

Minutes of the Meeting of the Executive Committee of the Board of Trustees of the University of Kentucky, Wednesday, October 14, 1936.

The Executive Committee of the Board of Trustees of the University of Kentucky met in President McVey's office at 10:30 a.m. on Wednesday, October 14, 1936. The members of the Committee present were R. C. Stoll, Chairman; J. B. Andrews, James Park, R. Miller Holland and Robert G. Gordon. President Frank L. McVey, D. H. Peak, secretary of the Board, and James H. Graham, Dean of the College of Engineering, were present.

1. Approval of Minutes.

The minutes of the meeting of July 23, 1936, were approved as published.

2. Financial Report for Year Ending June 30, 1936.

The financial report for June 30, 1936, was produced by the Business Agent, examined and ordered recorded in the Minutes:

Statement of Income and Expenditures
Month of June 1936

	<u>Previously Reported</u>	<u>Current Month</u>	<u>Fiscal Year to Date</u>
General Fund Income			
Federal Appropriation	42,750.00		42,750.00
Vocational Ed. Board	20,501.82	2,690.97	23,192.79
Int. on Peabody Endowment	2,000.00		2,000.00
State Appro.-Back Sal.	71,100.00		71,100.00
State Appro.-Sum.Sch.	9,000.00		9,000.00
Special Agr. Appro.	23,350.00	2,150.00	25,500.00
State Appro.-Repairs to Buildings	7,780.83	1,219.17	9,000.000
State Appro.-General	620,635.02	58,364.98	679,000.00
Student Fees	225,444.66	(104.10)	225,340.56
Student Fees'- Sum.Sch.	59,206.17		59,206.17
Student Fees - Un.Ft.Sch.	10,318.50		10,318.50
Student Fees - El.Tr.Sch.	8,487.00		8,487.00
Student Fees - Un. Exten.	16,464.12	(106.30)	16,357.82
Miscel. Receipts	15,754.98	387.28	16,142.26
Rentals	2,930.30	195.00	3,125.30
Men's Dormitories	17,089.66	506.89	17,596.55
Federal Appro.-Bankhead- Jones	11,400.00	5,700.00	17,100.00
Total	<u>1,164,213.06</u>	<u>71,003.89</u>	<u>1,235,216.95</u>

Expenditures			
Instruction	729,774.31	83,485.63	813,259.94
Admin., Exp. & Maint.	238,846.39	65,044.55	303,890.94
Additions & Betterments	17,780.45	17,328.20	35,108.65
Total	<u>986,401.15</u>	<u>165,858.38</u>	<u>1,152,259.53</u>
Excess of Income over Expenditures	<u>177,811.91</u>	<u>(94,854.49)</u>	<u>82,957.42</u>
Patterson Hall Income			
Board	54,306.92	1,825.75	56,132.67
Miscel. Receipts	284.36	67.85	352.21
Room Rent - Summer Sch.	2,039.00		2,089.00
Total	<u>56,680.28</u>	<u>1,893.60</u>	<u>58,573.88</u>
Expenditures			
Expense	46,943.60	16,760.55	63,704.15
Additions and Better.	547.25		547.25
Total	<u>47,490.85</u>	<u>16,760.55</u>	<u>64,251.40</u>
Excess of Income over Expenditures	<u>9,189.43</u>	<u>(14,866.95)</u>	<u>(5,677.52)</u>
General Fund Income			
General Fund Income	1,220,893.34	72,897.49	1,293,790.83
General Fund Expend.	<u>1,033,892.00</u>	<u>182,618.93</u>	<u>1,216,510.93</u>
Excess of General Fund Income over Expend.	187,001.34	(109,721.44)	77,279.90
Accounts Payable - liquidated	(71,191.63)		(71,191.63)
Excess of Expenditures over Receipts for General Ledger accounts	<u>(61,833.65)</u>	<u>102,693.56</u>	<u>40,859.91</u>
Excess of Receipts over Expenditures for the fiscal year to date -- General Fund	<u>53,976.06</u>	<u>(7,027.88)</u>	<u>46,948.18</u>
Excess of Receipts over Expend. for the fiscal year to date - General Fund			46,948.18
Cash in Bank July 1, 1935 - General Fund			<u>5,837.75</u>
Cash in Bank June 30, 1936 - General Fund			<u>52,785.93</u>
Experiment Station Income			
Hatch - Federal Appro.	15,000.00		15,000.00
Milk and Butter - Cash Receipts	9,048.81	923.44	9,972.25
Beef Cattle Sales	2,002.36	17.35	2,019.71
Dairy Cattle Sales	801.78	123.48	925.26
Sheep Sales	571.64	345.58	917.22
Swine Sales	2,125.67	626.13	2,751.80
Poultry Sales	2,725.98		2,725.98
Farm Produce Sales	4,251.71		4,251.71

Horticultural Sales	427.40		427.40
Seed Test	868.69	31.75	900.44
Seed Inspection	23,741.66	772.17	24,513.83
Rentals	5,541.36	169.67	5,711.03
Miscellaneous	1,060.97	1,136.50	2,197.47
Fertilizer - Fees	41,011.71	3,562.50	44,574.21
Public Service - State Appro.	20,412.04	1,587.96	22,000.00
Public Service - Misc.	24.20		24.20
Feeding Stuffs - Fees	50,998.63	5,188.18	56,186.81
Adams - Fed. Appro.	15,000.00		15,000.00
Serum - Sales	1,969.04		1,969.04
Serum - Virus Sales	151.60		151.60
Serum - Live Stock Sales	136.51		136.51
Serum - Supply Sales	159.20		159.20
Serum - Misc. Receipts	20.35		20.35
State Appro.	46,500.00	3,500.00	50,000.00
Creamery - License Fees	8,437.00	196.50	8,633.50
Creamery - Testers Lic.	3,072.95	175.00	3,247.95
Creamery - Glassware Test- ed	689.34	34.30	723.64
Robinson - State Appro.	12,837.01	2,162.99	15,000.00
Robinson - Misc. Receipts	2,399.03	451.66	2,850.69
West Ky. - State Appro.	14,200.00	800.00	15,000.00
West Ky. - Misc. Rec.	7,675.88	2,592.89	10,268.77
Purnell - Fed. Appro.	60,000.00		60,000.00
Bankhead-Jones - Fed. Ap.	19,734.51		19,734.51
Nursery Inspection - State Appro.	2,231.47	267.95	2,499.42
Nursery Inspection - Fees	1,885.00		1,885.00
Total	<u>377,713.50</u>	<u>24,666.00</u>	<u>402,379.50</u>

Expenditures

Expense	311,646.14	58,047.98	369,694.12
Additions and Better.	4,680.89	21,469.97	26,150.86
Total	<u>316,327.03</u>	<u>79,517.95</u>	<u>395,844.98</u>
Excess of Income over Expenditures	61,386.47	(54,851.95)	6,534.52
Accounts Payable - liqui- dated	(3,150.32)		(3,150.32)
Excess of Receipts over Expenditures for General Ledger accounts	<u>13,849.92</u>	<u>(1,522.95)</u>	<u>12,326.97</u>
Excess of Redeipts over Expenditures	<u>72,086.07</u>	<u>(56,374.90)</u>	<u>15,711.17</u>
Excess of Receipts over Ex- penditures for the fiscal year to date - Experiment Station			15,711.17
Cash in Bank July 1, 1935 - Experiment Station			<u>(23,296.47)</u>
Cash in Bank June 30, 1936 - Experiment Station			<u>(7,585.30)</u>

