

Minutes of the Meeting of the Executive Committee of the Board of Trustees of the University of Kentucky, June 23, 1950.

The Executive Committee of the University of Kentucky met in the President's Office at 10:30 a.m., Friday, June 23, 1950. The following members were present: Guy A. Huguelet, Chairman; H. D. Palmore, R. P. Hobson, and J. C. Everett. Absent: Harper Gatton. President H. L. Donovan and Secretary Frank D. Peterson met with the Committee.

A. Minutes Approved.

The minutes of the Executive Committee of March 17, 1950, were approved as published.

B. Comptroller's Report.

The Comptroller made the usual financial report covering the period July 1, 1949, to and including May 31, 1950. A balance sheet for the Division of Colleges, Agricultural Experiment Station, Agricultural Extension Division, and Restricted Funds was submitted, together with operating statements of funds and budget operations for the period covered.

Upon motion duly made, seconded and carried, the report was received and ordered filed.

C. Association of Governing Boards.

President Donovan brought to the attention of the members of the Committee information received concerning the annual meeting of the Association of Governing Boards of State Universities and Allied Institutions, to be held at Charleston, S.C., November 1 through the 4th. Members of the Board of Trustees of the University were urged to attend the meeting if they could so arrange their schedules.

Upon motion duly made, seconded and carried, the information was ordered received and filed.

#### D. Budget Changes.

President Donovan submitted a list of budget changes. Many of the changes represented transfer of funds from one budget item to another and did not affect the total budget appropriation. The net increase amounted to \$9,941.88.

President Donovan explained that \$2,500.00 of the increase was to be appropriated from the University Extension budget, and \$600.00 from the Kentucky Agricultural Experiment Station Revolving Fund, the balance to be taken from the unappropriated surplus of the general University budget.

The budget changes were discussed, and upon motion duly made, seconded and carried, were approved, and the Comptroller was authorized to make the necessary adjustments.

#### E. Patterson Will.

President Donovan raised a question concerning the James K. Patterson will. He stated that the annual report of the Security Trust Company was received, called to the attention of the Executive Committee of January 6, and ordered filed. The estate was left in trust on behalf of the University. The will contained alternate provisions.

Members of the Committee discussed the trust fund and requested additional information. No action was taken.

#### F. Kentucky and West Virginia Power Company Agreement.

President Donovan submitted agreement covering the joint use of poles by the Kentucky and West Virginia Power Company, Inc., and the University of Kentucky Robinson Sub-Experiment Station. He reported to the Committee that Dean Cooper and Mr. Peterson had read the agreement and had secured the opinion of Mr. Frank Murray, who passed upon the form and legality of the agreement. He recommended that same be approved.

The agreement was examined, and upon motion duly made, seconded and carried, approved, and the Chairman and Secretary were directed to cause the instrument to be executed on behalf of the University.

G. Agreement with Probation and Parole Division and Social Research Consultation Service.

President Donovan submitted a Memorandum of Agreement between the Division of Probation and Parole of the Department of Welfare, and the Social Research Consultation Service of the University of Kentucky. He stated that the Agreement provided for a cooperative working arrangement whereby the Probation and Parole Division of the Department of Welfare may make available funds necessary for the Social Research Consultation Service to assist the Probation and Parole Division in studying factors indicative of parole success or failure, based upon information contained in individual files of the Division of Probation and Parole. The Agreement provides for other cooperative arrangements of mutual benefit to the divisions concerned

It was explained that the Agreement had been worked out by and between the directors of the two services, and was being submitted for confirmation.

After examination of the Memorandum of Agreement, motion was made, seconded and carried approving the Agreement and authorizing the President and Comptroller to execute same on behalf of the University.

H. Contract with Board of Education of the City of Covington.

President Donovan submitted agreement between the Board of Education of the City of Covington and the University of Kentucky, providing for facilities and equipment necessary for the University of Kentucky to operate the University Extension Center in the City of Covington. The contract called for an annual rental of \$2,500.00. The Board of Education of Covington agreed to furnish some furniture as may now be available, such as desks, chairs, blackboards, etc., and to furnish heat, lights, water and janitor service for such rooms and space allocated to the Extension Center.

President Donovan explained that the contract was identical with the one approved a year ago, which had been in operation during the school year 1949-50. He recommended that the Agreement be approved.

Upon motion duly made, seconded and carried, the Agreement was authorized approved and the President and Secretary were directed to cause same to be executed and delivered to the parties concerned.

