

Minutes of the Meeting of the Executive Committee of the Board of Trustees, University of Kentucky, January 9, 1948.

The Executive Committee of the Board of Trustees of the University of Kentucky met in the President's Office at 10:40 a.m., Friday, January 9, 1948. The following members were present: Judge Richard C. Stoll, Chairman; Thomas Cutler and J. C. Everett. Absent: R. P. Hobson. President Donovan and Secretary Peterson met with the Committee.

A. Minutes Approved.

Upon motion duly made, seconded and carried, the minutes of the Executive Committee of November 21, 1947, were approved as published.

B. Purchases Made by the Comptroller Approved.

President Donovan submitted communication from the Comptroller relative to State requisitions, emergency purchase orders, Library and University departmental purchase orders, and special orders.

January 3, 1948

Dr. H. L. Donovan, President
University of Kentucky

My dear President Donovan:

I submit a list of state requisitions, advices of emergency purchases, special purchase orders, food contracts and departmental purchase orders which have been made by the Comptroller's office between October 1, 1947 and January 1, 1948. These purchases have not been approved by the Executive Committee of the Board of Trustees. The listing below gives the numbers of the documents requesting the purchase or actually issued as purchase orders, which documents are made a part of this record and are held in the Office of the Comptroller subject to inspection. The purchases have been made on properly drawn documents at the requests of the various departments and have been charged against available funds. The list follows:

State Requisitions numbered	444 thru 749 incl.
Emergency Purchase Orders numbered...	1202 thru 2582, incl.
Library Departmental Orders	8324 thru 8695, incl.
University Dept. Orders	9715 thru 9900, incl.
Special Orders	1333 thru 3344, incl.

The above record of purchases is respectfully submitted

with the request that they be approved by the Executive Committee, thereby ratifying the action of the Comptroller in making such purchases.

Respectfully submitted,

(Signed) Frank D. Peterson
Comptroller.

The Committee considered the request and recommendation, and upon motion, duly made, seconded and carried,

State Requisitions numbered..... 444 thru 749, incl.
Emergency Purchase Orders numbered....1202 thru 2582, incl.
Library Departmental Orders,8324 thru 8695, incl.
University Departmental Orders9715 thru 9900, incl.
Special Orders, 1333 thru 3344, incl.

as made by the Comptroller, were ratified and approved.

C. Budget Increases.

President Donovan submitted a list of budget increases and recommended that the increases be authorized by the Committee.

January 6, 1948

Dr. H. L. Donovan, President
University of Kentucky
Lexington, Kentucky

Dear President Donovan:

You approved the following budget increases which were recorded on the University books during the month of December, 1947.

	<u>Account Number</u>	<u>Amount</u>
College of Arts and Sciences		
Ancient Languages and Literature-Non-Personal Services	320-2	\$ 500.00
Mathematics and Astronomy-Personal Services	440-1	1,925.00
Physical Education-Pers. Services	480-1	2,160.00
Physical Education-Capital Outlay	480-4	3,000.00

	<u>Account Number</u>	<u>Amount</u>
College of Education		
Agricultural Education-Personal Ser- vices	960-1	\$ 400.00
Instruction and Placement-Personal Services	1036-1	<u>450.00</u>
Total		\$8,435.00

I am sure that you will want the Board to ratify these increases.

Respectfully submitted,

(Signed) Frank D. Peterson
Comptroller.

The Committee heard the reading of the list of increases authorized, and upon motion, duly made, seconded and carried, approved the increases, and the Comptroller was directed to transfer the amounts from the unappropriated surplus of the general University budget to the departments named.

D. Report on the James K. Patterson Estate.

President Donovan stated that he had received from E. S. Dabney, President of the Security Trust Company, Lexington, Ky., a statement of the account of Security Trust Company, Executor of the estate of James K. Patterson. He read the following statement in detail:

SUBSEQUENT SETTLEMENT OF ACCOUNT OF SECURITY TRUST COMPANY
EXECUTOR ESTATE OF JAMES K. PATTERSON

RECEIPTS

1943

Oct. 14 Balance per last settlement:

Investments at carrying value\$313,444.78
Uninvested cash 2,177.26 \$315,622.04

1944

Jan. 31 Profit in payment of \$3,000. Florida
Power & Light Co., 5s of 1954 called

SUBSEQUENT SETTLEMENT OF ACCOUNT OF SECURITY TRUST COMPANY
Executor Estate of James K. Patterson

<u>1943</u>	<u>RECEIPTS</u>		
Oct. 14	Balance per last settlement:		
	Investments at carrying value	\$313,444.78	
	Uninvested cash	<u>2,177.26</u>	\$315,622.04
<u>1944</u>			
Jan. 31	Profit in payment of \$3,000. Florida Power & Light Co., 5s of 1954 called at 101½ (cost price \$2,977.50).		67.50
Feb. 4	Profit in sale of \$7,000. U.S. Treasury 2 7/8s of 1955-60 at 111 18/32 (cost price \$7,000)		809.38
Dec. 14	Profit in sale of \$12,000. U.S. Treasury 2s of 6/15/52-54 at 100 27/64 (cost price \$12,000).		50.63
<u>1945</u>			
June 6	Profit in sale of \$15,000. U.S. Treasury 2s of 12/15/52-54 at 102 53/64 (cost price \$15,000)		424.22
	Profit in sale of \$2,000. New York Corporate 3s of 1980 at 118.78 (cost price \$2,050).		325.60
Dec. 11	Profit in sale of \$27,500. U.S. Treasury 2½s of 6/15/59-62 at 100 21/32 (cost price \$27,500).		180.47
	Profit in sale of \$51,500. U.S. Treasury 2½s of 12/15/64-69 at 102 1/32 (cost price \$51,500).		1,033.79
<u>1946</u>			
June 14	Profit in payment of \$2,000. Central Pacific Railway Co., 5s of 1960 called at 105 (cost price \$2,037.50)		62.50
<u>1947</u>			
Nov. 13	Dividends collected as follows:		
	120 shs. Bankers Trust Co., of N.Y.	1,721.00	
	75 shs. Carolina, Clinchfield & Ohio Rwy. Com.	1,593.75	
	250 shs. Commercial Nat. Bank & Trust Co.	1,700.00	
	100 shs. E. I. DuPont de Nemours & Co. Common	2,475.00	
	178 shs. First Nat. Bank & Trust Co.	3,827.00	
	27 shs. Guaranty Trust Co., of N.Y.	2,027.00	
	10 shs. Wisc. Electric Power Co., com.	2.43	
	40 shs. Louisville Trust Co.	140.00	
	50 shs. St. Nat. Bank, Frankfort, Ky.	1,700.00	
	400 shs. N. American Co., common	2,040.60	
	80 shs. Cleveland Elec. Illum. Co., com.	<u>80.00</u>	17,306.78

Interest collected on bonds as follows:

\$7,000 U.S. Treasury 2 7/8s of 1955-60 sold 2/1/44	76.85	
51,500. U.S. Treasury 2 1/2s of 1964-69 sold 12/4/45	2,856.48	
12,000 U.S. Treasury 2 1/2s of 1952-54 purchased 6/24/44, sold 12/12/44	110.81	
27,500. U.S. Treasury 2 1/4s of 6/15/1959-62 \$20,000. purchased 5/31/45, \$7,500. purchased 6/28/45, sold 12/4/45	301.77	
\$15,000. U.S. Treasury 2s of 12/15/52-54 purchased 12/12/44, sold 5/31/45	139.37	
84,000. U.S. Treasury 2 1/2s of 12/15/67-72 \$4,000 purchased 11/15/45, \$80,000. purchased 12/4/45	3,218.76	
10,000 U.S. Savings Bonds "G" 2 1/2s of 1956 purchased Jan., 1944	875.00	
10,000 Canadian Pacific R.R. Co., 5s called for payment 6/1/44	500.00	
2,000 Central Pacific Rwy. Co. 5s called for payment 8/1/46	300.00	
2,000 Columbia Gas & Elect. Co., 5s 1952 called for payment 10/1/45	241.67	
3,000 Florida Power & Light Co., 5s called for payment 2/15/44	93.33	
2,000 New York Corporate 3s sold 6/1/45	120.00	
60,000 New Phoenix Co., 5% Notes \$5,000 due for payment 6/1/45, \$55,000 called for payment 6/1/46	7,300.00	
6,000 Pennsylvania R.R. Co., 4 1/2s of 1981	1,020.00	
4,000 Pennsylvania R.R. Co., 4 1/2s of 1984	680.00	
10,000 Southern Railway 6s	2,400.00	20,234.04
		<u>\$356,116.95</u>

