

Minutes of the Meeting of the Executive Committee of the University of Kentucky, November 23, 1954.

The Executive Committee of the Board of Trustees of the University of Kentucky met in the President's Office at 10:40 a. m. , CST, Tuesday, November 23, 1954, with the following members present: Guy A. Huguelet, Chairman; R. P. Hobson and Harper Gatton. Absent: Smith D. Broadbent and J. C. Everett. Also present were Dr. Leo M. Chamberlain, Vice President, and Frank D. Peterson, Secretary of the Board.

A. Approval of Minutes.

On motion duly made, seconded and carried, the minutes of the meeting of the Executive Committee of July 16, 1954, were approved as published.

B. Report of the Comptroller.

The Comptroller submitted balance sheet of University funds as of October 31, 1954, together with statement covering University Fund transactions for the period of four months which began July 1, 1954. The report was examined in some detail, and upon motion duly made, seconded and carried, was authorized received and filed.

C. Budget Changes.

The Comptroller submitted a request from Professor Ezra Gillis, Director of the Bureau of Source Materials in Higher Education, for budget increase of \$3,000.00. It was reported that an additional \$3,000.00 would enable Professor Gillis to complete the original program assigned at the time the Bureau was established, and special assignments made to the Bureau. It was recommended that \$1,500.00 be set aside for the current year, and that \$1,500.00 be earmarked for the ensuing fiscal year.

Upon motion duly made, seconded and carried, the Committee concurred in the recommendation.

The Comptroller stated that it would cost approximately \$125,000.00 to equip the new men's and women's residence halls. We need to purchase equipment for the men's hall in December and a savings can be made by combining the needs for both halls. There is approximately \$75,000.00 available for the purchase of furniture. He recommended that an additional \$50,000.00 be appropriated from unappropriated surplus.

The recommendation was discussed and upon motion duly made, seconded and carried, the sum of \$50,000.00 was authorized appropriated.

D. University Purchases Approved.

The Comptroller submitted list of State Requisitions, Advices of Emergency Purchases, and other documents evidencing purchases made for the period July 1, 1954, through September 30, 1954. He read the following letter:

October 2, 1954

Dr. H. L. Donovan, President
University of Kentucky

My dear President Donovan:

I submit a list of state requisitions, advices of emergency purchases, University D orders, special orders, vouchers, stores-vouchers, job-order vouchers which have been made by the Purchasing Division from July 1, 1954 through September 30, 1954, yet to be approved by the Board of Trustees. The listing below gives the numbers of the documents requesting the purchase or actually issued as purchase orders, vouchers, stores-vouchers, and job-order vouchers, which documents are made a part of this record and are held in the Office of the Comptroller subject to inspection. The purchases have been made on properly drawn documents at the request of the various departments and have been charged against available funds.

State Requisitions numbered	1 through 306
Emergencies	1 through 64
D Orders	22555 through 22557 (now eliminated)
Special Orders	4400 through 5412
Vouchers	1 through 2864
Stores-Vouchers	1 through 383
Job-Order Vouchers	4600 through 4900 (301) 2001 through 2532 (532)

The foregoing record of purchases is respectfully submitted with the request that they be approved by the Board of Trustees, thereby ratifying the action of the Comptroller in making the purchases.

Respectfully submitted

(Signed) Frank D. Peterson
Comptroller

Upon motion duly made, seconded and carried,

State Requisitions numbered	1 through 306
Emergencies	1 through 64
D Orders	22555 through 22557 (now eliminated)
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were ratified and approved.

E. Contract with Brock and Johnson, Architects.

The Comptroller submitted a contract between the University of Kentucky and Brock and Johnson, architects, to plan, design and supervise Cooperstown apartments.

It was explained that Brock and Johnson had been employed to do the work, but that an architects' contract had not been executed. The contract, as submitted, contains the usual provisions found in architects' contracts and meets State regulations.

On motion duly made, seconded and carried, the contract was approved and ordered executed.

F. Report of the Executor of the James K. Patterson Estate.

The Comptroller reported receipt of the settlement of the accounts of the Security Trust Company as Executor of the James K. Patterson estate for the period November 14, 1953, through September 25, 1954. He called attention that investments held per last settlement November 14, 1953, had a carrying value of \$409,931.59. He stated that, during the period of the report, proceeds from sale of securities and income transferred to principal amounted to \$76,732.96, of which \$72,206.95 had been reinvested or paid out as expenses of the Executor. The amount of \$4,526.01 remains as a cash balance in the account.

The Comptroller called attention of the Executive Committee to an item of disbursement dated September 25, 1954, as follows:

"Executor's commission \$5,000.00 less previous charges
as follows:

September 23, 1924	\$637.34	
November 7, 1927	258.71	
	<u>\$896.05</u>	\$4,103.95"

Members of the Committee discussed the report and requested the Comptroller to make a study of such reports of the Executor as may be located in the Business Office of the University, and report to the Executive Committee when the information is available.

G. R. P. Hobson Appointed to Council on Public Higher Education.

Doctor Chamberlain reported that Mr. Harper Gatton was appointed to succeed Mrs. Paul G. Blazer as member of the Council on Public Higher Education. Mr. Gatton is already a member of the Council, and it was suggested that some other member be appointed to represent the Board of Trustees, since the law provides that the Council on Public Higher Education have three members from the Board of Trustees of the University of Kentucky.

Upon motion duly made, seconded and carried, Mr. Robert P. Hobson was elected member of the Council on Public Higher Education.

H. Contract with Northern Center.

Doctor Chamberlain reported contract between the University of Kentucky Northern Center and the Board of Education of the City of Covington. He explained that the contract provided for physical facilities necessary for the operation of the Northern Center of the University of Kentucky at Covington, Kentucky. The contract contains the same provisions as previous contracts, with the exception that the rental is increased from \$2,500.00 to \$3,000.00 annually. The increase is for additional facilities, due to increased enrollment at the Northern Center. He recommended approval of the contract.

Upon motion duly made, seconded and carried, the contract was approved and authorized executed on behalf of the University of Kentucky.

