

MINUTES OF THE UNIVERSITY SENATE, OCTOBER 11, 1971

The University Senate met in regular session at 3:00 p.m., Monday, October 11, 1971, in the Student Center Theatre. Chairman Rovin presided. Members absent: A. D. Albright, Lawrence A. Allen*, Charles E. Barnhart, Henry H. Bauer*, Wesley J. Birge*, William R. Brown*, Ralph S. Carpenter*, Morris B. Cierley*, Lewis W. Cochran*, Lewis Colten, Jose M. Concon, Glenwood L. Creech, William D. Ehmman*, Juanita Fleming*, Garrett Flickinger, Lawrence Forgy, Stuart Forth*, Ira Fowler*, James E. Funk*, Eugene B. Gallagher*, Charles P. Graves, Jack B. Hall, Joseph Hamburg, Brenda Hamer, Richard Hanau*, Donald L. Hochstrasser*, Alfred S. L. Hu, William S. Jordan, Jr.*, James A. Knoblett*, Bruce E. Langlois, Donald C. Leigh, Charles T. Lesshafft*, Kathy Liedtke*, Paul Mandelstam*, Leslie L. Martin*, Marcus T. McEllistrem*, Alvin R. Morris*, James R. Ogletree*, J. W. Patterson*, Nancy J. Patton*, Curtis Phipps, Paul M. Pinney*, Nicholas J. Pisacano, Herbert G. Reid*, Irene E. Roeckel*, Wimberly C. Royster*, John S. Scarborough, Rudolph Schriels*, Donald S. Shannon*, D. Milton Shuffett*, Otis A. Singletary*, Eldon D. Smith*, Walter T. Smith*, Robert H. Stroup*, Thomas B. Stroup, Joseph V. Swintosky*, Kenneth E. Vanlandingham, M. Stanley Wall, Ronald D. Weddle*, David R. Wekstein*, James H. Wells, Cornelia B. Wilbur*, William R. Willard, Alfred D. Winer, Miroslava B. Winer, and A. Wayne Wonderley*.

A blanket authorization was given for visitors to attend the meeting.

The minutes of the regular meeting of September 13, 1971 were approved as circulated.

Chairman Rovin announced the following membership of the Senate Council:

Sheldon Rovin, Chairman	Paul Oberst
Garrett Flickinger, Vice chairman	William K. Plucknett
Staley Adams, Secretary	Paul G. Sears, ex officio
Michael Adelstein	Timothy Taylor
James E. Criswell	Scott Wendelsdorf
Stephen Diachun	Howell Hopson

Dennis Stuckey

Chairman Rovin introduced the officers of the University Senate, namely:

Sheldon Rovin, Chairman
 Elbert W. Ockerman, Secretary
 Kathyne W. Shelburne, Recording Secretary
 Gifford Blyton, Parliamentarian

The Chairman made the following announcements to the Senators:

the 1972 Commencement has been set for 4:00 p.m., Saturday, May 13, 1972;
 the Senate Council, on behalf of the University Senate, this past summer recommended on the establishment of an Institute of Mining and Minerals Research and the Board of Trustees, at its meeting of September 21, 1971, approved the establishment of this Institute;

*Absence explained

the response to the first mail ballot concerning a change in the Rules governing election to the Undergraduate Council was overwhelmingly in favor of the change as proposed in that circulation, therefore, the change is now considered in effect, is made a part of these minutes, and will be incorporated in the next updating of the Rules of the University Senate; change the first sentence in the second paragraph under 3. Undergraduate Council, page 9, Rules of the University Senate, to read:

The faculty members who are eligible to vote for and be elected to the University Senate shall be eligible to serve in and vote for the Undergraduate Council.

Senate meetings through December will be held in the Student Center Theatre; there will be two special meetings in the fall, namely, October 28th and November 29th; the major agenda item at the October 28th meeting will be the Faculty Responsibilities Report -- to be circulated shortly -- and any who wish to make amendments or other alterations in that document are encouraged to do so in writing to the Senate Council office, 10 Administration Building, prior to the October 28th meeting.

The Chairman read the following letter from Mrs. Willett Howard Rush, daughter of Professor Robert D. Hawkins, deceased:

Wednesday, June 2

My dear Members of the University Senate,

You will never know how much I appreciate the resolution that you had read to your group, then mailed to me. They have meant a great deal to me and my family. Thank you so very much.

Daddy lived for the University of Kentucky, where he spent the greater part of his life and I know he would have cherished the thought of the scholarship set up for him, so that a student might be educated at U of K. We do hope that this fund will become active soon and we understand that the donations are still coming in.

Thank you for thinking of my father and the bereavement all of the family now have.

Sincerely yours,

(s) Martha H. Rush

On behalf of the College of Dentistry Dr. Harmon C. Bickley presented a resolution on the death of Dr. Donald E. Knapp, Department of Oral Biology, as follows:

After a trying year of illness Professor Donald E. Knapp died on August 4, 1971 of the complications of a severe heart attack. He was 41 years of age.

