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INVENTORY OF FEDERAL ARCHIVES  
IN THE STATES

SERIES XVI  
THE FARM CREDIT ADMINISTRATION  
No. 32. NORTH CAROLINA

The Survey of Federal Archives  
Work Projects Administration  
of North Carolina  
Raleigh  
1940

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INVENTORY OF FEDERAL ARCHIVES IN THE STATES

Prepared by

The Survey of Federal Archives  
Division of Professional and Service Projects  
Work Projects Administration

The National Archives  
Cooperating Sponsor

SERIES XVI. THE FARM CREDIT ADMINISTRATION

NO. 32. NORTH CAROLINA

Raleigh, North Carolina  
The Survey of Federal Archives  
1940

The Survey of Federal Archives

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PREFACE

The Inventory of Federal Archives in the States is one of the products of the work of the Survey of Federal Archives, which operated as a nation-wide project of the Works Progress Administration from January 1, 1936 to June 30, 1937, and has been continued since that date as a unit of the Historical Records Survey, also operating as a nation-wide project of the Works Progress Administration, and a group of state or local projects of that Administration and of the Work Projects Administration.

The plan for the organization of the Inventory is as follows: Series I consists of reports on the administration of the Survey, acknowledgments, and general discussions of the location, condition, and content of federal archives in the states. Succeeding series contain the detailed information secured by workers of the Survey, in inventory form, a separate series number being assigned to each of the executive departments (except the Department of State) and other major units of the Federal Government. Within each series No. 1 is a general introduction to the field organization and records of the governmental agency concerned; the succeeding numbers contain the inventory proper, separate numbers being assigned to each state in alphabetical order. Thus, in each series, the inventory for Alabama is No. 2, that for Arizona No. 3, that for Arkansas No. 4, etc.

For each local office information regarding each series, or unit of related records, is presented in the following order: title, inclusive dates ("to date" indicating an open file at the time the information was secured), general description of informational content, description of the system of filing or indexing (if any), a statement of frequency and purpose of use, form of the record itself (bound volumes, sheets in folders, etc.), linear footage, description of the containers, physical condition of the records (not stated if satisfactory); location by room number or other identifying information, and finally, the number of the Form 58SA on which this information was originally recorded by a Survey worker and from which it was abstracted for the Inventory. This form is on file in The National Archives. When it contains substantial information on addenda sheets which has not been included in the mimeographed abstract, indication of this is given by use of the reference "See addenda."

In North Carolina the work of the Survey was under the direction of Dr. C. C. Crittenden, Regional Director, with Miss Mattie Erma Edwards as assistant, from its inception until June 1937. Since that time it has been under the supervision of Miss Emily Bridgers. This Inventory of the records of the Farm Credit Administration in North Carolina was prepared in the Raleigh office of the Survey and was edited before final typing by Mr. Lewis J. Darter, Jr., of the Division of Agriculture Department Archives of The National Archives.

Raleigh, North Carolina  
July 18, 1940

Emily Bridgers, Supervisor  
Survey of Federal Archives  
in North Carolina

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## THE FARM CREDIT ADMINISTRATION

### INTRODUCTION

The Farm Credit Administration was created by Executive Order No. 6084, dated March 27, 1933, under authority of the Federal Farm Loan Act, approved July 17, 1916, and amendments thereto. It was organized May 27, 1933, by consolidation of the powers and functions of all Federal agencies dealing primarily with agricultural credit. The organization and its functions have been enlarged and perfected by subsequent acts of Congress, notably the Farm Credit Act of 1937, approved August 19, 1937, which in the opinion of the Governor of the Farm Credit Administration was of particular significance since it assumed the permanency of the fundamental cooperative ideas underlying farm legislation.<sup>1</sup>

The general purpose of the Administration is "to provide a complete and coordinated credit system for agriculture by making long-term and short-term credit available to farmers" and to provide "credit facilities for farmers' cooperative marketing, purchasing, and business service organizations."<sup>2</sup> Prior to July 1, 1939, the system operated under the supervision of a Governor who reported to the President. Since that date, the Governor, under section 401, part 4, of Reorganization Plan No. 1, dated April 25, 1939, has reported to the Secretary of Agriculture.

For purposes of administration and of coordination of activities, the United States is divided into twelve farm credit districts, in each of which there are a Federal land bank, a Federal intermediate credit bank, a production credit corporation, and a bank for cooperatives, all of which are located in one city, in addition to local national farm loan associations and production credit associations. North Carolina, together with South Carolina, Georgia, and Florida, is in the third district. The district office of the Farm Credit Administration and the four main credit institutions are located in Columbia, South Carolina. Local production credit associations and local national farm loan associations operate under their supervision in North Carolina.

Twenty-eight local production credit associations in North Carolina, all of which were organized by ten or more eligible farmer-borrowers in December 1933 or January 1934, are under supervision of the Production Credit Corporation of Columbia, which assists farmers in organizing production credit associations, provides part of the capital, and prescribes the rules and regulations which govern the operation of the associations. These associations were formed under authority of the Farm Credit Act of 1933, approved

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1. Fifth Annual Report, 1937.

2. United States Government Manual, February 1940, Office of Government Reports (Washington: Government Printing Office), pp. 180-181.

June 16, 1933, as amended, which provided for a permanent production credit system for agriculture which should be cooperative in character. Through the local associations short-term credit for farm operations is provided for farmers "who qualify under the terms and conditions that are made for the safety of the loans and their complete repayment."<sup>3</sup> Each borrower is required to own a specified amount of class B stock which is available for purchase only by farmer-borrowers and which entitles the farmer to one vote at meetings of the association. When a farmer has not been a borrower for a period of two years, he is required to exchange class B stock for non-voting class A stock, which is purchased principally by the Production Credit Corporation of Columbia.

Records of nine of the associations in North Carolina were surveyed and inventories are included in this volume. The other nineteen associations have headquarters at Ahoskie, Asheville, Carthage, Cherryville, Dunn, Elizabeth City, Goldsboro, Graham, Henderson, Kenansville, Laurinburg, Louisburg, Lumberton, New Bern, Rutherfordton, Statesville, Wadesboro, Weldon, and Winston-Salem. Each association in North Carolina serves a definite area of one or more counties, representing as nearly as possible a definite trade area. When an association serves more than one county, an inspector from the local home office is assigned to each county.

Loans of the Federal Land Bank of Columbia are made in North Carolina through approximately nineteen national farm loan associations. Records of these associations appeared to be of non-federal character and were therefore not surveyed.

In addition to the above agencies, one state supervisor and from twenty to twenty-five field supervisors of the Emergency Crop and Feed Loan Section of the Farm Credit Association have offices in North Carolina. Crop and feed loan offices of the Department of Agriculture, together with various records, were transferred to the Farm Credit Administration in 1933. For the first few years activities were temporary, loans being made with funds provided for the purpose to the Governor of the Farm Credit Administration from an appropriation authorized by Congress or made available by Executive order. Subsequent to the Survey, however, the Governor of the Farm Credit Administration was authorized by act of Congress, approved January 29, 1937, to make such emergency loans to farmers. Loans can be made only to farmers who cannot procure credit from any other source. Each field office in North Carolina serves one or more counties and reports to the Regional Manager of the Emergency Crop and Feed Loan Office in Columbia. Records were not surveyed in offices located at Asheville, Boone, Elizabeth City, Goldsboro, Lincolnton (closed in 1937), Monroe, Mt. Airy (closed in 1937), Oxford, Rockingham, Rocky Mount, Salisbury (moved in 1936 to Statesville), Shelby, Smithfield, Walnut Cove (moved in 1937 to Danbury), Warrenton, Weldon (closed in 1937), Williamston (closed in 1937), and Winston-Salem.

