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# THE GREEN BEAN

UNIVERSITY OF KENTUCKY LIBRARIES' NEWSLETTER  
10-19-84

No. 441

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## CALENDAR

- |                         |   |
|-------------------------|---|
| Oct. 19, 26<br>& Nov. 2 | Gallery Series  |
| Oct. 19                 | Clifton J. Marshall<br>Collection Dedication                                |
| Oct. 21-27              | National Business Women's Week  |
| Oct. 22-27              | UK Roundtable TV Program  |
| Oct. 24                 | United Nations Day  |
|                         | Oral History and Fiction from<br>the Red River Gorge                        |
| Oct. 28-30              | Libraries & Microcomputers: A Mid-<br>west Institute and Microcomputer Fair |
| November                | Aviation History Month  |
| Nov. 2                  | Library Faculty Meeting, 8:30 a.m.<br>Kentucky Chapter of SLA Meeting       |

Next "Green Bean" issue: Friday, November 2, 1984  
Deadline for inclusion: Tuesday, October 30, 1984

Production Staff: Cecil Madison, Sandy Hardwick,  
Rob Aken (Editor)



## LETTER OF APPRECIATION

Bill Marshall received the following letter.

The members of my seminar and I are grateful for your excellent introduction to the University's Special Collections Division. We particularly appreciated the time you took to select some documents from the Populist and Progressive eras for our inspection and for your discussion of research possibilities in those periods. You showed the class some treasures in raw materials, and I believe the excitement you generated will result in some excellent research papers. I share your belief that if we can introduce students early on to the joys of working in primary sources, we might well develop in young people a lifelong interest in our history and its writing, as well as historical preservation. This much is certain: our students know that they will be welcome when they return to Special Collections and that you and your staff will lend them every reasonable assistance in their research. Of all the changes that have occurred in librarianship since I was an undergraduate so many years ago, the most important is the greater warmth, helpfulness, and accessibility of today's librarians. You exemplify that change to a most generous degree.

My colleagues and I at Transylvania appreciate the outstanding work being done at the King Library in all its branches and feel very fortunate to have it and its excellent staff as close neighbors.

With high regard and best wishes.

Sincerely yours,

Paul E. Fuller  
Professor of History

## INFORUM

### Bibliographic Instruction Course Committee

Rob Aken, Laura Olson, and Mary Vass will serve as a special committee to consider the possibility of the library offering a bibliographic instruction course. Please submit opinions, ideas, or suggestions to any of the committee members.

### Oral History and Fiction from the Red River Gorge

The Appalachian Center will present a luncheon roundtable discussion, "Oral History and Fiction from the Red River Gorge," by Ellesa Clay High, in room 206 of the Old Student Center at noon on Wednesday, October 24.



## The Gallery Series

The following programs will be presented at noon in the King North Gallery.

Friday, October 26

## "Hungarian Wind Music"

A program presented by the Kentucky Wind Quintet, comprised of School of Music faculty members Gordon Cole, flute; Bruce Morrison, oboe; Ronald Monsen, clarinet; Peter Simpson, bassoon; and David Elliott, horn.

Friday, November 2

## "Shakespeare and the Horse"

Lecture and slide presentation by Prof. Joan Hartwig, English Dept.

## UK Roundtable TV Program

"Library Public Services" is the topic of a University of Kentucky Roundtable TV program. The program has been aired on UK Telecable Channel 16, and will run on Telecable Channel 9 according to the following schedule. Don't miss this chance to see some of your Library Colleagues on the tube. (Paula Pope)

## NEW BOOKS

Association of Specialized and Cooperative Library Agencies, ALA. Revised Standards and Guidelines of Service for the Library of Congress Network of Libraries for the Blind and Physically Handicapped. Chicago: ALA, 1984. (Z/711.92/.P5/A83/1984)

Brand, Marvin, ed. Security for Libraries: People, Buildings, Collections. Chicago: ALA, 1984. (Z/679.6/.S4/1984)  
 Contents: Security: Past, Present, and Future (Shaughnessy); Institutional, Personal, Collection, and Building Security Concerns (Crimmin); Internal and External Responsibilities and Practices for Library Security (Paris); Legal Aspects of Library Security (Bintliff and Coco).