Extension Division Income			
Federal Bankhead-Jones	289,850.11		289,850.11
Federal Smith-Lever	148,308.77		148,308.77
Federal Add. Co-op.	21,000.00		21,000.00
Federal Supplementary	53,091.04		53,091.04
Federal Capper-Ketcham	36,800.97		36,800.97
State Smith-Lever	115,300.00	10,700.00	126,000.00
County and Other	18,817.81	657.81	19,475.62
Total	<u>683,168.70</u>	<u>11,357.81</u>	<u>694,526.51</u>
Expenditures			
Expense	<u>544,143.62</u>	<u>102,186.62</u>	<u>646,330.24</u>
Excess of Income over Ex-			
penditures	<u>139,025.08</u>	<u>(90,828.81)</u>	<u>48,196.27</u>
Excess of Income over Ex-			
penditures for the fiscal			
year to date - Extension			
Division			48,196.27
Cash in Bank July 1, 1935 - Ex-			
tension Division			303.82
Cash in Bank June 30, 1936 - Ex-			
tension Division			<u>48,500.09</u>
Trust Fund Income			
Student Loan Fund	4,757.26	208.28	4,965.54
Student Notes Paid	4,059.81	417.84	4,477.65
General Ledger account		2,198.30	2,198.30
Total Receipts	<u>8,817.07</u>	<u>2,824.42</u>	<u>11,641.49</u>
Expenditures			
Expense	26.33	18.00	44.33
Student Notes	230.50	22.75	253.25
General Ledger accounts	5,000.00		5,000.00
Total Expenditures	<u>5,256.83</u>	<u>40.75</u>	<u>5,297.58</u>
Excess of Receipts over Ex-			
penditures	<u>3,560.24</u>	<u>2,783.67</u>	<u>6,343.91</u>
Excess of Receipts over Ex-			
penditures for the fiscal			
year to date - Trust Fund			6,343.91
Cash in Bank July 1, 1935 -			
Trust Fund			1,128.84
Cash in Bank June 30, 1936 -			
Trust Fund			<u>7,472.75</u>
Summary			
General Fund Income	1,220,893.34	72,897.49	1,293,790.83
Experiment Station Inc.	377,713.50	24,666.00	402,379.50
Extension Division Inc.	683,168.70	11,357.81	694,526.51
Trust Fund Income	4,757.26	208.28	4,965.54
Total	<u>2,286,532.80</u>	<u>109,129.58</u>	<u>2,395,662.38</u>

General Fund Expend.	1,033,892.00	182,618.93	1,216,510.93
Experiment Station Ex.	316,327.05	79,517.95	395,844.98
Extension Div. Expend.	544,143.62	102,186.62	646,330.24
Trust Fund Expend.	26.33	18.00	44.33
Total	<u>1,894,388.98</u>	<u>364,341.50</u>	<u>2,258,730.48</u>
Excess of Income over Expenditures	392,143.82	(255,211.92)	136,931.90
Accounts Payable - liquidated	(74,341.95)		(74,341.95)
Excess of Expenditures over Receipts for General Ledger accounts	(52,983.73)	103,368.91	50,385.18
Student Loan Fund Notes	3,829.31	395.09	4,224.40
Petty Cash accounts	<u>200.00</u>	<u> </u>	<u>200.00</u>
Excess of Receipts over Expenditures for the fiscal year to date - Combined Fund	<u>268,847.45</u>	<u>(151,447.92)</u>	<u>117,399.53</u>
Excess of Receipts over Expenditures for the fiscal year to date - Combined Fund			117,399.53
Cash in Bank and on hand July 1, 1935 - Combined Fund			<u>(14,026.06)</u>
Cash in Bank and on hand June 30, 1936 - Combined Fund			<u>103,373.47</u>

Abstract of item shown on Statement of Income and Expenditures as "Excess of Expenditures over Receipts for General Ledger accounts \$50,385.18"

	<u>Debit</u>	<u>Credit</u>
Accounts Receivable		9,514.22
Insurance Paid in Advance		12,267.05
Sundry Accounts		<u>28,603.91</u>
		50,385.18

3. Statement of Finances as of September 30, 1936.

The following statement presented by the Business Agent was ordered recorded in the Minutes:

UNIVERSITY OF KENTUCKY

Income and Expenditures July 1, 1936 to September 30, 1936

	Total Previous Months	Total for September	Total to Date
General Fund Income	136,001.25	114,310.05	250,311.30
Experiment Station In- come	83,295.85	19,154.60	102,450.45
Extension Division In- come	304,554.13	3,981.81	308,535.94
Trust Fund Income	<u>838.72</u>	<u>435.63</u>	<u>1,274.35</u>
Total	<u>524,689.95</u>	<u>137,882.09</u>	<u>662,572.04</u>
General Fund Expendi- tures	130,504.21	94,844.86	225,349.07
Experiment Station Ex- penditures	50,718.27	29,491.85	80,210.12
Extension Division Ex- penditures	102,104.56	56,292.64	158,397.20
Trust Fund Expend.	<u> </u>	<u> </u>	<u> </u>
Total	<u>283,327.04</u>	<u>180,629.35</u>	<u>463,956.39</u>

Excess of Income over Expenditures

General Fund 24,962.23

Experiment Station 22,240.33

Extension Division 150,138.74

Trust Fund 1,274.35

Total 198,615.65

4. Statement of Student Loan Fund.

Statement as of June 30, 1936:

Student Notes	\$21,395.90
Cash	10,274.45
Investments	9,131.34
Patterson Fund	5,000.00

5. Requisition Committee Report.

The Requisition Committee filed written report of its action each week from September 10, 1936, to October 7, 1936, inclusive. The report shows that orders had been made by the Business Office on the authority of the Requisition Committee in the manner prescribed by the Board of Trustees and state laws, running from No. 1248 to No. 1766. The report was examined, and on motion and second the orders named therein were ratified and approved and payments on said orders were authorized and approved.

The following budget additions, shown in the report, were approved: Chairs for Department of Journalism, \$80.00; reconditioning rooms in Administration Building, \$100.00; Gym Annex, \$260.00.

Other budget additions allowed in these Minutes: Department of Music, rent of hall, \$480.00; purchase of pianos, \$450.00; Department of Home Economics, Federal Nursery School, \$225.00; College of Engineering, cost of tablets for buildings; College of Law, additional cost of Law Journal, \$300.00; purchase of Kentucky Statutes from College of Law, \$75.00, for Administration, Library and Political Science; College of Education, salary of A. B. Crawford, \$137.50, salary of Gayle Starnes, \$137.50..

