>Encum-</u> <u>brances</u>	<u>Free</u> <u>Balance</u>	
<u>Agr. Exp. Station</u>				
Administration	\$ 155,928.85	\$ 50,171.65	\$ 6,490.79	\$ 99,266.41
Agr. Economics	178,295.00	75,378.20		102,916.80
Agronomy	295,162.28	112,870.34	8,427.97	173,863.97
Animal Husbandry	107,926.00	56,016.27	3,047.25	48,862.48
Animal Pathology	59,574.00	26,322.64		33,251.36
Bryant Farm	5,000.00			5,000.00
Creamery License	9,291.00	4,531.02		4,759.98
Dairy	83,749.00	41,087.30	1,269.98	41,391.72
Ent. & Botany	104,330.00	44,588.67	952.91	58,788.42
Farm Maintenance	39,008.00	22,942.83	5,978.69	10,086.48
Feed & Fertilizer	150,000.00	59,899.41	14,273.63	75,826.96
Home Economics	41,520.00	9,770.71	151.74	31,597.55
Horticulture	42,425.00	18,473.09	181.20	23,770.71
Library	9,460.00	5,213.28	6.20	4,240.52
Poultry	47,996.00	17,638.16	3,004.65	27,353.19
Public Serv. Lab.	8,864.02	1,528.98		7,335.04
Publications	23,289.00	9,686.79	21.30	13,580.91
Robinson Forestry	8,000.00	1,651.59	465.24	5,883.17
Robinson Substation	22,400.00	7,573.75	903.21	13,923.04
Rural Sociology	38,400.00	17,189.92	56.00	21,154.08
W. Ky. Substation	73,662.00	32,144.74	1,899.38	39,617.88
Total	\$1,504,280.15	\$614,679.34	\$ 47,130.14	\$842,470.67
			44.00%	

University of Kentucky
SUMMARY OF DEPARTMENTAL APPROPRIATIONS
 For the Current Fiscal Period which began
 July 1, 1954 and ended December 31, 1954

	<u>General Fund</u>			
<u>Dept.</u>	<u>Approp.</u>	<u>Expendi-</u>	<u>Encum-</u>	<u>Free</u>
		<u>tures</u>	<u>brances</u>	<u>Balance</u>
<u>Agricultural Extension:</u>				
Administration	\$ 45,547.00	\$ 19,202.89	\$	\$ 26,344.11
Adm. Reserve	5,000.00			5,000.00
Agr. Engineering	31,770.00	13,657.05		18,112.95
Agronomy	62,837.50	30,159.42		32,678.08
Animal Husbandry	30,900.00	14,945.73		15,954.27
Clothing	13,200.00	6,352.19		6,847.81
County Agents	863,892.00	423,735.53		440,156.47
Dairy	36,467.00	15,618.97		20,848.03
Farm & Home Conv.	1,500.00	15.25		1,484.75
Farm and Home Dev.	145,085.05	35,499.63		109,585.42
Foods	12,000.00	5,760.07		6,239.93
Forestry	11,736.00	5,819.93		5,916.07
Home Dem. Agents	547,580.00	265,529.82		282,050.18
Home Management	30,500.00	11,816.48		18,683.52
Horticulture	21,671.00	10,696.18		10,974.82
Junior Clubs	89,706.00	45,613.34		44,092.66
Markets	38,514.00	14,438.57		24,075.43
Poultry	31,900.00	11,059.46		20,840.54
Public Information	61,034.00	27,192.83		33,841.17
Rural Sociology	6,200.00	3,238.68		2,961.32
Total	\$2,087,039.55	\$960,352.02	\$	\$1,126,687.53
			46.02%	
COMBINED TOTALS	\$8,636,420.77	\$3,681,309.95	\$ 377,288.38	\$4,577,822.44
			46.99%	

UNIVERSITY OF KENTUCKY

STATEMENT OF PLANT FUND APPROPRIATIONS
 For the Current Fiscal Period which began
 July 1, 1954, and ended December 31, 1954

	<u>Dept. Approp.</u>	<u>Expendi- tures</u>	<u>Encum- brances</u>	<u>Free Balance</u>
<u>Division of Colleges</u>				
<u>Retirement of Indebtedness</u>				
1st W. P. A. Bond Is.	\$ 36,915.02	\$ 2,397.50	\$	\$ 34,517.52
2nd W. P. A. Bond Is.	15,902.41	7,948.28		7,954.13
Dorm. Rev. Bond Is.	24,914.25	3,522.50		21,391.75
Audit-Field H. Issue	59,185.01	49,229.47		9,955.54
Lib. & Serv. Bldg. Issue	44,679.02	5,942.50		38,736.52
Stad. Add. Issue	20,159.70	3,431.25		16,728.45
Dorm. Rev. Issue (456 Rose)	7,892.68	3,462.50		4,430.18
Jour. Bldg. Bond Issue	15,916.75	13,488.75		2,428.00
Dorm. Rev. Issue (476 Rose)	7,161.93	3,032.50		4,129.43
Stud. Dorms. U. K.	14,083.64	4,003.74		10,079.90
Stud. Dorm. -Kappa Sig- ma	10,410.26	2,001.88		8,408.38
Stud. Dorm. -Lambda Chi	9,280.26	2,001.88		7,278.38
Stud. Dorm. -Phi Sigma K	9,845.26	2,001.88		7,843.38
Stud. Dorm. -Pi K A	9,840.79	2,001.87		7,838.92
Dorm. Rev. Bond 1952	13,545.00	13,545.00		
Dorm. Rev. Bond 1954	427.87			427.87
Lib. & Serv. Bldg. Res.	37,618.58			37,618.58
TOTAL-Retirement of Indebtedness	\$337,778.43	\$118,011.50	\$	\$219,766.93

34.94%

UNIVERSITY OF KENTUCKY

STATEMENT OF PLANT FUND APPROPRIATIONS
 For the Current Fiscal Period which began
 July 1, 1954 and ended December 31, 1954

<u>Division of Colleges</u>	<u>Dept. Approp.</u>	<u>Expendi- tures</u>	<u>Encum- brances</u>	<u>Free Balance</u>
<u>Construction:</u>				
Dicker House Annuity	\$ 230.68	\$	\$	\$ 230.68
Norwood Hall Fire Loss	15,911.25			15,911.25
Men' s New Dorm.	2,568.25			2,568.25
Service Building	3,697.19			3,697.19
Fine Arts Building	2,156.47			2,156.47
Journalism Building	7,938.69			7,938.69
New Science Bldg.	3,300.00			3,300.00
Sprinkler System	4,443.32			4,443.32
Women' s New Dorm.	85,820.94	23,890.80		61,930.14
TOTAL-Construction	\$ 126,066.79	\$ 23,890.80	\$	\$102,175.99
			18.95%	
TOTAL-Plant Funds - Division of Colleges	\$ 463,845.22	\$ 141,902.30	\$	\$321,942.92
			30.59%	

UNIVERSITY OF KENTUCKY
STATEMENT OF PLANT APPROPRIATIONS
FOR THE CURRENT FISCAL PERIOD WHICH BEGAN
July 1, 1954 and ended December 31, 1954

<u>PLANT FUNDS</u>				
<u>Agr. Experiment Station:</u>	<u>Dept.</u> <u>Approp.</u>	<u>Expendi-</u> <u>tures</u>	<u>Encum-</u> <u>brances</u>	<u>Free</u> <u>Balance</u>
Repairs and New Equip- ment	\$ 96,926.22	\$ 8,533.93	\$38,313.93	\$ 50,078.36
Total Plant Funds Agr. Exp. Station	<u>\$ 96,926.22</u>	<u>\$ 8,533.93</u>	<u>\$38,313.93</u>	<u>\$ 50,078.36</u>
			48.33%	
COMBINED TOTALS	<u>\$ 560,771.44</u>	<u>\$150,436.23</u>	<u>\$38,313.93</u>	<u>\$372,021.28</u>
			33.66%	

University of Kentucky
 STATEMENT OF OTHER FUND TRANSACTIONS
 For the Current Fiscal Period which began
 July 1, 1954 and ended December 31, 1954

