

STEEL DIVISION

December 28, 1946

H. O. Borchert, General Manager

EMPLOYEES TRAVELING TIME

In answer to your letters of November 1, 25 and December 11, we give you herewith triplicate copies of survey of employes traveling time at the coal mines including time spent by employes in other pre-shift and post-shift activities.

This is set down on four (4) large sheets covering interviews, pre-shift activities, and post-shift activities by departments and shows what is paid for and what is not paid for under the classification of exempt and non-exempt salaried employes, tonnage workers, and hourly paid employes.

Four (4) explanation sheets are attached to each set of the large classification sheets explaining the reasons for the time spent etc., and are referred to the classification sheets by letters and numbers.

We trust this covers the information desired.

Yours very truly,

R. E. Galbreath,  
General Superintendent.

CC: J. W. Howat  
J. C. Ballard ✓