### I. Burroughs Adding Machine Stolen.

President Donovan reported that one Burroughs Adding Machine was taken from the University about three years ago. The University had given Serial Number A-410024, Style 1953, to the local representative of the Burroughs Adding Machine Company. The machine was turned in to the Company for repair. He detailed that various checks were made by the University in cooperation with a city detective, but that, so far, the purchaser of the machine had been unable or unwilling to identify the colored person from whom the machine was purchased.

Upon motion duly made, seconded and carried, the Comptroller was directed to request possession of the machine, with the understanding that all expenses incident to its repair be borne by Mr. Victor Harb, who first purchased the machine after its disappearance from the University.

### J. Music Scholarships.

President Donovan stated that it was customary to grant music scholarships to the Music Department, and that he was in receipt of a request from the head of the Department, approved by the Dean of the College, for 50 such grants-in-aid. He stated that this seemed to be an increase from the number previously granted. He recommended approval of 40 such grants-in-aid for the year 1950-51.

Upon motion duly made, seconded and carried, the recommendation of the President was concurred in.

### K. Disposal of Surplus Property.

President Donovan read the following letter from Comptroller Peterson, listing items recommended for sale:

June 21, 1950

Dr. H. L. Donovan, President  
University of Kentucky

My dear President Donovan:

We now have a large amount of used furniture stored in the Johnson School Building. This furniture has been used in the two Veterans' Housing Projects and most of it has been damaged beyond further use. We would like to have permission to sell this furniture to the highest bidder.

It would cost the University more to repair this furniture than it would be of use to the University.

The items that we would like permission to dispose of are listed below:

25 Couches, Shawneetown type  
 24 Shawneetown Occasional Chairs  
 12 Damaged Oak Study Tables  
 40 Tall Chairs w/foot rest  
 1 Dining Table  
 50 Cooperstown Ice Boxes.

Respectfully submitted,

(Signed) Frank D. Peterson, Comptroller.

Upon motion duly made, seconded and carried, the Comptroller was authorized to take competitive bids and dispose of the above enumerated property.

L. Sale of Surplus Machines.

President Donovan stated that the Comptroller had recommended disposal of 15 surplus machines which are of no further use to any department of the University. The Comptroller asked permission to dispose of the machines on a competitive bid basis, or to trade for similar usable equipment. Following is a list of the machines:

1. GEAR GENERATOR Hypoid Mfg. Gleason Serial No.20291 with Cabinet and Change Gears.
2. TURRET LATHE Mfr Hardinge Serial No. 2436 - 59 - 18125.
3. TOOL GRINDER Pratt & Whitney M-1311-282 Serial No. 898.
4. SCREW MACHINE Dimatic Auto Mfr Billings & Spencer Size 1½B Serial No. 617.
5. BUFFING MACHINE DPC RM 14L-J17 Lot B-110.
6. CUT-OFF SAW DPC Lot 10750 Serial No. A1250 DPC 7655

7. DRILL PRESS (Sensitive) Mfr. Sipp Machine Co. 3W-44  
Serial No. 1461 Tac #946.
8. TESTING MACHINE Testing Machine Co. Philadelphia Riehle  
Bros.
9. BELT SANDER Mfr. Porter-Cable B-6 Wet/Dry Army Ordnance  
1995 GF6370.
10. GRINDER, Pedestal Wet DPC G-27 Model 48 Marathon  
Electric Motor 3/4HP AC by Buehler Serial No.  
1210W.
11. BUFFING MACHINE Mfr Rome Machinery Sales & Eng Co. DPC-C-  
1259 2 spindles, floor type Model No. OAS-3.
12. MILLING MACHINE Kent-Owens Model 2-20 Serial No. 2-  
20776 (given as 220276)
13. TOOL GRINDER Mfr Sundstrand Serial No. 95-225
14. 1 Sandblasting Machine DPC 4618 Lot 3081  
1 Fan DPC 5604  
1 Fan DPC 6604 (4 parts marked 5406)  
1 Fan DPC 5604  
1 Wheelabrator Cabinet DPC 1857 Serial No. A40558  
1 Dust Collector Mfr. Pangborn Serial No. BV7-4433  
1 " " " " No. LC3-456 DPC 478  
1 " " DPC 321-322  
1 Hydro Blast Lot 3081  
1 Wheelabrator Model BM-64156-A40458  
1 Sandblasting Machine Mfr Zack Lot 3966- M-46324  
1/1 BVI  
1 Armature Banding Machine  
2 Blower, low pressure  
1 Car and Crane  
4 Cleaning Machines  
1 Dust Collector
15. DUST COLLECTOR Mfr American Air Filter No. 3 Type N Serial  
No. 8798 Wet type "Rotoclone"

Upon motion duly made, seconded and carried, the Comptroller was authorized to dispose of the machines listed by taking competitive bids, or to exchange machines for usable equipment that may be requested by department heads and approved by the dean of the College of Engineering.