DeRossi, Claude J. and David L. Hopper. Software Interfacing: A User and Supplier Guide. Englewood Cliffs: Prentice Hall, 1984. (HF/5548.2/.D46/1984)



Dougherty, Richard M., et al. Libraries and the Learning Society: Papers in Response to a Nation at Risk. Chicago: ALA, 1984. (Z/675/.S3/L44/1984)

Contents: "Stemming the Tide" of Mediocrity: The Academic Library Response (Dougherty); Vision to Purpose to Power: a Quest for Excellence in the Education of Library and Information Science Professionals (Hannigan); Libraries and the Learning Society: Relationships and Linkages Among Libraries (Sullivan).

Guidelines for Using AACR2: Chapter 9 for Cataloging Microcomputer Software. Chicago: ALA, 1984. (Z/695.615/.A45/1984)

Helal, Ahmed H. and Joachim W. Weiss, eds. Future of Library Networks (Essen Symposium, 1981). Essen: Gesanthochschulbibliothek Essen, 1982. (Z/680.3/.F87/1982)

Contents: Library Networks and Network Planning in the Federal Republic of Germany (Kohl); BVS-implementation in the Deutsche Bibliothek (Bossmeier); Library Processing Networks and Their Consequences (Neubauer); Library Networks Using Program-to-program Communications (Holm); Language Problems in Shared Cataloguing Systems (Goossens); Data Base Design Problems in Library Network (Noerr); The PICA Cataloguing System and the On-line Dutch Union Catalogue as Its Counterpart (Costers); Deep Analysis of Book Contents--Fact Retrieval from Government Committee Reports Using the SAP-technique Online (Tell); Developments by Library Suppliers and Subscription Agents (Holmes); The Scottish Library Network (Gallivan).

Issues in Library Management: A Reader for the Professional Librarian. White Plains: Knowledge Industry, 1984. (Z/6787.I88/1984)

Contents: Planning Decision Tasks and Information Needs (Bommer and Chorba); A Data Base Approach to Decision Support (Bommer and Chorba); The Process of System Development and the Role of the Library (Grosch); Issues in Automating Acquisitions (Boss); The Ideal Acquisitions System (Boss); The High Cost of Serials (Taylor); Serials Management: Issues and Recommendations (Taylor); Developing Preservation Programs in Libraries (Morrow); Marketing Academic and Special Libraries (Leerburger).

Kesner, Richard M. Automation for Archivists and Records Managers. Planning and Implementation Strategies. Chicago: ALA, 1984. (CD/973/.D3/K47/1984)



Contents: Information System Typologies; EDP Options; The Planning Process; Implementation; Records Management; Archival Administration; Machine-readable Records and Archives.

Line, Maurice and Stephen Vickers. Universal Availability of Publications (UAP): A Programme to Improve the National and International Provision and Supply of Publications. New York: K.G. Saur München, 1983. (Z/672/.L560)

Lynch, Mary Jo, et al. ALA Survey of Librarian Salaries, 1984. Chicago: ALA, 1984. (Z/682.3/.L92/1984)

Magrill, Rose Mary and Doralyn J. Hickey. Acquisitions Management and Collection Development in Libraries. Chicago: ALA, 1984. (Z/689/.M19/1984)

Contents: Overview of Collection Development; Collection Development Policies; Organization of Collection Development; Organization of Acquisitions Work; Bibliographic Searching; Purchasing Individual Items; Vendor-controlled Order Plans; Purchasing Nonbook Materials; Acquisition of Serials; Gifts and Exchanges; Evaluation.

Simonton, Wesley, ed. Advances in Librarianship, vol. 13. Orlando: Academic Press, 1984. (O20.5/Ad953/V.13/1984)

Contents: Management Information for Library Decision Making (McClure); Subject Access in the On-line Environment (Williamson); Community Information Services--An Innovation at the Beginning of Its Second Decade (Durrance); IFLA and the Recent Growth of Organized International Librarianship (Vosper); Information Systems and Library Automation in Latin America (Shepard); From Book Selection to Collection Development: Continuity and Advance in an Unending Work (Pankake); Quality and Library Collections: New Directions in Research and Practice in Collection Evaluation (Mosher); Important Literature Identification in Science: a Critical Review of the Literature (Hurt).

#### NEW ARTICLES

Getz, Malcolm and Doug Phelps. "Labor Costs in the Technical Operations of Three Research Libraries," The Journal of Academic Librarianship, 10 (Sept. 1984), 209-219.

Mansfield, Jerry W. "Why Not a Uniform Citation System." The Journal of Academic Librarianship, 10 (Sept. 1984), 220-222.



