

Minutes of the Meeting of the Executive Committee of the Board of Trustees of the University of Kentucky, August 26, 1950.

The Executive Committee of the University of Kentucky met in the President's Office at 2:00 p.m., Saturday, August 26, 1950. The following members were present: Guy A. Huguelet, Chairman; H. D. Palmer, Harper Gatton and R. P. Hobson. Absent: J. C. Everett. President Donovan and Frank D. Peterson, Secretary of the Board, met with the Committee.

A. Minutes Approved.

Upon motion duly made, seconded and carried, the minutes of the Executive Committee of July 21, 1950, were approved as published.

B. Fiscal Agent Appointed.

President Donovan reported that the Comptroller had requested competitive bids from brokers in Kentucky and Ohio to act as fiscal agent in the preparation and sale of \$74,500.00, Revenue Bonds, proceeds to be used for the purchase of the small dormitory at 456 Rose Street (Chi Omega dormitory).

Investment houses were requested to submit offers to serve as fiscal agent, doing all things necessary to set up the bond issue, and paying all expenses incident thereto, and to submit a guaranteed bid, thus giving the Executive Committee the option of accepting either proposition.

President Donovan stated that the competitive bids were opened at 10:00 A.M., Central Daylight Time, in the Office of the Comptroller, and were available for consideration by the Executive Committee. The following bids were received:

Lexington, Kentucky
August 26, 1950

Board of Trustees
University of Kentucky
Lexington, Kentucky

ATTENTION: Mr. F. D. Peterson,
Comptroller.

Gentlemen:

Pursuant to your letter of August 11, 1950, we submit the following proposal for setting up and marketing an Issue of \$74,500 principal amount revenue bonds to finance the purchase of the new building located on Rose Street, containing dormitory and complementary facilities, which

are to be made available for the exclusive use of the "Chi-Omega Sorority" so long as fees from the student body who are members of the said Sorority are sufficient to properly maintain, insure the property, and amortize the Dormitory Revenue Bonds in the above amount which the University proposes to issue.

It is understood that while it is the purpose of the University to lease said Dormitory to the student members of the Sorority that the University will have ownership and control of this property to the same extent it controls all of its Dormitories against which Revenue Bonds are now outstanding. In the event of the failure of said Sorority to fully rent and occupy said facilities and properly maintain same, that any contract between the University and the Sorority shall not, under any circumstances, prevent the University from renting all or part of said facilities to other students of the University.

We offer to finance to the extent of \$74,500 REVENUE BONDS to be designated "UNIVERSITY OF KENTUCKY DORMITORY REVENUE BONDS (456 ROSE STREET)." The bonds are to be in multiples of \$500.00 each and are to mature in from one to thirty (30) years as follows:

\$2000.00 on October 1, 1951, and \$2500.00 in each of the years October 1, 1952 to 1980, inclusive. Bonds are to be dated October 1, 1950, and are to be callable as follows, on any interest payment date, in their inverse numerical order, after thirty (30) days published notice:

At 103 to and including October 1, 1956 and thereafter
 at 102 to and including October 1, 1961, and thereafter
 at 101 to and including October 1, 1966 and thereafter at par.

We and our attorneys will do all of the work in connection with the preparation of the Bond Issue, including all of the legal work, printing of the bonds, publicly advertising same for sale, and will furnish to the successful bidder the approving legal opinion of recognized bond counsel at no expense to either the University of Kentucky or the successful bidder.

As requested in your letter we propose herein to act as your fiscal agent in accordance with the preceding outline, with the alternate conditions of a guaranteed bid or the elimination of a guaranteed bid. If this proposal is accepted without any guaranteed bid on our part, when the bonds have been sold and delivered to the successful bidder, we are

to be paid a fee of \$1000.00 to reimburse us for expenses incurred and services rendered.

As an alternate, we guarantee to bid at the public sale for this Bond Issue not less than 102 for the entire Issue -- bearing interest at 2 3/4% for the first ten maturities, and 3% for the last twenty maturities, provided said sale is consummated not later than October 1, 1950, in which event our compensation is to be 2% of the face amount of the bonds sold and delivered rather than the \$1000.00 above stated.

If, through no fault of ours, the bonds are not publicly advertised and sold on or before October 1, 1950, then, in that event, if at a later date the bonds are sold and we bid a price as favorable as the guaranteed bid herein specified, we are to be compensated in the same amount and manner as though the bonds had been sold by that date.

It will be specified in the Notice of Sale that the bidders will have the right to name their own coupon rate, or rates, (but no more than two), in multiples of 1/4 of 1%, and in the event our guaranteed bid alternate is accepted said Notice of Sale will provide that the interest rates shall be no higher than 2 3/4% for the first ten maturities, and no more than 3% for the last twenty maturities.

Simultaneously with delivery of the bonds to the successful bidder, we are to be paid the fee due us.

In accepting this proposal kindly specify whether alternate proposal No. 1 -- containing a no bid guarantee, or alternate proposal No. 2 - containing the bid guarantee -- is accepted.

