

Minutes of the Meeting of the Executive Committee of the Board of Trustees of the University of Kentucky, October 18, 1957.

The Executive Committee of the University of Kentucky met in the President's Office at 9:40 a. m. , CST, Friday, October 18, 1957, with the following members present: R. P. Hobson, Dr. Ralph J. Angelucci and Louis Cox. Absent: Harper Gatton and J. Stephen Watkins. President Frank G. Dickey and Secretary Frank D. Peterson met with the Board.

A. Minutes Approved.

Upon motion duly made, seconded and carried, the minutes of the Executive Committee of July 19, 1957, were approved as published.

B. Financial Report.

The Treasurer submitted financial report for the period July 1, 1957 through September 30, 1957. The balance sheet, statement of realized and unrealized income, and plant fund were submitted and discussed, and upon motion duly made, seconded and carried, the financial report was authorized received and filed.

C. Injuries.

Shirley Bodenheimer is an employee of the Division of Maintenance and Operations. An accident occurred to Mr. Bodenheimer on January 12, 1957, in room 16 of the Experiment Station. An open knife in his tool pouch fell into his boot, and the knife stuck into his leg. He was taken to the Good Samaritan Hospital by ambulance. Service was rendered, and the Good Samaritan Hospital has submitted a bill for \$6.35. Mr. Peterson recommended that the invoice be paid without establishing a precedent or admitting negligence or liability.

Upon motion duly made, seconded and carried, the invoice for \$6.35 was ordered paid, with the expressed understanding that the University does not admit negligence or liability in connection with payment of the invoice.

Everett Conner is an employee of the Division of Maintenance and Operations. On August 22, 1957, Mr. Conner cut the index finger of his left hand while he was cutting a limb from a tree. He was installing an oil pump near the rear of the Coal Research Laboratory. Mr. Conner reported to the University Health Service. The building was closed. He then reported to the Good Samaritan Hospital where four stitches were taken to close the wound. Dr. S. W. Lykins rendered professional services and submitted an invoice for \$15.00. The Good Samaritan Hospital submitted an invoice for \$5.00 for the use of the Emergency Room. Mr. Peterson recommended that the Hospital statement and the doctor's statement for professional services, aggregating \$20.00, be paid.

Upon motion duly made, seconded and carried, the invoices of Dr. S. W.

Lykins and the Good Samaritan Hospital in the amounts of \$15.00 and \$5.00 respectively, were authorized approved and paid, with the expressed understanding that the University does not admit negligence or liability and neither does it set a precedent by paying these invoices.

D. Report of Trustee for Patterson Trust Fund.

Mr. Peterson presented the report of the Security Trust Company trust department on the James K. Patterson trust fund. The report was read by members of the Committee. It was examined at some length, and a general discussion ensued. From the discussion, it developed that, in so far as administrative officials at the University knew, the trust fund had never been audited by an auditor representing the University. The desirability of having a more detailed statement of the operation of the trust fund was expressed, and upon motion duly made, seconded and carried, President Dickey and Vice President Peterson were directed to cause an audit to be made of the Patterson trust fund as administered by the Security Trust Company, Lexington, Ky.

E. The Contract with the Kentucky Department of Highways.

Mr. Peterson submitted a contract from the Kentucky Department of Highways, providing for certain research services to be performed by the Bureau of Business Research. He stated that the contract contemplates expenditure of \$20,000.00 for staff, travel and apportioned costs for services now provided in regular University budgets. He stated that the scope of the work done by the Bureau of Business Research would include a study and a report making an analysis of the economic impact of two by-pass routes, with particular emphasis on changes in land use.

Mr. Peterson recommended that the contract be approved.

Upon motion duly made, seconded and carried, the recommendation was concurred in, and the contract approved and authorized executed.

F. Contract with Lexington Board of Education.

Mr. Peterson submitted a contract between the Lexington City Board of Education and the University of Kentucky for services of supervisory personnel for the student teacher program July 1, 1957, through June 30, 1958. He explained that this was, in fact, a renewal of existing contract, and would provide supervisory personnel for practice teaching of students in the College of Education for the current year. The contract involves \$5,800.00.

Mr. Peterson recommended that the contract be approved, and upon motion duly made, seconded and carried, the contract was approved and authorized executed on behalf of the Board of Trustees of the University of Kentucky.

G. Contracts for Flight Training.

Mr. Peterson submitted contract for Air Force flight training for the fiscal year 1957-58, Contract No. AF. 01(611)-436. He stated that this contract, in fact, was a renewal of an existing flight training contract for the past year. He recommended that the contract be authorized and approved.

Upon motion duly made, seconded and carried, the Air Force Contract for Flight Training for the fiscal year 1957-58 was approved and authorized executed.

Mr. Peterson submitted a contract for flight training for the Army Ground ROTC for the fiscal year 1957-58, which, in fact, is renewal of an existing contract. He recommended that same be authorized and approved.

On motion duly made, seconded and carried, the Ground Army ROTC contract for flight training for the fiscal year 1957-58 was approved and authorized executed.

H. Sub-Contracts for Flight Services.

Mr. Peterson submitted sub-contracts between the University of Kentucky and the Bohmer Flying Service, whereby the Bohmer Flying Service would train and furnish facilities for training Ground Army and Air Force ROTC cadets. These cadets will be designated by the University commandant and assigned to the Bohmer Flying Service in accordance with existing contracts with the Government.

Mr. Peterson recommended that the sub-contracts, which had been approved by legal authorities, be authorized.

Upon motion duly made, seconded and carried, the sub-contracts with the Bohmer Flying Service for training and facilities for training ROTC cadets were authorized approved and executed.

I. Contract with National Park Service.

Mr. Peterson presented a contract between the United States of America, National Park Service, and the University of Kentucky Department of Anthropology, whereby the University would make a survey of the various archaeological and historical sites of the Rough River Reservoir and that portion of the Barkley Reservoir lying within the State of Kentucky, and other areas that may be mutually agreed upon in writing. Reports are to be made to the Government and invoices are to be submitted for services rendered. Mr. Peterson recommended that the contract be authorized and approved.

Upon motion duly made, seconded and carried, the contract was approved and authorized executed.

J. Sale of Delta Delta Delta Bonds Approved.

Mr. Peterson submitted Notice of Sale of Bonds on property at 468 Rose Street. He recommended that same be authorized and the bids accepted as of 10:00 a. m. , CST, November 15.

Upon motion duly made, seconded and carried, the Treasurer was authorized to issue Notice of Sale and receive bids as recommended.

K. Notice of Sale of Shawneetown Bonds.

Mr. Peterson submitted Notice of Sale of Revenue Bonds of 1956, Shawneetown, of the University of Kentucky, and recommended that bids be accepted until 10:00 a. m. , CST, November 15, 1957.

