

Minutes of the Meeting of the Executive Committee of the Board of Trustees of the University of Kentucky, March 20, 1953.

The Executive Committee of the University of Kentucky met in the President's Office at 10:30 a. m. , Friday, March 20, 1953. The following members were present: Guy A. Huguelet, Chairman; J. C. Everett, H. D. Palmore, Harper Gatton and Robert P. Hobson. President H. L. Donovan and Secretary Frank D. Peterson were also present.

A. Approval of Minutes.

On motion duly made, seconded and carried, the minutes of the Executive Committee of February 20, 1953, were read and approved.

B. Men's Dormitory Plans Reviewed.

President Donovan stated that Mr. John F. Wilson and Mr. S. G. Hagan were present to submit the revised plan for the Men's Dormitory.

Mr. Wilson submitted the plans to members of the Executive Committee and stated that the specifications were not completed and that the plans would have to be submitted to the State Board of Health and State Fire Marshal for approval. Members of the Committee reviewed the plans submitted.

Mr. John F. Wilson submitted the following letter to President Donovan which he requested read to the members of the Committee:

March
Twenty
1953

Dr. H. L. Donovan, President
University of Kentucky
Lexington, Kentucky

Re: Residence Hall for Men - Rose St.

Dear Dr. Donovan:

As you made a reference in one of your recent letters to the point of perhaps discussing any possible adjustment in our contract at completion of the work, we are now practically complete with exception to

1.) a minor coordination on the plans,
2.) completion of the specifications,
3.) approval by State Agencies.

We, in good faith, have worked long and diligently in performance of this task assigned to us; and while our contract has a limitation of 4,000 hours, we will, upon completion, have expended some 5,440 hours, or an excess of 1,440 hours.

This adjustment, if you can see your way clear to do so, will amount to an increase in our contract at \$ 3. 75 per hour in the amount of \$ 5,400. 00.

It must be remembered that you are paying us barely in excess of \$ 4. 00 per hour, whereas we are paying a scale from \$ 3. 00 to \$ 5. 00 per hour, plus overhead at 100%

The justification for this discussion with you is due to the fact that all of our over-run was due to two things -

First, our subs - our structural designer, for instance - required a little more than double the amount of time he originally estimated to us. In this respect it is to be noted, in the interest of the Owner our structural engineer has designed for you a completely new and revolutionary system of structural work which eliminates all floor beams throughout all areas at all levels and has avoided the use of any capitals on the columns, which will save you some \$ 65,000. 00 to \$ 85,000. 00 in structural work alone.

Second, it was our original intention, as you may recall, to re-design such portions of the work as may become necessary in order to supplement the present working drawings; but we soon discovered that it would be to the best interest of the Owner to redesign the entire project, i. e. , every sheet and every detail of the work.

While we are not demanding that you make this adjustment in our contract, we believe that it would be both equitable and in the spirit of fairness; furthermore, you no doubt would lose nothing in the long run in consideration of the intense amount of interest which we will continue in the prosecution of the work under any circumstance.

Sincerely yours,

(Signed) John F. Wilson
ARCHITECT

The Chairman of the Executive Committee advised Mr. Wilson that it was his thought that the work had not been properly expedited and he did not feel that Mr. Wilson was in any position to request review of the contract at this time, and the most important thing he could do was to complete the plans and specifications and submit them to the University business office for review. The plans, when accepted, will be submitted to the Housing and Home Finance Agency, Chicago 4, Illinois.

Some discussion followed, and upon motion duly made, seconded and

carried, the communication from Mr. Wilson was ordered received and filed, and the plans were accepted, subject to approval by the Comptroller and the review by Housing and Home Finance Office, Chicago, Illinois.

Mr. Wilson and Mr. Hagan were excused from the meeting.

C. Report of the Comptroller.

The Comptroller made financial report for the period July 1, 1952, through February 28, 1953. The report consisted of balance sheet and statement of realized and unrealized income and departmental transactions. The Comptroller reported that there was nothing unusual about the report, that funds were being received on schedule, and expenditures were being held within appropriations.

Upon motion duly made, seconded and carried, the Comptroller's report was authorized received and filed.

D. Plans and Specifications for Swimming Pool at Bingham 4-H Club Camp Authorized.

President Donovan stated that he had received from Dean Welch notification that Mr. Barry Bingham, President of The Courier-Journal and The Louisville Times, had, under date of January 6, 1953, offered to give to the University the sum of \$23,942.00 to be used for constructing a swimming pool at the Robert W. Bingham 4-H Memorial Camp in Washington County. He submitted a memorandum of specifications and plans showing elevations for a swimming pool, and stated that the memorandum was for a swimming pool 25' x 60', whereas it would be necessary to construct a larger pool, size 30' x 75'.