I. Resolution on Northern Center.

Doctor Chamberlain presented resolutions signed by the Committee for Fort Thomas; Covington YMCA; Y's Men's Club of Covington; Student Council, Newport High School, Newport, Ky.; Pi Epsilon Pi Chapter, National Honor Society, Newport High School, Newport, Ky.; Senior Class, Newport High School, Newport, Ky.; Junior Class, Newport High School, Newport, Ky.; Future Teachers of America, Newport High School, Newport, Ky.; M. E. S. S. Science Club, Newport High School, Newport, Ky.; and Kenton County Fiscal Court, commending the University of Kentucky for establishing and supporting the Northern Center, and urging that arrangements be made as soon as possible to provide a campus and buildings to house the Northern Center.

Upon motion duly made, seconded and carried, the Resolution was ordered received and filed.

J. Resolution, City Council of Erlanger.

Doctor Chamberlain submitted Resolution from the City Council of Erlanger urging the Board of Trustees of the University of Kentucky to use the Alice Hallam tract of land in Erlanger as a site for the Northern Center.

Upon motion duly made, seconded and carried, the Resolution passed by the City Council of Erlanger was received and ordered filed.

K. Laboratory Fee Approved.

Doctor Chamberlain presented request from Dr. Lyman V. Ginger, Dean of the College of Adult and Extension Education, for \$2.00 laboratory fee for the non-credit course in Ceramics. He recommended that the fee be authorized.

Upon motion duly made, seconded and carried, the Executive Committee concurred in the recommendation.

L. Swimming Pool Locker Fee Approved.

Doctor Chamberlain reported a request of Dr. M. M. White, Dean of the College of Arts and Sciences, to increase the swimming pool locker fee from \$3.00 to \$4.00 per semester, effective February, 1955. Doctor Chamberlain recommended that the increase be made effective for the summer term of 1955.

Upon motion duly made, seconded and carried, the swimming pool locker fee was increased to \$4.00 per semester or \$2.00 per summer term, effective for the summer session of 1955.

M. Free-Fee Scholarships Approved.

Doctor Chamberlain reported recommendation of the Committee on Foreign Students to grant free-fee scholarship for the school year 1954-55 to Mr. Duck Soo Lee of Korea, and free-fee scholarship for the second semester of the current school year to Miss Bum Joon Lee. He concurred in the recommendation.

Upon motion duly made, seconded and carried, the free-fee scholarships recommended were authorized.

N. Seed Testing Laboratory Named.

Doctor Chamberlain reported a request of Dean Frank J. Welch to name the seed testing laboratory of the Agricultural Experiment Station. He explained that we need to put an official designation on tags, and a name for the seed testing laboratory would facilitate the operations of the laboratory. He recommended the name of "The Kentucky Agricultural Experiment Station Seed Laboratory."

On motion duly made, seconded and carried, the seed testing laboratory was officially designated "The Kentucky Agricultural Experiment Station Seed Laboratory", effective at once.

O. Withdrawal of Guignol Series F Bonds.

Doctor Chamberlain reported receipt of the following letter from the Comptroller:

September 29, 1954

Dr. H. L. Donovan, President
University of Kentucky

My dear President Donovan:

The Comptroller of the University has been custodian of the following Series F bonds, purchased in the name of the Guignol Theatre:

13 Series F Bonds at \$100.00 each, #C275377F/C275389F
1 Series F Bond at \$1,000, #M249807F
1 Series F Bond at \$500.00, #D140877F

These bonds were purchased for the sum of \$2,100. They have matured to a value of \$2,800. I have surrendered the bonds and have deposited the proceeds to the credit of the Guignol Theatre restricted account. I would appreciate it if this was reported to the Board of Trustees so that the records will reveal that the bonds have matured and the proceeds deposited to the credit of the proper account.

Sincerely yours,

(Signed) Frank D. Peterson
Comptroller

Upon motion duly made, seconded and carried, the action of the Comptroller in cashing the above bonds was authorized and ratified, and he is henceforth relieved of any and all obligation with reference to the above named securities.

P. Sigma Xi Bonds Released.

Doctor Chamberlain reported receipt of the following letter from the Comptroller:

September 29, 1954

Dr. H. L. Donovan, President
University of Kentucky

My dear President Donovan:

Ten years ago the Kentucky Chapter Society of Sigma Xi, University of Kentucky, deposited with the Comptroller for safe-keeping three Series F bonds, purchased for the sum of \$225.00 with maturity value of \$300.00. These bonds have matured. I have surrendered the bonds and received proceeds which have been deposited to the credit of the Sigma Xi restricted account. I would appreciate it if this was reported to the Board of Trustees so that the records will reveal that the bonds have been withdrawn and cashed.

Respectfully submitted,

(Signed)

Frank D. Peterson
Comptroller

Upon motion duly made, seconded and carried, the action of the Comptroller was authorized and ratified, and he is relieved of any and all obligations with reference to these securities held in the name of the Kentucky Chapter, Society of Sigma Xi.

Q. Deed of Release of Laurel County Land.

Doctor Chamberlain presented request of Dean Frank J. Welch to release twenty acres of land purchased by the Fiscal Court of Laurel County in 1915, and deeded to the University of Kentucky for experimental purposes.

Laurel County deeded the land to the Experiment Station, with the understanding that it would be released to the Laurel County Fiscal Court whenever the land, for two consecutive years, was not used for experimental work.

Dean Welch stated that the fertility experiments conducted in the field have been of great value, showing the need of lime, phosphate and other fertilizers on soils similar to those at the field, and in showing response of crops to these materials on such soils. Results from these experiments have been published in Experiment Station bulletins, and also have been made available to farmers through county agents, agricultural meetings, and in other ways. The land, because of certain physical limitations, mainly slope, is unsuited for long-time plot experiments, and Dean Welch recommends that the acreage be released.

Upon motion duly made, seconded and carried, the recommendation of Dean Welch to return the field to Laurel County Fiscal Court was approved, and the Deed of Release was authorized executed on behalf of the Board of Trustees of the University of Kentucky.