6. Allotments.

The Board of Finance and Budgetary Control has made allotments for the University of Kentucky for the second three months of the fiscal year 1936-37. These allotments added to allotments for first three months are shown in the following table:

	Appropriation	Allotments July 1 to December 31	Balance
	_____	_____	_____
Division of Colleges	\$660,000.00	\$313,500.00	\$346,500.00
College of Agriculture	24,000.00	11,400.00	12,600.00
Summer School	8,000.00	8,000.00	
Experiment Station	48,000.00	22,800.00	25,200.00
Public Service Laboratories	21,000.00	9,975.00	11,025.00
Nursery Inspection	2,000.00	950.00	1,050.00
Princeton Substation	14,000.00	6,650.00	7,350.00
Quicksand Substation	14,000.00	7,150.00	6,850.00
Agricultural Extension	120,000.00	57,000.00	63,000.00
Repairs	8,000.00	6,000.00	2,000.00

7. Audit of Business Office Accounts.

The following minute was entered in the Minutes of the meeting of the Board of Trustees held June 4, 1936:

"The employment of accountants to audit the books of the Business Office was referred to the Executive Committee with power to act. It was suggested that accounting concerns within the state, as well as outside concerns, be investigated, the main points to be considered being willingness to act, competency, and cost of doing the work."

At meeting of the Executive Committee of July 23, 1936, the question of audit having again arisen, it was decided that the matter be called to the attention of Lexington, Louisville, and other accounting concerns by members of the Executive Committee and the Business Agent. In response to the request to make bid on the audit offers were received from the following accounting concerns; Peat, Marwick, Mitchell and Company of Chicago, Illinois, \$600 for complete audit and report; W. A. Hifner, Jr., Lexington, Kentucky, \$600 for complete audit and report; Humphrey Robinson and Company of Louisville, Kentucky, \$750 for audit and report with the following proviso: "We would undertake to do the

required work and render the necessary number of reports in the manner desired for the sum of \$750.00. We would want it understood, however, that should matters develop not contemplated in the foregoing which would require extensive investigation that we be reasonably compensated for same. In such instance the terms of employment could be mutually agreed upon prior to beginning the work."

After careful examination of the proposals presented, it was stated that on account of the satisfactory work that had been done by Peat, Marwick, Mitchell and Company in making the audit for many years, it was thought advisable that the contract for the audit for 1935-36 be awarded to that company. Thereupon motion was made, seconded and duly passed that the contract to make the audit for the year 1935-36 be awarded to Peat, Marwick, Mitchell and Company of Chicago, Illinois, the compensation therefor to be \$600.00 for complete audit and report.

The Business Agent then stated that the books of the Business Office were closed at the end of September as of June 30, 1936, and that they are ready for audit, and it was further ordered that a requisition be drawn requesting the State Department of Finance to make the necessary order employing Peat, Marwick, Mitchell and Company and that a copy of this minute of the Executive Committee be submitted with that requisition.

8. Boiler Insurance.

The Business Agent stated that the requests in the following letter, ordered inserted in the Minutes, had been complied with:

September 23, 1936

Mr. D. H. Peak, Business Manager
University of Kentucky

Dear Mr. Peak:

The Department of Finance has arranged for a blanket policy covering against boiler and hot water tank explosion on all state institutions. The purpose of this policy, first, is to effect a substantial saving; second, to make this coverage uniform on all state institutions. The State will hold the master policy and a certificate will be furnished each institution showing its coverage.

We are placing a binder with the Hartford Steam Boiler Inspection and Insurance Company effective October 1. We shall ask that you cooperate with us in this matter and have your present policy cancelled. As it is already with the Hartford the return premium will be credited against the new premium on a pro rata basis.

(Signed) Chas. I. Brown
ASSISTANT DIRECTOR

9. Fire and Tornado Insurance.

Schedule of Insurance ordered inserted in the Minutes:

Experiment Station

Cert. No.	Building	Amount	Contents	Total	Rate	Premium	Tornado	Rate	Premium
122	Experiment Sta. Bldg	\$165,000	\$50,000	\$215,000	.444	\$955.30	\$5,000	.22	\$11.00
123	Insectory & Conservatory	4,000	None	4,000	.36	14.40			
124	Greenhouse	1,500	None	1,500	.65	9.75			
125	Greenhouse	1,500	None	1,500	.65	9.75			
126	Wilford Res.	4,000	None	4,000	.90	36.00			
127	Insko Res.	3,000	None	3,000	.90	27.00			
128	Olney Res.	4,000	None	4,000	.90	36.00			
129	Kenney Res.	4,000	None	4,000	.65	26.00			
130	Good Res.	5,000	None	5,000	.65	32.50			
131	Director's Res. & Veterinary	12,000	None	12,000	.65	78.00			
132	Hospital	8,500	\$500.00	9,000	.682	61.45	\$2,000	.22	4.40
133	Seed Storage & House	2,000	None	2,000	1.30	26.00			
134	Fertilizer Storage	300	None	300	1.30	3.90			
135	Farm Storage & House	300	None	300	1.30	3.90			
136	Steel Tractor Bldg.	1,000	None	1,000	1.30	13.00			
137	Abattoir	1,500	\$300.00	1,800	1.30	23.40			

Experiment Station (Continued)

Cert. No.	Building	Amount	Contents	Total	Rate	Premium	Tornado	Rate	Premium
138	Mule Barn	\$1,000.00	\$300.00	\$1,300.00	1.30	\$16.90			
139	Serum Lab : Group of	12,000.00	1,300.00	13,300.00	.898	119.45	\$1,000	.22	\$2.20
140	Hog and Sheep : Pens (\$30.00 : each)	300.00	None	300.00	1.30	3.90			
141	New Tobacco : Barn	2,000.00	500.00	2,500.00	1.64	41.00	2,000	.85	17.00
142	Steer Feed- : ing Barn and : Silo	700.00	None	700.00	1.30	9.10			
143	Steer Feed- : ing Barn & : Silo	4,000.00	200.00	4,200.00	1.30	54.60			
144	Sheep Barn	500.00	100.00	600.00	1.30	7.80	6,000	.85	51.00
145	Horticultur- : al Barn	1,000.00	500.00	1,500.00	1.30	19.50			
146	Horticultur- : al Green- : house	3,000.00	200.00	3,200.00	1.30	41.60			
148	Small Mule & : Calf Barn	300.00	None	300.00	1.30	3.90			
149	Old Tobacco : Barn	2,100.00	200.00	2,300.00	1.44	33.30	2,000	.85	17.00
150	Dairy Barn : and Silo	7,500.00	500.00	8,000.00	1.30	104.00	2,000	.85	17.00
151 (A)	Cow Shed	700.00	None	700.00	1.30	9.10			
151 (B)	Poultry Cot.	3,000.00	None	3,000.00	.90	27.00	1,500	.85	12.75

Experiment Station (Continued)