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3. Op. cit., p. 189.



CLINTON

## EMERGENCY CROP AND FEED LOAN SECTION

## FIELD SUPERVISOR

Henry Vann Bldg., 210 Main St.

This office was established in Clinton in 1933 when the crop production and seed loan activities of the Department of Agriculture were transferred to the Farm Credit Administration. When the Survey was made the office served Cumberland and Sampson Counties. So-called useless papers are placed in an inactive file.

1. PERSONAL FILES, 1930 to date. Copies of applications and receipts, and all correspondence relative to the borrower. Arranged in active and inactive groups and filed alphabetically. (Daily, official.) 9 x 12 folders, 21 ft., in 9 wooden boxes. R. 201. (17, 18)

2. GENERAL FILE, 1930 to date. General correspondence and information which does not pertain to borrowers. Filed alphabetically. (Daily, official.) 9 x 12 folders, 6 in., in wooden box. R. 201. (19)

3. LEDGERS, 1930 to date. Showing individual debit and credit accounts of borrowers. Alphabetical index. (Daily, official.) 9 x 14 loose-leaf books, 1 ft., on shelf. R. 201. (15)

4. REPORTS, 1934 to date. Copies of weekly and semi-monthly reports to headquarters. Filed chronologically. (Daily, official.) 9 x 12 folders, 6 in., in pasteboard box. R. 201. (16)

PRODUCTION CREDIT DIVISION  
PRODUCTION CREDIT ASSOCIATION  
Powell Bldg., 100 Sampson St.

The Clinton Production Credit Association was established in 1935. Detailed reports are sent to the home office of the Sampson County Association at Dunn, North Carolina. So-called useless papers are placed in an inactive file, which was not surveyed.

5. APPLICATIONS AND MORTGAGES, 1935 to date. Individual folders for each applicant containing the following forms: Form PCA 301, application for agricultural loan (crops, general purpose, swine, etc.), showing name and address of applicant, amount of loan requested, assets, liabilities, commercial crops planted and harvested for period indicated, total cash returns from such crops, list of sharecroppers, number of head of workstock owned by each and by applicant, all crops and acreage to be planted in each by applicant and by each sharecropper, dates and purposes for which funds are desired and dates on which funds advanced will be repaid, record of other lands under cultivation by applicant and other crops in which applicant has interest, ownership of land upon which the latter crops will be grown and status of applicant on such land, social and economic data on

applicant and family, conditions of loan, date, signatures of witnesses and applicant, and official certification that form is a true and correct copy of the original application on file with the lender; Form PCA 302, North Carolina, South Carolina, and Georgia, certificate of ownership of real estate, showing report, based on examination of public records, that applicant appears to own the land; tables showing encumbrances against real estate, crop and other liens, bills of sale, chattel mortgages and/or conditional sales agreements, judgments, and taxes and assessments, and signature and title of investigator; Form PCA 306, inspector's report on agricultural loan, showing name and address of applicant, location of farm, inspector's valuation of land and buildings owned by applicant, report on condition of farm and unfavorable conditions which might lower production, age, sex, weight, and value of all livestock, condition of workstock, amount of feed stuff on hand for livestock, number, make, age, and value of tractors, mowing machines, binders, trucks, automobiles, wagons, and all other equipment, inspector's recommendations relative to loan to applicant, date of inspection, and signature of inspector; Form PCA 316, certificate of priority to be used in connection with loans of \$500.00 or less, showing report on prior encumbrances, if any, on crops, chattels, and livestock offered as security for loan, date of report, and signature and title of investigating official; Form PCA 329, credit summary sheet, showing date, name and address of applicant, date of application, amounts previously borrowed, type of loan, amount of new loan, two years past production record in crops offered as security, maximum amount loanable on each crop, total amount loanable on crops produced for market, estimated amounts of payments from sources other than crops, other security offered, inspector's and secretary's recommendations, record of association's executive committee's action on loan, remarks, date, and signatures of committee; and Form PCA 401, crop lien and chattel mortgage, showing principals, amount of loan, description of crop lands and crops, description of livestock, chattels, and all other personal property offered with crops as security for loan, conditions of loan, date of execution, signature of borrower, landlord's waiver in favor of indebtedness, proof by witness, acknowledgment by grantors, certificate for corporations, superior court clerk's certificate for registration, and waiver of sharecropper and/or laborers' lien. Forms attached. Filed alphabetically. (Daily, official.) 9 x 14 folders, 4 ft., in 2 drawers of metal filing case. PCA Office. (26)

6. INDIVIDUAL BORROWER'S LEDGER, 1935 to date. Showing amount borrowed, date of loan, and date payment is due. Arranged alphabetically. (Daily, official.) 9 x 12 vols., 4 in., on shelf. PCA Office. (25)

7. MISCELLANEOUS FILE, 1935 to date. Correspondence with home office at Dunn, North Carolina, district office at Columbia, South Carolina, and with clients relative to loans; also checks and survey reports. Filed alphabetically. (Daily, official.) 9 x 14 folders, 1 ft., in drawer of metal filing case. PCA Office. (24)

DURHAMEMERGENCY CROP AND FEED LOAN SECTION  
FIELD SUPERVISOR  
Federal Bldg., Riggsbee Ave. and Chapel Hill St.

The office of field supervisor was moved from Hillsboro, North Carolina, to Durham in October 1935. When the inventory was taken the office served Durham, Orange, and Alamance Counties. All original records are sent to the district office at Columbia, South Carolina. No papers are considered useless.

8. REMITTANCE RECORDS AND RECEIPT BOOKS, 1931 to date. Records of remittances sent to offices at Washington, D. C., Memphis, Tennessee, and Columbia, South Carolina. Arranged alphabetically and coded by state and county numbers. (Daily, official.) 12 x 27 vols., 1 ft., in fiber transfer case. R. B-9. (49)

9. CORRESPONDENCE, 1931 to date. Correspondence with regional and state officials regarding loans to farmers and other routine office business. Filed alphabetically and coded by state and county numbers. (Daily, official.) 12 x 12 letter files (6), 1 ft., <sup>4</sup>/<sub>10</sub> on transfer cases. R. B-9. (48)

10. PHOTOSTATIC COPIES OF LOANS, Jan. - Dec. 1932. Showing record of loans and payments. Arranged alphabetically and coded by state and county numbers. (Daily, official.) 12 x 15 binder, 2 in., on transfer case. R. B-9. (44)

11. LEDGER, 1932 to date. Showing record of loan number, amount of each loan, and credit standing of all borrowers. Arranged alphabetically and coded by state and county numbers. (Daily, official.) 12 x 14 vols., 6 in., on shelf. R. B-9. (47)

12. LIST OF EMERGENCY LOANS, Mar. 15, 1932 to date. Listed yearly to June 15. Arranged alphabetically by name of borrower and coded by state and county numbers. (Daily, official.) 8 x 14 covers, 2 in., on box. R. B-9. (50)