Upon motion duly made, seconded and carried, the recommendation was concurred in and Notice of Sale authorized.

L. Purchase of 302 Euclid Avenue Property.

Mr. Peterson submitted recommendation that the property at 302 Euclid Avenue, owned by Mrs. Maude Stone, be purchased for the sum of \$16,000. He stated that the property is just east of two pieces of property owned by the University, facing Rose Street. He suggested that this property was essential to the future development of the University property in this area. The lot has a frontage of 60 feet and a depth of 100 feet. The house includes three apartments now rented for \$285.00 per month, plus utilities. He further stated that the acquisition of the 302 Euclid Avenue property would complete the corner property on Euclid Avenue and Rose Street and would add to the value of the lots now owned by the University. President Dickey concurred in the recommendation.

Upon motion duly made, seconded and carried, the property at 302 Euclid Avenue, owned by Mrs. Maude Stone, was authorized purchased for the sum of \$16,000. Haggin funds are to be used and the fund is to be reimbursed in so far as possible from rentals received from the property.

M. Purchase of Property at 342 Columbia Avenue.

Mr. Peterson recommended that 342 Columbia Avenue, owned by Mr. Forrest Caudill, be purchased. He stated that the house consisted of six rooms and a bath, two of the rooms having been recently added. The house has been newly painted and papered. The lot has a front footage of 35 feet and a depth of 100 feet. The property is available for purchase at \$8,500.00. Mr. Peterson and President Dickey recommended that the property be acquired.

Upon motion duly made, seconded and carried, the property at 342 Columbia Avenue was authorized purchased for the sum of \$8,500.00 from the Haggin Fund, with the understanding that the Haggin Fund would be reimbursed as far as possible from rental income from the property.

N. College of Pharmacy Graduate Approved.

President Dickey submitted a recommendation from the faculty of the College of Pharmacy, the University Faculty concurring, that William Ament Beeler, Jr., be granted the degree to which he is entitled, since his requirements were completed last August. It was explained that Mr. Beeler is eligible to take the State Board Examination in January for license as a pharmacist, but it will be necessary that he be certified as a graduate of the College of Pharmacy before he can take the examination. President Dickey recommended that the degree be approved.

Upon motion duly made, seconded and carried, Mr. William Ament Beeler, Jr., was authorized granted his degree from the College of Pharmacy, University of Kentucky, and the President was authorized to confer upon him the degree at such a time as to comply with State law, to permit him to take the State Board examination in 1958.

O. Mrs. Paul Oberst to Do Part-time Research Work.

President Dickey submitted a recommendation from the Dean of the College of Law for the employment of Mrs. Paul Oberst as a part-time research associate in the College of Law, in order that she may prepare an index of the Kentucky Law Journal. Dean Matthews explained the need for indexing the Kentucky Law Journal, which is now in its 46th volume. He explained that Mrs. Oberst is a graduate of the University of Michigan Law School and was on the research staff there for a number of years. Mrs. Oberst is the wife of Professor Paul Oberst, a member of the Law faculty. He stated that the work would require about 600 hours and it is difficult to secure a competent, qualified person on a part-time basis to do this work.

On motion duly made, seconded and carried, Mrs. Oberst was authorized employed as part-time research associate to do the work outlined above.

P. Dr. DeMarcus and Mr. Hallett to Do Off-Campus Work.

President Dickey submitted a recommendation from Dr. Lewis W. Cochran for Dr. Wendell C. DeMarcus, Associate Professor of Physics, to serve as a consultant to the Union Carbide Corporation, Oak Ridge, Tennessee. It was stated that Doctor DeMarcus was formerly employed as Senior Theoretical Physicist at Oak Ridge for six years prior to joining the staff at the University, that he could handle the work at Union Carbide Corporation, and that such services are very difficult to obtain. The President recommended that the request be granted.

President Dickey also submitted recommendation from Dean R. E. Shaver for Mr. Paul C. Hallett, an instructor in the Department of Electrical Engineering, to conduct an evening course in electronics at the Lafayette Vocational School. President Dickey explained that the authorities at the Lafayette Vocational School had been unable to find a qualified instructor to take this course. He further explained that the class would meet at night twice a week and would not interfere with Mr. Hallett's work in the College of Engineering. He recommended that the request be granted.

On motion duly made, seconded and carried, the recommendations of the President were concurred in and Doctor DeMarcus and Mr. Hallett were authorized to do the off-campus work requested.

Q. Mr. John A. Feyk and Dr. Arthur Knudson Employed.

President Dickey submitted recommendation that Mr. John A. Feyk be employed as Associate Professor of Heat Transfer and Thermodynamics Engineering with the Kentucky Contract Team in Bandung, Indonesia. He stated that Mr. Feyk was jointly recommended by the I. C. A. and Dr. Merl Baker, Coordinator of the program.

Doctor Dickey recommended that Dr. Arthur Knudson be employed for the position of Professor of Bio-Chemistry to work with the agricultural team in Bogor, Indonesia. He stated that Doctor Knudson had been jointly recommended by the I. C. A. and Dr. Merl Baker, Coordinator of the program. He further stated that Mr. Feyk's and Doctor Knudson's employment would be for a two-year period or for whatever part of that time their services would be needed in Bandung or Bogor, Indonesia.

Upon motion duly made, seconded and carried, Mr. John A. Feyk and Dr. Arthur Knudson were authorized employed to do work with the Kentucky Contract Teams in Bandung and Bogor, Indonesia, for such time as their services are needed in Indonesia.

R. Home Management Laboratories at 630 and 644 Maxwellton Court Named.

President Dickey submitted recommendation, with his approval, that the home management laboratory at 630 Maxwellton Court be officially named in honor of Ellen H. Richards, a founder of the American Home Economics Association and a professor of Household Economy at Massachusetts Institute of Technology. He further stated that Miss Richards is considered the "Mother of Modern Home Economics".

President Dickey also recommended that the home management laboratory at 644 Maxwellton Court be named in honor of Mary E. Sweeny. Doctor Dickey stated that Doctor Sweeny was the first head of the Department of Home Economics at the University of Kentucky, 1913-1920 and 1924-1925, and was Assistant Director of the Merrill-Palmer School, Detroit, Michigan, until her retirement in 1945.

Members of the Committee discussed the recommendations and, upon motion duly made, seconded and carried, the home management laboratory at 630 Maxwellton Court was officially named The Ellen H. Richards House, and the home management laboratory at 644 Maxwellton Court was officially named The Mary E. Sweeny House.