Respectfully submitted for your action on August 26, 1950, at 1:30 P.M.

THE BANKERS BOND CO.

SECURITY & BOND COMPANY

By action of the Board of Trustees (the Executive Committee of the Board of Trustees) alternate proposal No. 2 as set forth in the foregoing letter is accepted on the 26th day of August, 1950, by

By _____
W. R. Springate

President
University of Kentucky.

August 26, 1950

University of Kentucky
Office of the Comptroller
Lexington, Kentucky

Gentlemen:

It is our understanding that the University of Kentucky wishes to finance the purchase of a new building located on Rose Street which will be used as a sorority house. To accomplish this an expenditure of approximately \$74,500.00 more or less will be required, and in order to be of assistance in working out this program, we now submit to you the following proposal for acceptance or rejection:

- (1) We will employ a recognized bond counsel and will cause them to prepare for your adoption and execution all the necessary resolutions, leases, mortgages and other instruments to issue and sell approximately \$74,500.00 more or less, revenue bonds.
- (2) We will cause the new bonds to be advertised for sale at a competitive sale in full compliance with the law. We agree that we will pay the expenses incident to the carrying out of this sale, including the fees of our counsel, cost of printing the bonds, recording fees, cost of advertising and holding the sale, except that you are to furnish us free of cost title examinations or abstracts executed by your attorney as may be required by our counsel.
- (3) You are to cooperate with us in furnishing any information which is needed and which is requested in connection with the issuance of said bonds. We agree to proceed in said matter with all reasonable promptness toward the end of holding said public sale of bonds.
- (4) As compensation to us for our services and expenses and for the fees of our counsel simultaneously with the delivery of the bond to the successful purchaser you are to pay us a sum equal to $1\frac{1}{2}\%$ of the face amount of the bonds issued.
- (5) We reserve the privilege of submitting a bid for the bonds when offered at public sale.

Respectfully submitted
HOLTON, FARRA COMPANY
W. E. HUTTON AND COMPANY
WILSON, TRINKLE COMPANY, INC.

(Signed) By John B. Farra
Agent.

The members of the Executive Committee considered the offers and, after due consideration, upon motion duly made, seconded and carried, the guaranteed bid submitted by the Bankers Bond Company, Louisville, Ky., and Security and Bond Company, Lexington, Ky., was accepted, and President Donovan was authorized to sign the proposal submitted by this Syndicate.

The Comptroller explained that the fiscal agent would be requested to have prepared the necessary papers authorizing the bond issue, and have same available for consideration by the full Board on September 19, 1950. He also stated that, in order to eliminate the necessity of a special called meeting to consider the sale of the bonds, the Fiscal Agent would be requested to advertise the issue in The Bond Buyer and the Louisville Courier-Journal, and have same available for consideration by the Board at its meeting on September 19.

C. Resignation of Dr. Louis A. Pardue.

President Donovan reported, with regret, to the Executive Committee the resignation of Dr. Louis A. Pardue, Distinguished Professor in the Department of Physics, and Dean of the Graduate School. He submitted the following letters:

August 24, 1950

Dr. H. L. Donovan, President
University of Kentucky

Dear Dr. Donovan:

With great poignancy, I am herewith submitting my resignation as Dean of the Graduate School, asking that it become effective on October 15, 1950.

It is with much regret that I would sever the long, pleasant and personally helpful relationship with the University, but as you know from our recent conferences I have had an offer from Virginia Polytechnic Institute to become Vice-President and Dean of the Graduate School which it appears I should accept.

I shall always be glad to perform any service I am capable of for you and the University which I shall always hold in high esteem and deep affection.

Respectfully yours,

(Signed) Louis A. Pardue.

August 26, 1950

Dean Louis A. Pardue
University of Kentucky

My dear Dean Pardue:

Your letter of resignation as Dean of the Graduate School, University of Kentucky, came this morning. I shall submit it to the Executive Committee of the Board of Trustees at the meeting here today.

May I take this means of recording my profound regret that you are severing your connection with the University. For many years you have been a student, a teacher, and more recently, a dean of this institution. You have made a distinguished record in every capacity in which you have been connected with your Alma Mater. The University has watched you grow from a freshman student to one of the most distinguished physicists in America and it has had pride in your development.

As a result of the ability that you have displayed, you were selected to become the Dean of the Graduate School upon the death of Dr. Funkhouser. Since assuming that office you have distinguished yourself as an administrator as well as a great teacher and researcher. The University can ill afford to lose your services; however, as you well know, our salary schedule at the University is such that we could not meet the competition of Virginia Polytechnic Institute for your services.

May I congratulate you upon the fine position you have been offered by V. P. I. I know that you will render outstanding service to that institution, as you have to the University of Kentucky. I wish for you many years of happy and constructive work in your new position. Our love and best wishes go with you and Mrs. Pardue as you leave Kentucky. We trust you will return home often in the future.

Cordially yours,

(Signed) H. L. Donovan
President.

Upon motion duly made, seconded and carried, the resignation of Dean Louis A. Pardou was accepted with regrets and deep appreciation for the fine services he has rendered to this institution during his tenure.