M. Recess for Luncheon.

The Executive Committee, at 12:15 p.m., recessed for luncheon, which was served in the President's Office, and at 12:55 resumed work on the agenda.

N. Employment of Miss Jane Basham.

President Donovan stated that he was in receipt of a letter from Miss Myrtle Weldon, State Leader of Home Demonstration Agents, and Dean Cooper, concerning the employment of Miss Jean Basham, a daughter of Mr. Paul Basham of Breckinridge County. Miss Weldon and Dean Cooper state that negotiations with Miss Basham, a graduate of June, 1950, were carried on without knowledge that she was the daughter of Mr. Paul Basham, member of the Board of Trustees. Miss Weldon and Dean Cooper report that Miss Basham is well qualified as Assistant Home Demonstration Agent and that there was no knowledge of her relationship and no pressure used in any way in her recommended employment.

Dean Cooper submitted the question to the President and the Board of Trustees for whatever action they desired to take. President Donovan recommended that Miss Basham be employed.

Upon motion duly made, seconded and carried, the recommendation of the President was concurred in and Miss Jean Basham was authorized employed as assistant home demonstration agent. The letters of Miss Weldon and Dean Cooper were ordered filed with the Secretary.

O. Interpretation of Service in the University for Change-of-Employment.

President Donovan stated that the Governing Regulations of the University of Kentucky, approved by the Executive Committee on May 22, 1947, provide for change-of-employment, the adjusted salary to be based upon service at the University. He stated that questions of interpretation of the Rules and Regulations arise from time to time and that it did not appear definitely clear as to what constitutes years of service in the University. He asked the members of the Committee to interpret the Change-of-Employment regulation as written in the Governing Regulations above referred to.

Members of the Executive Committee discussed the question, and upon motion duly made, seconded and carried, presented the following interpretation of the rule: "Resolved, that it is the interpretation

of the Board of Trustees that, in fixing the salary of any faculty or staff member on a Change-of-Work status, only those years of continuous service be counted in estimating the new salary except where leave of absence approved by the Board is of record."

P. Gifts:

From Swift and Company, Chicago, Illinois--  
\$1,000.

President Donovan reported gift of \$1,000.00 from Swift and Company, Chicago, Illinois, to be used for the purpose of carrying on work in cream grading and cream improvement. He said that this contribution would prove most helpful in carrying on the work of the Experiment Station, and recommended that it be accepted.

Upon motion duly made, seconded and carried, the gift of \$1,000.00 from Swift and Company, Chicago, Illinois, was ordered accepted and President Donovan was requested to write a letter of appreciation to the donors.

From Mrs. Georg Vetlesen, New York City--  
Catalog of Chinese Jade Carvings.

President Donovan read the following letter from Doctor Thompson, Director of Libraries:

June 7, 1950

Dr. H. L. Donovan  
President  
University of Kentucky

My dear Dr. Donovan:

The University Library has just received as a gift from Mrs. Georg Vetlesen, 1 Beekman Place, New York City, the handsome three volume catalog of Chinese Jade Carvings in her collection, compiled by Stanley Charles Nott. This magnificent set of books, in one of the handsomest tooled bindings it has ever been my privilege to see, is a remarkable addition to the University Library's collections, and I would like to recommend that the Board of Trustees accept it formally.

Sincerely yours,

(Signed) Lawrence S. Thompson  
Director of Libraries.



President Donovan recommended acceptance of the catalog, and upon motion duly made, seconded and carried, the three-volume catalog of Chinese Jade Carvings in the collection of Mrs. Georg Vetlesen, was ordered accepted, and President Donovan was asked to write to Mrs. Vetlesen, thanking her for the gift.

From the Family of the Late Mrs. W. L.  
Carter--Collection of Shells.

President Donovan read to the Committee the following letter from Dr. W. R. Allen, Curator of Zoology:

June 21, 1950

Dr. H. L. Donovan  
President's Office  
University of Kentucky

Dear Dr. Donovan:

An unusual collection of shells has been offered to the Teaching Museum of the Department of Zoology by the family of the late Mrs. W. L. Carter. These are the result of Mrs. Carter's interest in this branch of Natural History for almost a lifetime. Through her personal effort, and by exchange with a wide circle of friends and correspondents, the collection has attained unusual proportions for a private enterprise.

I beg that you will place the matter before the Board of Trustees with your approval, and that this generous offer may be accepted by the University with the grateful appreciation which so unusual a gift deserves.

Yours very sincerely,

(Signed) W. R. Allen,  
Curator of Zoology.