Cert. No.	Building	Amount	Contents	Total	Rate	Premium	Tornado	Rate	Premium
	: excluding								
	: three, wind								
	: mills, elect.								
	: gasolene,								
	: kerosene,								
	: steam power	2,500.00	None	2,500.00	1.30	32.50			
	: & mach. temp.								
	: off or on								
	: premises.								
163	: Grains &								
	: Seeds	1,500.00	None	1,500.00	1.30	19.50			
	: Hay, straw,								
	: fodder & all								
	: not under								
	: grain & seeds								
	: while on								
164	: premises	2,500.00	None	\$2,500	1.30	32.50			
165	: Cattle	3,000.00	None	3,000	1.30	39.00			
	: Horses &								
166	: Mules	1,000.00	None	1,000	1.30	13.00			
167	: Heifer Barn	900.00	None	900	1.30	11.70	500.00	.85	\$4.25
168	: Sheep Barn	6,000.00	None	6,000	1.30	78.00			
	: Stock Barn								
169	: Taylor Co.	500.00	None	500	1.30	6.50	500.00	.85	4.25
	: Stock Barn								
170	: Muhlenberg	300.00	\$650.00	1,000	1.30	13.00	1,000.00	.589	5.89
	: Co.								
	: Stock Barn						Contents:		
171	: Mayfield, Ky.	275.00	525.00	800	1.30	10.59	525.00	.45	2.36
	: :						Barn		
	: :						275.00	.85	2.33

Experiment Station (Continued)

Cert. No.:	Building	Amount	Contents	Total	Rate	Premium	Tornado	Rate	Premium
	: Storage Bldg:								
172:	Laurel Co.:	\$500.00	\$200.00	\$700.00	1.30	\$9.10	\$700.00	.735	\$5.15
	: 4 small dwell	1200.00							
173:	ings, Quick-	1200.00	None	4,800.00	1.16	55.68	2400.00	.45	10.80
	: sand, ky.	1200.00							
	: Main dwell-	1200.00							
175:	ing & office:								
	: Quicksand, Ky:	5500.00	None	5,500.00	3.15	173.25	1250.00	.45	5.62
	: Community								
176:	Hall, Quick-	4000.00	None	4,000.00	3.15	126.00	1000.00	.22	2.20
	: sand, ky.								
	: Stock Iarn								
177:	Quicksand, Ky:	2500.00	None	2,500.00	1.30	32.50	1500.00	.85	12.75
	: Residence								
178:	Princeton, Ky:	4000.00	None	4,000.00	.90	36.00	4000.00	.45	18.00
	: Dairy Iarn &								
179:	Silo, Prince-	2800.00	700.00	3,500.00	1.30	45.50	3500.00	.77	26.95
	: ton, ky.								
	: Poultry								
180:	Plant, Prince-	1200.00	None	1,200.00	1.30	15.60	1200.00	.85	10.20
	: ton, ky.								
	: Garage,								
181:	Princeton, Ky:	150.00	None	150.00	1.30	1.95	150.00	.45	.67
	: Stock Iarn								
182:	& Silo	1500.00	None	1,500.00	1.30	19.50	1500.00	.85	12.75
	: Mule Barn								
183:	Mule Barn	1800.00	2200.00	4,000.00	1.30	52.00	4000.00	.63	25.10
	: Dwelling	2000.00							
184:	Dwelling	3000.00	None	5,000.00	.90	45.00	5000.00	.45	22.50
	: Tobacco								
185:	Iarn	400.00	None	400.00	1.30	5.20	400.00	.85	3.40
	: Service Bldg:	7500.00	\$100.00	7,600.00	1.30	98.80	7600.00	.845	64.20

Experiment Station (Continued)

Cert. No.:	Building	Amount	Contents	Total	Rate	Premium	Tornado	Rate	Premium
187:	Stock Barn & Sheds	\$1600.00	None	\$1600.00	1.30	\$20.80	\$1600.00	.85	\$13.60
188:	Dwelling	1000.00	None	1000.00	.90	9.00	1000.00	.45	4.50
189:	Tobacco Barn: Princeton, Ky:	600.00	None	600.00	1.30	7.80	600.00	.85	5.10
	Total	\$349,475.00	\$50,775.00	\$410,250.00		\$3,055.67	\$79,700.00		\$590.82

College

Cert. No.:	Building	Amount	Contents	Total	Rate	Premium	Tornado	Rate	Premium
69	Adm. Bldg. White Hall	\$ 87,000	\$18,000.00	\$105,000	.360	\$378.00	\$5,000	.22	\$11.00
70	Greenhouse	42,000	16,500.00	58,500	.428	250.80	2,000	.22	4.40
71	Barker Hall	42,000	5,600.00	47,600	.401	190.96			
72	Frazer Hall	54,000	7,290.00	61,200	.321	196.56	2,000	.22	4.40
74	Alumni Gym.	89,000	2,000.00	91,000	.297	300.30	5,000	.22	11.00
74A	Barker Hall		None		.22	4.40	2,000		
75	Boyd Hall Hall	106,000	18,400.00	124,400	.1658	819.67			
76	Patterson Boyd Hall,	92,000	17,000	109,000	.527	574.75	2,000	.22	4.40
76A	connected with Patter-son Hall		None		.22	11.00	5,000		
77	Art Center	14,000	11,000.00	25,000	.216	540.00	500	.22	1.10
78	Smith Hall	20,000	4,000.00	24,000	.488	117.20			
79	Museum	28,000	4,000.00	32,000	.440	140.80	2,500	.22	5.50
80	Science Bldg	39,000	26,000.00	65,000	.462	300.00	2,500	.22	5.50
81	Law Building	31,000	49,000.00	80,000	.482	385.70	1,500	.22	3.30
82	Neville Hall Mech. Hall &	12,000	10,000.00	22,000	.585	128.80	1,500	.22	3.30
83	Woodshop	50,000	25,000	75,000	.873	655.00			

College (Continued)

Cert. No.:	Building	Amount	Contents	Total	Rate	Premium	Tornado	Rate	Premium
84	Engineering Research Bldg.	\$1600.00	\$7500.00	\$9,100.00	.623	\$655.00			
85	Auto Repair Shop	400.00	3,000.00	3,400.00	1.06	36.36			
86	Mech. Hall	50,000.00	75,000.00	125,000.00	.98	1225.00	5,000	.22	\$11.00
87	Memorial Hall	90,000.00	20,000.00	110,000.00	.388	427.00	5,000	.22	11.00
88	Agricultural Bldg.	60,000.00	12,500.00	72,500.00	.430	311.80	2,500	.22	5.50
89	Service Bldg.	29,500.00	32,000.00	61,500.00	1.20	738.55			
91	Teachers Train. Bldg.	215,000.00	41,000.00	256,000.00	.159	407.04	10,000	.16	16.00
92	T. Training Bldg. Gym.	68,000.00	1,000.00	69,000.00	.194	133.90	5,000	.22	11.00
93	McVey Hall	210,000.00	80,500.00	290,500.00	.148	432.00	5,000	.10	5.00
94	Kastle Hall	176,000.00	75,000.00	251,000.00	.443	1,113.74			
95	Civil Eng. & Physics Bldg.	108,000.00	57,000.00	165,000.00	.251	415.01	4,000	.22	8.80
96	Mining Lab.	19,000.00	4,500.00	23,500.00	1.25	293.75	1,250	.22	2.75
97	Mining Eng. Bldg.	30,000.00	11,000.00	41,000.00	.413	169.33	1,250	.22	2.75
98	Library Bldg.	342,000.00	132,000.00	474,000.00	.117	554.58	5,000	.10	5.00
99	Bradley Hall	87,000.00	5,000.00	92,000.00	.223	205.70	5,000	.10	5.00
100	Dairy Products Bldg.	129,000.00	27,000.00	156,000.00	.237	370.80	5,000	.10	5.00
101	Stock Judging Pavilion	27,000.00	1,500.00	28,500.00	.462	131.85	3,000	.22	6.60

