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INVENTORY OF

# FEDERAL ARCHIVES IN THE STATES

SERIES III.

THE DEPARTMENT OF THE TREASURY

NO. 23.

MISSISSIPPI

SURVEY OF FEDERAL ARCHIVES
WORK PROJECTS ADMINISTRATION
Division of Professional and Service Projects
New Orleans, Louisiana



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## INVENTORY OF FEDERAL ARCHIVES IN THE STATES

## Prepared by

The Survey of Federal Archives
Division of Professional and Service Projects
Works Progress Administration

The National Archives and Louisiana State University Cooperating Sponsors

SERIES III.

THE DEPARTMENT OF THE TREASURY

NO. 23.

MISSISSIPPI

New Orleans, Louisiana The Survey of Federal Archives 1939 The Survey of Federal Archives

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#### PREFACE

The Inventory of Federal Archives in the States is one of the products of the work of the Survey of Federal Archives, which operated as a nation-wide project of the Works Progress Administration from January 1, 1936 to June 30, 1937, and has been continued since that date in Mississippi as a state project of that Administration.

The plan for the organization of the Inventory is as follows: Series I consists of reports on the administration of the Survey, acknowledgments, and general discussions of the location, condition, and content of federal archives in the states. Succeeding series contain the detailed information secured by workers of the Survey, in inventory form, a separate series number being assigned to each of the executive departments (except the Department of State) and other major units of the Federal Government. Within each series No. 1 is a general introduction to the field organization and records of the governmental agency concerned; the succeeding numbers contain the inventory proper, separate numbers being assigned to each state in alphabetical order. Thus, in each series, the inventory for Alabama is No. 2, that for Arizona No. 3, that for Arkansas No. 4, etc.

For each local office information regarding each series, or unit of related records, is presented in the following order: title, inclusive dates ("to date" indicating an open file at the time the information was secured), general description of informational content, description of the system of filing or indexing (if any), a statement of frequency and purpose of use, form of the record itself (bound volumes, sheets in folders, etc.), linear footage, description of the containers, physical condition of the records (not stated if satisfactory), location by room number or other identifying information, and finally, the number of the Form 58SA on which this information was originally recorded by a Survey worker and from which it was abstracted for the Inventory. This form is on file in The National Archives. When it contains substantial information on addenda sheets which has not been included in the mimeographed abstract, indication of this is given by use of the reference "See addenda."

In Mississippi the work of the Survey was under the direction of Mr. Stanley C. Arthur, regional director for Arkansas, Louisiana, and Mississippi, with Mr. George E. Schilling as state supervisor, until June 30, 1937. Since that time Mr. Schilling has been in charge of the state project. This Inventory of the records of the Department of the Treasury in Mississippi was prepared in the New Orleans office of the Survey under the direction of Mrs. Norris Fazekas, editor-in-chief and assistant state supervisor, and was edited before final typing by Dr. Erik Achorn of the Washington office.

New Orleans, Louisiana December, 1939. Stanley C. Arthur
State Supervisor
Survey of Federal Archives
in Louisiana

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#### JACKSON

STATE ACCOUNTS OFFICE
Tower Bldg., W. Pearl and S. Roach Sts.

This office was established in 1935. It keeps account of the funds of the emergency agencies in the state. Records are complete. Reports are sent to Washington, D. C.

- 1. INDEX OF PROJECTS, 1935 to date. Work project number and location. (Frequently, official.) 3 x 5 cards, 3 ft. 6 in., in steel card cabinet. R. 701. (653)
- 2. FORMS, MISCELLANEOUS, 1935 Feb. 1936. Old forms pertaining to War Department projects. (Inactive file, seldom, official.) 9 x 12 folders, 1 ft., in pasteboard transfer case. R. 701. (649)
- 3. ABSTRACT OF ALLOTMENTS, 1935 to date. Filed numerically. (Frequently, official.) 9 x 12 folders, 3 ft. 6 in., in steel filing case. R. 701. (642)
- 4. ABSTRACT OF ALLOTMENT LEDGER SHEETS, 1935 to date. Form B-11-D, revised, showing official project number, bureau reference number, treasury reference number, allotments and limitations, net encumbrances, expenditures, and unliquidated balance. Filed numerically. (Frequently, official.) 11 x 15 1/2 loose sheets, 14 ft., in steel filing cases. R. 701. (651)
- 5. ADVICE OF CHANGE IN ALLOTMENT, 1935 to date. Form A-3A, showing project manager, advice number, work project number, and allotment numbers. Filed numerically. (Frequently, official.) 9 x 12 folders, 10 ft. 6 in., in steel filing cases. R. 701. (655)
- 6. APPROPRIATIONS AND ALLOCATIONS, 1935 to date. Record of appropriations, amounts allotted to different units, etc. Filed by project. (Frequently, official.) 9 x 12 folders, 2 ft., in steel filing case. R. 701. (640)
- 7. CORRESPONDENCE, GENERAL, 1935 to date. With state, district, county, and federal offices and emergency agencies. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 7 ft. 6 in., in steel filing cases. Rs. 612 and 701. (594, 643)
  - 8. DAILY REGISTER OF TRANSACTIONS, 1935 to date. Form B-15, revised,

showing district and county appropriations, official project encumbrances, allotments, bureau voucher number, and treasury voucher number. Filed by districts. (Frequently, official.) 11 x 15 1/2 loose sheets, 4 ft., in steel filing case. R. 701. (650)

- 9. DAILY REPORT OF ALLOTMENT BALANCES, 1935 to date. Form B-16, showing project authorization, appropriation symbol, official project number, allotment number, liquidation encumbrances, etc. (Frequently, official.) 9 x 12 folders, 6 in., in steel filing case. R. 701. (659)
- 10. DAILY SUMMARY OF COLLECTIONS, 1935 to date. Form 1693, showing schedule number, amount, accounts to be credited, and total. (Occasionally, official.) 9 x 12 folders, 3 in., in steel filing case. R. 701. (656)
- 11. DAILY SUMMARY OF DISBURSEMENTS, 1935 to date. Form 1692, showing symbol number, date, lot number, control account, and appropriation on other account. Filed numerically. (Frequently, official.) 9 x 12 folder, 6 in., in steel filing case. R. 701. (648)
- 12. DETAILED REPORT BY APPROPRIATION-ALLOCATIONS, 1935 to date. Form SF-1, showing appropriation symbol, official project number, description, location, project limitation, net encumbrances, vouchers, unencumbered allotments, unliquidated encumbrances, etc. (Frequently, official.) 17 x 22 loose sheets, 1 ft. 6 in., in steel filing case. R. 701. (652)
- 13. ENCUMBRANCE REGISTER, SERIAL, 1935 to date. Encumbrances with serial numbers. Filed numerically. (Frequently, official.) 10 x 12 1/2 loose-leaf books, 1 ft., on shelf. R. 701. (64/4)
- 14. ENCUMBRANCES, MISCELLANEOUS, 1935 to date. Form A-5, revised, showing date, particulars, voucher, liquidated encumbrance, unliquidated encumbrance, authorized encumbrance, etc. Filed numerically. (Frequently, official.) 8 x 10 1/2 loose sheets, 5 ft., in steel filing case. R. 701. (633)
- 15. INTEROFFICE VOUCHERS FOR TRANSPORTATION, 1935 to date. Form A-20, showing carrier, document number, and amount. (Seldom, official.) 9 x 12 folders, 3 in., in steel filing case. R. 701. (658)
- 16. INVITATION, BID, AND ACCEPTANCE, 1935 to date. Form 33, revised. Filed numerically. (Frequently, official.) 9 x 12 folders, 23 ft. 6 in., in steel filing case. R. 701. (647)
- 17. LEDGER, GENERAL, 1935 to date. Appropriations and expenditures. (Frequently, official.) 11 x 17 loose-leaf books, 1 ft., on wooden shelf. R. 701. (641)
- 18. NOTICES OF MISCELLANEOUS ENCUMBRANCES, 1935 to date. Form A-5, showing date, official project number, allotment number, job number, name of individual or firm, amount of encumbrance, etc. (Frequently,