DISBURSEMENTS:

<u>1943</u>	<u>Vou. No.</u>		
Nov. 15	1	Mabel Pollitt Adams, quarterly instalment of annuity	250.00
<u>1944</u>			
Jan. 3	2	Lexington Chap. DAR, 1943 contribution	5.00
	3	Elizabeth S. Short, annuity	25.00
Feb. 15	4	Mabel Pollitt Adams, quarterly instalment of annuity	250.00
Apr. 3	5	Elizabeth S. Short, annuity	25.00
May 15	6	Mabel Pollitt Adams, quarterly instalment of annuity	250.00

June	5		Difference in carrying value (\$10,475.00) and payment of \$10,000. Canadian Pacific R.R. 5s called at 104	75.00
July	3	7	Elizabeth S. Short, annuity	25.00
	10		State tax on cash balance	.35
	28	8	University of Kentucky, upkeep of Patterson Li- brary	400.00
Sept.	12	9	Mabel Pollitt Adams, quarterly instalment of annuity	250.00
Oct.	2	10	Elizabeth S. Short, annuity	25.00
Nov.	15	11	Mabel Pollitt Adams, quarterly instalment of annuity	250.00
<u>1945</u>				
Jan.	2	12	Elizabeth S. Short, annuity	25.00
Feb.	1	13	Lex. Chapter DAR, 1944 Contribution	5.00
	15	14	Mabel Pollitt Adams, quarterly instalment of an- nuity	250.00
Apr.	2	15	Elizabeth S. Short, annuity	25.00
May	16	16	Mabel Pollitt Adams, annuity	250.00
July	2	17	Elizabeth S. Short, annuity	25.00
	30	18	University of Kentucky, upkeep of Patt. Library	400.00
Aug.	17	19	Mabel Pollitt Adams, annuity	250.00
Oct.	1	20	Elizabeth S. Short, annuity	25.00
	2		Difference in carrying value (\$2,097.50) and pay- ment of \$2,000. Columbia Gas & Elec. Co., 5s of 1952 called at 102	57.92
Nov.	15	21	Mabel Pollitt Adams, annuity	250.00
<u>1946</u>				
Jan.	2	22	Elizabeth S. Short, annuity	25.00
Feb.	2	23	Lexington Chap. DAR, 1945 contribution	5.00
	15	24	Mabel Pollitt Adams, annuity	250.00
Apr.	1	25	Elizabeth S. Short, annuity	25.00
May	15	26	Mabel Pollitt Adams, annuity	250.00

June	5	27	Samuel M. Wilson, Attorney, fee for consultation and advice re projected School of Diplomacy, University of Ky.	75.00
July	2	28	Elizabeth S. Short	25.00
	10		State tax on cash balance	.65
Aug.	14	29	University of Kentucky, upkeep of Patterson Lib.	400.00
	15	30	Mabel Pollitt Adams, annuity	250.00
Oct.	2	31	Elizabeth S. Short	25.00
Nov.	15	32	Mabel Pollitt Adams, annuity	250.00
<u>1947</u>				
Jan.	3	33	Elizabeth S. Short	25.00
Feb.	15	34	Mabel Pollitt Adams, annuity	250.00
Apr.	2	36	Elizabeth S. Short, annuity	25.00
May	16	36	Mabel Pollitt Adams, annuity	250.00
June	4	37	Lexington Chapter DAR, 1946 contribution	5.00
July	2	38	Elizabeth S. Short, annuity	25.00
July	5		State tax on cash balance	6.48
Aug.	8	39	Mabel Pollitt Adams, annuity	250.00
Aug.	20	40	University of Kentucky, upkeep of Patterson Library	400.00
Oct.	1	41	Elizabeth S. Short, annuity	25.00
Nov.	13		Executor's commission 5% on \$37,540.82 Income collected	1,877.04
			R.P. Moloney, Com. F.C.C., costs of settlement	37.54
			J. Porter Land, C.F.C.C., recording and adver- tising settlement	3.00

BALANCE:

<u>Investments:</u>	<u>Carrying Value</u>	
120 shs. Bankers Trust Co., of N.Y.	6,343.30	
75 shs. Carolina, Clinchfield & Ohio Rwy Com.	5,887.50	
80 shs. Cleveland Elec. Illum. Co. Com.	3,000.00	
250 shs. Commercial Nat. Bank & Trust Co.	8,715.30	
100 shs. E. I. duPont de Nemours & Co. Com.	16,279.50	
178 shs. First Nat. Bank & Trust Co.	9,812.50	
27 shs. Guaranty Trust Co., of N.Y.	7,227.55	
168 shs. Intersouthern Life Ins. Co.	224.00	
40 shs. Louisville Trust Co.	3,517.27	
400 shs. North American Co., common	4,618.38	
50 shs. State Nat. Bank, Frankfort, Ky.	5,000.00	
30 shs. Wisc. Electric Power Co., com.	600.00	
\$6000 Pennsylvania R.R. Co., 4 $\frac{1}{2}$ s of 1981	6,262.50	
4000 Pennsylvania R.R. Co., 4 $\frac{1}{2}$ s of 1984	3,905.83	
10000 Southern Railway Co., 6s of 1956	11,620.00	
5000 United Railways of Havana 7 $\frac{1}{2}$ s of 1936	5,495.00	
84000 U.S. Treasury 2 $\frac{1}{2}$ s of 12/15/1967-72	84,000.00	
10000 U.S. Savings Bonds Series F of 1954/9/1	7,400.00	
70000 U.S. Savings Bonds Series F of 1954/11/1	51,800.00	
10000 U.S. Savings Bonds Series F of 1955/3/1	7,400.00	
27000 U.S. Savings Bonds Series F of 1955/6/1	19,980.00	
10000 U.S. Savings Bonds Series G of 1/1/56	10,000.00	
85000 U.S. Savings Bonds Series F of 1958/6/1	62,900.00	
	<u>341,988.63</u>	
Uninvested cash	<u>5,975.34</u>	347,963.97
		<u>\$356,116.95</u>

The members of the Committee discussed the report in some detail, and, upon motion duly made, seconded and carried, directed that same be received and made a part of the minutes.

E. Blanket Primary Commercial Bond Authorized.

The Comptroller stated that the University now carried surety bonds on 51 staff members, ranging in amounts from \$500 to \$2,000 each. The premiums on these bonds now amount to \$300.00 per annum. This type of bond is known as the Blanket Position Bond. He stated that there were other employees who should be covered under some type of Surety Bond. The Blanket Position Bond furnishes the following coverage:

1. All of insured employees named are covered, and the coverage is against loss resulting from dishonest or fraudulent acts committed by the employees while the bond is in force.

2. The bond provides an amount of coverage on each employee separately, in the amount stipulated, so that if loss is caused by dishonest or fraudulent acts of two or more employees acting in collusion, recovery up to the amount of the bond taken on each employee may be had on account of each participating in the fraudulent or dishonest act.

3. The bond provides that, if the insured shows that loss is caused by dishonest or fraudulent acts committed by some one or more of the covered employees, but is unable to designate the particular employee or employees who caused the loss, recovery may be had up to the amount of the bond.

