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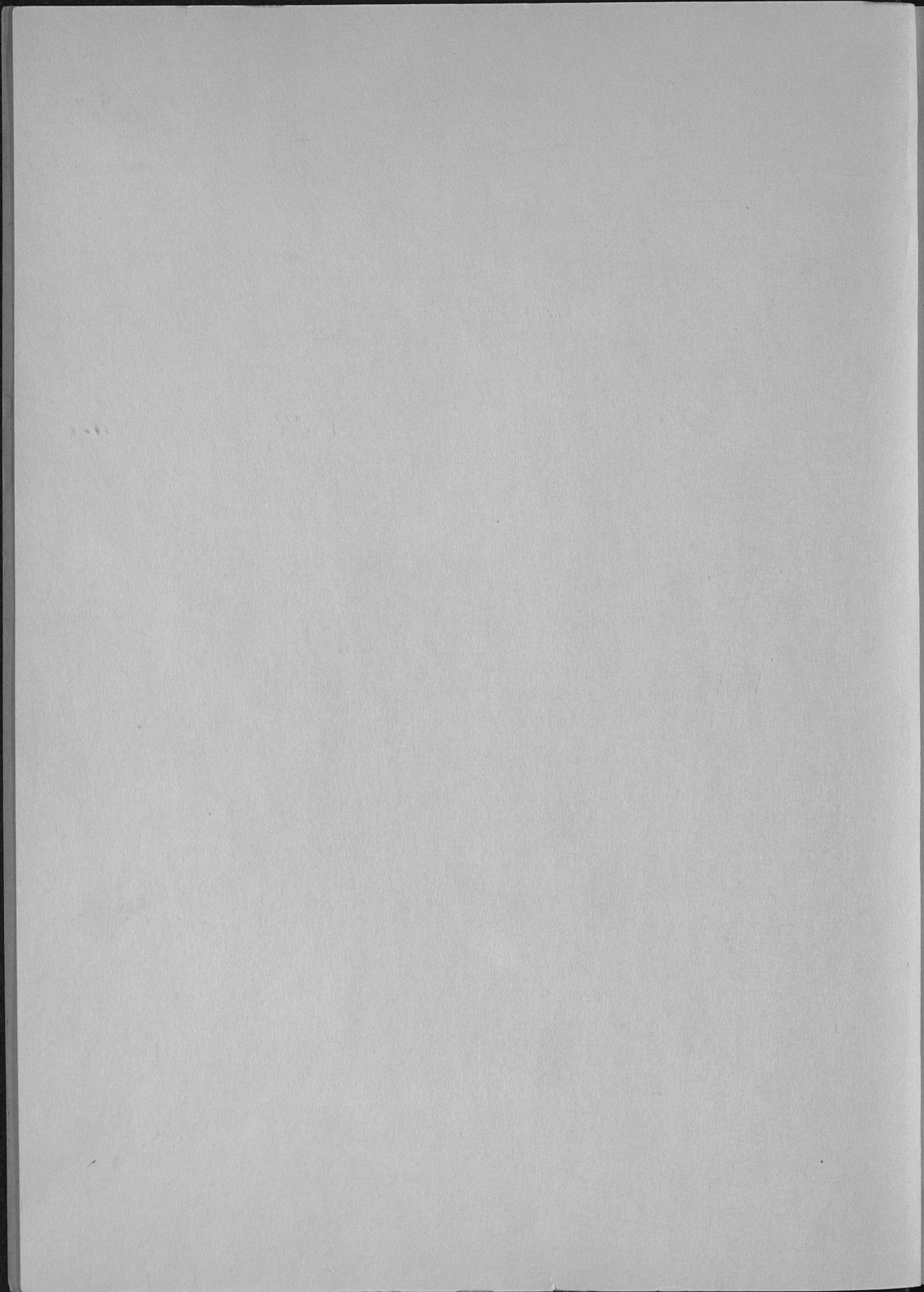


INVENTORY OF
FEDERAL ARCHIVES
IN THE STATES

SERIES XI.
THE DEPARTMENT OF LABOR
NO. 23.
MISSISSIPPI

LIBRARY
UNIVERSITY OF KENTUCKY

SURVEY OF FEDERAL ARCHIVES
WORK PROJECTS ADMINISTRATION
DIVISION OF PROFESSIONAL AND SERVICE PROJECTS
NEW ORLEANS, LOUISIANA



INVENTORY OF FEDERAL ARCHIVES IN THE STATES

Prepared by

The Survey of Federal Archives
Division of Professional and Service Projects
Works Progress Administration

The National Archives
and
Louisiana State University
Cooperating Sponsors

SERIES XI.

THE DEPARTMENT OF LABOR

NO. 23.

MISSISSIPPI

New Orleans, Louisiana
The Survey of Federal Archives
1940

INVENTORY OF FEDERAL ARCHIVES IN THE STATES

The Survey of Federal Archives

The Survey of Federal Archives
Division of Professional and Service Projects
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PREFACE

The Inventory of Federal Archives in the States is one of the products of the work of the Survey of Federal Archives, which operated as a nation-wide project of the Works Progress Administration from January 1, 1936 to June 30, 1937, and has been continued in Mississippi since that date as a state project of that Administration and of the Work Projects Administration.

The plan for the organization of the Inventory is as follows: Series I consists of reports on the administration of the Survey, acknowledgments, and general discussions of the location, condition, and content of federal archives in the states. Succeeding series contain the detailed information secured by workers of the Survey, in inventory form, a separate series number being assigned to each of the executive departments (except the Department of State) and other major units of the Federal Government. Within each series No. 1 is a general introduction to the field organization and records of the governmental agency concerned; the succeeding numbers contain the inventory proper, separate numbers being assigned to each state in alphabetical order. Thus, in each series, the inventory for Alabama is No. 2, that for Arizona No. 3, that for Arkansas No. 4, etc.

For each local office information regarding each series, or unit of related records, is presented in the following order: title, inclusive dates ("to date" indicating an open file at the time the information was secured), general description of informational content, description of the system of filing or indexing (if any), a statement of frequency and purpose of use, form of the record itself (bound volumes, sheets in folders, etc.), linear footage, description of the containers, physical condition of the records (not stated if satisfactory), location by room number or other identifying information, and finally, the number of the Form 58SA on which this information was originally recorded by a Survey worker and from which it was abstracted for the Inventory. This form is on file in The National Archives. When it contains substantial information on addenda sheets which has not been included in the mimeographed abstract, indication of this is given by use of the reference "See addenda."

In Mississippi the work of the Survey was under the direction of Mr. Stanley C. Arthur, regional director for Mississippi, Arkansas, Louisiana, and Tennessee, with Mr. George E. Schilling as state supervisor, until June 30, 1937. From that time until April 1939 Mr. Schilling was in charge of the state project. This Inventory of the records of the Department of Labor in Mississippi was prepared in the New Orleans office of the Survey under the direction of Mrs. Norris Fazekas, editor-in-chief and assistant state supervisor, and was edited before final typing by Mr. William B. Rapley of the Division of Labor Department Archives of The National Archives.

New Orleans, Louisiana
March 1940

Stanley C. Arthur, Regional Director
Survey of Federal Archives for
Mississippi, Arkansas, Louisiana,
and Tennessee

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THE IMMIGRATION AND NATURALIZATION SERVICEINTRODUCTION

Prior to 1882 the administration of immigration matters was handled by the several states. An act to regulate immigration was passed on August 3, 1882, charging the Secretary of the Treasury with the execution of its provisions. This was done in cooperation with the several states through contracts executed between the Department and the Boards of State Emigration Commissioners. These contracts were abrogated pursuant to the act of March 3, 1891 which instituted an Office of Immigration in the Treasury Department with a Superintendent of Immigration at its head. The Superintendent's title was changed to that of Commissioner-General of Immigration and the Office of Immigration became a Bureau in the Treasury Department by the act of March 2, 1895. On February 14, 1903 the Bureau of Immigration was transferred from the Treasury Department to the newly formed Department of Commerce and Labor. On June 29, 1906 a Division of Naturalization was created and the title Bureau of Immigration and Naturalization was assumed. In the field work of the Division of Naturalization, the Department of Commerce and Labor worked in cooperation with the Department of Justice until July 1, 1909 when the functions performed by that Department were transferred to the Department of Commerce and Labor. On March 4, 1913 separate Bureaus of Immigration and Naturalization were established in the newly formed Department of Labor. On June 10, 1933 the two Bureaus were consolidated and became the Immigration and Naturalization Service.

The functions of the Immigration and Naturalization Service consist of the examination of immigrants and travelers, including ships' crews, entering the United States by sea, land, or air; the enforcement of all laws relating to the admission of aliens, including the administration of the Chinese exclusion laws; the enforcement of the various deportation statutes covering the arrest, prosecution, and expulsion of such aliens as have entered illegally, or whose misconduct, criminal, immoral, or subversive, has rendered them liable to deportation; and the administration of the naturalization law by assisting Federal and certain State courts and officials in determining the merit of those seeking United States citizenship.

GULFPORT

FIELD SERVICE BRANCH, DISTRICT 12
INSPECTOR IN CHARGE
U. S. Post Office Bldg., 13th St. and 25th Ave.

This office was established in 1904, at its present location. The

purpose of the office is the administration and enforcement of the immigration and naturalization laws.

All records which did not pertain to individuals, that is office routine only, such as correspondence, pay vouchers, etc., were destroyed by order of the Department in 1934; the other records have been kept and none sent to Washington.