S. Change-of-Work Status for Dr. John S. Chambers.

President Dickey submitted recommendation from Dr. William R. Willard, of the College of Medicine, for change-of-work status for Dr. John S. Chambers, head of the Health Service. President Dickey stated that Doctor Chambers was born on July 30, 1889. He has been constantly employed at the University since September, 1928. He is entitled to a change-of-work salary of 49% of his salary at 65. Dr. Dickey stated that he was recommending that Dr. Chambers be given change-of-work status at this time because of the heavy duties required in connection with the Health Service, and because of Dr. Chambers' physical condition. He recommended that change-of-work be granted, effective November 1, 1957 at a salary of \$3,839.64 per annum, and that his change-of-work duties be as follows:

1. To provide some supplementary medical service at the University Health Service to assist with peak loads and emergencies.
2. To serve as an adviser to the Medical Center staff in their planning activities.
3. To serve as an adviser in further development of the University Health Service.
4. To aid in writing the history of the Medical Center development.

Upon motion made, duly seconded and carried, Dr. John S. Chambers was placed in a change-of-work status, effective November 1, 1957, at a salary of \$3,839.64 per annum, with the duties as recommended.

T. Request of Employees Insurance Committee.

President Dickey submitted a letter from Dr. Ralph R. Pickett, Chairman of Employees Insurance Committee, requesting the University to participate in the employees' hospitalization program to the extent of 15% of the annual premium, which would amount to about \$9,000.00 a year. President Dickey stated that the underwriters of the hospitalization program found it necessary either to increase the premium 15% or to provide for a \$25.00 deductive clause in the master policy. The letter was read and discussed, and apparently because of the fact that not all of the University employees are members of the hospitalization group, and other objections raised, no action was taken.

U. Budget Transfer.

President Dickey recommended that \$165.00 be appropriated from unappropriated surplus of the General University Budget to purchase furniture for a typist in Doctor Donovan's office.

On motion duly made, seconded and carried, the budget transfer was authorized and the Comptroller was directed to cause the necessary budget adjustment to be made.

V. Sabbatical Leave Interpreted.

President Dickey submitted the following letter from Frank J. Welch, Director of Agricultural Extension Service:

October 14, 1957

Mr. Frank D. Peterson
Vice-President Business Administration
University of Kentucky

Dear Mr. Peterson:

The method we have been using to pay our Agricultural Extension people while on sabbatical leave, which as you know is the payment of one-half salary for the period of such leave, is a distinct disadvantage when the benefits lost on U.S.D.A. life insurance and civil service retirement are taken into consideration.

The amount of U.S.D.A. life insurance for which an individual is eligible to qualify is based on the amount of his annual salary. When an extension employee goes on sabbatical leave, his salary is reduced one-half, therefore, his insurance is reduced one-half. For example, if an individual earns \$6000.00 a year prior to going on sabbatical leave, he would have \$6000 U.S.D.A. life insurance. When sabbatical leave becomes effective, his salary and insurance are reduced to \$3,000.00 per year.

Civil Service retirement is based on the high five year average annual salary an individual has earned while working under federal appointment. We automatically reduce the employee's salary to one-half during his sabbatical leave which could adversely affect his retirement benefits if such period was included in his high five year average salary base.

The U.S.D.A. life insurance regulations allow up to one year leave without pay with full coverage without payment of premium by the employee or employer. Civil Service retirement regulations permit six months leave without pay without such time being figured in the high five year average.

Therefore, it is recommended that our paying procedures be changed to permit our extension employees to have leave without pay the first half of sabbatical leave and leave with full pay the second half of such leave. In so doing, the individual will not receive more pay during the period of sabbatical leave with full pay than he would have received had he been on sabbatical leave with half pay for the entire period of such leave.

In following the recommended procedure, each case will be submitted separately and a statement will be made on the CPR-1 stating the entire period of sabbatical leave, the period of leave without pay, and the period of leave with full pay.

If you have any questions concerning the above procedure, I would be glad to discuss with you at any time.

Sincerely,

(Signed) Frank J. Welch
Dean and Director

President Dickey stated that, since the persons involved would be entitled to a year's leave of absence with half-pay, he knew no objection to giving the person or persons a half-year's leave without pay and a half-year's leave with full pay, and since it would take care of a technicality in Federal law, he recommended that the request be granted, with the understanding that this does not in any case affect the regulations pertaining to sabbatical leave other than to permit a person to take the first half of the year without pay, and to make the adjustment during the last half of the year.

Upon motion duly made, seconded and carried, the Committee concurred in the recommendation of the President.

W. Gifts.

From: National Merit Scholarship Corporation, Evanston,
Illinois--\$130.00.

The President presented check for \$130.00 from the National Merit Scholarship Corporation, Evanston, Illinois, given as supplemental grant for the 1957-58 Merit Scholar at the University. He recommended that it be accepted.

Upon motion duly made, seconded and carried, the gift of \$130.00 from National Merit Scholarship Corporation was ordered accepted, and the President was requested to write a letter of appreciation to the Corporation.

From: First National Bank and Trust Company, Lexington,
Kentucky--\$1,000.00.

President Dickey reported receipt of check for \$1,000.00, made to the Kentucky Research Foundation by the First National Bank and Trust Company, Lexington, Ky. He explained that this gift is given in continuation of their scholarship program at the University, and recommended that it be accepted.

Upon motion duly made, seconded and carried, the gift of the First National Bank and Trust Company was ordered accepted, and the President was requested to thank the donors.

From: The Purcell Company, Lexington, Ky.--\$1,000.00.

President Dickey presented check for \$1,000.00 from The Purcell Company to cover four scholarships for the current year. He recommended that the gift be accepted.

Upon motion duly made, seconded and carried, the gift of \$1,000.00 from The Purcell Company was ordered accepted, and the President was requested to thank officials of the Company.

From: General Motors Corporation, Detroit, Michigan--
\$3,970.00.

The President reported that the Kentucky Research Foundation was in receipt of \$3,970.00 from General Motors Corporation, to cover six scholarships for 1957-58. He recommended that the check be accepted.

Upon motion duly made, seconded and carried, the gift of \$3,970.00 was ordered accepted, and the President was requested to write a letter of appreciation to members of General Motors Corporation.

From: Opekasit Foundation, Hamilton, Ohio--\$600.00.

President Dickey reported that Opekasit Foundation of Hamilton, Ohio, had presented to the University check for \$600.00, to furnish a scholarship for a student now in Agriculture and Rural Sociology. He recommended acceptance of the gift.

Upon motion duly made, seconded and carried, the gift of Opekasit Foundation was ordered accepted, and the President was requested to thank the Foundation.

From: Grayson Foundation, Inc., --\$41,000.00.