13. COPIES OF APPLICATIONS FOR SEED LOANS, 1933 to date. From Orange, Alamance, and Durham Counties; original applications 1933-1934 sent to Columbia, South Carolina, 1935 to regional office of Farm Credit Administration in Memphis, Tennessee. Filed alphabetically and coded by state and county numbers. (Daily, official.) 12 x 27 folders, 9 ft., in 9 fiber transfer cases. R. B-9. (46)

14. RECEIPTS, Jan. - Dec. 1935. Triplicate copy of receipts issued by the field supervisor. Filed alphabetically and coded by state and county numbers. (Daily, official.) 12 x 27 folders, 1 ft., in fiber transfer case. R. B-9. (45)

ELIZABETHTOWNEMERGENCY CROP AND FEED LOAN SECTION  
FIELD SUPERVISOR

Agricultural Bldg., Elizabethtown-Clarkton Highway

This office was established in Elizabethtown in 1933 when the crop production and seed loan activities of the Department of Agriculture were transferred to the Farm Credit Administration. When the Survey was made this office was under the supervision of the field supervisor whose headquarters were located at Wilmington, North Carolina. The office at Elizabethtown was located in the Bladen County Courthouse until March 1936 when it was moved to the Agricultural Building.

15. COPIES OF APPLICATIONS AND OFFICIAL RECEIPTS FOR EMERGENCY CROP LOANS, 1932 to date. Filed alphabetically by name of applicant. (Daily, official.)  $8\frac{1}{2}$  x 14 folders, 6 ft., in 3 drawers of pasteboard filing case. Seed and Crop Loan Office. (71)

16. INACTIVE LOAN RECORDS, 1932 - 1933. Copies of applications and official receipts for paid-up loans; also dead records. Filed alphabetically by name of applicant. (Seldom, official.) 12 x 16 folders, 2 ft., in 2 drawers of filing case. Seed and Crop Loan Office. (72)

17. LEDGER, 1934 to date. For posting of temporary and official receipts, showing date of each, amount for which issued, and name and address of borrower. Entered chronologically. (Daily, official.) 12 x 16 vols., 2 in., on shelf. Seed and Crop Loan Office. (70)

FAYETTEVILLEPRODUCTION CREDIT DIVISION  
PRODUCTION CREDIT ASSOCIATION  
Fleishman Bldg., 110 Green St.

The Fayetteville Production Credit Association was established on December 16, 1933, to serve Bladen and Cumberland Counties. It occupied an office in the Cumberland County Courthouse from 1934 to September 14, 1936, when it was moved to its present location. So-called useless papers are preserved in the files.

18. APPLICATION FILES, Jan. 1934 to date. Applications for loans showing name of applicant, address, financial statement, production record, proposed crops, budget, and number of dependents. Filed alphabetically. (Daily, official.)  $9\frac{1}{2}$  x 15 folders, 7 ft. 6 in., in 4 drawers of metal filing case. Association Office. (50)

19. INDIVIDUAL BORROWER'S LEDGER, 1934 to date. Showing debits and credits to borrower's account. Entered alphabetically. (Daily, official.)  $12\frac{1}{2}$  x  $19\frac{1}{2}$  loose-leaf book, 4 in., in iron safe. (52)

20. LOAN APPLICATION REGISTRY, 1934 to date. Showing name and address of applicant, amount applied for, location of farm, and date of inspection. Filed alphabetically. (Daily, official.)  $2\frac{1}{2} \times 5\frac{1}{2}$  and  $4 \times 6\frac{1}{2}$  cards, 2 ft. 2 in., in metal and 2 wooden card cabinet drawers. Association Office. (57)

21. GENERAL LEDGER, Jan. 1, 1934 to date. In three sections; loan registry, registry of drafts issued, and expense ledgers, showing assets and liabilities of the association. (Daily, official.)  $9\frac{3}{4} \times 12\frac{3}{4}$  loose-leaf books (2), 3 in., in iron safe. Association Office. (51)

22. STOCKHOLDERS' LEDGER, 1934 to date. Showing name and address of each stockholder, number of shares, date of purchase, series number of stock certificate, value, and interest payments. Entered alphabetically. (Frequently, official.)  $9\frac{3}{4} \times 12\frac{3}{4}$  loose-leaf book, 4 in., in iron safe. Association Office. (55)

23. JOURNAL AND CASH RECORD, 1934 to date. Showing daily entries of financial transactions of the association. (Daily, official.)  $12\frac{1}{2} \times 20$  loose-leaf book, 3 in., in iron safe. Association Office. (56)

24. CORRESPONDENCE AND REPORTS, 1934 to date. Correspondence chiefly with Production Credit Corporation in Columbia, South Carolina. Filed alphabetically or numerically. (Daily, official.)  $9\frac{1}{2} \times 15$  folders, 2 ft. 10 in., in 3 drawers of metal filing case. Association Office. (49)

25. DIRECTORS' AND STOCKHOLDERS' MINUTES, 1934 to date. (Frequently, official.)  $9 \times 14\frac{3}{4}$  loose-leaf book,  $1\frac{1}{2}$  in., in iron safe. Association Office. (53)

26. EXECUTIVE COMMITTEE MEETING MINUTES, Feb. 19, 1934 to date. (Frequently, official.)  $9\frac{1}{2} \times 11\frac{1}{2}$  loose-leaf book, 1 in., in iron safe. Association Office. (54)

#### GREENVILLE

PRODUCTION CREDIT DIVISION  
PRODUCTION CREDIT ASSOCIATION  
Brown Hooker Bldg., 310-B Evans St.

The Greenville Production Credit Association was established on December 7, 1933, to serve Pitt and Greene Counties. It was first located in the Edwards Building, was moved from there to the Reflector Building, and from the latter building to the Blount Building, where it was located until July 1936, when it was moved to the Brown Hooker Building. No papers are considered useless.

27. BORROWER'S FILE, 1934 to date. Individual file for each borrower, containing loan application, inspection report, attorney's report, and related correspondence.  $9\frac{1}{2} \times 15$  card index. (Daily, official.)  $9\frac{1}{2} \times 15$

folders, 8 ft. 6 in., in 7 drawers of metal filing case. Association Office, main floor. (33)

28. ACCOUNTING FILE, 1934 to date. Reports, posting records, deposit tickets, receipts, unpaid bills, and advice notices from the Federal Intermediate Credit Bank and the Production Credit Corporation in Columbia, South Carolina. Index tabs. (Daily, official.)  $9\frac{1}{2}$  x 15 folders, 2 ft., in 3 drawers of metal filing case. Association Office, main floor. (31)

29. CORRESPONDENCE, 1934 to date. With the Federal Intermediate Credit Bank and the Production Credit Corporation officials in Columbia, South Carolina; also personnel records.  $9\frac{1}{2}$  x 15 card index. (Daily, official.)  $9\frac{1}{2}$  x 15 folders, 2 ft., in 3 drawers of metal filing case. Association Office, main floor. (32)

#### HILLSBORO

##### EMERGENCY CROP AND FEED LOAN SECTION FIELD SUPERVISOR Cates Bldg.

This office was established in Hillsboro on February 5, 1930, as a crop production and seed loan agency of the Department of Agriculture. It was transferred to the Farm Credit Administration in May 1933 to serve Alamance, Durham, and Orange Counties. The office was moved to Durham, North Carolina, in October 1935 but when the Survey was made the field supervisor in charge at Durham kept certain records for Orange County in Hillsboro. The office was located in the Webb Building until January 1, 1936, when it was moved to the Cates Building. Reports were sent to the state office in Raleigh. So-called useless papers were destroyed.