1. MASTER INDEX, 1904 - 1922. Pertaining to (a) Chinese matters, Form 530, showing name of vessel suspected of smuggling Chinese into this country, and correspondence pertaining to labor investigations; (b) Form 502, arrival of aliens and vessels, showing name, age, sex, citizenship and country of alien, vessel's name, name of line, port, group number, list number, nationality, type, date of arrival, volume number of book recorded in and page number; (c) Arrival of aliens and vessels at Pascagoula, Miss., same as (b); (d) Correspondence pertaining to activities of people suspected of being Bolsheviks. Filed alphabetically. (Frequently, official.) 3 x 5 cards, 20 ft., in 6 drawers of card cabinet. Dirty, damaged by vermin. R. 201. (156)

2. MANIFEST, INWARD AND OUTWARD, PASCAGOULA, MISSISSIPPI, 1903 - 1921. Manifest of alien passengers for the United States Immigration Office at part of arrival; records are a complete report on aliens, giving age, nationality, address of nearest relative in native country and United States, and reasons for coming to the United States; Forms 500A and 1500A, yellow sheets used for second class passengers; Form 500B, white sheet for listing steerage passengers. Entered chronologically. (Frequently, official.) 19 x 19 vol., 3 in., on wooden table. R. 201. (151)

3. MANIFEST, GULFPORT, 1904 - 1936. Manifest on arrival of vessels, with Form 1500B, manifest of alien passengers (this form was discontinued in 1906, and Form 500B, with supplementary information, was used), and Form 630, citizen passengers, giving detailed information about each passenger; Form 628, manifest on departure of vessels, containing list of outward bound aliens or citizen passengers. Filed chronologically and numerically. Indexed. (Frequently, official.) Various sized vols. (4) and loose-leaf book, 1 ft. 2 in., on section of wooden counter desk on table. R. 201. (159)

4. ARRIVAL OF VESSELS, Jan. 1, 1905 - Nov. 1, 1910. Form 47, showing name of vessel, port sailed from, date sailed, port of arrival, date of arrival, names of crew giving occupation, age, and nationality of each member, date cleared, port of destination, and remarks. Indexed. (Occasionally, official.) 9 x 14 vols. (9), 1 ft., in drawer of wooden counter desk. R. 201. (155)

5. REPORT ON VESSELS ARRIVING AT GULFPORT AND PASCAGOULA, MISSISSIPPI, Apr. 17, 1907 - Nov. 27, 1929 - Pascagoula; Oct. 2, 1913 - Dec. 21, 1936 - Gulfport. Showing date, nationality, name of vessel, port sailed from, number of crew, number discharged, number signed on, number deserted, number admitted to hospital, date of clearance, destination and remarks. Entered chronologically. (Frequently, official.)

7 x 8 and 8 x 15 vols. (6), 6 in., in drawer of counter desk. R. 201. (150)

6. ALIEN CREW LIST FOR GULFPORT AND PASCAGOULA, MISSISSIPPI, 1904 - Dec. 21, 1936 - Gulfport; 1907 - Jan. 1, 1929 - Pascagoula. Form 577, showing name of vessel, port of arrival and date, name in full of alien, age, employment on vessel, nationality, whether bona fide seaman, when and where shipped, evidence of intention to remain in United States, signed by master, first or second officer, verifying that this is a correct list, a medical certificate, affidavit of master or commanding officer; Form 680, showing number on list, if member of crew on last voyage to United States, name in full, length of service at sea, position in ship's company, shipped or engaged, if to be discharged at port of arrival, ability to read, age, sex, race, nationality, height, weight, physical marks, and action of immigration inspector; Form 680 was not in use until June 1917. Entered chronologically according to arrival of each vessel. Indexed. (Frequently, official.) 15 x 18 vols. (21) and 19 x 19 loose-leaf book, 4 ft. 3 in., on table. R. 201. (157)

7. CREW RECORDS, Jan. 2, 1919 - Sept. 28, 1936. Form 541, application for overtime services of inspector; Form 570, report of desertion of alien members of crew; boarding officer's report covering vessel, crew, and passengers; Form 680, medical certificate, used by smaller vessels and furnished by immigration officer; Form 689, list of manifest of aliens employed on vessel as members of crew, including statement of master regarding changes in crew prior to departure, used only by steamship companies and furnished by them. (Frequently, official.) Various-sized loose sheets, 2 ft., in 5 drawers of counter desk. R. 201. (154)

8. CORRESPONDENCE, 1904 - 1913. Copies of letters sent and letters received pertaining to official matters from district office, New Orleans, Louisiana and from Washington, D. C. Filed chronologically. (Seldom, official.) 11 x 11 vols. (4), 8 in., on shelf of counter desk. Damaged by vermin, brittle, dirty. R. 201. (153)

9. GENERAL FILES, 1904 - Dec. 21, 1936. Correspondence pertaining to registry and deportation cases, reentry permits, board of special inquiry, cases, and general correspondence regarding reports and aliens, including entries of aliens and vessels at Pascagoula and Gulfport, Mississippi. Indexed. (Frequently, official.) 10 x 12 folders, 1 1/4 ft., on shelf of sectional bookcase. Damaged by vermin, brittle, dirty, scattered. R. 201. (152)

10. BORDER PATROL RECORDS, Mar. 11, 1926 - 1932. Yearly leave record of employees, personnel; Form 610, showing leave requested and taken, name, designation, official status, date of appointment, expenses, compensation, salary, and date appointment expires; United States Immigration Service record of automobile tires and tubes used by border patrol, Gulfport, Mississippi, and discarded as unserviceable, showing manufacturer, serial number, size, cost, date issued, car issued to, and date discarded. (Occasionally, official.) 5 x 8 cards and 8 x 10 1/2

loose sheets, 1 in., in drawer of wooden counter desk. R. 201. (158)

11. INDEX, 1917 - 1919. Form 530, showing name of applicant, file number, age, sex, date, occupation, and address. Filed alphabetically. (Occasionally, official.) 3 x 5 cards, 3 ft. 9 in., in wooden box. Dirty, scattered, damaged by careless handling and faulty containers. Attic. (163)

12. GENERAL FILE, 1917 - 1919. Consisting of general correspondence to and from applicants, to and from the Federal Director, vouchers for salary, per diem, and travelling expenses; Emp. 56, applications by women for employment; Emp. 17, applications by men for employment; Emp. 4, soldier's application card; Form BRS-1, employer's order; and Emp. 3, request from an employer that he needs so many workers. Filed by case number. Indexed. (Seldom, official.) 4 x 6 cards and 10 x 12 folders, 5 ft. 8 in., in wooden boxes. Brittle, dirty, torn, scattered, damaged by careless handling. Attic. (164)

THE UNITED STATES EMPLOYMENT SERVICE

BOONEVILLE

NATIONAL REEMPLOYMENT SERVICE
SUBOFFICE OF THE DISTRICT MANAGER, DISTRICT 013
Prentiss County Courthouse
Courthouse Square

This office of the District Manager was established in 1934, at its present location. The purpose of this office is to provide workers for emergency and federal projects and to place people in private employment whenever possible.

13. CERTIFICATION OF ELIGIBILITY, ACTIVE AND INACTIVE, 1936 to date. A list of workers eligible for work, according to occupational classification. Filed alphabetically. (Daily, official.) 5 x 8 cards, 13 ft. 10 in., in 7 drawers of wooden filing cases. R. not numbered. (7)

14. WORK SCHEDULE, 1937. A register of projects in operation at present, by private concerns and contractors who have drawn labor from local NRS office. Filed alphabetically. (Daily, official.) 10 x 12 folders, 2 ft., in drawer of steel filing case. R. not numbered. (8)

BROOKHAVEN

NATIONAL REEMPLOYMENT SERVICE
OFFICE OF THE DISTRICT MANAGER, DISTRICT 9
Lester Magee Bldg., E. Monticello Ave. South

This office of the District Manager was established in July 1935, at its present location. The purpose of this office is to provide workers for emergency and federal projects and to place people in private employment whenever possible.

15. DAILY REPORT OF APPLICATIONS, REPORT OF PLACEMENTS, SUMMARY OF ACTIVITIES, 1935 to date. USES Form 300, daily report of applications, showing date, address, interviewer, applicant's identification number, and division or district; USES Form 301, report of placements, showing date, city, state, service, division or district, address, and interviewer; and USES Form 302, summary of activities, showing city, state, address, and division or district. Filed numerically. (Frequently, official.) 9 x 12 folders, 1 ft. 6 in., in drawer of wooden filing case. R. 1. (52)

16. APPLICANT'S IDENTIFICATION CARD, 1935 to date. USES Form 350, showing identification number, name, address, age, height, weight, and classification. Filed numerically. (Frequently, official.) 3 x 5 cards, 4 ft. 6 in., in 3 wooden boxes. R. 1. (57)

17. ASSIGNMENT SLIPS, 1935 - 1936. USES Form 325, showing name, address, identification number, case number, relief or nonrelief, age, and male or female; not transferable. Filed numerically. (Frequently, official.) 4 x 6 loose slips, 5 ft. 6 in., in 5 pasteboard boxes. R. 1. (53)

18. CERTIFICATION OF ELIGIBILITY, 1935 to date. FERA Form 600, showing name, address, case number, relief district, county, number of dependents, telephone number, and color. Filed alphabetically. (Seldom, official.) 5 x 8 loose slips, 4 ft. 6 in., in 2 drawers of wooden card cabinet. R. 1. (54)

19. REGISTRATION CARDS, 1935 to date. USES Forms 310, 311, 312, and 326A, showing name, address, telephone number, age, color, veteran, work qualified for, occupational classification, weight, height, physical condition, single, married, widowed, divorced or separated. Filed alphabetically. 3 x 5 card index, 12 ft. (Frequently, official.) 5 x 8 cards, 12 ft. 6 in., in 8 drawers of wooden card cabinet. R. 1. (58, 51)

20. WORKS PROGRESS ADMINISTRATION PROJECTS, 1935 to date. Copies of WPA projects, now in operation, for which this office has furnished workers. Filed numerically. (Frequently, official.) 9 x 12 folders, 2 ft., in drawer of wooden filing case. R. 1. (56)

21. CORRESPONDENCE, 1935 to date. Between state and district offices. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 3 ft. 6 in., in 2 drawers of wooden filing case. R. 1. (55)

CLARKSDALE

NATIONAL REEMPLOYMENT SERVICE
OFFICE OF THE DISTRICT MANAGER, DISTRICT 1
Basement of U. S. Post Office and Courthouse

This office of the District Manager was established in May 1934, when it succeeded to the functions of the local office that had been established in 1933, and has maintained quarters in its present location. The purpose of this office is to provide workers for emergency and federal projects and to place people in private employment whenever possible.