President Donovan recommended that plans and specifications be prepared, and upon motion duly made, seconded and carried, the President and Comptroller were authorized to have plans and specifications prepared as soon as possible, and report to the Board for further action.

E. Transfer of Parking Fine Funds.

President Donovan stated that the Comptroller had reported receipts of \$3,776.00 in the Parking Fines Account. He stated that it had been the custom to transfer these funds, upon authority of the Executive Committee, to the Student Loan Fund. He explained that this is a method of controlling parking on the campus and is not an effort to make money from student parking. He recommended that the money in the account be transferred to the Student Loan Fund where it might be used to benefit worthy and needy students desiring to borrow funds from the University for the purpose of furthering their education.

Upon motion duly made, seconded and carried, the sum of \$3,776.00 was authorized transferred to the Student Loan Fund, and the Comptroller was directed to make the necessary accounting adjustment.

F. Kentucky State Federation of Labor School.

President Donovan stated that the Kentucky Federation of Labor representatives had contacted the University some two years ago with the view of holding a Kentucky State Federation of Labor school at the University.

The State Federation of Labor representatives, at that time, desired to lease housing and classroom facilities and pick their own teachers. This was not acceptable to the University. During the current year negotiations have been renewed, and a plan has been worked out to hold a summer school during 1953. He submitted the following letter from Dean C. C. Carpenter, of the College of Commerce:

March 17, 1953

President H. L. Donovan
University of Kentucky

Dear President Donovan:

You may wish to report to the Board of Trustees some negotiations between the University and the Kentucky State Federation of Labor concerning a labor school to be held on the University campus in the summer of 1953.

At a meeting between representatives of the University and the officials of the State Federation of Labor it was agreed that a short course would be offered July 12 to 24, 1953, under similar arrangements to those used with other business and professional groups. Students will be housed in the University dormitories and classes will be held in a University building, probably in the Euclid Avenue Classroom Building. Meals will be furnished by the Student Union Commons and a fee will be collected from the Secretary of the State Federation of Labor covering costs of food and housing.

The subjects to be taught in the School remain to be determined by agreement between the University and the Education Department of the State Federation. Some University staff members will act as instructors and other specialists will be furnished by the State Federation of Labor. Topics to be studied include labor history, public speaking, labor law, collective bargaining, parliamentary law, political science and mimeograph techniques. No University credit will be offered for this short course and no additional expenditures of funds will be required. The project will be regarded as a part of our programs for adult and professional education involving a large group of citizens not now being directly served by the University.

Sincerely,

(Signed) Cecil C. Carpenter, Dean
College of Commerce

President Donovan stated that this school would be carried on in the same manner as other short courses offered by the University from time to time.

Upon motion duly made, seconded and carried, the report was received and the action taken approved.

G. Contract with T. V. A. Approved.

President Donovan explained that the University had entered into a contract with the Tennessee Valley Authority, under our master contract, for a study to be made concerning recent labor-management relations in the Paducah, Kentucky, area. They read the following letter from Dean C. C. Carpenter, which explained the problem in more detail:

March 17, 1953

President H. L. Donovan
University of Kentucky

Dear President Donovan:

You may wish to report to the Board of Trustees an agreement of March 1, 1953, which we have entered with the T. V. A. under our master contract with that organization to perform research in recent labor-management relations in the Paducah, Kentucky, area.

This study will be conducted under the supervision of Professor James W. Martin, Director of the Bureau of Business Research, and will include the following elements:

- a. A history of collective bargaining relationships in the area.
- b. Current collective bargaining agreements.
- c. Negotiating procedure techniques and characteristics.
- d. Contract administration and grievance procedures.
- e. Scope and orientation of bargaining relationships.
- f. Community interest and activities in labor relations.
- g. Relations of communities to state and federal organizations bearing upon labor relations.

The University agrees to allow the T. V. A. to review any reports or documents developed from this study and will receive from the T. V. A. \$12,500 as a contribution to the costs of performing the research. The University will make no new cash outlays for this project, but will expend the funds received from the T. V. A. to employ expert research assistants for a period of about four months. Some time will be contributed by Professor Martin in supervising and by other employees of the Bureau of Business Research for this project. Any balance remaining from the \$12,500 contribution must be returned to the T. V. A.