30. EMERGENCY CROP LOAN RECORDS, Feb. 5, 1932 to date. (Frequently, official.) 9 x 11 folders, 4 ft., in filing case. R. 1. (27)

31. LOAN LEDGER, Feb. 6, 1932 to date. Showing borrower, amount of loan, date, and amount paid. (Frequently, official.) 10 x 16 vols., 4 ft., in filing case and steel cabinet. R. 1. (28)

#### KINSTON

##### PRODUCTION CREDIT DIVISION PRODUCTION CREDIT ASSOCIATION McDaniel Bldg., 108 S. Queen St.

This office was established in Kinston on December 16, 1933, to serve Lenoir, Onslow, and Jones Counties. It was located in the Hunter Building until August 1936 when it was moved to the McDaniel Building. All papers are preserved.

32. JOURNAL AND CASH REGISTER, 1934 to date. Showing date, loan number, loan, undisbursed proceeds, borrower, explanatory remarks, check number, deposits, withdrawals, bank loan fund, inspection fees collected, stock certificate number, class B stock canceled and insured, other accounts received, loans rediscounted, accounts payable, expense control account, and miscellaneous data; monthly expense ledger and disbursement vouchers in back of cash register. Entered chronologically. (Daily, official.)  $12\frac{1}{2}$  x 20 loose-leaf books (2),  $3\frac{1}{2}$  in., in safe. Association Office. (288)

33. GENERAL LEDGER, 1934 to date. Arranged chronologically by subject. (Daily, official.)  $9\frac{3}{4}$  x  $12\frac{1}{2}$  loose-leaf books (2),  $2\frac{1}{2}$  in., on desk and in safe. Association Office. (272)

34. CLASS B STOCKHOLDER'S LEDGER, 1934 to date. Showing date, description of stock, certificate number, number of shares, value, and dividend. Entered alphabetically by name of stockholder. (Daily, official.)  $9\frac{3}{4}$  x  $12\frac{1}{2}$  loose-leaf book, 6 in., in safe. Association Office. (274)

35. DAILY ACCOUNTING FILES, 1934 to date. Under the following headings: attorney and recording bills; bank deposit slips; Production Credit Corporation advices; B stock advices; Federal Intermediate Credit Bank advices; invoices; and miscellaneous. Filed alphabetically. (Daily, official.) Various sized folders, 1 ft. 3 in., in filing case. Association Office. (285)

36. APPLICATION FOR AGRICULTURAL LOAN, 1934 to date. All information on individual borrower filed in separate folder, including application for agricultural loan, showing detailed statement of applicant's assets and liabilities, record of crops planted and harvested the two previous seasons, and statement of purposes for which funds are desired; certificate of priority, inspector's report on crop loans, production record, financial statement, and record of loans. Arranged in groups of active borrowers, inactive borrowers, rejections, and withdrawn applications and filed alphabetically by name of applicant. (Daily, official.)  $8\frac{1}{2}$  x 14 folders, 14 ft. 5 in., in filing case. Association Office. (281)

37. CLASS B STOCK CERTIFICATE, 1934 to date. Letters showing stock purchase receipts are now used instead of certificates. Filed alphabetically by name of stockholder. (Frequently, official.)  $8\frac{1}{4}$  x 11 certificate sheets, 5 in., in letter file in safe. Association Office. (275)

38. INSPECTOR'S REPORT, 1934 to date. Inspector's daily time and expense reports; also applications for positions and re-inspection records. Filed chronologically. (Frequently, official.) 8 x  $10\frac{1}{2}$  folders,  $5\frac{1}{2}$  in., in filing case. Association Office. (286)

39. STATISTICAL REPORT, 1934 to date. Record of applications, closed loans, and disposition of loans. Filed numerically. (Daily, official.) 4 x 6 cards, 3 ft. 2 in., in card cabinets. Association Office. (276)

40. MONTHLY REPORTS, 1934 to date. Monthly summary reports, showing (1) statement of loan condition, (2) statement of condition Exhibit A, (3) profit and loss statement Exhibit B, (4) report on applications and

loans; (5) reconciliation of loan accounts, (6) reconciliation of cash loan fund, and (7) monthly pay roll account. Filed chronologically. (Monthly, official.) Various sized folders, 4 in., in filing case. Association Office. (278)

41. EXAMINER'S REPORTS, 1934 to date. Farm Credit Administration examiner's report covering finances, loans (showing alphabetical list of borrowers and amount of loan to each), personnel, equipment, and needs of office, together with general narrative report. Filed chronologically. (Frequently, official.)  $8\frac{1}{2}$  x 14 folders,  $\frac{3}{4}$  in., in filing case. Association Office. (279)

42. CORRESPONDENCE, 1934 to date. With the National Farm Loan Association, Production Credit Corporation, Farm Credit Administration, and the Federal Land Bank. Arranged alphabetically and filed chronologically. (Daily, official.)  $8\frac{1}{2}$  x 11 folders, 5 in., in filing case. Association Office. (282)

43. DIRECTORS' MINUTES, 1934 to date. Minutes of directors' and stockholders' meetings recorded on special form sheet; certified copy sent to district Production Credit Corporation office at Columbia, South Carolina. Arranged chronologically. (Frequently, official.)  $8\frac{7}{8}$  x 15 loose-leaf book, 1 in., in safe. Association Office. (284)

44. EXECUTIVE COMMITTEE'S MINUTES, 1934 to date. Including special form sheet showing applications considered at each meeting and disposition of each. Arranged chronologically. (Frequently, official.)  $9\frac{1}{2}$  x  $11\frac{1}{2}$  folder and loose-leaf book, 2 in., in filing case and safe. Association Office. (283)

45. INDIVIDUAL BORROWER'S LEDGER, 1935 to date. Showing borrower, loan repayments, account, and collateral; one book for each county; record for 1934 sent to Columbia, South Carolina. Entered alphabetically. (Daily, official.)  $12\frac{1}{2}$  x  $19\frac{1}{2}$  loose-leaf books (3),  $8\frac{1}{2}$  in. Association Office. (273)

46. DAILY LOAN SETTLEMENT BOOK, 1935 to date. Showing loan number, borrower, amount of loan or advance, class B stock, inspection fees, accounts payable, accounts receivable, miscellaneous expenses, and balance available to borrower. Entered chronologically. (Daily, official.) 9 x 15 loose-leaf books (2), 3 in., in safe. Association Office. (277)

47. FIELD ACCOUNTANT'S REPORT, 1935 to date. Of audit. Filed chronologically. (Frequently, official.)  $8\frac{1}{2}$  x 14 folders,  $\frac{3}{4}$  in., in filing case. Association Office. (280)

48. BANK STATEMENTS AND CANCELED CHECKS, 1936 to date. For loan fund and general accounting fund. Filed chronologically. (Frequently, official.)  $3\frac{1}{2}$  x 9 bundles, 1 ft. 5 in., in filing case. Association Office. (287)



LUMBERTONEMERGENCY CROP AND FEED LOAN SECTION  
FIELD SUPERVISOR

Planters Bank Bldg., Chestnut and 4th Sts.