Out-of-date application cards with inadequate information that remain in the closed files for two years are destroyed, but no records have been sent to the Washington headquarters.

22. APPLICATION CARDS, Sept. 1933 - Oct. 1936. Covering active, inactive, closed, and pending applications, giving work history, and covering Coahoma, Tunica, Tate, Quitman, and Tallahatchie Counties. Filed alphabetically. 3 x 5 card index, 15 ft. (Daily, official.) 4 x 6 and 5 x 8 cards, 12 ft. 2 in., in 21 wooden boxes. R. 12. (29, 31)

23. CERTIFICATION OF ELIGIBILITY FOR WORK, July 1935 - Oct. 1936. FERA Form 600, showing name, address, case number, date of birth, sex, priority ranking, project number and occupation; form shows information on certified relief clients from Coahoma, Quitman, Tate, Tallahatchie and Tunica Counties. Filed alphabetically. (Seldom, official.) 5 x 8 forms, 9 ft. 6 in., in 5 wooden boxes. R. 12. (30)

24. IDENTIFICATION CARDS, Sept. 1933 - Oct. 1936. USES Form 350, showing name, address, age, classification, height, weight, identification number and district, for Coahoma, Quitman, Tate, Tallahatchie, and Tunica Counties. (Seldom, official.) 3 x 5 cards, 6 ft. 1 in., in 5 wooden boxes. R. 12. (34)

25. STATISTICAL REPORTS, July 1934 - Oct. 1936. Consisting of report of applications, report of placements, and summary of activities. Filed chronologically. (Seldom, official.) 8 x 10 1/2 and 9 x 12 folders, 4 ft. 3 in., in 2 drawers of steel and drawer of wooden filing cases. R. 12. (32)

26. RECORD OF WPA, PWA, AND HIGHWAY PROJECTS, Nov. 1935 - Oct. 1936. Relative to information for NRS office as to how many workers needed and type of workers. Filed numerically by counties. (Seldom, official.) 9 x 12 folders, 2 ft. 8 in., in 2 drawers of steel filing case. R. 12. (33)

27. CWA MISCELLANEOUS FILE, Sept. 1933 - Nov. 1935. Record of letters, reports, and pay rolls of CWA, covering Coahoma, Quitman, Tallahatchie, Tate, and Tunica Counties. Filed alphabetically. (Never.) 11 1/2 x 12 sheets, 1 ft. 8 in., in letter files on floor. R. 12. (39)

28. CORRESPONDENCE, July 1935 - Oct. 1936. To and from National Re-employment Service and WPA offices. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 12. (28)

COLUMBUS

NATIONAL REEMPLOYMENT SERVICE
OFFICE OF THE DISTRICT MANAGER, DISTRICT 02
City Hall, Main St.

This office of the District Manager was established in 1933, and has maintained quarters at its present location. The purpose of this office

is to provide workers for emergency and federal projects and to place workers in private employment whenever possible.

29. CERTIFICATES OF ELIGIBILITY, RECORDS OF APPLICANTS, ACTIVE AND INACTIVE CASES, 1936 - 1937. Certificates of eligibility, records of cases proving eligibility for work, records of applicants, and occupational classification of cases; active and inactive cases are those assigned and not assigned to work. Arranged alphabetically by counties. (Daily, official.) 8 1/2 x 11 sheets and 3 x 6 1/2 and 4 x 10 cards, 45 ft. 6 in., in 31 open boxes on wooden table. R. not numbered, 2d floor. (3)

30. CORRESPONDENCE, 1934 - 1937. Between state and national offices, and individuals. Arranged alphabetically. (Frequently, official.) 10 x 12 folders, 2 ft., in drawer of steel filing case. R. not numbered, 2d floor. (1)

31. PROJECT FILES, 1936 - 1937. Projects on roads, TVA, schools, city improvements, and soil erosion, showing assignment of workers to various projects. Arranged by locality and project. (Frequently, official.) 10 x 12 folders, 12 ft., in 6 drawers of steel filing cases. R. not numbered, 2d floor. (2)

CORINTH

NATIONAL REEMPLOYMENT SERVICE SUBOFFICE, DISTRICT 013 Alcorn County Courthouse

This suboffice was established in 1934 and has maintained quarters at its present location. The purpose of this office is to provide workers for emergency and federal projects and to place workers in private employment whenever possible.

32. CERTIFICATIONS OF ELIGIBILITY, 1934 - 1937. Records of eligibility, with active files for those waiting assignment, and inactive files for those working on projects. Filed numerically. 3 x 5 card index, 6 ft. (Frequently, official.) 5 x 9 cards, 16 ft. 3 in., in 5 drawers of card cabinet and in 8 wooden filing boxes. Dirty. R. not numbered, 2d floor. (12, 14)

33. CORRESPONDENCE AND REPORTS, 1934 - 1937. Between county, state, federal officers, and individuals; and weekly and monthly labor reports sent to district office. Correspondence filed alphabetically; reports filed weekly and monthly. (Frequently, official.) 10 x 12 folders and 8 1/2 x 11 sheets, 1 ft., in drawer of steel filing case and on clipboard. R. not numbered, 2d floor. (13)

GREENEVILLE

NATIONAL REEMPLOYMENT SERVICE
OFFICE OF THE DISTRICT MANAGER, DISTRICT 3
Old Delta Creamery Bldg., 228 S. Walnut St.

This office of the District Manager was established in 1933, and has maintained quarters in the following locations: Washington County Courthouse, October 1933; Passenger Depot, November 1933; 743 Washington Avenue, December 1933 - June 1934; over R. R. Depot, June 1934 - July 1935; 265 Main Street, July 1935 - September 1936; when it moved to its present location. Due to the fact that the city of Greeneville was paying this rent, it became necessary to make these moves to keep rent down to the minimum allowance. The purpose of this office is to provide workers for emergency and federal projects and to place people in private employment whenever possible.

34. APPLICATION AND OCCUPATIONAL CARDS, 1933 to date. USES Forms 311 and 326A, showing name, address, telephone number, occupational classification, date of birth, nationality, physical condition, height, weight, race, marital status, number of dependents, owner or renter, owner of car, driver's license, temporary employment and employment record. Filed by occupational classification. 3 x 5 card index, 6 ft. 6 in. (Frequently, official.) 4 x 6 and 5 x 8 cards, 48 ft. 6 in., in 33 wooden boxes. Ground floor. (7, 6)

35. CORRESPONDENCE, 1934 to date. With county, district, and state offices, WPA, FWA and highway officials. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 2 ft. 8 in., in 2 transfer cases. Ground floor. (5)

GREENWOOD

NATIONAL REEMPLOYMENT SERVICE
OFFICE OF THE DISTRICT MANAGER, DISTRICT 15
Greenwood City Hall, Church St.

This office of the District Manager was established in 1934, at its present location. The purpose of this office is to provide workers for emergency and federal projects and to place people in private employment whenever possible.

