

Minutes of the Regular Meeting of the Board of Trustees of the University of Kentucky, Tuesday, September 24, 1935.

The Board of Trustees of the University of Kentucky met in President McVey's office at the University September 24, 1935, the meeting being continued and held from the regular date of September 17, 1935. Members of the Board present were Judge R. C. Stoll, chairman of the Executive Committee; John S. Cooper, Louis E. Hillenmeyer, Miller Holland, Dr. George H. Wilson, James R. Rash, and W. C. Hanna. Meeting with the Board were President Frank L. McVey and Secretary D. H. Peak.

Judge R. C. Stoll having informed the President that he would be late in attending the meeting, on motion and second, Mr. Louis Hillenmeyer was made chairman pro tem and presided until Judge Stoll arrived.

1. Approval of Minutes.

A quorum of the Board not being present, the approval of Minutes was deferred until a future meeting of the Board.

2. Financial Reports.

The financial report for June, the close of the fiscal year 1934-1935, not having been completed before this meeting, was filed and ordered recorded in the Minutes. The financial reports for the months of July and August respectively were filed and, the report being cumulative, it was ordered that the August report be incorporated in the Minutes. The reports read as follows:

Financial report for June, 1935:

EXHIBIT "B"

Statement of Income and Expenditures
Month of June 1935

	<u>Previously Reported</u>	<u>Current Month</u>	<u>Fiscal Year to Date</u>
General Fund Income			
Federal Appropriation	42,750.00		42,750.00
Int. on Endowment Bonds	8,644.50	(4,322.25)	4,322.25
Int. on Liberty Loan Bonds	850.00		850.00

Vocational Ed. Board	18,661.62	4,208.82	22,870.44
State Appro. - Back Sal.	71,100.00		71,100.00
State Appro. - Repairs to Buildings	7,463.68	1,536.32	9,000.00
State Appro. - Summer Sch.	9,000.00		9,000.00
Special Agr. Appropriation	25,500.00		25,500.00
State Appro. - General	634,064.86	44,935.14	679,000.00
Student Fees	206,277.32	2,769.28	209,046.60
Student Fees - Summer Sch.	40,636.99	(78.75)	40,558.24
Student Fees - Un. High Sch.	10,482.50	190.00	10,672.50
Student Fees - El. Tr. Sch.	7,454.00	20.00	7,474.00
Student Fees - Univ. Exten.	21,831.55	827.40	22,658.95
Miscellaneous Receipts	9,614.53	326.92	9,941.45
Rentals	3,305.78	529.46	3,835.24
Men's Dormitories	16,144.10	1,368.90	17,513.00
Total	<u>1,133,781.42</u>	<u>52,311.24</u>	<u>1,186,092.67</u>
Expenditures			
Instruction	710,477.86	89,146.92	799,624.78
Adm., Expense & Maint.	240,128.40	32,932.03	273,060.43
Additions and Betterments	13,436.95	8,394.11	21,831.06
Total	<u>964,043.21</u>	<u>130,473.06</u>	<u>1,094,516.27</u>
Excess of Income over Ex- penditures	<u>169,738.22</u>	<u>(78,161.82)</u>	<u>91,576.40</u>
Patterson Hall Income			
Board	44,643.73	1,191.15	45,834.88
Miscellaneous Receipts	188.10	35.75	223.85
Room Rent - Summer School	1,326.00	2,413.50	3,739.50
Total	<u>46,157.83</u>	<u>3,640.40</u>	<u>49,798.23</u>
Expenditures			
Expense	40,461.53	11,665.46	52,126.99
Additions and Betterments	307.50	384.40	691.90
Total	<u>40,769.03</u>	<u>12,049.86</u>	<u>52,818.89</u>
Excess of Expenditures over Income	<u>5,388.80</u>	<u>(8,409.46)</u>	<u>(3,020.66)</u>
General Fund Income			
General Fund Income	1,179,939.26	55,951.64	1,235,890.90
General Fund Expenditures	<u>1,004,812.24</u>	<u>142,522.92</u>	<u>1,147,335.16</u>
Excess of General Fund Income over Expend.	175,127.02	(96,571.28)	88,555.74
Accounts Payable - liqui.	(71,100.00)		(71,100.00)
Excess of Expenditures over Receipts for Gen- eral Ledger accounts	<u>(77,980.25)</u>	<u>70,652.21</u>	<u>(7,328.04)</u>
Excess of Receipts over Expend. for fiscal year to date - General Fund	<u>26,046.77</u>	<u>(25,919.07)</u>	<u>10,127.70</u>
Excess of Receipts over Expend. for the fiscal year to date - General Fund			10,127.70
Cash in Bank July 1, 1934 - General Fund			(4,289.95)
Cash in Bank June 30, 1935 - General Fund			<u>5,837.75</u>

Experiment Station			
Hatch - Federal Appro.	15,000.00		15,000.00
Milk and Butter - Cash			
Receipts	10,151.13	916.44	11,047.57
Beef Cattle Sales	738.35	1,154.00	1,892.35
Dairy Cattle Sales	488.22		488.22
Sheep Sales	310.51	196.83	507.34
Swine Sales	495.03		495.03
Poultry Sales	1,433.51	75.95	1,509.46
Farm Produce Sales	2,357.83	14.55	2,372.38
Horticultural Sales	383.20		383.20
Seed Test	1,554.87	1.50	1,556.37
Seed Inspection	18,627.02	165.27	18,792.29
Rentals	5,543.37	144.67	5,688.04
Miscellaneous	1,003.66	35.03	1,038.69
Fertilizer - Fees	28,625.46	2,738.54	31,364.00
Public Service - State			
Appro.	19,810.19	2,189.63	21,999.82
Public Service - Misc.			
Receipts	40.00	5.00	45.00
Feeding Stuffs - Fees	27,514.23	2,250.18	29,764.41
Adams - Federal Appro.	15,000.00		15,000.00
Serum - Sales	1,094.19	166.21	1,260.40
Serum - Virus Sales	111.25	15.75	127.00
Serum - Supply Sales	142.75	16.55	159.30
Serum - Misc. Receipts	35.40		35.40
State Appropriation	46,023.67	3,976.33	50,000.00
Creamery-License Fees	6,510.55	85.50	6,596.05
Creamery - Testers' Lic.	2,318.02	97.00	2,415.02
Creamery - Glassware Test.	596.20	114.86	711.06
Robinson - State Appro.	11,683.49	3,315.15	14,998.64
Robinson - Misc. Rec.	6,221.14	239.64	6,460.78
West Ky. - State Appro.	13,501.97	1,498.03	15,000.00
West Ky. - Misc. Receipts	5,834.39		5,834.39
Purnell - Federal Appro.	60,000.00		60,000.00
Nursery Inspection -			
State Appro.	1,908.77	591.23	2,500.00
Nursery Inspection - Fees	1,910.00		1,910.00
Blood Test	20.75		20.75
Total	<u>306,969.12</u>	<u>20,003.84</u>	<u>326,972.96</u>
Expenditures			
Expense	268,870.01	49,684.95	318,554.96
Additions and Better-			
ments	8,399.11	12,800.82	21,199.93
Total	<u>277,269.12</u>	<u>62,485.77</u>	<u>339,754.89</u>
Excess of Expenditures			
over Income	29,700.00	(42,481.93)	(12,781.93)
Accounts Payable		3,150.32	3,150.32
Excess of Expenditures over			
Receipts for General			
Ledger accounts	<u>(23,257.41)</u>	<u>(3,994.30)</u>	<u>(27,251.71)</u>
Excess of Expenditures over			
Receipts	<u>6,442.59</u>	<u>(43,325.91)</u>	<u>(36,883.32)</u>

Excess of Expenditures over Receipts for the fiscal year to date - Experiment Station			(36,883.32)
Cash in Bank July 1, 1934 - Experiment Station			<u>13,586.85</u>
Cash in Bank June 30, 1935 - Experiment Station			<u>(23,296.47)</u>
Extension Division Income			
Federal Smith-Lever	148,308.77		148,308.77
Federal Add. Co-op.	31,000.00		31,000.00
Federal Supplementary	53,091.04		53,091.04
Federal Gapper-Ketcham	36,800.97		36,800.97
State Smith-Lever	126,000.00		126,000.00
County and Other	7,288.13	2,640.57	9,928.70
Total	<u>402,488.91</u>	<u>2,640.57</u>	<u>405,129.48</u>
Expenditures			
Expense	<u>360,483.89</u>	<u>43,756.73</u>	<u>404,240.62</u>
Excess of Income over Expenditures	<u>42,005.02</u>	<u>(41,116.16)</u>	<u>888.86</u>
Excess of Income over Expenditures for the fiscal year to date - Extension Division			888.86
Cash in Bank July 1, 1934 - Extension Division			<u>(585.04)</u>
Cash in Bank June 30, 1935 - Extension Division			<u>303.82</u>
Trust Fund Income			
Student Loan Fund	2,075.15	156.74	2,231.89
Student Notes Paid	4,127.71	306.49	4,434.20
Total Receipts	<u>6,202.86</u>	<u>463.23</u>	<u>6,666.09</u>
Expenditures			
Expense	9,339.97	6.00	9,345.97
Student Notes	15.00		15.00
Total Expenditures	<u>9,354.97</u>	<u>6.00</u>	<u>9,360.97</u>
Excess of Expenditures over Receipts	<u>(3,152.11)</u>	<u>457.23</u>	<u>(2,694.88)</u>
Excess of Expenditures over Receipts for the fiscal year to date - Trust Fund			(2,694.88)
Cash in Bank July 1, 1935 - Trust Fund			<u>3,823.72</u>
Cash in Bank June 30, 1935 - Trust Fund			<u>1,128.84</u>

Summary

General Fund Income	1,179,939.26	55,951.64	1,235,890.90
Experiment Station Inc.	306,969.12	20,003.84	326,972.96
Extension Division Inc.	402,488.91	2,640.57	405,129.48
Trust Fund Income	2,075.15	156.74	2,231.89
Total	<u>1,891,472.44</u>	<u>78,752.79</u>	<u>1,970,225.23</u>
General Fund Expend.	1,004,812.24	142,522.92	1,147,335.16
Experiment Sta. Expend.	277,269.12	62,485.77	339,754.89
Extension Div. Expend.	360,483.89	43,756.73	404,240.62
Trust Fund Expend.	9,339.97	6.00	9,345.97
Total	<u>1,651,905.22</u>	<u>248,771.42</u>	<u>1,900,676.64</u>
Excess of Income over Expenditures	239,567.22	(170,018.63)	69,548.59
Accounts Payable		3,150.32	3,150.32
Accounts Payable - liqui. (71,100.00)			(71,100.00)
Excess of Expenditures over Receipts for General Ledger accounts	(101,237.66)	66,657.91	(34,579.75)
Student Loan Fund - Notes	<u>4,112.71</u>	<u>306.49</u>	<u>4,419.20</u>
Excess of Expenditures over Receipts for the fiscal year to date - Combined Fund	<u>71,342.27</u>	<u>(99,903.91)</u>	<u>(28,561.64)</u>
Excess of Expenditures over Receipts for the fiscal year to date - Combined Fund			(28,561.64)
Cash in Bank and on hand July 1, 1935 - Combined Fund			<u>14,535.58</u>
Cash in Bank and on hand June 30, 1935 - Combined Fund			<u>14,026.06</u>