R. Outside Work Approved.

Doctor Chamberlain reported recommendation of Dean Cecil C. Carpenter that Professor James W. Martin be permitted to do outside work for the Southern Bell Telephone Company. He will serve as a witness and consultant in tax assessment litigation at Houston, Texas, for about five days, including travel time. Doctor Carpenter recommended that, because of the unique relationship of this subject to research now being done at the University of Kentucky, Professor Martin's request be granted.

Upon motion duly made, seconded and carried, the Executive Committee concurred in the recommendation.

Doctor Chamberlain reported recommendation of Dean Cecil C. Carpenter that Professor W. A. Tolman be permitted to do outside work for the First National Bank and Trust Company, Lexington, Kentucky. Professor Tolman will work about six hours per month in the evenings, and will receive a compensation of about \$6.00 per hour. The assignment will not interfere with Professor Tolman's work in the University. He recommended that the request be granted.

Upon motion duly made, seconded and carried, the Committee concurred in the recommendation.

Doctor Chamberlain reported recommendation of Dr. M. M. White, Dean of the College of Arts and Sciences that Dr. Charles F. Diehl, Associate Professor of Psychology, Director of the Speech and Hearing Center, be allowed to do consulting work for the Rehabilitation Center, Inc., Louisville, Kentucky. He explained that Doctor Diehl would travel to Louisville one day every two months, and receive a monthly fee of \$25.00.

Doctor Chamberlain recommended that the request be granted, and upon motion duly made, seconded and carried, the Executive Committee concurred in the recommendation.

S. Injuries.

The Comptroller reported injury to Mr. R. M. Cox, carpenter in the Division of Maintenance and Operations. A piece of steel, chipped from the hatchet which was being used by Mr. Cox, struck him in the abdomen. Doctor Chambers, of the Health Department, referred Mr. Cox to Doctor John S. Sprague for treatment. Doctor Sprague submits bill for \$10.00 for professional services rendered. The Comptroller recommended that the claim be paid, with the understanding that the University admits no negligence, and neither does it set a precedent in authorizing payment.

The Comptroller reported accident to Mr. Henry Bradley, laborer in the Division of Maintenance and Operations. Mr. Bradley was working as a painter, was injured and referred to Doctor Chambers, who, in turn, referred him to Dr. Thomas D. Yocum. Doctor Yocum submits invoice for \$15.00 for professional services rendered. The Good Samaritan Hospital submits invoice for \$5.00 for use of the emergency room.

The Comptroller recommended that the bills be paid, with the understanding that the University admits no negligence, and does not set a precedent in authorizing payment.

The Comptroller reported injury to Mr. Nelson Watkins, farm laborer. Mr. Watkins received an injury to his eye while chopping on a tree. A chip struck his face above the eye and was not thought to be serious at the time. The next day Mr. Watkins was advised by Doctor Chambers, of the Health Department, to see Dr. Claude W. Trapp. Mr. Watkins was treated by Doctor Trapp on six occasions, and Doctor Trapp submits an invoice in the amount of \$25.00 for professional services rendered. The Comptroller recommended that the invoice of Doctor Claude W. Trapp be paid, with the understanding that the University admits no negligence, neither does it set a precedent in authorizing payment.

Upon motion duly made, seconded and carried, invoice of Dr. John S. Sprague, in the amount of \$10.00 for professional services rendered Mr. R. M. Cox; invoices of Dr. Thomas D. Yocum, in the amount of \$15.00, and of the Good Samaritan Hospital, in the amount of \$5.00, for professional services rendered Mr. Henry Bradley; and invoice of Dr. Claude W. Trapp, in the amount of \$25.00, for professional services rendered Mr. Nelson Watkins, were authorized paid, with the understanding that the University admits no negligence, and neither does it set a precedent in the payment of these invoices.

T. Resolution on Death of Professor Walter Sewell Anderson.

Doctor Chamberlain stated that he regretted to report the death of Professor W. S. Anderson. He submitted the following Resolution, with recommendation that same be placed in the minutes:

Walter Sewell Anderson, Emeritus Professor of Genetics, died on October 8, 1954 at the age of 87 years. He was born in Academy, West Virginia on September 18, 1867.

He attended Randolph Macon College and was awarded the A. B. and A. M. degrees in 1896. In his senior year, he won three of the four medals then available for meritorious work at that institution. Years later, he studied at the Marine Biological Laboratory at Cold Spring Harbor, New York.

He served as Principal of the Alleghany Collegiate Institute at Alderson, West Virginia from 1896 to 1903. He then accepted a professorship in Biology at Kentucky Wesleyan College, Winchester, Kentucky. He served there from 1903 to 1913, at which time he was called to the University of Kentucky. He was one of

the early Professors of Genetics in America, and he served in that capacity from 1913 to 1937 at which time he was given change of work status.

Professor Anderson was a teacher of great ability and he stimulated many of his students to proceed further along scholarly lines. Some of his students have advanced to positions of high professional standing. He was also an able investigator. His best known contribution concerned the inheritance of coat color in horses. He was also a great student of bloodlines in farm animals; and he was a pioneer in the microscopic study of spermatozoa in the general problem of sterility and reduced fertility in animals.

After his change of work status, he served as the Editor of publications of the Kentucky Agricultural Experiment Station from 1937 to 1942. He also did some substitute teaching. In more recent years, he completed the studies on livestock history which he had started during his active period of teaching.

Professor Anderson was a member of Alpha Gamma Rho, Alpha Zeta, Sigma Xi and Research Club. He was listed in "American Men of Science", and for many years was a member of the Advisory Committee of the American Genetic Association. He was a highly respected citizen and was active in church, business and civic affairs. He was Chairman of the Fayette County School Board from 1925 to 1936 during which time several school buildings were constructed.

Professor Anderson is survived by his widow and three sons. The latter are graduates of this University.

Professor Anderson lived a long and abundant life. His students and associates remember him for his commendable traits and faithful service to this University.

Upon motion duly made, seconded and carried, the Resolution was authorized made of record and copies were ordered sent to Mrs. Anderson and their three sons.