- official.) 9 x 12 folders, 23 ft. 6 in., in steel filing case. R. 701. (660)
- 19. PAY ROLLS, 1935 to date. WPA Form 503-A, for personal services. Filed numerically. (Frequently, official.) 11 x 17 loose sheets, 85 ft. 6 in., in steel filing cases. R. 701. (639)
- 20. PAY ROLL ROUTING SLIPS, 1935 to date. Form D-53, revised, showing appropriation symbol, official project, treasury encumbrance, location symbol, type of work symbol, name, treasury voucher or schedule number, relief or non-relief. (Frequently, official.) 4 x 10 1/2 loose sheets, 44 ft., in steel filing case. R. 701. (636)
- 21. PERSONNEL RECORDS, 1935 to date. History of applicants, applications, and assignments. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 1 ft., in steel filing case. R. 609. (590)
- 22. PROJECT UNIT INFORMATION, 1935 to date. Location of project, type of work, numbers, etc. (Frequently, official.) 3 1/2 x 5 and 5 x 8 cards, 3 ft. 6 in., in wooden card cabinet. R. 701. (654)
- 23. PURCHASE ORDERS, 1935 to date. For supplies, etc. (Frequently, official.) 9 x 12 folders, 1 ft. 6 in., in steel filing case. R. 609. (592)
- 24. REPORTS, 1935 to date. (Occasionally, official.) 9 x 12 folders, 2 ft., in steel filing case. R. 701. (657)
- 25. REQUISITIONS FOR PURCHASES, 1935 to date. Form A-6, revised, showing official project, allotment number, project authorization, advice number, agency classification number, job number, location symbol, type of work symbol, etc. (Frequently, official.) 9 x 12 folders, 28 ft., in steel filing cases. R. 701. (661)
- 26. SCHEDULE OF ADJUSTMENTS, 1935 to date. Form 1081, showing department funds debited and credited, name and address, appropriations and funds to be debited, amount and number of vouchers. Filed numerically. (Frequently, official.) 9 x 12 folders, 6 in., in steel filing case. R. 701. (637)
- 27. SCHEDULE OF DISBURSEMENTS, 1935 to date. Form 1064, revised, showing department, bureau, date paid, name, title, symbol number, bureau schedule number, disbursing officer's voucher number, and bureau or office voucher number. Filed chronologically. (Frequently, official.) 8 x 10 1/2 folders, 11 ft. 6 in., in steel filing cases. R. 701. (638)
- 28. SUMMARIES OF DISBURSEMENTS AND COLLECTIONS, 1935 to date. Form C-10, showing appropriation symbol and title, official project number, disbursements, collections, and net charge. Filed numerically. (Frequently, official.) 11 3/4 x 17 loose-leaf books, 5 ft. 6 in., in steel filing case. R. 701. (645)

- 29. SUPPLY RECORD, 1935 to date. For supplies received, disbursed, and used. Filed numerically. (Occasionally, official.) 9 x 12 folders, 2 ft., in steel filing case. R. 609. (501)
- 30. TABULATING RECORDS, 1935 to date. Done by calculating machine. (Frequently, official.) 3  $1/2 \times 7$  3/4 cards, 285 ft. 6 in., in steel filing cases. R. 701. (646)
- 31. TELEPHONE SERVICE CONTRACTS, 1935 to date. Form 40, showing department, bureau or office and address, contractor and address, description of service, nonrecurring charge, rate per month, etc. Filed numerically. (Frequently, official.) 9 x 12 folders, 2 ft., in steel filing case. R. 701. (634)
- 32. VOUCHER DISTRIBUTION SLIPS, 1935 to date. Form A-4, revised, showing voucher number, appropriation symbol, official project number, allotment number, treasury voucher number, treasury encumbrance number, classification, job number, etc. Filed numerically. (Frequently, official.) 4 x 8 1/2 loose sheets, 15 ft. 6 in., in steel filing case. R. 701. (635)
- 33. VOUCHER PAYMENTS, 1935 to date. Vouchers in payment of WPA projects. Filed numerically. (Frequently, official.) 9 x 12 folders, 6 ft., in steel filing case. R. 612. (593)

# STATE DISBURSING OFFICE Tower Bldg., W. Pearl and S. Roach Sts.

This office was established in 1935. It disburses the funds of relief agencies for the state. Records are complete. Reports are sent to Washington, D. C.

- 34. INDEX TO PERSONNEL, 1935 to date. Name, address, telephone number, position, department, etc. Filed alphabetically. (Frequently, official.) 3 x 5 cards, 3 in., in wooden card cabinet. R. 602. (584)
- 35. ABSENTEE DAILY REPORTS, 1935 to date. Form 2242, showing name, time of arrival, and time charged. Filed chronologically. (Frequently, official.) 9 x 12 folders, 3 ft., in steel filing case. R. 601. (596)
- 36. ACCOUNT CURRENT, TEN DAY, 1935 to date. Record of disbursements and funds on hand; sent to Washington every ten days. (Frequently, official.)  $8\ 1/2\ x\ 11$  sheets, 1 ft. 6 in., in steel filing case. R. 602. (586)
- 37. CHECKS, COPIES, 1935 to date. For personal services, material, equipment, office rentals, supplies, etc. Filed numerically. (Frequently, official.) 8 1/2 x 15 3/4 loose sheets, 20 ft., on 3 wooden shelves. Rs. 601 and 602. (583, 602)

- 38. CHECKS, DUPLICATES, 1935 to date. For personal services, materials, office rentals, supplies, etc. (Frequently, official.) 8  $1/2 \times 15 \ 3/4$  loose sheets, 25 ft. 6 in., on floor. R. 5 1/2. (603)
- 39. CHECKS, RECEIPTS FOR, 1935 to date. Form 1682: lot number, date, class of checks, name of pay roll, period covered, number of checks, symbol number, and serial number of checks. (Frequently, official.) 8 x 10 1/2 loose sheets, 16 ft., in steel filing cases. R. 601. (599)
- 40. CORRESPONDENCE, GENERAL, 1935 to date. With state, county, district, and federal offices. Filed alphabetically by district. (Frequently, official.) 9 x 12 folders, 3 ft. 6 in., in steel filing case. Rs. 601 and 602. (588, 600)
- 41. COTTON PRICE ADJUSTMENT JOURNAL, 1935 to date. (Frequently, official.) 10 x 15 vols., 1 ft., on wooden shelf. R. 602. (585)
- 12. DAILY STATEMENT OF BALANCES, 1935 to date. Form 1703, showing number, account, debit, credit, appropriation symbol, etc. Filed chronologically. (Frequently, official.) 9 x 12 folders, 1 ft. 6 in., in transfer case. R. 601. (597)
- 43. DAILY SUMMARY, 1935 to date. On daily activities. Filed numerically. (Frequently, official.) 9 x 11 loose sheets, 11 ft. 6 in., in steel filing cases. R. 601. (601)
- ДД. DISBURSEMENT SCHEDULE, 1935 to date. Payments for personal services, materials, supplies, etc. (Frequently, official.) 9 x 12 folders, 16 ft., in steel filing cases. R. 602. (587)
- 45. PERSONNEL REPORTS, 1935 to date. Affidavits, personal history statements, service records, copies of letters of appointments, applications for leave, yearly leave records, and job analysis sheets. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 5 ft., in steel filing case. R. 602. (589)
- 46. PROPERTY RECORD, 1935 to date. Form D-12, showing date, voucher number, quantity, unit price, amount, requisition number, station, etc. Filed numerically. (Frequently, official.) 5 x 8 cards, 1 ft. 4 in., in steel card cabinet. R. 601. (595)
- 47. PURCHASE ORDERS, 1935 to date. For supplies, equipment, and material. Filed numerically. (Frequently, official.) 9 x 12 folders, 1 ft., in steel filing case. R. 601. (598)

SUBREGIONAL DISBURSING OFFICE Tower Bldg., W. Pearl and S. Roach Sts.