Waldhart, Thomas J. "The Growth of Interlibrary Loan Among ARL University Libraries." The Journal of Academic Librarianship, 10 (Sept. 1984), 204-208.

#### SPEC Kit #107

SPEC Kit #107, University Archives, contains SPEC survey results, three comprehensive reports on records programs, one goals and objectives statement, two examples of policies and procedures, two annual reports, two position descriptions, and a list of selected sources on university archives. SPEC Kits are available in King Reference

#### MEETINGS AND FAIRS

##### Kentucky Book Fair

The third annual Kentucky Book Fair will be held Saturday, November 17 at 10:00 am at the Kentucky Department for Libraries and Archives in Frankfort. More than 80 titles by 75 Kentucky, regional, and national authors will be available at a 20% discount to the public. Authors to be present include James J. Kilpatrick, Ed McClanahan, Harry Caudill, Thomas Clark, LeRoi Jones, and Leon Driskell.

##### Kentucky Chapter of SLA Meeting

The Kentucky Chapter of the Special Libraries Association is alive and growing, but there are still many of you out there that we would like to see.

On November 2nd Kentucky SLA is sponsoring a get acquainted program with four speakers from unique Lexington libraries. On our program are Sandy Young from Ashland Technical Reference Services, Doris Warren and Cathy Cooper from Keeneland Library, and Sue Stultz from the Council of State Governments. This should be a relaxing program with a reception and a chance to mingle with other librarians and students.

So mark your calendar and plan to attend the meeting of the Kentucky Chapter of the Special Library Association on November 2, 1984 at 2 pm in room 228 Student Center Addition. For more information, contact Toni Powell, Agriculture Library, 257-8360.  
(Toni Powell)



## TRAINING AT UK

The following training programs are available to UK non-faculty employees. Programs are held in room 15 (basement) of Memorial Hall (unless otherwise noted). To enroll, contact Rosemary Veach (7-1851).

Documenting and Correcting Disciplinary Problems Nov. 12, 8:30 am - 4 pm  
203 Student Ctr. Addition

Serious or repetitive disciplinary problems must be properly documented, and disciplinary interviews must be conducted with care. From correcting a minor complaint or answering a grievance to establishing disciplinary guidelines and carrying them out, this workshop demonstrates how to do it correctly.

Purchasing Procedures Nov. 13, 10 am - noon

Conducted by Tom Fields, Director of Purchasing, this workshop shows how to use DAV's, requisitions, purchase orders and receiving reports to make departmental purchases within University guidelines.

Supervisory Luncheon: Preparing for Performance Appraisal Interviews Nov. 14, 11 am - noon  
or noon - 1 pm

Working with People Nov. 15 and 16, 8 am - noon  
203 Student Center Addition

In this seminar you'll learn how to establish trust and credibility, take immediate control of any situation, project greater self-confidence, win support and cooperation of others, work with difficult people, establish rapport, use persuasive assertiveness, and negotiate outcomes where everybody wins. This is a group-study, audiocassette training program consisting of two four-hour sessions.

CPR Classes Nov. 15 and 16, 8 am - noon

You'll learn the life-saving techniques used to help someone whose breathing or circulatory system has stopped functioning due to drowning, heart attack, choking, electrical shock, or other accidents. Eight hours of training and successful completion of the test are required for Red Cross certification. Please be advised that you should be in reasonably good physical condition in order to take this course; it requires a good deal of physical activity to perform CPR correctly.



## Payroll Procedures

Nov. 20, 9 am - noon

Scott Wood of the Payroll Department will demonstrate how to fill out PAR's to activate, terminate, or continue departmental payroll; maintain time sheets; etc.

## Accounting Procedures

Nov. 27, 10 am - noon

Taylor House of the Controller's Division shows how to use (and read) ledger sheets and how to fill out account information forms, budget revision requests, cash transmittals, and IDIV forms.

## Managing Conflict

Nov. 28, 9 am - 4 pm

This seminar examines strategies to de-escalate, negotiate, or mediate conflict situations.

## How to Improve Employee Performance

Nov. 29, 8 am - noon

This workshop will help you identify factors which prevent your staff members from performing their jobs to your standards. You'll learn how to determine the difference between those who can't do and those who won't do. You'll discover the number one motivator of people, and complete the day with a written plan to bring measurable success.