Although a native of New York State, Don Knapp received most of his

advanced education and both his doctorate level degrees at the University of Michigan. He joined the University of Kentucky faculty in 1964 and served four years as an Assistant Professor of Pharmacology. In 1968 he was appointed Associate Professor and Chairman of the Department of Oral Biology, a position he held until his death.

Don's style of life was unusual in that he managed to combine vigorous activity with an outstanding degree of sensitivity toward his fellow man. He was deeply involved in contemporary problems, some professional, some social but all very human. This penchant for human association began with his home life where, as the father of five young children, he gave generously of his talents and wisdom.

Those of us who worked with him will remember Don as a man who practiced religion in its highest sense. His convictions, quite typically, moved him to assume the responsibilities of Director of Sunday School at Gethsemane Lutheran Church, and to become an important and functioning member of that organization in many other respects.

Don's career activities were such that his loss will be felt by medical and dental faculties throughout the world. His teaching activities, publications and contributions to professional organizations were so diversified as to touch almost every facet of professional life. To mention only a sample, he served on a Training Grants Committee for the National Institutes of Health, a Formulary Committee for the Commonwealth and an Advisory Board for the Addiction Research Center. He conducted two major courses in the College of Dentistry while serving as occasional lecturer in many others throughout the medical center, yet, despite all this, he found time for administration, research and student counseling.

It is with a deep sense of loss that we, his colleagues in the College of Dentistry, submit this resolution as an expression of sympathy for Don's family and in appreciation of his service to this institution.

On behalf of the College of Agriculture, Dr. Robert W. Rudd presented a resolution on the death of Mr. B. Russell Robertson, Extension Marketing Specialist, as follows:

B. Russell Robertson, Extension Marketing Specialist, died suddenly of a heart attack on September 3, 1971. He came to the University on September 1, 1957 to develop an extension marketing program for fruits and vegetables. Since that date, Mr. Robertson developed and conducted extension marketing programs with milk, grain, fruit and vegetable marketing firms and producers. He worked extensively throughout Kentucky with farm organizations, marketing cooperatives, and agribusiness firms in solving their problems. Moreover, Mr. Robertson was active in extension consumer economics education programs in recent years.

Mr. Robertson was born in New York on May 3, 1911. He received a marketing certificate from Cornell University in 1935, the B.S degree in 1953, and the M.S degree in 1956 from the University of Maryland, and did further graduate work at the same institution.

Prior to coming to Kentucky, Mr. Robertson had conducted dairy and vegetable farming operations in New York. He was also associated with business operations in New York and Florida.

Mr. Robertson was instrumental in the growth and development of several major agricultural marketing cooperatives. All Kentucky fruit and vegetable and dairy cooperatives looked to "Russ" for educational assistance and guidance. His expertise in cooperative organization and management was well known throughout this region of the country. Those cooperatives based in neighboring states and serving Kentucky farmers also relied on his expertise and advice. He played a major educational role in the reorganization and merger of local dairy cooperatives into a large regional cooperative serving several states.

Mr. Robertson was widely acclaimed in extension marketing groups. He served on the Southeastern Dairy Marketing Committee, the Southeastern Extension Marketing Committee, and was Executive Program Advisor to the National Produce Market Managers Association. He was past Chairman and Regional Director of the Dairymen's League Cooperative and was President of the Midwestern Extension Consumer Education Association. Mr. Robertson frequently conducted a wide variety of workshops and educational programs with extension groups and firms in various states throughout the country. He published a number of articles on extension marketing subjects.

Regardless of location, Mr. Robertson was always active in community affairs. Over the years, he has served on local school boards and on the boards of several farm organizations.

Mr. Robertson was held in high regard by his colleagues and his extension clientele. His integrity and honesty were well known to all. He was always completely frank and honest in his appraisal of problems and never compromised his programs or recommendations for expediency. He will be sorely missed by his colleagues and clientele.

The faculty of the College of Agriculture wishes to express to Mrs. Robertson and her daughters, Mrs. Robert Wakefield (Carole) and Mrs. Robert Curry (Sharon), their deep sympathy and their feeling of mutual sorrow in this loss.

The Senate stood for a moment of silence in respect to Dr. Knapp and Mr. Robertson and in acceptance of the resolutions.

The Senate approved the waiver of the ten-day circulation rule in order to consider the proposal for organization and procedures to be followed concerning Summer Sessions at the University. This proposal had been circulated to the faculty under date of October 6, 1971. Dr. Ockerman then presented a motion to approve the pattern of organization for the Summer Sessions and the calendars for the four and six week terms, as circulated.

Motion was made to amend the last sentence under 3. of the circulation, to change the number of credit hours in Summer Session work from seven (7) to nine (9). This motion was defeated.