President Dickey reported grant for \$41,000.00 from the Grayson Foundation, Inc., given for continuation of the Experiment Station's research on Equine Virus Abortion and Allied Diseases. He recommended that the grant be accepted.

Upon motion duly made, seconded and carried, the Executive Committee concurred in the recommendation of the President.

From: Kentucky Section of the American Society of Civil Engineers
--\$125.00.

President Dickey presented check for \$125.00 from the American Society of Civil Engineers, given in support of one scholarship for the second semester, 1957-58. He recommended that the gift be accepted.

Upon motion duly made, seconded and carried, the gift of \$125.00 was ordered accepted and the President was requested to write a letter of appreciation.

From: Allied Chemical and Dye Corporation, New York--
\$2,000.00.

President Dickey reported gift from Allied Chemical and Dye Corporation in the amount of \$2,000.00, to be used in the Experiment Station's project entitled "The Effect of Trace Minerals on Roughage Utilization in Sheep". He recommended that the gift be accepted.

Upon motion duly made, seconded and carried, the gift of the Allied Chemical and Dye Corporation was ordered accepted, and the President was requested to write a letter of appreciation to officials of the Corporation.

From: Brown-Forman Distillers Corporation, Louisville,
Ky. --\$2,500.00.

President Dickey reported that the Experiment Station had received from Brown-Forman Distillers Corporation check for \$2,500.00 to be used in the research project, "Comparative Studies of Dried Corn Distillers Solubles from Different Sources in Rations for Growing-Fattening Pigs". He recommended acceptance of the gift.

Upon motion duly made, seconded and carried, the Committee concurred in the President's recommendation, and requested him to thank the donors.

From: South-East Coal Company, Seco, Ky. --two checks for \$600.00 each.

President Dickey presented two checks, for \$600.00 each, from South-East Coal Company, Seco, Ky., given in support of two scholarships for the 1957-58 school year. He recommended that the checks be accepted.

Upon motion duly made, seconded and carried, the Committee concurred in the recommendation of the President and asked that he write a letter of appreciation to the Company.

From: Mason County Farm Bureau--\$175.00.

The President reported that the Kentucky Research Foundation had received check in the amount of \$175.00 from the Mason County Farm Bureau, to cover the Mason County Farm Bureau Scholarship for the 1957-58 school year. He recommended that the check be accepted.

Upon motion duly made, seconded and carried, the gift was ordered accepted, and the President was asked to acknowledge same.

From: Western Electric Company, New York--\$400.00.

The President presented check for \$400.00, given by the Western Electric Company to support a scholarship for an upperclassman in Electrical Engineering. He recommended acceptance.

Upon motion duly made, seconded and carried, the gift of \$400.00 was ordered accepted, and the President was requested to thank the Company.

From: National Plant Food Institute, Washington, D.C. - \$2,000.00.

President Dickey presented check for \$2,000.00 from National Plant Food Institute, to be used in research project, "The Fertilization of Grass Legume Mixtures and Small Grains". He recommended that the check be accepted.

Upon motion duly made, seconded and carried, the gift of the National Plant Food Institute was ordered accepted and the President was requested to thank the Institute.

From: International Minerals and Chemical Corporation,
Chicago, Illinois--\$600.00.

The President reported that the International Minerals and Chemical Corporation had presented to the Kentucky Research Foundation \$600.00 in renewal of their scholarship for the 1957-58 school year. He recommended that the check be accepted.

Upon motion duly made, seconded and carried, the check for \$600.00 was ordered accepted, and the President was requested to thank the Corporation.

From: International Nickel Company, New York--\$963.00.

President Dickey presented check for \$963.00 from the International Nickel Company, to be used for a scholarship and cost of education supplement. He recommended that the gift be accepted.

Upon motion duly made, seconded and carried, the gift of \$963.00 was ordered accepted, and the President was requested to thank officials of the Company.

From: Inland Steel Company, Wheelwright, Ky.--\$250.00.

The President presented check for \$250.00, made payable to the Kentucky Research Foundation, from the Inland Steel Company, in support of their scholarship for the first semester of the 1957-58 school year. He recommended that it be accepted.

Upon motion duly made, seconded and carried, the gift of \$250.00 was authorized accepted, and the President was requested to thank the donors.

From: Kentucky Bankers Association, Louisville, Ky.--\$250.00.

The President reported that the Kentucky Bankers Association had given to the University check for \$250.00 to support a scholarship established last year by that organization. He recommended that it be accepted.

Upon motion duly made, seconded and carried, the gift was accepted and the President was requested to thank the donors.

From: American Potash Institute, Lafayette, Indiana--\$1,800.00.

The President presented check for \$1,800.00 from the American Potash Institute and explained that this represented the last payment on a grant of funds for furtherance of research in the soil fertility and chemistry field. He recommended acceptance.

Upon motion duly made, seconded and carried, the Committee concurred in the recommendation, and requested the President to thank the Institute for their continued generosity.

From: The Allen Company, Winchester, Ky.--\$500.00.

The President presented check for \$500.00, made to the Kentucky Research Foundation, from The Allen Company, given in support of their scholarship for the year 1957-58. He recommended that the gift be accepted.

Upon motion duly made, seconded and carried, the gift of The Allen Company was ordered accepted, and the President was requested to write a letter of appreciation.

From: Armco Foundation, Middletown, Ohio--\$2,300.00.

President Dickey reported receipt of two checks, amounting to \$2,300.00, given in support of the Armco Foundation's four scholarships. He recommended acceptance of the gift.

Upon motion duly made, seconded and carried, the gift of \$2,300.00 from the Armco Foundation was ordered accepted, and the President was requested to write a letter of appreciation to an officer of the Foundation.

From: Foundry Educational Foundation, Cleveland, Ohio--
\$1,000.00.

President Dickey presented check for \$1,000.00 from the Foundry Educational Foundation, and stated that this was to be used to furnish a total of seven scholarships, three in Metallurgical Engineering and four in Mechanical Engineering. He recommended that the check be accepted.

Upon motion duly made, seconded and carried, the Executive Committee concurred in the recommendation of the President.

From: Kentucky Broadcasters Association, Covington, Ky. --
\$300.00.

President Dickey reported that Kentucky Broadcasters Association had offered to the University check for \$300.00, which they wished used to cover two scholarships of \$150.00 each for the 1957-58 school year. He recommended that the gift be accepted.

Upon motion duly made, seconded and carried, the Committee concurred in the recommendation of the President and requested him to thank the Kentucky Broadcasters Association for the gift.

From: Ashland Oil and Refining Company, Ashland, Ky. --
\$4,406.81.

President Dickey reported receipt of \$4,406.81, from the Ashland Oil and Refining Company, and recommended that the check be accepted.