36. INDEX CARDS, 1934 to date. USES Form 321, to applications for employment, containing name and address, telephone number, occupational classifications and secondary classifications. Filed alphabetically. (Frequently, official.) 3 x 5 cards, 8 ft. 6 in., in 4 wooden boxes. R. not numbered. (6)

37. APPLICATION CARDS, 1934 to date. USES Form 310, showing full history of client, name, address, telephone number, age, date of birth, nationality of parents, color and race, occupational classifications, length of unemployment, physical condition, marital status, number of dependents, and employment record. Filed by occupational classification. Index. (Frequently, official.) 5 x 8 cards, 8 ft. 7 in., in 5 transfer cases. R. not numbered. (7)

38. APPLICANTS' IDENTIFICATION CARDS, 1934 to date. USES Form 350, showing name and address, age, height, weight, identification number and classification. Filed numerically by identification number. (Frequently, official.) 3 x 5 cards, 4 ft., in 2 pasteboard filing boxes. R. not numbered. (9)

39. ASSIGNMENT SLIPS, 1934 to date. USES Form 325, showing name, address, and identification number of client, previous assignment to works program, certified relief and nonrelief cases, case number, location of project, name of foreman or supervisor to whom client is to report and signature of client. Filed numerically by case number. (Frequently, official.) 4 x 6 loose slips, 2 ft. 5 in., in transfer case. R. not numbered. (5)

40. CERTIFICATION OF ELIGIBILITY, 1934 to date. FERA Form 600, showing name, address, case number, telephone number, color or race, relief district number, county, number of dependents, date relief accepted and date of certification. Filed numerically by case number. (Frequently, official.) 5 x 8 loose slips, 8 in., in drawer of steel card cabinet. R. not numbered. (8)

41. REQUISITIONS FOR WORKERS, 1934 to date. WPA Form 401, showing name and address of operating agency and employment office, requisition number, number of workers needed on project, number and location of project, occupational titles, wage class, and male or female. Filed numerically. (Frequently, official.) 10 x 12 folders, 6 in., in drawer of steel filing case. R. not numbered. (4)

42. SUMMARY OF ACTIVITIES, 1934 to date. USES Form 302, showing balance of active applications not placed. Filed chronologically. (Frequently, official.) 10 x 12 folders, 6 in., in drawer of steel filing case. R. not numbered. (10)

43. GENERAL CORRESPONDENCE, 1934 to date. With highway contractors, county, district, state, PWA, and WPA offices. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 1 ft., in drawer of steel filing case. R. not numbered. (3)

HATTIESBURG

NATIONAL REEMPLOYMENT SERVICE
OFFICE OF THE DISTRICT MANAGER, DISTRICT 06
Emporium Bldg., 110 1/2 E. Pine St.

This office of the District Manager was established November 27, 1933, and maintained quarters in the Woodmen of the World Building on Main Street until November 1935, when it moved to its present location. The purpose of this office is to provide workers for emergency and federal projects and to place people in private employment whenever possible.

44. MASTER INDEX, FORREST COUNTY RECORDS, 1933 to date. USES Form 321, showing name, address, telephone number, occupational classification and secondary classification. Filed alphabetically. (Daily, official.) 3 x 5 cards, 10 ft. 6 in., in 14 wooden boxes. R. A. (95)
45. MISCELLANEOUS FORMS, FORREST COUNTY, 1933 to date. USES Form 325, notice to report for work, showing name, address, identification number, case number, relief district and project; WPA Form 402, reassignment from one project to another, showing name, address, identification number, case number, and project number; WPA Form 403, change in work status, showing name, address, identification number, case number, location of project, and relief district; WPA Form 404, reclassification or change in wage, showing name, address, identification number, case number, relief district, and project number. Filed alphabetically by groups, and separated according to relief or nonrelief men, women, and veterans. Index. (Daily, official.) 4 x 6 slips, 5 ft. 4 in., in steel, cardboard, and 2 wooden boxes. R. A. (96)
46. IDENTIFICATION CARDS, DUPLICATES, FORREST COUNTY, 1933 to date. USES Form 350, giving a personal description of worker, name, address, age, height, weight, and identification number; original card is given to worker, duplicate is kept on file. Filed numerically by identification number. Index. (Frequently, official.) 3 x 5 cards, 2 ft. 6 in., in pasteboard and wooden boxes. R. A. (96)
47. REGISTRATION CARDS, FORREST COUNTY, 1933 to date. USES Forms 310, for industrial worker, 311, for commercial and professional, 312, for domestic, and 326A, for farm labor. Filed alphabetically under classification code and grouped as relief or nonrelief men, women, and veterans, and separated according to active or eligible for work, inactive or closed on account of employment or ineligibility for work. Index. (Daily, official.) Various sized forms, 7 ft. 8 in., in 2 wooden boxes. R. A. (96)
48. CAB CERTIFICATION, FORREST COUNTY, 1933 to date. FERA Form 600, certification of eligibility, showing name, address, case number, number of persons in case, relief district, and date of certification; FERA Form 601, change in status, showing name, old and new addresses, case

number, and number of persons in case; FERA Form 602, cancellation of eligibility, showing name, address, case number, and reason for discontinuance of relief. Filed alphabetically under workers placed and not placed. Index. (Daily, official.) 5 x 8 slips, 1 ft. 11 in., in 2 cardboard boxes. R. A. (96)

49. DEAD FILE, FORREST COUNTY, 1933 to date. USES Form 1, registration card, inactive for two years, and superseded by USES Forms 310, 311, 312, and 326A. Index. (Never.) 5 x 8 cards, 3 ft. 4 in., in 2 wooden boxes. R. A. (96)

50. MASTER INDEX, GREEN COUNTY RECORD, 1933 to date. USES Form 321, showing name, address, telephone number, occupational classification, and secondary classification. Filed alphabetically. (Daily, official.) 3 x 5 cards, 1 ft. 7 in., in wooden box. R. A. (100)

51. REGISTRATION CARDS, GREEN COUNTY, Nov. 1933 to date. USES Forms 310, for industrial worker, 311, for commercial and professional, 312, for domestic, and 326A, for farm labor. Filed alphabetically under classification code and grouped as relief or nonrelief men, women, and veterans, and separated according to active or eligible for work, inactive or closed on account of employment or ineligibility for work. Index. (Daily, official.) Various sized forms. R. A. (101)

52. CAB CERTIFICATION, GREEN COUNTY, Nov. 1933 to date. FERA Form 600, certification of eligibility, showing name, address, case number, number of persons in case, relief district and date of certification; FERA Form 601, change in status, showing name, old and new addresses, case number, and number of persons in case; FERA Form 602, cancellation of eligibility, showing name, address, case number, and reason for discontinuance of relief. Filed alphabetically. Index. (Daily, official.) 5 x 8 slips, 2 ft. 6 in., in wooden and pasteboard boxes. R. A. (101)

53. IDENTIFICATION CARDS, DUPLICATES, GREEN COUNTY, Nov. 1933 to date. USES Form 350, giving a personal description of worker, name, address, age, height, weight, and identification number; original card is given to worker, duplicate is kept on file. Filed numerically by identification number. Index. (Daily, official.) 3 x 5 cards, 9 in., in wooden box. R. A. (101)

54. WPA ASSIGNMENT SLIPS, GREENE COUNTY, Nov. 1933 to date. USES Form 325, notice to report for work. Filed alphabetically and grouped according to relief or nonrelief men, women, and veterans. Index. (Daily, official.) 4 x 6 slips, 7 in., in wooden box. R. A. (101)

55. DEAD FILE, GREENE COUNTY, Nov. 1933 to date. USES Form 1, registration card, inactive for two years, and superseded by USES Forms 310, 311, 312, and 326A. Index. (Never.) 5 x 8 cards, 1 ft. 3 in., in wooden box. R. A. (101)

56. MASTER INDEX, JEFF DAVIS COUNTY RECORDS, 1933 to date. USES Form 321, showing name, address, telephone number, occupational classification,

and secondary classification. Filed alphabetically. (Daily, official.) 3 x 5 cards, 2 ft. 5 in., in 2 wooden boxes. R. A. (102)

57. REGISTRATION CARDS, JEFF DAVIS COUNTY, 1933 to date. USES Forms 310, for industrial worker, 311, for commercial and professional, 312, for domestic, and 326A, for farm labor. Filed alphabetically under classification code, grouped as relief or nonrelief men, women, and veterans, and separated according to active or eligible for work, inactive or closed on account of employment or ineligibility for work. Index. (Daily, official.) 5 x 8 cards, 3 ft., in 2 wooden boxes. R. A. (103)

58. IDENTIFICATION CARDS, DUPLICATES, JEFF DAVIS COUNTY, 1933 to date. USES Form 350, giving a personal description of worker, name, address, age, height, weight, and identification number; original card given to worker, duplicate kept on file. Filed numerically by identification number. Index. (Daily, official.) 3 x 5 cards, 8 in., in wooden box. R. A. (103)

59. CAB CERTIFICATIONS, JEFF DAVIS COUNTY, 1933 to date. FERA Form 600, certification of eligibility, showing name, address, case number, relief district, number of persons in case, sex, case number, and certification date; FERA Form 601, notice of case change, showing name, old and new address, number of persons in case, and case number. Filed alphabetically by name. Index. (Daily, official.) 5 x 8 slips, 4 in., in wooden box. R. A. (103)

60. WPA ASSIGNMENT SLIPS, JEFF DAVIS COUNTY, 1933 to date. USES Form 325, notice to report for work. Filed alphabetically, and grouped according to relief or nonrelief men, women, and veterans. Index. (Daily, official.) 4 x 6 slips, 7 in., in wooden box. R. A. (103)

61. DEAD FILE, JEFF DAVIS COUNTY, 1933 to date. USES Form 1, registration card, inactive for two years, and superseded by USES Forms 310, 311, 312, and 326A. Index. (Never.) 5 x 8 cards, 2 ft. 1 in., in wooden box. R. A. (103)

62. MASTER INDEX, LAMAR COUNTY RECORDS, 1933 to date. USES Form 321, showing name, address, telephone number, occupational classification, and secondary classification. Filed alphabetically by groups. (Daily, official.) 3 x 5 cards, 2 ft. 7 in., in steel and wooden boxes. R. A. (93)

63. MISCELLANEOUS FORMS, LAMAR COUNTY, 1933 to date. USES Form 325, notice to report to work, showing name, address, identification number, case number, relief district, and project; WPA Form 402, reassignment from one project to another, showing name, address, identification number, case number, and project number; WPA Form 403, change in work status, showing name, address, identification number, case number, location of project and relief district; WPA Form 404, reclassification or change in wage, showing name, address, identification number, case number, relief district and project number. Filed alphabetically and grouped according to relief or nonrelief men, women, and veterans. Index. (Daily,

official.) 4 x 6 slips, 1 ft. 10 in., in wooden box. R. A. (94)