D. Dr. Herman E. Spivey Appointed Dean of the Graduate School.

President Donovan stated that Dr. Herman E. Spivey came to the University in August, 1948, as head of the Department of English, and since that time he has won the confidence and esteem of his colleagues by his fine sense of values, his professional zeal and by the friendly and cooperative manner with which he works with others. Under his leadership, the staff of the English department has been enlarged and strengthened, productivity in research has increased significantly, and the reputation of the department among other universities has been materially enhanced. A series of lectures by outstanding literary figures has attracted much attention and contributed in an important way to the cultural program of the University.

The President stated further that Doctor Spivey is a native of South Carolina. He received his undergraduate degree from the University of North Carolina in 1928. In 1929 he was awarded the degree of Master of Arts, and in 1936, the degree of Doctor of Philosophy, both from this same institution. With the exception of the war period, he taught at the University of Florida in the Department of English from 1930 to 1948, being promoted during that time through the ranks of instructor, assistant professor, associate professor, and professor. He served during World War II in the U. S. Navy completing his service at the rank of Commander.

President Donovan noted that Doctor Spivey is the author or co-author of five books and has done much bibliographical and editorial work, contributing a number of important articles to professional journals. His field of special interest is American literature.

The President said that he had considered a number of men for the position of Dean of the Graduate School, which Doctor Pardue is vacating to accept the vice presidency of Virginia Polytechnic Institute, and, after consultation with the deans of the several colleges of the University and with others on the campus, had decided that Dr. Herman E. Spivey possessed to a very high degree the qualifications we need in a dean of a graduate school. He said that he was, therefore, recommending the appointment of Doctor Spivey, effective as of October 1, 1950.

After some discussion, the members of the Executive Committee, upon motion duly made, seconded and carried, upon the recommendation of President Donovan, authorized the appointment of Dr. Herman E. Spivey as Dean of the Graduate School, effective October 1, 1950.

E. Report of the Comptroller.

The Comptroller made financial report of the University for the fiscal year ended June 30, 1950. He submitted balance sheet of the University funds as of June 30, 1950, together with supporting statements of budget and fund operations for the fiscal year.

It was further stated that the books for the fiscal year had been closed, and that adjustments of encumbrances had been made as of September 30, 1950, as provided by statute. A statement of current restricted funds was included in the Report.

After due consideration by members of the Committee, upon motion duly made, seconded and carried, the recommendation of the Comptroller was authorized received and filed.

F. Budget Adjustment, Experiment Station.

President Donovan stated that he was in receipt of communication from Dean Thomas Cooper requesting an increase in the appropriation for the Plant Fund.

President Donovan recommended that the Plant Fund budget of the Agricultural Experiment Station be increased by a total appropriation of \$138,600.00, to take care of the following items:

Fencing.....	\$ 1,500
Tiling Wet Land	700
Parking Space, Dairy Center	2,000
Construction of Roadways	15,000
Completion of Sheep Barn	2,500
Construction of Brooder House	8,500
Remodeling of Agricultural Engineering Building	75,000
Other Necessary Improvements	25,000
Construction of Barn at West Kentucky Sub-station	3,400
Addition to the Water System at West Ken- tucky Sub-station	5,000.

President Donovan explained that the funds were available to the Agricultural Experiment Station, and recommended that the request be granted.

Upon motion duly made, seconded and carried, the sum of \$138,600 was authorized appropriated out of the unappropriated surplus of the Agricultural Experiment Station budget, \$30,200 from the Farm Fund; \$100,000 from the Fertilizer Fund, and \$8,400 from the West Kentucky Substation Miscellaneous Fund.

G. Breakage Fee for Department of Zoology Approved.

President Donovan reported that he was in receipt of a recommendation from Dean White, approving a request of Dr. J. M. Edney, Acting Head of the Department of Zoology, requesting authorization for the collection of a breakage fee in the Department of Zoology. It was explained that the Department suffers a considerable loss each year, due to breakage of slides and other laboratory materials by students. Doctor Edney requests that each student be required to make a deposit of \$5.00 to the Comptroller's Office, in order that the Department may charge to the students taking work in the Department of Zoology the cost of lost keys, broken slides and other equipment used in Zoology courses.

President Donovan recommended that the collection of a breakage fee be authorized, and upon motion duly made, seconded and carried, the recommendation of the President was concurred in.

H. Brock and Johnson Architects' Fee Considered.

President Donovan recalled that, at the last meeting of the Executive Committee, he reported that Brock and Johnson, architects for the new Science Building, had been paid a fee for plan preparation and specifications upon a basic building cost of \$1,500,000, this being the amount which the University had requested as an advance from the Federal Works Agency for plan preparation and specifications of the new Science Building. He also recalled that the basic building cost had been, after various conferences, fixed at \$1,860,000. He stated that Mr. Johnson, representing the firm, had been contacted with the view of getting an agreement that the firm would wait until the building was constructed for a part of the balance of the fee due for plan preparation and specifications. The firm was not receptive to this solution of the problem.