U. Withdrawal of Library Books Authorized.

Doctor Chamberlain presented a request of Dr. Lawrence Thompson, Director of Libraries, to withdraw from the University Library the following materials:

1. Department of Library Science - 133 titles consisting largely of outdated bibliographies, technical manuals, and children's books.

2. The Engineering College - one title.
3. The general reference collections of the Library - 64 titles consisting of unneeded duplicates, superseded editions, books replaced by accumulation, or books that are worn out.

Doctor Chamberlain recommended that the books be authorized withdrawn and disposed of by gift, exchange, or, in the case of worthless or unusable books, actual destruction.

Upon motion duly made, seconded and carried, the Committee concurred in the recommendation.

V. Sale of Surplus Property.

The Comptroller reported the request of Dr. F. L. Yost, head of the Department of Physics, to dispose of the following items:

- 1 - Wood-working lathe bed
- 1 - Bench drill press.

These items are very old and have served no useful purpose to the department for several years. He recommended that they be disposed of for whatever value they might have.

The Comptroller also reported recommendation from the Librarian of the Agricultural Experiment Station to dispose of the following material:

- American Journal of Public Health - Vol. 3 - 43 bound, 44 unbound
- American Pharmaceutical Association - Yearbooks - Vols. 2 (1913) through 10 (1921)
- American Review of Tuberculosis - Vol. 43 through 68 bound, 69 unbound, 70 unbound.
- British Journal of Experimental Pathology - Vol. 16 through 34 bound, 35 unbound.
- Journal of the American Pharmaceutical Association - Practical edition - Vol. 1, 3 - 14 bound, vol. 15 unbound.
- Journal of the Association of Official Agricultural Chemists - Vols. 1, 2, 8 through 13, 15, 24 through 36 bound. Vol. 14, nos. 2-4; v. 16. nos. 1-3; v. 17, no. 4; v. 37 unbound.
- Journal of Clinical Endocrinology - Vols. 1-12 bound. Continued as Journal of Clinical Endocrinology and Metabolism v. 13 bound, v. 14 unbound.

Journal of the History of Medicine and Allied Sciences - Vol.
1-8 bound, v. 9 unbound

Journal of the Pharmaceutical Association - Vols. 1 through 6,
8 through 16, 24 through 26, 29 through 42 bound, 43 unbound.

U. S. Food and Drug Administration. Notices of judgments 40
through 30000 bound.

Miss Snodgrass reports that these items are surplus to the needs of the Library and recommends that they be disposed of for whatever value they have.

Upon motion duly made, seconded and carried, the surplus property referred to above was authorized disposed of by the Comptroller.

W. Purchase of Property at 318 Clifton Avenue.

The Comptroller reported house and lot at 318 Clifton Avenue available for purchase. The lot has a 50' frontage on Clifton Avenue and a depth of 302½ feet, facing on Hilltop Avenue. The property has a two-story frame house, in somewhat run-down condition. The property is available for purchase in the sum of \$10,000.00. The Comptroller stated that he and President Donovan had talked of acquiring the property, and recommended that it be authorized purchased.

On motion duly made, seconded and carried, the house and lot at 318 Clifton Avenue were authorized purchased for the sum of \$10,000.00, payment to be made from the Haggin Fund.

X. Purchase of House and Lot at 342 Clifton Avenue.

The Comptroller reported house and lot at 342 Clifton Avenue, owned by Charles G. Gormley, available for purchase. The lot has a frontage of 50 feet and extends to a depth of about 250 feet. The house consists of two stories of frame construction, and is in not too good state of repair. The purchase price is \$7,750.00. The Comptroller stated that he and President Donovan had talked of acquiring the property, and recommended that the purchase be authorized.

Upon motion duly made, seconded and carried, the house and lot at 342 Clifton Avenue was authorized purchased at price of \$7,750.00, payment to be made from the Haggin Fund.

Y. Request of Shriners Crippled Children's Hospitals Denied.

Doctor Chamberlain submitted a request to the Board of Governors for the Shriners Crippled Children's Hospitals, Lexington unit, to rent Memorial

Coliseum on the night of March 23, 1955. The Board of Governors desired to stage a Shrine Charity All-Star basketball game for the benefit of the Lexington unit.

The Executive Committee was advised that the regulations for the use of Memorial Coliseum did not permit this type of program without an exception to the rule.

Members of the Executive Committee discussed the request, and upon motion duly made, seconded and carried, declined to make an exception to the regulations, and the request was denied.

Z. Letters of Good Wishes Sent to Doctor Donovan and Mr. J. C. Everett.

The Executive Committee deeply regretted to learn that Doctor Donovan was confined to the hospital for a major operation. Likewise, they were grieved to learn that Mr. J. C. Everett was soon to undergo major surgery at Johns Hopkins Hospital. The Committee directed the Secretary to extend to Doctor Donovan and Mr. Everett their kind thoughts and sincere best wishes for a speedy recovery.

A-1. Congratulations to Mr. Blanton Collier.

Members of the Executive Committee discussed the season record of the football team, and the victory over the University of Tennessee on Saturday, November 20, and directed the Secretary to send a letter of congratulation and appreciation to Mr. Collier, his assistants and the team, for the very fine showing during the 1954 season.

B-1. Gifts:

From: Middle West Soil Improvement
Committee, Chicago, Illinois--
\$1,500.00.

Doctor Chamberlain presented check for \$1,500.00 from the Middle West Soil Improvement Committee to be used in connection with soils research in the Agronomy Department. He recommended that it be accepted.

Upon motion duly made, seconded and carried, check for \$1,500.00 from the Middle West Soil Improvement Committee was ordered accepted, and Doctor Chamberlain was asked to acknowledge the donation.

From: Reynolds Farm Institute --
\$1,000.00.

Doctor Chamberlain presented check for \$1,000.00 from the Reynolds Farm Institute to be used in accordance with the agreement of the Agricultural Experiment Station with that organization. He recommended acceptance of the gift.

Upon motion duly made, seconded and carried, check for \$1,000.00 from Reynolds Farm Institute was ordered accepted, and the Vice President was requested to write a letter of acknowledgment to Mr. M. R. Moorman, Agricultural Representative of the organization in Louisville, Ky.