	Balance July 1, 1954	Receipts	Disburse- ments	Balance Dec. 31, 1954
<u>Restricted Funds:</u>				
Div. of Colleges	\$1,692,383.20	\$1,334,041.10	\$1,316,874.01	\$1,709,550.29
Agr. Exp. Station	124,206.45	136,139.16	106,162.36	154,183.25
Agr. Ext. Div.	135,345.34	49,423.50	60,599.05	124,169.79
Subtotal	<u>\$1,951,934.99</u>	<u>\$1,519,603.76</u>	<u>\$1,483,635.42</u>	<u>\$1,987,903.33</u>
<u>Loan Fund:</u>				
Principal	\$ 73,316.01	\$ 40.00	\$	\$ 73,356.01
Income	29,959.98	901.96	19.05	30,842.89
Subtotal	<u>\$ 103,275.99</u>	<u>\$ 941.96</u>	<u>\$ 19.05</u>	<u>\$ 104,198.90</u>
<u>Endowment Funds:</u>				
Principal	\$ 201,616.64	\$	\$	\$ 201,616.64
Income	3,049.03	546.97	75.00	3,521.00
Subtotal	<u>\$ 204,665.67</u>	<u>\$ 546.97</u>	<u>\$ 75.00</u>	<u>205,137.64</u>
<u>Agency Funds:</u>				
Balances	\$ 88,320.43	\$ 252,032.51	\$ 270,907.38	\$ 69,445.56
Combined Totals	<u>\$2,348,197.08</u>	<u>\$1,773,125.20</u>	<u>\$1,754,636.85</u>	<u>\$2,366,685.43</u>

University of Kentucky
STATEMENT OF COMBINED RECEIPTS AND EXPENDITURES
 For the Current Fiscal Period which began
 July 1, 1954, and ended December 31, 1954

Receipts and Transfers:

General Income	\$6,191,607.52
Plant Income	96,483.86
Restricted Receipts	1,519,603.76
Loan Fund Receipts	941.96
Endowment Fund Receipts	546.97
Agency Fund Receipts	<u>252,032.51</u>
 Total Receipts	 <u><u>\$8,061,216.58</u></u>

Expenditures and Transfers (including Encumbrances):

General Fund Expenditures	\$4,058,598.33
Plant Fund Expenditures	188,750.16
Restricted Fund Expenditures	1,483,635.42
Loan Fund Expenditures	19.05
Endowment Fund Expenditures	75.00
Agency Fund Expenditures	<u>270,907.38</u>
 Total Expenditures	 <u><u>\$6,001,985.34</u></u>

Upon motion duly made, seconded and carried, the Financial Report, as submitted by the Comptroller, was authorized received and made a part of the minutes.

D. Approval of State Requisitions and Purchases.

President Donovan submitted letter from the Comptroller listing documents evidencing purchases made in behalf of the University. The letter was read, as follows:

January 5, 1955

Dr. H. L. Donovan, President
University of Kentucky

My dear President Donovan:

I submit a list of state requisitions, advices of emergency purchases, University Special Orders, vouchers, stores vouchers, and job-order vouchers which have been made by the Purchasing Division from October 1, 1954, through December 30, 1954, yet to be approved by the Board of Trustees. The listing below gives the numbers of the documents requesting the purchase or actually issued as purchase orders, vouchers, stores vouchers and job-order vouchers, which documents are made a part of this record and are held in the office of the Comptroller subject to inspection. The purchases have been made on properly drawn documents at the request of the various departments and have been charged against available funds.

State Requisitions numbered	307 through 561
Emergencies	65 through 136
Special Orders	5413 through 6500
Vouchers	1 through 2909
Stores Vouchers	384 through 833
Job-Order Vouchers	2533 through 2844

The foregoing record of purchases is respectfully submitted with the request that they be approved by the Board of Trustees, thereby ratifying the action of the Comptroller in making the purchases.

Respectfully submitted,

(Signed)

Frank D. Peterson
Comptroller

Upon motion duly made, seconded and carried

State Requisitions numbered	307 through 561
Emergencies	65 through 136
Special Orders	5413 through 6500
Vouchers	1 through 2909
Stores Vouchers	384 through 833
Job-Order Vouchers	2533 through 2844

were ratified and approved.

E. Budget Changes.

President Donovan read a list of changes in University budgets which indicated a net decrease of \$763.75. He recommended that the changes be authorized and the list of changes filed with the Secretary of the Board.

Upon motion duly made, seconded and carried, budget changes as reported were authorized made, showing a decrease in University budgets of \$763.75. The Comptroller was authorized to make the necessary budget adjustments.

F. Appointment of Executive Committee.

It was called to the attention of the Board that it was customary to appoint an Executive Committee from the membership of the Board of Trustees.

Upon motion duly made, seconded and carried, Harper Gatton, Smith D. Broadbent, Dr. Ralph J. Angelucci, R. P. Hobson and Guy A. Huguelet were nominated as members of the Executive Committee of the Board of Trustees. There being no other nominations, each was declared elected as a member of the Executive Committee.

G. Appointment of Vice Chairman of the Board of Trustees.

It was called to the attention of the Board of Trustees that, in addition to the Governor of the Commonwealth being ex officio Chairman of the Board of Trustees, a Vice Chairman is elected by the Board of Trustees.

Upon motion duly made, seconded and carried, Mr. Guy A. Huguelet was elected Vice Chairman.

H. Report of Cooperstown Housing Project.

President Donovan stated that he had asked Mr. Ernst V. Johnson, member of the architectural firm of Brock and Johnson, Architects, to make a report of progress of plans and specifications for the Cooperstown apartments. Mr. Johnson was invited to come before the Board, and he made a

brief report to the effect that plans and specifications for the development of Cooperstown apartments are progressing according to schedule. It was the present plan to advertise for bids for the construction of the apartments in March, 1955, in order to submit the bids to the Board of Trustees at its meeting on April 1.

The report was received, and upon motion duly made, seconded and carried, was authorized noted in the Minutes.

I. Women's Residence Hall.

Mr. Johnson reported that floor plans were being developed for another women's residence hall to be located on a site parallel to Limestone Street and opposite an existing women's residence hall. He stated that considerable preliminary study had been made and several meetings held with representatives of the University, and that the architects were in position to go forward with plans and specifications.

Upon motion duly made, seconded and carried, the report was received, and the architect was authorized to develop plans and specifications as speedily as possible.

J. Annual Report of the President.

President Donovan submitted the Annual Report of the President for 1953-54. He distributed a printed bulletin of the University entitled "Building for Tomorrow." He asked members of the Board to read the Report in its entirety, and called especial attention to the table on page 5, showing a loss of 260 professors, associate professors and assistant professors from 1941 to 1954. He deplored the loss to the University of qualified and capable teachers, stating that the resignation of so many competent personnel was not only a distinct loss to the University but also a loss to the State of Kentucky. He referred to a 10% increase in the enrollment of the current academic year over the fall semester of 1953. Other sections of the Report were scanned and members given copies to take with them.

A general discussion of various sections of the Report followed, and upon motion duly made, seconded and carried, the Report was authorized received and filed.

K. Annual Audit of the University of Kentucky.

President Donovan reported receipt of an audit of accounts and records of the University of Kentucky for the fiscal year 1953-54 by the Auditor of Public Accounts. The examination was made by Dudley H. Starns, Sam Stacker and James Rousseau, and was supervised by T. H. Tinsley, Auditor of Public Accounts. The Report stated the accounts showed that the University and its fiscal agencies operated in accordance with statutory

requirements in the year ended June 30, 1954, and that the records of the University were well maintained under a system of accounting adopted under University requirements and generally accepted as standard for such institutions.

President Donovan made the Report available to members of the Board and requested that it be examined. Leave was given to any member to take the Report home for study.

L. Lease of Kentucky Utilities Company Land.

President Donovan stated that the lease from the Kentucky Utilities Company of about 400 acres of land, heretofore informally reported to the Executive Committee, was ready for consummation. He stated that the Kentucky Utilities Company owned about 400 acres of land situated in Mercer County, Kentucky and had offered to lease the land to the University of Kentucky for a period of 21 years, without cost to the University. The premises are to be used by the University for educational agricultural research, testing and demonstration purposes, having as goals increasing the productivity of Kentucky agriculture and improving the living conditions of farm people.

President Donovan read the following letter received from Frank J. Welch, Dean and Director of the Agricultural Experiment Station and the College of Agriculture and Home Economics, recommending approval of the lease.

January 6, 1955

President H. L. Donovan
University of Kentucky

Dear President Donovan:

You will find herewith attached copy of lease between the Kentucky Utilities Company and the Board of Trustees of the University of Kentucky, making available to us a farm of approximately 400 acres on a 21-year lease basis without cost to us.

As the lease will indicate, this farm is located at the Dix Dam in Mercer County and will make possible the partial closing of a gap in our present research and demonstration program on the various soil types of the state. As you know, our basic, fundamental work is done here on our own Experiment Station farm and the basic work can be done here as satisfactorily as at any location. However, the problems peculiar to the different soil types of the state and varying climatic influences cannot be done satisfactorily except on the specific soil types in the different sections of the state.