President Donovan recommended that the collection of shells be accepted, and upon motion duly made, seconded and carried, the gift of collection of shells made by the family of the late Mrs. W. L. Carter was ordered accepted, and the President was requested to express to the donors the gratitude of the Executive Committee and the University.

Q. Appointments and Other Staff Changes.

President Donovan submitted staff appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes requested by deans and heads of departments.

College of Arts and Sciences

Appointments

James W. Hughes, Instructor, Department of Sociology, ten-months basis, effective September 1, 1950.

Joseph N. Whitten, Instructor, Department of Library Science, ten-months basis, effective September 1, 1950.

Anne English, Instructor in Voice, Department of Music, for the first semester 1950-51, effective September 1, 1950. Miss English will serve in the place of Mr. Kiviniemi during his leave of absence.

Joyce Perbix, Instructor, Department of Physical Education, twelve-months basis, effective September 1, 1950.

Robert M. Coffin, Visiting Instructor, Department of Art, for the eight weeks of the summer term, 1950.

B. B. McInteer, Associate Professor of Botany, made Acting Head of the Department of Botany during the summer session to serve in the absence of Professor Riley.

Mary Sue Barnett, Graduate Assistant, Department of Romance Languages, ten-month period, effective September 1, 1950.

David Sperling, Graduate Assistant, Department of Psychology, ten-month basis, effective September 1, 1950.

Miss Elizabeth Ann Bicknell, Secretary, Department of Psychology. This reappointment was omitted from the list presented for the May 30 meeting of the Board of Trustees.

Beulah Hill, reappointed Part-time Instructor, Department of Psychology, for the summer term. (Also omitted from May list).

James F. Goff, Graduate Assistant, Department of Physics, ten-month basis, effective September 1, 1950.

Lovaine Lewis, Instructor, Department of Physical Education, reappointed for the summer term, effective July 1, 1950.

Carolyn Irene Whitenack, Instructor, Department of Library Science, reappointed for the summer session, 1950.

William M. Byron, Graduate Assistant, Department of English, ten-month basis, effective September 1, 1950.

Beatrice Smith, Visiting Instructor for the summer session, for the eight-weeks term. Miss Smith will teach in the Department of Library Science.

Leonard Roberts, Part-time Instructor, Department of English, ten-month basis, effective September 1, 1950.

C. Kenneth Bjork, Part-time Instructor, Department of Chemistry, ten-month basis, effective September 1, 1950.

William H. Lowden, Part-time Instructor, ten-month basis, Department of Chemistry, effective September 1, 1950.

Walter W. Wharton, Part-time Instructor, Department of Chemistry, ten-month basis, effective September 1, 1950.

John F. Foley, Instructor, Department of Geography, ten-month basis, effective September 1, 1950.

Camille Henderson, Part-time Instructor, Department of Radio Arts, ten-month basis, effective June 1, 1950.

Mrs. Claudia M. Rothwell, Secretary-Technician, Department of Zoology, twelve-month basis, effective June 16, 1950.

Charles E. Feiler, Graduate Assistant, Department of Chemistry, for ten months, effective September 1, 1950.

Barbara Preston, Graduate Assistant, Department of Philosophy, for ten months, effective September 1, 1950.

George Thomas, Assistant Geologist, Kentucky Geological Survey, reappointed.

Robert S. Maxwell, Part-time Instructor in the Summer School, Department of History, salary to be paid jointly by the College of Arts and Sciences and University Extension, for 1950-51.

James E. Stepp, Graduate Assistant, Department of Zoology, for ten months, effective September 1, 1950.

George R. Healy, Graduate Assistant, Department of Zoology, for ten months, effective September 1, 1950.

Mrs. Bernice Berger, Secretary, Department of Mathematics and Astronomy, twelve-month basis, effective June 16, 1950.

Mr. Algie Reece, Instructor in Swimming, Department of Physical Education, for the summer of 1950, salary to be paid jointly by Departments of Physical Education and Athletics.

Leaves of Absence

J. Reid Sterrett, Associate Professor of English, granted leave of absence for July and August, 1950.

A. B. Guthrie, Jr., Visiting Lecturer in English, granted leave for the first semester 1950-51, in order that he may complete his book on the Platte River.

Gordon R. Leader, Assistant Professor of Chemistry, granted leave from July 1-September 1, 1950, in order that he may do research work at the Oak Ridge National Laboratory, Oak Ridge, Tennessee.

Resignations

Beverly Anne Brown, Secretary-Technician, Department of Zoology effective June 15, 1950.

Doris B. Southworth, Secretary, Department of Journalism, effective June 1, 1950.

Cora Steele, Secretary, Department of Mathematics and Astronomy, effective June 16, 1950.