From: Anonymous Donor - \$300.00.

Doctor Chamberlain reported that the Kentucky Research Foundation was in receipt of a check for \$300.00, given by a friend of the University who wished to remain anonymous. He stated that the gift is to be used in support of two scholarships in the College of Law for the 1954-55 school year, and recommended that it be accepted.

Upon motion duly made, seconded and carried, the gift of \$300.00 from a friend of the University was ordered accepted, and Doctor Chamberlain was requested to thank the donor.

From: Colonial Dames in Louisville
and the National Society of
Colonial Dames -- \$190.00.

Doctor Chamberlain read a communication from Dr. Thomas D. Clark, head of the Department of History, reporting receipt of \$190.00, which the organizations wish used for a scholarship to be awarded to a student who expects to teach American history. He recommended that the grant be accepted.

Upon motion duly made, seconded and carried, the Executive Committee concurred in the recommendation of the Vice President, and ordered the grant accepted. Doctor Chamberlain was requested to thank the donors.

From: Western Kentucky Mining In-
stitute -- \$125.00.

Doctor Chamberlain presented check from the Western Kentucky Mining Institute in the amount of \$125.00, to cover payment for the first semester of the 1954-55 school year for the Henry A. Petter Scholarship. He recommended that it be accepted.

Upon motion duly made, seconded and carried, the check for \$125.00 from the Western Kentucky Mining Institute, was ordered accepted, and Doctor Chamberlain was requested to thank the Institute for the gift.

From: Nitrogen Division, Allied
Chemical and Dye Corporation,
New York -- \$2,000.00.

Doctor Chamberlain reported receipt of check for \$2,000.00 from the Nitrogen Division, Allied Chemical and Dye Corporation, 40 Rector Street, New York, and explained that the grant is in support of research in soil chemistry and fertility. He recommended acceptance of the gift.

Upon motion duly made, seconded and carried, the check for \$2,000.00 was ordered accepted, and the Vice President was requested to acknowledge the grant.

From: American Plant Food Council
-- \$100.00.

Doctor Chamberlain presented check from the American Plant Food Council in the amount of \$100.00, to be used for a scholarship in the College of Agriculture and School of Home Economics. He said that this scholarship would be given to a selected student in Agronomy, and recommended that it be accepted.

Upon motion duly made, seconded and carried, the Executive Committee concurred in the recommendation of the Vice President, and he was requested to thank the donors.

From: National Association of Arti-
ficial Breeders -- \$600.00.

Doctor Chamberlain presented check for \$600.00 from the National Association of Artificial Breeders to assist in a research project of the Agricultural Experiment Station. He recommended that the donation be accepted.

Upon motion duly made, seconded and carried, the gift of \$600.00 from the National Association of Artificial Breeders was ordered accepted, and the Vice President was requested to express to the donors the appreciation of the Executive Committee and the University.

From: Kentucky Association of Counselors and Deans of Women
-- \$25.00.

Doctor Chamberlain reported receipt of check for \$25.00 from the Kentucky Association of Counselors and Deans of Women, which the donors wished placed to the credit of the Frances Jewell McVey Memorial Fund. He explained that this Fund, now in the neighborhood of \$25,000, aids annually two or three superior girls in need of financial assistance, and recommended that the gift be accepted.

Upon motion duly made, seconded and carried, the Executive Committee ordered the sum of \$25.00 accepted and placed to the credit of the Frances Jewell McVey Memorial Fund, and Doctor Chamberlain was requested to thank the donors.

From: Mrs. Mary Louise Howe, Washington, D.C. -- \$25.00.

Doctor Chamberlain presented check for \$25.00, made payable to the Phi Delta Theta Building Fund, from Mrs. Mary Louise Howe, Washington, D.C., in memory of her cousin, Edward Clark Whitfield, Jr. He recommended that it be accepted.

Upon motion duly made, seconded and carried, the Executive Committee concurred in the recommendation of Doctor Chamberlain, and requested him to thank Mrs. Howe for her gift.

From: Mr. Edgar Kaufman, New York City -- \$1,500.00.

Doctor Chamberlain reported gift of Mr. Edgar Kaufman, New York City, to the Victor Hammer Graphic Arts Collection, in the amount of \$1,500.00, and stated that this is the second donation of Mr. Kaufman to this fund. He recommended acceptance of the gift.

Upon motion duly made, seconded and carried, the gift of \$1,500.00 from Mr. Edgar Kaufman to the Victor Hammer Graphic Arts Collection was ordered accepted, and the Vice President was requested to thank the donor.

From: Blakely, Moore and Blakely
-- \$65.00.

Doctor Chamberlain presented check from Blakely, Moore and Blakely for \$65.00 to be used for a scholarship in the University of Kentucky Northern Center. He recommended that it be accepted.

Upon motion duly made, seconded and carried, the gift from Blake-ly, Moore and Blakely was ordered accepted, and Doctor Chamberlain was requested to thank the donors.

From: Pittsburgh International Contemporary Music Festival -- Library of 20 Long-playing Recordings.

Doctor Chamberlain stated that the Pittsburgh International Contemporary Music Festival, Pittsburgh, Pennsylvania, had offered the Music Department of the University a library of twenty long-playing records of 20th century music. He recommended that the gift be accepted.

Upon motion duly made, seconded and carried, the generous gift of the Pittsburgh International Contemporary Music Festival was ordered accepted, and the Vice President was requested to see that proper acknowledgment was made.

From: Mr. and Mrs. Eugene Kilpatrick Perry, Pelham, N. Y. - two paintings.

Doctor Chamberlain reported receipt by the Department of Art of two paintings, "Girl with Flowers" and "Gypsy Dance", by Amanda de Leon, which have been given the University by Mr. and Mrs. Eugene Kilpatrick Perry, 165 The Boulevard, Pelham, New York. He recommended that the gift be accepted.

Upon motion duly made, seconded and carried, the gift of two paintings by Amanda de Leon, "Girl with Flowers" and "Gypsy Dance", were ordered accepted, and the Vice President was requested to thank the donors.