This Subregional Disbursing Office, under the Regional Disbursing

Office, New Orleans, Louisiana, was established Oct. 31, 1936, for the sole purpose of making AAA payments. No records have been lost or destroyed. No archives are sent to Washington.

- 48. CHECKS, Oct. 1936 to date. Name, amount of check, date drawn, voucher number, serial number, symbol number, and object for which drawn (duplicates). Filed by dates. (Daily, official.) 8 1/2 x 17 sheets, 17 ft., on 20 wooden shelves. R. 206. (1029)
- 10. CORRESPONDENCE, REPORTS, AND RECEIPTS, Oct. 1936 to date. Correspondence with county agents regarding reports and lost, unclaimed, and missent checks; reports to be sent to Washington concerning issuance of checks, and receipts for checks received by county agents to be delivered to growers. Filed by counties. (Frequently, official.) 10 x 12 folders, 12 ft., in steel filing cases. R. 206. (1028)

#### COAST GUARD

#### BILOXI

# AIR STATION Hanger and Office Bldg.

This station was established December 6, 1934, and is operating on the same basis and in the same location. The barracks are not yet completed. Once each year the chief of the filing division visits the office and selects the papers that may be destroyed. He also ships necessary records to Washington, D. C. Original pay rolls are sent to Comptroller General in Washington, D. C., by the headquarters office in Mobile, Alabama.

- 50. NAVIGATION CHARTS AND WEATHER MAPS, Dec. 1934 to date. Maps prepared from daily radio air-commerce bulletins, showing barometer readings and direction and velocity of the wind. (Daily, official.) 18 x 45 and 36 x 90 documents, 6 in., in chart desk. Radio Room. (174)
- 51. COMMISSARY REPORT, Dec. 6, 1934 to date. Daily report, showing purchases of provisions for personnel. (Daily, official.) 10 x 12 folders, 2 ft., in steel filing case. Pay Office. (169)
- 52. PROPERTY RECORD, Dec. 6, 1934 to date. Financial account and inventory, showing quantity on hand, quantity received, value, and total quantity. Filed according to Federal Standard Stock Catalog 1-74. (Daily, official.) 5 x 8 cards, 3 ft. 4 in., in post index filing cabinet. Pay Office. (166)
- 53. RECORDS, DAILY AND MISCELLANEOUS, Dec. 6, 1934 to date. Health records, medical log, ships's log, flight log, special liberty book, and conduct book. (Daily, official.) 8 x 10 1/2 vols. (7), 6 in., on bookshelf on top of desk. General Office. (173)
- 54. RECORDS, MISCELLANEOUS, Dec. 6, 1934 to date. Personal records, pay rolls, general correspondence, and continuous service certificates. Filed alphabetically and numerically. (Daily, official.) 4 x 9 pockets, 10 x 12 folders, 7 x 10 envelopes, and 8 1/4 x 14 loose sheets, 8 ft., in steel filing case and folded document holder. General Office. (172)
- 55. VOUCHERS, PAID, Dec. 6, 1934 to date. Completed orders for supplies and paid vouchers covering same. Filed alphabetically. (Never.) 10 x 12 folders, 2 ft., in steel filing case. Pay Office. (167)
- 56. PERIODICAL CONTRACTS, 1936. Contracts in force. Filed alphabetically by service. (Daily, official.) 10 x 12 folders, 6 in., in steel filing case. Pay Office. (168)

57. WORK FILE, 1936. Purchase records. (Daily, official.) 8 1/2 x 11 loose sheets, 6 in., in 6 compartments on open wooden shelf. Pay Office. (170)

58. ROUGH PAY ROLLS, Mar. 1936 to date. Cat. 2677, drafts from which personnel pay rolls are made. (Daily, official.) 11 x 16 loose-leaf book, 3 in., on desk. Pay Office. (171)

# GULFPORT

RECORDS IN CUSTODY OF
DEPUTY COLLECTOR OF CUSTOMS
Post Office Bldg., 13th St. and 25th Ave.

59. SALARIES OF REVENUE CUTTER PERSONNEL, 1908 - 1910. Pay rolls of noncommissioned officers and enlisted force. (Never.) 10 x 12 bundle, 1/2 in., on floor of upper wall vault. R. 210. (9)

# BUREAU OF CUSTOMS

The act of February 24, 1804, which created the District of Mississippi, established the Pascagoula River as the boundary of that district and provided that New Orleans be the only port of entry. It was not until 1832 that a separate district was set up to include the Gulf Coast territory between the Pearl and Pascagoula Rivers. A port of entry, to be situated near the mouth of the Pearl River, was to be selected by the President. This port was located at Pearlington. Pearlington continued as headquarters of the Pearl River District until Congress, by an act of June 15, 1814, named Shieldsborough, on the Bay of St. Louis, as the port of entry for the district and relegated Pearlington to the rank of a port of delivery. April 5, 1875, Shieldsborough was incorporated and the name changed to Bay St. Louis.

Gulfport, Mississippi, was designated a port of entry by the congressional act of April 22, 1901. At that time it became the head-quarters port of the Pearl River District, with Bay St. Louis and Pascagoula as ports of delivery and Biloxi as a Customs station. July 2, 1909, Pascagoula was made a subport of entry and in 1912 the Bay

St. Louis office was abolished.

March 3, 1913, the President submitted to Congress a plan of reorganization of the Customs Service, authorized by the act of August 24, 1912, and July 1, 1913, the Pearl River District was abolished and all of Mississippi south of 31st degree of latitude was placed in District 19, with Mobile, Alabama, as headquarters port, while the northern part of Mississippi became part of District 20, with New Orleans, Louisiana, as headquarters port. Gulfport and Pascagoula became subports of entry and Biloxi a customs station of Mobile District No. 19.

#### BILOXI

OFFICE OF DEPUTY COLLECTOR
Post Office Bldg., 240 Lameuse St.

This office was established about 1892. From an unknown date until April 1, 1908, the office was located in Old Peoples Bank Building, Howard and Lameuse Streets. It then moved to its present address. Records are complete and are never destroyed except by permission. Reports are made to the Mobile office from where necessary information is sent to Washington, D. C.