Joe K. Neel, Assistant Professor, Department of Zoology, effective June 30, 1950.

Mrs. Marjorie R. Irby, Secretary, Department of History, effective June 24, 1950.

College of Agriculture and Home EconomicsAppointments

Thomas C. Morrison, Jr., Assistant in Agricultural Marketing, effective June 5, 1950. Mr. Morrison formerly served as Technical Assistant in the Department of Markets and Rural Finance.

Walter Earl Thomas, Assistant Professor in Animal Husbandry, Assistant in Animal Husbandry, Experiment Station, effective August 1, 1950. Mr. Thomas succeeds Mr. R. M. Forbes, resigned.

Patch G. Woolfolk, Assistant Professor in Animal Husbandry, Assistant in Animal Husbandry, Experiment Station, effective July 1, 1950.

Raymond Schanding, Assistant, Department of Agronomy, effective June 1, 1950.

Tom Crutcher, Assistant, Department of Agronomy, effective May 16, 1950.

Katherine B. Cassity, Clerk-Typist, Creamery License Section, effective June 5, 1950.

Leon Fredric Bush, Technical Assistant, Department of Animal Husbandry, effective September 1, 1950.

Harry Q. Duff, Technical Assistant, Department of Agronomy, effective June 15, 1950.

Joseph Schwendeman, Assistant, Department of Agronomy, effective June 1, 1950.

Glenn E. Thompson, Assistant County Agent in Training, effective June 1, 1950. Mr. Thompson will be located in Johnson County.

James Howard Barnes, Assistant County Agent in Training, Ohio County, effective June 1, 1950.

Beavin F. Thornberry, Jr., Assistant County Agent in Training, Breckinridge County, effective June 1, 1950.

George M. Nelson, Jr., Assistant County Agent in Training, Casey County, effective June 1, 1950.

Marlin G. Seaton, Assistant County Agent in Training, Calloway County, effective June 1, 1950.

Alfred E. Houston, Assistant County Agent in Training, Trigg County, effective June 1, 1950.

Patricia J. Lawson, Assistant Home Demonstration Agent in Training, Logan County, effective June 16, 1950.

Martha Burke, Assistant Home Demonstration Agent in Training, Marion County, effective June 16, 1950.

Evelyn R. Osborne, Assistant Home Demonstration Agent in Training, Fleming County, effective June 16, 1950.

Kitty Bess Dodson, Assistant Home Demonstration Agent, Webster County, effective June 1, 1950.

Eugene W. Howard, Assistant County Agent in Training, McCreary County, effective June 1, 1950.

Kathryn H. Irvin, Assistant Home Demonstration Agent in Training, effective July 16, 1950.

Ina C. Lowe, Assistant Home Demonstration Agent in Training, South Madison-Rockcastle Counties, effective June 16, 1950.

Mrs. Ann Hoopes Roe, Temporary Field Worker, Department of Rural Sociology, effective June 1, 1950.

Paul D. Richardson, Temporary Field Worker, Department of Rural Sociology, for the month of June, 1950.

Edgar A. McDavitt, Field Agent in Cream Grading, effective June 5, 1950.

Joseph L. Troutman, Assistant in Plant Pathology, Department of Agronomy, effective June 5, 1950.

Wilma Crawford, Clerk, 4-H Club Department, Agricultural Extension, effective June 1, 1950.

Sylvia A. Smith, Field Agent in Home Economics, effective July 1, 1950.

Karl R. Reinhard, Bacteriologist, Experiment Station, effective August 1, 1950.

Charles S. Dennis, Temporary Field Worker, Department of Rural Sociology, effective June 12, 1950.

Wendell R. Kingsolver, Assistant Chemist, Department of Feed and Fertilizer Control, effective June 12, 1950.

Florence K. Ecton, Clerk-Stenographer, effective July 1, 1950. Miss Ecton has been employed on an hourly basis.

William M. Stone, Assistant Parasitologist, Department of Animal Pathology, effective July 1, 1950.

Kenneth E. Flowers, Assistant Agronomist, Department of Agronomy, Experiment Station, effective July 17, 1950.

Edward L. Ruggles, Assistant County Agent in Training, Owen County, effective June 10, 1950.

### Salary Adjustments

L. A. Vennes, Assistant Professor in Agricultural Marketing, transferred from teaching to Extension, as Field Agent in Marketing, with adjustment in salary, effective June 1, 1950.

Marie Mason, Teaching Assistant in Rural Sociology, made Technical Assistant in Rural Sociology, with adjustment in salary, effective June 1, 1950.

Frances Hogg, Clerk, Department of Rural Sociology, made Assistant in Rural Sociology, with adjustment in salary, effective June 1, 1950.