Abstract of item shown on Statement of Income and Expenditures as "Excess of Expenditures over Receipts for General Ledger accounts \$34,579.75"

	<u>Debit</u>	<u>Credit</u>
Accounts Receivable	43,451.19	
Insurance Paid in Advance	11,359.58	
Sundry Accounts		<u>20,231.02</u>
	<u>54,810.77</u>	
	<u>20,231.02</u>	
	<u>34,579.75</u>	

Financial report for August, 1935:

EXHIBIT "B"

Statement of Income and Expenditures
Month of August 1935

	<u>Previously Reported</u>	<u>Current Month</u>	<u>Fiscal Year to Date</u>
General Fund Income			
Vocational Educa. Bd.	1,806.98	582.98	2,389.96
State Appro.--Back Sal- aries		71,100.00	71,100.00
State Appro.--Summer Sch.	4,494.00	4,506.00	9,000.00
State Appro.--General	28,311.63	37,847.87	66,159.50
Student Fees	564.78	175.26	740.04
Student Fees - Sum. Sch.	53,525.50	895.62	54,421.12
Student Fees - U.H.S.	238.50		238.50
Student Fees - El.Tr.Sch.	20.00		20.00
Student Fees - Univ. Extension	2,336.52	609.50	2,946.02
Miscellaneous Receipts	5,806.50	163.58	5,970.08
Rentals	201.30	177.00	378.30
Men's Dormitories	924.57	217.53	1,142.10
Total	<u>98,230.28</u>	<u>116,275.34</u>	<u>214,505.62</u>
Expenditures			
Instruction	53,375.86	42,309.93	95,685.79
Admin. Exp. & Maint.	16,523.28	21,807.15	38,330.43
Additions and Better.		2,936.25	2,936.25
Total	<u>69,899.14</u>	<u>67,053.33</u>	<u>136,952.47</u>
Excess of Income over Expenditures	<u>28,331.14</u>	<u>49,222.01</u>	<u>77,553.15</u>
Patterson Hall Income			
Board	65.00		65.00
Miscellaneous Receipts	93.81	82.00	175.81
Room Rent - Summer School	1,946.75	142.25	2,089.00
Total	<u>2,105.56</u>	<u>224.25</u>	<u>2,329.81</u>
Expenditures			
Expense	<u>1,109.01</u>	<u>1,564.76</u>	<u>2,673.77</u>
Excess of Expenditures over Income	<u>996.55</u>	<u>(1,340.51)</u>	<u>(343.96)</u>
General Fund Income	100,335.84	116,499.59	216,835.43
General Fund Expend.	<u>71,008.15</u>	<u>68,618.09</u>	<u>139,626.24</u>

Excess of General Fund Income over Expenditures	29,327.69	47,881.50	77,209.19
Accounts Payable - liquidated		(71,191.63)	(71,191.63)
Excess of Expend. over Receipts for General Ledger accounts	<u>(21,810.98)</u>	<u>11,453.33</u>	<u>(10,357.65)</u>
Excess of Expenditures over Receipts for the fiscal year to date - General Fund	<u>7,516.71</u>	<u>(11,856.80)</u>	<u>(4,340.09)</u>
Excess of Expenditures over Receipts for the fiscal year to date - General Fund			(4,340.09)
Cash in Bank July 1, 1935 - General Fund			<u>5,837.75</u>
Cash in Bank August 31, 1935 - General Fund			<u>1,497.66</u>
Experiment Station Income			
Hatch - Federal Appro.	3,750.00		3,750.00
Milk and Butter - Cash Rec.	724.06	745.98	1,470.04
Dairy Cattle Sales		190.00	190.00
Sheep Sales	77.10	103.92	181.02
Swine Sales	817.47	13.20	830.67
Poultry Sales	618.10	59.70	677.80
Farm Produce Sales	567.50	61.17	628.67
Horticultural Sales		84.30	84.30
Seed Test	57.25	63.75	121.00
Seed Inspection	2,448.31	663.98	3,112.29
Rentals	167.67	2,144.67	2,314.34
Miscellaneous	200.72	47.01	247.73
Fertilizer - Fees	5,037.71	1,017.50	6,055.21
Public Service - State Appro.	1,642.17	1,851.24	3,493.41
Public Service - Misc. Rec.	10.00		10.00
Feeding Stuffs - Fees	4,811.70	2,842.31	7,654.01
Adams - Federal Appro.	3,750.00		3,750.00
Serum - Sales	259.32	219.54	478.86
Serum - Virus Sales	23.40	20.30	43.70
Serum - Live Stock Sales	117.45		117.45
Serum - Supply Sales	23.65	24.45	48.10
Serum - Misc. Receipts	.25		.25
State Appropriation	9,301.56	5,243.90	14,545.46
Creamery - License Fees	7,460.50	467.00	7,927.50
Creamery - Testers' License	2,120.94	169.01	2,289.95
Creamery - Glassware Tested	190.00	39.40	229.40
Robinson - State Appro.	458.83	1,022.37	1,481.20
Robinson - Misc. Receipts	313.12	189.63	502.75
West Kentucky - State Appro.	679.67	1,600.31	2,279.98
West Kentucky - Misc. Rec.	763.48	2,036.80	2,800.28
Purnell - Federal Appro.	15,000.00		15,000.00
Nursery Inspection - State Appro.	157.50	352.85	510.35

Nursery Inspection - Fees	225.00		225.00
Total	<u>61,753.43</u>	<u>21,274.29</u>	<u>83,027.72</u>
Expenditures			
Expense	22,119.71	26,665.78	48,785.49
Additions and Better- ments	85.00	353.81	438.81
Total	<u>22,204.71</u>	<u>27,019.59</u>	<u>49,224.30</u>
Excess of Income over Expenditures	39,548.72	(5,745.30)	33,803.42
Excess of Receipts over Expenditures for General Ledger accounts	<u>5,754.70</u>	<u>(4,160.70)</u>	<u>1,594.00</u>
Excess of Receipts over Expenditures	<u>45,303.42</u>	<u>(9,906.00)</u>	<u>35,397.42</u>
Excess of Receipts over Ex- penditures for the fiscal year to date - Experiment Station			35,397.42
Cash in Bank July 1, 1935 - Experiment Station			<u>(23,296.47)</u>
Cash in Bank August 31, 1935 - Experiment Station			<u>12,100.95</u>
Extension Division Income			
Federal Smith-Lever		74,154.38	74,154.38
Federal Add. Co-op.		15,500.00	15,500.00
Federal Supplementary		26,545.52	26,545.52
Federal Capper-Ketcham		18,400.49	18,400.49
State Smith-Lever	16,022.06	16,023.24	32,045.30
County and Other	1,684.10	2,300.02	3,984.12
Total	<u>17,706.16</u>	<u>152,923.65</u>	<u>170,629.81</u>
Expenditures			
Expense	<u>27,490.48</u>	<u>33,682.72</u>	<u>61,173.20</u>
Excess of Income over Expenditures	<u>9,784.32</u>	<u>119,240.93</u>	<u>109,456.61</u>
Excess of Income over Ex- penditures for the fiscal year to date - Extension Division			109,456.61
Cash in Bank July 1, 1935 - Extension Division			<u>303.82</u>
Cash in Bank August 31, 1935 - Extension Division			<u>109,760.43</u>

Trust Fund Income			
Student Loan Fund	165.56	377.64	543.20
Student Notes Paid	<u>330.66</u>	<u>187.64</u>	<u>518.30</u>
Total Receipts	<u>496.22</u>	<u>565.28</u>	<u>1,061.50</u>
Expenditures			
Expense	<u> </u>	<u>6.00</u>	<u>6.00</u>
Excess of Receipts over Expenditures	<u>496.22</u>	<u>559.28</u>	<u>1,055.50</u>
Excess of Receipts over Expenditures for the fiscal year to date - Trust Fund			1,055.50
Cash in Bank July 1, 1935 - Trust Fund			<u>1,128.84</u>
Cash in Bank August 31, 1935 - Trust Fund			<u><u>2,184.34</u></u>
Summary			
General Fund Income	100,335.84	116,499.59	216,835.43
Experiment Sta. Income	61,753.43	21,274.29	83,027.72
Extension Div. Income	17,706.16	152,923.65	170,629.81
Trust Fund Income	165.56	377.64	543.20
Total	<u>179,960.99</u>	<u>291,075.17</u>	<u>471,036.16</u>
General Fund Expend.	71,008.15	68,618.09	139,626.24
Experiment Sta. Expend.	22,204.71	27,019.59	49,224.30
Extension Div. Expend.	27,490.48	33,682.72	61,173.20
Trust Fund Expend.	<u> </u>	<u>6.00</u>	<u>6.00</u>
Total	<u>120,703.34</u>	<u>129,326.40</u>	<u>250,029.74</u>
Excess of Income over Expenditures	59,257.65	161,748.77	221,006.42
Accounts payable - liquidated		(71,191.63)	(71,191.63)
Excess of Expenditures over Receipts for General Ledger accounts	(16,056.28)	7,292.63	(8,763.65)
Student Loan Fund - Notes	<u>330.66</u>	<u>187.64</u>	<u>518.30</u>
Excess of Receipts over Expenditures for the fiscal year to date - Combined Fund	<u>43,532.03</u>	<u>98,037.41</u>	<u>141,569.44</u>

Excess of Receipts over Expenditures for the fiscal year to date - Combined Fund	141,569.44
Cash in Bank and on hand July 1, 1935 - Combined Fund	<u>(14,026.06)</u>
Cash in Bank and on hand August 31, 1935 - Combined Fund	<u>127,543.38</u>

Abstract of item shown on Statement of Income and Expenditures as "Excess of Expenditures over Receipts for General Ledger accounts \$8,763.65"

	<u>Debit</u>	<u>Credit</u>
Accounts Receivable		27,271.85
Insurance Paid in Advance	45.60	
Sundry accounts	35,989.90	
	<u>36,035.50</u>	<u>27,271.85</u>
	27,271.85	
	<u>8,763.65</u>	

3. President's Quarterly Report.

President McVey made the following Quarterly Report which was ordered inserted in the Minutes:

PRESIDENT'S REPORT FOR THE FIRST QUARTER 1935-1936

The year which just closed on June 30, 1935, may be regarded, as we look back upon it, as a satisfactory one. The University had a larger attendance of students than it had the year before; salaries were paid, bills met, and a small surplus existed at the end of the year. Our relations with the various

departments of the state were quite satisfactory, only one instance relating to the matter of the land-grant endowment funds, coming up for some consideration and adjustment. The smoothness with which business matters in the University went along during the year is due to Mr. D. H. Peak of the business office, and the consideration of the state officers, represented in the commission on Finance and Budgetary Control, the Auditor and the Treasurer. Governor Laffoon, also, has been cooperative and helpful during the year.