60. INDEX, Mar. 1910 - Mar. 1933. Index to File No. 1, showing title and number of each folder. Arranged alphabetically. (Occasionally, official.) 3 x 5 cards, 5 1/2 in., in wooden card cabinet. Rs. 309 and 310. (122)

- 61. INDEX TO MASTERS' OATHS, Mar. 1910 Mar. 1933. Name of master, oath number, and catalogue number of oath. Filed alphabetically. (Occasionally, official.) 4 x 5 cards, 1 ft., in card cabinet. Rs. 309 and 310. (114)
- 62. INDEX TO MOTOR BOAT FILE, June 1918 to date. Form 1512: name of owner, boat number, address, name of boat, length over all, principal occupation, and when, where and by whom built. Filed numerically and alphabetically. (Daily, official.)  $3\times 5$  cards,  $6\cdot 1/2$  in., in steel card cabinet. Rs. 309 and 310. (107)
- 63. INDEX TO VESSEL FILE, 1933 to date. Name of boat, type, and folder number. Filed alphabetically. (Daily, official.) 3 x 5 cards, 5 1/2 in., in steel card cabinet. Rs. 309 and 310. (119)
- 64. CORRESPONDENCE, MISCELLANEOUS, 1892 1910. With headquarters, pertaining to rules and regulations and customs intelligence information. (Rarely, official.) Variously sized vols. (6), 1 ft. 2 in., in wooden cabinet. Brittle, damaged by vermin, bindings broken. Rs. 309 and 310. (112)
- 65. STATISTICAL BLOTTER, Sept. 23, 1892 May 17, 1905. Cat. 1016-B, record of exports, showing date, rig, flag, vessel, exporter, port, country, and exports. Entered chronologically. (Occasionally, official) 10 x 14 vols. (3), 2 in., on wooden shelf. Rs. 309 and 310. (115)
- 66. ENTRANCES AND CLEARANCES OF FOREIGN VESSELS, Oct. 4, 1892 Sept. 30, 1905. Cat. 515-B: tonnage, date of entrance or clearance, official number, rig, nationality, name, where from, destination, tonnage tax, number of crew, fees, cargo, and ballast. Entered chronologically. (Rarely, official.) 9 1/2 x 14 vols. (2), 2 in., in bookcase. Rs. 309 and 310. (118)
- 67. ENTRANCES AND CLEARANCES OF COASTWISE VESSELS, Nov. 10, 1893 Oct. 3, 1905. Form 516B: date, rig, name, where from, destination, tonnage, number of crew, fees, ballast, and remarks. Entered chronologically. (Rarely, official.) 9 1/2 x 14 vol., 1 in., in wooden bookcase. Rs. 309 and 310. (117)
- 68. OATHS OF NEW MASTERS, Jan. 2, 1894 Sept. 6, 1913. Name of master, vessel, home port, and tonnage capacity. Filed chronologically. (Rarely, official.) 10 x 12 and 9 x 15 gum stub files (5), 1 ft. 2 in., on shelf of filing case and in revolving bookcase. Brittle, damaged by redents, bindings broken. Rs. 309 and 310. (111)
- 69. MISCELLANEOUS FILE, Mar. 1910 Mar. 1933. Forms 1280A and 1311, master's oaths; Forms E and K, seamen's identification cards; customs intelligence reports; and correspondence. Filed numerically. Indexed. (Occasionally, official.) 10 x 12 folders, 6 ft., in wooden filing case. Rs. 309 and 310. (113)
  - 70. CORRESPONDENCE, MISCELLANEOUS, AND OATHS OF MASTERS, Mar. 1910

- to date. Filed numerically. Indexed. (Daily, official.) 10 x 12 folders,  $\frac{1}{4}$  ft., in steel filing case. Rs. 309 and 310. (121)
- 71. NAVIGATION CASES, July 15, 1913 May 5, 1936. Forms 1080 and 1307, record of seizures, fines, penalties, and forfeitures for violations of the navigation, steamboat inspection, and immigration laws. (Occasionally, official.) 8  $1/2 \times 17 1/2 \times 17 1/2$
- 72. RECORD OF INDORSEMENTS OF CHANGE OF MASTERS, Jan. 1, 1917 Feb. 8, 1933. Cat. 1423: date and kind of document, number, where issued, rig, vessel, late master, present master, when indorsed, and remarks (replaced by loose-leaf form; previous vols. destroyed). Entered alphabetically. (Occasionally, official.) 11 x 16 1/2 vol., 2 in., in revolving bookcase. Rs. 309 and 310. (116)
- 73. MASTERS: OATHS FOR RENEWAL BY INDORSEMENT OF LICENSES OF MERCHANT VESSELS OR YACHTS, Jan. 2, 1917 to date. Cat. 1280-A: district, port, master, boat, official number, citizenship, birthplace, and date and number of license. Entered chronologically. (Occasionally, official.) 9 x 14 vols. (6), 9 in., in wooden cabinet and desk drawer. Rs. 309 and 310. (110)
- 74. DAILY RECORD AND STATEMENT OF COLLECTIONS, DEPOSITS, AND BAL-ANCES, Apr. 5, 1919 to date. Form 5207B: collections, source, and balance. (Occasionally, official.) 9 x 12 loose-leaf book, 3 in., in desk drawer. Rs. 309 and 310. (105)
- 75. ACCOUNT OF NAVIGATION FINES, PENALTIES, AND FORFEITURES, July 26, 1919 1923; Mar. 16, 1933 to date. Duplicate receipts. Filed chronologically. (Occasionally, official.) 9 x 12 loose-leaf book, 1 1/2 in., in desk drawer. Rs. 309 and 310. (109)
- 76. RECORD OF MOTOR BOATS, 1933 Feb. 1936. Memorandum for head-quarters port and notice to Collector of change of ownership. Filed alphabetically. Indexed. (Daily, official.) 10 x 12 folders, 2 ft., in steel filing case. Rs. 309 and 310. (108)
- 77. RECORD OF DOCUMENTED VESSELS AND PENDING NAVIGATION CASES, 1933 to date. Oaths of affirmation of new masters, ownership, masters' oaths, etc. Filed numerically. Indexed. (Daily, official.) 10 x 12 folders, 2 ft., in steel filing case. Rs. 309 and 310. (120)
- 78. RECORD OF MARINE DOCUMENTS DEPOSITED, May 1933 Aug. 1936. Form 1317: index number, rig, vessel, document, (kind, number, port, and date), latest renewal, department letter, date of fine imposed, case number, document (received from, date, delivered to, and date), and remarks. (Daily, official.) 10 1/2 x 16 vol., 1 in., in desk drawer. Rs. 309 and 310. (106)

#### GULFPORT

OFFICE OF DEPUTY COLLECTOR
Post Office Bldg., 13th St. and 25th Ave.

This office was established by act of April 22, 1904. Some records were destroyed by water due to a storm, but the date and extent of damage is not known. Many records are obsolete and will be destroyed upon authorization from Washington.

N.B. District records dating from 1870 were transferred from Shieldsborough to this office. Records prior to 1904 are therefore Shields-

borough documents.