Upon motion duly made, seconded and carried, the gift of the Ashland Oil and Refining Company was ordered accepted, and the President was requested to express to the donors the appreciation of the officials of the University.

From: Art Guild Bindery, Inc. --\$50.00.

President Dickey reported that he was in receipt of check for \$50.00, which he would add to the principal of the Library's fund for purchasing books printed before 1500. He recommended that the gift be accepted.

Upon motion duly made, seconded and carried, the check of the Art Guild Bindery was ordered accepted, and the President was requested to acknowledge the gift.

From: Capital Chapter of the Kentucky Society of Professional Engineers --\$250.00.

President Dickey reported receipt of check for \$250.00 from the Capital Chapter of the Kentucky Society of Professional Engineers, given in support of a new scholarship for the year 1957-58. He recommended that the gift be accepted.

Upon motion duly made, seconded and carried, the Executive Committee concurred in the recommendation of the President, and requested him to write a letter of appreciation to the donors.

From: Mrs. Marjorie C. Wood, Evansville, Indiana--\$5.00.

President Dickey reported that Mrs. Marjorie C. Wood, Evansville, Indiana, had presented to the University \$5.00 which she wished used toward purchase of a volume for the University Library in memory of Robert Ryland Taliaferro, Sr. He stated that he thought this was a most thoughtful gift and recommended that it be accepted.

Upon motion duly made, seconded and carried, the Committee concurred in the recommendation and requested the President to write a letter of appreciation to Mrs. Wood.

From: National Association of Jewish Women (Lexington Section)--\$500.00.

President Dickey reported that the National Council of Jewish Women (Lexington Section) had presented to the University \$500.00 to be used for the purpose of awarding a graduate assistantship in the Department of Psychology to further the work of audiology. He recommended that the gift be accepted.

Upon motion duly made, seconded and carried, the Executive Committee authorized acceptance of the gift and requested the President to express to the National Council of Jewish Women the appreciation of the University.

X. Appointments and Other Staff Changes.

President Dickey submitted staff appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes requested by deans and heads of departments.

COLLEGE OF ARTS AND SCIENCES

Appointments

Genevieve Hutchinson, Secretary, Sociology Department, beginning September 23, 1957, through June 30, 1958.

Abraham Salem Fawal, Instr. Film Supervisor, Radio Arts, beginning September 23, 1957 through June 30, 1958.

Shelba Jean Proffitt, Part-time Instructor, Chemistry Department, beginning September 1, 1957 through June 30, 1958.

Irma Elaine Unekis, Secretary, Bacteriology Department, beginning September 16, 1957 through June 30, 1958.

Ann K. Huddleston, staff accompanist, Music Department, beginning 9/1/57 through 6/30/58.

Shelton Cooley West, chauffeur-aide, Physical Education Department, beginning 9/16/57 through 6/30/58.

Joe Richard Shannon, Part-time Instructor, Physical Education Department, beginning 2/1/58 through 6/30/58.

Phyllis G. Crawford, part-time secretary, Physical Education, beginning 10/1/57 through 6/30/58.

Jerry Wright, Librarian and part-time assistant, Geology Department, beginning 10/1/57 through 6/30/58.

Logan E. Gragg, Psychiatric Consultant, Psychology Department, effective September 1, 1957.

Reappointment

Elizabeth Ellis Taylor, Instructor, student-WBKY coordinator, Radio Arts, beginning 9/1/57 through 6/30/58.

Resignations

Susan S. Waters, Secretary, Sociology Department, September 10, 1957.

Nancy S. Lancaster, Secretary, Bacteriology Department, September 15, 1957.

Melvin Boyd Cunningham, chauffeur-aide, Physical Education Department, September 14, 1957.

Termination of Employment

Erwin W. Straus, part-time lecturer, effective September 1, 1957.

Changes in Status

J. R. Meadow, Professor and Fr. Dir. will resume direction of the Geschickter research project, effective October 1, 1957.

John F. Steinbach, Assistant Professor to Assistant Professor and Director of A. E. C. research project, beginning 9/1/57 through 5/31/58.

William F. Wagner, Associate Professor to Associate Professor and Associate Director A.E.C. research project, beginning 9/1/57 through 5/31/58.

Richard F. Hood, Instructor, Physics Department, reappointed, with adjustment in salary, beginning 9/1/57 through 6/30/58.

Vincent P. Kenney, Assistant Professor, Physics Department, adjustment in salary, for participation in AEC contract research.

Sally F. Hopper, Clerk-Stenographer, Office of the Dean, College of Arts and Sciences, continuation of employment from 9/1/57 through 9/21/57.

Donald F. Clifton, Assistant Professor of Metallurgical Engineering, in College of Engineering, and Assistant Professor in the Department of Physics, 9/1/57 through 9/9/57.

Harry C. Lancaster, assistant basketball coach to assistant basketball coach and part-time instructor in Physical Education, beginning 9/15/57 through 1/31/58, with adjustment in salary.

Edmund Nosow, Geologist, Geological Survey to Geologist in charge of oil and gas investigations, effective 10/1/57.

Dale M. Smith, Instructor, Department of Botany, to Assistant Professor, effective the present academic year.

W. A. Heinz, Associate Professor of Hygiene and Public Health to Acting Head of the Department of Hygiene and Public Health and Associate Professor, effective November 1, 1957.

COLLEGE OF AGRICULTURE AND HOME ECONOMICS

Appointments

John Mason Taylor, Assistant County Agricultural Extension Agent in Training, Ohio County, Hartford, Ky., effective 10/16/57.

Robert E. Eplee, Assistant County Agricultural Extension Agent in Training, Mason County, Maysville, Ky., effective 10/16/57.

Leon D. Ball, Assistant County Agricultural Extension Agent in Training, Magoffin County, Salyersville, Ky., effective 10/1/57.

Phyllis Ann Sandefur, Assistant County Home Demonstration Agent in Training, Christian County, Hopkinsville, Ky., effective 10/1/57.

Gertrude M. Robinette, County Home Demonstration Agent, Boone County, Burlington, Ky., effective 9/16/57.

Marjorie Bradford, Assistant Professor, School of Home Economics, beginning 9/18/57 through 6/30/58.

Carolyn Jean Brown, Clerk Stenographer, effective 9/19/57.

Letta W. Jasper, Extension Specialist in Marketing & Consumer Education, effective 9/20/57.

Sallie Holliday Little, Secretary, effective 9/17/57.

Mary Ellen Boswell, Clerk in Henderson County, Henderson, Ky., effective 9/1/57.

Mayme Wall, Clerk in Scott County, Georgetown, Ky., effective 9/23/57.