64. IDENTIFICATION CARDS, DUPLICATES, LAMAR COUNTY, 1933 to date. USES Form 350, giving a personal description of worker, name, address, age, height, weight, and identification number; original card given to worker, duplicate kept on file. Filed numerically by identification number. Index. (Daily, official.) 3 x 5 cards, 8 in., in wooden box. R. A. (94)

65. REGISTRATION CARDS, LAMAR COUNTY, 1933 to date. USES Forms 310, for industrial worker, 311, for commercial and professional, 312, for domestic, and 326A, for farm labor. Filed alphabetically under classification code, and grouped as relief or nonrelief men, women, and veterans, and separated according to active or eligible for work, inactive or closed on account of employment or ineligibility for work. Index. (Daily, official.) Various sized forms. R. A. (94)

66. CAB CERTIFICATION, LAMAR COUNTY, 1933 to date. FERA Form 600, certification of eligibility, showing name, address, case number, number of persons in case, relief district, and date of certification; FERA Form 601, change in status, showing name, old and new addresses, case number, and number of persons in case; FERA Form 602, cancellation of eligibility, showing name, address, case number, and reason for discontinuance of relief. Filed alphabetically. (Daily, official.) 5 x 8 cards, 3 ft. 7 in., in wooden and cardboard boxes. R. A. (94)

67. DEAD FILES, LAMAR COUNTY, 1933 to date. USES Form 1, registration card, inactive for two years, and superseded by USES Forms 310, 311, 312, and 326A. Index. (Never.) 5 x 8 cards, 10 in., in wooden box. R. A. (94)

68. MASTER INDEX, MARION COUNTY RECORDS, 1933 to date. USES Form 321, showing name, address, telephone number, occupational classification, and secondary classification. Filed alphabetically. (Daily, official.) 3 x 5 cards, 4 ft., in 5 wooden boxes. R. A. (104)

69. MISCELLANEOUS FORMS, MARION COUNTY, 1933 to date. USES Form 325, notice to report for work, showing name, address, identification number, case number, relief district, and project; WPA Form 402, reassignment from one project to another, showing name, address, identification number, case number and project number; WPA Form 403, notice of change in work status, showing name, address, identification number, case number, location of project, and relief district; WPA Form 404, reclassification or change in wage, showing name, address, identification number, case number, relief district, and project number. Filed alphabetically by group and separated according to relief or nonrelief men, women, and veterans. Index. (Daily, official.) 4 x 6 slips, 1 ft., in wooden box. R. A. (105)

70. IDENTIFICATION CARDS, DUPLICATES, MARION COUNTY, 1933 to date. USES Form 350, giving a personal description of worker, name, address, age, height, weight, and identification number; original card given to

worker, duplicate kept on file. Filed numerically by identification number. Index. (Daily, official.) 3 x 5 cards, 10 in., in wooden box. R. A. (105)

71. REGISTRATION CARDS, MARION COUNTY, 1933 to date. USES Forms 310, for industrial worker, 311, for commercial and professional, 312, for domestic, and 326A, for farm labor. Filed alphabetically under classification code, grouped as relief or nonrelief men, women, and veterans, and separated according to active or eligible for work, inactive or closed on account of employment or ineligibility for work. Indexed. (Daily, official.) Various sized forms. R. A. (105)

72. CAB CERTIFICATIONS, MARION COUNTY, 1933 to date. FERA Form 600, certifications of eligibility, showing name, address, case number, relief district, number of persons in case, and certification date; FERA Form 601, notice of case change, showing name, old and new address, number of persons in case and case number; FERA Form 602, cancellation of eligibility, showing name, address, case number, and reason for discontinuance of relief. Filed alphabetically. Index. (Daily, official.) 5 x 8 cards and slips, 3 ft. 3 in., in 2 wooden boxes. R. A. (105)

73. DEAD FILES, MARION COUNTY, 1933 to date. USES Form 1, registration card, inactive for 2 years, and superseded by USES Forms 310, 311, 312, and 326A. Index. (Never.) 5 x 8 cards, 3 ft. 6 in., in 3 wooden boxes. R. A. (105)

74. REGISTRATION CARDS, PENDING, MARION COUNTY, 1933 to date. To be refiled or changed. Index. (Daily, official.) 5 x 8 cards, 6 in., in wooden box. R. A. (105)

75. MASTER INDEX, PERRY COUNTY RECORDS, 1933 to date. USES Form 321, showing name, address, telephone number, and occupational classification. Filed alphabetically. (Daily, official.) 3 x 5 cards, 2 ft., in wooden and steel boxes. R. A. (97)

76. REGISTRATION CARDS, PERRY COUNTY, Nov. 1933 to date. USES Forms 310, for industrial worker, 311, for commercial and professional, 312, for domestic, and 326A, for farm labor. Filed alphabetically under classification code, grouped as relief or nonrelief men, women, and veterans, and separated according to active or eligible for work, inactive or closed on account of employment or ineligibility. Index. (Daily, official.) Various sized forms. R. A. (98)

77. CAB CERTIFICATIONS, PERRY COUNTY, Nov. 1933 to date. FERA Form 600, certifications of eligibility, showing name, address, case number, relief district, number of persons in case, and certification date; FERA Form 601, notice of case change, showing name, old and new address, number of persons in case, and case number; FERA Form 602, cancellation of eligibility, showing name, address, case number, and reason for discontinuance of relief. Filed alphabetically. Index. (Daily, official.) 5 x 8 cards and slips, 4 ft. 7 in., in 2 wooden boxes. R. A. (98)

78. IDENTIFICATION CARDS, DUPLICATES, PERRY COUNTY, 1933 to date. USES Form 350, giving a personal description of worker, name, address, age, height, weight, and identification number; original card given to worker, duplicate kept on file. Filed numerically by identification number. Index. (Daily, official.) 3 x 5 cards, 1 ft., in wooden box. R. A. (98)
79. MISCELLANEOUS FORMS, PERRY COUNTY, Nov. 1933 to date. USES Form 325, notice to report for work, showing name, address, identification number, case number, relief district, and project; WPA Form 402, reassignment from one project to another, showing name, address, identification number, case number, and project number; WPA Form 403, notice of change in work status, showing name, address, identification number, case number, location of project, and relief district; WPA Form 404, reclassification or change in wage, showing name, address, identification number, case number, relief district, and project number. Filed alphabetically by group, and separated according to relief or nonrelief men, women, and veterans. Index. (Daily, official.) 4 x 6 slips, 1 ft. 3 in., in wooden box. R. A. (98)
80. DEAD FILE, PERRY COUNTY, Nov. 1933 to date. USES Form 1, registration card, inactive for 2 years, and superseded by USES Forms 310, 311, 312, and 326A. Filed alphabetically. Index. (Never.) 5 x 8 cards, 1 ft. 3 in., in wooden box. R. A. (98)
81. CANCELLED CAB CERTIFICATION OF ELIGIBILITY, FORM 600, GREENE, LAMAR, JEFF DAVIS, MARION, AND PERRY COUNTIES, 1935. Form 600, is taken from active file and placed in closed file when client receives private employment. Filed alphabetically by county. (Never.) 5 x 8 slips, 2 ft., in 2 pasteboard boxes. R. A. (99)
82. CORRESPONDENCE AND REPORTS, 1935 - 1936. Miscellaneous correspondence and reports pertaining to closed employment (openings that have been filled or cancelled), between the manager and various agencies of the state, district, and counties, such as ERA and WPA; and daily, weekly, and monthly statistical reports made for state office and Washington. Filed chronologically. (Seldom, official.) 10 x 12 folders, 1 ft. 4 in., in drawer of wooden filing case. R. C. (121)
83. GENERAL CORRESPONDENCE, GREENE, LAMAR, JEFF DAVIS, PERRY, FORREST AND MARION COUNTIES, 1937 to date. Between the District Director and private industries or public agencies pertaining to the placement of workers registered in the office. Filed by county. (Frequently, official.) 10 x 12 folders, 1 ft. 6 in., in drawer of wooden filing case. R. C. (120)
84. DAILY SUMMARY, AND PROJECT REGISTER, FORREST, JEFF DAVIS, MARION, GREENE, PERRY, AND LAMAR COUNTIES, 1935 to date. These two records originated in this office; daily summary showing placements, transfers, reclassifications and cancellations; project register showing project code number, number assigned, and number of cancellations or transfers under each project; records under each group are divided into relief or non-

relief men, women, and veterans, showing number under each division. Entered daily. (Daily, official.) 4 x 8 1/2 and 14 x 17 loose-leaf books, 2 in., on wooden desk. R. B. (119)

85. DAILY STATISTICAL REPORTS, DISTRICT AND COUNTY, July 1, 1934 to date. Reports are made daily and show number of people placed, transferred or dropped, with USES Forms 300, 301, and 302. Filed chronologically by district and county. (Frequently, official.) 10 x 12 folders, 4 ft. 2 in., in 2 drawers of wooden filing case. R. C. (122)

86. IDENTIFICATION NUMBER REGISTER, 1935 to date. Begins with number one, with name of person written next to his assignment number; each number is reported to Washington, D. C., and is checked to show that it has been reported; each county has a register. (Daily, official.) 10 x 17 loose-leaf books, 3 in., on wooden office desk. R. B. (117)