The Primary Commercial Blanket Bond names the following coverage:

1. All of Insured's employees are covered, and the coverage is against loss resulting from dishonest or fraudulent acts committed by the employees while the Bond is in force.

2. The bond is written for a specific amount (minimum \$10,000) which is the limit of liability for any single loss, and a single loss is defined as "any loss or losses caused by any employee or in which any employee is concerned or implicated."

3. The effect of the payment of a loss designates coverage on the defaulting employee, and reduces the amount of coverage by the amount of the loss, but the coverage is automatically restored to the original amount, and the amount so restored is available for undiscovered losses then existing, as well as future losses. There is no additional premium charge for the restoration.

The Comptroller explained that he had asked four or five Surety Bond companies to submit propositions on Blanket Position Bonds of \$2,500, \$5,000 and \$10,000 coverage on each employee; also Primary Commercial Blanket Bond of \$10,000 on each employee.

A list of all persons employed on a full-time basis with the University, and the title of each person so employed, was made available to the surety companies desiring to submit quotations on proposed bonds.

The Comptroller reported that American Surety Company, Fireman's Fund Indemnity Company, and The Fidelity and Casualty Company of New York had submitted quotations on such Blanket Bonds.

He further stated that Primary Commercial Blanket Bonds carried the lowest premium and, in his judgment, gave ample protection to the University for all staff members involved, with the exception of the Comptroller, who is required to give a statutory bond.

The surety companies proposed to issue Primary Commercial Blanket Bond in amount of \$10,000.00, covering all employees of the University, for the premiums indicated below:

American Surety Company	\$763.21
Fireman's Fund Indemnity Company	565.87
The Fidelity and Casualty Company of New York	515.54.

Members of the Committee discussed the report of the Comptroller on Blanket Fidelity coverage, and upon motion, duly made, seconded and carried, authorized the Comptroller to apply for Blanket Fidelity coverage on a form known as Primary Commercial Blanket Bond, in the minimum amount in which this bond may be written, \$10,000.00, at a firm premium for this type of bond in the amount of \$515.54, for one year.

F. Appropriation for Surveys Furnished Architects.

President Donovan read the following letter from the Comptroller concerning additional appropriation for work necessary to furnish information requested by architects on the proposed Journalism Building and the Addition to the College of Education.

January 8, 1948

Dr. H. L. Donovan, President
University of Kentucky

My dear President Donovan:

The architects employed to plan and design the new Journalism Building and the Addition to the College of Education have asked for some information concerning surveys, soundings and other necessary work relative to the proposed sites. We have no appropriation for this work, and I suggest an appropriation of seven hundred dollars to take care of the requests of the architects. I hope the work will not cost this amount of money, in which event the balance will elapse.

Respectfully submitted,

(Signed) Frank D. Peterson
Comptroller.

Members of the Committee heard the request, and upon motion, duly made, seconded and carried, authorized appropriation of the sum of \$700.00, same to be taken from the unappropriated surplus of the University budget.

G. Bronze Tablets Authorized Placed on Buildings.

President Donovan stated that he had requested Vice President Leo M. Chamberlain to check the minutes and prepare the necessary data to be placed on bronze plaques to be installed on buildings erected during the last twelve-year period. He read a communication from Vice President Chamberlain and a list of the buildings involved, together with the information to be placed on each bronze plaque.

December
Tenth
1947

President H. L. Donovan
University of Kentucky

Dear President Donovan:

Several weeks ago you asked us to get together the data necessary to prepare bronze plaques for that group of buildings erected during the last ten or twelve years. This has been a much more difficult task than it at first appeared but we are now submitting the materials for your consideration.

We have attempted to cover all buildings erected from 1936 to the present, including Bowman Hall. The date of erection is, in each case, the year in which the principal contract was awarded. In addition to the year of erection, there is covered in each case, the membership of the Board of Trustees, the President, the architects, and the contractors. In those cases where several contracts of almost equal value were let, the contractor listed is the one that had the general contract for the building proper.

On each sheet we have placed certain notes which may be helpful. I would suggest that these be presented to the Board of Trustees for its consideration and approval. When the copy has been approved, I shall be glad to discuss with Dean Terrell the best procedure to be followed in having the plaques made and placed on the buildings. It may be that one or two structures are not of sufficient importance to warrant the placing of one of these plaques. The Buell Armory Addition might fall into this category.

May I offer the recommendation that in the case of every building hereafter erected we see that a plaque is included in the general contract and that it is placed at the time the building is erected.

It has been very difficult for us to be certain that the Board membership is absolutely correct in each case. We have tried to include the membership of the Board as of the date on which the general contract was awarded. This would have been a relatively simple task if the minutes of the Board and Executive Committee listed, each time, not only the members present, but also those absent. Unfortunately, they did not. I understand that Mr. Peterson is now preparing his minutes in such a way that it will not, in the future, be difficult for us to know the membership of the Board or Executive Committee as it was constituted at any particular meeting.

Sincerely,

(Signed) Leo M. Chamberlain
Vice President.

S T U D E N T U N I O N B U I L D I N G

ERECTED 1937

BOARD OF TRUSTEES:

Governor Albert B. Chandler, Chairman
Richard C. Stoll, Vice Chairman

Joe B. Andrews
Horace S. Cleveland
John S. Cooper
Garth Ferguson
Robert G. Gordon
Louis E. Hillenmeyer

R. Miller Holland
John C. Newcomb
James Park
Harry W. Peters
D. D. Stewart
G. C. Wells

George H. Wilson

PRESIDENT: Frank LeRond McVey

ARCHITECTS: The Staff of the College of Engineering

CONTRACTOR: George H. Rommel Company, Louisville, Kentucky

B I O L O G I C A L S C I E N C E S B U I L D I N G

ERECTED 1937

BOARD OF TRUSTEES

Governor Albert B. Chandler, Chairman
 Richard C. Stoll, Vice Chairman

Joe B. Andrews
 Horace S. Cleveland
 John S. Cooper
 Garth Ferguson
 Robert G. Gordon
 Louis E. Hillenmeyer

R. Miller Holland
 John C. Newcomb
 James Park
 Harry Peters
 D. D. Stewart
 G. C. Wells

George H. Wilson

PRESIDENT: Frank LeRond McVey

ARCHITECTS: The Staff of the College of Engineering

CONTRACTORS: J. A. Jones Construction Company, Charlotte, North
 Carolina and Gilson-Taylor, Inc., Lexington,
 Kentucky.

A N I M A L P A T H O L O G Y B U I L D I N G

N O R T H U N I T

ERECTED 1941

BOARD OF TRUSTEES:

Governor Keen Johnson, Chairman
 Richard C. Stoll, Vice Chairman

Marshall Barnes
 Mrs. Paul G. Blazer
 John W. Brooker
 Horace S. Cleveland
 John S. Cooper
 Harper Gatton

Louis Hillenmeyer
 Robert P. Hobson
 Lee Kirkpatrick
 William H. May
 Robert C. Tway
 James Park

Harry W. Walters

PRESIDENT: Thomas Poe Cooper, Acting

ARCHITECTS: Frankel and Curtis, Lexington, Kentucky

Constructed by the Division of Maintenance and
 Operations of the University

T H E C O A L R E S E A R C H L A B O R A T O R Y

ERECTED 1943

BOARD OF TRUSTEES:

Governor Keen Johnson, Chairman
Richard C. Stoll, Vice Chairman

Marshall Barnes
Mrs. Paul G. Blazer
John W. Brooker
Horace S. Cleveland
John S. Cooper
Harper Gatton

Robert P. Hobson
Lee Kirkpatrick
William H. May
H. D. Palmore
James Park
Robert C. Tway

Harry W. Walters

PRESIDENT: Herman Lee Donovan

ARCHITECT: The Staff of the College of Engineering

CONTRACTOR: Joseph R. Giannini, Lexington, Kentucky

C E N T R A L H E A T I N G P L A N T

ERECTED 1936

BOARD OF TRUSTEES:

Governor Albert B. Chandler, Chairman
Richard C. Stoll, Vice Chairman

Joe B. Andrews
Horace S. Cleveland
John S. Cooper
Reed Embry
Garth Ferguson
Robert G. Gordon

Louis E. Hillenmeyer
R. Miller Holland
John C. Newcomb
James Park
Harry Peters
G. C. Wells

George H. Wilson

PRESIDENT: Frank LeRond McVey

ARCHITECTS: The Staff of the College of Engineering

CONTRACTOR: Clarke, Stewart and Wood, Lexington, Kentucky

J E W E L L H A L L

ERECTED 1938

Named in Honor of Frances Jewell McVey

BOARD OF TRUSTEES:

Governor Albert B. Chandler, Chairman
Richard C. Stoll, Vice ChairmanMarshall Barnes
Horace S. Cleveland
John S. Cooper
Garth Ferguson
Harper Gatten
Louis E. HillenmeyerR. Miller Holland
John C. Newcomb
James Park
Harry W. Peters
D. D. Stewart
G. C. Wells

PRESIDENT: Frank LeRond McVey

ARCHITECTS: The Staff of the College of Engineering

CONTRACTOR: F. W. Owens Company, Louisville, Kentucky

H O M E E C O N O M I C S B U I L D I N G

ERECTED 1939

BOARD OF TRUSTEES:

Governor Albert B. Chandler, Chairman
Richard C. Stoll, Vice ChairmanMarshall Barnes
Mrs. Paul G. Blazer
Horace S. Cleveland
John S. Cooper
Garth Ferguson
Harper GattenRobert P. Hobson
Louis E. Hillenmeyer
Lee Kirkpatrick
John C. Newcomb
James Park
Harry W. Peters

D. D. Stewart

PRESIDENT: Frank LeRond McVey

ARCHITECTS: The Staff of the College of Engineering

CONTRACTOR: F. W. Owens Company, Louisville, Kentucky

A N D E R S O N H A L L

ERECTED 1937

Named in Honor of F. Paul Anderson Who Was Associated with the College of Engineering from 1891 to 1934 as Head of the Department of Mechanical Engineering and as Dean of the College of Engineering

BOARD OF TRUSTEES:

Governor Albert B. Chandler, Chairman
Richard C. Stoll, Vice Chairman

Joe B. Andrews	R. Miller Holland
Horace S. Cleveland	John C. Newcomb
John S. Cooper	James Park
Garth Ferguson	Harry Peters
Robert G. Gordon	D. D. Stewart
Louis E. Hillenmeyer	G. C. Wells

George H. Wilson

PRESIDENT: Frank LeRond McVey

ARCHITECTS: The Staff of the College of Engineering

CONTRACTOR: The Whittenberg Construction Company, Louisville, Kentucky

T O B A C C O R E S E A R C H L A B O R A T O R Y

ERECTED 1936

BOARD OF TRUSTEES:

Governor Albert B. Chandler, Chairman
Richard C. Stoll, Vice Chairman

Joe B. Andrews	Louis E. Hillenmeyer
Horace S. Cleveland	R. Miller Holland
John S. Cooper	John C. Newcomb
Reed Embry	James Park
Garth Ferguson	Harry Peters
Robert G. Gordon	G. C. Wells

George H. Wilson

PRESIDENT: Frank LeRond McVey

ARCHITECTS: Frankel and Curtis, Lexington, Kentucky

CONTRACTOR: Smith-Haggard Lumber Company, Inc., Lexington, Kentucky

L A F F E R T Y H A L L

ERECTED 1936

Named in Honor of William Thornton Lafferty who Served as the Dean of the Department and College of Law from 1908 to 1922.

BOARD OF TRUSTEES:

Governor Albert B. Chandler, Chairman
Richard C. Stoll, Vice Chairman

Joe B. Andrews	R. Miller Holland
Horace S. Cleveland	John C. Newcomb
John S. Cooper	James Park
Garth Ferguson	Harry Peters
Robert G. Gordon	D. D. Stewart
Louis E. Hillenmeyer	G. C. Wells

George H. Wilson

PRESIDENT: Frank LeRond McVey

ARCHITECTS: The Staff of the College of Engineering

CONTRACTOR: Gilson-Taylor, Inc., Lexington, Kentucky

E N G I N E E R I N G B U I L D I N G

SOUTH AND EAST UNITS

ERECTED 1936

BOARD OF TRUSTEES:

Governor Albert B. Chandler, Chairman
Richard C. Stoll, Vice Chairman

Joe B. Andrews	Louis E. Hillenmeyer
Horace S. Cleveland	R. Miller Holland
John S. Cooper	John C. Newcomb
Reed Embry	James Park
Garth Ferguson	Harry Peters
Robert G. Gordon	G. C. Wells

George H. Wilson

PRESIDENT: Frank LeRond McVey

ARCHITECTS: The Staff of the College of Engineering

CONTRACTOR: Gilson-Taylor, Inc., Lexington, Kentucky

THE HIGHWAY MATERIALS RESEARCH
LABORATORY

ERECTED 1941 BY THE KENTUCKY STATE DEPARTMENT OF HIGHWAYS
J. LYTER DONALDSON, COMMISSIONER

BOARD OF TRUSTEES:

Governor Keen Johnson, Chairman
Richard C. Stoll, Vice Chairman

Marshall Barnes
Mrs. Paul G. Blazer
John W. Brooker
H. S. Cleveland
John S. Cooper
Harper Gatton

Louis Hillenmeyer
Robert P. Hobson
Lee Kirkpatrick
William H. May
James Park
Robert C. Tway

Harry W. Walters

PRESIDENT: Herman Lee Donovan

ARCHITECTS: The Staff of the College of Engineering

CONTRACTOR: Skinner Brothers, Lexington, Kentucky

EXPERIMENT STATION ADDITION

ERECTED 1936

BOARD OF TRUSTEES:

Governor Albert B. Chandler, Chairman
Richard C. Stoll, Vice Chairman

Joe B. Andrews
Horace S. Cleveland
John S. Cooper
Reed Embry
Garth Ferguson
Robert G. Gordon

Louis E. Hillenmeyer
R. Miller Holland
John C. Newcomb
James Park
Harry Peters
G. C. Wells

George H. Wilson

PRESIDENT: Frank LeRond McVey

ARCHITECTS: Frankel and Curtis, Lexington, Kentucky

CONTRACTOR: Smith-Haggard Lumber Company, Inc., Lexington, Kentucky

AERONAUTICAL RESEARCH LABORATORY
ERECTED 1940

BOARD OF TRUSTEES:

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Lee Kirkpatrick
William H. May
John C. Newcomb
James Park

D. D. Stewart

PRESIDENT: Thomas Poe Cooper, Acting

ARCHITECTS: The Staff of the College of Engineering

CONTRACTOR: The Struck Construction Company, Louisville, Ken-
tucky

JOHN BRYAN BOWMAN HALL

ERECTED 1946

Named in Honor of John Bryan Bowman Who, More than Any Single Individual, Was Responsible for the Founding of the Agricultural and Mechanical College of Kentucky from Which Has Grown the University of Kentucky.

BOARD OF TRUSTEES:

Governor Simeon S. Willis, Chairman
Richard C. Stoll, Vice Chairman

Mrs. Paul G. Blazer
John S. Cooper
Grover Creech
T. H. Cutler
H. S. Cleveland
John C. Everett

Harper Gatton
Robert P. Hobson
H. D. Palmore
Elliott Robertson
Robert C. Tway
Harry F. Walters

John Fred Williams

PRESIDENT: Herman Lee Donovan

ARCHITECT: John F. Wilson, Lexington, Kentucky

CONTRACTOR: Hargett Construction Company, Inc., Lexington, Kentucky

The Committee received the recommendation and, upon motion made, seconded and carried, approved the recommendation and ordered bronze plaques placed on the buildings.