Motion was then made to amend that same sentence to allow a student on academic probation to take a maximum of three (3) credit hours in the Four-week Session; five (5) credit hours in the Six-week Session; or seven (7) credit hours in the Eight-week Session, or any combination of the Six and Eight-week Sessions. The Senate approved this amendment. The Senate then approved the original motion, as amended. The organization and procedures concerning Summer Sessions at the University of Kentucky, as amended and approved, will be codified in the Rules of the University Senate (Revised and Updated May, 1971) as follows:

Delete the paragraph under (d) II. A. 1, page 22, and substitute the following Rule:

(d) An additional four-week summer term between the close of the Spring Semester and the opening of the eight-week summer term shall be provided.

Add the following Rule as (e) under (d) II. A. 1, page 22, and re-letter the remaining four paragraphs so that they will follow in alphabetical sequence:

(e) An additional six-week summer term shall be provided for the summer sessions 1972 and 1973, at which time the Vice President for Academic Affairs shall recommend to the Senate its abolition or continuance.

Reword the second, third, and fourth paragraphs under IV. B. Student Load, page 44, to read:

The maximum load (including residence, correspondence and extension courses) for the eight-week summer session shall be nine (9) credit hours; that for the six-week summer session shall be six (6) credit hours; and that for the four-week intersession shall be four (4) credit hours. The maximum load for any combination of the six and eight-week sessions shall be nine (9) credit hours.

A student who has attained a grade point average of 3.0 on a load of at least 15 credit hours for the preceding semester may be permitted by the dean of his college to carry extra credit hours provided the total does not exceed:

22 hours for a semester;
10 hours for the eight-week summer session;
10 hours for any combination of the six and eight-week summer sessions;
7 hours for the six-week summer session.

A student on academic probation shall take no more than fifteen (15) credit hours in a semester, three (3) credit hours in the four-week session; five (5) credit hours in the six-week session; or seven (7) credit hours in the eight-week session or any combination of the six and eight-week sessions.

Change the first sentence of 1. Late Registration, under C., page 34, to read:

1. Late Registration -- After the sixth day of classes in either semester or the fourth day of that term of the summer session in which the student is enrolled no student may register for an organized class.

The total organizational pattern for the 1972 summer is established as:

- (a) a four-week term beginning May 16 and ending June 9
- (b) an eight-week term beginning June 14 and ending August 9
- (c) a six-week term beginning June 28 and ending August 9

Grades for the four-week term shall be due in the Registrar's Office by 4:00 p.m., Tuesday, June 13, and grades for the six and eight-week terms shall be due in the Registrar's Office by 4:00 p.m., Friday, August 11.

Insofar as possible short courses and institutes shall begin on one of the starting dates of the summer terms.

Registration dates for the 1972 summer terms are established as May 15, June 13, and June 27, 1972.

The 1972 Four-Week Summer Term Calendar is as follows:

1972 FOUR-WEEK SUMMER TERM

April 13	Thursday - 1972 Summer Session Advising Conference for new freshmen and Community College transfer students
April 14	Friday - 1972 Summer Session Advising Conference for new advanced standing (transfers), readmission and non-degree students
April 14	Friday - Last day to submit all required documents to Registrar's Office for admission to the 1972 Four-week summer term
May 12	Friday - Last date to submit all required documents to the Admissions Office for admission to the 1972 Six and Eight-week summer terms and the High School Junior Summer Program
May 15	Monday - Registration in the Coliseum according to alphabetic distribution
May 16	Tuesday - Class work begins
May 16	Tuesday - Fee payment (A-L), 8:00 a.m. to 12:00 noon and 1:00 p.m. to 4:00 p.m. (location to be announced)
May 17	Wednesday - Fee payment (M-Z), 8:00 a.m. to 12:00 noon and 1:00 p.m. to 4:00 p.m. (location to be announced)
May 19	Friday - Last day to add a class
May 19	Friday - Last day to drop a course without a grade
May 24	Wednesday - Last day to receive a refund
June 9	Friday - End of Four-week Session
June 13	Tuesday - All grades due in Registrar's Office by 4:00 p.m.

The 1972 Six-Week Summer Term Calendar is as follows:

1972 SIX-WEEK SUMMER TERM

May 12	Friday - Last date to submit all required documents to the Admissions Office for admission to the 1972 Six and Eight-week summer terms and the High School Junior Summer Program
June 27	Tuesday - Registration in the Coliseum according to alphabetic distribution
June 28	Wednesday - Class work begins
June 28	Wednesday - Fee payment (A-L) 8:00 a.m. to 12:00 noon and 1:00 p.m. to 4:00 p.m. (location to be announced)
June 29	Thursday - Fee payment (M-Z) 8:00 a.m. to 12:00 noon and 1:00 p.m. to 4:00 p.m. (location to be announced)
June 29	Thursday - Last day to enter an organized class for the Six-week Summer term
July 3	Monday - Last day to drop a course without a grade
July 4	Tuesday - Academic holiday
July 20	Thursday - Last day to withdraw and receive a refund
August 9	Wednesday - End of Six-week Session
August 11	Friday - All grades due in Registrar's Office by 4:00 p.m.