87. MISCELLANEOUS CORRESPONDENCE AND RECORDS, OBSOLETE, 1933 - 1935. Interoffice and general correspondence, CWA assignment slips and identification cards, CWA Form 5, homestead applications, CWA Form, projects, and reports pertaining to employment, and duplicate identification cards. Filed chronologically. (Never.) Various sized cards, slips, folders, and loose sheets, 5 ft. 3 in., in 5 pasteboard boxes. R. D. (123)

88. PRIVATE EMPLOYMENT PLACEMENT FILE, 1935 to date. For client assigned to private work, Form 320 is made out which is an introduction card to a private employer; if client is accepted USES Form 325, original assignment slip is issued. Filed alphabetically by name of worker until the 325 is returned properly signed, when it is sent to the active files of the county where client is registered. (Frequently, official.) 4 x 6 slips, 2 ft., in wooden box. R. B. (116)

89. PRIVATE INDUSTRY, OPENING FILE, 1933 to date. If a firm needs an employee, Form NRS 4 is made out, showing type of employee needed; if an individual needs an employee, USES Forms 315 for men and 316 for women are used, showing type of employee needed. Filed alphabetically; open, position not filled; closed, position filled; when an opening is filled, card is taken from active file and placed in closed file. (Frequently, official.) 4 x 6 cards, 6 in., in steel box. R. A. (115)

90. PROJECT EMPLOYMENT FILE, FORREST, JEFF DAVIS, MARION, GREENE, PERRY, AND LAMAR COUNTIES, 1935 to date. When a project is started WPA Form 101 is issued, showing detail of class of workers required, number of workers under each classification, and complete description of project; later when project is started, WPA Form 401 is issued as workers are needed, showing number and class, where and when to report; USES Form 325, assignment slip, made in accordance with this request. Separated by projects and counties. (Frequently, official.) 10 x 12 folders, 5 ft. 5 in., in 6 drawers of wooden filing cases. R. B. (118)

JACKSONNATIONAL REEMPLOYMENT SERVICE
OFFICE OF THE DISTRICT DIRECTOR, DISTRICT 07
Home Telephone Bldg., 331 E. Pearl St.

This office of the District Director was established November 28, 1933, and maintained quarters in Hinds County Courthouse, 133 East Pearl Street, until it moved to its present location. The purpose of this office is to provide workers for emergency and federal projects and to place people in private employment whenever possible.

91. MASTER INDEX FILE, Nov. 1933 to date. Index of applicants, showing names, addresses, industrial and occupational classifications, identification and case number, if any, and reference to active and inactive files. Filed alphabetically by counties. (Frequently, official.) 3 x 5 cards, 19 ft. 2 in., in 11 wooden boxes. R. not numbered. (546)

92. APPLICATION CARDS, ACTIVE, 1933 to date. Signed by applicants, showing names, addresses, age, color, sex, education, training and experience, and complete personal background. Filed alphabetically by counties, industrially and occupationally, and segregated in sections A, B, and C. (Daily, official.) 5 x 8 cards, 8 ft., in 2 wooden and 5 pasteboard boxes. R. not numbered. (542)

93. APPLICATION CARDS, INACTIVE, 1933 to date. Signed by applicants, showing names, addresses, age, color, sex, education, training and experience, and complete personal background. Filed alphabetically by counties, industrially and occupationally, and segregated in sections A, B, and C. (Seldom, official.) 5 x 8 cards, 22 ft., in 11 wooden boxes. R. not numbered. (543)

94. CERTIFICATION OF ELIGIBILITY, ACTIVE AND INACTIVE, 1933 to date. Certification slips of ERA, WPA, CWA, and CAB, as to need for employment and priority rating within the family. Form 600, certification of eligibility, showing name, case number, relief district, and number of persons in case; Form 601, notice of case change, showing name, old and new address, and number of persons in case; Form 602, cancellation of certification of eligibility, showing name, address, case number and reason for discontinuance of relief. Filed alphabetically by counties. (Frequently, official.) 4 x 6 loose slips, 25 ft., in 13 wooden boxes. R. not numbered. (544)

95. REQUISITION FOR LABOR, 1933 to date. Requisitions from WPA, PWA, NYA and highway department workers, and other public agencies. Filed chronologically and alphabetically by agency. (Daily, official.) 10 x 12 folders, 9 ft., in 4 drawers of wooden filing case and 2 wooden boxes. R. not numbered. (547)

96. GENERAL CORRESPONDENCE, Nov. 1933 to date. Employer's general

information, employment service files, and employment order files. Filed alphabetically by counties. (Daily, official.) 10 x 12 folders, 6 ft. 6 in., in 4 drawers of wooden filing case. R. not numbered. (545)

JACKSON

NATIONAL REEMPLOYMENT SERVICE
OFFICE OF THE STATE DIRECTOR
Lamar Life Bldg., Capitol St.,
between Congress and West Sts.

This office of the State Director was established in 1933 at its present location. The purpose of this office is to administer all affairs of the district offices in the state.

97. DAILY REPORTS OF DISTRICT OFFICES, ACTIVE, 1936. Reports of applications, showing pertinent facts regarding all applicants, and reports of placements, showing facts regarding all applicants assigned to work. Filed chronologically by districts. (Frequently, official.) 5 x 8 and 8 x 10 loose sheets, 1 ft. 10 in., in drawer of steel filing case. R. 812. (539)

98. DAILY REPORTS OF DISTRICT OFFICE, INACTIVE, 1933 - 1935. Reports of applications showing pertinent facts regarding all applicants, and reports of placements, showing facts regarding all applicants assigned to work. Filed chronologically by districts. (Seldom, official.) 5 x 8 and 8 x 10 loose sheets, 13 ft. 4 in., in 2 corrugated boxes and in double row compartment in bookcase. R. 812. (540)

99. GENERAL FILE, 1933 - 1936. Correspondence with department officials, district offices, cooperating agencies and general public, copies of reports to department, expense accounts, pay rolls, and miscellaneous office papers. Filed alphabetically by subjects. (Frequently, official.) 8 1/2 x 11 loose sheets, 13 ft. 4 in., in 8 drawers of steel filing cases. R. 810. (538)

100. PERSONNEL FILE, 1933 - 1936. Consisting of applications, reference letters, and correspondence regarding applicants for employment in state and district offices. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 1 ft. 6 in., in drawer of steel filing case. R. 812. (541)

JACKSONVETERANS' PLACEMENT REPRESENTATIVE
Lamar Life Bldg., E. Capitol St.

This office of the Veterans' Placement Representative for Mississippi was established in June 1936 at its present location. Records dated prior to 1936 originated under the Reemployment Service, and were transferred to this office upon its establishment.

101. APPLICATIONS FOR EMPLOYMENT, 1934 to date. With references, recommendations for employment, and letters from wives of deceased veterans asking for assistance in securing work. Arranged alphabetically. (Frequently, official.) 10 x 12 folders, 2 ft., in drawer of steel filing case. R. 809. (1054)

102. RECORD OF APPLICANTS, 1937. NRS Form 2, showing name, age, address, marital status, occupation, qualification, education, special training, dependents, and physical handicap of parties seeking employment. Arranged alphabetically. (Frequently, official.) 5 x 8 cards, 4 in., in drawer of steel filing case. R. 809. (1055)

LAURELNATIONAL REEMPLOYMENT SERVICE
OFFICE OF THE DISTRICT MANAGER, DISTRICT 8
Community Civic Center, Ellisville Blvd.

This district office for Covington, Jasper, Jones, Smith and Wayne Counties was established October 28, 1933, with quarters at 410 Oak Street where it remained until January 1, 1936, when it moved to the Mississippi Power Company Building, Oak Street. On January 1, 1937, it moved to its present location. The purpose of this office is to provide workers for emergency and federal projects, and to place workers in private employment whenever possible.

103. REGISTRATION RECORDS FOR WAYNE COUNTY, 1933. NRS Forms 1 and 2, early registration giving complete description of worker and his past work record; these forms were superseded by USES Forms 310 to 326A. Arranged alphabetically. (Rarely, official.) 5 x 8 cards, 1 ft. 3 in., in wooden box. R. 5. (36)

104. CERTIFICATIONS OF ELIGIBILITY, 1933 to date. FERA Form 600, certification of eligibility, showing complete description of family group; FERA Form 601, notice of case change in priority; and FERA Form 602, cancellation of eligibility. Filed alphabetically under each county group. (Daily, official.) 5 x 8 cards, 11 ft. 3 in., in 10 wooden boxes. R. 4. (34)

105. CORRESPONDENCE, REINTERVIEWS, AND PERPETUAL INVENTORIES, 1933 to date. General correspondence between district manager and others necessary for administration of his office; USES Form 373-A, reinter-view between manager and clients regarding their registrations; copies of perpetual inventories for each month showing number of registrations at beginning of month, number registered during month, employed, dropped, and still unemployed at end of each month. Arranged chronologically. (Frequently, official.) 10 x 12 folders and 8 1/2 x 11 sheets, 4 ft., in 2 drawers of steel filing case. R. 5. (38)

106. COVINGTON COUNTY RECORDS, 1933 to date. USES Forms 310 to 326A, each number representing a different classification of occupation, and worker is registered under this classification. Arranged alphabetically under each classification and grouped numerically. 3 x 5 card index, 1 ft. (Daily, official.) 5 x 8 cards, 1 ft. 7 in., in wooden box. R. 3. (29, 30)