Norma Rae Hammons, Clerk-stenographer, effective October 10, 1957.

Joyce Ross Cooper, Clerk-typist, effective October 1, 1957.

Roy C. Sharpe, Beef Cattle Herdsman (Coldstream), effective October 1, 1957.

Robert Henry Wolfe, Assistant County Agricultural Agent in Training, Morgan County, effective October 16, 1957.

Reappointments

William R. Brinkley, Assistant County Agricultural Extension Agent in Training, Franklin County, Frankfort, Ky., effective 10/16/57.

Billie P. Taylor, Associate Home Demonstration Extension Agent, Campbell County, Alexandria, Ky., effective 10/1/57.

Mary L. McKee, Assistant Instructor, effective 9/16/57.

Donna Jean Kelley, Stenographer, effective October 1, 1957.

Resignations

Mary Jordan Morris, County Home Demonstration Extension Agent, Webster County, effective 10/31/57.

Sally Newell, Field Agent 4-H Extension Programs, Fayette County, effective 10/10/57.

Evalyn Covington, Clerk, Scott County, effective 9/30/57.

Betty Hamilton, County Home Demonstration Extension Agent, Ballard County, effective 9/17/57.

Joseph B. Armstrong, Assistant County Agricultural Extension Agent in Training, Union County, effective 9/15/57.

Donald W. Claypool, Assistant County Agricultural Extension Agent, Floyd County, effective 9/19/57.

Holland P. Thrasher, Assistant County Agricultural Extension Agent, Nelson County, effective 9/25/57.

Martha Morrow Logan, Extension Specialist in Marketing & Consumer Education, effective 10/30/57.

Harold H. Pierce, Extension Specialist in Pastures, effective 9/30/57.

Gordon Frederick DeJong, Technical Assistant in Rural Sociology, effective 8/31/57.

Patricia L. Idleman, Laboratory Aide, effective 9/17/57.

Maxine Sue Collins, Clerk-Stenographer, effective 9/10/57.

Marion S. McDowell, Assistant Professor of Home Economics, effective 8/31/57.

Owen K. Shugars, Research Assistant, effective 9/21/57.

Stephen C. Schmidt, Assistant Economist, effective 9/23/57.

Sue Carolyn Johnson, Clerk-Stenographer, effective 9/7/57.

Orval Dee Crowe, Dairy Herdsman, effective 9/10/57.

James M. Ransom, Research Assistant, effective 8/31/57.

Ellis O. Garrison, Research Assistant, effective 9/30/57.

Darrell H. Plaunt, Research Assistant, effective 9/26/57.

Willem van der Werf, Laboratory Assistant, effective 8/31/57.

Peggy Horton, Stenographer, effective October 11, 1957.

Raymond Douglas Ridley, Assistant County Agricultural Agent in Training, Hart County, effective November 30, 1957.

Termination of Employment

Billy Samuel Masters, Assistant Chemist, effective 9/16/57.

Paul R. Caudill, Assistant Chemist, effective 8/31/57.

Leaves of Absence

Roberta C. Hicks, Assistant County Home Demonstration Extension Agent in Training, Lyon County, leave for period beginning September 4, 1957 to indefinite.

Martha B. Jenks, Associate County Home Demonstration Extension Agent, Woodford County, leave for period September 1, 1957 through August 31, 1958.

Pauline Toadvine, Clerk-Stenographer, leave for period September 1, 1957, through October 31, 1957.

Elwood S. Combs, Assistant County Agricultural Extension Agent in Training, Whitley County, leave for period September 8, 1957 through June 30, 1958.

William Rufus Hourigan, Assistant County Agricultural Extension Agent, Washington County, leave for period October 1, 1957, through September 30 1958.

Minerva O. Murphy, County Home Demonstration Extension Agent, Bell County, sabbatical leave for period October 1, 1957 through June 30, 1958.

Dora May Cochran, County Home Demonstration Agent, Adair County, sabbatical leave for period October 1, 1957 through May 31, 1958.

Mary C. Green, County Home Demonstration Agent, Mercer County, sabbatical leave for period October 1, 1957 through January 31, 1958.

Rachel Rowland, Extension Specialist in Clothing, sabbatical leave for period October 1, 1957 through June 30, 1958.

Eugene W. Howard, County Agricultural Extension Agent, Leslie County, sabbatical leave for period October 1, 1957 through May 31, 1958.

Samuel B. Kent, County Agricultural Extension Agent, Butler County, sabbatical leave for period October 1, 1957 through May 31, 1958.

John T. Cochran, County Agricultural Extension Agent, Adair County, sabbatical leave for period October 1, 1957 through May 31, 1958.

Charlie Dixon, Area Agent in Farm & Home Development, sabbatical leave for period October 1, 1957 through May 31, 1958.

Ernest J. Nesius, Associate Director, leave for period October 1, 1957 through November 30, 1957. October 1-25 is vacation and October 26-November 30 is leave.

Hubert W. Davis, Area Agent, sabbatical leave, for period October 1 1957 through June 30, 1958.

W. B. Collins, County Agricultural Extension Agent, sabbatical leave for period October 1, 1957 through January 31, 1958.

Adjustments in Salary

William A. Seay, Administrative Assistant and Res. Dir. of KRF, effective July 1, 1957.

Loretta Joy Higgins, Bookkeeping machine operator, effective September 1, 1957.

Nancy Ratcliff, Clerk-stenographer, effective September 1, 1957.

Barbara Truitt, Clerk-stenographer, effective September 1, 1957.

J. C. Feltner, Field Agent in 4-H Extension Programs, effective September 1, 1957.

Ina Estep, Clerk-stenographer, effective September 1, 1957.

Sue R. Noel, effective 9/1/57.

Ruby W. Neal, Clerk-stenographer, effective September 1, 1957.

Dora Baker, Clerk-stenographer, effective September 1, 1957

Changes in Status

Norma Irene Weiss, Assistant Home Demonstration Extension Agent in Training to County Home Demonstration Extension Agent, Campbell County, effective September 1, 1957.

William K. Robertson, Assistant County Agricultural Extension Agent in Training to Assistant County Extension Agricultural Agent, Ohio County, effective October 1, 1957.

Jackson W. Williams, Assistant County Agricultural Extension Agent, Ohio County, to Assistant County Agricultural Extension Agent, Butler County, Morgantown, Ky., effective 10/1/57.

Z. L. Newsome, Assistant County Agricultural Extension Agent, Magoffin County, transferred to Mason County, Maysville, Ky., effective 10/1/57.

Reba Kathryn Bullen, Assistant County Home Demonstration Extension Agent, Pike County, transferred to Lawrence County as County Home Demonstration Extension Agent, with adjustment in salary, effective September 1, 1957.