In writing this some time after the meeting in which this statement was made as a minute, I am able to report upon enrollment for the first semester of 1935-1936. The enrollment of the University reached 3,147. This is not as high as the figure for 1930-31, but it is the highest enrollment the University has had since that date. The probabilities are that the increase in enrollment is due to some improvement in financial conditions in this state, to federal aid to students, to a wider publicity in the press, to better printed matter and better distribution of it, and to the work of the Committee of 240.

Undoubtedly, it will be a matter of some interest to discuss the enrollment of the University in connection with a table printed in THE NEW YORK TIMES of October 6. In this table 67 institutions are shown in what THE TIMES calls a "representative list". In the eastern division there is a gain of 3 per cent; in the southern 7.7 per cent; in the western, 10.6 per cent. There are two colleges in the eastern division that had a higher percentage of increase than did the University of Kentucky; in the southern, one institution had a higher increase than the University, namely, Louisiana State University; in the western division nine institutions had a larger percentage of increase. In this list, which includes the great institutions of the country and some larger colleges, the University of Kentucky stands twenty-fourth in total enrollment.

The increase in enrollment brings some additional problems: it has been necessary to provide more sections in various subjects and to make some additions to staffs in some of the departments. It has been remarked that the University of Kentucky had one teacher to five students. This would be an enviable position, but the fact of the matter is, that the proportion of teachers to students is one to thirteen, and as each student takes sixteen hours of work, it will be seen that the teacher is engaged in instructing a considerable number of persons in the different classes which he has.

The Bankhead-Jones Act was passed by Congress in the Special Session. This act provides for a considerable increase in the money available for agricultural extension. The amount is not

in addition to what the government has given in the past, but is a sum coordinated with past appropriations, so that there will not be several funds, but only one. The total increase, however, will be in the neighborhood of seventy or eighty thousand dollars. The bill provides for an increase in the money that can be used by the Experiment Station, and also makes provision for an addition of \$20,000, which can be used for teaching purposes. This last sum must be spent in accordance with the purposes of the Morrill Act. While speaking of federal appropriations, I might call attention to the failure of the state to pay the interest on the federal land-grant endowment. This interest has been paid ever since the land-grant endowment was made in 1865. It is a solemn obligation on the part of the state, since the state appropriated the money provided by the federal endowment under the promise that the state would pay six per cent interest perpetually on the endowment so received. The contention of the state officers is that no bonds can be found and the legislature made no appropriation. Neither of these contentions has any foundation in fact. It is important, however, that action be taken in this matter, since the principle involved is a highly important one.

Under authority granted to the president by a resolution of the Board of Trustees adopted in June, application has been made for a grant and loan from the federal government. This application was carefully worked out under the leadership of Dean Graham and the staff of the College of Engineering. The total sum requested was \$1,100,000. This request was forwarded to the Washington office of the P. W. A. and a final decision was made about September 26. The final allotment made the University was one-third of the amount requested. It may be possible, however, to make further application under an earlier act, which provides for a grant of thirty per cent and a loan of seventy per cent. Under this plan the University could make direct contracts with builders: under the 45-55% plan the labor would have to be taken from the local relief rolls. I should also like to say the Experiment Station's application for grant and loan for the erection of a wing was authorized by the P. W. A.

Calls have been made by the finance officers at Frankfort asking for budget memoranda, so it may be formulated for the next legislature. In the last budget appropriations the University received for general maintenance \$679,000; for back salaries, \$71,100; for agricultural instruction \$25,500; for repairs, \$9,000; for the summer session, \$9,000. The Experiment Station received the usual appropriation of \$50,000, and \$22,000 for the Public Service Laboratories. The Agricultural Extension Division received \$120,000 to supplement the amount received from the Federal government. It will be necessary to formulate a budget statement and present it to the Board of Trustees for their consideration and action.

The new year starts off very favorably and it ought to be a satisfactory one. It is hoped that financial matters may be

carried along so that the functions of the University will not be disturbed by failure in revenue. It might be stated that the budget estimate of fees has been passed in a statement made by the Business Office. There will be a number of problems to meet during the year, but the University can look forward, I think, with some confidence to coming thru in a satisfactory way.

4. Report of Requisition Committee.

The Requisition Committee, consisting of the President, the Business Agent, and the Superintendent of Buildings and Grounds, filed written report of its action each week from July 1 to September 12, 1935, inclusive. The report showed that orders had been made by the Business Office on the authority of the Requisition Committee in the manner prescribed by the Board of Trustees and state laws, running from No. 1 to No. 1557. The report was examined and the orders named therein were ratified and approved and payments on said orders were authorized and approved.

5. Inheritance Tax - Balance Paid.

The President reported that \$5323.93 had been credited to the College Revolving fund by the Auditor of Public Accounts, said to be balance due the University of Kentucky on collection of inheritance tax made prior to the close of the fiscal year of 1934. (See Item 5, Minutes of the Executive Committee, July 18, 1935). Letter from Auditor follows:

July 23, 1935

Mr. D. H. Peak, Business Mgr.
University of Kentucky
Lexington, Kentucky

Dear Sir:

Today we transferred \$5,323.93 from the Inheritance Tax Refund Account to your revolving fund.

Yours very truly,

(Signed) J. Dan Talbott
Auditor of Public Accts.
E.M.

It was ordered that the Business Agent consult the Attorney General as to what disposition may be made of this fund.

6. Interest on Bonds.

Refer to Item 24, Minutes of July 18, 1935. On August 27, 1935, a pay-in voucher was sent to the Auditor of Public Accounts requesting credit for interest on Land Grant bonds due July 1, 1935 (\$4322.25). For the interest due January 1, 1935 and yet unpaid, a pay-in voucher had previously been sent to Auditor. The payment or credit on pay-in voucher was again refused on grounds that the Board of Finance had made no allotment for that purpose. Following are copies of communications:

August 21, 1935

Mr. Sam S. English, Secretary
Department of Finance and Budgetary Control
Frankfort, Kentucky

Dear Mr. English:

In President McVey's efforts to collect from the Auditor of Public Accounts the interest due the University on bond according to Section 4591a Carroll's Kentucky Statutes, 1930 Edition, amounting to \$8644.50, he received a copy of the opinion of Assistant Attorney General W. R. Attkisson dated July 17, 1935, addressed to Hon. J. Dan Talbott, Auditor of Public Accounts. The copy is filed herewith. In addition to that, I have this day received from the Auditor of Public Accounts a letter dated August 19, 1935, copy of which is attached.

The opinions of Assistant Attorney General Overton S. Hogan referred to in Assistant General Attkisson's letter are on file in Auditor Talbott's office. According to these opinions, the University is entitled to the interest on bond referred to and there is at present due, the amount above stated, \$8644.50. I will appreciate it very much if you will present this matter to the Board of Finance, stating that it is the request of President McVey that the Board of Finance make an allotment to take care of the above amount of \$8644.50 and the further amount of \$4322.25 that will be due and payable January 1, 1936.

Very truly yours,

(Signed) D. H. Peak
Business Agent

August 26, 1935

Hon. D. H. Peak, Business Agent
University of Kentucky
Lexington, Kentucky

My dear Mr. Peak:

I have before me a letter of Dr. McVey's and also one from you in regard to the amount due the University of Kentucky for 'interest on bonds'. I will be very glad to present this matter to the Board at the next meeting, and will let you know just what action is taken on same.

With kindest regards, I am,

Very sincerely yours,

(Signed) Sam S. English
Executive Secretary

No action has yet been reported by the Finance Board or State Auditor. The President and Business Agent were directed to follow up the collection of the interest due.

7. Payment of Premium on Bond of Business Agent Approved.

A bill from the American Surety Company of New York for sixty dollars premium on bond of Business Agent was presented. Payment was authorized and approved, and the Business Agent was directed to certify the bill to the State Auditor as required by law.

8. Refinancing Dormitories.

The Business Agent reported that he had consulted Mr. E. S. Dabney of the Security Trust Company in regard to refinancing the indebtedness on Men's Dormitories. No action was taken except that following letter from Mr. Dabney was ordered copied in the Minutes:

September 21, 1935

Senator D. H. Peak, Business Agent
University of Kentucky
Lexington, Kentucky

Dear Senator Peak:

Receipt is acknowledged of your letter of September 20th in which you inquire for our reason why the refinancing of the Men's Dormitories cannot be effected at this time at a lower rate of interest, in order that you may have a letter from us along this line to present to the Board of Trustees at their meeting next Tuesday, September 24th.

We are glad to accede to your request.

The existing lease and option contract now in effect between the Security Trust Company and the University of Kentucky, bearing date December 6th, 1928, makes no provision for any reduction in the rental but merely gives the University the option of purchasing the property at the price and on the terms stated therein. It is our understanding that you do not wish to exercise your option.

The Security Trust Company has sold Land Trust Certificates of equitable ownership in connection with the property in question, subject, of course, to the lease above referred to and these certificates are in the hands of the public. The agreement under which such certificates have been sold provides that the trust may be terminated only by mutual consent between the trustee and all of the beneficiaries holding such certificates or by a sale of the trust estate. Naturally the holders of the certificates do not care to surrender them for refunding certificates bearing a lower rate of interest, and no sale of the trust estate is contemplated.

We believe that the foregoing will further explain our views as to the impossibility of refinancing in connection with this matter, but should you desire additional information, we shall be glad to endeavor to supply it upon request.

Very truly yours,

(Signed) E. S. Dabney
Vice-President
Security Trust Company

9. Payment of 1932 Salaries Reported.

The following report of the Business Agent was approved and ordered inserted in the Minutes:

On August 10, 1935, the University of Kentucky received from Frankfort check for the appropriation due for the year 1935 for unpaid salaries of 1932, \$71,100.00. On account of certain credits for fees, this amount was increased in the sum of \$3,820.53, making total for distribution \$74,920.53, or 85 per cent of the balance due at the time of distribution. On this basis distribu-tion was made and checks are being delivered to members of the staff entitled to them. The balance that remains unpaid is \$13,097.95 or 7 per cent of the amount unpaid June 30, 1932.

September 24, 1935.

(Signed) D. H. Peak
Business Agent

10. Custodians of Securities Report.

Report of Custodians of Securities, J. E. McFarland and D. H. Peak, was accepted and ordered inserted in the Minutes. Report follows:

The custodians of securities, J. E. McFarland and D. H. Peak, have made collections of interest on the following securities and placed the amounts to the credit of the proper accounts:

Peabody Fund

Interest on State Warrants numbers H 8900, 8901, 8902, 8903, for six months to July 24, 1935.

Western Kentucky Sub-Experiment Station Fund

Interest on State Warrant number E 1077 for six months to August 14, 1935.