H. Purchase of Fence for Experiment Station Farm, Fronting on Nicholasville Road, Approved.

President Donovan submitted a request from Dean Cooper for approval of purchase of a fence running along the front of the Experiment Station farm on the Nicholasville Road from the intersection of South Limestone and Rose Streets, south to the road leading into Shawneetown.

Dean Cooper advised that the staff had recommended the use of the Pittsburgh Steel Company fence, same being a chain link fence. It was estimated that the fence would cost approximately \$5,000.

The Committee heard the recommendation, and upon motion duly made, seconded and carried, authorized the erection of chain link fence running from the intersection of South Limestone and Rose Streets south to the Shawneetown road, cost to be borne by the Revolving Fund at the disposal of the Experiment Station.

I. Purchase of Trucks for Department of Geology Authorized.

President Donovan stated that he had received from Dean M. M. White a request of Dr. A. C. McFarlan, head of the Department of Geology, for purchase of two 1½ ton trucks equipped with passenger bodies to seat approximately 15 persons each. These trucks, with special open passenger bodies, are to be used for transportation of students in field courses in Geology. He read a letter from Doctor McFarlan which explains in detail the need for these trucks, the type of trucks desired, and the purpose for which they are to be used.

December 1, 1947

Dean M. M. White
Arts and Sciences
University of Kentucky

Dear Dean White:

The Department of Geology has been operating a 1½ ton Dodge truck with a special open passenger body for the transportation of students in field courses, both elementary and advanced. We also have two small half ton trucks used in advanced courses and special field work. About eighteen years ago the original Chevrolet truck was purchased with an appropriation of one thousand dollars. There has been no other cost to the University, the entire upkeep and replacement being handled by field trip fees (University Fund 3075) which have cost the students less than could be arranged by any other means. The addition of the two small trucks was made from this fund and involved no appropriation for either. The status of the truck fund is, at the moment, somewhat confused by uncertainty as to how far behind the government is in paying field trip fees for G.I.'s and just how much they reneged on in the first two years when these fees were not listed as such in the catalog. While the account is over \$400.00 in the red, there are accumulated G.I. field trip fees which give us a balance of \$500.00 plus. Against this there are outstanding bills of about \$100.00.

The situation now is that:

1. We have far too many students to handle with the present large truck. It was necessary to curtail freshman field trips about 40% this fall for that reason. It has been necessary also to rent and pay liability insurance on an old navy bus owned by one of the students, J. C. Lewis, for use each Saturday in Geology 10a. It is costing us about twice what our income from field trip fees is. However, we were hard up for transportation and were lucky to get it.

2. The truck is now worn out, particularly the body, which is a dozen years old. It suffers also from having had to stand out in all weather for the past several years. This includes some time before the University warehouse burned down because of crowded conditions there. We were stalled repeatedly for repairs this summer in Virginia.
3. The enrollment in our summer field camp this next summer will have to be limited to thirty and we seem to be assured of more than that number. Some are from other institutions. This will mean two fifteen-passenger vehicles.

After shopping around for six months, I have finally located, through the local Chevrolet people, a style of body for a 1½ ton chassis put out by the Mid-State Body Company of New York and known as the "Convoyer", which is essentially a large station wagon with seating capacity of about fifteen. It is the only satisfactory one I have been able to find, and it is an improvement on the old type, particularly for bad weather and dirt roads.

I am writing to ask an appropriation and authorization for the purchase of two Chevrolet 1½ ton chassis with "Convoyer" body at about \$3250.00 each, making a total of \$6500.00. At the best it will take four months for delivery, and it is essential that we have them on hand by the middle of May to be sure that they will be here long enough before we leave to break them in. We would like to have them for the spring field trips. The truck fund (3075) will take care of baggage carriers, a trailer, and additional insurance.

These busses will be used every afternoon of the week for nine weeks of both the fall and spring quarters and all day every Saturday throughout the year in addition to the summer field camp. At the present time I take fifteen seniors and graduates in Geology 107 out every Saturday in the two half ton trucks for work in northern Garrard County. Next year there will be thirty-five. Professor Nelson and Professor Mac Quown take forty-eight students out in the large truck, a rented bus, and Professor Nelson's own private car each Saturday for work in Franklin County. The rented bus is unsuitable for anything but local travel on a highway. It has neither the power, strength, nor build for anything more.

In making this change the large truck will be sold. The body has no value but the chassis would bring a few hundred dollars. The two half ton trucks will continue to be used as heretofore.

The time element is very important, and I recognize the difficulties involved at this time. Would it not be possible to advance money from some other source temporarily? As an example, we have an order in for about \$4,000.00 worth of microscopes and accessories for which delivery cannot be made for 7-8 months. Here is some money temporarily loose, though encumbered. Also, if it could come from some special fund without going through Frankfort, it would solve much of the time problem.

Sincerely yours,

(Signed) Arthur C. McFarlan

President Donovan stated that the request should have been included in the budget submitted for the Department of Geology at the beginning of the school year, but had been omitted. He stated that, in view of the urgent need for these trucks in connection with field instruction in Geology courses now offered by the University, he recommended appropriation of sufficient money to purchase busses for use by the Department of Geology, as soon as they can be obtained.

The Committee heard the recommendation of the President, and the reading of the letter from Doctor McFarlan, and on motion, duly made, seconded and carried, authorized the purchase of two busses for the use of the Department of Geology, for transportation of students in field courses, and appropriated the sum of \$6,500.00 from the unappropriated surplus of the University budget for this purpose.

J. Jesse H. Jones and Mary Gibbs Jones Scholarships--Agreement.

President Donovan stated that he had been in communication with the Houston Endowment, Inc., a philanthropic corporation endowed by Mr. and Mrs. Jesse H. Jones of Houston, Texas. He said that he had talked by telephone with the president of the Houston Endowment, Inc., and with Mr. Jones, in regard to agreement between the College of Agriculture and Home Economics of the University of Kentucky, and the Houston Endowment Corporation. He read the following proposed agreement submitted by the Endowment.

MEMORANDUM OF AGREEMENT

COLLEGE OF AGRICULTURE AND HOME ECONOMICS
UNIVERSITY OF KENTUCKY

PARTIES:

1. This agreement is made as of the 27th day of December, 1947, by and between the College of Agriculture and Home Economics, University of Kentucky, with its primary office at Lexington, Kentucky, hereinafter called COLLEGE, and Houston Endowment, Inc., a philanthropic Corporation organized under the laws of Texas for the purposes of supporting any charitable, educational, and religious undertaking and endowed by Mr. and Mrs. Jesse H. Jones, with its principal office in Houston, Texas, hereinafter referred to as ENDOWMENT.

NAME OF
SCHOLARSHIP
FUND:

2. Inasmuch as ENDOWMENT is desirous of establishing at the College of Agriculture and Home Economics of the University of Kentucky a fund for scholarships in agriculture and home economics, and that COLLEGE is willing to accept and administer the moneys provided for such a fund, it is mutually agreed that the agricultural scholarships, to be known as the "JESSE H. JONES SCHOLARSHIPS", and the home economics scholarships, to be known as the "MARY GIBBS JONES SCHOLARSHIPS", will be established and administered pursuant to the conditions hereinafter set forth.

OBJECTIVES;

3. The agricultural and home economics scholarships which shall be set up under this agreement shall have as their objective the aiding of worthy young men and women of Kentucky who intend to devote their careers to the furtherance of Kentucky agriculture and home economics in securing education for this purpose at the College of Agriculture and Home Economics of the University of Kentucky.

DURATION OF
AGREEMENT:

4. This agreement will become effective upon signature by authorized representatives of COLLEGE and of ENDOWMENT and shall remain in effect, subject to unforeseen contingencies, until all funds provided by ENDOWMENT under its terms have been expended by COLLEGE in accordance with its provisions.