I have recommended this arrangement for performing research because it will give our staff valuable experience in a new field of investigation and because of the unique importance of the Paducah area and its widely publicized labor disturbances. The study will be performed with full agreements and cooperation from the labor organizations business enterprises and the Paducah Chamber of Commerce. The work will be finished before September 15, 1953, and a decision as to the use to be made of the final research document will be reached after it has been reviewed by representatives of labor, management and other interested agencies.

Sincerely,

(Signed) Cecil C. Carpenter, Dean
College of Commerce.

Upon motion duly made, seconded and carried, the report on the Tennessee Valley Authority Contract entered into under the master contract was received, and the action of the President approved.

H. Agreement with Kentucky Seed Improvement Association.

President Donovan explained that Dean Welch and the Chairman of the Kentucky Seed Improvement Association had worked out a verbal agreement whereby the work of the Executive Secretary of the Kentucky Seed Improvement Association might be done by the Field Agent in Agronomy in the Kentucky Agricultural Extension Service. He stated that Mr. B. W. Fortenbery would be shifted to the Kentucky Agricultural Extension Service staff as a full-time employee and be assigned to duties that he has had heretofore as executive secretary of the Kentucky Seed Improvement Association, plus educational activities as an Extension Agronomist to the extent that time is available from his services to the Seed Improvement Association. Mr. Fortenbery will continue to have an office in the Kentucky Seed Improvement Association building, and he will be instructed to give first priority to services to this organization. He will still look to the Board of Directors of the Kentucky Seed Improvement Association with reference to supervision and direction of his seed improvement activities, which will have to be consistent with the general policy of activities of the Kentucky Extension Service Workers.

The Kentucky Seed Improvement Association is to make a grant of funds to the Agricultural Extension Service to the extent of \$6,000.00 a year, and, in turn, the Extension organization will provide the services of Mr. Fortenbery as Executive Secretary to the Kentucky Seed Improvement Association. The expenses associated with any travel connected with the activities of the Kentucky Seed Improvement program will be borne by the Kentucky Seed Improvement Association.

The Kentucky Agricultural Extension Service will pay any travel expenses connected with the Extension program. On the basis of this arrangement, the Kentucky Seed Improvement Association will transfer to the Agricultural

Extension Service the sum of \$ 2,000.00 for the period March 1 to June 30. Beginning July 1, they will allocate the full amount of \$ 6,000.00 on a per annum basis.

It was further stated that the by-laws of the Kentucky Seed Improvement Association would be revised to permit Mr. Fortenbery to continue to perform the duties of the Manager and the Secretary-Treasurer of the Seed Improvement Association, in addition to his duties as Extension Agronomist for the Kentucky Agricultural Extension Service.

President Donovan stated that he and Dean Welch joined in this recommendation.

Members of the Executive Committee being advised, upon motion duly made, seconded and carried, ratified and approved the working arrangement as outlined.

I. Master of Science in Library Science Authorized.

President Donovan reported recommendation of the Graduate Faculty, concurred in by the University Faculty, for authority to grant the professional degree of Master of Science in Library Science. He recommended that the request be granted, and upon motion duly made, seconded and carried, the degree of Master of Science in Library Science was authorized.

J. Regulations Governing Broadcasting Amended.

President Donovan stated that the Regulations Governing Broadcasting from the Campus or Other Jurisdiction of the University of Kentucky were approved several years ago. Experience has shown that certain regulations were not clearly stated; that one important item concerning recordings made on the campus by an outside agency was not specifically covered. He stated that the third paragraph, designated "3", has been rewritten to include a statement concerning the maximum proportion of a given program that may consist of campus recordings made by an outside agency. He stated further that 50% is sufficiently large to encourage radio stations to send the proper equipment and staff to our campus to record newsworthy events; and is sufficiently small to protect the best interests of the University. The other changes are attempts to state the regulations more clearly and to avoid certain minor loopholes that are in the present ones.

The revised regulations were read.

Regulations Governing Broadcasting from the Campus or
Other Jurisdiction of the University of Kentucky