The approved 1972 Eight-Week Summer term Calendar was amended to remove Monday, June 12, as a day of registration. That Calendar, with this amendment, is as follows:

1972 EIGHT-WEEK SUMMER TERM

- | | |
|---------------------------|--|
| May 12 | Friday - Last date to submit all required documents to the Admissions Office for admission to the 1972 Six and Eight-week summer terms and the High School Junior Summer Program |
| June 13 | Tuesday - Registration in the Coliseum according to alphabetic distribution |
| June 14 | Wednesday - Class work begins |
| June 15 | Thursday - Last date for new freshmen and transfer students to submit final admission documents for admission to 1972 Fall Semester |
| June 19 | Monday - Last day to enter an organized class for the Eight-week summer term |
| June 26 | Monday - Last day to drop a course without a grade |
| June 26-29 | Monday through Thursday - Summer Advising Conference for new Community College transfer students enrolling in the 1972 Fall Semester |
| June 29,30 | Thursday and Friday - Last days for filing applications for an August degree in College Dean's Office |
| June 30, July 7, 14,21,28 | Fridays - Summer Advising Conference for new advanced standing (transfer), auditor, and non-degree students enrolling for the 1972 Fall Semester |
| July 4 | Tuesday - Independence Day - Academic holiday |
| July 5-27 | Wednesday through Thursday - Summer Advising Conference for new freshmen students enrolling in the 1972 Fall Semester |
| July 19 | Wednesday - Last day for paying graduation fees for August degree in Billings and Collections Office |
| July 25 | Tuesday - Last day for readmission, non-degree, transient students and auditors to apply for admission to the 1972 Fall Semester |
| July 26 | Wednesday - Last day to withdraw from a class before end of summer term |
| July 31 | Monday - Summer Advising Conference for readmission students enrolling in the 1972 Fall Semester |
| August 9 | Wednesday - End of 1972 Eight-week summer term |
| August 11 | Friday - All grades due in Registrar's Office by 4:00 p.m. |

Dr. John Stephenson, Dean of Undergraduate Studies, presented the following report on mid-term grades from the Undergraduate Council. (At its meeting of January 12, 1970 the University Senate voted to suspend the collection of mid-term grades for the period, January 1, 1970 through May 8, 1971 and directed the Undergraduate Council to study the effect of this suspension and to report the results of the study to the University Senate.)

The practice of submitting midterm grades was discontinued for a period of one year by action of the University Senate on January 12, 1970. Evaluation of the deletion of midterm grades was requested of the Undergraduate Council by Fall, 1971.

On September 13, 1971 all faculty and members of the Senate were asked to communicate to the chairman of the Undergraduate Council in writing any reasons of which they were aware why midterm grades should be reinstated.

Fourteen responses were received. Seven of these requested that midterm grades be reinstated because students need to know before the end of the term how well or how poorly they are performing in their courses. The need for early assessment is particularly acute in the case of freshmen, in the opinion of most of these respondents. The midterm grade mechanism was seen as a means of requiring early evaluation and communication of results.

An almost equal number of responses indicated that the practice of requiring midterm grades is without value and should not be resumed.

(Two persons suggested that controlled studies be carried out which would answer the question whether midterm grades make a difference in students' academic progress, so that a decision could be made on a more rational basis.)

The Undergraduate Council took all these responses into consideration in its deliberations on the matter of resuming the submission of midterm grades. It was heartily agreed that students -- particularly freshmen -- need and deserve early and regular evaluation and communication regarding the results of evaluation. It was also concluded, however, that requiring midterm grades was unlikely to achieve this end. Indeed, one of the arguments for their temporary discontinuation in the first place was the extent to which individuals met the letter rather than the spirit of the rule through use of the "blanket" grade and other evasions. The fact that only seven persons out of a faculty of well over 1,000 responded to a request for justifications to resume midterm grades suggests that if the practice were to be reinstated, conformity again would be more to the letter than to the spirit, since few persons express (in writing, to the Council, at least) reasons for it.

Incidentally, among those seven proponents of resumption of the rule, one was a dean, one an acting dean, one an assistant to a dean, and one a vice president. It is the teaching faculty who would be responsible for executing the rule. Their motivation for doing so appears to be in scant supply.

The Undergraduate Council therefore recommends that the practice of submitting midterm grades be permanently discontinued. At the same time, the Council recognizes the need for early and regular evaluation of students' academic performance, and for early and regular communication of those results, especially in the case of freshmen. We therefore take the occasion to urge the University of Kentucky faculty to discharge this responsibility for the sake of the academic well-being of their students and for the sake of their own development as instructors.

In the meantime, if any among you can devise a rule which will legislate morality in this particular area of academic society, please give the Undergraduate Council the benefit of your wisdom.