Waddy Fund

Interest on State Warrant number D 3247 for six months to June 9, 1935.

Patterson Student Loan Fund

Interest on the following State Warrants for six months:

G 727 to July 29, 1935
F 7619 to August 21, 1935
C 3634 to July 9, 1935
E 4819 to June 9, 1935.

Student Loan Fund

Interest on State Warrant number H 3192 for six months to March 29, 1935.

August interest coupons on the following Lexington Water Company bonds: M 559, 547, 1370, 1371, 1372.

Brent Fund

August interest coupon on Lexington Water Company bond D 229.

August coupon on City of Madisonville bond Series 1, No. 1.

11. Budget Report Requested.

The Business Agent reported that the State Budget Office had requested the usual biennial budget report. The President and Business Agent were authorized to make and file the report.

12. Insurance on Warehouse.

The Business Agent reported that the adjustment of insurance on warehouse property has not yet been completed. Refer to Item 7, Minutes of Executive Committee, July 18, 1935.

13. Listing Warehouse Property for Tax.

It was stated by members of the Board that the warehouse property on Upper and Limestone streets having been deeded on June 28, 1935, by the Central District Warehousing Corporation to the Security Trust Company at the instance of the University of Kentucky, and that the property being held by the Trust Company in trust for the University of Kentucky, the property may not be assessed for taxation. The Business Agent was directed to inform the county and city tax commissioners of the statement of facts as herein set out.

14. Offer to Sell Property on Euclid Avenue.

President McVey reported that he had received a letter from Mr. Martin Rothan of the Real Estate Trading Company, 153 North Mill Street, Lexington, Kentucky, stating that the real estate on Adams Street and Euclid Avenue between Lexington Avenue and the Sigma Nu property, now owned by Mrs. Mattie Yager, may be purchased by the University. It is stated that the thirteen houses are now rented at \$1800.00 per year, and that sale price will be reasonable.

Reference is made to Item 5, Minutes of Meeting of the Board of Trustees, December 11, 1934. After some discussion of the question the conclusion was reached that at present it is not advisable to consider the purchase of real estate. The President was authorized to inform the agency to that effect.

15. Provision for Instruction of Nurses.

President McVey reported that the St. Joseph Hospital and the Good Samaritan Hospital had asked for reduction in fees for student nurses. These fees are to be paid by the hospitals, each hospital expecting a group of about 25 to register. The Registrar reported that a special course in chemistry for nurses, two hours, and courses in anatomy, physiology and bacteriology are desired. He stated further that the full cost at the rate of \$4.00 per credit hour, plus \$2.00 registration fee would be approximately \$34.00 for each student nurse. President McVey said that he approved of registration of these nurses at \$25.00 each for the course.

The question was discussed at some length, suggestion being made that some agreement beneficial both to the University and the institutions relative to exchange of services may be made. The President stated that the courses will entail additional expense that will probably absorb the amount collected in fees. On motion and second which carried, the actions of the President heretofore made were approved and further questions arising were left to the President with power to act. He was further authorized to make necessary increases in budget to care for the work, including \$1,000.00 for microscopes and assistants in Department of Bacteriology.

16. Payment of Extension Teachers.

President McVey presented the following as presented to him by Mr. Clifton, Director of University Extension:

Basis of Payment to Instructors of Extension Classes

1. Basal Fee. The basal fee for each two hour course shall be \$120, or \$180 for each three hour course. To this amount shall be added 50¢ per mile for the distance of the center from Lexington. This fifty cent additional fee will apply only to one class taught by an instructor on the same trip.

2. Expense. Travel allowance shall be computed on the basis of the shortest route and cheapest means of conveyance. Where necessary to use one's individual car the travel allowance will be computed on the basis of 3¢ per mile each way.

This schedule is subject to the following modifications:

- a. Where classes equal or exceed 50 students, payment will be made on the basis of two two-credit classes.
- b. In case of small classes, from which the amount of tuition is less than the amount that would be paid to the instructor under the regular schedule, the instructor concerned and the director of extension may mutually agree on the amount of payment.

On motion and second by Mr. Cooper and Mr. Hillenmeyer, the recommendation of the President as above set out was approved and ordered inserted in the Minutes.

17. Report of Athletic Association.

The President presented a report and financial statement of the Athletic Association which was examined and discussed. As the annual financial statement will be published in the Minutes after December 31, 1935, this report was not ordered inserted in the Minutes.

18. Time Clock -- Athletic Field.

The Louisville Times Company made a proposal to put on Athletic Field a time clock and offered an agreement to that end. The proposal was referred to the Athletic Council for action before consideration by the Board of Trustees.

19. Group Insurance Report.

Report of the Committee of Group Insurance was presented by the President. It was examined and approved and ordered inserted in the Minutes. The report follows:

To the Employees of the University of Kentucky:

The Group Insurance Committee submits below its Third Annual Report covering the status of our group insurance system for the fiscal year ending May 31, 1935. The group is insured by the Prudential Insurance Company and has been operating since June 1, 1932.

EXPERIENCE RECORD

Two death claims amounting to \$2,000 were paid last year. Also a disability claim of \$1,000 has been set aside and is being paid in installments to a member of the group who has become permanently disabled.

During the fiscal year, 1933-34, our mortality experience was greater than expected. In that year four death claims amounting to \$8,000 were paid. However, in 1932-33, the first year of the group's existence, there were no deaths.

The growth of the group as shown by the number of lives insured and the amount of insurance in effect at the close of each fiscal year is as follows:

<u>Year</u>	<u>Number Insured</u>	<u>Amount of Insurance</u>
1932-33	575	\$1,003,500
1933-34	591	1,060,000
1934-35	649	1,158,500

THE PREMIUM RATE AND GROUP DIVIDEND

The premium rate continues for the present at eighty-four cents per month per \$1,000 of insurance. This rate resulted in the payment by the University during the last fiscal year of a total aggregate premium of \$10,709.16, and in the payment of a dividend by the Prudential Insurance Company to the group amounting to \$2,141.07. As already stated, the Company also paid us mortality claims amounting to \$3,000. The dividend payable to the group is the amount that remains after a sum sufficient to meet reserve requirements, administrative expenses, and mortality claims, is deducted from the total aggregate premium.

The relation of these items for the three years in so far as our local records provide information, is shown in the following table:

<u>Year</u>	<u>Premiums Paid</u>	<u>Claims and Dividends</u>	<u>Per Cent Returns</u>
1932-33	\$10,278.96	0 + \$5,522.45	55.7
1933-34	10,403.13	\$5,000 + 482.19	81.5
1934-35	10,709.16	3,000 + 2,141.07	48

The Committee decided to pay the premiums for July and August of this year out of the group dividend and carry the balance, which is \$188.91, to the General Contingency Fund.

THE GENERAL CONTINGENCY FUND

The General Contingency Fund is being accumulated gradually out of relatively small portions of the annual dividend received from the Company. The sums so set aside during the past three years are as follows:

1932-33	-----	\$583.25
1933-34	-----	482.19
1934-35	-----	188.91

The fund is to be invested by Mr. D. H. Peak in Government bonds or other safe securities.

The purpose of this fund is two-fold. First, it is drawn upon to meet any administrative expenses that have to be incurred by the Committee. Second, it can serve to equalize dividends and stabilize the average gross premium rate in periods of emergency.

The balance of the Fund at the close of the present fiscal year, as shown below, is \$1,328.89; but a correct statement of the Balance requires a deduction of the cost of printing this report, because this is an expense properly chargeable to the fiscal year, 1934-35.

LOCAL ADMINISTRATIVE EXPENSES

The following statement shows the expenses paid out of the General Contingency Fund during the fiscal year, 1934-35, and the amount of the Fund at the close of the year:

Balance of Fund at beginning of year.....	\$1,178.98
Less Expenses:	
To Kernel for publishing 1934 report.....	\$29.00
To Clerical Hire	10.00
Total Expenses	39.00
	<u>\$1,139.98</u>
Add dividend allocation	188.91
Balance of Fund at end of year	<u>\$1,328.89</u>

COMPULSORY MEMBERSHIP IN THE GROUP REQUIRED OF CERTAIN EMPLOYEES

The Board of Trustees adopted a rule making it compulsory on the part of new appointees to take group insurance as a condition of employment. The rule includes all employees who are reappointed from time to time.

All persons employed at least for a University year are expected to take insurance. Those employed for a shorter period are not allowed to join the group in view of the possible disturbance this procedure could make to the rate and because of the clerical cost involved. Neither are fellows and scholars allowed to come into the group, but if departmental assistants become reasonably permanent they are expected to join.

Compulsory membership in the insurance group is justifiable because of the benefits that accrue to the individual through cooperative effort. Also, it is placing an unnecessary burden on the shoulders of any one faculty man to ask him to struggle with staff members and see to it that they join.

WITHDRAWAL FROM THE GROUP SYSTEM

Subject to the ruling of the Executive Committee of the Board of Trustees of the University and the interpretation thereof, no one may withdraw from the group system while in his present position.

In case of employment termination at the end of the academic year an employee may make application within thirty days after expiration of service for a return of his pro rata portion of any dividend which may be allotted to the certificate holders. But in no case shall this be construed to mean that the aforesaid employee shall be entitled to a return of any portion of the local General Contingency Fund.

GENERAL INFORMATION

The Amount of Insurance Allowed

The two conditions affecting the amount of insurance that members of the group may carry are age and salary. When an employee is 60 years of age or over at the time of admission into the group, he is limited to \$1,000 of insurance. Employees aged 70 or over are not eligible to membership.

The amount of insurance carried in relation to salary received is as follows:

<u>Salary</u>	<u>Insurance</u>
Under \$800	\$ 500
Over \$800 and less than \$2,000...	1,000
\$2,000 and less than \$4,000	2,000
\$4,000 and over	2,500

Class E, a special class set up at the time the group was organized, has been closed. Those now having insurance under this schedule are allowed to continue it, but no more will be written. All insurance in the future has to conform with the above salary schedule, and if members insured under Class E at any time wish to change to the regular schedule they are at liberty to do so.

Medical Examination

Medical examinations are not generally required of new members. The group may, however, exercise some discretion and require satisfactory evidence of insurability.

Admittance to Membership

Correspondence concerning application for membership should be addressed either to Mr. L. H. McCain, Secretary of the Committee, or to Mrs. Francis Hanks, both of whom are associated with the Business Office of the University of Kentucky. The data to be furnished are: (a) Your full name, (b) the full name of your beneficiary, (c) the relationship of your beneficiary, (d) your date of birth, (e) the amount of insurance to which you are entitled.

After an employee is admitted into the group he is provided with an individual certificate of insurance which refers to and identifies the master policy issued by the underwriting company, by the terms of which the rights of the insured are defined.

A member may at any time change his beneficiary, and in lieu of a lump-sum payment in event of death he may provide that the principal of his policy be paid to his beneficiary in monthly installments.

The benefits of this insurance cease upon termination of employment except for those who are retired.