PROVISIONS:

5. ENDOWMENT agrees to pay to the College of Agriculture and Home Economics of the University of Kentucky the sum of \$50,000.00 in annual payments not to exceed an average of \$5,000.00 per year. The first payment shall be made July 1, 1948, and subsequent payments upon the first day of July of each succeeding year sufficient for the estimated needs as submitted to endowment by June 1 of that year by the Permanent Scholarships Committee, until the final payment has been made. If, in any year, the needs amount to less than \$5,000.00, the balance may be added to the \$5,000.00 maximum in any succeeding year

in which the needs of the fund justify. The money thus received shall be placed in a fund in the Fiscal Department of COLLEGE to be known as the "JESSE H. JONES AND MARY GIBBS JONES SCHOLARSHIPS" fund as set forth in this agreement, at the direction of the Chairman of the Permanent Scholarships Committee of COLLEGE, acting under instructions from his committee. It is a condition of the gift that the recipient of one of these awards shall receive not less than \$300.00 nor more than \$500.00 from this fund in any regular three-quarter college year.

PLAN OF

SCHOLARSHIPS:

6. The plan for use of the JESSE H. JONES and MARY GIBBS JONES SCHOLARSHIPS shall be substantially as follows: These scholarships shall be awarded to young men and women of outstanding ability who would otherwise be denied a college education. They will be chosen through a statewide competition under the direction of the Permanent Scholarships Committee of COLLEGE. Other young men and women who have demonstrated ability and merit as undergraduate students at the College of Agriculture and Home Economics of the University of Kentucky may also be considered eligible for such awards without entering this competition. The number of awards and the amount of each award within these limits will be determined by the Scholarships Committee each year. In order to be considered for one of these awards the applicant must express to the Committee his intention to enter, upon graduation, work connected with some phase of Kentucky agriculture, such as: (a) active farming; (b) the Extension Service; (c) teaching; or (d) some other suitable activity in furtherance of agriculture in the State of Kentucky. After selection as the recipient of this award, the winner may continue to receive its benefits from year to year only if he maintains a scholastic and personal record consistent with the standards prescribed by the Committee for such scholarship winners.

REPORTS AND RESERVATIONS:

7. The Chairman of the Permanent Scholarships Committee will make an annual report to ENDOWMENT of all awards made, funds expended or on hand, and progress of recipients of these awards. Any other reports requested by ENDOWMENT will be furnished by COLLEGE. If, upon receipt of reports under these scholarships, it is determined by ENDOWMENT that these scholarships are not accomplishing the purpose for which they were created, the right is reserved, after consultation with authorities of COLLEGE, to change the provisions for the awarding of these scholarships in whatever manner is deemed desirable by ENDOWMENT.

IN WITNESS WHEREOF the parties hereto have caused this agreement to be duly executed this 27th day of December, 1947.

COLLEGE OF AGRICULTURE AND HOME ECONOMICS

In Presence of:

UNIVERSITY OF KENTUCKY

Chairman of Board

President, University of Ky.

In Presence of;

Secretary

HOUSTON ENDOWMENT, INC.

By _____

President

APPROVED:

Date

APPROVED:

Jesse H. Jones

Date

The President and members of the Executive Committee expressed their pleasure and enthusiasm of the offer of Mr. and Mrs. Jesse H. Jones, through the Endowment, and after some discussion, a motion was made, seconded and carried directing the Chairman of the Executive Committee and the President of the University to execute the contract in the presence of John C. Everett, member of the Board of Trustees, and to return same immediately for acceptance by the Endowment and Mr. Jones.

K. Gifts:

From Keeneland Association.

President Donovan reported receipt of a check in the amount of \$18,000, from the Keeneland Association, this contribution to follow specifically resolution of the Board of Directors of Keeneland Association, passed December 4, 1941, under which like contributions have previously been paid.

Upon motion duly made, seconded and carried, the check was ordered accepted, and President Donovan was directed to write a letter of appreciation to the Board of Directors of Keeneland Association.

From Mr. Harry B. Mackoy.

President Donovan read the following letter:

December 12, 1947

Dr. H. L. Donovan, President,
University of Kentucky.

My dear Doctor Donovan:

Mr. Harry B. Mackoy has sent down to us a set of Supreme Court Reports, another of Kentucky Reports, and of the Kentucky Law Reporter. One item that I was pleased to find was a Kentucky Law Journal published in 1881-1882, which I had heard of but had never seen before, and had never been able to pick up for the library. It is almost a collector's item.

Mr. Mackoy was kind enough to send us an enlarged photograph of his father which we are hanging in the reading room of the library.

Very truly yours,

(Signed) Alvin E. Evans
Dean.

The Executive Committee expressed gratification at this valuable gift to the Law Library, and upon motion duly made, seconded and carried, directed that the sets of Supreme Court Reports, Kentucky Reports and Kentucky Law Reporter be accepted, and requested the President to write a letter of appreciation to Mr. Mackoy.

L. Off-Campus Work of Professor J. W. Martin Approved.

President Donovan submitted request of James W. Martin, approved by Edward Wiest, Dean of the College of Commerce, to serve as tax consultant for the Southern Railroad Company.

December 10, 1947

Dean Edward Wiest
College of Commerce

Dear Dean Wiest:

During the coming year the Southern Railroad Company wishes me to act in a limited degree as its tax consultant. I understand that the Company has peculiar need for an individual experienced in railroad valuation for tax and condemnation purposes and at the same time having professional background as an economist. The Company suggests that I am the only economist in Southern Railroad territory who has had this particular experience.

The work to be done involves thus far tax problems arising in Alabama and Tennessee. The assignment is roughly on all fours with one done for the Nashville, Chattanooga and St. Louis Railroad Company in Tennessee during the summer vacation two or three years ago. In any event I have indicated that I will have nothing to do with questions of Southern Railroad tax liability affecting the Commonwealth of Kentucky or any of its subdivisions or municipalities.

As the Virginia Public Service Tax Study is completed and the local tax study is nearly rounded up, I am of the mind that the Southern Railroad relationship should be established and am requesting that the President's approval be sought. In this connection I think it is wise that I call attention to one specific impediment to accepting this responsibility. In at least one connection the Company will wish me to sit with its counsel during a legal controversy. This trial will come about the end of the second quarter, but the judge has not yet set exact date. This phase of the work might require me to be absent from the University for a few days, but in no event for any considerable length of time. Of course, I shall not allow the assignment to take as much time as the Bureau responsibilities require during weekends and holidays.

Sincerely yours,

(Signed) James W. Martin,
Director.

15 December 1947

President Herman Lee Donovan,
University of Kentucky

My dear President Donovan:

Herewith is a request from Professor J. W. Martin to serve as consultant to the Southern Railroad Company on matters relating to evaluation and taxation. The work will pertain to property lying in Alabama and Tennessee and may therefore be considered not to be in conflict with his position as adviser to the state of Kentucky. However, inasmuch as the Company also operates property in Kentucky I prefer to pass the request to you without recommendation.

Very sincerely yours,

(Signed) Edward Wiest, Dean
College of Commerce

President Donovan stated that the Consultation work to be done by Professor Martin would not interfere with his regular duties as Director of the Bureau of Business Research and Professor at the University.

Members of the Committee heard the request and recommendation, and upon motion, duly made, seconded and carried, concurred in the approval of the President in granting Professor Martin permission to become tax consultant for the Southern Railroad Company.

M. Change of Occupation for Dean P. P. Boyd, Dean T. T. Jones, and Dr. M. E. Ligon.

President Donovan stated that Dr. Paul P. Boyd, Dean of the College of Arts and Sciences, had been with the University for a period of 35 years; Dr. T. T. Jones, Dean of Men and head of the Department of Ancient Languages, had served the University for a period of 45 years; and Dr. M. E. Ligon, head of the Department of Secondary Education, had a period of service of 23½ years, on July 1, 1947. Each of the staff members had reached the age of seventy and were entitled to a change of work assignment under our policy.