Crop production and seed loan activities in Lumberton were handled by an office of the Department of Agriculture from 1930 to May 1933, when they were transferred to the Farm Credit Administration. When the Survey was made the Lumberton office served Robeson, Columbus, and Brunswick Counties. Crop and seed loan records for Robeson County were first kept in an office of the Department of Agriculture in the Richmond County Courthouse in Rockingham, North Carolina, were then moved to the Johnson Building in Lumberton, were again transferred to Rockingham, and were finally transferred to the office of the Field Supervisor of the Emergency Crop and Feed Loan Office in the Planters Bank Building in Lumberton. Columbus and Brunswick Counties were placed under supervision of this office and records of the two counties were transferred to Lumberton from Wilmington on July 12, 1935.

49. LEDGERS, 1930 to date. Showing unpaid balances and current loans. (Daily, official.)  $8\frac{1}{2}$  x 14 covers (3), 8 in., on table. R. 406. (17)

50. DUPLICATE APPLICATIONS, 1930 to date. Loan applications showing name of client, age, marital status, number of children at home above 12 years of age, and land acreage, livestock, and farming implements used in making the crop. Arranged by post office and filed alphabetically by client. (Daily, official.) 9 x 12 folders and bundles, 18 ft., in 7 pasteboard filing cases and 2 pasteboard boxes. R. 406. (18)

RALEIGHEMERGENCY CROP AND FEED LOAN SECTION  
FIELD SUPERVISORWright's Cafeteria Bldg.  
S. Salisbury and W. Martin Sts.

This office was established in Raleigh in May 1933 when crop production and seed loan offices of the Department of Agriculture were transferred to the Farm Credit Administration. A Farmer's Seed Loan Office of the Department of Agriculture had been established in Raleigh in 1931. In 1932 the name of the latter office had been changed to Crop Production Loan Office. When the Survey was made, the office served Chatham, Lee, and Wake Counties. The Supervisor's office was at that time located in the Wright's Cafeteria Building, but since no provision is made for rent, the office has been moved frequently. So-called useless papers are destroyed.

This office was closed in 1937. Chatham County was placed under the office in Durham, North Carolina, Lee under that in Rockingham, North Carolina, and Wake under the office in Smithfield, North Carolina.

51. ACTIVE LEDGER ACCOUNT BOOKS, 1930 to date. Showing original amount of loan and record of payments. Arranged alphabetically by name of borrower. (Frequently, official.) 9 x 15 vols. (2), 3 in., on desk. 2d floor room. (826)

52. INDIVIDUAL BORROWER'S FILE, 1930 to date. Applications for loans, copies of official receipts and inspection reports pertaining to crop and feed loans to farmers in Wake County, and correspondence. Filed alphabetically by name of farmer. (Frequently, official.)  $9\frac{1}{2}$  x 12 folders, 6 ft. 3 in., in 7 drawers of transfer case. 2d floor room. (827)

EMERGENCY CROP AND FEED LOAN SECTION  
STATE SUPERVISOR  
Agriculture Bldg., 2 W. Edenton St.

The office of state supervisor was established in Raleigh on May 27, 1933 when crop production and seed loan offices of the Department of Agriculture were transferred to the Farm Credit Administration. The State Supervisor reports to the regional office in Columbia, South Carolina. The office was located in the Sir Walter Hotel Building until September 1933, when it was moved to the North Carolina Cotton Growers' Association Building where it remained until March 1934, when it was moved to the Agriculture Building. So-called useless papers are stored.

53. REPORTS, 1932 to date. Daily reports, debt collection reports, and personnel time reports. Filed numerically. (Frequently, official.) 10 x 12 folders, 10 ft., in 5 drawers of transfer case. R. 313. (824)

54. CORRESPONDENCE, Apr. 1933 to date. With field inspectors, collectors, state and national officials, etc. Filed alphabetically by subject. (Frequently, official.) 10 x 12 folders, 5 ft., in  $2\frac{1}{2}$  drawers of transfer case. R. 313. (825)

PRODUCTION CREDIT DIVISION  
PRODUCTION CREDIT ASSOCIATION  
Richardson Bldg.,  $313\frac{1}{2}$  Fayetteville St.

The Raleigh Production Credit Association was established on January 15, 1934, to serve Wake County. It was located in the Wright Building from January 1934 to June 1935, when it was moved to its present location.

55. BOOKKEEPER'S FILE, 1934 to date. Cash remittance letters, stock advices, bank deposit slips, advice of loans accepted, Federal Intermediate Credit Bank rediscount accruals, petty cash receipts, stationery and supplies account, and miscellaneous papers. Filed alphabetically. (Daily, official.) 9 x 15 folders, 2 ft., in drawer of metal filing case. Front room, 2d floor. (2128)

56. CREDIT FILES, ACTIVE AND INACTIVE, 1934 to date. Applications for agricultural loans, showing name and address of applicant, itemized statement of assets and liabilities, crops planted and harvested, names of sharecroppers, if any, inspection reports on applicant's chattel and farm equipment, attorney's certificate of priority, showing other mortgages, if any, against applicant, and personal and social data on applicant; and related correspondence. Filed alphabetically. (Occasionally, official.) 9 x 15 folders, 20 ft., in 10 drawers of metal filing case. Front room, 2d floor. (2130)

57. JOURNAL AND CASH BOOK, 1936 to date. Showing itemized account of the association's financial transactions. (Daily, official.) 12 x 18 loose-leaf books, 3 in., on desk. Front room, 2d floor. (2132)

58. INDIVIDUAL BORROWER'S LEDGER, 1936 to date. Showing name and address of borrower, date and amount of loan, date interest is due, unpaid balance of principal and interest, and date of payments. Arranged alphabetically by name of borrower. (Daily, official.) 12 x 18 loose-leaf books (2), 8 in., on desk. Front room, 2d floor. (2131)

59. MATURITY NOTICES, 1936 to date. Copies of notices mailed to borrowers, showing date due and balance. Filed chronologically under name of borrower. (Occasionally, official.) 3 x 8½ loose slips, 1 ft., in drawer of metal filing case. Front room, 2d floor. (2129)

60. CORRESPONDENCE, 1936 to date. With borrowers, relative to maturity of notes. Filed chronologically under name of borrower. (Occasionally, official.) 9 x 15 loose sheets, 1 ft., in drawer of metal filing case. Front room, 2d floor. (2127)

#### REIDSVILLE

##### EMERGENCY CROP AND FEED LOAN SECTION FIELD SUPERVISOR

Federal Bldg., Morehead St.

This office for Caswell and Rockingham Counties was established at Reidsville in 1933 when crop production and seed loan activities of the Department of Agriculture were transferred to the Farm Credit Administration. This office was closed in 1937. Caswell County was placed under supervision of an office at Roxboro, North Carolina, and Rockingham, of an office at Greensboro, North Carolina.