When the service of an employee terminates, the insurer, upon application of such employee within thirty-one days after such termination, will issue without evidence of insurability, any one of the policies customarily issued, except Term Insurance, for the same amount as covered under the group certificate, at the then current rates, at the attained age, and according to the occupation of the employee.

Total and Permanent Disability Benefits

If a certificate holder becomes totally and permanently disabled either physically or mentally, from any cause whatever, while he is less than sixty years of age, and after such disability has continued for a period of six months, further premiums will be waived, and the amount of insurance in effect at the time disability began will be paid in sixty equal monthly installments during the continuation of such disability.

20. Report of State Fair.

President McVey submitted following statement of Mr. Sulzer which was ordered inserted in the Minutes:

The 1935 State Fair suffered as a whole because of the Infantile Paralysis ban which kept all children under 14 away from the fair. We thought because of this that the attendance at the University of Kentucky exhibits would probably be less than last year. We were agreeably surprised, therefore, to note that our particular attendance was in excess of last year -- perhaps as much as fifty per cent. This may have been due to three things: First, that the exhibit was planned far enough in advance that we were able to give state-wide newspaper publicity to our exhibit; second, that we were able to popularize our exhibits by a regular morning broadcast program to a greater extent than last year, and third, that many of our audience were repeaters -- that is, having seen some of our exhibits last year, they knew where to look for them this year.

The majority of those seeing the University of Kentucky exhibits represented a high type of individual and, so far as I could tell, comments on what they saw were all favorable. I would like to stress the fine spirit of loyalty and cooperation and the many hours of hard work put in by members of the staff who went to Louisville. Those responsible for the University Extension, Art, Geology, College of Engineering, Physics and Library exhibits are entitled to a large amount of credit for the ingenuity they displayed and the way they carried out their plans.

As far as tangible results of the exhibit are concerned, we might list at random: (1) The pleasure given to those who saw and heard the University of Kentucky features; (2) the knowledge these people derived of what the University is doing; (3) the factual knowledge received in the specialized fields represented in the exhibit. All these factors form a sum which equals an immense amount of University good will.

About 3500 publications of various varieties were distributed. Many names were taken of those interested in different types of work offered by the University, and several offers of gifts of a diversity of types were made.

Appreciating your vision in making this exhibit possible, I remain

(Signed) Elmer G. Sulzer

21. Nomination of Candidates for Board Member.

Acting on the order made in Item 18, Minutes of the Executive Committee of June 27, 1935, the Alumni Association presented the following:

1. At a regular or called meeting held not later than September 15, the Executive Committee of the University of Kentucky Alumni Association shall nominate, from the alumni of the University, six persons who are discreet, intelligent and prudent, and qualified under the law for appointment to the University Board of Trustees.

2. When the names of these six nominees shall have been certified by the Secretary of the Association to the Secretary of the University Board of Trustees, they shall be arranged alphabetically and placed upon a ballot. Following the names there shall be three blank lines, and opposite each name and blank line, there shall be a square.

3. The ballots, so prepared, shall be mailed not later than October 15, to those entitled to vote as their addresses appear in the files of the Alumni Office. With each ballot there shall be sent:

a. A short biography of each candidate, which may contain, among other things, the date of the candidate's birth, the date of his graduation, the degree which he has received, his present and past occupations, and any public service which he has rendered.

b. Necessary instructions for voting, including the number of persons to be voted for, and the method of marking and mailing the ballot.

c. An envelope or envelopes for returning the ballot, properly addressed and having a space for the name, address of the person casting the ballot, and the date of receiving his degree.

d. There also may be included other information or material of general interest to the alumni.

4. No person shall receive a duplicate ballot unless it appears on satisfactory representation to the Secretary of the Board that his ballot has been lost or destroyed. No person shall be permitted to vote otherwise than by ballot.

5. The vote shall be cast by making a cross in the square opposite the names of the persons to be voted for, placing the ballot in the proper envelope, filling in name, address and year of receiving degree in the space provided on the return envelope, and mailing or delivering to the Secretary of the Board of Trustees.

6. Each graduate may vote for not more than three of the six persons whose names are on the ballot, provided, however, that he may vote for any graduates of the University not included among the names on the ballot by writing their names in the blank spaces provided, and making a cross in the square opposite the names.

7. Any ballot, to be counted, must be in the office of the Secretary of the Board of Trustees not later than noon of the day preceding the December meeting of the Board, and no ballot received after that time shall be counted.

8. The ballots shall be publicly opened at the University during a meeting of the Board of Trustees, or the Executive Committee of the Board, and counted on by an Election Committee consisting of the Secretary of the Board, the Secretary of the Alumni Association (or their designated representatives), and one other person agreed upon by them, in the presence of such persons as may desire to be present.

9. The Secretary of the Board of Trustees shall certify to the Governor the names of the three persons receiving the largest number of votes, from which the Governor may make appointment in accordance with the law.

10. Any details of the election not covered in the Kentucky Statutes or in these regulations shall be decided upon by the Election Committee named above.

Acting on the rules above set out, the Alumni Association presented the following:

September 11, 1935

Mr. D. H. Peak, Secretary
Board of Trustees
University of Kentucky

Dear Mr. Peak:

At a meeting of the Alumni Executive Committee held September 9, 1935, the following persons were nominated as candidates for the University Board of Trustees, in accordance with the plan adopted by the Board:

Arthur Bryson, '13, Ashland
Ben H. Collings, '11, Louisville
Fred A. Harrison, '16, Williamstown
Louis Hillenmeyer, '07, Lexington
Joe T. Lovett, '22, Murray
Mrs. Thomas Underwood (Eliza Piggott,
'19), Lexington.

Upon motion duly seconded and passed, the Alumni Executive Committee has instructed me to submit these names to you with the request that they be placed upon the ballot and voted upon by graduates of the University, in accordance with the rules and regulations governing such elections.

(Signed) R. K. Salyers
V.N.
Secretary of the Association

The rules as above set out were duly approved by the Board, and the report of nominations was accepted and ordered spread on the Minutes. The Secretary of the Board was authorized to proceed with the election as set out in the rules adopted.

22. W. P. A. Applications.

President McVey presented the following communication from M. J. Crutcher, Superintendent of Buildings and Grounds:

September 18, 1935

President F. L. McVey
University of Kentucky
Campus

Re:-W.P.A. Applications

My dear President:

Acting on the advice of Mr. Peak and Dean Jones, I placed a blanket application with the local office on September 4, for a \$115,000 project covering repairs and improvements to Buildings and Grounds.

Under the present set up the Government will pay \$600.00 to keep one man at work for a year. The local rate for common labor is \$396.00 per annum which leaves \$204.00 per man for materials.

By balancing labor on projects covering roads, sidewalks, grading and repairs there ought to be enough money left over to buy practically all materials necessary to place the physical plant in pretty good shape. The University will have to assume the expense of extra supervision, engineering and planning.

As soon as the application is approved and the funds ear-marked they will expect us to begin the work shortly thereafter. I am asking for suggestions concerning the things you have in mind to be done first. The list I have on hand covers painting and repairs in all all buildings, and surfacing all unfinished roads and sidewalks. I do not believe many major repairs can be made where a large amount of skilled labor is involved since the rate of \$62.00 per month would exceed the \$600.00 allowance and the University would be called on to buy materials.

(Signed) M. J. Crutcher
Supt.

On motion of Mr. Holland, duly seconded, application filed with W. P. A. as set out above was approved. Applications made to W. P. A. by other departments were referred to President with power to act.

23. P. W. A. Applications.

The President reported progress on applications to the Public Works Administration for College buildings, no applications at this date being approved by P. W. A.

24. P. W. A. - Addition to Experiment Building.

At the meeting of the Executive Committee, July 18, 1935 (Item 17), Dean Cooper was authorized to proceed with the improvements indicated. On August 30, 1935, the Secretary of the Board made following certification of the resolution of the Executive Committee, which certification is hereby approved:

P. W. A. Form No. 176
June 1, 1935

FEDERAL EMERGENCY ADMINISTRATION OF PUBLIC WORKS

Harold L. Ickes, Administrator

APPLICATION RESOLUTION

A resolution authorizing the University of Kentucky to file an application to the United States of America through the Federal Administration of Public Works for a grant to aid in financing

the construction of an additional annex to the Kentucky Agricultural Experiment Station and designating Dean James H. Graham to furnish such information as the Government may request.

Be it resolved by the Board of Trustees:

SECTION 1. That James H. Graham, be and he is authorized to execute and file an application on behalf of the University of Kentucky to the United States of America for a grant to aid in financing the construction of an additional annex to the Kentucky Agricultural Experiment Station, University of Kentucky.

SECTION 2. That James H. Graham, be and is hereby authorized and directed to furnish such information as the United States of America through the Federal Emergency Administration of Public Works may reasonably request in connection with the application which is herein authorized to be filed.

I, D. H. Peak, the duly elected, qualified and acting Secretary of the Board of Trustees do hereby certify that I have compared the attached copy of a resolution entitled

"A resolution authorizing the University of Kentucky to file an application to the United States of America through the Federal Emergency Administration of Public Works for a grant to aid in financing

the construction of an additional annex to the Kentucky Agricultural Experiment Station, University of Kentucky, and designating James H. Graham to furnish such information as the Government may request."

with the original of such resolution on file in my office and that the same is a true and correct copy of such resolution which was a true and correct copy of such resolution which was regularly adopted at a meeting of the Executive Committee of the University of Kentucky held on the 18th day of July, 1935.

Dated this 30th day of August, 1935.

(Signed)

D. H. Peak

Secretary of the Board

of Trustees.

25. Contract with T. V. A. - Soils, etc.

Dean Cooper, through President McVey, submitted proposed renewal contract with T. V. A. which is, in words and figures, as follows:

TENNESSEE VALLEY AUTHORITY
AND
UNIVERSITY OF KENTUCKY

CONTRACT FOR JOINT PROGRAM OF
AGRICULTURAL DEVELOPMENT AND WATERSHED
PROTECTION THROUGH IMPROVED FERTILIZATION

THIS CONTRACT, made and entered into this _____ day of _____, 1935, between the TENNESSEE VALLEY AUTHORITY, hereinafter referred to as "Authority", a corporation created by Act of Congress, May 18, 1933, and University of Kentucky, hereinafter referred to as "Institution."