This gratuity farm from the Kentucky Utilities Company will contribute materially to our over-all research and demonstration program and will contribute much, I am sure, to the development of a more productive and more profitable agriculture for our people as a whole.

I am delighted indeed that this property has been made available to us and we are now busily engaged in formulating long-range plans for the most effective utilization of these acres.

Included on the farm are a number of residences and other utility buildings that will make it possible for us to operate the farm with a minimum expenditure on building facilities.

I recommend this proposed lease to you and members of the Board without reservation as a distinct step toward rounding out our total research and educational program of activities.

Sincerely yours,

(Signed)

Frank J. Welch
Dean and Director

The Board discussed the lease, and upon motion duly made, seconded and carried, the lease was authorized executed on behalf of the University by the Vice Chairman and Secretary.

M. Alumni Election.

President Donovan read the following letter from the Comptroller, who reported on the results of an election held among the alumni of the University.

December 17, 1954

Dr. H. L. Donovan, President
University of Kentucky

My dear President Donovan:

Pursuant to rules and regulations of the Board of Trustees, an election has been held among the alumni of the University of Kentucky with the following result:

<u>Name</u>	<u>No. of Votes</u>
Guy A. Huguelet	2,103
Marshall Barnes	1,776
William B. Sturgill	1,434
Herndon J. Evans	1,317
O. L. McElroy	1,143
J. David Francis	970

For the record, I also submit on attached sheet the names of those receiving write-in votes. Will you please request authorization of the Board of Trustees for authority to certify the names of the three nominees receiving the highest number of alumni votes to the Governor of the Commonwealth of Kentucky that he may appoint one of the three to fill the vacancy January 1, 1955, due to the expiration of the term of Mr. Guy A. Huguelet.

Respectfully submitted,

(Signed)

Frank D. Peterson
Comptroller.

Upon motion duly made, seconded and carried, the Secretary was authorized to certify the names of the three persons receiving the largest number of votes as a result of the election held among the alumni of the University of Kentucky, from which list the Governor is permitted by statute to appoint one person to fill the vacancy created by the expiration of the term of Guy A. Huguelet.

N. Fee Scholarship.

President Donovan submitted recommendation from the Foreign Student Scholarship Committee that free fee scholarship be granted Miss Manae Yukawa for the second semester of the present school year.

President Donovan concurred in the recommendation, and upon motion duly made, seconded and carried, Miss Manae Yukawa was granted free fee scholarship for the second semester of the present school year.

O. Minutes to Go to Library of Congress.

President Donovan reported request from the Library of Congress for a copy of the Minutes of the Board of Trustees and Executive Committee. He recommended that the request be granted.

Upon motion duly made, seconded and carried, the Secretary was authorized to make available to the Library of Congress copies of the Minutes of the Board of Trustees and Minutes of the Executive Committee.

P. Resolution of Erlanger Rotary Club.

President Donovan read to the members of the Board a Resolution from the Erlanger Rotary Club, expressing appreciation of the work that the University is doing through its Northern Kentucky Extension Center, and requesting consideration of the use of a tract of land now owned by the University for a site that the University may use for erection of a building to house the Northern Extension Center.

Upon motion duly made, seconded and carried, the Resolution was authorized acknowledged, received and filed.

Q. Doctor Sanders to Do Outside Work.

Dean M. M. White recommended that Distinguished Professor Irwin T. Sanders be granted permission to do consulting work for the Save the Children Federation. He stated that most of the work would be done during the time the University is not in session. Doctor Sanders' primary task would be to make a survey of the Foundation's program in the Southern Mountain Region. He would be paid a fee of \$750.00 over a period of perhaps ten months. The work would in no way interfere with Doctor Sanders' work in the Department of Sociology.

President Donovan concurred in the recommendation of Dean White and, upon motion duly made, seconded and carried, Doctor Sanders was granted permission to do consulting work for the Save the Children Federation.

R. Disposal of Surplus Property Approved.

President Donovan submitted a communication from Mr. Peterson requesting permission to dispose of property which had been declared surplus to the needs of various departments of the University, as follows:

- 1 Ampro movie projector
- 1 Cabinet, No. 17446 - 10-drawer and 2 compartments and base with 2 compartments
- 1 Cabinet, No. 17462 - 4 shelves, with glass doors, attached to a long table
- 1 Cabinet, No. 16236 - 2 sect. bookcase, glass doors and drawers for storage and card file
- 1 Cabinet, No. 17434 - 6-drawer card file
- 1 Table, No. 17449, 3 ped., 6-drawer and 3 storage compartments. Heavy black top, 8' x 18"
- 1 Table, No. 17437 - rough lumber work table 38" x 19"
- 1 Table, No. 17463 - Plate glass top, 48" x 18"

- 1 Desk, No. 17448 - sing. ped. 28 1/4" x 26 3/4" (bad repair)
- 4 Kitchen chairs (not usable until repaired)
- 1 Colorimeter, No. 17469 - obsolete, bad condition, about 30 years old. Probably not worth repair.
- 1 Lawn Mower - badly worn, 26 years old
- 1 Still - For distilled water, 25 years old.

Upon motion duly made, seconded and carried, the Comptroller was authorized to receive bids and dispose of the above property.

S. Appointments to Graduate Faculty.

President Donovan reported a recommendation from Dr. Herman E. Spivey, Dean of the Graduate School, for the addition of four department heads to the Graduate Faculty, as follows:

Professor Clinton Adams, Head of the Art Department

Professor Clifton Eaves, Head of the Mathematics Department

Professor Francis L. Yost, Head of the Physics Department

Professor Gilbert T. Webster, Head of the Agronomy Department.

President Donovan recommended that the four department heads be added to the Graduate Faculty.

Upon motion duly made, seconded and carried, the Board concurred in this recommendation.

T. Resolution Concerning University of Kentucky Dormitory Revenue Bonds of 1954.

The Comptroller reported a Resolution of the Board of Trustees to correct an error in the Trust Indenture securing \$722,000.00 principal amount of University of Kentucky Dormitory Revenue Bonds of 1954, and an Instrument of Correction.

The Bond Indenture was signed by the Vice Chairman of the Board of Trustees and so noted, whereas the body of the Instrument provided that the Instrument would be signed by the Chairman of the Board of Trustees. Since the Chairman of the Board of Trustees was not at the Board meeting, the Acting Chairman did execute the Instrument. The following Resolution and Instrument of Correction were read and submitted for approval:

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE UNIVERSITY OF KENTUCKY, AUTHORIZING THE EXECUTION AND RECORDING OF AN INSTRUMENT OF CORRECTION FOR THE PURPOSE OF CORRECTING INADVERTENT ERRORS IN THE "TRUST INDENTURE" SECURING \$722,000.00 PRINCIPAL AMOUNT OF "UNIVERSITY OF KENTUCKY DORMITORY REVENUE BONDS OF 1954", HERETOFORE AUTHORIZED BY THE BOARD AT ITS REGULAR MEETING HELD ON JUNE 1, 1954.

WHEREAS, at its regular meeting on June 1, 1954 (duly held on the Tuesday preceding the regular Annual Commencement of the University, which was held on June 4, 1954, in accordance with KRS 164.170), this Board adopted a certain Resolution authorizing the issuance of \$722,000.00 principal amount of "University of Kentucky Dormitory Revenue Bonds of 1954," said Resolution being identified by its title, or caption, as follows:

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE UNIVERSITY OF KENTUCKY, AUTHORIZING AND PROVIDING FOR THE ISSUANCE, SALE AND DELIVERY OF 'DORMITORY REVENUE BONDS OF 1954' OF THE UNIVERSITY OF KENTUCKY TO PAY THE COSTS (NOT OTHERWISE PROVIDED) OF CONSTRUCTING AN ADDITIONAL DORMITORY UPON THE CAMPUS OF THE UNIVERSITY.

AND WHEREAS, in said Resolution this Board also authorized the execution of a "Trust Indenture" with Farmers Bank and Capital Trust Company, Frankfort, Kentucky, as Trustee, for the purpose of securing the payment of the bonds and to delineate the rights, duties, and obligations of the University, the Trustee, and the Bondholders; the form of such "Trust Indenture" being incorporated in full in said Resolution; and

WHEREAS, in said form of "Trust Indenture" the final paragraph thereof is, as follows:

"IN WITNESS WHEREOF, the party of the first part has caused its corporate name to be hereunto subscribed by the Chairman of its Board of Trustees and its corporate seal to be hereto affixed, and said seal to be attested and this Indenture to be countersigned by the Secretary of its Board of Trustees, and said Farmers Bank and Capital Trust Company to evidence its acceptance of the trusts hereby created and vested in it, has caused its corporate name to be hereunto subscribed by its President or by one of its Vice Presidents, and its corporate seal to be hereto affixed and said seal to be attested and this Indenture to be countersigned by its Trust Officer, all as of the day and year first above written, but actually on this _____ day of _____, 1954."