61. GENERAL LOAN FILE, 1932 to date. Loan tabulations, showing total of each loan and description; original records sent to Columbia, South Carolina. Listed alphabetically. (Daily, official.) 10 x 12 folders, 8 ft., in 4 transfer cases. R. 228. (6)

62. GENERAL CORRESPONDENCE, 1932 to date. Filed chronologically. (Seldom, official.) 10 x 12 folders, 2 ft., in 2 drawers of filing case. R. 228. (7)

63. CROP LOAN APPLICATION RECORDS, 1932 to date. Record of applications for crop loans, showing personal data on the applicant and his family, proposed crop set-up, financial statement, and description of crop land. Arranged alphabetically. (Daily, official.) 6 x 18 loose-leaf books (10), 2 ft., on box. R. 228. (8)

64. ACCOUNT LEDGERS, 1932 to date. Record of loans. Arranged alphabetically. (Daily, official.)  $8\frac{1}{2}$  x 14 loose-leaf books (11), 1 ft., on box. R. 228. (9)

#### ROCKY MOUNT

PRODUCTION CREDIT DIVISION  
PRODUCTION CREDIT ASSOCIATION  
Daniels Bldg., 201-203 Tarboro St.

The Rocky Mount Production Credit Association was established on December 30, 1933. It serves Edgecombe, Nash, and Wilson Counties. So-called useless papers are destroyed.

65. CREDIT LOANS, Feb. 1, 1934 to date. Financial statements showing assets and liabilities of borrowers. (Occasionally, official.) 9 x 15 folders, 18 ft., in 9 drawers of filing case. Association Office, 1st floor. (39)

66. CORRESPONDENCE, Feb. 1, 1934 to date. With the Production Credit Corporation, Columbia, South Carolina. (Daily, official.) 9 x 12 envelopes, 10 ft., in 5 drawers of filing case. Association Office, 1st floor. (40)

67. LOAN APPLICATIONS PENDING, June 1, 1936 to date. Canceled after thirty days, if not completed; if loan is granted, papers are filed in credit loans file. Filed alphabetically. (Occasionally, official.) 9 x 15 folders, 2 ft., in metal drawer of filing case. Association Office, 1st floor. (41)

#### ROXBORO

EMERGENCY CROP AND FEED LOAN SECTION  
FIELD SUPERVISOR  
Person County Courthouse

This office for Person County was established in Roxboro when crop production and seed loan activities formerly under supervision of the Department of Agriculture were transferred to the Farm Credit Administration.

68. LEDGER BOOKS, 1931 to date. Record of loans and yearly payments. Entered alphabetically. (Daily, official.) 8 x 14 loose-leaf books, 1 ft., on table. E. corner room, 2d floor. (62)

69. PAID FILE, 1931 to date. Records of paid and inactive accounts, and related correspondence. Filed alphabetically. (Seldom, official.) 10 x 12 folders, 6 ft., in 3 drawers of wooden filing case. E. corner room, 2d floor. (64)

70. ACTIVE ACCOUNTS, 1931 to date. Active loan accounts showing payments, and related correspondence. Filed alphabetically. (Daily, official.) 10 x 12 folders, 6 ft., in 3 drawers of wooden filing case. E. corner room, 2d floor. (65)

71. COPIES OF APPLICATIONS FOR LOANS, 1932. Copies of loan applications; form discontinued. Arranged by post office. (Seldom, official.) 6 x 18 loose-leaf books, 1 ft., on table. E. corner room, 2d floor. (63)

#### SMITHFIELD

PRODUCTION CREDIT DIVISION  
PRODUCTION CREDIT ASSOCIATION  
Austin-Hamilton Bldg.

The Smithfield Production Credit Association was established on January 2, 1934. It serves Johnston County.

72. REJECTIONS, Dec. 21, 1933 to date. Record of rejected loan applications. (Seldom, official.) 9 x 15 folders, 1 ft., in desk drawer. Association Office, 1st floor. (75)

73. PENDING APPLICATIONS, Dec. 21, 1933 to date. Showing name of applicant, age, number in family, liabilities, assets, description of farm land, and production of crops the year prior to application. (Daily, official.) 9 x 15 folders, 6 ft., in 3 drawers of metal filing case. Association Office, 1st floor. (78)

74. CLOSED APPLICATIONS, Jan. 1, 1934 - Nov. 1, 1935. (Seldom, official.) 9 x 15 folders, 6 ft., in 3 drawers of metal filing case. Association Office, 1st floor. (74)

75. CANCELED APPLICATIONS, Jan. 1, 1934 to date. Of persons unable to secure loan for lack of sufficient collateral or because title to land could not be cleared. (Never.) 9 x 15 folders, 2 ft., in drawer of metal filing case. Association Office, 1st floor. (76)

76. CORRESPONDENCE, 1935 to date. With Columbia, South Carolina, Washington, D. C., and clients. (Daily, official.) 8 x 11 folders, 4 ft., in 2 drawers of metal filing case. Association Office, 1st floor. (77)

WARRENTONEMERGENCY CROP AND FEED LOAN SECTION  
FIELD SUPERVISOR  
Warren County Courthouse

This office for Warren County was established in Warrenton in 1933 when the crop production and seed loan activities of the Department of Agriculture were transferred to the Farm Credit Administration. The Agriculture office was located in the Bank of Warren Building and later in a vacant store building known as "White's." The Crop Production and Feed Loan Office was located in the Farmers' Mutual Exchange Building from 1933 to 1934 when it was moved to the County Courthouse. The Survey revealed that most of the records for 1931 and many of those for 1932 had been lost or destroyed. So-called useless papers are destroyed.

77. CORRESPONDENCE, 1931 to date. Relative to loans. Arranged by post office and filed alphabetically by client. (Frequently, official.) 10 x 14 folders, 2 ft., in metal filing case. Ground floor room. (8)

WASHINGTONEMERGENCY CROP AND FEED LOAN SECTION  
FIELD SUPERVISOR  
Washington Bank Bldg., Main and Respass Sts.

This office was established in Washington in 1933 when the crop production and seed loan office of the Department of Agriculture, established in 1931, was transferred to the Farm Security Administration. When the Survey was made the office had supervision of Washington, Pamlico, Pitt, Tyrrell, Craven, Hyde, Carteret, Martin, and Beaufort Counties. It was located in the Post Office Building until August 12, 1935, when it was moved to its present location.

78. LEDGER, 1931 to date. Record of loans, showing amount of each, date, amount and date of each payment, and other necessary information; one county to a volume. Entered alphabetically by name of client. (Daily, official.)  $9\frac{1}{2}$  x 14 loose-leaf books, 2 ft. 10 in., on desk. 3d floor room. (113)

79. APPLICATIONS FOR LOANS, 1932 to date. Showing name of applicant, property owned, indebtedness, if any, description of land under cultivation, previous work experience of applicant, acreage planted, and amount of loan requested. Arranged by post office and filed alphabetically by name of client. (Frequently, official.)  $8\frac{1}{2}$  x 11 folders and loose-leaf binders, 19 ft., in  $1\frac{1}{2}$  wooden and 8 cardboard drawers of filing cases. 3d floor room. (115)

80. CORRESPONDENCE, 1933 to date. Relative to seed loans. Filed by subject. (Daily, official.)  $9\frac{1}{2}$  x 11 folders, 1 ft. 6 in., in wooden drawer of filing case. 3d floor room. (114)

PRODUCTION CREDIT DIVISION  
PRODUCTION CREDIT ASSOCIATION  
Old Washington Bank Bldg., W. Main St.

The Washington Production Credit Association was established on December 8, 1933. It serves Beaufort, Hyde, Martin, Tyrrell, and Washington Counties. It was located in the First National Bank Building until December 1935, when it was moved to the Old Washington Bank Building. So-called useless papers are filed.