Norma Irene Weiss, County Home Demonstration Extension Agent, Campbell County, transferred to Grant County, Williamstown, Ky., effective September 1, 1957.

Ora W. Neely, Home Demonstration Extension Agent, McCreary County, transferred to Adair County, effective November 1, 1957.

Wiley B. Faw, Assistant County Agricultural Extension Agent in Training, Leslie County, to County Agricultural Extension Agent, effective October 1, 1957.

Kenneth H. Hestand, Assistant County Agricultural Extension Agent, Wayne County, transferred as Acting County Agricultural Extension Agent, Adair County, with adjustment in salary, effective October 1, 1957.

Fern Gosser, Assistant County Home Demonstration Extension Agent in Training, transferred as Acting County Home Demonstration Extension Agent, Mercer County, with adjustment in salary, effective September 1, 1957.

Frances Lynn Smith, Secretary in Extension, transferred to College of Agriculture and Home Economics, effective October 1, 1957.

J. O. Barkman, Professor, change of work, in Agricultural Extension as consultant to the Dairy Manufacturing Industry and the Dairy Extension staff, and the individual dairy manufacturing plants in the State. For College of Agriculture, responsible for arranging scholarships for students in Dairy Manufacturing and Dairy Products at University of Kentucky. He will also help to locate outstanding boys who have an interest in the dairy field, effective November 1, 1957.

William Merrill Miller, Laboratory Technician, change from full-time work to part-time, effective October 1, 1957.

Marjorie Joe Eason, Laboratory Technician, adjustment in salary, effective October 1, 1957.

Kenneth Logston, Mechanic, adjustment in salary, effective October 1, 1957.

Mary Louise McKee, Assistant Instructor changed to Assistant Instructor and Temporary Extension Specialist in Foods and Nutrition, with adjustment in salary, effective October 1, 1957.

William A. Brooks, Mechanic, adjustment in salary, effective October 1, 1957.

Margaret Frances Duncan, Clerk-Stenographer, adjustment in salary, effective October 1, 1957.

Dorothy H. Omer, Secretary, adjustment in salary, effective October 1, 1957.

COLLEGE OF ENGINEERING

Appointments

Jere L. Reed, Clerk-stenographer, effective October 1, 1957.

John Harmon Smith, Instructor of Engineering Drawing, for September 23, 1957 through May 31, 1957, as part-time instructor.

James Ellison Humphrey, Jr., Lecturer in Structural Engineering, effective October 1, 1957.

Resignations

Hella K. Ahern, Clerk-stenographer, effective September 30, 1957.

D. F. Clifton, Assistant Professor, Metallurgical Engineering, effective September 16, 1957.

J. J. Arnett, Research Assistant, effective October 1, 1957.

Changes in Status

W. M. Carter, Professor of Mechanical Engineering and Director, with adjustment in Salary, effective September 16, 1957.

W. B. Drake, Lecturer in Highway Engineering (part-time), decrease in duties and adjustment in salary, beginning 9/1/57 through 6/30/58.

J. H. Havens, Assistant Lecturer in Highway Engineering, adjustment in salary, effective September 1, 1957 through June 30, 1958.

Earl T. Dillender, Technician, adjustment in salary, effective October 1, 1957.

COLLEGE OF EDUCATION

Appointments

Lina Street, Secretary, effective 9/6/57 through 2/6/58, temporary appointment.

Eleanor Greenlief, Secretary, effective 9/17/57 through 6/30/58.

Barbara Tussey, Secretary, effective 9/5/57 through 6/30/58.

Frances L. Criswell, Secretary, effective 9/16/57 through 6/30/58.

Resignation

Fred Harris, Professor, effective August 31, 1957.

Adjustments in Salary

Rosalie Florence Spivey, Secretary, effective September 1, 1957.

Leonard E. Meece, Professor, effective September 1, 1957.

Morris B. Cierley, Associate Professor, effective September 1, 1957.

James R. Ogletree, Associate Professor, effective September 1, 1957.

COLLEGE OF COMMERCE

Appointment

Ann Egerton, Assistant Secretary, effective 9/23/57.

Changes in Status

Eugene Holshouser, Research Associate to Assistant Project Director, Highway Economics Research, with adjustment in salary, effective October 1, 1957 through June 30, 1958.

Charles Lockyer, Assistant Professor, to Project Director for Highway Economic Research, with adjustment in salary, effective October 1, 1957.

Appointments

Ashland Center:

William Irwin Riggs, Chemistry, Instructor, effective 9/1/57.

Nancy Allen McClellan, Instructor, effective 9/1/57, English.

Edward L. Buchanan, Instructor in Music, effective September 1, 1957.

John B. Sowards, Instructor in Speech, effective September 1, 1957.

Mary Lucile Chapman, Instructor in History, effective September 1, 1957.

Mary Ruth Brookover, Instructor in Mathematics, effective September 1, 1957.

Goldie Margaret Wilson, Instructor in Commerce, effective September 1, 1957.

William Godfrey Wheeler, Instructor in Economics, effective September 1, 1957.

Elizabeth Ann Walthall, Instructor in Biological Sciences, effective September 1, 1957.

William Emerson Melvin, Instructor in History, effective September 1, 1957.

Nancy Miller Loptien, Instructor in English and Modern Languages, effective September 1, 1957.

^D Coleman Hunter, Instructor in Education, effective September 1, 1957.

Clyde C. Lewis, Director at Ashland Center, effective September 1, 1957.

Jessie Hopwood Hughes, Librarian, effective September 1, 1957.

Martha Lewis Tate, Bursar-Recorder, effective September 1, 1957.

Cora Ann Goble, Secretary, effective September 1, 1957.

Charles Cecil Daniels, Custodian, effective September 1, 1957.

Sonny Byron Conley, Custodian, effective September 1, 1957.

Northern Center:

Roger E. Kirk, Instructor in Psychology, effective September 1, 1957.

Margaret Louella Patton, Instructor in Humanities, effective September 1, 1957.

Paul Richard Schott, secretarial help, for the period 9/1/57 through 9/20/57.

Ashland Center:

Louise Hoy, Part-time Instructor, effective October 1, 1957.

Elizabeth Marie Billings, Instructor, effective October 1, 1957 (Home Economics).

Reappointments

Northern Center:

William J. Elliott, Instructor in Chemistry, effective September 1, 1957.

Carneal Edens, Instructor in Commerce, effective September 1, 1957.

L. Brown, Instructor in Psychology, effective September 1, 1957.

C. Perry Martin, Instructor in Mathematics, effective September 1, 1957.

Rickman Powers, Instructor in Commerce, effective September 1, 1957.