AND WHEREAS, when the appropriate time arrived for the execution of said "Trust Indenture", the Governor of the Commonwealth of Kentucky was unavailable for the purpose of signing said instrument in his capacity as ex officio Chairman of this Board; and

WHEREAS, this Board is authorized by KRS 164.180 to elect such officers as it may deem wise, including specifically a Vice Chairman, and is authorized to make such By-Laws, Rules and Regulations, consistent with the statutes, as this Board may deem proper; and pursuant to such authorization, this Board has, from time to time, elected a Vice Chairman, and its Vice Chairman on the date of execution of said "Trust Indenture" was Guy A. Huguelet, a member of this Board; and, pursuant to the Rules and Regulations of this Board, all duties and functions of the Chairman devolve upon and are vested in the Vice Chairman when the Chairman is unavailable; and

WHEREAS, said "Trust Indenture" was actually executed in the name and on behalf of this Board by Guy A. Huguelet as Vice Chairman, but, through inadvertence, the recitation in the last paragraph of said instrument was not altered to show execution by the Vice Chairman instead of the Chairman, and, through inadvertence, the certificate of the Notary Public was also allowed to remain as printed, with the recitation that acknowledgment was by said Guy A. Huguelet as Chairman, when, in fact, he was at that time the duly authorized Vice Chairman; and

WHEREAS, it appears to be desirable that an Instrument of Correction be executed and recorded, reciting the facts and correcting the instrument to show that execution and acknowledgment was by the Vice Chairman rather than the Chairman;

NOW, THEREFORE, the Board of Trustees of the University of Kentucky hereby resolves:

That the Vice Chairman and Secretary of this Board are hereby authorized and requested to execute an Instrument of Correction, cause the same to be executed on behalf of Farmers Bank and Capital Trust Company, Frankfort, Kentucky, as the Trustee, and cause the same to be recorded in the Fayette County Court Clerk's Office, Lexington, Kentucky, for the purpose recited in the preamble of this Resolution.

This Resolution shall be in full force and effect from and after its adoption.

ADOPTED by the Board of Trustees of the University of Kentucky at a meeting held on the _____ day of _____, 19____.

(SEAL)

ATTEST:

Chairman
Board of Trustees of the University
of Kentucky

_____, Secretary

INSTRUMENT OF CORRECTION

This INSTRUMENT OF CORRECTION, executed this _____ day of _____, 195____, by and between BOARD OF TRUSTEES OF THE UNIVERSITY OF KENTUCKY, a body corporate, as an educational institution and agency of the Commonwealth of Kentucky (hereinafter called the "Board"), party of the first part, and FARMERS BANK AND CAPITAL TRUST COMPANY, a combined Bank and Trust Company organized and existing under and by virtue of the laws of the Commonwealth of Kentucky, having full powers to act as a corporate Trustee, and having its principal office and place of business in the City of Frankfort, Franklin County, Kentucky, as Trustee (hereinafter called the "Trustee"), party of the second part.

W I T N E S S E T H:

THAT WHEREAS, on August 11, 1954, a certain "Trust Indenture", dated as of May 1, 1954, was executed on behalf of the Board and the Trustee, and the same was subsequently filed for record in the Office of the Clerk of the County Court of Fayette County, Kentucky, where the same is now of record in Mortgage Book 494, beginning at page 370; and

WHEREAS, the last paragraph of said "Trust Indenture", appearing next above the signatures of the parties, was and is, as follows:

"IN WITNESS WHEREOF, the party of the first part has caused its corporate name to be hereunto subscribed by the Chairman of its Board of Trustees and its corporate seal to be hereto affixed, and said seal to be attested and this Indenture to be countersigned by the Secretary of its Board of Trustees, and said Farmers Bank and Capital Trust Company to evidence its acceptance of the trusts hereby created and vested in it, has caused its corporate name to be hereunto subscribed by its President or by one of its Vice Presidents, and its corporate seal to be hereto affixed and said seal to be attested and this Indenture to be countersigned by its Trust Officer, all as of the day and year first above written, but actually on this 11 day of August, 1954.

BOARD OF TRUSTEES OF THE
UNIVERSITY OF KENTUCKY

By /s/ Guy A. Huguelet
Chairman"

AND WHEREAS, the Chairman of the Board was not available for the purpose of signing said instrument, and the same was actually signed by Hon. Guy A. Huguelet, Vice Chairman of the Board, but, through inadvertence, said above-quoted paragraph was

not modified to recite the true facts, but was allowed to remain in its quoted form showing that execution of the instrument was by the Chairman, which was not the case; and, through similar inadvertence, the form of the certificate of the Notary Public was left unchanged, so that it recited execution and acknowledgment by the Chairman rather than the Vice Chairman, which was not the case; and

WHEREAS, pursuant to KRS 164.180, the Board is authorized to elect such officers as it deems wise, including specifically a Vice Chairman, and is further authorized to make such By-Laws, Rules and Regulations consistent with the statutes, as the Board may deem proper; and pursuant to such authority, the Board has, from time to time, elected a Vice Chairman, and the Hon. Guy A. Huguelet was, in fact, the holder of that office at the time of the execution of said instrument, and the Rules and Regulations of the Board provided at that time, and still provide, that if the Chairman of the Board is not available at any time to perform the duties and functions of his office, all of such duties and functions are vested in and may be performed by the Vice Chairman, so that the Vice Chairman was duly authorized to execute said "Trust Indenture" on behalf of the Board, but the recorded instrument, nevertheless, contains erroneous recitals and should be corrected to conform to the facts.

NOW, THEREFORE, in consideration of the premises, and for the purpose of correcting said recorded instrument in order that the erroneous recitals therein may not cause confusion in the future, and also for and in consideration of the sum of One Dollar (\$1.00) to the Board in hand paid by the Trustee at or before the execution and delivery of this instrument, the receipt of which is hereby acknowledged, this Instrument of Correction,

W I T N E S S E T H:

1. That said "Trust Indenture" was, in fact, executed on behalf of the Board by Hon. Guy A. Huguelet in his capacity as the duly authorized Vice Chairman of the Board and, accordingly, the form of the paragraph of said instrument next before the signatures thereto, at the end thereof, should have been corrected at the time of execution, and is hereby corrected to read, as follows:

"IN WITNESS WHEREOF, the party of the first part has caused its corporate name to be hereunto subscribed by the Vice Chairman of its Board of Trustees and its corporate seal to be hereto affixed, and said seal to be attested and this Indenture to be countersigned by the Secretary of its Board of Trustees, and said Farmers Bank and Capital Trust Company to evidence its acceptance of the trusts hereby created and vested in it, has caused its corporate name to be hereunto subscribed by its President or by one of its Vice Presidents, and its corporate seal to be hereto affixed and said seal to be attested and this Indenture to be countersigned by its

WITNESS my hand and notarial seal this _____
day of _____, 195 ____.

Notary Public in and for the
County and State aforesaid

My commission expires _____."

IN TESTIMONY WHEREOF, the party of the first part has caused its corporate name to be hereunto subscribed by the Vice Chairman of its Board of Trustees, and its corporate seal to be hereto affixed, and said seal to be attested and this Instrument of Correction to be countersigned by the Secretary of its Board of Trustees, and said Farmers Bank and Capital Trust Company to evidence its acceptance of the trust created and vested in it by the terms and provisions of said "Trust Indenture," as hereby corrected, has caused its corporate name to be hereunto subscribed by its President, or by one of its Vice Presidents, and its corporate seal to be hereto affixed and said seal to be attested, and this Instrument of Correction to be countersigned by its Trust Officer; all as of the day and year first above written.

BOARD OF TRUSTEES OF
THE UNIVERSITY OF
KENTUCKY

By _____
Vice Chairman

(SEAL)

ATTEST:
Countersigned:

Secretary

(SEAL)

ATTEST:

COUNTERSIGNED:

FARMERS BANK AND CAPITAL
TRUST COMPANY

By _____

STATE OF KENTUCKY)
) SS
COUNTY OF FAYETTE)

On this _____ day of _____, 195____, before me _____, a Notary Public, in and for said County in the State aforesaid, appeared Guy A. Huguelet and Frank D. Peterson to me personally known and to me known to be the Vice Chairman and Secretary, respectively, of Board of Trustees of the University of Kentucky, one of the corporations described in and which executed the within and foregoing instrument and who being by me severally duly sworn each for himself did say that he, the said Guy A. Huguelet is the Vice Chairman of said Board of Trustees, and he, the said Frank D. Peterson is the Secretary of said Board of Trustees of University of Kentucky; that the seal affixed to the within and foregoing instrument is the corporate seal of said corporation, that said instrument was executed, signed and sealed in behalf of said corporation by authority of its Board of Trustees; and said Guy A. Huguelet and Frank D. Peterson each acknowledged the execution of said instrument to be and said instrument to be the free and voluntary act and deed of said corporation by it voluntarily executed.