Mayme O. Joseph, Home Demonstration Agent, Morgan County, adjustment in salary, effective June 1, 1950.

Wallace L. King, Field Agent in Cream Grading, adjustment in salary, effective July 1, 1950.

Joseph Gilbert Hardee, Assistant in Rural Sociology, made Technical Assistant in Rural Sociology, with adjustment in salary, effective June 19, 1950. Mr. Hardee will continue graduate study.

James N. Young, Assistant in Rural Sociology, made Technical Assistant in Rural Sociology, with adjustment in salary, effective June 19, 1950. Mr. Young will continue graduate study.

### Leaves of Absence

Raymond H. Lickert, Assistant State Agent, County Agent work, returned from sabbatic leave June 22, 1950.

Wendell C. Binkley, Field Agent in Cooperative Marketing, granted extension of leave because of extended illness, effective June 12, 1950.

### Resignations

Juanita Barnhill, Clerk-Stenographer, Department of Rural Sociology, effective June 15, 1950.

Amanda June Toadvine, Clerk-Stenographer, Department of Agronomy, effective June 7, 1950.

Ann L. Withers, Laboratory Assistant, Department of Feed and Fertilizer, effective May 31, 1950.

Catherine M. Shannon, Statistical Clerk, Department of Markets and Rural Finance, effective May 27, 1950.

Mrs. Ermany W. Bingham, Clerk-Typist, Creamery License Section, effective May 31, 1950.

Mrs. Josephine H. Turner, Stenographer, Department of Markets and Rural Finance, effective May 31, 1950.

Leslie Lamb, Clerk-Stenographer, Western Kentucky Substation, June 14, 1950.

Kob Ryen, Temporary Instructor, Department of Animal Industry, effective May 31, 1950.

Charles E. Bishop, Assistant in Farm Economics, Department of Farm Economics, effective June 1, 1950.

Cecil Conley, Technical Assistant, Department of Animal Industry (Dairy), effective May 31, 1950.

Mrs. Jean Weisert Grubbs, Graduate Assistant, Department of Home Economics, effective May 31, 1950.

William A. Morrison, Temporary Field Worker, Department of Rural Sociology, effective June 8, 1950.

Mrs. Emily Baker, Assistant Instructor, Department of Home Economics, effective June 3, 1950.

Mrs. Anne McAdams Clemmons, Instructor in Home Economics effective June 3, 1950.

Mrs. Thelma K. Hollingsworth, Clerk-Stenographer, Department of Home Demonstration, Agricultural Extension, effective June 24, 1950.

Tom Crutcher, Assistant, Department of Agronomy, Experiment Station, effective June 30, 1950.

Mrs. Evelyn M. O'Berg, Clerk-Stenographer, Department of Farm Economics, effective June 30, 1950.

### College of Engineering

#### Appointments

Joseph Michael O'Byrne, Instructor in Mechanical Engineering, effective June 16, 1950, and through 1950-51, to fill vacancy left by resignation of John J. Willis.

Doris Dean Boggs, reappointed Laboratory Technician, Engineering Experiment Station, effective June 1, 1950.

Warren W. Walton, Jr., Instructor, Department of Mechanical Engineering, effective June 19, 1950, and through 1950-51. Mr. Walton has been serving as a student assistant.

James T. Elrod, Instructor, Department of General Engineering, for two months, effective June 16, 1950.

Robert Franklin Blair, Laboratory Technician, Engineering Experiment Station, effective June 5, 1950.

Glenn Weatherspoon, Graduate Assistant, effective June 16, 1950. Mr. Weatherspoon is employed in the Engineering Experiment Station.



### Salary Adjustments

George Thomas Williams, Graduate Assistant, Department of Civil Engineering, made Instructor at the Surveying Camp for about three and a half months, effective June 1, 1950, with adjustment in salary.

Eugene Marvin West, Student Assistant, Department of Civil Engineering, made Instructor at the Surveying Camp, for a period of about three and a half months, effective June 1, 1950, with adjustment in salary.

### Resignations

John J. Willis, Instructor, effective June 30, 1950. Mr. Willis taught in the Department of Mechanical Engineering.

James A. Ringswald, Student Assistant, Engineering Machine Shop, effective May 31, 1950.

John W. Pfeffer, Student Assistant, Engineering Machine Shop, effective May 31, 1950.

George P. Pedigo, Graduate Assistant, Engineering Experiment Station, effective May 31, 1950.

Vernon F. Paul, Student Assistant, Engineering Machine Shop, effective May 31, 1950.

Ralph G. Anderson, Student Assistant, Engineering Machine Shop, effective May 31, 1950.