From: Mr. E. L. Rees, Coral Gables, Florida -- portrait of Oliver Frazer.

Doctor Chamberlain read a letter to the Executive Committee, in which Mr. E. L. Rees, Coral Gables, Florida, stated that the portrait of Oliver Frazer, which was on loan to the Art Department, could now be considered a gift. He recommended that the gift be accepted.

Upon motion duly made, seconded and carried, the gift of a portrait of Oliver Frazer from Mr. E. L. Rees, was ordered accepted, and the Vice President was requested to thank Mr. Rees for his generosity.

From: A Group from the Membership
of the Lexington Camera Club --
Signed Photographic Print by
Edward Weston.

Doctor Chamberlain read a letter from Mr. F. Van Deren Coke, stating that a group from the membership of the Lexington Camera Club wished to present to the University, for use in the Department of Art, a signed photographic print by Edward Weston, perhaps America's greatest creative photographer. He stated that the Department of Art could consider itself most fortunate to own such a work, and recommended its acceptance.

Upon motion duly made, seconded and carried, the gift of a photographic print by Edward Weston was ordered accepted, and the Vice President was requested to thank the donors, through Mr. Coke.

From: Various Persons and Firms --
nine scholarships to the Northern
Center, amounting to \$1,105.00.

Vice President Chamberlain presented checks to be used for scholarships in the University of Kentucky Northern Center from the following donors, in the following amounts:

Benjamin F. G. Keam, Sr.	\$130.00
Advertising Displays	130.00
Van Der Veer Motor Co.	195.00
Covington Rotary Club	65.00
John B. Cottell	130.00
Catherine E. Lee	65.00
Kay's Laundry & Cleaning	130.00
The Countryman Company	130.00
Arthur M. Bettman	130.00

The Vice President recommended acceptance of the gifts.

Upon motion duly made, seconded and carried, the Executive Committee concurred in the recommendation of the Vice President, and requested him to thank the donors.

From: The Maytag Foundation, Inc.,
Newton, Iowa -- \$250.00 to the
University, plus a \$65.00
Scholarship for first semester.

Vice President Chamberlain reported receipt by the University from The Maytag Foundation, Inc., Newton, Iowa, of two checks, one for \$250.00 and one for \$65.00, representing grant to the University and fees for first semester scholarship, respectively. He recommended that the checks be accepted.

Upon motion duly made, seconded and carried, the two checks from The Maytag Foundation were ordered received, and Vice President Chamberlain was requested to thank the donor.

C-1. Recess for Luncheon.

At 12:15 p. m. , the members recessed for luncheon which was served in the President's Office. At 1:15 p. m. , they again took up the agenda.

D-1. Plans and Specifications for Girls' Residence Hall.

The Committee discussed the desirability of constructing another women's residence hall. It was stated that plans and specifications should be started at an early date in order to make them available for construction of a new dormitory in the early spring. It was recalled that plans and specifications had been presented for residence hall and kitchen and dining rooms on Harrison Avenue. The Committee was advised that the University could not at this time build the central kitchen and dining rooms, and the plans and specifications for the dormitory were finished some five or six years ago and would need major alterations if they were to be used at this time. Possible location west of Jewell Hall was discussed. Likewise, the question was raised as to whether or not the plans and specifications for the girls' dormitory now under construction could be used for another building along Limestone Street.

Upon motion duly made, seconded and carried, President Donovan and the Comptroller were authorized to select a site and employ an architect to plan and design another residence hall for women as speedily as possible.

E-1. Appointments and Other Staff Changes.

President Donovan submitted staff appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes requested by deans and heads of departments.

COLLEGE OF ARTS AND SCIENCES

Appointments

James F. H. Johnson, Laboratory Technician and Field Assistant, Kentucky Geological Survey, effective October 25, 1954.

Allene M. Endicott, Secretary, Psychology Department, effective September 23, 1954.

Robert G. Godfrey, Part-time Instructor, Department of English, effective September 1, 1954.

Katherine Evans, Secretary, Department of Psychology, effective September 24, 1954.

Edith R. Osborne, Secretary, Department of Modern Foreign Languages, effective October 25, 1954.

Richard Fred Hood, Part-time Instructor, Department of Physics, effective September 1, 1954.

Patricia L. Patrick, Secretary, Department of Geography, effective October 1, 1954.

Donald C. Rose, Part-time Instructor, Department of Mathematics and Astronomy, effective September 1, 1954.

Albert Pappenheim, Department of Ancient Languages, effective September 1, 1954.

Clarence Hal Albro, Jr., Part-time Instructor, Department of Modern Foreign Languages, effective September 1, 1954.

Resignations

Martha Lee Pennebaker, Part-time Instructor, effective September, 1954.

Phillip Homer Barnes, Part-time Instructor, effective September 1, 1954.

O. Ruth McQuown, Research Associate, Political Science Department, effective October 16, 1954.

Shirley F. Hancock, Secretary, Department of Modern Foreign Languages, effective October 23, 1954.

Betty W. Wilmore, Secretary, Department of Geography, effective September 30, 1954.

Salary Adjustments

Mildred S. Lewis, Associate Professor, Department of Music, adjustment in salary, effective September 1, 1954.

R. D. Halladay, Part-time Instructor, Physics Department, adjustment in salary, effective September 1, 1954.

COLLEGE OF AGRICULTURE AND HOME ECONOMICS

Appointments

John William Gulley, Aid in Agronomy, Experiment Station, effective October 11, 1954.

John R. Christiansen, Assistant Rural Sociologist, Experiment Station, effective October 1, 1954.

Myrtle Joy Eddings, Stenographer, Experiment Station, effective October 1, 1954.

Edna Faye Reynolds, Stenographer, Experiment Station, effective October 1, 1954.

Donna Joan Miller, Assistant Research Worker, Experiment Station, effective October 1, 1954.

Emma Lou Johnson, Assistant Home Demonstration Agent, Webster County, effective September 16, 1954.

Wallace Lang King, Field Agent in Dairying, effective September 27, 1954.