WITNESS my hand and notarial seal this _____ day of _____, 195____.

Notary Public in and for the County and State aforesaid.

My commission expires _____.

STATE OF KENTUCKY)
) SS
COUNTY OF FRANKLIN)

On this _____ day of _____, 195____, before me, _____, a Notary Public in and for said County in the State aforesaid, appeared _____ and _____ to me personally known and to me known to be the _____ and _____, respectively, of Farmers Bank and Capital Trust Company, one of the corporations described in and which executed the within and foregoing instrument and who being by me severally duly sworn each for himself did say that he, the said _____ is the _____ of said Corporation, and he, the said _____ is _____ of said Corporation; that the seal affixed to the within and foregoing instrument is the corporate seal of said corporation, that said instrument was executed,

signed and sealed in behalf of said corporation by authority of its Board of Directors; and said _____ and _____ each acknowledged the execution of said instrument to be and the said instrument to be the free and voluntary act and deed of said corporation by it voluntarily executed.

WITNESS my hand and notarial seal this _____ day of _____, 195__.

Notary Public in and for the County
and State aforesaid

My commission expires _____.

Upon motion duly made, seconded and carried, the Resolution was unanimously approved and authorized executed by the Vice Chairman and Secretary of the Board.

Upon motion duly made, seconded and carried, the Instrument of Correction was unanimously approved and authorized executed by the Vice Chairman and Secretary of the Board.

U. Injury to Charles A. Bower.

The Comptroller reported an injury to Charles A. Bower, a laborer in the Department of Animal Pathology. Mr. Bower sustained an injury to his ankle on October 28. He received treatment at the Good Samaritan Hospital by Dr. O. B. Murphy. Invoices have been received from the Hospital and from Dr. Murphy for services rendered. The Comptroller recommended that the invoices be paid, with the understanding that the Board of Trustees does not set a precedent in approving these payments, nor does the University of Kentucky admit negligence in the accident.

On motion duly made, seconded and carried, the invoices submitted were authorized paid, with the understanding that the Board of Trustees does not set a precedent in approving the payments, nor does the University of Kentucky admit negligence in the accident.

V. Report of Committee on Policy Governing Political Activities.

Mr. Harper Gatton reported for the Committee, consisting of Amry Vandenbosch, Thomas D. Clark, Thomas A. Ballantine and Harper Gatton, amendments in the policy adopted on December 15, 1953. He stated that the Committee recommended the adoption of the following statement of policy

governing political activities at the University.

The teacher is entitled to freedom in the classroom in discussing his subject, but he should be careful not to introduce into his teaching controversial matter which has no relation to his subject.

A college or university teacher is a citizen, a member of a learned profession, and an officer of an educational institution. When he speaks or writes as a citizen, he should be free from institutional censorship or discipline, but his special position in the community imposes special obligations. As a man of learning and an educational officer, he should remember that the public may judge his profession and his institution by his utterances. Hence he should at all times be accurate, should exercise appropriate restraint, should show respect for the opinions of others, and should make every effort when speaking or writing as a citizen, to indicate that he is not an institutional spokesman.

As a man of judgment and mature perspective, the teacher will not allow his interest and participation in public political affairs to consume so much of his time that his work in the classroom will suffer as a result. The classroom and the student have the first call on the professor's time and interest, and the dedicated teacher will so consider this his primary responsibility. The University of Kentucky facilities shall not be used for political rallies or for campaign purposes that would further the interests of the candidate or candidates of any one political party, except that the University may from time to time invite political candidates to speak at University convocations. In such cases, it is the policy of the University to extend invitations to the candidates of the different major parties on an equal basis. This rule is not interpreted as prohibiting the meeting of student political groups which are open to attendance by students and faculty members of the University of Kentucky but which are not open to the general public.

University Employees and Public Offices

If an employee of the University desires to announce his candidacy for public office, demanding full time service, or for the Kentucky General Assembly, or for the United States Congress he shall sever his relationship with the University at the time he announces his candidacy. Such severance shall not affect the eligibility of the employee for reinstatement to his former position in the University.

In the case of the Kentucky General Assembly, he shall be eligible for reinstatement at the conclusion of the semester in which the regular session of that body occurs. When an employee is reinstated all accumulated rights and privileges in

the University shall be restored to him.

Nothing in the Governing Regulations of the University of Kentucky shall restrict the acceptance of appointments of professors to boards and commissions for which they are prepared to render exceptional services.

Political Activities of Professors and Other University Employees

Professors and other employees of the University should take an interest in public affairs.

They should exercise their right to vote, to work for good government, clean elections, and better health and sanitary regulations; for proper community zoning, and for all other programs which promise to improve the social order.

Nothing in the Governing Regulations of the University shall be construed as abridging the rights of citizenship guaranteed citizens of Kentucky, and of the United States under the state and federal constitutions. When University employees appear at the polls in any capacity they will do so as private citizens acting under their constitutional rights, and not as representatives of the University.

In adopting this statement of tenure and freedom governing University employees it is recognized that such a policy is meaningless unless adhered to both in spirit and letter by everybody concerned. The letter of the foregoing statement shall not be used to shield a violation of the spirit.

Upon motion duly made, seconded and carried, the amendments and report as presented by the Committee and above copied were approved, and authorized made effective at once.

W. Resolution on Death of J. C. Everett.

President Donovan reported that he and others from the University had attended the funeral of J. C. Everett in Maysville, December 10, 1955. The University has sustained a great loss in the passing of Mr. Everett. Doctor Donovan submitted the following Resolution which, upon motion duly made, seconded and carried, was ordered spread upon these minutes.

The University of Kentucky, members of the Board of Trustees, colleagues of John Chenoweth Everett, and his host of friends throughout the state are greatly saddened by his death on January 8, 1955. His passing removed from the Board of Trustees and from the Alumni Association of the University one whose influence has been of transcendent

importance and his contribution of greatest magnitude. We, therefore, wish to place on record our acknowledgment of the University's everlasting debt to him.

John Chenoweth Everett possessed abundantly those personal qualities which win the friendship and affection of men. He was big and strong, warm and magnetic, amiable and kindly, never lacking in a ready sense of humor. His optimism and love of his fellow men were irrepressible. Old and young called him "Chennie." They liked his cheery, vibrant strength, which seemed to strengthen and reassure them.

Ever a man among men, John Chenoweth Everett was "a 'doer' never offering excuses." He lived vigorously, undertook a multitude of tasks, found ever-increasing joy in working and learning. Believing firmly in the amelioration of mankind, he sought to enhance human progress and happiness, and strove with all his strength to serve well. The elements of his character so blended that he was a natural leader. But he influenced men by gentleness, good humor, ready wit and common sense. And his leadership was sound, because he was blessed with a remarkable perception of balance and fitness, and his capacity for work was comparable to the width and breadth of his human sympathy. His achievements were many.

As a member of the University's Board of Trustees from March, 1944, to the time of his passing, John Chenoweth Everett was regular in attendance, loyal in feeling, constructive in thinking and eager for the institution's growth. As a member of the University's five man Executive Committee, he was ever faithful, ever ready to accept duties, and rendered real service to the University. He strove diligently to convince the people that the University's expansion would mean a greater, happier Kentucky. He worked for adequate appropriations and for a larger portion of the state's bright young people as students.

As alumnus of the University, John Chenoweth Everett had an abiding affection for his alma mater, was proud of her achievements, strove always to keep her name unsullied, and participated wholeheartedly in the alumni activities. His every dream, his every labor for his University was noble and fine. His life was both an inspiration and a challenge.

It is with the deepest feeling of sorrow that the passing of this valuable board member is noted and in gratitude and respect for the life and legacy he left, the Board of Trustees of the University of Kentucky resolves that this resolution be spread upon the minutes and that a copy be sent to the bereaved family.

X. Gifts.

From: Dr. Herbert Sorenson --
Check for \$15.80

President Donovan presented check for \$15.80 made payable to the William S. Taylor Memorial Fund by Dr. Herbert Sorenson. He stated that this check represented royalties received by Doctor Sorenson on copies of his textbook used at the University, and recommended that the gift be accepted.