College (Continued)

Cert. No.:	Building	Amount	Contents	Total	Rate	Premium	Tornado	Rate	Premium
102:	Patterson Res.	\$ 6,500.00	\$1,000.00	\$7,500.00	.20	\$15.00	\$2,000	.18	\$3.60
103:	Science Lab.	4,500.00	1,300.00	5,800.00	.433	25.17			
104:	Residence	37,700.00	500.00	38,200.00	.20	76.40	5,000	.18	9.00
105:	Garage	3,400.00	None	3,400.00	.45	15.30			
106:	Main Heating Plant	7,400.00	None	7,400.00	.27	19.98			
107:	Transformer room 1	800.00	500.00	1,300.00	.331	4.31			
108:	Superintendent's Res.	3,600.00	None	3,600.00	.28	10.08	1,000	.18	1.80
109:	Superintendent's Gar.	300.00	None	300.00	.54	1.62			
110:	Agric. Bldg.	53,000.00	19,000.00	63,000.00	.918	578.40	5,000	.22	11.00
111:	Observatory	22,000.00	3,700.00	25,700.00	.410	106.17	5,000	.22	11.00
112:	Transformer room 2	1,300.00	2,500.00	3,800.00	.395	15.02			
113:	Dwelling, 132 Graham Ave.	3,000.00	None	3,000.00	.48	14.40			
114:	Dwelling, 153 Graham Ave.	2,000.00	None	2,000.00	.48	9.60			
115:	Dwelling, 155 Graham Ave.	3,000.00	None	3,000.00	.48	14.40			
116A:	Dwelling, 161 Graham Ave.	2,500.00	None	2,500.00	.48	12.00			
116B:	Dwelling, 163 Graham Ave.	2,250.00	None	2,250.00	.30	6.75	2,000	.18	3.60
116C:	Dwelling, 162 Graham Ave.	4,000.00	None	4,000.00	.30	12.00			
117:	Garage, 164 Graham Ave.	200.00	None	200.00	.54	1.08			

College (Continued)

Cert. No.:	Building	Amount	Contents	Total	Rate	Premium	Tornado	Rate	Premium
118:	Dwelling, 167 : Graham Ave.	\$ 3,000.00	None	\$3,000.00	.30	\$ 9.00			
119:	Dwelling, 146 : Washington Ave	5,000.00	None	5,000.00	.30	15.00			
120:	Dwelling, 624 : S. Limestone	4,000.00	None	4,000.00	.48	19.20			
121:	Furniture, 162 : B. B. Drive	1,000.00	None	2,000.00	.30	6.00			
190:	New Chemistry : Building	9,500.00	None	9,500.00	.22	20.90			
College Total		2,529,450.00	818,700.00	3,348,150.00		13,024.89	108,500.00		189.30
Experiment Sta.		349,475.00	60,775.00	410,250.00		3,055.67	79,700.00		590.82
Total		\$ 2,878,925.00	\$879,475.00	\$3,758,400.00		\$16,080.56	\$188,200.00		\$780.12

b. Refunds on Premiums.

Refunds for cancelled insurance: College, \$523.29; Experiment Station, \$1,992.08; Robinson Substation, \$167.08; Western Kentucky Substation, \$408.82. These amounts, on motion duly carried, were ordered credited to the respective accounts, remittance to be made to the State Treasurer in the usual way.

10. Finance Bulletins.

The President presented Finance Bulletin issued by the Department of Personnel Efficiency of the State of Kentucky relative to pay roll procedure. He stated that this was the tenth of a series of finance bulletins issued by the Financial Department of the State, and that the administrative departments of the University are endeavoring to comply with requirements and to cooperate with state officials in carrying out the provisions of the laws regulating state finances.

11. Student Fees First Semester.

The Business Agent made a statement showing that the amount of student fees for first semester will in all probability reach the estimate made by the President in the budget, exclusive of amounts to be set aside to P. W. A. funds. See Sect. 27-e, these Minutes, for action on transfer of fees to P. W. A. Bond Fund.

12. Ruling of Department of Revenue on Foods Sold by Schools.

The following excerpt of letter from the Division of Excises, Department of Revenue, was ordered inserted in the Minutes:

In the second paragraph of our letter where we state, "The ruling of this Department is, that everything sold that is taxed in House Bill 59, that is sold in any school organization, or by the school itself, is taxable just as if sold by a regular merchant..." We should have stated, except ice cream when it is served as a part of a meal, as we believe that ice cream is the only commodity taxed by the Omnibus Bill that school cafeterias must sell in order to adequately perform their function.

13. Rent of Rooms for Music Department and Purchase of Pianos.

a. On motion of Mr. Gordon, seconded by Mr. Holland, the following rental agreement was approved:

October 6, 1936

Mrs. D. W. Flynn
343 Harrison Avenue
Lexington, Kentucky

Dear Mrs. Flynn:

I am writing this letter to confirm the arrangement whereby the University is to rent four rooms on the south side, first floor, of the house located at 343 Harrison Avenue. This house is leased by you and it is understood that the lease of the four rooms is to be made to the University of Kentucky Department of Music for the year beginning October 1, 1936, and ending June 1, 1937. It is further understood that you are to furnish shades, curtains, rugs, table and chairs for each room. It is also understood that you will take care of the cleaning, and will act as a chaperon for the girls during the hours 8:30 a.m. until 5:00 p.m. daily, except Sundays. For the rent of these rooms and for your services you are to be paid by the University \$60.00 per month for the period, October 1, 1936, to June 1, 1937.

I am sending this letter in duplicate. It will serve as a contract when signed by me for the University of Kentucky and when signed by you. Please return one copy to me, and retain one for yourself.

(Signed) Frank L. McVey
President, University of
Kentucky

(Signed) Mrs. D. W. Flynn.

b. On motion duly passed, the purchase from the Templeman Music Company of two pianos for the Music Department was approved: one new Kimball, \$250.00; one used Mason and Hamlin, \$200.00; and requisition therefor was ordered sent to the Division of Purchases.

14. Salary of Professor Fritz John.

President McVey presented voucher No. 599050, dated September 28, 1936, of The Rockefeller Foundation, New York, which reads as follows:

First semi-annual payment on account of amount granted towards the salary of Professor Fritz John for the 1936-37 academic year. \$750.00.

President McVey stated that Professor Fritz John, one of the Displaced German Scholars, was placed on the University staff, Department of Mathematics, for the year 1935-36. His salary for that year was paid by The Emergency Committee in Aid of Displaced German Scholars and The Rockefeller Foundation, each paying one half thereof. Doctor McVey stated that Professor Fritz John proved a valuable addition to the Mathematics faculty, and that he was reemployed for 1936-37 at a salary of \$3,000.00. Of this amount the grant of the Rockefeller Foundation pays one half and the University has assumed payment of the other half. The grant of the before named Emergency Committee was not continued for year 1936-1937.