107. IDENTIFICATION CARDS, AND PROJECT FILE, 1933 to date. USES Form 350, duplicates of identification cards inactive for Wayne County, and active and inactive for Covington, Jasper, Jones, and Smith Counties; and project file which is complete record of employees assigned to projects. Filed numerically. (Daily, official.) 10 x 12 folders and 3 x 5 cards, 9 ft. 5 in., in 8 wooden boxes. R. 5. (39)

108. JASPER COUNTY RECORDS, 1933 to date. USES Forms 310 to 326A, with each number representing a different classification of occupation worker is qualified for. Arranged alphabetically under each classification, with classification arranged numerically. 3 x 5 card index, 10 in. (Frequently, official.) 5 x 8 cards, 1 ft., in wooden box. R. 3. (23, 24)

109. JONES COUNTY RECORDS, 1933 to date. USES Forms 310 to 326A, occupational classification cards with each number representing a different classification of occupation. Arranged alphabetically under each classification and grouped numerically. 3 x 5 card index, 2 ft. (Daily, official.) 5 x 8 cards, 3 ft. 2 in., in 2 wooden boxes. R. 3. (27, 28)

110. INACTIVE OCCUPATIONAL CLASSIFICATION RECORDS, 1933 to date. USES Forms 310 to 326A, occupational classification cards, record of persons employed, or who have become inactive or ineligible for employment. Filed alphabetically under each classification and grouped numerically. 3 x 5 card index, 28 ft. 2 in. (Daily, official.) 5 x 8 cards, 29 ft. 8 in., in 18 wooden boxes. (32, 33)

111. PENDING FILES, 1933 to date. USES Forms 310 to 326A, occupational classification cards for persons who have been assigned to work but for whom no verification of employment has been received. Arranged alphabetically under each occupational group, and numerically under each county. Index. (Daily, official.) 5 x 8 cards, 3 ft. 6 in., in 2 wooden boxes. R. 3. (31)

112. INACTIVE PROJECTS AND REPORTS, 1933 to date. Complete record

of employees who were assigned to projects that are now completed or discontinued; daily and monthly district statistical reports; USES Form 300, daily report of applications; USES Form 304, daily report of additions and subtractions; USES Form 301, daily report of openings and placements; and USES Form 302, summary of daily activities. Projects arranged numerically under each county group, and reports arranged chronologically. (Projects, rarely; reports, daily, official.) 8 1/2 x 11 sheets, 8 ft., in 3 drawers of steel filing case and Weiss letter file. R. 5. (37)

113. SMITH COUNTY RECORDS, 1933 to date. USES Forms 310 to 326A, occupational classification cards, each number representing a different classification of occupation. Arranged alphabetically under each classification, and numerically. 3 x 5 card index, 1 ft. (Frequently, official.) 5 x 8 cards, 1 ft., in wooden box. R. 3. (25, 26)

114. WAYNE COUNTY RECORDS, 1933 to date. USES Form 350, applicant's identification card, showing personal description of worker; USES Forms 310 to 326A, occupational classification with each number representing a different classification of occupation; USES Form 320, introductory card to firms for workers. Filed alphabetically. 3 x 5 card index, 1 ft. (Daily, official.) 3 x 5 and 5 x 8 cards, 4 ft., in 3 wooden boxes. R. 3. (21, 22)

115. ASSIGNMENT SLIPS FOR WPA WORK, 1935 to date. USES Form 325, assignment slip, giving complete description of work, relief status, classification, wage rate, project number, and location of same; WPA Form 402, reassignment slip, showing change from one project to another, or change in wage scale and change in work status, or cancellation of employment. Filed alphabetically under each county group. (Frequently, official.) 4 x 6 slips, 10 ft. 3 in., in 9 wooden boxes. R. 5. (35)

MERIDIAN

NATIONAL REEMPLOYMENT SERVICE
OFFICE OF THE DISTRICT DIRECTOR, DISTRICT 10
U. S. Post Office and Courthouse
9th and 10th Sts.

This office of the District Director was established September 18, 1933. It maintained quarters in the Lauderdale County Courthouse, 23rd and 25th Avenues, and in the old Post Office Building until December 1935, when it moved to its present location. The purpose of this office is to provide workers for emergency and federal projects and to place people in private employment whenever possible.

116. MASTER INDEX FILES, Sept. 18, 1933 - Oct. 7, 1936. Showing names, addresses, industrial and occupational classifications, identification numbers and case numbers, if any; gives full information and reference to active and inactive files. (Frequently, official.) 3 x 5 cards, 35 ft., in 30 pasteboard boxes. R. 14. (21)

117. APPLICATION CARDS, ACTIVE, Sept. 18, 1933 - Oct. 7, 1936. Signed by applicants, showing name, address, age, color, sex, education, training, experience, and complete personal background. Filed by counties, industrially and occupationally, and segregated in sections A, B, and C. Index. (Frequently, official.) 5 x 8 cards, 5 ft., in 4 pasteboard boxes. R. 14. (23)

118. APPLICATIONS, INACTIVE, Sept. 18, 1933 - Oct. 7, 1936. Signed by applicants, showing name, address, age, color, sex, education, training, and complete personal background; file includes applicants no longer actively seeking employment. Filed by counties, industrially and occupationally, and segregated in sections A, B, and C. Index. (Seldom, official.) 5 x 8 cards, 24 ft. 6 in., in wooden box and 21 pasteboard boxes. R. 14. (24)

119. APPLICANTS' IDENTIFICATION CARDS, Sept. 18, 1933 - Oct. 7, 1936. Duplicates of identification cards given to applicants for work. Filed numerically by counties. (Frequently, official.) 3 x 5 cards, 17 ft. 8 in., in 9 wooden boxes. R. 14. (25)

120. CERTIFICATION OF ELIGIBILITY, ACTIVE AND INACTIVE, Sept. 18, 1933 to date. Certification slips from ERA, WPA Social Service Department, and CAB, as to need for employment and priority rating within the family. Form 600, certification of eligibility, showing name, address, case number, relief district, and number of persons in case; Form 601, notice of case change, showing name, old and new address, and number of persons in case; Form 602, cancellation of certification of eligibility, showing name, address, case number, and reason for discontinuance of relief. Filed alphabetically by counties; forms filed together, open and closed cases separately. (Daily, official.) 5 x 8 forms, 57 ft., in 9 wooden and 38 pasteboard boxes. R. 14. (22, 28)

121. REQUISITIONS FOR LABOR, Sept. 18, 1933 - Oct. 7, 1936. From WPA, FWA, NYA, highway department workers, and other public agencies, broken down according to agency. Filed chronologically. (Daily, official.) 10 x 12 folders, 6 ft. 6 in., in 3 drawers of wooden filing case. R. 14. (27)

122. GENERAL CORRESPONDENCE, Sept. 18, 1933 - Oct. 7, 1936. Employers' general information, employment service files, and employers' order files. Filed alphabetically. (Daily, official.) 10 x 12 folders, 6 ft., in 3 drawers of wooden filing case. R. 14. (26)

NATCHEZ

NATIONAL REEMPLOYMENT SERVICE
OFFICE OF THE DISTRICT MANAGER, DISTRICT 011
Jitney Jungle Bldg.,
416 Franklin St.

This office of the District Manager was established November 1933,

with quarters in the Chamber of Commerce Building where it remained until April 1936, when it moved to its present location. The purpose of this office is to provide workers for emergency and federal projects and to place people in private employment whenever possible.

123. INDEX TO APPLICATION FILES, Nov. 1933 to date. USES Form 321, showing name, address, occupation, and index number of workers. Filed alphabetically, within counties. (Daily, official.) 3 x 5 cards, 10 ft., in 9 wooden boxes. R. not numbered. (15)

124. APPLICATION CARDS, 1933 to date. USES Forms 310, 311, 312, 313, 326, and 326A, showing name, address, occupational classification, education, age, and color. Separated by counties and arranged by occupation, men and women separately, and subdivided into active, nonrelief employed, relief, and inactive. Index. (Daily, official.) 4 x 6 and 5 x 8 cards, 14 ft., in open wooden boxes. R. not numbered. (14)

125. CERTIFICATION OF ELIGIBILITY, NOTICES OF CASE CHANGES, AND CANCELLATION OF ELIGIBILITY, July 1935 to date. FERA Form 600, showing name, address, case number, date of birth, sex, number of persons in case, relief district, date of certification and occupation; FERA Form 601, showing name, old address, new address, number of persons in case, priority ranking, new relief district and old relief district; FERA Form 602, showing name, address, case number, and reason for discontinuance of relief; Forms 325, 402, 403, and 404, assignment slips, are attached to these forms as workers are assigned, transferred or dismissed. Filed alphabetically by counties. (Daily, official.) 5 x 8 sheets clipped to blank cards, 8 ft., in 7 open wooden boxes. R. not numbered. (17)

126. DAILY REPORTS OF APPLICATIONS, PLACEMENTS, AND SUMMARIES OF ACTIVITIES, Nov. 1933 to date. Forms 300, 301, and 302, copies of reports sent to state and national offices. Filed chronologically. (Daily, official.) 10 x 12 envelopes, 1 ft. 9 in., in drawer of wooden filing case and in wooden box. R. not numbered. (13)

127. GENERAL CORRESPONDENCE, Nov. 1933 to date. With applicants for work, employers, other employment offices, WPA and the state office. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 2 ft. 3 in., in drawer of wooden filing case and cardboard transfer case. R. not numbered. (16)

OXFORD

NATIONAL REEMPLOYMENT SERVICE
OFFICE OF THE DISTRICT MANAGER, DISTRICT 012
Brooks Patton Bldg., 1109 Jackson Ave.