Respectfully submitted,

John B. Stephenson, Chairman
Undergraduate Council

The University Senate unanimously approved the recommendation to discontinue permanently the practice of submitting mid-term grades, which was a part of the preceding report.

Dr. Staley Adams, Secretary of the Senate Council, presented a recommendation that the University Senate recommend to the Board of Trustees, through the President, the abolishment of all schools in the College of Arts and Sciences except the School of Communications and the Thomas Hunt Morgan School of Biological Sciences. The Senate approved this recommendation. (This proposal had been circulated to the faculty under date of September 27, 1971.)

Dr. Adams presented the following resolution and recommended its acceptance for transmittal to the Board of Trustees through the President of the University. This resolution had been circulated to the faculty under date of September 30, 1971.

BE IT RESOLVED that the University Senate of the University of Kentucky affirms its wholehearted support of the efforts of President Otis A. Singletary to retain the Community College System within the University of Kentucky. The President is encouraged to sponsor those improvements in the System which he and his advisors deem desirable to enable the community colleges to more adequately fulfill their manifold roles both locally and in the State.

Motion was made to amend the last sentence to remove the words "more adequately". Another Senator stated that he would prefer to substitute the words "continue to fulfill their manifold roles . . .". The Senator making the amendment agreed to this change. The Senate then disapproved the amendment as changed.

A motion was presented to amend the last sentence of the resolution to read:

The President is encouraged to sponsor those improvements in the System which he, his advisors, and the Community College Senate deem desirable to enable the community colleges to more adequately fulfill their manifold roles both locally and in the State."

The Senate approved this amendment.

The Senate then approved the resolution as presented, and amended, for presentation to the Board of Trustees through President Singletary.

The Chairman reported that there had been no objections raised to the revised procedures for processing courses and programs which had been circulated to the faculty under date of September 27, 1971; therefore, these revised procedures were effective with this meeting, are made a part of these minutes, and will be included in the next updating of the University Senate Rules.

Section I. C. 2. Graduate Council, second full paragraph, page 9, change to read:

The Graduate Council shall have only the authority and responsibilities delegated to it by the Dean of the Graduate School, the Graduate Faculty and the University Senate. Its responsibilities relative to courses and programs shall be as follows:

(a) Courses - It shall consider all proposed new courses and changes in courses numbered 400-799. It shall forward to the Undergraduate Council for final decision, recommendations on the courses numbered 400-499 from all colleges answering to the Vice President for Academic Affairs, and those courses forwarded from the Academic Council for the Medical Center. It shall make the final decision, subject to appeal to the Senate through the Senate Council, on all courses numbered 500-799 (after consideration of the recommendations of the Undergraduate Council on the courses numbered 500-599, and receipt of recommendations on applicable courses 500-799 from the Academic Council for the Medical Center.)

(b) Programs - It shall consider all proposed new graduate programs and changes in graduate programs including degree titles, forwarding its recommendations to the Graduate Faculty for action and transmittal to the Senate Council. (See Sections D. and E. of these Rules for details.) In addition, it shall review all graduate programs. (These procedures are not intended to prevent a faculty member from presenting a recommendation or request directly to the Graduate Faculty.)

Section I. C. 3. Undergraduate Council, second full sentence, page 10, change as follows:

The Undergraduate Council's responsibilities relative to courses and programs shall be as follows:

(a) Courses - It shall consider all proposed new courses and changes in courses numbered 001-599. Also, it shall consider new courses and changes in courses numbered 800-999 in all colleges outside the Medical Center, except for the College of Law. It shall forward to the Graduate Council for final decision, recommendations on all courses numbered 500-599. It shall make the final decision, subject to appeal to the Senate through the Senate Council, on all courses numbered 001-499 (after consideration of the recommendations of the Graduate Council on the courses numbered 400-499, and receipt of recommendations from the Academic Council for the Medical Center on applicable courses.) Also, it shall make the final decision, subject to appeal to the Senate through the Senate Council, on all courses numbered 800-999 from the colleges outside the Medical Center, except those from the College of Law. (See Section E. of these Rules for details.) It will have no responsibilities for professional courses unique to the associate degree programs in the community colleges.

(b) Programs - It shall consider all proposed new undergraduate and/or professional programs, changes in undergraduate and/or professional programs, including degree titles, from all colleges offering a baccalaureate degree. Further, it shall consider all changes in the University requirements or General Studies Component, recommending on all of the above to the Senate Council where a final decision will be made. In addition, it shall review all baccalaureate programs.

Section I. C. 4. Academic Council for the Medical Center, page 11, change (5) and add a new (6):

(5) recommend approval of new programs or changes in programs, including degree titles, and changes in the University requirements or General Studies Component, to the appropriate Council(s). Also, it shall consider first and recommend to the applicable Council, on all courses numbered 001-799, from the colleges of the Medical Center;

(6) make the final decision, subject to appeal to the Senate through the Senate Council, on all new courses and changes in courses numbered 800-999 from the colleges of the Medical Center. (See Sections D. and E. of these Rules for details.)