81. ORGANIZATION FILE, 1933 to date. Records showing date of organization, articles of incorporation, certificate of district to be served, resolutions adopted, bylaws, certificate of charter, amendments to articles of incorporation, etc. Filed chronologically. (Frequently, official.)  $9\frac{1}{2}$  x 15 folders,  $\frac{1}{2}$  in., in drawer of steel filing case. Association Office. (148)

82. BORROWER'S FILE, 1934 to date. Loan records of individual borrower filed together, including application for agricultural loan, certificate of priority, crop lien and chattel mortgage, inspector's reports, duplicate copies of receipts, maturity notices, and other loan records. Arranged in active and inactive loan groups and filed alphabetically by name of borrower. (Inactive records, seldom; active records, daily, official.)  $9\frac{1}{2}$  x 15 folders, 18 ft., in 9 drawers of steel filing case. Association Office. (144, 145)

83. APPLICATIONS OF DIRECTORS OR EMPLOYEES, 1934 to date. Office Form 43; submitted for approval of the association. Filed chronologically. (Daily, official.)  $9\frac{1}{2}$  x 15 folders, 1 in., in drawer of steel filing case. Association Office. (161)

84. COMMITMENTS, 1934 to date. Showing borrower, amount of new commitment, and amount of new loan or advance. Filed numerically. (Daily, official.) 8 x 9 and  $9\frac{1}{2}$  x 15 folders,  $6\frac{1}{2}$  in., in vault and drawer of steel filing case. Association Office. (156)

85. COMMITMENTS, LOAN FUND, 1934 to date. Records showing individual borrower, advice of loan accepted, amount of new commitment, amount of new loan or advance, principal of old loan, amount increased in renewal loan, and deferred proceeds of loan. Filed numerically. (Daily, official.)  $9\frac{1}{2}$  x 15 folders, 3 in., in drawer of steel filing case. Association Office. (164)

86. CASH REMITTANCE LETTERS, 1934 to date. Showing borrower, note number, rediscount, credit on interest, account number, total payment, and receipt number. Filed numerically. (Daily, official.)  $9\frac{1}{2}$  x 15 folders, 3 in., in drawer of steel filing case. Association Office. (165)

87. ACCOUNTING RECORDS, 1934 - 1935. Approved applications, advice of stock issued, advice of stock transferred, class B stock acknowledgments, petty cash receipts, and accountants', examiners', and inspectors' reports, special reports of the Production Credit Corporation; Collection Form A, showing statement of delinquent loan conditions; Office Form 39, showing

employee, duties, salary, date of employment, and reason for discharge, if any; and Office Form 43, showing applications of directors or employees submitted for approval of the association. Filed by subject. (Inactive records, seldom, official.)  $9\frac{1}{2}$  x 15 folders, 1 ft. 2 in., in 2 drawers of steel filing case. Association Office. (147)

88. INTEREST ADVICE, 1934 to date. Date, rediscount rate, daily balance, interest accrued on daily balance during the month, and total interest accrued and unpaid to date. Filed chronologically. (Daily, official.)  $9\frac{1}{2}$  x 15 folders, 1 in., in drawer of steel filing case. Association Office. (162)

89. DEPOSIT TICKETS, 1934 to date. For deposits in general account and in cash loan account. Arranged chronologically. (Daily, official.)  $9\frac{1}{2}$  x 15 folders, 3 in., in drawer of steel filing case. Association Office. (163)

90. MONTHLY PETTY CASH RECEIPTS, 1934 to date. Filed chronologically. (Daily, official.)  $9\frac{1}{2}$  x 15 folders, 1 in., in drawer of steel filing case. Association Office. (160)

91. CLASS B STOCK FOR SALE, Mar. 1934 - Apr. 1935. Stock certificates showing names of stock owners, date, and number of shares owned. Filed chronologically. (Frequently, official.)  $9\frac{1}{2}$  x 15 folders,  $\frac{1}{2}$  in., in drawer of steel filing case. Association Office. (151)

92. FIELD INSPECTOR'S DAILY TIME AND EXPENSE REPORTS, 1934 to date. Filed chronologically. (Daily, official.)  $9\frac{1}{2}$  x 15 folders, 6 in., in 4 drawers of steel filing case. Association Office. (143)

93. MONTHLY REPORTS, 1934 to date. Reconciliation of cash loan fund, report of payments to officers, employees, agents, etc., assets, liabilities, and reconciliation of loan accounts. Filed chronologically. (Daily, official.)  $9\frac{1}{2}$  x 15 folders, 3 in., in drawer of steel filing case. Association Office. (159)

94. SPECIAL PRODUCTION CREDIT CORPORATION REPORTS, 1934 to date. On loans, showing borrower, address, and loan number and amount. Filed chronologically. (Daily, official.)  $9\frac{1}{2}$  x 15 folders,  $1\frac{1}{2}$  in., in drawer of steel filing case. Association Office. (158)

95. EXAMINER'S REPORT, 1934 to date. Showing date examination was commenced, date completed, and date report was signed, received, reviewed, and appraised. Arranged chronologically. (Daily, official.)  $9\frac{1}{2}$  x 15 folders, 1 in., in drawer of steel filing case. Association Office. (166)

96. GENERAL CORRESPONDENCE, Jan. 1934 to date. Correspondence with attorney, applicants for positions, collectors, inspectors, prospective borrowers, the Production Credit Corporation, and others, and related reports, notes offered for rediscount, application for positions or seed loans, etc. Filed by subject or name of correspondent. (Daily, official.)  $9\frac{1}{2}$  x 15 folders, 4 ft., in 2 drawers of steel filing case. Association Office. (146)



97. EMPLOYER'S RECORD OF EMPLOYEE, 1934 to date. Office Form 39, showing employee, duties, salary, date of employment, and reason for discharge, if any. Filed chronologically. (Seldom, official.)  $9\frac{1}{2}$  x 15 folder,  $1\frac{1}{2}$  in., in drawer of steel filing case. Association Office. (154)
98. ASSOCIATION BUDGET, 1935 to date. Yearly budget of loans, income, and expenses. (Daily, official.)  $9\frac{1}{2}$  x 15 folders,  $\frac{1}{2}$  in., in drawer of steel filing case. Association Office. (157)
99. ADVICE OF STOCK ISSUED, Jan. 1936 to date. Showing buyer and amount. Filed numerically. (Frequently, official.)  $9\frac{1}{2}$  x 15 folders,  $\frac{1}{2}$  in., in drawer of steel filing case. Association Office. (149)
100. EXPENSE ACCOUNTS, Jan. 1936 to date. Field inspectors' daily time and expense reports. Filed chronologically. (Daily, official.)  $9\frac{1}{2}$  x 15 folders, 1 in., in drawer of steel filing case. Association Office. (150)
101. CLASS B STOCK ACKNOWLEDGMENTS, Mar. 5, 1936 to date. Acknowledgment of payments received on class B stock. Filed chronologically. (Frequently, official.)  $9\frac{1}{2}$  x 15 folders,  $1\frac{1}{2}$  in., in drawer of steel filing case. Association Office. (153)
102. ASSIGNMENT OF STOCK, May 1936 to date. PCA Form 131, showing name of person to whom stock was assigned, date, and number of shares. Filed chronologically. (Frequently, official.)  $9\frac{1}{2}$  x 15 folders,  $\frac{1}{4}$  in., in drawer of steel filing case. Association Office. (152)
103. STATEMENT OF DELINQUENT LOAN CONDITIONS, Jan. 1936 to date. Collection Form A. Filed chronologically. (Frequently, official.)  $9\frac{1}{2}$  x 15 folders,  $4\frac{1}{2}$  in., in drawer of steel filing case. Association Office. (155)

WHITEVILLE

PRODUCTION CREDIT DIVISION  
PRODUCTION CREDIT ASSOCIATION  
Tucker and Proctor Bldg.,  
818 N. Madison St.

