

Headquarters 76th. Inf. Brigade
Camp Shelby, Miss.
January 4, 1918

MEMO ORDERS # 1
1918

1. Each officer in the 76th. Inf. Brigade will prepare and fill out on typewriter, and furnish to his Battalion Commander on or before January 7, 1918, a form, on paper 4"X4" substantially as follows:

Name:-----

Rank and Organization: -----

Place of Birth: -----

Place of Residence: -----

Education: -----

Occupation in Civil Life: -----

Military Service: -----
State Dates and Organizations.

To what special branch of Military Training
have you given special study: -----

2. Each Battalion and Regimental Commander on receipt of the above from his officers will prepare and fill on the typewriter a form, on paper 4"X 4" substantially as follows:

NAME	RANK	ORGANIZATION

1. Character and Habits:	-----	-----
2. Aptitude for Military Training:	-----	-----
3. Force and Command:	-----	-----
4. Attitude toward Discipline:	-----	-----
5. Proficiency in Military Training:	-----	-----
6. General Estimate:	-----	-----

This form will be filed in the case of each officer and the estimates will be marked on a scale of 10 points. 10 points to represent the highest degree of military excellence to be found in the particular officer or rank.