Section I. C. 4. Academic Council for the Medical Center, page 10, add the following sentence to the end of the first paragraph:

In addition, there shall be three (3) representatives outside the Medical Center constituency, one each appointed by the Graduate, Senate and Undergraduate Councils, not necessarily from the Councils' memberships, to serve terms commensurate with the other members of the ACMC.

Section II. D. Procedures for Processing Courses and Programs, page 24, substitute the following amended version:

D. Procedures for Processing Programs and Changes in Programs

Applications for initiating academic programs and changes in existing academic programs must be processed in a prescribed manner.

For the purpose of these Rules, academic programs are defined as the requirements leading to a degree.

No forms are provided for proposals for new programs, or changes in programs, including degree titles, but such proposals shall be organized in such a way as to be suitable for publication in the University of Kentucky Catalog. They shall be accompanied by data supportive of the program and its justification. The proposal shall be signed by the chief administrative officer of the initiating academic unit and by the Dean of the college who then forwards it through the various Councils as prescribed.

When new programs involve new courses or changes in courses, the programs and courses will receive simultaneous consideration. When new programs are proposed, information on costs and other matters that are necessary to determine the administrative feasibility of the program are to be submitted to the Office of the President through the Vice President for Academic Affairs or the Vice President for the Medical Center, as applicable, at the time the proposal is sent to the appropriate Council(s).

All proposed new programs and changes in programs must be approved by the Senate Council -- (for exception see (10) of this section) -- and all new courses or changes in courses associated with these new programs will be acted on by the Councils as prescribed, then transmitted to the Senate Council, with the program recommendation. Upon approval of the proposed program, the Senate Council will report out the program and the courses involved.

In addition to the above, the following procedures shall be followed:

- (1) New programs or changes in programs, including degree titles, are initiated by the academic unit most nearly connected with the program and are approved by the College faculty in a manner they prescribe.
- (2) The College faculty makes its recommendations to the appropriate Council(s)* of the Senate, supplying the information required for consideration and AT THE SAME TIME, CIRCULATES A DESCRIPTION OF THESE RECOMMENDATIONS TO THE DEANS, DEPARTMENT CHAIRMEN AND MEMBERS OF THE UNIVERSITY SENATE. In the case of Deans and Department Chairmen, these notices shall be posted in central location where ALL FACULTY may see and have opportunity to raise objections in the allotted time.
- (3) Any faculty member having objection to any part of the College recommendations may report his objection to the chairman of the appropriate Council, within ten (10) days of the date of the College circulation.
- (4) Within thirty (30) days of initial receipt of the proposal, the Council(s) will take action on it or notify the College as to the status and reason for delay, with a copy to the Senate Council. When action is taken, the Councils report their recommendations to the Senate Council, except that first, the Graduate Council first recommends to the Graduate Faculty for action and transmittal to the Senate Council.
- (5) The Senate Council acts on these recommendations. If the proposal is a new program, a statement of administrative feasibility is requested from the Office of the President, before final action is taken. (see introduction to this section)
- (6) After clearance through the Registrar's Office, the Senate Council then reports on the program proposal.
- (7) In the case of new programs, the Senate Council, or the University Senate, reports the action taken to the President of the University, also.
- (8) If no objection is raised to the Senate Council actions on programs within ten (10) days of notification, these actions become official. If objection is raised and resolution not accomplished, the individual making the objection may have it placed on the agenda of the next regular Senate meeting, through the Senate Council. Action by the University Senate on such objections is final.
- (9) Requests for modification in the University requirements or the General Studies Component shall be forwarded by the colleges granting the baccalaureate or professional degree as outlined in the footnote of item (2) of these procedures.

-
- * (a) All programs recommended by the colleges of the Medical Center shall be forwarded to the APMC for action first.
- (b) All programs or changes in programs leading to the undergraduate or professional degree (except those in the College of Law or the colleges of the Medical Center) shall be forwarded to the Undergraduate Council first.
- (c) All new graduate programs or changes in graduate programs (except for the colleges of the Medical Center) shall be forwarded to the Graduate Council for action first.

(10) The Undergraduate or Graduate Councils, or the Academic Council for the Medical Center, may forward to the Senate Council changes in programs which in their judgment do not affect the over-all academic program of the college involved (e.g., mechanical updating of catalog material) and these changes will be reported on by the Senate Council. (This final decision authority by the other Councils carries with it the clearance through the Registrar's Office.)

Add a new Section E. following the above:

E. Procedures for Processing Courses and Changes in Courses

Applications for initiating new courses, changes in existing courses, or dropping courses, must be processed in a prescribed manner. Official forms to be used can be obtained from the Offices of the Vice President for Academic Affairs or the Vice President for the Medical Center.