I. General Regulations

1. No radio station (Am, FM, or Television), network, or other broadcasting agency is permitted to originate or to carry a live or transcribed broadcast, to originate a telegraphic report for broadcasting purposes, from the campus or other jurisdiction of the University, except as the station or other agency secures a permit from the University's Radio Director.
2. In cases where the contemplated broadcast involves another University department, the Radio Director shall obtain the approval of the department head before issuing the permit. Departments and divisions of the University are to refuse facilities and cooperation unless a proper permit is shown.
3. No broadcast of a university activity, with the exception of an athletic event, may be sponsored. However, permits may be issued radio stations to make tape or wire recordings on the University of Kentucky campus for insertion in regularly scheduled news or agricultural broadcasts that are sponsored. The recorded programs must not exceed 50 per cent of the total program content excluding commercial announcements. Applications for such permits will be made in accordance with these regulations and with the understanding that the sponsor must be approved by the University, that the University department involved must endorse the broadcast, and that the inserted program shall not immediately precede or immediately follow a commercial. No charge will be made for this type of permit.
4. No charge will be made for permits for radio programs to be broadcast on a purely sustaining basis.
5. All broadcasts, but more particularly those involving sponsorship, shall be governed by such additional regulations as may be made by the Radio Director as a condition of issuing the permits.
6. The University of Kentucky, through its Radio Director, retains the right to approve or disapprove all applications and all phases of presentation on sponsored or sustaining programs originating within its jurisdiction. This rule applies when the broadcast represents the activity of a non-university group, and such a broadcast is subject to the same rules that apply to other radio originations within the university's jurisdiction.
7. Applications for television broadcasts will be considered in the light of the current situation. The University at this time commits itself in no way with respect to charges for any television broadcast, irrespective of whether the broadcast is sustaining or sponsored.
8. All requests for permits and related correspondence should be addressed to the Director of Radio, University of Kentucky, Lexington, Kentucky.

II. Regulations Governing Broadcasts of Athletic Contests

1. Charges for sponsored broadcasts of athletic events will be made as follows:

<u>AM OR FM STATION POWER IN WATTS</u>	<u>FOOTBALL</u>	<u>BASKETBALL</u>	<u>BASEBALL</u>
250	\$ 25	\$ 10	\$ 10
1,000	50	20	20
5,000	75	30	30
50,000	200	80	80

Stations of powers other than those listed will fall into the next highest category.

University of Kentucky baseball games played in Lexington, but off the immediate campus, will be considered as under the jurisdiction of the University.

In the case of basketball tournaments the charge per day, or for any part of a day, shall be the same as the charge for a single basketball game.

In the case of stations on a state or regional network, or in the case of FM satellites of AM stations, a charge of (\$10) ten dollars for each such additional station will be made. In the event that any of the stations so fed shall exceed in power the power of the originating station, the fees paid for the originating station shall be the amount that the most powerful station on the network would pay if it were the originating station. The stations originating the feeds to such network stations or FM satellites will make all applications for permits and will pay all fees for the stations they feed.

Information on broadcasts of a national scope will be furnished upon application to the Director of Radio.

2. Checks for the payment of the above fees shall be made to the order of the University of Kentucky Athletics Association, and mailed with the applications to the Director of Radio, University of Kentucky, Lexington, Kentucky.

3. Out-of-state schools playing the University of Kentucky in Lexington will be guaranteed one radio outlet for use of the radio station or network designated by the respective visiting schools. No charge will be made for this outlet when the visiting school provides a comparable outlet at its home contests with the University of Kentucky. Unless such a free outlet is provided, the schedule of fees in Section 1 of this part shall apply. In the event that the University of Kentucky does not meet a school on its home grounds, the single free outlet will still be guaranteed providing the opponent school will provide a comparable outlet on the same basis when a succeeding game is scheduled at its home location. In all cases the usual broadcasting permit must be secured from the University of Kentucky's Director of Radio and the University of Kentucky broadcasting regulations will be in effect.

4. Schools wishing to designate radio stations under this rule must make such designations at least two weeks prior to their games. In the absence of such designations the University of Kentucky Radio Director will notify

the proper authority at these schools and if no designations are then made and no objections raised, the University of Kentucky will exercise its discretion in allocating permits to stations in the states in which the schools are located.

5. Through its athletic contracts, the University of Kentucky will require that it be given complete jurisdiction over all broadcasting by or to Kentucky stations that originates at the scene of out-of-state athletic events, such jurisdiction to include AM, FM, and Television broadcasting, as well as wire telegraphic or telephonic accounts of the game. At least one such outlet shall be furnished the University of Kentucky free of charge.

6. The University of Kentucky will designate the stations to make use of the outlets provided by the out-of-state schools. Such stations will be selected on the basis of coverage, listenership, and any other factors deemed relevant by the University of Kentucky.

When only a single outlet at an out-of-state school is available to Kentucky stations, the station designated to use this outlet will be required to feed its account, without commercials, to all other Kentucky stations requesting it, at a cost to such stations of no more than the actual additional line charges incurred. Designated stations will be required to carry the entire event as a simultaneous live broadcast.