Upon motion duly made, seconded and carried, the gift of \$15.80 from Dr. Herbert Sorenson to the William S. Taylor Memorial Fund was ordered accepted, and the President was requested to thank Doctor Sorenson.

From: American Cyanamid Company, 30 Rockefeller Plaza, New York, Check for \$2,000.00.

President Donovan reported receipt from Dean Frank J. Welch of check for \$2,000.00 from the American Cyanamid Company, 30 Rockefeller Plaza, New York, which had been presented to the Agronomy Department for continued support of the Company's project relating to cooperative studies on tobacco plant bed treatments with calcium cyanamide. He recommended that it be accepted.

Upon motion duly made, seconded and carried, the gift of \$2,000.00 from the American Cyanamid Company was ordered accepted, and President Donovan was requested to express appreciation to the donors.

From: Shell Chemical Corporation, Denver, Colorado --
Check for \$1,000.00.

President Donovan presented check for \$1,000.00 from the Shell Chemical Corporation, Denver, Colorado, given to provide a grant-in-aid covering the year 1955. He stated that this gift would be used for continued support of the project, "Evaluation of Certain Selected Insecticides" and recommended that it be accepted.

Upon motion duly made, seconded and carried, the check for \$1,000.00 from the Shell Chemical Corporation was ordered accepted and used for the purpose stated above. The President was requested to thank the donors for the grant.

From: Mr. Louis Ware, Chicago,
Illinois -- \$1,000.00.

President Donovan presented check for \$1,000.00 from Mr. Louis Ware, 20 North Wacker Drive, Chicago, Illinois, and stated that it was given for the purpose of providing scholarships for Engineering students. He stated that he was confident that the best possible use would be made of this money, and recommended that it be accepted.

Upon motion duly made, seconded and carried, the Board authorized acceptance of the gift and requested President Donovan to thank Mr. Ware for his generosity.

From: Panhellenic Association --
\$500.00.

President Donovan reported that the Kentucky Research Foundation was in receipt of check for \$500.00, presented by the Panhellenic Association to the Foundation as a contribution to the Frances Jewell McVey Scholarship Fund. He stated that this gift brings the donation of the Association to this Fund to a total of \$5,000.00 and requested that it be accepted.

Upon motion duly made, seconded and carried, the gift of \$5,000.00 was ordered accepted, and President Donovan was requested to thank the Panhellenic Association.

From: Anonymous Donor --
\$160.00.

President Donovan announced that a friend of the University had arranged for Mrs. Hope Weil, outstanding New York bookbinder, to give a week's course in elementary bookbinding to five members of the University Library staff, whose value to the library would be increased substantially by having had this instruction. He stated that he was in receipt of check for \$160.00 to cover expenses incident to the course, and recommended that it be accepted.

Upon motion duly made, seconded and carried, the Board of Trustees authorized acceptance of the check for \$160.00, and requested the President to write a letter of appreciation to the donor.

From: Joseph M. Hartfield, New
York City -- \$1,000.00.

President Donovan announced that he was in receipt of \$1,000.00 from Mr. Joseph M. Hartfield, 14 Wall Street, New York City, which the donor wished used for expenses not provided for in the State budget. He stated that many needs arise from time to time for which this sum could be used, and recommended that it be accepted.

Upon motion duly made, seconded and carried, the Board authorized acceptance of check for \$1,000.00 from Mr. Joseph M. Hartfield, and requested the President to thank Mr. Hartfield for his generosity.

From: R. R. Dawson, Bloomfield,
Ky. -- \$200.00.

President Donovan presented check for \$200.00 from Mr. R. R. Dawson, made payable to The Kentucky Research Foundation, and stated that it was given as a contribution to the University's scholarship program. He recommended that it be accepted.

Upon motion duly made, seconded and carried, the gift of \$200.00 from Mr. R. R. Dawson was ordered accepted, and the President was requested to thank Mr. Dawson for his donation.

From: Mr. and Mrs. Paul G.
Blazer, Ashland, Ky. -- 200
Shares of Ashland Oil and
Refining Company Stock.

President Donovan reported receipt by the Kentucky Research Foundation of 200 shares of Ashland Oil and Refining Company stock from Mr. and Mrs. Paul G. Blazer, to be applied to the Blazer Lecture Fund. He recommended that it be accepted.

Upon motion duly made, seconded and carried, the gift of 200 shares of Ashland Oil and Refining Company stock was ordered accepted, and the President was asked to write a letter of appreciation to Mr. and Mrs. Blazer.

From: Mr. and Mrs. Paul G.
Blazer, Ashland, Ky. --
20 Shares of Ashland Oil
and Refining Company Stock.

President Donovan reported that the Alumni Loyalty Fund had received from Mr. and Mrs. Paul G. Blazer 20 shares of Ashland Oil and Refining Company stock, and recommended acceptance of the gift.

Upon motion duly made, seconded and carried, the gift of 20 shares of Ashland Oil and Refining Company stock was ordered accepted, and the President was requested to write a letter of appreciation to the donors.

From: Southern States Cooperative
of Richmond, Virginia --
Three Hopper Fertilizer
Spreaders.

President Donovan reported receipt of three hopper fertilizer spreaders from the Southern States Cooperative of Richmond, Virginia, to be used by the Agricultural Experiment Station in experimental work. He asked that they be accepted.

Upon motion duly made, seconded and carried, the three hopper fertilizer spreaders were authorized accepted, and President Donovan was requested to thank the donors.

From: Standard Steel Manufacturing
Company, Indianapolis, Ind.
-- Unit for Gravity Applica-
tion of Liquid Fertilizer Ma-
terials.

President Donovan stated that the Agronomy Department of the Agricultural Experiment Station had received from the Standard Steel Manufacturing Company, 2137 North Sherman Drive, Indianapolis, Indiana, a unit for gravity application of liquid fertilizer materials. He stated that this unit was greatly needed and recommended that it be accepted.

Upon motion duly made, seconded and carried, the Board authorized acceptance of the unit for gravity application of liquid fertilizer materials, and requested President Donovan to thank the donors.

From: Miss Nancy Baker Tompkins,
764 South Normandie Avenue,
Los Angeles, California --
One Alabaster Plaque from
Southern Arabia.

President Donovan stated that the University Library was in receipt of a beautiful alabaster plaque with an ancient Himyaritic inscription from southern Arabia, given by Miss Nancy Baker Tompkins, Los Angeles, California, an expatriate Kentuckian, who has in the past shown great interest in the Library of the University of Kentucky. He explained that this is a very valuable addition to the University's collection of materials on the history of writing, and recommended that it be accepted.

Upon motion duly made, seconded and carried, the gift was ordered accepted, and the President was requested to thank Miss Tompkins for her kindness.

From: Cassius M. Clay, Paris,
Ky. -- Valuable Papers.

President Donovan stated that Mr. Cassius M. Clay, of Paris, Kentucky, had presented to the Library an unusually valuable collection of papers from his father's files. He stated further that this material would be exceptionally useful to historians studying this period in the Commonwealth's history, and recommended that the gift be accepted.

Upon motion duly made, seconded and carried, the gift of valuable papers by Mr. Cassius M. Clay was ordered accepted, and the President was requested to thank Mr. Clay on behalf of the Board and the University.

From: Mr. J. Stephen Watkins,
Lexington, Ky., and Mrs.
Ben Collings, Louisville, Ky.
-- Check for \$155.00 from
Each.

President Donovan said that he wished to report two checks, each in the amount of \$155.00, given by Mr. J. Stephen Watkins and Mrs. Ben Collings, for the purpose of enabling the University to purchase needed manuscripts and books from the Charles R. Staples collection. He stated that this material would make a fine addition to the Library, and it was loyal alumni such as Mr. Watkins and Mrs. Collings who were making possible the building of a significant library here at the University.

Upon motion duly made, seconded and carried, the checks for \$155.00 each were ordered accepted, and President Donovan was requested to thank Mr. Watkins and Mrs. Collings for their kindness.

Y. T. R. Bryant to Continue with Title of Professor of Agricultural Extension until July 1, 1955.

President Donovan reported the following letter from Dean Welch requesting permission to continue T. R. Bryant as Professor of Agricultural Extension until July 1, 1955.

December 20, 1954

President H. L. Donovan
University of Kentucky

Dear President Donovan:

As you know, Mr. T. R. Bryant will attain the age of 70 on January 8. It is my understanding that under the provisions of the change of work rules and regulations, a person who attains the age of 70 may continue for a short period of time, provided he is doing teaching work or other work, the termination of which

would be to the distinct disadvantage of the University program.