Separate forms are required for New Courses; Changes in Existing Courses; and Dropping Courses. (For Minor Change Request forms and procedures for using, see item (8) of these procedures.) To avoid delay and possible disapproval of said applications, all information required and the requisite signatures must be supplied.

When new programs involve new courses or changes in courses, the programs and courses will receive simultaneous consideration, action and transmittal under the procedure outlined in Section D., Procedures for Processing Programs and Changes in Programs.

If, in the judgment of the Council having final decision authority, proposed new courses or changes in courses constitute a major expansion of a program, it may request, or have the Senate Council request, a statement of administrative feasibility as required for new programs -- see introduction to Section D.

Final responsibility for the approval of new courses, changes in courses and dropping of courses, shall be vested in the appropriate Councils as follows:

- (a) The Undergraduate Council will make the final decision on all new courses or changes in courses numbered 001-499* subject to appeal to the Senate through the Senate Council. In addition, it will make the final decision on all courses numbered 800-999 originating outside the colleges of the Medical Center and the College of Law, subject to appeal to the Senate through the Senate Council.

*The Undergraduate Council will have courses numbered 500-599 routed to it in the usual manner, but will recommend only on these and forward them to the Graduate Council for final decision.

(b) The Graduate Council will make the final decision on all new courses or changes in courses numbered 500-799* subject to appeal to the Senate through the Senate Council

(c) The Academic Council for the Medical Center will make the final decision on all courses numbered 800-999** originating in the colleges of the Medical Center, subject to appeal to the Senate through the Senate Council.

(d) The Senate Council will make the final decision on all 800-999 numbered courses from the College of Law. Any courses from the College of Law below this number will be processed in the appropriate Council(s) in the prescribed manner.

In addition to the preceding, the following procedures shall be utilized:

(1) New courses, changes in courses and dropping of courses are initiated by the academic unit most nearly connected with the course(s) and approved by the College faculty in a manner they prescribe.

(2) The College faculty makes its recommendations to the appropriate Council(s) as set forth in (a), (b), (c) and (d) of the preceding paragraph, supplying the information required for consideration and AT THE SAME TIME, CIRCULATES A DESCRIPTION OF THESE RECOMMENDATIONS TO THE DEANS, DEPARTMENT CHAIRMEN AND MEMBERS OF THE UNIVERSITY SENATE. In the case of Deans and Department Chairmen, these notices shall be posted in a central location where ALL FACULTY may see and have opportunity to raise objections in the allotted time.

(3) Any faculty member having objection to any part of the College recommendations may report his objection to the chairman of the appropriate Council, within ten (10) days of the date of the College circulation.

(4) Within thirty (30) days of initial receipt of the proposal(s) by the appropriate Council(s), one of the following will occur:

(a) transmittal of final decision to the Senate Council, after clearance through the Registrar's Office; or (b) transmittal of a statement of reason(s) for delay to the originating college, with a copy to the Senate Council and Registrar's Office.

(5) The Senate Council reports final decisions on courses and, if no objection is raised within ten (10) days of this circulation, the actions become official. If objection is raised and resolution not accomplished, the individual making the objection may have it placed on the agenda of the next regular Senate meeting, through the Senate Council. Action by the University Senate on such objections is final.

(6) All proposed new courses or changes in courses which are involved in new programs, shall be acted on by the appropriate

*The Graduate Council will have courses numbered 400-499 routed to it in the usual manner, but will recommend only on these and forward them to the Undergraduate Council for final decision.

**The Academic Council for the Medical Center will consider first all courses numbered 001-799 originating in the colleges of the Medical Center, and will recommend on them to the appropriate Council(s) for final decision.

Councils and then transmitted to the Senate Council for inclusion in the final decision on the proposed new program. Upon approval of the program, the Senate council will report out the program and the courses involved.

(7) If a department wishes to cross-list a course which already exists in another department, it may receive approval via the Minor Change Request route mechanism explained in (8). Both chairmen must sign the form and, if the departments are in different colleges, both deans must signify approval. Cross-listing shall not be used as justification for duplication of teaching effort. Departments involved must agree on the time, place, and instructor(s) in scheduling such courses.

(8) The Minor Change route for courses is provided as a mechanism to make changes in existing courses and is limited to one or more of the following:

- a. change in number within the same hundred series;
- b. editorial change in description which does not imply change in content or emphasis;
- c. editorial change in title which does not imply change in content or emphasis;
- d. change in prerequisite which does not imply change in content or emphasis;
- e. cross-listing of courses under conditions set forth in item (7);
- f. correction of typographical errors.

Minor changes shall be made in the following manner: the chief administrative officer of the originating unit will execute two (2) copies of the Minor Change Request Form, transmit them to the Dean of the College if the unit is a college. If the Dean approves the change in accordance with the restrictions set forth, he will sign and transmit the copies to the Senate Council. If this Council concurs that the change is minor, it will notify the Registrar's Office and the Dean of the College originating the request, that it has been approved. In the case of judgments against these requests, the Senate Council will confer with the appropriate chairmen of the other Councils.