- 79. GENERAL INDEX TO CONVEYANCES OF VESSELS, May 17, 1871 to date. Commerce Cat. 1361, for registered, enrolled, or licensed vessels, indicating name, official number, rig, gross, grantor or mortgagor, grantee or mortgagee, part owned, part conveyed, kind of conveyance, date of conveyance, consideration, date received for record, and book of record. This is an index to records reported on in Abstracts 9, 15-18, 27, 29, and 11. Arranged alphabetically. (Daily, official.) 11 x 15 and 13 x 17 vols. (2), 14 in., in closed wooden pigeon hole of wooden counter and on floor of upper wall vault. Damaged by careless handling, brittle, torn, bindings broken. R. 210. (4)
- 80. INDEX TO COASTWISE ENTRANCES AND CLEARANCES, Mar. 1902 to date. Arranged chronologically. This is an index to records reported on in Abstracts 20 and 21. (Older records, rarely; current records, frequently, official.) 10 x  $1_{l_1}$  vols. ( $l_1$ ), 5 in., on open steel shelf and in desk drawer. R. 210. ( $2l_1$ )
- 81. INDEX TO FOREIGN ENTRANCES AND CLEARANCES, May 1, 1903 to date. Arranged chronologically. This is an index to records reported on in Abstracts 22 and 23. (Older records, rarely; current records, frequently, official.) 10 x 14 vols. (7), 8 in., on open steel shelf of lower vault. R. 210. (24)
- 82. INDEX TO MOTOR BOATS, MISCELLANEOUS FILE, AND VESSEL FILE, 1929 1936. Index to motor boats, showing name, size, number, horse-power, use of vessel, when, where and by whom built, make of motor, and name and address of owner, 1936; index to miscellaneous file, showing name and number of file, 1929-1936; and index to vessel file, showing name, number, and owner of vessel, 1930-1936. Index to motor boats covers records reported on in Abstract 35. Filed alphabetically. (Never.) 3 x 5 cards, 2 ft. 9 in., in wooden card cabinets. R. 210. (37)
- 83. REGISTERS, ENROLLMENTS, AND LICENSES OF VESSELS UNDER TWENTY TONS, Jan. 22, 1870 to date. Official number, rig, name of vessel, tonnage, and registers issued and surrendered. Entered chronologically under alphabetical groups. (Older records, rarely; later records, daily, official.) 9 x 14 and 11 x 16 vols. (6), 10 in., on floor of upper

vault and in pigeon hole of wooden counter. R. 210. (26)

- 84. RECORD OF BILLS OF SALE OF LICENSED VESSELS UNDER TWENTY TONS, Oct. 17, 1870 to date. Cat. 1345, copy of license, showing number and whether temporary or permanent; and copy of bill of sale of each vessel sold. Arranged alphabetically and chronologically. 11 x 15 and 13 x 17 vol. index; see Abstract 4. (Older records, seldom; later records, frequently, official.) 9 1/2 x 14 vols. (14), 2 ft. 6 in., on open steel shelf of lower vault, on floor of upper wall vault, and under wooden counter. R. 210. (16)
- 85. BUILDERS: CERTIFICATES, Dec. 24, 1870 July 30, 1917. For districts of Pearl River and Mobile, showing oath of shipbuilders for each boat built in the district. (Never.) 8 1/2 x 14 and 11 x 16 1/2 vols. (2), 3 in., on floor of upper wall vault. R. 210. (9)
- 86. ENROLLMENTS AND LICENSES OF VESSELS, COPIES, Aug. 7, 1872 1927. Vols. 1-4, no number; Vols. 5 and 6, Cat. 538; Vols. 5-a and 6-a, Cat. 541; Vol. 7, Cat. 1272; and Vol. 7-a, Cat. 1282; show port and district where license was issued, name of vessel, name and address of owner, size and tonnage of vessel, and date issued. Arranged chronologically. 11 x 15 and 13 x 17 vol. index; see Abstract 4. (Occasionally, official.) 10 x 13 and 10 x 14 vols. (7), 2 ft. 4 in., in pigeon hole of wooden counter and on floor of upper wall vault. R. 210. (41)
- 87. RECORD OF BILLS OF SALE OF REGISTERED VESSELS, 1875 1911; 1915-Mar. 1930. Vol. 0, copies of bills of sale and certificates of registry for Shieldsborough, 1875-1911; and Vol. Y-1, Cat. 1341, copies of bills of sale and certificates of registry for Gulfport, 1914-1930. 11 x 15 and 13 x 17 vol. index; see Abstract 4. (Older records, seldom; later records, frequently, official.) 9 1/2 x 14 1/2 vols. (2), 4 in., in pigeon hole of wooden counter and on floor of upper wall vault. Bindings broken. R. 210. (15)
- 88. CERTIFICATES OF REGISTRY OF VESSELS, COPIES, May 1, 1875 to date. Number and name of vessel, name of owner, description of vessel, size, tonnage and type of vessel. Arranged by dates. (Frequently, official.) 11 x 16 and 13 x 20 vols. (3) and 13 x 20 loose-leaf book, 8 in., on open steel shelf of lower wall vault and in pigeon hole of wooden counter. Damaged by careless handling, brittle, bindings broken. R. 210. (50)
- 89. MORTGAGES AGAINST REGISTERED OR EMROLLED VESSELS, COPIES, June 8, 1875 to date. Vol. S, Cat. 521, and Vol. S-2, Cat. 1351; Shieldsborough entries, June 8, 1875-Dec. 29, 1903. Arranged chronologically. 11 x 15 and 13 x 17 vol. index; see Abstract 4. (Older records, rarely; later records, frequently, official.) 12 x 16 vols. (4), 8 in., in pigeon hole of wooden counter and on floor of upper wall vault. R. 210. (17)
- 90. MORTGAGES AGAINST LICENSED VESSELS UNDER AND OVER TWENTY-TONS, COPIES, June 28, 1875 to date. Two Vols. H and four Vols. R. Entered chronologically. 11 x 15 and 13 x 17 vol. index; see Abstract 4. (Older records, seldom; later records, frequently, official.) 12 x 16

- vols. (6), 1 ft., on open steel shelf of lower vault, in pigeon hole of wooden counter, and on floor of upper wall vault. Dirty, torn, bindings broken. R. 210. (18)
- 91. ENTRANCES AND CLEARANCES, July 3 Sept. 17, 1879; Sept. 19, 1903 Dec. 26, 1919; Nov. 2, 1925 Dec. 31, 1927. Summaries made for the convenience of the customs officer only; used in making up his quarterly, semiannual, and annual reports. (Older records, rarely; current records, frequently, official.) 10 x 14 vols. (4), 5 in. R. 210. (24)
- 92. CANCELLED BOMDS, Sept. 4, 1882 Aug. 7, 1918. Form 375, verified invoices; Form 1209, special bonds for lading or unlading (under preliminary entry) by day or night; and Form 589 1/2, bonds of inspection, factor, or attorney to produce declaration of actual owner or ultimate consignee for entry. (Never.) 8 x 10 1/2 and 8 1/2 x 13 vols. (3), 5 in., on floor of upper wall vault. R. 210. (9)
- 93. ABSTRACT OF REGISTERS, ENROLLMENTS, AND LICENSES ISSUED AND SURRENDERED, July 1, 1889 to date. Detailed information regarding registered, enrolled, and licensed vessels. Vols. I and II are Shieldsborough records. Entered alphabetically. (Daily, official.) 14 x 17 vols. (3) and 11 x 12 and 14 x 18 loose-leaf books (2), 1 ft. 3 in., in upper wall vault and in drawer of wooden counter desk. Damaged by careless handling, brittle, dirty, torn, bindings broken. R. 210. (51)
- 94. BILLS OF SALE OF ENROLLED VESSELS, Mar. 5, 1892 to date. Bureau of Navigation Cat. 1343, copies of bills of sale, with consolidated certificates of enrollment and license; Vol. V, Cat. 1543, 1905-1924; and Vol. V-2, Cat. 1343, 1926 to date. Entered chronologically. 11 x 15 and 13 x 17 vol. index; see Abstract 4. (Occasionally, official.) 9 x 14 vols. (4), 8 in., in pigeon hole of wooden counter and on floor of upper wall vault. R. 210. (27)
- 95. SEAMEN RECORDS, 1894 1919; 1925 1934. Seamen's certificates of citizenship; also seamen's discharge certificates, 1917-1918. See addenda for detailed description. (Never.) 11 x 15 vol. and 3 x 5 and 9 x 12 bundles (2), 1 ft. 2 in., on floor of upper vault. R. 210. (8)
- 96. ENROLLMENT BONDS AND OATHS, Jan. 11, 1894 Aug. 1, 1903. Owners' oaths, masters' oaths, and bonds of enrollment, signed by managing owner, master, and two sureties and attested by Collector. (Never.) 11 1/2 x 15 vol., 2 in., on floor of upper wall vault. R. 210. (5)
- 97. LICENSES OF VESSELS UNDER TWENTY TONS, COPIES, July 1, 1895 to date. Cat. 1285; Form 1263B, record of owner or mortgagee of vessel; masters' oaths for licenses of merchant vessels or yachts under 20 tons; and licenses of vessels under 20 tons; show number, name and tonnage of vessel, name and address of owner, when and where vessel was built, and admeasurements of vessel. Arranged chronologically. (Frequently, official.) 12 x 16 and 13 x 19 vols. (13) and loose-leaf books (3), 3 ft. 4 in., on open steel shelf of lower vault, in pigeon hole of wooden