W I T N E S S E T H:

WHEREAS, the Tennessee Valley Authority Act of 1933 declares as the policy of Congress that the Muscle Shoals properties shall be used to improve, increase, and cheapen the production of fertilizer, and states as a primary purpose of said Act that the said properties shall be maintained and operated in the interest of the national defense and for agricultural development, in full compliance with the spirit and purport of Section 124 of the National Defense Act of 1916, authorizing the original construction of such properties, and

WHEREAS, in the effectuation of such policy and purpose the Authority is empowered: to conduct experiments enabling the more efficient and economic production by Authority of munitions materials for national defense purposes, and fertilizer and fertilizer ingredients for agricultural purposes; to cooperate with national, state, and local governmental and quasi-public agencies and institutions with respect to the use of new and improved fertilizers and fertilizer practices during the experimental period of their introduction; and to cooperate with such agencies and with practical farmers in determining and demonstrating the value, effect, and best methods of the use of such fertilizers; and

WHEREAS, in promoting the further purpose stated in said Act respecting the improvement of navigation in the Tennessee River and the control of destructive flood waters in the Tennessee and Mississippi Rivers, Authority finds both necessary and appropriate thereto the adoption of broad measures to reduce the run-off of soil and water in agricultural areas now resulting in the destructive silting of stream channels and navigation facilities therein, and the concentration of flood waters, which measures of watershed protection are co-extensive with those of agricultural development through the use of improved soil tillage, improved crops and cropping systems, new forms of plant foods, and improved methods of fertilization; and

WHEREAS, the demonstration of the use of new forms of plant food, as aforesaid, and the distribution thereof for use by practical farmers under conditions permitting an accurate measure of the economic return thereby obtained, necessitate certain readjustments of farm practices and farm systems to accord with principles and objectives comprising in large measure the agricultural adjustment program of state agricultural colleges and affiliated national agricultural

institutions; and

WHEREAS, these State and Federal institutions have developed extensive and efficient personnel, facilities, and scientific data, and have acquired invaluable local relationships; and

WHEREAS, in the efficient and economic administration of the aforesaid provisions of the Tennessee Valley Authority Act of 1933, it is mutually beneficial; that Authority enlist the personnel, facilities, and relationships of the agricultural colleges situated in the several states within the Tennessee River drainage basin, in concerted action and without duplication of effort; and that the funds and facilities of such agricultural colleges be supplemented by Authority for services performed by them in cooperation with Authority, in furtherance of its obligations -- where the funds and facilities of such agencies have been assigned to state and Federal projects which cannot be suspended or redirected without serious public loss -- until such time as definite results of these cooperative experiments may justify requests for additional appropriations directly to such agencies for the continuance of these experiments; and

WHEREAS, during the past year, Authority, together with the Institution and other land grant colleges situated in the states included within the Tennessee River drainage basin, have been jointly engaged in determining the value, effect, and best methods for the use of new forms of fertilizer in a rational farm management system by which soil erosion may be reduced and soil fertility may be restored and permanently maintained; and

WHEREAS, a contract entitled "Tennessee Valley Authority Contract for Cooperative Agricultural Research and Demonstration Work," executed by and between the Institution and Authority on September 1, 1934, expressly provides that the parties shall formulate and administer a program of agricultural development and watershed protection effectively applying the information obtained pursuant to such contract; and

WHEREAS, the parties have accordingly determined the basic principles by which the most beneficial results may be derived from the use of new forms of fertilizers associated with effective measures of soil-erosion control, and have agreed upon the obligations to be respectively assumed and the procedure to be observed in progressively formulating and administering a regional program of watershed protection and agricultural development as hereinafter specifically provided:

NOW, THEREFORE, in consideration of these premises and of the mutual covenants hereinafter contained, the parties hereto agree as follows:

ARTICLE I. PURPOSE AND POLICY OF PROGRAM DEFINED

1. The parties hereby undertake as the controlling purpose of this agreement: to study, determine, and apply principles of rational soil management systems and to encourage the widespread adoption thereof by practical farmers throughout the Tennessee Valley, whereby the maximum benefit may be derived from the use of new forms of plant food and improved methods of fertilization in a regional program of watershed protection and agricultural development by which soil erosion and flood waters may be controlled and soil fertility may be ~~restored~~ and permanently maintained.

2. In the execution of such purpose, it shall be the policy of this agreement: to continue the relationships established in a memorandum of understanding entered into on November 20, 1934, and signed by the agricultural colleges and affiliated agencies in the States of Tennessee, Virginia, North Carolina, Kentucky, Georgia, Alabama, and Mississippi, the United States Department of Agriculture, and Authority; and to encourage practical farmers to participate in accomplishing such purpose by enabling them to initiate new and practical adaptations of the principles and practices associated with the wider and more effective use of new forms of plant food, and improved crops, cropping systems, soil management practices, and methods of fertilization, and to assist in the wider diffusion of such principles and practices among farmers.

3. The parties hereby further agree that the accomplishment of the terms hereof, as hereinafter provided, shall be approached by continued emphasis of the following component factors, to-wit:

- A. Readjustments of cropping systems so as to effect an increase in the acreage devoted to soil-protecting crops such as sod-forming legumes, small grains, and grasses, and a corresponding reduction in the percentage of bare land and land devoted to tilled crops;
- B. The liberal application of phosphatic fertilizers with supplements as needed, in order to promote vigorous growth of soil-protecting ground cover, in the interest of rehabilitating and permanently maintaining soil fertility.

- C. The use of approved mechanical erosion control devices supplementary to, and in aid of, the more effective application of fertilizers; and
- D. The progressive adaptation of these elements of soil management systems into a sound farm practice.

ARTICLE II. MODE OF OPERATION

The parties recognize that the production of new forms of fertilizers correctly adapted to the major soil types and cropping conditions of the region, the introduction of fertilizer practices by which maximum benefit may be derived from the use of such plant food ingredients, and the distribution thereof under conditions by which the economic return thereby obtained may be accurately measured, require the continuous conduct of investigations and demonstrations according to established methods and techniques. It is therefore agreed that the program of watershed protection and agricultural development shall be effectuated within such counties as may be agreed upon in the State of _____, as follows:

1. Soil Survey

A. Definition: A soil survey is a recognized study and public record of the soil resources of a region, identifying and classifying the soils into separate types on the basis of their inherent physical and chemical characteristics, such natural features as stoniness, slope, geographical position and drainage, together with the extent of erosion, the degree of plant nutrient depletion, current productive capacity and potentialities, and other characteristics. The several soil types are described in printed reports, accompanied by maps on which the location and extent of the several areas of each type are delineated in such manner that the acreage of different soils with respect to particular farms or throughout a region may be readily determined.

B. Relevance to Program: Since the soils of agricultural areas within the Tennessee River drainage basin are widely diverse in the fore-going respects, the conduct of a soil survey is essential: (1) To guide specialized investigations of the detailed characteristics of soil types with respect to the supply of plant nutrients and chemical reaction as a basis for the production by Authority of correctly adapted fertilizers for demonstration purposes; and (2) to provide a basis by which the combined results of experience, research, and demonstration with fertilizer and fertilizer practices on particular soil types, with crops and cropping systems and with other aspects of efficient land-use, may be extended and applied with assurance from one locality or one farm to the same soil in other localities and on other farms.

C. Respective Obligations: The Institution, through its agricultural experiment station, jointly with Authority will proceed as rapidly as possible in the conduct of a soil survey of those counties in the State of _____ situated within the Tennessee River drainage basin. Such surveys shall be carried on in cooperation with the Soil Survey Division of the Bureau of Chemistry and Soils and in accordance with the general plan and standard technique developed and employed by that agency, with such adjustments as may be essential to local conditions and to the requirements of this contract. To this end, the parties hereto respectively agree as follows:

(1) The Institution will: (a) Concentrate the personnel now employed in soil survey work in the State of _____, and the funds allocated or scheduled for such purpose, on surveys within the counties included in the Tennessee River drainage basin, until such counties have been completely surveyed; (b) Employ new personnel as needed and agreed upon, and (c) through the Agricultural Extension Service shall interpret to farmers and others the function and application of soil surveys in the general program of soil conservation and farm management for watershed protection and agricultural development.

(2) Authority will: (a) Within the limit of funds allocated for such purposes reimburse to the experiment station necessary funds expended to provide additional facilities and personnel in hastening the proposed completion of the soil survey within a three-year period; (b) provide the services of one well-trained man, to be approved by the Institution, whose duty it shall be to advise with all affiliated agencies in guiding the conduct of such surveys, and in the interpretation and application of the results thereof in relation to the general program; and, (c) make available base maps of the Tennessee Valley area, which have already been prepared.

2. Investigations and Experiments

A. Definition: Investigations and experiments conducted by the Institution through its agricultural experiment station, pursuant to the terms hereof, shall be new projects or extensions of projects now in progress initiated by Authority, or by the Institution independently or in cooperation with Authority, having a direct and necessary bearing upon this program, with reference to the following general subjects: (1) The chemical and physical properties of the several types of soils, and their relation to particular kinds and varieties of crops and the adaptation of fertilizers thereto; (2) The methods of production, properties,

and use of new fertilizer materials to be manufactured by Authority for demonstration purposes; (3) The kinds and varieties of crops and cropping systems in relation to soil types, fertilizers, and methods of erosion control; (4) The control of erosion by mechanical means and methods as measures supplementary to and in aid of improved crop cover and fertilizer practices; (5) The economic implications of various systems of land management and practical adjustments thereof, which may be required in order to enlist the widespread and permanent adoption of such systems of practical farmers in the interest of soil conservation and erosion control.

B. Relevance to Program: Information obtained pursuant to such investigations is considered by the parties as essential to supplement soil surveys and other recognized sources of information respecting soil characteristics, conditions, and needs existing in the Tennessee Valley, in those particulars necessary to Authority in the production of fertilizers adapted to the soil requirements and cropping conditions of the area and to the more effective use thereof by farmers in the interest of improved soil management and crop cover in relation to watershed protection.

C. Respective Obligations. In the conduct of such investigations and experiments, the parties hereto ^{respectively} agree as follows:

(1) Institution will (a) make available its libraries, the results of investigations and experiments, and the use of its staff in the interpretation of such data as may have a direct bearing upon the general program; (b) make available to the extent required for efficient and economic operation, its research laboratories, experimental farms, facilities, and personnel; (c) extend and intensify investigations already in progress, or undertake new investigations at the instance of Authority, or of Institution in cooperation with Authority; (d) employ new personnel and provide new facilities to the degree required for the extension of existing investigations or for the conduct of new experiments and investigations; and (e) make available its staff for collaboration with representatives of the United States Department of Agriculture and other agencies in assembling, interpreting and publishing data which may from time to time be applicable to particular phases of this program.

(2) Authority will within the allocations for such purposes, provide funds, as hereinafter provided, to the extent required to supplement the resources of Institution and will cooperate in the successive stages of the work conducted hereunder.

3. Farm Unit Demonstrations

A. Definition. The term "farm unit demonstration" shall mean the practical use of TVA phosphates and other fertilizers and lime with cropping systems that provide effective soil improvement and conservation on a farm which shall be treated as a unit, so as, in due time, to bring the whole farm into the cropping system. To the extent practical, records will be kept to show the effectiveness of the use of soil treatments.

B. The farm unit demonstrations will be planned to include as many types of soil and cropping conditions as funds and personnel will permit, and will include (1) fair and equitable distribution of TVA fertilizers for demonstration by practical farmers of the value, effect, and best methods for the use of said fertilizers, and (2) to diffuse and promote the practical application of the information gained through the foregoing demonstrations.