Stations designated to broadcast out-of-state games will be required to abide by all applicable University of Kentucky broadcasting rules, as well as those of the host institution, and will be required to pay to the host institution whatever fees it may exact in cases where outlets in excess of the one furnished free are involved.

7. All Kentucky stations designated by the University of Kentucky to be outlets at out-of-Kentucky games will be required to secure the usual permits from the Radio Director of the University of Kentucky, and in the event that such stations feed one or more additional stations the originating stations will be responsible for securing the permits of the stations they feed.

In cases where Kentucky stations receive fees from out-of-state stations, the originating out-of-state stations will be required to secure the permit.

The University of Kentucky will charge no broadcasting fees for the permits issued under the above two paragraphs, but Kentucky stations accepting such permits will be required to pay whatever fees the out-of-state schools may elect to charge.

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President Donovan stated that Dean White, of the College of Arts and Sciences, the staff of the Department of Radio Arts, and Dr. Leo M. Chamberlain, Vice President, concurred in recommendation of the new Regulations, and he recommended approval.

Upon motion duly made, seconded and carried, the regulation governing broadcasting from the campus or other jurisdiction of the University of Kentucky were approved as quoted above, effective immediately.

K. Dr. K. O. Lange to Do Off-Campus Work.

President Donovan stated that Dr. K. O. Lange had been requested to serve as a part-time consultant for the Civilian Personnel Office, Holloman Air Development Center, Holloman Air Force Base, New Mexico. It was further explained that Doctor Lange would make trips from time to time as requested by officials from Washington, D.C., or the Holloman Air Development Center.

Dean D. V. Terrell, of the College of Engineering, approved the request and stated that Doctor Lange's trips from the campus will not interfere with his regular duties. Professor E. B. Penrod, head of the Department of Mechanical Engineering, concurred in the request.

Doctor Donovan stated that this was a very fine compliment to Doctor Lange and recommended approval. On motion duly made, seconded and carried, the Committee concurred in the recommendation of the President.

L. Gifts.

From: Mr. Barry Bingham, Louisville, Ky. --
Swimming Pool at Bingham 4-H Club Camp.

President Donovan read the following letter from Mr. Barry Bingham, president of The Courier-Journal and The Louisville Times, Louisville, Ky.

THE COURIER-JOURNAL
THE LOUISVILLE TIMES

Louisville 2, Ky.

January 6, 1953

Mr. J. W. Whitehouse
State Leader 4H Club Work
Cooperative Extension Work in Agriculture and
Home Economics
University of Kentucky
Lexington 29, Kentucky

Dear Mr. Whitehouse:

We held our monthly meeting today of The Courier-Journal and Louisville Times Foundation, and took the occasion to review the current financial position of the Foundation's funds. As a result I want to advise you that we will undertake the cost of the swimming pool, at the Bingham Camp, as outlined in your memorandum of July 10, 1952. I believe we should adopt the reduced scope project

with recommended substitutes and deletions, which would bring the cost to \$23,942. Naturally I would be very glad if any savings could be made on this estimate without damaging the usefulness of the project.

We will undertake to provide approximately \$10,000 toward the cost of the pool this spring, and will cover the balance of the cost before the end of 1953 or at the beginning of 1954. I hope that this arrangement will make it possible for you to finance the project and get it started in time for completion before the summer camp season begins.

It is my feeling that we might announce this project at the Farm Awards Luncheon on February 7. Please let me know if this plan will be agreeable to you. I hope we can discuss further details later on.

With kindest regards,

Yours sincerely,

(s) Barry Bingham
Barry Bingham

The Committee discussed at length the generosity that made this gift possible and on motion duly made, seconded and carried, recommended that the gift of \$23,942.00 be accepted. The members requested President Donovan to thank Mr. Bingham for the gift.

From: Dr. Frank L. McVey--Silver Service.

Mr. Frank L. McVey, Mrs. James Morris and Mrs. Harry B. Tilton advise that Dr. Frank L. McVey left a silver service to the University. This is the silver service which the faculty of the University gave to Dr. Frank L. and Frances Jewell McVey as a wedding gift in 1925. Doctor McVey did not specify what use might be made of the silver service.

Doctor Donovan stated that he had discussed the problem and felt that the tea service should be placed so as to be of most use to the various social groups on the campus of the University, and suggested that it be placed in the custody of Miss Mackie Rasdall, director of the Student Union Building. He stated further that the Student Union Building is the center of social affairs on the campus, and the tea service would be used more frequently there than at any other place on the campus. He suggested that the University Women's Club, the Faculty Club, and any other responsible group would be permitted to borrow the tea service upon assurance that it would be returned in good order to the Student Union Building as soon as the social affair is over.