counter, and on floor of upper wall vault. Damaged by water and faulty containers, dirty, bindings broken. R. 210. (40)

- 98. COASTWISE CLEARANCES, July 1, 1896 to date. Copies of manifests and crew lists. Arranged chronologically. 10 x 14 vol. index; see Abstract 24. (Older records, never; later records, occasionally, official.) 10 x 12 folders and bundles (24), 9 ft. 4 in., on open steel shelf of lower wall vault, in drawer of wooden counter, and on floor of upper wall vault. R. 210. (20)
- 99. COASTWISE ENTRANCES, July 1, 1806 to date. Masters' oaths, inward manifests, inspectors' reports of examination of crew, statements of services rendered to American vessels, bills of health, record of discharge from quarantine station, crew lists, and certificates of shipment of seamen. Arranged chronologically. 10 x 14 vol. index; see Abstract 24. (Never.) 10 x 12 folders and bundles (35), 9 ft. 6 in., on open steel shelf of lower vault, in drawer of wooden counter, and on floor of upper vault. R. 210. (21)
- 100. FOREIGN CLEARANCES, July 1, 1896 to date. Oaths of masters of vessels and copies of manifests and crew lists. Filed chronologically. 10 x 14 vol. index; see Abstract 24. (Never.) 10 x 12 bundles (28) and folded documents, 18 ft. 2 in., on open steel shelf of lower vault, in drawer of wooden counter, and on floor of upper wall vault. R. 210. (22)
- 101. FOREIGN ENTRANCES, July 1, 1806 to date. Oath that ballast has no mercantile value, manifest of ship's stores, discharge from quarantine station, master's cath, and related papers. Arranged chronologically. 10 x 14 vol. index; see Abstract 24. (Older records, seldom; later records, frequently, official.) 10 x 12 bundles (36) and sheets, 30 ft., on 2 open steel shelves of lower vault, in drawer of wooden counter, and on floor of upper vault. Damaged by careless handling, brittle, dirty, torn, ink faded. R. 210. (23)
- 102. STATISTICAL REPORT OF VESSELS IN PEARL RIVER DISTRICT, 1897 1902; 1904; 1908. Weekly and monthly reports of vessels in foreign trade cleared, domestic commodities exported, vessels entering and clearing in the foreign trade, and vessels entering and clearing in coast trade. (Never.) 9 x 12 bundle, 2 in., on floor of upper wall vault. R. 210. (9)
- 103. DISBURSEMENTS, May 1897 1912. Complete record of each transaction and expense vouchers showing detailed account of expense incurred, certification of deputy collector, and receipt for payment by persons receiving money (duplicates). (Never.) 10 x 14 vol. and 9 x 11 bundle, 2 in., on floor of upper wall vault. R. 210. (3)
- 104. WRECK REPORTS, May 14, 1897 Nov. 27, 1927. Date, place, cause, number of lives lost, names of persons lost, value of vessel, amount of damage, and complete description of vessel. (Never.) 9 x 14 vols. (2), 2 in., on floor of upper wall vault. R. 210. (7)

- 105. VOUCHERS, 1898 1900. For services of deputy collector and inspectors; account of services rendered, amount paid, and receipt for each. (Never.) 10 x 12 bundle, 3 in., on floor of upper wall vault. R. 210. (2)
- 106. MONEY RECEIVED, 1898 1904. Weekly report of money received from all sources, showing from what source collected and for what reason. (Never.) 9 x 11 bundle, 3 in., on floor of upper wall vault. R. 210.
- 107. ABSTRACT OF TONNAGE DUTY COLLECTED, 1898 Mar. 1917. Weekly report, showing amount of duty collected, name of vessel, rig, flag, by whom paid, date of payment, number of certificate, number of payment, foreign port, country entered from, net tonnage, rate, and amount collected; data for Department of Commerce, Bureau of Navigation and Steamboat Inspection. (Never.) 11 x 16 vol. and 7 x 8 1/2 bundle, 4 in., on floor of upper wall vault. R. 210. (2)
- 108. COMPENSATION IN LIEU OF FEES, 1898 1919. Detailed report of services chargeable to the U. S. under act of June 10, 1890. (Never.) 9 x 15 vol. and 10 x 12 bundles (2), 7 in., on floor of upper wall vault. R. 210. (2)
- 109. CORRESPONDENCE, 1898 Nov. 4, 1926. Pertaining to seamen's wages, seamen's unions, alien seamen, and collection of internal revenue; and with War Trade Board, 1918 and 1919, Shipping Board, and Bureau of Navigation. Filed chronologically. (Never.) Variously sized vols. (11) and 10 x 12 bundle, 2 ft. 9 in., on floor of upper wall vault. R. 210. (1)
- 110. ENTRIES OF MERCHANDISE, 1898; 1901; 1904 1907; 1917 1927. Applications under oath to enter goods without certified invoice; American Consular Service invoices for collection for goods purchased by importer and for goods not purchased by importer; Custom House indorsement of dutiable consumption of free, informal, and import entries; baggage entries shipped in bond; entries and goods received in transit in bond from other ports; entries of equipment and repair parts or repairs made in foreign countries upon American vessels; application for special permit and permit to land immediately and deliver perishable articles; and intransit entries for exportation. (Never.) 10 x 12 bundle, 2 in., on floor of upper wall vault. R. 210. (10)
- 111. ADMEASUREMENTS OF VESSELS, 1898 to date. Form 954B, work sheet made by inspector on each vessel, containing his certificate; Form 1414, certificates of admeasurement, showing gross tonnage, less deductions allowable, and net tonnage; Form 1413, inspector's notes and reports which are verification of Forms 954-B, 1414 and 1261; and Form 1261, master carpenter certificates, showing when, where and by whom built and construction and size of vessel. Filed alphabetically by names of vessels. (Daily, official.) 12 x 18 vols. (2) and 5 x 10 sheets, 2 ft. 1 in., on floor of upper wall vault and in drawer of wooden counter. R. 210. (42)