C. Respective Obligations: In the joint administration of the Farm Unit Demonstration aspect of this program, the parties respectively agree as follows:

(1) Institution will (a) make available the personnel and incident facilities of the Agricultural Extension Service, including the administrative organization, subject-matter specialists, supervisors, and county agricultural agents; (b) provide additional personnel and facilities to the extent required for the efficient and economic administration of the terms hereof; (c) assist farmers in forming associations in each well-defined community as a vehicle for the expression of local initiative in preparing readjusted farm plans, selecting demonstration farms, recording results, and diffusing information in respect thereto; (d) assist such local organizations in selecting farms for demonstration purposes, preparing farm plans, and in compiling, interpreting and applying results; and (e) through the Agricultural Extension Service approve all demonstration farm programs and requisitions for fertilizers produced by Authority, as required in the effectuation of farm plans.

(2) Authority will (a) within the allocations for such purposes provide funds to Institution for the employment by the Agricultural Extension Service of the required additional members of the Extension staff, and for the provision of additional facilities; (b) provide fertilizer materials (initially, new phosphate materials) required in approved farm demonstration programs; and, (c) provide the necessary staff within its own organization to collaborate with the Extension staff in the formulation, approval, and execution of these demonstration programs.

4. Area Demonstration

A. Definition: As used herein, the term "area demonstrations" shall mean and include the use of fertilizers in effective association with cropping systems and farm organization in the functional geographic area adjacent to a demonstration farm, for which purpose fertilizers will be made available by Authority to those farmers desiring to readjust their farm plans to accord with principles and practices, the validity of which shall have been established by demonstration farms. Areas thus selected shall in all instances be located within the drainage area of the Tennessee River.

B. Relevance to Program: The distribution of fertilizers throughout well-defined areas, as aforesaid, is deemed by the parties as essential in order to enable Authority, as required by statute, to measure the economic return obtained from the use of new forms of fertilizer and improved methods of fertilization.

C. Respective Obligations: In the conduct of area demonstrations the parties respectively agree as follows: (1) Institution shall: (a) Make available the personnel and incident facilities of the Agricultural Extension Service, according to the procedure described as applying to "farm unit demonstrations"; (b) readjust farm plans for area demonstrations, subject to modifications dictated by special conditions, so as to result in the most beneficial use of the land throughout the community as a whole, in terms of soil improvement and erosion control. (2) Authority shall: (a) Cooperate on the same basis as provided with respect to "farm unit demonstrations."

ARTICLE III. ADMINISTRATION OF PROJECTS

1. How Formulated

A. Designation of Representatives to Approve Projects: All activities pursuant to the foregoing Article II shall be effectuated in accordance with the provisions of projects formulated and submitted in writing by the Institution and mutually agreed/to and signed by representatives of both parties duly authorized herein for such purpose: (1) For Authority, both as to projects pertaining to investigations and demonstrations, the Director of the Agricultural Division; (2) For Institution, as to investigations, the Director of the Agricultural Experiment Station; as to demonstrations, the Director of the Agricultural Extension Service.

B. Project Provisions: All projects providing for the conduct of particular activities hereunder submitted by appropriate agency of the Institution to Authority for approval shall contain a comprehensive and detailed statement defining and explaining the purposes and objectives of such activity and the procedure by which it shall be accomplished, as follows: (1) Object and purpose of project in relation to this program; (2) if demonstration, a definition of geographic area included therein; (3) method of procedure; (4) approximate duration; (5) a detailed account of facilities, and personnel by salary and position; (6) a budget of estimated expenditures showing the items to be paid by the designated agency of the Institution, and by Authority; (7) method of reporting progress and compilation of results; (8) method of promulgating and/or publishing results, together with such approval for publication of results as may be required; (9) brief summary of anticipated results.

2. Expenditures and Reimbursements

A. Projects for the conduct of demonstration work, when initially approved, shall provide a budget of estimated expenditures for a period of two calendar months from the date upon which such projects are signed. Thereafter, supplementary projects shall be submitted on forms approved by Authority on or before the first day of each calendar month for expenditures anticipated during the next ensuing calendar month. All other projects when initially approved shall provide a budget of estimated expenditures within the fiscal year ending June 30, 1936.

B. The Institution shall furnish and disburse the funds required to meet the expenditures for which the Authority is obligated, as specified in any projects formulated and approved under the terms of this agreement. On or before the first of each calendar month, the Institution shall submit to Authority properly certified invoices in triplicate covering such disbursements during the preceding month, together with receipted vouchers in support thereof. Authority shall have the right during the usual hours of business to examine the books and records of the Institution only as they apply to expenditures under this contract, exclusively for the purpose of verifying such expenditures. Upon receipt of such data, Authority shall reimburse the Institution for the amount of such invoices, as soon after the first day of each calendar month as vouchers thereon can be prepared by Authority.

C. Expenditures and reimbursements hereunder shall comply with administrative procedure established by the Institution.

D. It is mutually understood and agreed that all facilities and equipment acquired by the Institution in effectuating the terms hereof, and for which the Institution has been reimbursed by Authority, shall become and remain the property of Authority. An accurate inventory of all such facilities shall be maintained by the Institution, subject to inspection by Authority, and, on the termination of this agreement, such property shall be turned over to the Authority. Following each accounting period ending December 31 and June 30, Institution shall submit a true and complete copy of said inventory to Authority.

3. Future Legislative Appropriations

All commitments hereunder, beyond the present fiscal year, shall be subject to legislative appropriation of funds to the respective parties.

ARTICLE IV. DURATION

The term of this contract shall continue for the fiscal year ending June 30, 1936, and thereafter from year to year until terminated by notice in writing by either party to the other thirty days before the end of any fiscal year; provided, however, that upon termination, the Institution shall complete and deliver to Authority any reports or other data that may be incomplete as of the date of termination.

IN WITNESS WHEREOF, the parties hereto have caused the names of their agents duly authorized to bind them for such purpose to be respectively subscribed on the day and year first above written.

On the statement of President McVey that the renewal contract is substantially the same as the old one, on motion and second he was authorized to sign and execute the contract.

26. Rebuilding House, Western Kentucky Experiment Station.

Dean Cooper, through President McVey, presented the following:

September 19, 1935

President Frank L. McVey
University of Kentucky

Dear President McVey:

The old house on the Luttrell property purchased for the Western Kentucky Substation has become so dilapidated that it seems advisable to tear it down. As you know, for the past two or three years we have been considering ways for its utilization. However, I find that every proposal required a considerable amount of expense. The general advice that I am able to secure is that the house has reached such a state of age and condition that it is not worth further expenditures.

I desire permission for the razing of this dwelling and the building of a small cottage on the Substation property for the use of the farm foreman. We expect to utilize the material from the present old building so far as possible in the construction of the cottage, and to use largely our own farm labor. Some new material will be needed but I do not think it will be much. A few years ago we built a cottage of the same type that we now have in mind at a total cost of around \$1600 and this was before the depression.

(Signed) Thomas Cooper
Dean and Director.

The proposal of Dean Cooper was duly approved and the Business Agent was authorized to proceed with necessary orders for construction of the building.

27. Bankhead-Jones Act - Funds Available.

President McVey reported that the governor had accepted the provisions of the above styled Act, this information having been given the Business Agent by the Governor's Secretary. He also reported the following communication:

Hyattsville, Maryland
September 23, 1935

Members of the Executive Body

Dear Friends:

The following is sent you at the suggestion of President McVey.

Inquiries at the three offices in Washington concerning the payment of funds under the Bankhead-Jones bill for Instruction, Extension, and Research result as follows:

Instruction. It is expected that the checks for the period beginning July 1st will be mailed early in October. The details were presented to the Treasury Department late in August, and it is understood all details are approved, and checks are not yet drawn but will shortly be cared for.

Extension. It is hoped to send out the funds within about the next ten days.

Research. The payments for the different states have been certified. It is necessary to await the decision of the Comptroller-General on an important item which involves an exceedingly small amount. It is hoped the decision will be given soon and that checks then will be mailed for the first quarter. Payments for the second quarter also have been certified, and those checks probably will follow shortly after the first.

(Signed) R. A. Pearson

The receipt of these funds will necessitate certain budget changes. The president was given power to act and report his action for insertion in minutes.

28. German Professors.

President McVey presented the following letter:

THE ROCKEFELLER FOUNDATION

September 19, 1935

Dear President McVey:

I am very glad to advise you that, acting under special authority granted by our Executive Committee, the officers of The Rockefeller Foundation have taken action allocating the sum of Fifteen hundred dollars (\$1500) a year for the two academic years 1935-1936 and 1936-37 toward the salary for Professor Fritz John at the University of Kentucky. It is our understanding that you have obtained from other sources funds to complete the balance of his salary during the first of these two years and that it is your present intention to give Professor Fritz John a permanent appointment in the Department of Mathematics in the University of Kentucky.

You understand, of course, that this grant applies only to Professor Fritz John and that if for any reason your plans in connection with this appointment should fall through, the grant must lapse. I must make it clear at this time also that this is a final grant toward the salary of Professor Fritz John. We understand that following the two-year period the University of Kentucky will be prepared to assume financial responsibility for his appointment.

May I assure you of the gratification of the officers of the Foundation in assisting in this appointment.

(Signed) Frank Blair Hanson

President McVey was asked to write to the Rockefeller Foundation that permanent appointment of a professor under the plan proposed by the Foundation necessarily depends upon satisfactory service of the person employed and the way in which he fits into the department and University organization; that if, in the course of his service at the University he should show himself satisfactory, the University expects to tender him a permanent appointment.

29. Granting Degrees.

August 14, 1935

To the Board of Trustees
University of Kentucky

Attached is a list of candidates for degrees who have completed all the requirements and who are recommended to the Board of Trustees by the University Senate for the degrees indicated.

(Signed) Ezra L Gillis
Secretary of the Uni-
versity Senate

The undersigned, having been appointed a committee by President F. L. McVey to represent the Board of Trustees, in the approval of candidates for degrees at the Commencement to be held August 16, 1935, hereby approve the list recommended by the Senate of the University of Kentucky presented by E. L. Gillis, Secretary, and authorize the granting of the degrees indicated on the attached list.