Melvin L. Tinsley, Graduate Assistant, Engineering Experiment Station, effective May 31, 1950.

### College of Law

#### Leaves of Absence

W. Lewis Roberts, Professor Emeritus, returned from leave June 1, 1950, after an absence of nine months, as a member of the College of Law faculty, University of Valparaiso, Valparaiso, Indiana.

Frank H. Randall, Professor Emeritus, returned from leave of absence, June 1, 1950, after an absence of nine months as a member of the St. Louis University School of Law faculty.

College of Education

Appointments

The following persons appointed as critic teachers in the off-campus student teaching program during the spring semester, for nine semester hours each:

Mrs. Jesse E. Adams, Mrs. Sue Adams, Mrs. Ruth Alms, Miss Edna Baucom, Mrs. Thelma Beeler, Miss Christine Brown, Jay Brumfield, Charles Burcham, Ralph Carlisle, Miss Anna L. Connor, Mrs. Anna Coyle, Mrs. Martha Cronen, Miss Pearl Davis, Miss Elizabeth Dennis, Miss Eloise Dietz, Miss Catherine H. Dunne, Mrs. Roberta Edmonds, Mrs. Jessie Fugett, Mr. Elmer Gilb, Mr. K. G. Gillaspie, Miss Rhoda Glass, E. E. Gothermann, Henry Grehan, Miss Ada Bell Hall, E. L. Hardy, Mrs. Frank Hare, O. W. Henderson, John Heber, Wilbur Hoskins, James Ishmael, Mrs. Katherine Kearns, Mrs. Ernestine Ligon, Miss Lucille Love-ly, Mrs. Leeoma Mason, Miss Ruth E. Mathews, Miss Nancy McClure, Miss Virginia McClure, Miss Mignon Newbern, Miss Jeanette Pates, Mrs. Anne S. Prather, Earl Prater, Mrs. Eva Price, Miss Elizabeth Ragland, William Ralph, Miss Mary Ransdell, G. R. Reichler, J. H. Sims, Mrs. Emily Smith, Miss Jean L. Smith, Mrs. Rosalind G. Smith, Miss Effie C. Starns, Mrs. Lily Stephens, Eugene Sutherland, Wilton Tucker, Mrs. Geraldine Towles, Miss Tabitha Tudor, Miss Helen Vander Veer, Miss Madie Lee Walker, Miss Eleanor Williams, Mrs. Harriet Williams, Mrs. Minnie Wyatt, Miss Victoria Yates.

Mrs. Mary Catherine Humphress, Secretary, Foundations of Education, effective June 16, 1950. Mrs. Humphress is transferring from the Registrar's Office.

Ralph J. Brabban, Visiting Instructor, for the months of June, July and August, 1950.

Bernard Gravitt, Research Assistant, Bureau of School Service, for June, 1950.

Resignations

Agnes S. Spence, Secretary, Division of Foundations of Education, effective June 1, 1950.

Lola Fish, Secretary, Division of Vocational Education, effective June 1, 1950.

Sara Frances Lamb, Secretary, Division of Instruction and Placement, effective June 1, 1950.

Mary Frances Gilbert, Part-time Secretary, Division of Instruction and Placement, effective June 16, 1950.

Pat W. Wear, Research Assistant, Bureau of School Service, effective June 1, 1950.

Mrs. Harryette R. Hutchinson, Part-time Secretary, Bureau of School Service, effective July 1, 1950.

College of Commerce

Leave of Absence

W. W. Haynes, Assistant Professor of Economics, granted leave of absence for the period September 1, 1950, to June 30, 1951. Professor Haynes will travel in Great Britain to gather material to complete his doctoral dissertation at Harvard University.

College of Pharmacy

Leave of Absence

John L. Fleming, Bursar-Recorder, granted leave of absence for the period July 1, 1950 to June 30, 1951.

Graduate School

Resignations

General Tye King, Scholar, effective September 1, 1950.

Pran Nath Vohra, Scholar, effective September 1, 1950.

University Research

Appointments

Russell Hamon, Research Assistant, for the month of June, 1950.

Judith Ann Barnett, Research Assistant, for the month of June, 1950. Miss Barnett has been working on a part-time basis.

University Extension

Appointment

Sara Rives, Part-time Instructor in Education, Northern Extension Center, effective June 6, 1950. Miss Rives is taking over the class of Mrs. Row who is ill.

Resignation

Mrs. Elsie Jordan Rowe, Instructor in Education, effective June 5, 1950.