Thomas Riley, Instructor in Horticulture, effective September 1, 1957.

Thelma Louise Shelton, Instructor in Physical Education, effective September 1, 1957.

Robert D. Price, Instructor in Education, effective September 1, 1957.

Robert M. Rankin, Instructor in Journalism and Assistant in Public Relations, effective September 1, 1957.

Robert Knauf, Instructor in Music, effective September 1, 1957.

Betty Jane Brooker, Instructor in Art, effective September 1, 1957.

W. M. Baulch, Instructor in Physics, effective September 1, 1957.

William M. Byron, Instructor in English, effective September 1, 1957.

Ellen Loudenslager, Instructor in Psychology, effective September 1, 1957.

Jack Louis Gottschang, Instructor in Anatomy and Physiology, effective September 1, 1957.

Robert E. Shearer, Instructor in Zoology, effective September 1, 1957.

Resignations

David C. McMurtry, Bursar-Recorder and Instructor in Commerce, effective September 1, 1957, Northern Center.

Sarah K. Black, Instructor in English, Northern Center, effective July 26, 1957.

Barbara Corcoran, Instructor in English, Northern Center, effective June 30, 1957.

Ruth Ann Gaddie, Typist, effective September 14, 1957.

Adjustments in Salary

Betty Jane Warnick, Admissions Officer, Northern Center, effective September 1, 1957.

Anna Ruth Webb, Librarian, Faculty Secretary, Bookstore Manager, Northern Center, effective September 1, 1957.

L. Brown, Instructor in Psychology, Northern Center, effective October 1, 1957.

Changes of Status

Agatha E. Parks, Secretary, Education, transferred to University Extended Programs, effective September 17, 1957.

Glennis P. Holliday, Clerk-typist, changed to Machines Operator, with adjustment in salary, effective September 16, 1957.

GRADUATE SCHOOL

Appointment

Faye Gibson, Haggin Scholar, from October, 1957, to June, 1958.

COLLEGE OF PHARMACY

Reappointment

Richard M. Doughty, Assistant Professor, effective September 1, 1957.

MEDICAL CENTER

Appointment

Henrietta Frazier, Infirmary Nurse, effective September 16, 1957.

Resignations

Margaret Magnussen, Infirmary Nurse, effective September 8, 1957.

Helen M. Cline, Secretary, effective August 31, 1957.

Change of Status

John S. Sprague, Physician, changed to Director, with adjustment in salary, effective October 1, 1957.

OFFICE OF THE PRESIDENT

Department of Public Relations

Appointment

Julia Dalton, Information Assistant, effective 9/19/57.

Resignation

John S. Newland, News Editor, effective October 18, 1957.

OFFICE OF THE VICE PRESIDENT

LIBRARIES

Appointments

Mary Powell Phelps, Assistant in Acquisitions Department, one-half time, effective September 1, 1957.

Deanna G. Johnson, Assistant in Acquisitions Department, effective September 1, 1957.

Gene F. Stoll, Assistant in Acquisitions Department, one-third time, effective September 1, 1957.

Margaret Ann Thornton, Assistant in Acquisitions Department, effective September 1, 1957.

Wilma Sloan, Typist, Cataloging Department, effective 9/9/57.

Patsy Dale Moores, Assistant, Cataloging Department, effective 9/1/57.

Margaret A. Meyer, Cataloger, effective 9/1/57.

Betty Smith Kempster, Archives Assistant, effective September 10, 1957.

Jerry Wright, Geology Librarian, effective 10/1/57.

Katherine A. McClanahan, Art and Music Librarian, effective 10/1/57.

Leave of Absence

Evelyn P. Evans, Serials Cataloger, part-time, return from leave of absence, effective September 1, 1957.

Resignation

Lois Groover, Typist, effective September 30, 1957.

Changes in Status

John J. Reynolds, Assistant Cir. -full time to Asst. Cir. half-time, with adjustment in salary, effective October 1, 1957.

Raul Beruff, Assistant Dir. full-time to Assistant, half-time, with adjustment in salary, effective 9/30/57.

COUNSELING

Appointment

William Orvan Gay, Counselor one-half time, effective September 16, 1957.

REGISTRAR

Appointment

Mary Grace Woodyard, Stenographer, effective 10/1/57.

KERNEL PRESS

Resignation

F. C. Odell, Proofreader, effective September 30, 1957.

Appointment

John R. Mitchell, Photographer, effective 9/15/57.

OFFICE OF VICE PRESIDENT FOR BUSINESS ADMINISTRATION

FOOD SERVICE

Appointments

Ema Jean Niles, Party Dietitian, effective 9/1/57.

Harriette M. McKenzie, Inventory Clerk, effective September 14, 1957.

Termination of Employment

J. B. Bowles, warehouseman, effective September 7, 1957.

Leaves of Absence

Doris K. Wheeler, Party Dietitian, return from leave, effective 9/16/57.

Lawrence W. Roberts, Manager, Student Union Grill, return from leave, effective September 1, 1957.

Adjustments in Salary

Martha M. Reynolds, Assistant Dietitian, effective September 1, 1957.

Mayme Powers, Manager of Women's Residence Hall, effective September 1957.

OFFICE OF DEAN OF MEN

Appointments

John R. Proffitt, Assistant to the Dean, half-time, effective September 1, 1957.

Ruby Dale Cisco, Housemother, effective 9/1/57.

Allene L. Kennedy, Housemother, effective 9/1/57.

Terminations of Employment

Edna L. Overstreet, Bookkeeper-Secretary, effective September 1, 1957.

Finnell L. Fields, Assistant to the Dean, effective August 31, 1957.

OFFICE OF THE DEAN OF WOMEN

Appointments

Helen L. Maddux, Housemother, ten months basis, effective September 1, 1957.

Martha Shannon, Office Secretary, YWCA, effective September 1, 1957.

Betsy Paynter Richardson, Secretary, effective September 20, 1957.

Davis L. Gardner, Assistant to the Dean of Women, effective October 1, 1957.

Evelynn Young Nelson, Housemother, effective September 1, 1957.

Resignations

Judith Griffin, Housemother, effective June 30, 1957.

John Q. Allen, effective April 6, 1956.

Adjustment in Salary

Edith R. Potts, Housekeeper, effective November 1, 1957.

On motion duly made, seconded and carried, on President Dickey's recommendation, the Executive Committee concurred in the above appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes, and record was ordered made in the minutes.

Y. Executive Committee Adjourns.

Upon motion duly made, seconded and carried, the Executive Committee adjourned at 11:50 a.m. CST for luncheon, which was served in the President's Office.

Frank D. Peterson, Secretary
Board of Trustees and Executive
Committee