(9) If a new course is created through substitution, replacement, consolidation or combination of one or more courses, a form for dropping the eliminated course must be processed in the prescribed manner.

(10) If a course has not been taught in the classroom, by extension or correspondence, within a four-year period, the Registrar's Office shall notify the Senate Council. This Council will then notify the Dean of the College in which the course is located of the intention to remove it from the University course file. If the College does not concur that the course should be dropped, it will so state in writing to the Senate Council, within twenty-one (21) days of date of notification, together with the reasons for its recommendation. If the Senate Council (after consultation with appropriate Councils) does not agree with the recommendation to retain the course, or if no statement is received within the prescribed period of time, the Senate Council shall authorize the Registrar's Office to remove the course from the University course file, with a copy of said authorization to the College involved.

The Chairman ruled that the last item on the agenda, that of recommendations relative to parliamentary procedure in the Senate (circulated to the faculty under date of October 6, 1971) would be held over to the next meeting of the University Senate on October 28, 1971.

The Senate adjourned at 4:00 p.m.

Elbert W. Ockerman
Secretary

MINUTES OF THE UNIVERSITY SENATE, OCTOBER 28, 1971

The University Senate met in special session at 3:00 p.m., Thursday, October 28, 1971, in Room 118 of the Classroom Building. Chairman Rovin presided. Members absent: Lawrence A. Allen, Kurt Anshel*, James R. Barclay*, Charles E. Barnhart, Wendell E. Berry*, Harmon C. Bickley*, Robert H. Biggerstaff*, Garnett L. Bradford*, Eugene B. Bradley*, Betty J. Brannon*, William R. Brown*, Collins W. Burnett*, Lewis W. Cochran*, Glenwood L. Creech, Dan M. Daffron, George W. Denemark*, Loretta Denman*, Robert O. Evans*, Lawrence E. Forgy, Jr., Stuart Forth*, Donald T. Frazier*, George H. Gadbois*, Eugene B. Gallagher*, Jess L. Gardner*, Charles P. Graves, Jack B. Hall, Willburt D. Ham*, Joseph Hamburg, Brenda J. Hamer, Charles F. Haywood*, Virgil W. Hays*, James W. Herron*, Raymon D. Johnson*, Pam S. Johnston*, James A. Knoblett*, Robert G. Lawson, Donald C. Leigh, Paul Mandelstam*, Leslie L. Martin*, Roger M. McCoy*, William C. McCrary*, Theodore H. Mueller*, Thomas P. Mullaney*, Arthur F. Nicholson, Larry D. Noe, Elbert W. Ockerman*, J. W. Patterson*, Curtis Phipps*, Nicholas J. Pisacano, Herbert G. Reid*, Wimberly C. Royster, Robert W. Rudd*, Donald S. Shannon*, Jon M. Shepard, D. Milton Shuffett*, Otis A. Singletary*, Eugene J. Small*, John B. Stephenson*, Robert H. Stroup*, Thomas B. Stroup, Dennis D. Stuckey, Joseph V. Swintosky, Charles G. Talbert*, Norman L. Taylor*, M. Stanley Wall, Harry E. Wheeler*, Cornelia B. Wilbur*, William R. Willard, Paul A. Willis*, Joseph W. Wilson, Alfred D. Winer, Miroslava B. Winer, Ernest F. Witte*, and Robert G. Zumwinkle*. (One person signed the roll whose name we are unable to read.)

Visitors were permitted to attend the meeting.

The minutes of the regular meeting of October 11, 1971 were approved as circulated.

On behalf of the College of Medicine Dr. Peter Bosomworth read resolutions on the death of Dr. John S. Chambers following which the Senate stood for a moment of silence in respect to Dr. Chambers and in acceptance of the resolutions.

On October 9, 1971 death claimed Dr. John S. (Brick) Chambers, retired director of the University Health Service and a driving force behind the creation of the Albert B. Chandler Medical Center and its related colleges. In the brief span of his 82 years, Dr. Chambers managed to establish himself in the mainstream of American medical practice and biomedical research as well as to become a leading figure in the affairs of the University of Kentucky and the Medical Center.

*Absence explained

UNIVERSITY OF KENTUCKY

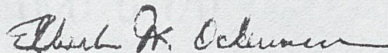
LEXINGTON, KENTUCKY 40506

DEAN OF ADMISSIONS AND REGISTRAR

October 4, 1971

To: The University Senate

The University Senate will meet in regular session at 3:00 p.m., Monday, October 11, 1971, in the Theatre of the Student Center. Items on the agenda will include remarks by Dr. John Stephenson, recommendation for abolition of certain Schools in the College of Arts and Sciences, and presentation of a resolution on the Community College System.


Elbert W. Ockerman
Secretary

KWS/apg