Doctor Donovan stated that this was a very fine and lovely thing that Doctor McVey had done, and expressed the opinion that wherever the tea service was used, it would call to memory the fine contribution made to the University by Dr. Frank L. and Frances Jewell McVey. He recommended that the silver service be accepted.

Upon motion duly made, seconded and carried, the Committee authorized acceptance of the silver service, and requested the President to express the appreciation of the Committee and the University to the children of the late Dr. Frank L. McVey, Mr. Frank L. McVey, Mrs. James Morris and Mrs. Harry B. Tilton.

From: Mr. Carol Sax--Check for \$ 500. 00.

President Donovan reported receipt by the University of a check for \$ 500. 00 from Mr. Carol Sax, former head of the Department of Art of the University, which was made payable to the Frances Jewell Scholarship Fund, in memory of Dr. Frank L. McVey. The President stated that he very much appreciated this gift, expressing as it did, great appreciation of the University's late, distinguished president, and recommended that it be accepted.

On motion duly made, seconded and carried, the gift of \$ 500. 00 to the Frances Jewell Scholarship Fund, in memory of Dr. Frank L. McVey, was ordered accepted, and the President was requested to thank Mr. Sax for his kindness.

From: American Broadcasting Corporation--
\$ 400. 00.

President Donovan presented to the Committee check for \$ 400. 00 given to the Kentucky Research Foundation by the American Broadcasting Corporation to cover two freshman scholarships at the University of Kentucky for the 1953-54 school year. He recommended acceptance of the grant.

Upon motion duly made, seconded and carried, the gift of \$ 400. 00 by the American Broadcasting Company was ordered accepted, and President Donovan was requested to write a letter to the Public Service Director, WLAP, expressing appreciation for the gift.

From: R. R. Dawson Bridge Company--\$ 500. 00.

President Donovan reported receipt by the Kentucky Research Foundation of check for \$ 500. 00 from the R. R. Dawson Bridge Company. He stated that this amount is in support of the J. Stanley Dawson Scholarship, and recommended acceptance of the gift.

Upon motion duly made, seconded and carried, the gift of \$ 500. 00 by the R. R. Dawson Bridge Company to the Kentucky Research Foundation was ordered accepted, and President Donovan was requested to thank Mr. R. R. Dawson for his continued kindness to the University.

From: Estate of Mr. William B. Roulstone--
Oil Painting of Col. Leabon Johnson
Bradford.

President Donovan stated he had been informed that in the will of William

B. Roulstone an oil painting of Mr. Roulstone's grandfather, Col. Leabon Johnson Bradford, had been left to the University. He stated that Colonel Bradford was one of the founders of the University of Kentucky and had made a great contribution to the early history of the institution. He recommended acceptance of the portrait.

On motion duly made, seconded and carried, the portrait of Colonel Leabon Johnson Bradford was ordered accepted, and the President was asked to write a letter of acceptance to the executors of Mr. William B. Roulstone's estate.

M. Injury to Mrs. Lula McConathy.

The Comptroller reported a minor injury to Mrs. Lula McConathy while she was serving on the counter in the Cafeteria. Mrs. McConathy cut a gash above her left eye which necessitated several stitches by a physician. The service was rendered by Dr. John S. Sprague, Lexington, who submitted invoice in the amount of \$10.00. The Comptroller stated that the University did not establish a precedent or admit negligence in any way. He recommended that the bill be paid.

Upon motion duly made, seconded and carried, the invoice of Dr. John S. Sprague was ordered paid, with the expressed understanding that the University does not admit negligence and does not establish a precedent in payment of the account.

N. Recess for Luncheon.

At 12:20 the members recessed for luncheon, which was served in the President's Office. At 1:00 p. m. they returned to the agenda.

O. Kappa Delta Pi Withdraws Bond.

The Comptroller reported that he was holding on memorandum account for safekeeping an investment of Kappa Delta Pi, educational honorary fraternity. Dean Frank G. Dickey has approved request of the local Alpha Gamma Chapter of Kappa Delta Pi for withdrawal of \$500.00. The Comptroller requested authority to surrender a \$500.00 bond.

Upon motion duly made, seconded and carried, the Comptroller was authorized to release to Alpha Gamma Chapter of Kappa Delta Pi a \$500.00 Government Bond, as requested, and the necessary record was ordered made in the minutes.