Mr. Ernst V. Johnson, of the firm of Brock and Johnson, requested permission to discuss the matter with members of the Executive Committee. Mr. Johnson was invited to the meeting, and distributed to members of the Executive Committee a mimeographed statement which he considered represented a recapitulation of the facts, in chronological order, concerning the basic fee for the new Science Building, his contention being that the firm had aided in the preparation of an application for advancement of funds for the construction of a building to cost \$1,500,000, and that, before the architects' firm began to prepare

plans and specifications, the basic building cost was fixed at \$1,750,000. He further contended that, by an agreement, the basic cost was increased by the sum of \$110,000 to take care of electrical and other equipment which was provided for in the plans and specifications. It was clear that a misunderstanding existed, and after long consideration, a compromise was agreed to.

Upon motion duly made, seconded and carried, the firm of Brock and Johnson was authorized paid, at this time, a fee of 3% on a basic building cost of \$1,750,000, and the fee of 3% on the increase of \$110,000 to the original basic building cost was ordered withheld until the Science Building is constructed, at which time the firm will be due an additional fee of \$3,300.00, the total of which is a fee of 3% for plans and specifications upon a basic building cost of \$1,860,000.

Mr. Johnson agreed to this solution, thanked the Executive Committee and left the meeting.

I. Loss of Royal Typewriter Reported.

Mr. Peterson stated that Dr. Niel Plummer, head of the Department of Journalism, had reported the theft of a new Royal typewriter, KMG 393 1078, from room 115, Journalism Building. Mr. Peterson stated further that city police had been notified and the pawn shops had been checked. He said that the Department of Journalism had been requested to see that typewriters are securely fixed to desks, so as to make it more difficult for such instruments to be removed from classrooms.

Upon motion duly made, seconded and carried, the information was received and ordered recorded.

J. Loss of Wheelbarrow Reported.

Mr. Peterson reported that Dr. William S. Webb, head of the Department of Anthropology, had reported the loss by theft of a wheelbarrow, the property of the Department of Anthropology. He stated that Doctor Webb and others under his supervision are excavating an Indian mound in Dover, Kentucky, in Mason County; that some tools used in connection with excavation work are locked in a tool house at night, but the building is too small to accommodate larger instruments; and that at some time during the night of August 13, the wheelbarrow was stolen from the project.

The incident was reported to the sheriff of Mason County and called to the attention of the State Police operating in that vicinity.

Upon motion duly made, seconded and carried, the information was received and ordered recorded.

K. Cut-Off Saw Authorized Sold.

Mr. Peterson reported that the College of Engineering owns one cut-off saw, manufactured by E. Atkins, Inc., Indianapolis, Indiana, Style 18-F, Serial Number 218. This machine is surplus to the needs of the College of Engineering and is old, and the Comptroller requested permission to take competitive bids and dispose of the machine.

On motion duly made, seconded and carried, the Comptroller was authorized to take competitive bids and dispose of the machine.

L. Request to Borrow Water Tanks Denied.

President Donovan reported that Mr. Paul Jacoby, representing the Community Recreation Association of Lexington and Fayette County, had requested the loan of two steel water tanks, these tanks to be used by the Community Recreation Association for the period of approximately six months at the recreation area near the Airport on the Versailles Pike. Mr. Peterson stated that the tanks were surplus to the needs of the University and might be lent or sold.

Upon motion duly made, seconded and carried, the request was denied, and the Comptroller was authorized to take competitive bids for the water tanks, and accept the highest and best bid.

M. Injury to Jesse Mack.

Mr. Peterson reported an accident to Jesse Mack, janitor in the Memorial Coliseum. Mr. Mack was cleaning in back of fans and blowers located inside the building. It was dark and he was unable to see where he was stepping. A nail pierced his foot. He was taken to the Health Dispensary, and later to the Good Samaritan Hospital where he was given treatment. The Hospital has submitted an invoice for services rendered in the amount of \$4.00. Mr. Peterson recommended that the account be paid, and upon motion duly made, seconded and carried, the invoice of the Good Samaritan Hospital in the amount of \$4.00 was authorized paid from the College Collection Fund, with the expressed understanding that the action on the case was without commitment as to future action of the Committee, and it did not establish a precedent and did not admit negligence or liability in paying this bill.

N. Injury to Wilbur Cecil Fisher.

Mr. Peterson reported an accident to Wilbur Cecil Fisher, employe in the Electrical Shop. Mr. Fisher injured his left hand while drilling a piece of metal. Ten stitches were required to close the wound. He was unable to work for five days, which time was charged to accident and sick leave. The Health Dispensary was not open and Mr. Fisher was taken to the Good Samaritan Hospital, which submits an invoice of \$8.75 for services rendered.

Mr. Peterson recommended that this account be paid, and upon motion duly made, seconded and carried, the invoice of the Good Samaritan Hospital, in the amount of \$8.75 was authorized paid from the College Collection Fund, with the expressed understanding that the action on the case was without commitment as to future action of the Committee, and it did not establish a precedent and did not admit negligence or liability in paying this bill.