This office of the District Manager was established October 25, 1933, with offices in the County Courthouse until March 1936, when it was moved to the Sumerville Building, where it remained until August 1936, when it

moved to its present location. The purpose of this office is to provide workers for emergency and federal projects and to place people in private employment whenever possible. Originals and copies of daily reports are sent to Jackson, and from there are forwarded to Washington.

128. INDEX TO APPLICATIONS, LAFAYETTE AND YALOBUSHA COUNTIES, Oct. 27, 1933 to date. Containing name, address, sex, color, date of registration, occupational classification, identification number, renewal dates and former employer of each applicant; this district includes six counties. Filed alphabetically. (Daily, official.) 3 x 5 cards, 4 ft. 10 in., in 2 open wooden boxes. 2d floor. (31)

129. APPLICATION CARDS, LAFAYETTE AND YALOBUSHA COUNTIES, Oct. 1933 to date. Full information in regard to applicants, especially qualifications and experience. Filed by counties, subdivided by occupation, and separated by men and women, classed as relief, nonrelief, subrelief, and working. Index. (Daily, official.) 5 x 8 cards, 6 ft. 8 in., in 4 open wooden boxes. 2d floor. (28)

130. DAILY REPORTS OF APPLICATIONS FOR ENTIRE DISTRICT, 1933 to date. USES Forms 300, 301, and 302, triplicate reports through state office to bureau at Washington, giving detail in code of applications received. Filed chronologically. (Daily, official.) 5 x 8 and 8 x 10 loose forms, 1 ft., in 4 pasteboard transfer cases. 2d floor. (29)

131. CERTIFICATES OF ELIGIBILITY, 1935 - 1936. FERA Form 600, certification of eligibility, showing name, address, case number, date of certification, number of persons in case, and relief district; FERA Form 601, notice of case change, showing name, old and new address, case number, and relief district; FERA Form 602, cancellation of certification of eligibility, showing name, address, case number, and reason for discontinuance of relief; these certificates were received from the ERA in 1935, and are now received from WPA. Filed alphabetically by counties. Indexed. (Daily, official.) 5 x 8 loose sheets, 5 ft., in 6 open wooden boxes. 2d floor. (30)

132. MISCELLANEOUS CORRESPONDENCE, Oct. 1933 - Oct. 1936. To and from Tupelo and Greenwood WPA offices, reemployment office at Jackson, and other offices in the district. (Occasionally, official.) 10 x 15 folders, 1 ft. 1 in., in section of old wooden filing case. 2d floor. (32)

SARDIS

NATIONAL REEMPLOYMENT SERVICE
SUBOFFICE, DISTRICT .01
Buchanan Bldg., Main St.

This suboffice was established in 1936 with quarters at its present

location. Operating under the district office at Clarksdale, Mississippi, it was established principally to provide labor for the Sardis Reservoir Project.

133. CERTIFICATION FILE, 1936. Form CAB 600, certification of eligibility; Form CAB 601, change in status of case; Form CAB 602, cancellation of certification for relief cases registered in this office used to determine eligibility for assignment to various work projects. Filed alphabetically. 3 x 5 card index, 3 ft. (Daily, official.) 5 x 9 cards, 2 ft., in 2 drawers of wooden card cabinet. 2d floor. (20, 22)

134. OCCUPATIONAL CLASSIFICATION FILE, 1936. Filed alphabetically by names under each classification. (Daily, official.) 5 x 9 cards, 3 ft., in 3 drawers of wooden card cabinet. 2d floor. (21)

TUPELO

NATIONAL REEMPLOYMENT SERVICE OFFICE OF THE DISTRICT MANAGER, DISTRICT 013 City Hall, Corner Broadway and Court Sts.

This office of the District Manager was established in 1933, and maintained quarters in the Mitchell Building, East Jefferson Street, until June 1934, when it was moved to its present location in the City Hall. This district has jurisdiction over Lee, Ittawamba, Alcorn, Tishomingo, Prentiss and Pontotoc Counties, with branch offices in Booneville, Corinth, and Iuka. The purpose of this office is to provide workers for emergency and federal projects and to place people in private employment whenever possible.

135. (a) CERTIFICATION OF ELIGIBILITY, ACTIVE AND INACTIVE FILES, (b) ASSIGNMENT SLIPS, AND (c) PROJECTS, 1933 to date. (a) Covering eligibility of work cases; (b) covering cases given work; and (c) covering different classes of projects in force and completed, such as road, schools, and city improvements. Filed alphabetically. 3 x 4 card index, 7 ft. (Daily, official.) 5 x 8 cards and 10 x 12 folders, 26 ft. 6 in., in 2 drawers of steel filing case and 15 wooden boxes. R. not numbered. (14, 15)

136. CORRESPONDENCE, 1933 to date. With district, state and federal departments and individuals. Filed alphabetically. (Daily, official.) 10 x 12 folders, 4 ft., in 2 drawers of steel filing case. R. not numbered. (13)

VICKSBURGNATIONAL REEMPLOYMENT SERVICE
OFFICE OF THE DISTRICT MANAGER, DISTRICT 014
Tillman Bldg., Clay and Washington Sts.

This district office for Warren, Sharkey, Issaquena, and Claiborne Counties was established November 22, 1933 with quarters in the Main Street School Building, where it remained until September 10, 1934 when it moved to its present location. The purpose of this office is to provide workers for emergency and federal projects and to place people in private employment whenever possible.

137. CERTIFICATIONS OF ELIGIBILITY, Nov. 1933 to date. FERA Form 600, record of certified eligibles; FERA Form 602, cancellation of certification of eligibility, showing case number, name, address, relief, district, county, signature, and general history of workables in family; USES Form 5-325, and WPA Forms 402, 403, and 404 attached to FERA Form 600. Arranged alphabetically. 3 x 5 card index, 19 ft.; see abstract 734. (Frequently, official.) 5 x 8 sheets, 10 ft., in 5 wooden boxes. SE corner, 2d floor. (735)

138. MASTER INDEX, Nov. 1933 to date. USES Form 32, record of all registrations showing name, address, occupational classification, date registered, color, sex, and work history. This is index to records reported on in abstracts 735 and 736. Filed alphabetically. (Frequently, official.) 3 x 5 cards, 19 ft., in 10 wooden boxes. SE. corner, 2d floor. (734)

139. NRS REPORTS, Nov. 1933 to date. Forms 300, 301, and 302, daily reports; Form 303, weekly report; and Form 304, monthly report, showing activities of NRS office and sent to state director. Filed chronologically. (Frequently, official.) 10 x 12 folders, 6 ft., in 3 drawers of steel filing case. SE. corner, 2d floor. (737)

140. REGISTRATIONS, Nov. 1933 to date. USES Forms 310 and 313, classified occupational labor forms showing name, address, personal history, date registered, color, sex, work experience, placement, referral record, and signature of applicant. Filed alphabetically. 3 x 5 card index, 19 ft.; see abstract 734. (Daily, official.) 4 x 6 and 5 x 8 cards, 22 ft., in 11 wooden boxes. SE. corner, 2d floor. (736)

141. CORRESPONDENCE, Nov. 1933 to date. (a) Between officer in charge and various contractors concerning different projects and assignments; (b) between state director and officer in charge, with circular letters and bulletins. (a) Filed by projects; (b) filed chronologically. (Frequently, official.) 10 x 12 folders, 4 ft. 7 in., in 3 drawers of wooden filing case. SE. corner, 2d floor. (738)

WINONANATIONAL REEMPLOYMENT SERVICE
OFFICE OF THE DISTRICT MANAGER, DISTRICT 015
Purnell Bldg., 112 Quitman Ave.

This district office for Attala, Calhoun, Carroll, Choctaw, Grenada, Holmes, Le Flore, Montgomery, and Webster Counties, was established in November 1933, at its present address. There is a branch office maintained at Greenwood, Le Flore County. The purpose of this office is to provide workers for emergency and federal projects, and to place people in private employment whenever possible.

112. OCCUPATIONAL CLASSIFICATION RECORD, 1933 - 1937. USES Forms 310 and 311, showing name, address, age, family and occupational history, and other essential information concerning applicants for employment. Arranged alphabetically under occupational groups. 3 x 5 card index, 37 ft. 9 in. (Frequently, official.) 5 x 8 cards, 46 ft. 8 in., in 28 open wooden boxes. R. not numbered, 1st floor. (26, 27)

113. MISCELLANEOUS FILE, 1933 - 1937. Correspondence with state and district offices, general public, contractors, and WPA officials concerning employment matters; copies of various reports to state office; instructions from state and federal offices; time reports; and copies of expense vouchers and pay rolls. Correspondence arranged alphabetically, other material arranged by subject. (Frequently, official.) 8 1/2 x 11 sheets, 2 ft. 8 in., in 8 pasteboard filing cases. R. not numbered, 1st floor. (29)

114. REPORTS, 1933 to date. USES Form 301, report of placement; USES Form 300, daily report of applications; and USES Form 302, summary of activities; originals sent to state office (duplicates). Filed chronologically. (Occasionally, official.) 8 1/2 x 11 bundles, 2 ft., in box and in drawer of wooden desk. R. not numbered, 1st floor. (28)