P. Appointments and Other Staff Changes.

President Donovan submitted staff appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes requested by deans and heads of departments.

COLLEGE OF ARTS AND SCIENCES

Appointments

Charles W. Beeler, Demonstrator and Laboratory Assistant, Department of Chemistry, effective June 15, 1953.

Dolores Noll, Quarter-time Instructor, Department of English, Speech, and Dramatic Arts, effective February 1, 1953.

Annette N. David, Secretary, Department of Military Science, effective February 23, 1953.

William O. McMinn, Instructor of Physics, for 4½ months, effective February 1, 1953.

Marion C. Zembroski, Part-time Secretary, Departments of Botany and Zoology, effective March 1, 1953.

Kathryn Bryan, Secretary, Department of Bacteriology, effective February 10, 1953.

Dorothy A. Deaner, reappointed Part-time Secretary, Department of Anthropology, effective February 1, 1953.

Rosco Brong, Part-time Instructor, reappointed, Department of Ancient Languages, effective February 1, 1953.

H. B. Wood, Laboratory Technician, Kentucky Geological Survey, to continue employment for months of April, May and June, 1953.

Salary Adjustments

Donald R. Fryxell, Half-time Instructor, Department of English, Speech and Dramatic Arts, adjustment in salary, effective February 1, 1953.

Robert A. Bryan, Half-time Instructor, Department of English, Speech and Dramatic Arts, effective February 1, 1953.

Leaves of Absence

Frank J. Prindl, Assistant Professor, Department of Music, granted a leave of absence for the months of July and August, in order that he may continue working toward his Ph. D. degree at Florida State.

Louis L. Boyarsky, Associate Professor of Physiology, granted permission to pursue his study of the forces that keep the cell together at Woods Hole, Massachusetts, during the 1953 summer term.

Raymond C. Barnhart, Assistant Professor, Department of Art, granted permission to go to Mexico City during the summer term, 1953, to do research in plastics used for painting pictures.

Resignations

Norma Jean McClain, Part-time Secretary, Departments of Botany and Zoology, effective February 28, 1953.

Constance B. McBrayer, Assistant Secretary, Department of Chemistry, effective March 15, 1953.

Jessie Irvine, Practicum Supervisor, Department of Psychology, effective January 31, 1953.

Jack J. Monroe, Practicum Supervisor, Department of Psychology, effective January 31, 1953.

Kob Ryen, Lecturer, Department of Physical Education, effective February 1, 1953.

Connie L. McDowell, Part-time Secretary, Department of Anthropology, effective February 1, 1953.

Ruth L. Long, Secretary, Department of Military Science, effective February 20, 1953.

COLLEGE OF AGRICULTURE AND HOME ECONOMICS

Appointments

John A. Rickett, Assistant County Agent, Laurel County, effective March 1, 1953.

William C. Templeton, Jr., Associate Agronomist, effective March 16, 1953.

Patsy Ann Wheeler, Clerk-Machine Operator, Administration, effective March 16, 1953.

Nila Ray Evans, Clerk-Stenographer, Administration-Records, effective March 2, 1953.

Millie E. Swango, Clerk, Wolfe County, effective February 18, 1953.

Lucy Powell, Clerk, Logan County, effective March 2, 1953.

George W. Schoolcraft, Field Agent in Cream Grading, Department of Animal Industry, effective February 16, 1953.

C. C. Sutton, Caretaker, Dawson Springs 4-H Club Camp, effective March 2, 1953.

C. Paul Marsh, Assistant Rural Sociologist, effective July 1, 1953.

Blumie W. Fortenbery, Field Agent in Agronomy, effective March 2, 1953.

Virginia H. Atkins, Clerk-Stenographer, 4-H Department, effective February 23, 1953.

Elizabeth W. Michler, Clerk-Stenographer, Department of Rural Sociology, effective March 1, 1953. She transferred from the Purchasing Department.

Salary Adjustments

Orinne Johnson, Assistant Editor, Public Information and Educational Aids, adjustment in salary, effective April 1, 1953.

Ann Hoopes Roe, Technical Assistant in Rural Sociology, adjustment in salary, effective March 1, 1953.

Jennie Turnmyre Kazee, Clerk-Stenographer, Department of Feed and Fertilizer, adjustment in salary, effective March 1, 1953.

Lettie B. McCormick, Clerk-Typist, Department of Rural Sociology, adjustment in salary, effective March 1, 1953.

Leaves of Absence

James K. Stacey, County Agent, Jackson County, granted sabbatical leave for the period September 16, 1953 to June 15, 1954 to do graduate work at Colorado A. & M.