He reported that Dr. Paul P. Boyd's assignment as change of work was, "The writing of articles and a mathematical text or two, and a history of the college under the title, 'Thirty Years as Dean of a Liberal Arts College'."

The assignment of Dr. T. T. Jones as change of work is, "Study of Greek Literature--Restate the principles of the Greek Democracy or the Greek Drama, and other subjects."

The change of work assignment for Dr. M. E. Ligon is, "Director of Placement Bureau; State Director, Southern Association of Colleges and Secondary Schools."

The members of the Committee heard the recommendation of the President and, upon motion duly made, seconded and carried, approved change of work for Doctor Boyd, Doctor Jones, and Doctor Ligon, and approved work assignments; and directed that salaries be calculated in accordance with change of work policy of the Board of Trustees, and paid in the usual manner, effective July 1, 1947.

N. Change of Work for Dr. J. S. McHargue.

President Donovan submitted recommendation from Dean Cooper for change of work for Dr. J. S. McHargue, head of the Department of Chemistry, in the Experiment Station. He read Dean Cooper's letter.

January 5, 1948

President H. L. Donovan
University of Kentucky

Dear President Donovan:

On January 29, 1948, Dr. J. S. McHargue, head of the Department of Chemistry in the Experiment Station, will attain the age of seventy. The rules of the Board of Trustees require that by the first of the month following, he shall be given a change of occupation with a salary adjustment.

Dr. McHargue was employed by the Kentucky Experiment Station July 1, 1912, and has worked continuously in the Experiment Station since that date. As of February 1, 1948, he will have completed a service of 35 years and 7 months. Therefore he will be entitled to 55½ per cent of his present salary when assigned to a changed occupation. I recommend that effective February 1, 1948, Dr. McHargue be given a change of occupation. His first assignment shall be the preparation of a manuscript and securing the publication of one or more books discussing the role of certain minor chemical elements and their relation to the science and art of agriculture; second, that he will be available from time to time as the director of the Experiment Station may elect, to give advice and consultation with reference

to certain research projects. He will be assigned necessary office space in the Experiment Station, for carrying on these duties. His salary will be at the rate of 55 $\frac{1}{2}$ per cent of his present salary or \$2941.50 per year, effective February 1, 1948.

Sincerely yours,

(Signed) Thomas Cooper
Dean and Director.

President Donovan recommended that the request be granted, and upon motion, duly made, seconded and carried, the change of work for Dr. J. S. McHargue, and the work assigned, effective February 1, 1948, were approved, and his new salary was directed to be calculated at the rate of 55 $\frac{1}{2}$ % of his present salary, or \$2941.50 a year.

O. Change of Work for Miss Katie Gardner.

President Donovan stated that the University had an employee who had reached the age of 65 and, under the policy of the University, was eligible for change of work, and that he had received a letter from the Comptroller, recommending change of work for Miss Katie Gardner. He read the letter.

December 15, 1947

Dr. H. L. Donovan, President
University of Kentucky

My dear President Donovan:

Miss Katie Gardner, an employee in the women's rest rooms on the campus, started to work for the University June 5, 1931, worked continuously from that time until April 23, 1946, at which time she took leave of absence due to bad health. Miss Gardner will be sixty-five years of age on January 18, 1948 and has requested change of work.

Mr. E. B. Farris, her superior, has recommended the change of work. She has an employment record of fifteen years at the University, and on our change of work policy, would be entitled to thirty-five per cent of her salary at the time of change of status. I therefore recommend that Miss Gardner be granted a change of work, the new salary to be 35% of \$1040.00, or \$364.00 per year. I recommend that she be assigned such duties in connection with the women's rest rooms as are compatible with her physical health, effective January 19, 1948.

Respectfully submitted,
(Signed) Frank D. Peterson, Comptroller.

The President recommended that the request be granted, and upon motion, duly made, seconded and carried, the change of work for Miss Katie Gardner is approved, effective January 19, 1948, at a salary equal to 35% of base salary, or \$364.00 per year, on change of work assignment.

P. Salary of W. T. Rowland.

President Donovan read a letter from Dean W. S. Taylor concerning back salary due Dr. W. T. Rowland.

December 30, 1947

Dr. H. L. Donovan
University of Kentucky

Dear Dr. Donovan:

Dr. Rowland came out to see me yesterday afternoon and brought the enclosed clipping with a Frankfort date line. You will recall that he taught for us in a summer session a few years ago but declined his salary because he was receiving the constitutional limit and felt that accepting this sum might place him in an embarrassing position. He feels that under the recent ruling of the Attorney General's Office he would be eligible to receive the salary he declined and wondered whether or not the sum could still be made available to him.

I told Dr. Rowland I would write you concerning this to see whether you felt it could still be paid. I shall be glad to discuss this question with you if you think a conference will help.

Very sincerely yours,

(Signed) William S. Taylor

President Donovan also read to the members of the Committee a news item with date line of October 14, 1947, relative to an opinion of the Court of Appeals approving the payment for extra work for state and county officials.

ADDITIONAL PAY GIVEN APPROVAL. Frankfort, Ky., Oct. 14 (AP)--

An opinion that payments for extra work, making their total more than the state's constitutional \$5,000 a year limit, can be made to two state officials was given by the attorney general's office today.

The opinion went to F. L. Philips, acting state budget director. He explained that Robert K. Cullen, chief editor of the Statute Revision Commission, regular salary \$5,000, is due to receive \$600 under a contract for indexing the 1946 legislative acts and the House and Senate Journals.

Dr. Paul A. Turner, superintendent of Hazlewood sanatorium, annual salary of \$4,500, Philips explained, can boost his total above \$5,000 by making medical examinations for the State Workmen's Compensation Board.

The opinion said the Court of Appeals had settled the question in a case involving the Fayette county court clerk. He was paid on a special contract to index old records in his office, and that made his total pay more than \$5,000 a year.

"The court held that this was an independent contract," the opinion added, "and that the services performed were outside the legal duties of clerk, so that the contract was legal, and ordered the fiscal court to pay the clerk the contract price."

The members of the Executive Committee discussed the request of Dr. Rowland and Dean Taylor in the light of the news item and the opinion of the Court of Appeals, and upon motion, duly made, seconded and carried, directed that the Comptroller secure the opinion of the Attorney General, and that he transmit same to the Board when received

Q. Supplement #3 to Veterans Administration Contract No. VA vr-355, Covering Period February 13, 1946, to February 12, 1949, Approved.

The Comptroller submitted Supplement No. 3 to negotiated contract No. VA vr-355, which provides for the University to offer an additional correspondence course of instruction, "Marine Diesel Power Plant Engineering", and making same a part of the original contract heretofore negotiated, approved and signed. He reported that Mr. Louis Clifton, Director of the University Department of Extension, and the Comptroller approved and recommended approval of the Supplement No. 3.

The Committee heard the recommendation, and upon motion duly made, seconded and carried, authorized Supplement No. 3 to Contract Va vr-355 executed by the Comptroller on behalf of the University.

R. Luncheon.

At 12:30 p.m., the Committee recessed for luncheon, which was served in the President's Office, and at 1:30 p.m. took up again the business on the agenda.

S. Appointments and Other Staff Changes.

President Donovan submitted staff appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes requested by deans and heads of departments.

College of Arts and Sciences

Appointments

Hambleton Tapp, reappointed as full-time instructor, Department of History, for three months, effective January 1, 1948.

Thomas C. Finnie, instructor in the Department of Mathematics and Astronomy, reappointed for three months, effective January 1, 1948.

Robert A. Baker, Jr., student assistant, Department of Psychology for six months, effective January 1, 1948.

Barbara Shipp, secretary, Department of Journalism, effective December 16, 1947.

Mrs. Jean S. King, clerk-stenographer, administration, College of Arts and Sciences, effective December 18, 1947, through June, 1948.