The action of President McVey in regard to reemployment of Professor John and acceptance of the grant of The Rockefeller Foundation, was approved.

15. Report of Committee on Grants-in-Aid.

Chairman D. V. Terrell of the Committee on Grants-in-Aid reported the action and findings of that Committee at a meeting held October 7, 1936. The report deals with the expense of students enrolled as Grants-in-Aid beneficiaries. The receipt of the report was ordered noted in the Minutes.

16. Federal Nursery School.

Letter from Dean Cooper:

September 22, 1936

Dear President McVey:

I attach a letter from Dr. Erikson with reference to a request for a 3-weeks' training course at the University for the federal nursery school teachers. Dr. Erikson has made a series of recommendations, only

some of which I would wish to endorse. My recommendations are as follows:

1. That the University offer a course in Home Economics 127, Nursery School Management, to be given in a period of 3 weeks, and for which 3 credits will be allowed.
2. That the fees required by the University be the same as required from other students, namely, \$5 per credit.
3. That authorization be given for the employment of Mrs. William K. Evans and Miss Dorothy Clifton, at the rate of \$50 and \$25 a week, respectively, the salary to be paid through the Federal office.
4. That we be permitted to make the necessary arrangements to secure the cooperation of the Lincoln and Constitution nursery schools.
5. That authorization be given for additional expenditures for necessary supplies, etc., to present this course.
6. That the course be organized to begin October 5, 1936.

I am unwilling to recommend the additional compensation for Miss Mumford and Dr. Melcher.

(Signed) Thomas Cooper
Dean and Director

President McVey, recommending the undertaking, on motion of Mr. Holland, seconded by Mr. Andrews, a Federal Nursery School on plan suggested in Dean Cooper's letter, was approved and authorized, the charges for enrollment to be as indicated in the letter. The employment of Mrs. William K. Evans and Miss Dorothy Clifton at salaries of \$50.00 and \$25.00 a week respectively, to be paid from fees paid for the courses, was approved.

17. Tablets for University Buildings.

On motion duly passed, Dean Graham was authorized to have made in his College shops and to have placed on each building on the University campus a tablet, designating the building. Each tablet so made and erected shall have engraved thereon the name of the building, date of erection thereof, and the names of the President of the University and members of the Board of Trustees at the time of the erection of the building. Dean Graham stated that the cost of making the tablets and purchase of material for that purpose will be small, and it was ordered that such expense be made a budget addition.

18. Basildon House.

The President stated that he received a communication from Mrs. S. N. Arnold regarding "Basildon House", heretofore proposed to be brought from England to the University campus. He stated that he had written Mrs. Arnold that no provision had been made in regard to the project.

19. Bar Examinations.

President McVey stated that he had been in communication with Dean Alvin E. Evans of the Law College relative to bar examinations by the State Board of Examiners. The strictness of such examinations and the passing of candidates are matters of much concern to the Law College. President McVey and Dean Evans were authorized to make further investigation and to confer with the State Board of Examiners as to changes deemed desirable.

20. Publication of Law Journal.

The Law Journal published by the College of Law is published primarily to give outlet to our student research and, secondarily, to give outlet to faculty research; and, also, for the purpose of comment on and criticism of Kentucky cases of interest to all members of the profession. President McVey stated that it is desired to continue the publication and that there is budget provision for part of the costs. The State now requires payment for paper used in printing and the cost of the publication will be increased to about \$300.00 in addition to the amount budgeted. It was ordered that the budget of the College of Law be increased in an amount sufficient to care for the increased cost of publication.

21. Meeting of Association of Governing Boards.

President McVey reported progress of preparation to entertain the Association of Governing Boards, November 12-14, 1936, and presented a proposed program, prepared by Dean Taylor. He again requested the presence of the members of the Board of Trustees.

22. Housing Situation for Women Students.

Report by the Dean of Women was received and discussed, and suggestions looking to enlargement and reconditioning of Patterson and Boyd Halls were made by President McVey. No action was taken.

23. Field House Proposed.

At the September meeting of the Board of Trustees, the question of a Field House was discussed. Reference is made to Sect. 15 of the Minutes of that meeting. Since that meeting further conferences of those interested have been had, and by request Dean Graham had prepared plans and specifications, together with a drawing of the proposed building. These plans were made on the basis of cost of \$50,000.00, funds to be appropriated by the state to meet proposed application for P. W. A. grant. The plans were presented to the Committee and Dean Graham, on request, made a statement in regard thereto.

On motion of Mr. Holland, seconded by Mr. Gordon, the plans and specifications were accepted and President McVey was authorized to have made the W. P. A. application and to have taken the necessary steps looking to erection of the building.

24. Out-of-State Travel.

The President referred to the situation relative to payment of travel expense of members of the staff in attendance at association meetings and other meetings of importance to the University, held outside the State. He stressed the necessity of the University being represented at these meetings and said that the expense of those attending should be paid, stating that he brought up the question not for action by the Committee but for advice and sympathy only. The failure of the State Finance Board to approve requests recommended by the President is resulting in a distressing situation that handicaps the University in properly performing its functions.

25. Audit of Property Accounts by War Department.

The following report was received and ordered incorporated in the Minutes:

October 5, 1936

Audit of Property Accounts.

The President
University of Kentucky
Lexington, Kentucky

1. Transmitted herewith in accordance with the provisions of paragraph 6, AR 35-6740 is certificate of audit 76-37 dated October 5, 1936, covering the audit of the property accounts of the Military Property Custodian, ROTC Unit, University of Kentucky, Lexington, Kentucky, for the period April 18, 1936, to September 30, 1936.

2. It is requested this certificate of audit be delivered to the accountable officer for his files.

For the Commanding General:

(Signed) JAMES N. PEALE
Lt. Col. Infantry
Actg. Asst. Adj. Gen.

26. Credit Union.

The following minute of the University Senate was presented, and President McVey explained in some detail the purpose of the proposed Credit Union:

"Dean Wiest made a report for the Committee appointed to investigate the question of organizing a credit union on the campus. The Committee found that it was desirable to incorporate under the State laws rather than under the Federal laws. A brief analysis of the proposed work was given. The matter was then submitted to the floor for discussion. The motion was approved that the Senate recommend, through the President, to the Board of Trustees that authority be given to organize a credit union. A motion was made and approved that President McVey appoint a committee to carry out the plans for the proposed credit union. President McVey announced that he would continue the present committee for that purpose."

It was the opinion of the members of the Committee that no objection should be made to the formation of such a credit union, it being an organization of the staff, for which the University can assume no responsibility.

27. Purchase of Kentucky Statutes.

President McVey was authorized to purchase copies of the Revised Statutes of Kentucky for the Departments of Administration, Library and Political Science. The cost is to be an addition to the budget.

28. State Planning Board.

President McVey stated that the State Planning Board had made request of him for a six years' program of Public Works at the University of Kentucky. He answered the request by compiling and filing the following project report:

PROJECT REPORT SIX YEAR PROGRAM OF PUBLIC WORKS
 The National Resources Committee
 in cooperation with
 Federal Agencies, State and Local Governments,
 and Planning Boards

New Construction X Repairs, etc.