## Improving Staff/Student Relations

Nov. 30, 8:30 - 11 am

UK students are not people we must cope with in order to get our work done - they are our work, and our institution's principal concern. When dealing with students, it is imperative to present not only a professional image, but also one that conveys a friendly and caring attitude. This workshop will help you develop ideas to improve the staff/student relations in your department.

## PROFESSIONAL OPPORTUNITIES

(For more information, see the Director's Office.)

## Arizona

Collection Development Coordinator for the Sciences, Arizona State University. Salary: \$18,000-\$30,000. Deadline: December 31.



Architecture and Environmental Design Library Head, Arizona State University. Salary: \$21,000 minimum. Deadline: October 29.

#### California

Head of Serials Department, University of California at Berkeley. Salary: \$33,372-\$46,260. Deadline: December 14.

Librarian for Islamica Collections, University of California at Berkeley. Salary: \$20,316-\$46,260. Deadline: December 14.

Reference Librarian, Cluster Undergraduate Library, University of California at San Diego. Salary: \$20,316-\$35,748. Deadline: November 16.

Associate University Librarian for Services, University of California at Santa Barbara. Salary: \$36,300-\$56,100. Deadline: January 15.

#### Indiana

Cataloger for Retrospective Conversion Project, Indiana University Law Library. Salary: not specified. Deadline: November 1.

#### Kansas

Assistant East Asian Librarian, University of Kansas. Salary: \$17,000-\$25,000. Deadline: November 30.

#### Kentucky

Network Development Specialist: Automation, Kentucky Department for Libraries and Archives. Salary: \$24,552-\$27,008. Deadline: November 5.

Library Technician, Kentucky Historical Society. Salary: \$11,525. Deadline: not specified.

#### New Jersey

Romance Languages Cataloger, Princeton University. Salary: not specified. Deadline: October 31.

Science Reference Librarian, Rutgers University-Newark. Salary: \$19,810 minimum. Deadline: January 11.



Business Reference Librarian, Rutgers University-Newark. Salary: \$19,810 minimum. Deadline: December 1.

Science Reference Librarian, Rutgers University Salary: \$19,249 minimum. Deadline: November 15.

Cataloger, Rutgers University Salary: \$23,507 minimum. Deadline: November 15.

#### New Mexico

Head of Serials Department, University of New Mexico. Salary: \$26,000 minimum. Deadline: October 31.

#### New York

On-line/Media Services Librarian, Syracuse University. Salary: \$16,000 minimum. Deadline: November 9.

#### North Carolina

Curator of Rare Books, University of North Carolina at Chapel Hill. Salary: \$30,000 minimum. Deadline: December 1.

Director, Triangle Research Libraries, University of North Carolina at Chapel Hill. Salary: \$35,000 minimum. Deadline: December 1.

#### Ohio

Technical Librarian, Sitcom Corp., Cincinnati. Salary: not specified. Deadline: not specified.

#### Oregon

Head, Architecture & Allied Arts Library, University of Oregon. Salary: \$27,000 minimum. Deadline: November 9.

Head, Acquisitions Department, University of Oregon. Salary: \$27,000 minimum. Deadline: March 1.

Slide Curator, University of Oregon. Salary: \$13,750. Deadline: November 15.

Head, Reference Department, University of Oregon. Salary: \$27,000 minimum. Deadline: March 1.



## Tennessee

Associate Director for Public Services, University of Tennessee.  
Salary: \$34,000-\$37,000. Deadline: December 15.

## Texas

Engineering Reference Librarian/Bibliographer, University of Houston. Salary: \$16,000 minimum. Deadline: January 15.

Social Science Reference Librarian/Bibliographer. Salary: \$16,000 minimum. Deadline: January 15.

UK LIBRARY SYSTEM OPPORTUNITIES  
(If interested, see Ann Howell.)

Library Technician IV, grade 6, Reference Department.

Library Technician VI, grade 8, Periodicals/Newspapers/  
Microtexts.

## The Office Way to Fitness

In the latest edition of its employee newspaper, Milton Bradley Co., the toy manufacturer, offers its workers some handy tips on how to shed calories through every day office activities. The activities and the number of calories they burn are:

Jumping to conclusions	100
Climbing the wall	150
Passing the buck	25
Beating your own drum	100
Dragging your heels	100
Pushing your luck	250
Spinning your wheels	175
Flying off the handle	225
Beating your head against the wall	150
Eating crow	225
Cutting through red tape	300