Department of University Extension

Persons indicated below, for teaching in the Northern Extension Center during the second semester, 1949-50:

H. W. Bach  
Azile Wofford  
Carolyn I. Whitenack.

Persons indicated following, for extension instruction for the six-month period January 1-July 1, 1950: C. Hal Albro, Jr., Grace Anderson, Hager W. Bach, Wendell E. Beals, Adolph E. Bigge, Marion C. Brown, James S. Calvin, Lucian H. Carter, Willis Merle Carter, Louis Clifton, Charles R. Crumpton, John L. Cutler, Jesse DeBoer, H. H. Downing, May K. Duncan, J. Merton England, Statie E. Erikson, Edward F. Farquhar, Ernest N. Fergus, John H. Given, James W. Gladden, Richard R. Griffith, Herbert W. Hargreaves, Ruby E. Hart, Maurice H. Hatch, Robert D. Haun, Wilbur A. Heinz, Sarah B. Holmes, James F. Hopkins, Herbert H. Humphreys, Walter W. Jennings, Grant C. Knight, Gladys M. Kammerer, Durbin C. Kemper, John Kuiper, Robert G. Lunde, Frank T. McFarland, Nathaniel B. McMillian, Joe L. Massie, John T. Masten, William M. Moore, Samuel H. Morton, Edward Newbury, Frank Pattie, Estel B. Penrod, Anna B. Peck, Paul M. Phillippe, Ralph Pickett, Frank J. Prindl, Thomas A. Rusch, Irwin T. Sanders, Blaine W. Schick, Joseph R. Schwendeman, Alberta W. Server, Jasper B. Shannon, Jonah W. D. Skiles, Edward E. Stein, Rhea A. Taylor, Ruth E. Thomas, Richard L. Tuthill, and Harold E. Wetzell.

University Library

Appointments

Mrs. Betty Jean Hanna, Typist, Serials Department, effective June 1, 1950.

Mrs. Anita Strader, Typist, Acquisitions Department, effective June 1, 1950.

Office of the President

Leave of Absence

Betty D. Hammock, Assistant Secretary, returned from leave of absence June 1, 1950.

Office of the Registrar

Resignation

Mary Catherine Humphress, Stenographer, to transfer to the College of Education, effective June 10, 1950.

Office of the Dean of Men

Appointments

Mrs. Jane Minton, housemother for the summer only, effective June 1, 1950.

Frances Jernigan Duncan, housemother, effective June 16, 1950.

Samuel Helm Morton, Assistant Barracks Director, for July and August, 1950.

Change in Title and Adjustment in Salary

A. D. Kirwan, Dean of Men, also made Dean of Students, with adjustment in salary, effective June 1, 1950.

Resignation

Mrs. Lyda Wood, Housemother, effective June 15, 1950.

Office of the Dean of Women

Appointment

Dorothy Adams McInturff, Secretary, effective June 12, 1950.

Resignations

Celia M. Hopson, Secretary, effective June 8, 1950.

Marjorie W. McClelland, Head Resident, Sayre Hall, effective June 30, 1950.

University Health Service

Resignation

Della Marie Swanigan, Registered Nurse, effective May 18, 1950.

University Personnel Office

Resignations

Robert T. Dugan, Test Assistant, effective June 30, 1950.

Marjorie Orr, Clerk, effective June 30, 1950.

Business Management and Control

Resignations

Mrs. Dorothy Morris, Bookkeeping Machine Operator, effective August 1, 1950.

Mrs. Camilla Gibson, Clerk-Stenographer, effective September 1, 1950.

Mrs. Margaret Saunier, Clerk, effective June 30, 1950.

University Cafeterias

Appointments

Anne File, Director of the Little Commons, made Director of the University Commons, Student Union Building, effective June 19, 1950.

Gayle Smith, Assistant Director, Little Commons, made Assistant Director of the University Commons, effective June 7, 1950.

Resignations

Thelma Mays, Director, University Commons, effective July 31, 1950.

Violet Fredericks, Assistant Director, University Commons, effective June 30, 1950.

Thelma Gillis, Bookkeeper, Little Commons, to transfer to other departments on the campus, effective June 11, 1950.

Stenographic Bureau

Appointment

Mrs. Frances Sallee, Machine Operator, effective June 1, 1950.

Radio Station

Appointment

Camille Sue Henderson, Program Supervisor, effective June 1, 1950.

Resignation

H. Lewis Sawin, Program Supervisor, effective June 30, 1950.

On motion duly made, seconded and carried, on President Donovan's recommendation, the above appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes were concurred in and record ordered made in the minutes.

R. Adjournment.

Upon motion duly made, seconded and carried, the meeting of the Executive Committee was adjourned at 1:55 p.m.

Frank D. Peterson  
Secretary, Board of Trustees  
and Executive Committee.