1. Location	2. Sponsoring Governmental Unit	3. Priority
State	University of Kentucky	Symbol
County	Contact officer Frank L. McVey	
Town	Title President	
	Date October 13, 1936	

5. Description of Project;	7. Estimated Expenditure for 6-year Period
See attached sheet	(1937 \$400,000
	(1938 525,000
	Expenditure (1939 675,000
	during (1940 650,000
	calendar (1941 670,000
	year (1942 600,000
	Total for six 3,520,000
	years
	Total estimated cost

8. Proposed Financing	11%
Bonds	%
General obligation?..	
Revenue	Grant. 89%
Amount	
Source of Grant	State & Federal aid

9. Is project revenue producing?	Yes
10. Is site acquired?	Yes
Estimated cost of site	\$ _____

(If additional space is required attach another sheet.)

6. Necessity for Project:	11. Status of plans.	In preparation.
The expansion is necessary due to the constant growth of the University, the necessity of fireproof structures, and the unsafe structural condition of some of the old buildings.	12. Is project legally authorized?	For 1937 only
	Authorized cost.....	\$400,000
	13. By whom was project formulated?	Pres.'s office, Univ. of Ky.
	14. Will project compete with any existing facility?	No.
	15. Has any planning agency endorsed project?.....	No.
	If so, who?.....	
	16. Has project been included in any former program?	No.
	17. Is project pending before any federal agency? Yes - For 1936 PWA.	
	18. Months to begin	2
	19. Duration in months.....	85
	20. Daily direct employment	180
	21. Total man hours....	1,989,000
(If additional space is required, attach another sheet.)	22. Man-year cost	\$3,260.00

23. Permanent social need

Local	State

24. Financial Advisability

Local	State

25. Empl. Potentialities

Local	State

26. Total Score

Local	State

Proposed Buildings

1937	Student Union Building	\$200,000	
	Law Building	75,000	
	West Unit Engineering Building	75,000	
	Cooperative Home for Women	50,000	
	Total for year 1937		\$400,000
1938	Home Economics Building	100,000	
	Science Building	250,000	
	Art Building	75,000	
	Dormitory for Women	100,000	
	Total for year 1938		525,000
1939	Music and Fine Arts	200,000	
	College of Arts	200,000	
	Addition to Chemistry Bldg.	75,000	
	Graduate School and Bachelor Hall	150,000	
	Addition to Education Bldgs.	50,000	675,000
1940	Women's Gymnasium	200,000	
	Administration Building	150,000	
	Men's Dormitories	150,000	
	Field House and Natatorium	150,000	
	Total for year 1940		650,000

1941	Museum	150,000	
	Armory	170,000	
	College of Commerce	200,000	
	New Physics Building	150,000	
	Total for year 1941		\$670,000
1942	Dormitory for Athletic Teams	100,000	
	Addition to Science Bldg.	100,000	
	Addition to Stadium	50,000	
	Engineering Building	50,000	
	Addition to Library	300,000	
	Total for year 1942		600,000
	Grand Total		\$3,520,000

The report submitted was examined by the Committee and on motion and second duly approved.

29. Lexington Utilities Company -- Request for Right-of-Way.

President McVey stated that a request has been made by the Lexington Utilities Company to Dean Cooper for right of way over Experiment Station Farm. Dean Cooper, in reporting the request to President McVey, stated that no conclusion had been reached as to the right of way, but it was desired that the Board suggest such policy as seemed desirable. It was ordered that Dean Cooper take up the question with the Utilities Company, and determine whether the right of way through the farm would be satisfactory. It was suggested that any grant made should be such as not to interfere with the Experiment Station work on the farm and should be subject to change or removal.

30. P. W. A. Construction Docket No. KY-1013-R.

a. Statement by Dean Graham:

At the request of the Committee Dean Graham made a verbal report of the progress of the projects. He further stated that continued effort is being made for action on the request for additional Federal Grant, and that favorable action thereon at an early date seems probable.

b. Report on bids not awarded at September meeting:

October 13, 1936

President Frank L. McVey
University of Kentucky

My dear President McVey:

During the meeting on September 22, contract bids Nos. 9 to 13 inclusive, on apparatus to be installed within the Central Heating Plant were opened in the presence of the Board of Trustees. Contract bids Nos. 9 and 10 were approved for award on the same day; but we were unable to study the remaining bids and recommend thereon prior to the adjournment of the meeting.

Therefore we now give the results of our study of the bids on contracts Nos. 11, 12 and 13 and our recommendations thereon and request that these be presented to the Executive Committee for such action as it may desire to take.

Contract No. 11. Feed Water Heater and Deaerator. There were three bids submitted for this equipment: The Swartwout Company of Cleveland, Ohio -- \$2,358; The Henry P. Thompson Company, Cincinnati, Ohio -- \$3,140; and the Worthington Pump Company of Harrison, New Jersey -- \$3,270. After careful investigation and in conference with the State Director, we are of the opinion that the equipment offered by the Swartwout Company is not within the published specifications and will not adequately serve our needs. Therefore we recommend the award of Contract No. 11 to the lowest bidder under the specifications in the sum of \$3,140. -- The Henry P. Thompson Company of Cincinnati, Ohio.

Contract No. 12. Boiler-feed and Condensate Return Pumps. The published specifications on this contract called for a base bid on the following equipment:

- 2 steam driven boiler-feed pumps
- 2 steam driven condensate return pumps
- 1 steam driven general service pump
- 1 electric driven return pump and receiver
- 1 steam driven air compressor

The Worthington Pump Company of Harrison, New Jersey, was the only bid received which was within the published specifications and which included all the equipment named within the base bid. Two other bids were received wherein one or more items of equipment were bid, but each of these was at a higher price than the corresponding Worthington prices. The Worthington base bid to furnish the entire list was in the sum of \$6,372, being the low bid in whole and in part. Since September 22 we have negotiated some minor changes, which do not affect either efficiency

or guarantees and these reduce this price to \$5,628. Therefore I recommend the award of this Contract No. 12 to the Worthington Pump Company of Harrison, New Jersey, in the sum of \$5,628.

Contract No. 13. Tanks. One bid only was submitted for this equipment -- The Brock-McVey Company of Lexington, Kentucky, in the sum of \$1,471.75. I recommend the award of this contract to the Brock-McVey Company in the sum of \$1,471.75.

For your information I list the results of this bidding and recommended awards as follows:

Contract No. 9	net price	\$4,357.00
Contract No. 10	" "	8,600.00
Contract No. 11	" "	3,140.00
Contract No. 12	" "	5,628.00
Contract No. 13	" "	<u>1,471.75</u>
TOTAL		\$23,196.75

In my letter to you prior to the opening of these bids, we estimated this equipment at \$22,000.

(Signed) James H. Graham
Dean

On motion, duly seconded and passed, awards of contract were made as follows:

Be it resolved that the contract bid of Henry P. Thompson and Company, Cincinnati, Ohio, for furnishing and installing feed water heater and deaerator as specified under Contract No. 111 of the published specifications for the Central Heating Plant of the University, be and is hereby accepted and approved in the sum of \$3,140.00, subject to the final approval of the State Director, P. W. A., and that Judge Richard C. Stoll, Chairman of said Executive Committee, is hereby authorized to execute said contract on behalf of the University.