O. Mr. E. B. Farris Given Permission to Do Outside Work.

President Donovan stated that he was in receipt of a request from Mr. E. B. Farris, approved by Mr. Frank D. Peterson, to accept a small amount of consultation work with the firm of Gillig, Watkins and Wilson. It was explained that Mr. Farris' services are urgently needed because of the pressure of time, and that persons qualified to do this type of work are not generally available in this community at this time. He stated that it would not interfere with Mr. Farris' regular duties, as the work would be done at night and during such vacation time as had been earned.

President Donovan read letters from Mr. Farris, Mr. Peterson and S. T. Danks, representing Gillig, Watkins and Wilson, and recommended that the request be approved.

Upon motion duly made, seconded and carried, the recommendation of the President was concurred in.

P. Gifts:

From Plantmix Asphalt Industry of Kentucky
-- \$500.00.

President Donovan presented check for \$500.00, made payable to the Kentucky Research Foundation by the Plantmix Asphalt Industry of Kentucky. He stated that this sum covers the renewal of a scholarship for the 1950-51 school year, and recommended that it be accepted.

Upon motion duly made, seconded and carried, the sum of \$500.00 donated to the Kentucky Research Foundation by the Plantmix Asphalt Industry of Kentucky was ordered accepted, and the President was requested to thank the donors on behalf of the University of Kentucky.

From Mason County Farm Bureau -- \$150.00.

President Donovan presented check for \$150.00, made payable to the Kentucky Research Foundation by the Mason County Farm Bureau. He stated that this gift covers the renewal of the Mason County Farm Bureau scholarship for the 1950-51 school year, and recommended that it be accepted.

On motion duly made, seconded and carried, the recommendation of

the President was concurred in, and he was requested to write a letter of appreciation to the donors.

From National Engineering Company of Chicago,
Illinois -- \$2,000.00.

President Donovan presented check for \$2,000.00 made payable to the Kentucky Research Foundation by the National Engineering Company of Chicago, Illinois. He stated that this sum is to be used to cover a research project dealing with the reclamation of discarded foundry sands, and would be deposited in a new account to be known as the National Engineering Company Project. He recommended that the gift be accepted, and upon motion duly made, seconded and carried, the gift of \$2,000.00 to the Kentucky Research Foundation from the National Engineering Company of Chicago, Illinois, was ordered accepted, and President Donovan was asked to write a letter of appreciation to the donors.

From Mr. and Mrs. E. L. Rees -- Doll Collec-
tion.

President Donovan commented with some gratification on the gift to the University by Mr. and Mrs. E. L. Rees, Coral Gables, Florida, of their collection of costume dolls. He explained that this collection had been brought together over a period of many years and said that great discrimination had been used in the assembling of it. He said further that the collection was worthy of exhibition in any museum, and that the University would see to it that the dolls were kept in a safe place where the general public would be able to see and enjoy them. He recommended that the gift be accepted, and upon motion duly made, seconded and carried, the recommendation of the President was concurred in and President Donovan was requested to express to Mr. and Mrs. E. L. Rees, of Coral Gables, Florida, the appreciation of the Executive Committee for their very fine gift to the University.

From Kroger Foundation -- \$800.00.

President Donovan presented check for \$800.00, to be used to cover four \$200.00 scholarships under the Kroger Scholarship Plan for 1950-51. He explained that this is a continuation of the grant that has been made annually since 1947 and he recommended its acceptance.

Upon motion duly made, seconded and carried, the recommendation of the President was concurred in, and President Donovan was requested to write a letter of appreciation to the donors.

From The Buckeye Cotton Oil Company, Cincin-
nati, Ohio -- \$2,000.00.

President Donovan reported a gift of \$2,000.00 from The Buckeye

Cotton Oil Company, Cincinnati, Ohio, to be used for the support of animal research on the importance of the fat content in soybean oil meal for fattening steers in drylot. He stated that this generous contribution would materially assist in forwarding plans for a feeding test with soybean oil meals in our Animal Husbandry project No. 30, and recommended its acceptance.

Upon motion duly made, seconded and carried, the recommendation of the President was concurred in, and President Donovan was requested to write a letter of appreciation to the donors.

From the Sears-Roebuck Foundation -- Checks
for \$2200.00 and \$800.00.

President Donovan reported that he was in receipt of two checks from the Sears-Roebuck Foundation, one for \$2200.00 and the other for \$800.00. He stated that the check for \$2200.00 was meant to be used for scholarships for freshman boys in agriculture and one special sophomore award, and the check for \$800.00 was meant to cover the first grant for scholarships for freshman girls in Home Economics for the school year 1950-51. He recommended that these gifts be accepted.

Upon motion duly made, seconded and carried, the checks of the Sears-Roebuck Foundation, one in the amount of \$2200.00 and one in the amount of \$800.00 were ordered accepted, and President Donovan was requested to write a letter of appreciation to the donors.

From Dr. L. H. South -- Ten Law Books.