- 112 RECORD OF MARINE DOCUMENTS DEPOSITED, 1901 to date. Bureau of Navigation Cat. 1317, showing index number, rig, name of vessel, kind of document, number, port, date, latest renewal number and date, department letter number and date, date of fine imposed, case number, dates when received and delivered, and remarks. Arranged numerically by index numbers. (Daily, official.) 10 x 16 vol., 1 in., in drawer of counter desk. R. 210. (28)
- 113. FINES, PENALTIES, AND FORFEITURES, July 1902 Apr. 1907; Apr. 17, 1913 Apr. 23, 1927. General record of fines, penalties, and forfeitures collected from all sources. (Never.) 8 x 10 and 10 x 14 vols. (2), 2 in., on floor of upper wall vault. R. 210. (2)
- 114. SHIPPING ARTICLES AND RECORD OF ENTRANCES AND CLEARANCES, July 1, 1902 June 30, 1914; July 1, 1916 to date. Department of Commerce Form 705a, articles of agreement between masters and seamen in merchant service, official logs, crew lists, and certificates of discharge. See addenda for articles and dates. Arranged chronologically. (Rarely, official.) 10 x 12 bundles (24) and folded documents, 6 ft. 7 in., in drawer of wooden counter and on floor of upper wall vault. Damaged by faulty containers, torn, scattered, bindings broken, ink faded. R. 210. (11)
- June 1, 1904; June 1927 Nov. 30, 1928. Mimeograph record of all domestic merchandise exported from district of Mobile, showing country to which exported, value, quantity, and unit; and record of lumber exported shows number of feet, value, kind, date of sailing, name of vessel, name of exporting firm, and destination of shipment, 1927-1928; a copy is sent to each deputy collector in this district; also similar record of lumber, 1903-1904. (Never.) 10 x 14 vol. and 9 x 11 bundle, 3 in., on floor of upper wall vault. Lumber records damaged by careless handling, torn, bindings broken. R. 210. (6)
- 116. IMPORTS, July 20, 1904 June 12, 1913. Form 360-D, showing date, number of entry, importer, place, whence imported, description of merchandise, measure, value, rate of duty, specific duty, ad valorem duties, and total duties. Record has been discontinued. (Never.) 11 x 16 vol., 1 in., on floor of upper wall vault. R. 210. (10)
- 117. MUTUAL RELEASES, July 23, 1904 July 1, 1923. Waivers by crew of all claims against masters and owners of vessels, showing master's name, date, seamen's names, station, wages, and amount received; replaced by Form 705A, shipping articles, in 1923; see Abstract 11. Arranged chronologically. (Seldom, official.) 8 1/2 x 1/4 vols. (2), 3 in., in bookcase. R. 210. (25)
- 118. REGISTER OF COLLECTIONS, Apr. 1905 1926. Daily record, showing the amount collected and for what received, classified under the Department of the Treasury, Department of Commerce, and Department of Labor; also grand total for each, amount expended, and balance on hand. (Never.) 9 x 12, 12 x 16, and 15 x 18 vols. (7) and 10 x 12 bundle,

- 10 in., on floor of upper wall vault. R. 210. (2)
- 119. SEIZURES, FINES, AND PENALTIES, Mar. 9, 1905 July 1, 1907. Record of all seizures, fines, and penalties under the customs, navigation, steamboat inspection, and immigration laws. (Never.) 8 1/2 x 17 1/2 vol., 1 in., on floor of upper wall vault. R. 210. (2)
- 120. TREASURY DEPOSIT RECEIPTS, DUPLICATES, Sept. 9, 1905 Mar. 31, 1919. Receipts issued by the Treasurer of the U. S. for money deposited in the Treasury. (Never.) 10 x 13 and 10 x 14 vols. (3), 3 in., on floor of upper wall vault. R. 210. (2)
- 121. OATHS OF MANAGING OWNERS OF VESSELS, 1907; 1911 1912; 1919 1926. Oaths by owners of vessels that named vessel is wholly the property of the named citizen or citizens of the United States and that the owner operates the vessel himself. Arranged chronologically. (Never.) 9 x 11 bundle, 3 in., on floor of upper wall vault. R. 210. (5)
- 122. MASTERS' OATHS, 1907; 1911 1912; 1916 1927. On enrollment, registry, loss of documents, affirmation of new masters for renewal, affirmation of officers of an incorporated company, and oaths of renewal by indorsement for licensed vessels under 20 tons. (Never.) 9 x 11 vols. (2) and 9 x 14 bundle, 5 in., on floor of upper wall vault. R. 210. (5)
- 123. SUMMARY OF VESSELS ENTERED AND CLEARED AT PASCAGOULA AND GULF-PORT, MISSISSIPPI, June 1, 1907 Mar. 30, 1912. Date, rig, nationality and name of vessel, master, port, tonnage, consignee, and remarks. Entered chronologically. (Never.) 9 x 14 vol., 1 in., on open steel shelf of lower vault. R. 210. (19)
- 124. EMDORSEMENTS OF CHANGE OF MASTERS, June 1907 Mar. 1919. Cat. 1423-A, complete record of change of master, showing date of document, number, where issued, rig, name of vessel, late master, present master, when endorsed, etc. (Never.) 11 x 16 vol., 2 in., on floor of upper wall vault. R. 210. (5)
- 125. CONSOLIDATED ACCOUNT, PEARL RIVER DISTRICT, July 1, 1908 July 1913. Complete tabulation of collections, expenditures, and balances. (Never.) 11 x 17 vols. (2), 1 in., on floor of upper wall vault. R. 210. (2)
- 126. BAGGAGE DECLARATION AND ENTRY, Mar. 10, 1911 Apr. 20, 1925. Complete record of declaration of articles obtained abroad comprising baggage of residents of the United States. (Never.) 9 x 14 vol., 2 in., on floor of upper wall vault. R. 210. (9)
- 127. EXPRESS RECEIPTS AND WAYBILLS, PUBLIC MONEYS, 1913 1922. Record of receipt of money delivered to the American Express Co. for transmission to the Collector at Mobile, Ala. (Never.) 4 x 8 vols. (3), 3 in., on floor of upper wall vault. R. 210. (2)