Be it resolved that the contract bid of the Worthington Pump and Machinery Corporation, Harrison, New Jersey, for furnishing and installing boiler feed and condensate return pumps as specified under Contract No. 12 of the published specifications for the Central Heating Plant of the University, be, and is hereby accepted and approved in the sum of \$5,628.00, subject to the final approval of the State Director, P. W. A., and that Judge Richard C. Stoll, Chairman of said Executive Committee, is hereby authorized to execute said contract on behalf of the University.

Be it resolved that the contract bid of the Brock-McVey Company, Inc., Lexington, Kentucky, for furnishing and installing certain tanks as specified under Contract No. 13 of the published specifications for the Central Heating Plant of the University, be and is hereby accepted and approved in the sum of \$1,471.75, subject to the final approval of the State Director, P. W. A., and that Judge Richard C. Stoll, Chairman of said Executive Committee, is hereby authorized to execute said contract on behalf of the University.

c. Change in Prat-Daniel Corporation Contract.

October 13, 1936

President Frank L. McVey
University of Kentucky

My dear President McVey:

You will remember that during the forenoon of September 22, an opening of contract bids for certain equipment to be installed within the Central Heating Plant took place during the meeting of the Board of Trustees and that later I recommended the approval of the Board of two awards (a) an induced draft fan and dust collecting apparatus to serve Boilers Nos. 1 and 2 in the sum of \$4,357.00 to the Wilson Machinery and Supply Company of Lexington, Kentucky, and (b) an induced draft and multicyclone dust collecting apparatus to serve Boiler No. 3 in the sum of \$9,300 to the Prat-Daniel Corporation of East Port Chester, Connecticut, and that these two recommendations were approved and the chairman of the Executive Committee was authorized to sign contracts for this equipment in behalf of the University.

Subsequent to this meeting, the chief engineer of the Prat-Daniel Corporation visited us here and, after full discussion, offered certain modifications in the equipment which in no way affected the efficiency of the equipment or their guarantees thereon, but gave a credit to the University of \$700.00.

Therefore, we request authority to draft and execute the contract with the Prat-Daniel Corporation in the sum of \$8,600 instead of the aforesaid \$9,300.

(Signed) James H. Graham
Dean.

On motion and second duly passed the change recommended in the above copied report was approved.

d. Extension of Time for Completion of Construction.

October 13, 1936

President Frank L. McVey
University of Kentucky

My dear President McVey:

In drafting the several contracts for the current building program, we purposely specified a comparatively short construction period. This policy has been effective to an extent; but not wholly effective, and as we did not deem it advisable to include a bonus clause, there exists no penalty for ordinary delay in the execution of these contracts. However, the regulations of the Public Works Administration require a formal extension of the time period. Therefore, I suggest that you present the attached statement of such contract extensions to the Executive Committee of the Board of Trustees for their approval, in order that the regulations of the P.W.A. may be fulfilled.

(Signed) James H. Graham
Dean

EXTENSIONS OF CONTRACT TIME

Docket No. KY-1013-R

Contract No.	Contractor	Starting Date	Contract Time Days	Completion Date	Recommended Extension Days	Revised Completion Date
1	Clarke, Stewart and Wood	Aug. 3	90	Nov. 1	60	December 31
8	Meyer Plumbing and Heating Company	June 8	120	Oct. 6	60	December 5
100	Gilson-Taylor, Inc.	May 9	120	Sept. 15	60	November 14
200	Gilson-Taylor, Inc.	June 23	90	Sept. 22	60	November 21
201	Allen-Harper Elec. Eng. Corp.	June 30	90	Sept. 28	60	November 27

Docket No. Ky-1114-R

	Smith-Haggard Lumber Company	Apr. 1	180	Sept. 28	90	December 27
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e. Transfer of Fees.

On motion duly seconded it was ordered that there be set aside from student fees collected the first semester of 1936-1937 the sum of \$9,510.00 and that this amount be transferred from the General Fund to the account of University of Kentucky Building Revenue Bond and Interest Redemption Fund. This is in compliance with the provisions in regard to payment of bonds set up in Section 12, Minutes of the Board of Trustees, January 12, 1936.

31. Appointments and Other Staff Changes.

Appointments

Miss Ellen Minihan, graduate of the University of Kentucky, 1931, was appointed secretary in the Department of Physics, from October 15, 1936, to July 1, 1937, salary \$80.00 a month.

Robert C. Gore, instructor in the Department of Chemistry, from October 1, 1936, to June 30, 1937, salary for the period \$1350.00.

Eugene Thompson, graduate assistant in Romance Languages. The appointment was made without compensation on recommendation of Doctor Ryland.

Miss Margaret Devine, Executive Secretary of the Fayette County Children's Bureau, to supervise field work in her Bureau, of students in social training courses in the University. Miss Devine has agreed to do this supervision without compensation therefor by the University.

Miss Sarah Whittinghill, assistant in Home Economics Research work, Experiment Station, during the absence of Miss Boyden, effective October 15, 1936, to continue to September 13, 1937, if services are satisfactory, salary \$100.00 a month. She has a master's degree from the University of Iowa.

J. H. Johnson, W. T. Harmon, R. L. Botts and W. Ray Cherry, seniors in the College of Engineering, to assist in instruction in that College, the salary of each to be \$35.00 a month. Employment during present school year, as certified by Dean Graham.

On recommendation of Dean Taylor, A. B. Crawford, was employed to teach Saturday morning course in the College of Education during the first semester, 1936-37, compensation for the period \$137.50.

On recommendation of Dean Taylor, Gayle Starnes was given, in addition to his duties in the Department of University Extension, the teaching of one Saturday morning course in the College of Education, during the first semester, 1936-37, compensation for the period \$137.50.

Leaves of Absence

Professor M. E. Potter, Department of Physical Education, was granted sabbatical leave of absence for the year 1937-38, on half pay. His plan is to do work towards the doctor's degree at Louisiana State University.

Professor R. D. McIntyre, College of Commerce, was granted sabbatical leave of absence for the year 1937-38, on half pay. His purpose is to do graduate study.

Professor W. H. Hansen, Department of Physical Education, was granted leave of absence without pay from November 1, 1936, to September 1, 1937. His purpose is to accept appointment as Commissioner of Safety in the Adjutant General's Department, State of Kentucky.

Resignations

Miss Mary Britton, who was appointed secretary in the Department of Physics at the September meeting of the Board of Trustees, resigned, effective October 1, 1936.

R. Burgess Mason, instructor in the Department of Chemistry, resigned, effective October 1, 1936, to take a business position with the Standard Oil Corporation.

Report of Deaths

Dr. Glanville Terrell died at his home at Louisa, Virginia, October 3, 1936. Doctor Terrell was appointed to the University staff in 1909. He was transferred from active duty in the Department of Philosophy to Special Work in 1929. Payment of salary was discontinued as of September 30, 1936.

Charles Turner, colored janitor, died at his residence in Lexington, October 6, 1936. He began work at the University August 4, 1901. Payment of salary was discontinued as of week of October 15, 1936.

On motion, duly seconded, the Committee adjourned.

D. H. Peak
Secretary, Board of Trustees