Ruth A. Marcum, Assistant Home Demonstration Agent, Harrison County, Extension, effective September 16, 1954.

Nancy C. Noe, Assistant Home Demonstration Agent, Shelby County, Extension, effective September 16, 1954.

Helen M. Schmidt, Assistant Secretary, Experiment Station, effective September 1, 1954.

Opal Bellamy, Secretary, Experiment Station, effective September 13, 1954.

Lulu Virginia Sturgill, Clerk-stenographer, Extension, effective September 1, 1954.

Arvy Glen Sims, Assistant County Agent, Hopkins County, Extension, effective October 1, 1954. Has been assistant inspector.

Edward W. Strobe, Assistant County Agent, Bourbon County, Extension, effective October 1, 1954.

Ralph E. Huffaker, Assistant County Agent, Monroe County, Extension, effective October 1, 1954.

William M. Hopper, Assistant County Agent, Breckinridge County, Extension, effective October 1, 1954.

Edward T. McCandless, Jr., Assistant County Agent, Boone County, Extension, effective October 1, 1954.

Ida Jo Burg, Assistant Home Demonstration Agent, Daviess County, Extension, effective October 1, 1954.

James E. Whittaker, Farm Laborer, Experiment Station, effective October 1, 1954.

Janet Clarke, Stenographer, Experiment Station, effective October 1, 1954.

W. Dauveen Martin, Assistant Home Demonstration Agent, Graves County, Extension, effective October 18, 1954.

Burriss A. Rardin, Assistant County Agent, Nelson County, Extension, effective October 15, 1954.

Joan Williams Ryan, Assistant Chemist, effective October 4, 1954.

Ruth Lewis Swift, Clerk-Stenographer, Extension, effective October 11, 1954.

Wilfred I. Farmer, Agent Marketing Specialist, Experiment Station, effective November 1, 1954.

Harold G. Love, Assistant County Agent, Mercer County, Extension, effective November 1, 1954.

Martha B. Owens, Assistant Home Demonstration Agent, Jefferson County, Extension, effective November 1, 1954.

Resignations

Harvey Lowell King, Assistant Economist, effective October 31, 1954.

Doris W. Furnish, Home Demonstration Agent, Henry County, effective November 30, 1954.

Charles B. Elston, Assistant County Agent, Meade County, effective October 31, 1954.

Laymon Miller, County Agent, Anderson County, effective October 31, 1954.

Julia B. Walker, Home Demonstration Agent, Ballard County, effective October 31, 1954.

Jean C. Stewart, Home Demonstration Agent, Spencer County, effective September 30, 1954.

Ben Arnold, Farm Laborer, effective September 2, 1954.

John B. Devary, Jr., Farm Laborer, effective August 30, 1954.

Curte Ferguson, Assistant County Agent, Boyd County, effective September 15, 1954.

Mary Ellen Snyder, Clerk-stenographer, effective September 30, 1954.

Salary Adjustments

J. H. Drudge, Parasitologist, Experiment Station, adjustment in salary, effective January 1, 1955.

E. R. Doll, Veterinarian, Experiment Station, adjustment in salary, effective January 1, 1955.

Dorothy Omer, Stenographer, Experiment Station, adjustment in salary, effective October 1, 1954.

Letta W. Jasper, Field Agent in Home Management, Fayette County, Extension, adjustment in salary, effective September 1, 1954. Previous Home Demonstration Agent, Madison-Rockcastle Counties.

Evazona J. Thomas (Mrs.), Clerk-stenographer, Experiment Station, adjustment in salary, effective November 1, 1954.

Eddie Rose Bartley (Mrs.), Home Demonstration Agent, Monroe County, Extension, adjustment in salary, effective November 16, 1954. Previous Assistant Home Demonstration Agent, Logan County.

Mary Anna Batts, Home Demonstration Agent, Hickman County, Extension, adjustment in salary, effective November 1, 1954. Previous Assistant Home Demonstration Agent, Calloway County.

John W. Tuttle, Field Agent in Poultry Improvement, adjustment in salary, effective November 1, 1954.

Charles Dixon, area agent in Farm and Home Demonstration, adjustment in salary, effective November 1, 1954. Previous county agent, Morgan County.

H. H. Jewett, Emeritus, adjustment in salary, effective November 1, 1954.

Leaves of Absence

Boyd E. Wheeler, Field Agent, Junior Club Work, effective October 1, 1954. Granted sabbatical leave.

Ralph John Ramsey, Field Agent in Rural Sociology, granted sabbatical leave for period beginning October 1, 1954 to June 30, 1955.

James F. Thompson, Assistant Economist, granted leave for period beginning September 21, 1954 to June 15, 1955.

Wallace Lang King, Field Agent in Dairying, granted continuation of leave, beginning October 24, 1954 until able to return to work.

Robert C. Buckner, Assistant Agronomist, granted sabbatical leave for period beginning November 1, 1954 through August 31, 1955.

Death

W. S. Anderson, Professor Emeritus, October 8, 1954.

Retired

Robert F. Spence, County Agent, Rockcastle County, Extension, effective August 31, 1954.

COLLEGE OF ENGINEERING

Appointments

Carl Doyle, Laboratory Technician, effective October 18, 1954.

Thomas H. Clore, Research Assistant, effective September 27, 1954.

Salary Adjustment

Catherine J. Wilson, Secretary, adjustment in salary, effective October 1, 1954. Previous Junior Clerk-stenographer.

COLLEGE OF EDUCATION

Appointments

Ruthe Chambers Lusk, Secretary, effective September 15, 1954.

Frank Bean, Instructor, for three months, effective October 18, 1954.

Glenna Lee Bridges, Part-time Secretary, effective September 21, 1954.

Resignation

Edna Ratcliff, Part-time Secretary, effective September 1, 1954.

Leaves of Absence

Anna B. Peck, Instructor, granted leave for period beginning October 15, 1954 to January 22, 1955.

Fred E. Harris, Professor, granted leave of absence for fifteen months, beginning October 1, 1954.

Salary Adjustments

Estelle Adams, Instructor, adjustment in salary, effective October 1, 1954.