Mr. Bryant has taught our Extension Methods course now for several years and he has been chairman of our Farm and Home Week program and general master of ceremonies over a long period of years. To expect him to continue with these two specific functions on a change-of-work status might be unfair to him. I am therefore requesting that he be continued with the title of Professor of Agricultural Extension, without change in salary, until July 1, 1955, at which time he will go on change-of-work status. This will make it possible for him to render very valuable service in connection with the transition of the work for Associate Director and at the same time teach our course in extension methods and procedures and handle the activities associated with our Farm and Home program that will be held in February.

If this arrangement is approved by you, I shall write you again previous to July 1 with reference to Mr. Bryant's change of work assignment.

Needless to say, Mr. Bryant has rendered long, faithful and valuable service to the Agricultural Extension Service of Kentucky. His wise counsel and guidance and his willingness to accept any and all assignments have been most helpful to me since I came to Kentucky. I am grateful to him personally for his splendid spirit of cooperative helpfulness and of course the members of the staff generally have a deep and abiding appreciation for Mr. Bryant's contribution to the welfare of Kentucky agriculture and rural living over a period of some 47 years.

Sincerely yours,

(Signed)

Frank J. Welch
Dean and Director.

Upon motion duly made, seconded and carried, the request was approved.

Z. Dr. E. J. Nesius Appointed Associate Director of Agricultural Extension Service.

President Donovan reported recommendation of Dean Welch, in which he concurred, that Dr. E. J. Nesius be appointed Associate Director of Agricultural Extension Service, effective February 1, 1955. He made the following statement:

"Dr. Nesius is well qualified by training and experience for this important position. He is a graduate of Purdue University and holds a Master's degree from the University of Kentucky and a Doctor's degree from Iowa State College. Since 1937 he has been a member of the agricultural economics group in our Division of Agriculture where he rose from research assistant to Professor of Agricultural Economics. From November 1951 to April 1954 he was economist for the Foreign Operations Administration, for which he served as Economist and Food and Agricultural Administrative Officer both in Austria and Yugoslavia. Since September of this year he has been Assistant Director of Extension in charge of Farm and Home Development, which represents a new emphasis on the farm-home unit approach to agricultural extension.

"Long service in research and extension in farm management, together with the teaching of related subjects and contact with farmers, both at home and abroad, eminently qualify Dr. Nesius to appreciate the important relations in farming and farm family living and to bring to the farm people of Kentucky an understanding of their farm opportunities. The impetus which he has given to our agricultural extension program in recent months is witness to his energy and the high quality of his leadership.

"Professionally, Dr. Nesius is held in high regard for his studies in the economics of pasture and forage crop management. His study of Allocation of Farm Resources for Economic Production of Pasture Forage, published in Kentucky Agricultural Experiment Station Bulletin 568 in 1951, received special recognition by the American Farm Economics Association."

Upon motion duly made, seconded and carried, Dr. E. J. Nesius was appointed Associate Director of Agricultural Extension Service, effective February 1, 1955.

A-1. Newcomen Society of North America to Honor President H. L. Donovan and the University of Kentucky.

Mr. Guy A. Huguelet reported that the Newcomen Society of North America had requested the pleasure of honoring President H. L. Donovan and the University of Kentucky at a meeting April 14, 1955.

Mr. Huguelet reported that it was customary to print the address of the honoree and distribute same to the entire membership of the Newcomen Society of North America. The address is printed by officials of the Society and the expenses of same are usually borne by the institution. Mr. Huguelet recommended that the University underwrite the expenses of the occasion and negotiate with the officials of the Newcomen Society of North America as to the cost involved, and purchase four or five thousand additional copies of the address for distribution in Kentucky.

Members of the Committee expressed appreciation of the Newcomen Society of North America in honoring President Donovan and the University of Kentucky, and upon motion duly made, seconded and carried, the necessary funds were authorized appropriated to pay a part of the cost of printing the address of Doctor Donovan and the purchase of four or five thousand additional copies for distribution in Kentucky.

B-1. Recess for Luncheon.

At 12:30 p. m. , CST, the members recessed for lunch in the Student Union Building. They were joined by Dean Elvis Stahr for lunch, and at 1:15 p. m. , again took up the agenda.

C-1. Certificate of Appreciation to Board Members.

Mr. Marion W. Moore, member of the Board of Trustees from Northern Kentucky, stated that he had been commissioned by the Northern Committee to present certificates of appreciation from the citizens of Northern Kentucky to members of the Board of Trustees for the fine work that the University of Kentucky has done for the people of Northern Kentucky through the Northern Kentucky Extension Center. He stated that the people in his region were very grateful for the Northern Extension Center and the facilities and course offering made available to the people in Covington and adjacent area. He asked the members of the Board to accept the certificates of appreciation from the citizens of Northern Kentucky.

Members of the Board of Trustees accepted the certificates and asked Mr. Moore to convey their thanks to the citizens of Northern Kentucky.

D-1. Patterson Will Law Suit.

Dean Stahr met with the Board and reported on the progress of Mr. William Townsend in answering suit brought by the Security Trust Company for declaratory judgment as to whether or not the conditions of the will and trust of James A. Patterson had been sufficiently complied with as to warrant the Executor to turn over to the University of Kentucky annual income as provided by the will for the establishment of a College of Diplomacy at the University of Kentucky. Dean Stahr outlined the answer being prepared and asked for counsel.

A discussion ensued, and upon motion duly made, seconded and carried, the attorneys were authorized to proceed and bring the case to an early decision.

E-1. Appointments and Other Staff Changes.

President Donovan submitted staff appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes requested by deans and heads of departments.

COLLEGE OF ARTS AND SCIENCES

Appointments

Ruth C. Lusk, Secretary, Psychology Department, effective December 1, 1954.

Herbert E. Hall, Research Assistant, Bacteriology Department, effective December 1, 1954.

Peggy D. Stumbo, Research Assistant, Botany Department, effective December 1, 1954.

Evelyn C. Wessell, Secretary, Department of Mathematics and Astronomy, effective December 8, 1954.

Dr. James T. McClellan, Lecturer in Clinical Pathology, Bacteriology Department, effective January, 1955.

Resignations

Gaylena Ellen Jones, Secretary, Mathematics and Astronomy, effective December 7, 1954.

Anna Coleman Pitts, Laboratory Assistant, Geology, effective November 1, 1954.

Thelma D. Schenck, Clerk-Stenographer, Office of the Dean, effective November 30, 1954.

Katherine Evans, Secretary, Psychology Department, effective November 30, 1954.

Richard Lee Butwell, Visiting Lecturer in Political Science, effective December 31, 1954.

COLLEGE OF AGRICULTURE AND HOME ECONOMICS

Appointments

Birmah Gammel (Mrs.), Assistant Home Demonstration Agent, Marshall County, Extension, effective November 16, 1954.

Cynthia Ann Crouse, Clerk-Stenographer, Extension, effective December 1, 1954.

Laura Withers Wiedo, Laboratory Technician, Experiment Station, effective November 15, 1954.

Gertrude Hunt Johnson, Clerk-Stenographer, Experiment Station, effective November 1, 1954.

Miyoko Uzaki, Clerk-Stenographer, Experiment Station, effective November 1, 1954.

Lucy Baugh, Seed Analyst, Experiment Station, effective November 1, 1954.

Kenneth Starks, Assistant Entomologist, Experiment Station, effective January 1, 1954.

Emery Dee Price, Field Assistant in Forage Crops, Experiment Station, effective November 1, 1954.

Ted Howard, Assistant County Agent, Daviess County, effective January 3, 1955.

Mary Porter Oates, Field Agent, effective January 3, 1955.

Eva B. McCubbin, Secretary, Experiment Station, effective December 1, 1954.

Dr. E. J. Nesius, Associate Director of Agricultural Extension Service, effective February 1, 1955.

Richard F. Getz, Assistant in Animal Husbandry, Experiment Station, effective January 1, 1955.

Betty J. Hamilton, Assistant Home Demonstration Agent, Christian Company, Extension, effective January 3, 1955.

Paul W. Mills, Assistant County Agent, Marshall County, Extension, effective January 3, 1955.

Timothy Taylor, Assistant Agronomist, Experiment Station, effective February 1, 1955.

William H. Stroube, Assistant Agronomist, Experiment Station, effective January 3, 1955.

Faye A. Atherton, Assistant County Agent, Todd County, Extension, effective January 3, 1955.

Cornelius Wilson, Jr., Aid, Horticulture, effective January 3, 1955.

Resignations

Earl W. Finn, Assistant County Agent, Todd County, Extension, effective December 31, 1954.