President Donovan reported that he was in receipt of a letter from Dr. L. H. South, offering the University ten law books entitled "English Ruling Cases", these books having been the property of Dr. South's late husband, Judge H. H. Tye, of Williamsburg, Ky. He stated that these books would be a valuable addition to the University's Law Library and would also be a beautiful tribute to Judge Tye, whose name would be placed in each book. He recommended that the books be accepted, and upon motion duly made, seconded and carried, the ten law books of the late Judge H. H. Tye were ordered accepted, and the President was requested to express to Dr. South the appreciation of the University.

From Solvay Process Division of the Allied
Chemical and Dye Corporation --
two checks of \$500.00 each.

President Donovan reported receipt of two checks, for \$500.00 each, from the Solvay Process Division of the Allied Chemical and Dye Corporation. He said that this is a continuation of the grant made last year in support of nitrogen research in connection with our grass-land fertilization project, and stated that these funds would be most helpful in forwarding these studies. He recommended that the gift be accepted.

On motion duly made, seconded and carried, two checks for \$500.00 each from the Solvay Process Division of the Allied Chemical and Dye Corporation were ordered accepted, and the President was requested to write a letter of appreciation to the donors.

Q. Bond of Petty Cash Custodian Cancelled.

Mr. Peterson stated that he had carried with the Fidelity and Deposit Company a bond in the amount of \$10,000 as custodian of petty cash. He stated that a blanket bond which covers all employes of the University would take the place of the bond as custodian of petty cash fund, and recommended that same be cancelled. He stated that he had communicated with the Division of Insurance, Frankfort, Kentucky, and the request had been concurred in by that office.

Upon motion duly made, seconded and carried, the bond of Frank D. Peterson as custodian of petty cash with the Fidelity and Deposit Company was authorized cancelled.

R. Appointments and Other Staff Changes.

President Donovan submitted staff appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes requested by deans and heads of departments.

College of Arts and Sciences

Appointments

Ray L. Heffner, Jr., Instructor, Department of English, on a ten-months basis, effective September 1, 1950.

George C. Patterson, part-time Instructor, Department of Physics, on a ten-months basis, effective September 1, 1950.

L. A. Rayburn, Instructor, Department of Physics, on a ten-months basis, effective September 1, 1950.

Ernest L. Rhodes, Instructor, Department of English, on a ten-months basis, effective September 1, 1950.

Elsie Jean Baker, Secretary, Department of Library Science, effective July 11, 1950.

Mary Jo Bishop, part-time Secretary, Department of Romance Languages, effective July 1, 1950.

Morris J. Davis, Instructor, Department of Mathematics and Astronomy, on a ten-months basis, effective September 1, 1950.

Virginia Stallings, Instructor in Piano, Department of Music, for ten months, effective September 1, 1950.

Imogene Cravens, Pianist, half-time, Department of Physical Education, for ten months, effective September 1, 1950.

Lawrence E. Bowling, Visiting Instructor, Department of English, for ten months, effective September 1, 1950.

Roy F. Cromer, Part-time Instructor, Department of English, effective September 1, 1950.

Leave of Absence

John M. Ubben, leave of absence granted for 1950-51 cancelled at his request as he feels it would be unwise to undertake foreign study at this time. Doctor Ubben is allowed to take up his appointment September 1, 1950.

Resignations

Herbert H. Humphreys, Associate Professor of Psychology, effective September 1, 1950.

Frank Rainwater, Instructor in English, effective September 1, 1950.

Murray P. Strier, part-time Instructor in Chemistry, effective September 1, 1950.

William C. Wineland, Professor of Physics, effective September 1, 1950.

Elsie Jean Baker, Secretary, Department of Library Science, effective July 18, 1950.

Martha L. Yates, Part-time Instructor in English, effective September 1, 1950.

Guy Battle, Instructor in English, effective September 1, 1950.

Elizabeth S. Hunt, Part-time Secretary, Office of the Dean, effective August 15, 1950.

College of Agriculture and Home Economics

Appointments

Everitt E. Witt, Assistant in Agronomy, effective July 1, 1950.

Mary Marshall Haynes, Clerk in Agricultural Extension, Crittenden County, effective July 15, 1950 to June 30, 1951.

Roy E. Sigafus, Assistant Agronomist, Experiment Station, effective October 1, 1950.

John E. Couey, Field Agent in Dairying, Department of Animal Industry (Dairy), effective August 24, 1950.

Mose W. Dunning, Jr., Field Agent in Cream Grading, Department of Animal Industry (Dairy), effective July 17, 1950.

Roy L. Flannery, Field Agent in Agronomy, effective September 1, 1950.

Mrs. Angie M. Howard, Associate Home Demonstration Agent, Graves County, effective August 1, 1950.

Jo-Neil Acton, Assistant Home Demonstration Agent in training, Grayson County, effective September 1, 1950.

Edna Barnes, Assistant Home Demonstration Agent in training, Perry County, effective August 1, 1950.

Barbara Ann Oliver, Assistant Home Demonstration Agent in training, Caldwell County, effective August 1, 1950.