Minnie Lou Kleiser, Secretary, adjustment in salary, effective November 1, 1954.

Florene Lusk, Secretary, adjustment in salary, effective September 1, 1954.

COLLEGE OF COMMERCE

Leave of Absence

R. R. Pickett, Professor, granted leave for period beginning September 1, 1954, to January 31, 1955.

GRADUATE SCHOOL

Appointments

Mrs. Margaret Y. Conhagen, appointed as Haggin scholar for nine months, effective October 1, 1954.

Leonard P. Curry, appointed as Haggin scholar for period of October through January.

Resignations

Dorothy Reed, resigned from Haggin scholarship, effective October 1, 1954.

Frederick Thomas Moffatt, Jr. , resigned from Haggin scholarship, effective October 1, 1954.

COLLEGE OF PHARMACY

Appointments

Charles Edward Breckinridge, Instructor, effective September 1, 1954.

Joseph Marshall Kitchen, Instructor, effective September 1, 1954.

COLLEGE OF ADULT AND EXTENSION EDUCATION

Appointments

Robert D. Price, Instructor in Education for five months, effective September 1, 1954.

Annabel Sargent Walden, Secretary, effective October 20, 1954.

Seth Wade, Jr. , Instructor in English, for ten months, effective September 1, 1954.

Resignation

Phyllis Weaver Wigington, Secretary, effective September 30, 1954.

Salary Adjustment

Bonnie Harris Williams, Secretary, adjustment in salary, effective November 1, 1954.

Dolores L. Wells, Stenographer-typist, adjustment in salary, effective October 1, 1954.

OFFICE OF THE PRESIDENT

Promotion

Lucy R. Hogan, Secretary to the President, made Administrative Assistant to the President, with adjustment in salary, effective December 1, 1954.

NORTHERN CENTER

Appointments

Catherine E. Lee, Instructor in Modern Foreign Languages.

Robert Knauf, Instructor in Music.

Barbara Ann Braun, Laboratory Assistant, effective September 1, 1954.

OFFICE OF THE REGISTRAR

Resignation

Percia Johnson King, Assistant Recorder, effective November 3, 1954.

UNIVERSITY LIBRARY

Appointments

Carol Wells Ayer, Art and Music Librarian, effective September 16, 1954.

Ann Bowan Hall, Cataloger, effective September 13, 1954.

Norma Jean Gibson, Education Librarian, effective September 16, 1954.

Resignation

Sue Hatton, Typist, effective November 9, 1954.

Salary Adjustment

Jane Tate, Typist, adjustment in salary, effective October 1, 1954.

Leave of Absence

Dorothy Salmon, Law Librarian, granted leave for the period October 1, 1954 to June 30, 1955.

Change in Rank

Virginia G. Roberson, Assistant Librarian, made Acting Law Librarian, with adjustment in salary, effective October 1, 1954.

UNIVERSITY PERSONNEL OFFICE

Appointments

Madge Berry Kendall, Secretary, effective September 9, 1954.

Dorothy Dean, Testing Assistant, effective September 9, 1954.

Dale Steinhauser, Testing Clerk, effective September 14, 1954.

Ruth Oakes Butwell, Counselor (one-half time), effective September 16, 1954.

Marjorie Zaring, Counselor (one-half time), effective October 1, 1954.

DEAN OF WOMEN

Appointments

Martha P. Warren, Head Resident, Lydia Brown House, for ten months, effective September 1, 1954.

Mrs. P. S. Beatty, Kappa Delta Housemother, effective September 1, 1954.

Carole Jean Davis, Secretary, effective September 15, 1954.

Resignations

Belle D. Herrmann, Housemother, Kappa Delta, effective September 1, 1954.

Lucile L. Newman, Housemother, effective September 1, 1954.

Lillian Caldwell, Housemother, effective October 1, 1954.

Nancy Keal, Assistant to Dean, effective September 30, 1954.

Salary Adjustment

Allene Thomas, Secretary, adjustment in salary, effective October 1, 1954.

DEAN OF MEN

Appointments

Beatrice E. Smith, Housemother, Alpha Tau Omega Fraternity, effective September 1, 1954.

Viola Longabaugh, Housemother, Alpha Gamma Rho Fraternity, effective September 1, 1954.

Belle Drury Herrmann, Housemother, Lambda Chi Alpha Fraternity, effective October 1, 1954.

Resignations

Hayrena P. Carpenter, Housemother, Lambda Chi Alpha Fraternity, effective September 30, 1954.

Mrs. L. D. Wood, Housemother, Triangle Fraternity, effective October 15, 1954.

DEPARTMENT OF BUSINESS MANAGEMENT AND CONTROL

Appointment

Martha Sue Boyd, Clerk-Typist, effective September 14, 1954.

Resignation

Martha Combs, Clerk-typist, effective October 4, 1954.

STUDENT UNION

Appointments

Randall L. Gibson, Manager, Wildcat Grill, effective September 28, 1954.

Ann Music, Assistant Manager, Wildcat Grill, effective October 6, 1954.

Virginia K. Denham, Dietitian, Cafeteria, effective September 20, 1954.

Viola Parker, Assistant Cook - Kitten Lodge, effective September 7, 1954.

Resignations

James E. Jackson, Assistant Cook - Kentucky Manor, effective September 30, 1954.

Lorraine Quigley, Manager, Wildcat Grill, effective October 8, 1954.

STENOGRAPHIC BUREAU

Resignation

Marjorie R. Irby, Senior Typist, effective October 31, 1954.

DEPARTMENT OF MAINTENANCE AND OPERATIONS

Appointment

Goebel Lathery, Maintenance Man, Wildcat Bowling Lanes, effective October 12, 1954.

Resignation

William C. Rice, Engineer, effective September 15, 1954.

On motion duly made, seconded and carried, on President Donovan's recommendation, the Executive Committee concurred in the above appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes, and record was ordered made in the minutes.

F-1. Adjournment.

Upon motion duly made, seconded and carried, the Executive Committee adjourned the meeting at 1:50 p. m. , CST.

Frank D. Peterson, Secretary
Board of Trustees and Executive
Committee.