Marvin S. Cohen, part-time instructor, Department of Physics, reappointed on full-time for three months, effective January 1, 1948.

Richard C. Ramsey, reappointed graduate assistant, Department of Physics, for six months, effective January 1, 1948.

Mary Lyons, business manager, Guignol Theatre, effective December 1, 1947, through June 30, 1948.

James Lee Alloway, assistant storekeeper, Department of Chemistry, effective December 11, 1947.

N. B. McMillian, part-time instructor, Department of Journalism, effective January 1 through May, 1948.

Lyman J. Parrigin, graduate assistant, Department of Chemistry, effective January 1 to June, 1948, inclusive.

Harry T. Miles, graduate assistant, Department of Chemistry, effective January to June, inclusive, 1948.

Louis E. Kidwell, reappointed graduate assistant, Department of Chemistry, for three months, effective January 1, 1948.

William H. Moore, reappointed graduate assistant, Department of Chemistry, effective January 1 to June, 1948, inclusive.

Don P. Claypool, graduate assistant, Department of Chemistry, effective January 1 - June, 1948.

Jerry Baker, assistant military property custodian, effective December 6 through June, 1948.

Theodore A. White, graduate assistant, reappointed, effective January 1, 1948, for three months.

Charles T. Maney, graduate assistant, Department of Physics, effective January 1, 1948, for six months.

Lillian C. Griffey, part-time secretary, Department of Mathematics and Astronomy for six months, effective January 1, 1948.

Helen M. Rice, part-time secretary, Department of Psychology, for six months, effective January 1, 1948.

John E. Reeves, Professor of Political Science, made Acting Head of the Department for the Winter Quarter, 1948.

Salary Adjustment

Dennis A. Ayres, graduate assistant, Department of Chemistry, promoted to associate in Chemistry, part-time, with adjustment in salary, effective January 1, 1948, for three months.

Leave of Absence

Amry Vandenbosch, Professor of Political Science and Head of the Department, leave of absence without salary extended through the Winter Quarter, 1948.

Resignations

Edward J. Griffith, graduate assistant, Department of Chemistry, effective January 1, 1948.

Mary Mae Mack, part-time secretary, Department of Mathematics and Astronomy, effective December 31, 1947.

Julia Leach Kincaid, student assistant, Department of Psychology, effective January 1, 1948.

James B. Wilbur, student assistant, Department of Philosophy, effective December 31, 1947.

College of Agriculture and Home Economics

Appointment

Gertrude Tuttle, clerk-stenographer, Department of Home Demonstration, effective January 2, 1948.

Salary Adjustments

Manuel B. Arnett, county agent, Johnson County, adjustment in salary, effective December 15, 1947.

Wendell C. Binkley, Field Agent in Cooperative Marketing, adjustment in salary, effective January 1, 1948.

James S. Brown, Assistant in Rural Sociology, adjustment in salary, effective January 1, 1948.

Ruth Jones, laboratory assistant, Department of Agronomy, adjustment in salary, effective January 1, 1948.

Mrs. Norma Motsinger, clerk, 4-H Club Department, adjustment in salary, effective January 1, 1948.

Virginia Yonts Alsop, secretary, 4-H Club Department, adjustment in salary, effective January 1, 1948.

Charles Elliott, janitor foreman, Administration, adjustment in salary, effective January 1, 1948.

Patch G. Woolfolk, graduate assistant, made Assistant in Animal Husbandry, Experiment Station, with adjustment in salary, effective January 1, 1948.

Frances L. Cooke, clerk, Department of Entomology and Botany, adjustment in salary, effective January 1, 1948.

Resignations

Harold J. Evans, assistant in soils, half-time, effective December 31, 1947.

Mrs. Margaret Frye, draftsman, Publications, effective January 19, 1948.

Additional Assignment and Title

O. M. Davenport, Assistant Professor of Forestry, given the additional title, In Charge of Section of Forestry, effective September 27, 1947.

College of Engineering

Appointments

Dwight Tenney, lecturer, Engineering Administration (part-time), effective January 1, 1948.

Peter B. Black, student assistant (temporary appointment), effective January 1, 1948.

Robert Leroy Streeter, Jr., instructor in Mechanical Engineering, effective January 1, 1948.

Karl Douglas Kirk, student assistant, (temporary appointment), effective January 1, 1948.

William Horace Finnie, graduate assistant, Department of Civil Engineering, for six months, effective January 1, 1948.

Salary Adjustments

John R. Fortenbery, student assistant (temporary appointment), adjustment in salary, and time spent changed from 3/8 to 3/16 time, effective January 1, 1948.

Willard R. Becraft, student assistant (temporary appointment), adjustment in salary, and time spent changed from 3/16 time to 1/4 time, effective January 1, 1948.

James W. Frasure, student assistant (temporary appointment), adjustment in salary, and time spent changed from 7/32 time to 3/8 time, effective January 1, 1948.

Death

Nancy D. Bentley, on change of occupation status, December 17, 1947.

College of Education

Appointments

Harold B. Dotson, research assistant, for six months, effective January 1, 1948, to July 1, 1948.

Harlan Veal, critic in Agriculture, effective with the beginning of the Fall Quarter 1947-48.

Charles O. Neel, Critic in Agriculture, effective with the beginning of the Fall Quarter 1947-48.

Salary Adjustments

John Earl Robinson, in charge of Driver Education and Audio-Visual Aids, adjustment in salary, effective October 1, 1947.

Harold F. Clark, Consultant, Bureau of School Service, adjustment in salary for the month of December, 1947, to take care of deficit in travel appropriation, effective December 1, 1947.

Betty J. Haynes, secretary, adjustment in salary, effective January 1, 1948.

Resignation

James R. Alley, research assistant, effective January 1, 1948.

College of CommerceAppointments and Reappointments

The following persons as reading assistants for the months of January, February and March: Robert A. Hartlage, Matthew R. P. Perrone, Virgil Christian, W. A. Thomas (reappointment), Edward Mann (reappointment), Joseph B. Noffsinger (reappointment), John M. Walton (reappointment), William A. Toombs (reappointment), Robert W. Smith (reappointment), Mary Dolores Slaughter (reappointment), Janie A. Scott (reappointment), Lee Westfall, Jr., (reappointment).

The following persons as laboratory assistants, all reappointments: James T. Collier, for January, February and March, 1948; Charles T. Mitchell, for January, February and March, 1948; Raymond H. Wright, for January, February and March, 1948; James Q. Sanner, for January, February and March, 1948.

Leave of Absence

Professor Wendell E. Beals, granted leave of absence for the academic year beginning September 1, 1948, and ending June 30, 1949, for the purpose of pursuing graduate work with a view to completing the requirements for the degree of Doctor of Philosophy.

Department of University Extension

Salary Adjustments

Jay Martin, secretary, half-time, adjustment in salary, effective January 1, 1948. This same increase is applicable, also, to the University of Kentucky Press, for half-time charged to it.

Jessie Stockton, typist-clerk, adjustment in salary, effective January 1, 1948.

Marie Abbott, film technician, adjustment in salary, effective January 1, 1948.

University Health Service

Appointments

Dr. John Sprague, physician, on part-time basis, during the winter, effective January 1, 1948.

Dr. Sam Warren, physician, on part-time basis, during the winter, effective January 1, 1948.

Personnel Office

Salary Adjustments

Mrs. Anne Lewis, receptionist, adjustment in salary, effective January 1, 1948.

Mrs. Marjorie Orr, chief clerk (Veterans Office), adjustment in salary, effective January 1, 1948.

On motion duly made, seconded and carried, on President Donovan's recommendation, the above appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes were concurred in and record ordered made in the minutes.

T. Adjournment.

On motion duly made, seconded and carried, the meeting of the Executive Committee was adjourned at 1:50 p.m.

Frank D. Peterson
Secretary, Board of Trustees and
Executive Committee.