Elwyn S. Holmes, Field Agent in Agricultural Engineering, granted sabbatical leave for the period June 1, 1953, to August 31, 1953, to do graduate work at Texas A. & M.

Charles E. Barnhart, Assistant Professor in Animal Husbandry, granted leave for the period March 16, 1953, to September 15, 1953, to complete requirements for the Ph. D. degree at Iowa State College.

Resignations

Joe B. Dixon, Assistant County Agent, Hickman, Ky., effective March 3, 1953.

William F. Cornett, County Agent, Vanceburg, Ky., effective March 15, 1953.

Harold B. Rice, County Agent, Prestonsburg, Ky., effective March 31, 1953.

Wilbur Gibbons, Animal Caretaker, Department of Animal Industry, effective February 28, 1953.

Lula G. Childers, Clerk, Wolfe County, effective January 5, 1953.

Ruth Turner, Clerk, Department of Extension-State County Agent, work terminated February 17, 1953.

W. H. Fox, Caretaker, Dawson Springs 4-H Club Camp, effective February 28, 1953.

Claude Hensley, Inspector, Department of Entomology and Botany, effective February 21, 1953.

Juanita Brewer, Clerk-Stenographer, Department of Administration-Records, effective March 4, 1953.

Eloise E. James, Home Demonstration Agent, Mercer County, effective February 28, 1953.

Frances Motsinger, Clerk, Logan County, effective February 28, 1953.

Sue Hurt, Clerk, Henderson County, effective December 13, 1953.

COLLEGE OF ENGINEERING

Appointment

Virgil H. Wilson, Laboratory Assistant, Department of Mechanical Engineering, effective March 1, 1953.

COLLEGE OF EDUCATION

Appointments

Charity Eva Runden, Visiting Instructor, Department of Instruction and Placement, effective February 1, 1953.

James T. Moore, Jr., Assistant Professor of Education, effective July 1, 1953.

Leave of Absence

Helen Reed, Critic Teacher, granted extension of leave of absence until June, 1954, in order that she may complete her doctoral work at the University of Indiana.

COLLEGE OF COMMERCE

Appointment

Frederick T. Downs, Research Associate, Bureau of Business Research, effective March 9, 1953. (Expenditure will be reimbursed by the TVA).

UNIVERSITY EXTENSION

Appointments

John Will, Instructor in Hygiene, Northern Extension Center, for four months, effective March 1, 1953.

Gwendoline Moore Amarasingham, Secretary, effective February 10, 1953.

The following persons, teaching courses at the Northern Extension Center: Amry Vandebosh, Professor of Political Science, and Joseph N. Whitten, Instructor in Library Science.

Salary Adjustments

Viola Cook, Secretary-Assistant Bookkeeper, promoted to Secretary and Assistant in Correspondence Study, adjustment in salary, effective March 1, 1953.

Jean Dudley, Instructor in art, Northern Extension Center, adjustment in salary, effective February 1, 1953.

OFFICE OF THE DEAN OF STUDENTS

Appointments

Doris M. Foster, Secretary, Student Government Association, effective February 7, 1953.

Esther D. McChesney, Secretary, effective March 16, 1953. Mrs. McChesney transferred from the Office of the Registrar.

Resignation

Rosemary Tully, Secretary, Student Government Association, effective February 7, 1953.

OFFICE OF THE DEAN OF WOMEN

Appointment

Marion F. Dozier, Secretary, effective March 1, 1953.

Resignation

Mary Jo Burke, Secretary, effective March 2, 1953.

OFFICE OF THE REGISTRAR

Resignation

Esther Denton McChesney, Clerk, effective March 14, 1953. Mrs. McChesney is transferring to the Office of the Dean of Students.

OFFICE OF PUBLIC RELATIONSResignation

Mary Stevenson Cross, Secretary, effective March 25, 1953.

MAINTENANCE AND OPERATIONSResignation

Joe L. Boston, Electrical Engineer, effective March 1, 1953.

STUDENT UNION COMMONSAppointment

Nizida Sherlock, Bookkeeper, effective February 16, 1953.

Salary Adjustment

Elizabeth Gault, Assistant Director, adjustment in salary, effective March 1, 1953.

On motion duly made, seconded and carried, on President Donovan's recommendation, the Executive Committee concurred in the above appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes, and record was ordered made in the minutes.

Q. Adjournment

Upon motion duly made, seconded and carried, the meeting of the Executive Committee was adjourned at 2:00 p. m.

Frank D. Peterson, Secretary
Board of Trustees and Executive
Committee.