This office was established December 7, 1934, to serve Columbus County. No papers are considered useless.

104. GENERAL FILE, 1918 to date. Minute books, cash books, remittance sheets, and stock certificates for the Whiteville, Tabor City, Fair Bluff, and Chadbourn Associations and the United National Farm Loan Association. (Frequently, official.) 11 x 14 vols., 7 in., on metal shelf. Association Office. (58)
105. GENERAL FILE, 1934 to date. Commitment, inspection, and interest reports, seed loan applications, and related correspondence. Filed

alphabetically. (Frequently, official.) 8 x 15 folders, 9 in., in drawer of metal filing case. Association Office. (62)

106. ACTIVE LOANS, 1934 to date. Papers in individual loans, including statements of loans discounted, applications, mortgage reports, certificates of priority, and applicant's production record. Filed alphabetically. (Daily, official.) 8 x 15 folders, 1 ft. 1 in., in 2 drawers of metal filing case. Association Office. (61)

107. INACTIVE FILE, 1934 to date. Applications, receipts, and papers relating to agreements; placed in inactive file when loans are paid in full. Filed alphabetically by name of borrower. (Inactive file, seldom, official.) 8 x 15 folders, 9 in., in drawer of metal filing case. Association Office. (60)

108. CREDIT STATEMENTS AND REPORTS, 1934 to date. Notes, attorney inspection reports, statements of loans discontinued, credit summary sheets, and advice of stock transferred. (Occasionally, official.) 8 x 15 folders, 9 in., in drawer of metal filing case. Association Office. (59)

109. COPIES OF REPORTS, 1934 to date. Stock advice, stock transaction and cash remittance letters, monthly financial reports, schedule reports for rediscounts, and commitment advice. Filed alphabetically. (Daily, official.) 8 x 15 folders, 9 in., in drawer of metal filing case. Association Office. (63)

#### WILMINGTON

##### EMERGENCY CROP AND FEED LOAN SECTION

##### FIELD SUPERVISOR

Custom House, 1 Market St.

The office of field supervisor was established in Wilmington in 1935. When the inventory was taken it served New Hanover, Bladen, Onslow, and Pender Counties. In July 1935 service of Brunswick and Columbus Counties had been transferred, together with their records, from the supervision of this office to that of the office at Lumberton, North Carolina. The files evidently contain emergency crop and seed loan records of former lending agencies, probably the crop production and seed loan records of a former agency of the Department of Agriculture. So-called useless papers are destroyed by permission.

110. MISCELLANEOUS CORRESPONDENCE AND REPORTS, c. 1929 to date. Records of loans to farmers on seed and fertilizer, sales, and delinquent loans, and related correspondence. Numerical index. (Daily, official.) 9½ x 15 folders, 2 ft. 1 in., in 3 drawers of steel filing case. R. 103. (2)

111. EMERGENCY CROP AND SEED LOANS, 1932 to date. Ledgers showing record of loans, part-payments, and payment in full. Alphabetical index.

(Daily, official.) 9 x 11 loose-leaf books,  $10\frac{1}{2}$  in., on table. R. 103.  
(3)

PRODUCTION CREDIT DIVISION  
PRODUCTION CREDIT ASSOCIATION  
Wallace Bldg., 3d and Princess Sts.

The Wilmington Production Credit Association was established January 4, 1934. It serves Brunswick, Pender, and New Hanover Counties. All records are preserved.

112. ASSOCIATION LEDGERS, 1933 to date. Cash journal, showing account of money by borrower; individual borrower's ledger, showing personal account of each borrower; daily loan settlement record, showing itemized account of advances to farmers; general ledger, showing account of all capital stock; stockholder's ledger, showing record of amount of stock owned by each stockholder; directors' minute book and executive committee book, showing business reports of the association and names of farmers approved and rejected for loans, and record of class B certificates. (Daily, official.) 12 x 14 and 16 x 20 loose-leaf books, 1 ft. 6 in., in iron safe. R. 240. (740)

113. INDEX OF LOAN APPLICATIONS, 1934 to date. Showing date and necessary information on each applicant. Filed alphabetically. (Daily, official.) 4 x 5 cards, 2 ft. 3 in., in cardboard drawer of card cabinet. R. 240. (750)

114. REJECTIONS AND CANCELATIONS, 1934 to date. Applications for loans, showing crop production and financial standing of applicant; records of each applicant filed separately. Filed alphabetically. (Frequently, official.) 9 x 14 and 10 x  $11\frac{1}{2}$  folders, 2 ft., in drawer of metal filing case. R. 240. (743)

115. ACCOUNTS, 1934 to date. Monthly reports, reports on delinquent loans, advice of loans accepted, and record of issue and transfer of class B stock. (Daily, official.) Various sized loose sheets, 10 in., in filing case. R. 240. (747)

116. GENERAL CORRESPONDENCE, 1934 - 1935. With the Production Credit Corporation and the Federal Intermediate Credit Bank in Columbia, South Carolina. (Daily, official.)  $8\frac{1}{2}$  x 11 loose sheets, 2 ft., in drawer of metal filing case. R. 240. (741)

117. ACTIVE LOANS, 1935 to date. Signed applications, agreements, crop records, and date of maturity; record of each applicant filed separately. Filed alphabetically. (Daily, official.)  $8\frac{1}{2}$  x 11 folders, 4 ft., in 2 drawers of metal filing case. R. 240. (746)

118. INACTIVE LOANS, 1935 to date. Paid loan records. Filed alphabetically by name of borrower. (Occasionally, official.) 8 x 14 loose sheets, 4 ft., in 2 drawers of metal filing case. R. 240. (744)

119. CURRENT APPLICATIONS AND LOANS PENDING, 1936 to date. Applications and loans held in files pending advice from Federal Intermediate Credit Bank in Columbia, South Carolina. (Daily, official.) 8 x 14 folders and loose sheets, 8 in., in metal filing case. R. 240. (742)

120. GENERAL CORRESPONDENCE, 1936 to date. With Production Credit Corporation and Federal Land Bank, Columbia, South Carolina, and other credit associations; also miscellaneous letters. (Frequently, official.)  $8\frac{1}{2}$  x 11 loose sheets, 1 ft., in drawer of metal filing case. R. 240. (745)

121. INDEX OF MATURITY NOTICES, 1936 to date. Notices are filed under date on which loan falls due and mailed to the borrower prior to that date. Filed chronologically. (Daily, official.) 3 x 5 slips, 2 in., in cardboard drawer of card cabinet. R. 240. (748)

122. BUDGET SCHEDULES, 1936 to date. Schedules of the dates on which borrower may collect an installment of loan. Filed alphabetically. (Daily, official.) 8 x 10 loose sheets, 6 in., in cardboard drawer of card cabinet. R. 240. (749)