William R. Brinkley, Assistant County Agent, Marshall County, Extension, effective December 31, 1954.

James C. Martin, County Agent, Crittenden County, Extension, effective December 14, 1955.

Myra J. Button, Field Agent in Home Management, Extension, effective November 30, 1954.

Willie E. Waters, Assistant County Agent, Perry County, Extension, effective November 20, 1954.

Howard Stanley Wills, Assistant County Agent, Hickman County, Extension, effective October 31, 1954.

Alice W. Bell, Associate Home Demonstration Agent, Jefferson County, Extension, effective December 31, 1954.

Mary H. Land (Mrs.), Home Demonstration Agent, Trimble County, Extension, effective December 15, 1954.

Jane B. Lucas, Home Demonstration Agent, Bourbon County, Extension, effective December 31, 1954.

M. Momtaz El-Gindy, Post-Doctoral Assistant, Experiment Station, effective November 20, 1954.

Jack Alan Winstead, Teaching Assistant, effective November 6, 1954.

Ruth R. Norris, Laboratory Assistant, effective November 15, 1954.

Lois Bailey Leineke, Clerk-Stenographer, Extension, effective November 30, 1954.

Everette Mackey, Field Agent in Egg Marketing, Experiment Station, effective December 31, 1954.

Wesley B. Sundquist, Assistant Economist, Experiment Station, effective August 31, 1954.

Ann Elizabeth Cunningham, Laboratory Assistant, Experiment Station, effective October 31, 1954.

Earl Neal Boyd, Assistant Professor in Dairying and Superintendent of Creamery, effective January 31, 1955.

Salary Adjustments

Mary Ann R. McCormack, Home Demonstration Agent, Extension, adjustment in salary, effective December 1, 1954.

Janette K. Peters, Home Demonstration Agent, Trimble County, Extension, effective January 1, 1954.

Anna Lou Lutes, Assistant Home Demonstration Agent, Clark County, Extension, effective December 1, 1954.

Ruth A. Marcum, Assistant Home Demonstration Agent, Henry County, Extension, effective December 1, 1954.

Mrs. Eddie Rose Bartley, Home Demonstration Agent, Monroe County, Extension, effective December 1, 1954.

Floyd F. Thompson, Jr., Sr. Assistant County Agent, Daviess County, effective December 1, 1954.

Woodrow Wilson Hourigan, County Agent, Warren County, effective December 1, 1954.

Robert R. Roach, Assistant County Agent, Warren County, effective January 1, 1955.

Nina Joyce Purcell, Home Demonstration Agent, Powell County, effective January 1, 1955.

Nancy C. Noe, Home Demonstration Agent, Shelby County, effective January 1, 1955.

J. B. Hackensmith, County Agent, Bullett County, effective January 1, 1955.

Carl W. Sinclair, County Agent, Morgan County, effective January 1, 1955.

Salary Adjustments - effective January, 1, 1955.

H. E. Ball, Assistant County Agent; V. Banks, Assistant County Agent; H. D. Collins, Assistant County Agent; W. Deaton, County Agent; F. Downing, Assistant County Agent; K. Driskill, County Agent; S. V. Hail, County Agent; E. Joseph, Assistant County Agent; M. R. Maxey, County Agent; C. W. Mitchell, County Agent; E. Newell, Assistant County Agent; J. A. Rickett, County Agent; W. Rowland, County Agent; A. Tackett, County Agent; A. Utz, Assistant County Agent; J. D. Wells, County Agent; G. D. Noble, County Agent; Stephen Allen, Agricultural Economics; Wendell Binkley, Agricultural Economics; John Bondurant, Agricultural Economics; George Byers, Agricultural Economics; Dana G. Card, Agricultural Economics; Harold B. Clark, Agricultural Economics; James Criswell, Agricultural Economics; Ernest D. Gooch, Agricultural Economics; Benn Hornbeck, Agricultural Economics; Harald Jensen, Agricultural Economics; John Redman, Agricultural Economics; Robert W. Rudd, Agricultural Economics; John Roberts, Agricultural Economics; Milton Shuffett, Agricultural Economics; G. P. Summers, Agricultural Economics; L. A. Vennes, Agricultural Economics; A. J. Brown, Agricultural Economics; C. D. Phillips, Agricultural Economics; S. C. Bohannon, Agronomy; William O. Atkinson, Agronomy; Marjorie Eason, Agronomy; Shirlie Phillips, Agronomy; Ira Massie, Agronomy; Edward M. Johnson, Agronomy; James F. Shane, Agronomy; Russell Hunt, Agronomy; Hubert McFarland, Agronomy; C. E. Barnhardt, Animal Husbandry; Earl Reynolds, Animal Pathology; John C. White, Poultry; J. Allan Smith, Publications; Frances McCourt, Dairy; Ed Troutman, Dairy; H. W. Beers, Rural Sociology; Elsie J. Madden, Rural Sociology; Louise Welch, Rural Sociology; Alice McDaniels, Entomology & Botany; Cecil Sutton, Junior Clubs; Lilyan Shelton, Home Demonstration; H. Bruce Price, Administration; Susan Slaughter, Administration; Carolyn Summers, Administration; Mark K. Robinson, Administration.

Change in Title

T. R. Bryant, continued with title of Professor of Agricultural Extension until July 1, 1955.

COLLEGE OF ENGINEERING

Appointments

Clarence Guy Jones, Laboratory Technician, effective November 15, 1954.

Marianna Stanford, Senior Clerk-Stenographer, effective January 1, 1955.

Roger G. Hall, Draftsman, effective December 1, 1954.

Resignation

Carl Doyle, Laboratory Technician, effective November 1, 1954.

COLLEGE OF EDUCATION

Appointment

Agatha Parks, Secretary, effective December 6, 1954.

Supervisory Teachers: Carolyn Lutkemeier, Margaret McCauley, Willie Lee Caywood, Jewell D. Ellis, Eleanor Ligon.

Resignations

Joan Williams, Secretary, effective December 27, 1954.

Ruth C. Lusk, Secretary, effective November 30, 1954.

COLLEGE OF LAW

Appointment

Scott Reed, Part-time Associate Professor, effective February 4, 1955.

COLLEGE OF COMMERCE

Leave of Absence

Joseph L. Massie, leave from February 1, 1955, to September 1, 1956.

GRADUATE SCHOOL

Appointments

Leonard P. Curry, Haggin Scholarship, effective February 1, 1955.

Dr. Lyle R. Dawson, Acting Dean, for period from February 1 to August 1, 1955.

Resignations

Mary Voorhes, Haggin Scholarship, effective January 1, 1955.

Leave of Absence

Herman L. Spivey, granted sabbatical leave from February 1, 1955, to August 1, 1955.

OFFICE OF THE REGISTRAR

Appointment

Elizabeth D. Ashley, Assistant Recorder, effective November 8, 1954.

Resignation

Polly G. Vicars, Clerk, effective January 12, 1955.

DEPARTMENT OF PUBLIC RELATIONS

Resignation

Helen L. Butler, Secretary, effective December 17, 1954.

KING LIBRARY

Appointments

Mary Voorhes, Cataloger, part-time, effective January 3, 1955.

Willie Hughes Adams, Typist, effective November 15, 1954.

Resignations

Louise Hill Matchett, Typist, effective January 4, 1955.

Marjorie A. Mazur, Cataloger, effective December 31, 1954.

PERSONNEL OFFICE

Resignations

Ruth Oakes Butwell, Counselor, effective December 21, 1954.

OFFICE OF THE COMPTROLLER

Appointment

Thomas H. MacDonald, Internal Auditor, effective November 15, 1954.

STENOGRAPHIC BUREAU

Resignation

A. E. Parks, Senior Stenographer, effective December 6, 1954.

MAINTENANCE AND OPERATIONS

Appointment

Lathon P. Thompson, Engineer, effective December 1, 1954.

STUDENT UNION COMMONS

Appointments

Owen Wayne Butler, Dietitian, effective November 29, 1954.

Anna Dishman, Assistant Cook, Football house, effective November 9, 1954.

Resignations

Frank Lewis, Cook, Football House, effective October 31, 1954.

Owen Wayne Butler, Dietitian, effective December 7, 1954.

Salary Adjustment

Viola Parker, Assistant Cook, Football house, adjustment in salary, effective November 1, 1954.

On motion duly made, seconded and carried, on President Donovan's recommendation, the Board of Trustees concurred in the above appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes, and record was ordered made in the minutes.

F-1. Adjournment.

Upon motion duly made, seconded and carried, the Board of Trustees adjourned the meeting at 2:10 p. m. , CST.

Frank D. Peterson, Secretary
Board of Trustees and Executive
Committee.