(Signed) T. T. Jones
D. H. Peak
Ezra L Gillis

The action of the Committee appointed by the President was, on motion and second, duly approved, and the conferring of the degrees on hereinafter named persons was ratified and approved:

COLLEGE OF ARTS AND SCIENCESCANDIDATES FOR THE DEGREE OF BACHELOR OF ARTS

Ralph Allen	Francis Donald McGurk
Charles Peerman Ashford	Mary Ruth Martin
Esther Summers Bennett	Curtis Wesly Mathis
Mathew August Cabot	Frank Mercurio
Margaret Ellis Clinkscates	Walter William Osborne
Thomas Cleophas Conrey	William Bedford Parris
David Cardwell Donoho	Myrtle Lee Polk
Charles Raymond Faulkner	John Jones Redmon
Frances Ward Gleim	John Milton Saint John
John Davis Haggard	John Marshall Salyer
Hollis Osborne Hall	Lucy Elizabeth Snowden
Anna Rankin Harris	Lucille Rogers Spurrier
Rissa Hieronymus	Garnet Carter Steely
Elsie Freda Hiteman	Emma Wylie Willson
Helen Frances Jones	Hayden Waldo Withers
Hanson Halbert Leet	Susan Spotts Yankey

CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE

Mary Agnes Brend Theodore Martin Wilson
William Norman Donelson

CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE
IN MUSIC

Jeannette Lampert Brown Olive Ethel Whitlow

COLLEGE OF AGRICULTURE

CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE
IN AGRICULTURE

John Henry Dotson Leon Wilson Wallace
William Jayne Dupuy Boyd Edgar Wheeler
Ralph Godfrey Kercheval

CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE
IN HOME ECONOMICS

May Elizabeth Botts Mary Van Winkle
Edith Josephine Denton

COLLEGE OF ENGINEERING

CANDIDATE FOR THE DEGREE OF BACHELOR OF SCIENCE
IN CIVIL ENGINEERING

Robert Allen Butler

CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE
IN MECHANICAL ENGINEERING

James Bradley Croft Omer Ashton Heacox
William Adolphus Duncan Sanford Clore Perry

CANDIDATE FOR THE DEGREE OF BACHELOR OF SCIENCE
IN METALLURGICAL ENGINEERING

Theodore John Voll

COLLEGE OF LAWCANDIDATES FOR THE DEGREE OF BACHELOR OF LAWS

Armand Chiappori
Lovel Hampton Liles

James Gordon Lisanby

COLLEGE OF EDUCATIONCANDIDATES FOR THE DEGREE OF BACHELOR OF ARTS IN
EDUCATION

Wilhelmina Grant Barrett
Ethel Strong Bates
Orpah Scott Bell
Joseph Ray Binford
Mary Hardin Bishop
Gay Nell Bodkin
Jesse Daniel Brown
Kate Sidney Brown
Mabel Byrd Brumbaugh
Josephine Celestine Cavanaugh
Nannie Ruth Clarke
Martha Blackwell Conway
Cecile Hines Davis
Eleanor Rhoads Dixon
Mary Lee Dodge
Duward Edward Duvall
James Clifton Eaves
Julia Irene Glenn
Chester Goodridge
Jane Caldwell Harberson
Margaret Hester Hicks
Ruby Marcella Holtzclaw
Henrietta Clay Howe
Louella Huddleson
Rebecca Lyle Hutchison
Stella Mae Ison
Margaret Virginia Jasper
Marcella Parades Johnson
Lillian Mae Kelley
Clarissa Ann Kutzleb
Elizabeth Frances Leslie

Evelyn King Martin
Antoinette Ida Moeller
Alice Ewell Mullins
Emerson Melvin Norsworthy
Raymond Albert Ohler
Camille Parsons
Mary Andrews Person
Mabel Pumpelly
David Pierce Rankin, Jr.
Elizabeth Evermont Ratliff
Charlotte Pearl Royalty
Elaine Schank
Eugene Clayton Shanklin
Eva May Skillman
Berenice Cromwell Smith
Willie Beall Spencer Smith
Bessie Stone Snedaker
Lydia Anne Stierle
Louise Eva Terrell
Martha Brittain Tudor
Linnie Holcraft Vickers
Lucile Alline Waits
Robertta Bernice Walker
Carey Boone Walston
Albert Douglas Warder
Allene Woodson Welch
Catherine Dorothy White
Joe Lybrand White
William Hays Wiggins
Dorcas Williams Willis

COLLEGE OF COMMERCECANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE
IN COMMERCE

Eli Cornett Boggs
Kenneth Orr Caldwell

Ernest Fox Stigall

GRADUATE SCHOOL

CANDIDATES FOR THE DEGREE OF MASTER OF ARTS

Barnie Carl Barnes	Claude Hulse Jones
Roman Thomas Brom	Boyd Ellsworth Macrory
William Alexander Campbell	Corinne Lucas Martin
Tullus A. Chambers	Ford Messamore
Maurice Alton Clay	Webb Leonidus Moore
Hal Ellsworth Dudley	Everett Earl Pfanstiel
Harold Brite Gilbreth	Alfred Stanhope Portwood
Glorene Winslow Gosch	Roland Shy Roberts
Henry Enright Grehan	Harold Ashby Salyer
Mary Annie Hammond	Cora Hudson Schooler
Mary Lois Harding	William Parks Shadoan
Clarence Wilbur Harney	Sarah Winnifred Starks
Marshall Elmer Hearin	John Landes Vickers
Euel Buford Howton	Auburn Jackson Wells
James Clay Hunt	Kyle Avis Willis
Vester Aubrey Jackson	

CANDIDATE FOR THE DEGREE OF MASTER OF SCIENCE

James Russell Foster

CANDIDATE FOR THE DEGREE OF MASTER OF SCIENCE
IN AGRICULTURE

Charles Harrison Redmon

CANDIDATE FOR THE DEGREE OF CIVIL ENGINEER

Ralph H. Gunter

CANDIDATE FOR THE DEGREE OF MECHANICAL ENGINEER

James Lycurgus Kesterson

CANDIDATES FOR THE DEGREE OF DOCTOR OF PHILOSOPHY

Harry Richmond Lynn

James Henry David Teller

30. Appointments and Other Staff Changes.AppointmentsCollege of Arts and Sciences

Dr. Morris Caldwell, Assistant Professor of Sociology, at \$2,300 for the year 1935-1936.

Dr. Hebart Ryland, Associate Professor of Romance Languages, and Acting Head of the Department, for the year 1935-1936, at \$3,000; correction of Minutes of July 18, 1935.

R. O. Tibbals, Graduate Assistant in Chemistry, at \$400, for the year 1935-1936.

Miss Elizabeth Jolly, Graduate Assistant in Bacteriology, at \$250.00 for the year 1935-1936.

Guenter G. Schmalz, Graduate Assistant in German, at \$400 for the year 1935-1936.

O. B. Ader, Graduate Assistant in Mathematics, at \$500 for 1935-1936.

Miss Mary Gunn Webb, Library Assistant in the Department of Art, for the year 1935-1936 at \$200.

Clay Lancaster, Library Assistant in the Department of Art, for the year 1935-1936 at \$200.

William Christopher Frische, graduate assistant in Chemistry, for the year 1935-1936, at \$400.

R. B. Mason, instructor in Chemistry for the year 1935-36, at \$1500.00 for the year.

Miss Jessie Lee Jones, secretary in the Department of Art, half time for ten months, at \$400.

Joseph C. Burk, Graduate Assistant in Philosophy, at \$400 for the year 1935-1936.

J. Sherman Porter, jr., graduate assistant assistant in Political Science for the year 1935-1936 at \$400.

Graduate assistants in the Department of Political Science for the first semester of 1935-1936:

Clifford Rader at \$150.00

O. B. Wilder at \$150.00.

Donald H. Dorris at \$150.00.

William R. Willoughby, \$150.00.

J. Russell Foster, student assistant in Zoology, at \$400, for 1935-1936. Also Museum Curator at \$25.00 a month for eight months, effective October 1, 1935.

John I. Prather, student assistant in Zoology, at \$200 for 1935-1936.

George Prewitt, student assistant in Zoology, at \$100 for first semester, 1935-1936.

James L. Calvin, graduate fellow, assigned fourth laboratory section in Psychology. The remainder of laboratory work formerly under Marjory Powell resigned will be taken care of by Lysle Croft, W. E. Watson and Margaret Ratliff at \$2.00 per laboratory period, this to be in addition to their present salary.

R. U. Welch, C. G. Hardin, H. C. Heilbronner and L. B. Freeman, assistants in Department of Geology, on time basis.

C. M. Blocher, shop assistant, Department of Physics, stipend not to exceed \$400, rate 50 cents per hour.

College of Agriculture

Reuben Morgan, Assistant County Agent, Breathitt County, effective July 19, 1935, to July 31, 1935; salary at \$100 per month, payable from Federal Capper-Ketcham funds.

Reuben Morgan, county agent, Leslie County, effective August 1, 1935, salary \$100 per month, paid from Federal Capper-Ketcham funds.

C. C. Shade, county agent, Estill County, effective August 1, 1935, salary \$166.2/3 per month, payable from Federal Capper-Ketcham funds. He was formerly county agent in Jessamine County, having resigned June 30, 1935.

College of Commerce

Henry W. Elliott, assistant in Accounting, for 8½ months at \$50 per month.

Herman A. Ellis, research assistant in Commerce, for nine months beginning October 1, 1935, at \$64.00 per month.

Miss Virginia Dibler, secretary, Bureau of Business Research, for nine months, at \$91.66 per month.

College of Engineering

Frank M. Moody, assistant in Electrical Engineering, 1935-1936, at \$1000 on a ten-months basis.

Martha Boston, part time secretary, Department of Mechanical Engineering, salary \$522.50, for 12 months, effective July 1, 1935.

Library

Miss Catherine Katterjohn, Assistant Cataloger, at \$1200 for the year 1935-1936, effective September 1, 1935.

Leave of Absence

College of Agriculture

Extension of leave for R. C. Miller with pay to November 1, 1935.

Resignations

College of Arts and Sciences

A. J. Gardner, declined appointment as graduate assistant in Chemistry.

E. W. Montgomery, Assistant Professor of Sociology, resigned to accept position as head of the Department of Sociology at Pennsylvania College for Women, effective August 15, 1935.

Ernest Hogge, Graduate Assistant in Chemistry, appointed for the year 1935-1936, resigned to accept a position at Morehead Teachers College, effective September 17, 1935.

Marjory Powell, Graduate Assistant in Psychology, resigned to accept fellowship in Chicago Nursery School.

J. L. Coursey, Graduate Assistant in Chemistry, who was appointed at \$400.00 per year, resignation effective October 1, 1935; pay \$20.00 for September.

Henry Coates, research assistant, 1935-1936, appointed in place of Willard Hogan, but resigned before service began.

College of Agriculture

Bruce Poundstone, Assistant in Farm Management in the Experiment Station, to take position as Regional Assistant in the Resettlement Administration; accepted as of July 31, 1935.

Mrs. Anna Culton Thompson, home demonstration agent, Fulton-Hickman Counties, effective August 31, 1935.

W. D. Sutton, county agent, Hopkins County, effective September 30, 1935.

College of Commerce

Martha D. Couch, Secretary, Bureau of Business Research, effective October 1.

Library

Mrs. Hallie Day Blackburn, Assistant Cataloger, effective September 1, 1935.

Other Changes

President's Assistant and Alumni Secretary R. K. Salyers, on part time basis temporarily from October 1 at 83.33 per month.

Mrs. Katherine Winfree's salary increased from \$70.00 to \$75.00 a month, effective September 1, 1935.

On motion, properly seconded, the Committee adjourned.

D. H. Peak
Secretary, Board of Trustees