Catherine Almeda Maxey, Clerk, 4-H Club Department, effective August 15, 1950.

Reva J. Crabtree, Clerk-Stenographer, effective August 14, 1950.

Mrs. Myra J. Button, Field Agent in Home Economics, effective August 1, 1950.

Lucy Fowler Parks, Clerk in Agricultural Extension, Madison County, effective August 1, 1950 to June 30, 1951.

Scott L. French, half-time Instructor, effective September 1, 1950, to January 31, 1951. Mr. French will teach in the Department of Animal Husbandry.

Mrs. Frances Atwell, Clerk-Machine Operator, Department of Markets and Rural Finance, effective August 1, 1950.

Jo Ann Karsner, Clerk in Agricultural Extension, Franklin County, effective August 1, 1950, to June 30, 1951.

Dorothy L. Hobbs, Clerk-Stenographer, Department of Agronomy, effective August 7, 1950.

Loyce Hazel Mayhugh, Clerk in Agricultural Extension, Butler County, effective August 1, 1950, to June 30, 1951.

Linzie Stinnett, Tractor Operator, Experiment Station, effective August 1, 1950.

Betty Ruth Edwards, Clerk-Stenographer, Administration, Experiment Station, effective August 22, 1950.

Mrs. Anne McAdams Clemmons, reappointed Instructor in Home Economics, effective September 11, 1950, for ten months.

Mrs. Emily Baker, Assistant Instructor in Family Living courses, for nine months, effective September 11, 1950.

Stanley B. Caywood, Superintendent of the Poultry Farm, effective September 1, 1950.

Salary Adjustments

John Begin, Assistant Field Agent in Poultry Improvement, made Field Agent in Poultry Improvement, with adjustment in salary, effective August 1, 1950.

Rena Faye Morton, Clerk, Public Information, Extension, adjustment in salary, effective August 1, 1950.

Kenneth D. Bell, Field Assistant, Department of Agronomy, adjustment in salary, effective August 1, 1950.

Florence C. Bennett, Home Demonstration Agent, McCracken County, adjustment in salary, effective September 1, 1950.

Kitty Bess Dodson, Home Demonstration Agent, Daviess County, adjustment in salary, effective October 1, 1950.

Alice M. Word, Associate Home Demonstration Agent, Jefferson County, effective September 1, 1950, adjustment in salary.

Blanche Brown, Home Demonstration Agent, Montgomery County, effective September 16, 1950, adjustment in salary.

Mrs. Pauline E. Freels, Assistant Instructor in Home Economics, made Instructor, with adjustment in salary, effective September 1, 1950.

Leaves of Absence

William G. Survant, Assistant Professor of Soils, returns from sabbatic leave, August 1, 1950.

Wendell C. Binkley, Assistant Economist in Agricultural Marketing, returned from leave of absence July 25, 1950. Mr. Binkley has been transferred from his position as Field Agent in Cooperative Marketing to Research.

Howard W. Beers, Professor of Rural Sociology and Head of the Department of Rural Sociology, returned from leave of absence August 1, 1950.

Resignations

Mrs. Robbie R. Lassiter, Clerk, 4-H Club Department, effective August 15, 1950.

Mrs. Mary Neal Wilson Davis, Clerk, Agricultural Extension, Madison County, effective July 31, 1950.

Madison Cawein, Assistant Parasitologist, Department of Animal Pathology, effective July 15, 1950.

Charles M. Stagner, County Soils Assistant, Cadiz, Kentucky, effective July 15, 1950.

Maurice L. Denton, Field Assistant, Department of Agronomy, Experiment Station, effective July 26, 1950.

Mae Evelyn Page, Clerk, Logan County, Agricultural Extension, effective July 15, 1950.

Mrs. Helen D. Davidson, Clerk in Agricultural Extension, Crittenden County, effective July 15, 1950.

Evelyn Bell Rowe, Clerk-Stenographer, Administration, effective July 31, 1950.

Charles S. Dennis, Temporary Field Worker, Department of Rural Sociology, effective July 31, 1950.

Mrs. Ann Hoopes Roe, Temporary Field Worker, Department of Rural Sociology, effective July 31, 1950.

Mrs. Elizabeth Jewell Taylor, Statistical Clerk, Department of Markets and Rural Finance, effective August 15, 1950.

Mrs. Florence Jones Johnson, Clerk in Agricultural Extension, Franklin County, effective July 31, 1950.

Paul D. Richardson, Temporary Field Worker, Department of Rural Sociology, effective August 5, 1950.

Mrs. Sadie W. Pulliam, Home Demonstration Agent, Paducah, Kentucky, effective August 31, 1950.

Catherine B. Cassity, Clerk-Typist, Creamery License Section, effective August 15, 1950.

Carl Brown, Superintendent, Poultry Farm, August 31, 1950.

Naomi Joyce Clerk, Clerk in Agricultural Extension, Butler County, effective July 31, 1950.

Virlen Logston, Farm Laborer, Experiment Station, effective August 15, 1950.

Frieda J. Dunaway, Clerk-Stenographer, Service Office, effective September 6, 1950.

College of Engineering

Leaves of Absence

James L. Leggett, Jr., granted an extension of leave from July 1, 1950, to June 30, 1951, to continue study for doctorate at Purdue University. Mr. Leggett is an Assistant Professor of Civil Engineering.

Joseph A. Boyd, Assistant Professor of Electrical Engineering, granted an extension of leave from July 1, 1950, to June 30, 1951, to continue study for the doctorate at the University of Michigan.

Frank L. Orrell, Jr., Assistant Professor of Metallurgical Engineering, granted an extension of leave from July 1, 1950, to June 30, 1951, to continue study for the doctorate at Ohio State University.

College of Law

Leave of Absence

Frank H. Randall, Professor Emeritus, granted leave of absence for the period September 1, 1950 - May 31, 1951, to accept a position

on the faculty of Saint Louis University School of Law.

College of Education

Appointments

Mrs. Elizabeth Taylor, Critic Teacher, University School, for ten months, effective September 1, 1950.

William D. Judge, Critic Teacher in Agricultural Education, part-time, for twelve months, effective August 1, 1950.

Betty Beatty, Critic Teacher, University School, for ten months, effective September 1, 1950.

Alma V. Carl, Critic Teacher, University School, for ten months, effective September 1, 1950.

Charles O. Leamon, Driver-training Instructor, University School, for nine months, effective September 1, 1950.

College of Commerce

Salary Adjustment

Ruby Bartlett, Assistant Secretary, made Secretary, Bureau of Business Research, with adjustment in salary, effective July 15, 1950.

Resignation

Mrs. Anita Milby, Secretary, Bureau of Business Research, effective July 10, 1950.

University Extension

Appointment

Katherine Morgan, Secretary, Northern Extension Center, made Administrative Worker and Secretary to the Faculty of the Center, a new position, effective July 1, 1950.

University Library

Resignation

Margaret Harrison, Librarian, Biological Sciences Library, effective August 15, 1950.

University of Kentucky PressAppointment

Bruce F. Denbo, Director (rank equivalent to Assistant Professor), effective September 1, 1950.

Office of the RegistrarAppointments

Barbara Sue Graham, Stenographer, effective August 3, 1950.

Katie Dixon, Stenographer, half-time, effective July 10, 1950.

Virginia Johnson Hudgins, Clerk in charge of counter in Recording Office, effective August 1, 1950.

Resignations

Pat Hall, Clerk in charge of counter in Recording Office, effective August 1, 1950.

Helen Kathryn Cook, Stenographer, effective August 1, 1950.

Office of the Dean of WomenAppointments

Louise Curry, Secretary, effective August 1, 1950.

Mrs. Ida Hardesty, Housemother, Delta Zeta House, effective September 1, 1950.

Resignations

Mrs. Mary Jean Smith, Assistant Dietitian, Women's Residence Halls, effective August 14, 1950.

Mrs. Dorothy Adams McInturff, Secretary, effective August 12, 1950.

Mrs. Charlie I. Briggs, Assistant to the Dean of Women, effective July 31, 1950.

Marguerite Arnold, Supervisor, Sayre Hall, effective July 31, 1950.

University Health Service

Appointments

Mildred Hardesty, Registered Nurse, part-time, Residence Halls, effective September 5, 1950.

Kathleen O'Leary, Registered Nurse, Infirmary, effective September 5, 1950.

Resignations

Mrs. Evelyn H. Hodges, Laboratory Technician, effective August 12, 1950.

Mrs. Mary K. C. Wheeler, Registered Nurse, Infirmary, effective August 12, 1950.

University Personnel Office

Appointments

Mary Helen Martin, Clerk, effective August 7, 1950.

Raymon Dudley Johnson, Counselor and Assistant in Testing, effective September 1, 1950.

Resignation

Mrs. Ruth Robertine Adams, Clerk, effective July 31, 1950.

Alumni Association

Appointment

Mrs. Sue Breeden Heidenreich, Office Secretary, Alumni Association, effective September 1, 1950.

Resignation

Mrs. Ingrid Brims Whitlock, Office Secretary, effective September 1, 1950.

Business Management and Control

Appointment

Nila Jean Miller, Stenographer, G. I. Overhead, effective July 1, 1950.

Salary Adjustments

Mary Ellen Lawrence, Senior Clerk-Stenographer, Accounting, salary adjustment, effective September 1, 1950.

Joy Rice, Clerk, G.I. Overhead, salary adjustment, effective September 1, 1950.

Veterans' Housing Projects

Appointment

Thelma Gillis, Bookkeeper, effective July 25, 1950.

Resignation

Mrs. Edna L. Robbins, Stenographer-Bookkeeper, effective September 10, 1950.

On motion duly made, seconded and carried, on President Donovan's recommendation, the above appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes were concurred in and record ordered made in the minutes.

S. Adjournment.

Upon motion duly made, seconded and carried, the meeting of the Executive Committee was adjourned at 4:30 p.m.

Frank D. Peterson, Secretary
Board of Trustees and Executive
Committee.