- 128. ESTIMATED DUTIES RECEIVED, Apr. 1913 Jan. 1928. Schedule of estimated duties received on merchandise imported and entered for consumption. (Never.) 9 x 11 vols. (2), 2 in., on floor of upper wall vault. R. 210. (2)
- 129. CONSOLIDATED STATEMENT OF DUTIES OR FINES COLLECTED, July 1913 Jan. 1918. Cat. 5043, for mail entries and small importations. (Never.) 8 1/2 x 11 vol., 1 in., on floor of upper wall vault. R. 210. (2)
- 130. MAIL ENTRIES OF MERCHANDISE IMPORTED, July 15, 1913 Mar. 30, 1914; Apr. 6, 1922 May 1925; May 6, 1954. Cat. 3419, record of importations through mail, showing name of port in which received, country from which shipped, name and address of importer, name and address of sender, quantity and description of goods, value, and rate of duty. Numbered 578051-578100 and 898501-898550. (Occasionally, official.) 5 x 7 vols. (2), 2 in., in drawer of wooden counter. R. 210. (47)
- 131. SATISFACTION OF MORTGAGES, Feb. 10, 1914 Aug. 12, 1924. Certifications that mortgages have been satisfied or paid, containing a description of the vessel. Entry of this cancellation made in "cancellation column" of conveyance book. Entered chronologically. 11 x 15 and 13 x 17 vol. index; see Abstract 4. (Never.) 10 x 16 vol., 2 in., on floor of upper wall vault. R. 210. (9)
- 132. CONSOLIDATED CERTIFICATES OF ENROLLMENT AND LICENSE, May 8, 1017 to date. Duplicates of Form 1271, licenses issued to enrolled vessels, and Form 1270, oaths of owners of licensed vessels. Entered chronologically and numerically by license numbers. (Frequently, official.) 12 x 19 loose-leaf books (3), 6 in., on floor of upper wall vault and in pigeon hole of wooden counter. R. 210. (39)
- 133. SEAMEN'S RECORDS, Oct. 3, 1918 Apr. 12, 1921; Dec. 10, 1921 May 27, 1924; Jan. 10, 1930 Aug. 8, 1936. Duplicates of Form K, Seamen's Identification Cards, showing name, nationality, place of birth, age, photograph of seaman, and physical description, 1918-1921; and Form 1436, seamen's protection certificates, showing name, age, height, color of hair and eyes, complexion, and nativity, 1921-1924 and 1930-1936; certificates are numbered as issued to seamen and stub retained. (Frequently, official.) 7 x 9 and 12 x 13 vols. (2) and 3 x 5 cards, 1 ft. 7 in., in drawer of wooden counter. R. 210. (44)
- 134. MOLASSES RECORD, Nov. 1, 1918 July 30, 1925. Record of the number of gallons of molasses imported on which duty is figured. (Never.)  $4 \times 9 \frac{1}{2} \text{ vol.}$ , 1 in., on floor of upper wall vault. R. 210. (10)
- 135. OATH OR AFFIRMATION OF NEW MASTERS, 1919 1922. Name of master and vessel, home port, and tonnage, with signature of master of vessel. (Never.) 10 x 12 bundle, 3 in., on floor of upper wall vault. R. 210. (5)
  - 136. RECORD OF ENDORSEMENT OF CHANGE OF MASTERS, 1919 to date. Cat.

1423-A, showing date of document, kind and number, where issued, rig, name of vessel, late master, present master, when indersed, and remarks. Arranged alphabetically by names of vessels. (Frequently, official.) 11 x 16 vol., 2 in., in pigeon hole of wooden counter. R. 210. (30)

137. IMPORTS, I.T. FROM OTHER PORTS, May - June 1919. Form 5049-A, record of merchandise imported at other ports and received under I.T. regulations without appraisal. (Never.)  $4 \times 9 \cdot 1/2 \cdot vol.$ , 1 in., on floor of upper wall vault. R. 210. (10)

138. COLLECTION RECEIPTS, May 22, 1919 - June 23, 1926. Cat. 5109, receipts for money collected for services rendered ships, indicating amount collected and for what purpose. (Never.) 4 x 4 vols. (3), 3 in., on floor of upper wall vault. R. 210. (2)

139. RECEIPTS AND ACCOUNTS, July 1, 1919 to date. Certificates of deposit, customs collections, overtime receipts, tonnage receipts, special deposits, account of navigation fees, deceased passengers, and tonnage tax, bill and notice for head tax, daily reports, hospital bills, quarantine receipts, pay rolls for personal services, and pay vouchers; originals are sent to headquarters. Filed by fiscal years. (Occasionally, official.) 12 x 17 envelopes, 2 ft., on open steel shelf of lower wall vault and on floor of upper wall vault. R. 210. (13)

140. CASHIER'S TICKETS, ACCOUNTS FOR DUTIES, Dec. 19, 1919 - May 31, 1933; Sept. 1933 to date. For consumption entries, indicating amount, warehouse withdrawal, amount of entry, and clerk's name. (Rarely, official.) 4 x 5 vols. (3), 2 in., on shelf of vault. R. 210. (14)

1/41. NAVIGATION FEES, DECEASED PASSENGERS, AND TONNAGE TAXES, 1920 - 1926. Record and schedule. (Never.) 10 x 12 bundle, 3 in., on floor of upper wall vault. R. 210. (2)

142. MISCELLANEOUS COLLECTIONS, 1920 - 1927. Record and schedule of miscellaneous collections, showing date, number, service rendered, and amount collected. (Never.) 10 x 12 bundle, 3 in., on floor of upper wall vault. R. 210. (2)

143. NAVIGATION FINES AND PERMITS TO LADE AND UNLADE, 1920 - 1921; 1923 - 1927. Application, permit, and statement of services rendered; also record and schedule of navigation fines, penalties, and forfeitures collected in this district. (Never.) 10 x 12 bundle, 2 in., on floor of upper vault. R. 210. (10)

14. HEAD TAX, 1921 - 1926. Record and schedule. (Never.) 10 x 12 bundle, 3 in., on floor of upper wall vault. R. 210. (2)

145. CERTIFICATES OF INSPECTION FOR STEAM OR MOTOR VESSELS, 1922 - 1927. Form 841, indicating vessel that has passed the Inspector's inspection and is permitted to navigate for one year. (Never.) 10 x 12 bundle, 2 in., on floor of upper wall vault. R. 210. (9)

146. RECORD OF COPYRIGHTS, 1925 to date. Name and author of book, name and address of publishing company, and date of copyright. Filed alphabetically by names of books. (Occasionally, official.) 3 x 5 cards, 2 ft. 4 in., in wooden card cabinet. R. 210. (19)

147. REPORTS, July 1, 1925 to date. Duplicates of weekly and monthly reports. Filed chronologically under form numbers. (Frequently, official.) 8  $1/2 \times 11$  folders and 9 x 13 loose-leaf books (16), 2 ft. 3 in., on open steel shelf of lower wall vault and in steel safe. R. 210. (52)

148. DAILY RECORD AND STATEMENT OF COLLECTIONS, DEPOSITS, AND BAL-ANCES, July 1, 1926 to date. Form 5207-B, showing number of collection district, name of port, date, depository, from what source collected, and amount collected, with signature of deputy collector; made in triplicate, original and one copy sent to Mobile, Ala. (Frequently, official.) 9 1/2 x 12 loose-leaf books (3), 1 ft., on open steel shelf, in steel safe, and in upper wall vault. R. 210. (45)

119. NOTICES OF DUTIES DUE ON MAIL ENTRIES, Nov. 9, 1926 to date. (Rarely, official.)  $5 \times 8$  vols. (2), 1 in., on shelf of vault. R. 210. (14)

150. CUSTOMS INFORMATION EXCHANGE RECORDS, 1927 to date. Bulletins and correspondence. Filed chronologically. (Frequently, confidential.) 9 x 12 sheets, 2 ft. 1 in., in steel filing case. R. 210. (48)

151. COMBINED ENTRY, MANIFEST, AND RECEIPT, May 10, 1927 - Oct. 16, 1930; Oct. 30 - Dec. 22, 1932. Description of goods shipped, value of goods, rate of duty, name and address of each importer. (Rarely, official.) 5 1/2 x 9 vols. (2), 1 in., on shelf of vault. R. 210. (14)

152. BILL AND RECEIPT, Sept. 29, 1927 to date. Bills specifying sum due the U. S.; stub forms are filled out but the remaining cashier's tickets and receipts are blank. (Rarely, official.) 3 1/2 x 10 1/2 and 4 x 5 vols. (4), 3 in., on shelf of vault. R. 210. (14)

153. MERCHANDISE ENTRIES, May 1928 to date. Form 5151-D, record of free entries; Form 5151-B, record of dutiable consumption entries; Form 5047-B, record of I.T. entries and goods forwarded in bond; Form 5049-B, record of I.T. entries and goods received in bond; and Form 5171, record and schedule of dutiable and free baggage entries. Arranged chronologically. (Frequently, official.) 10 x 12 loose-leaf book, 1 in., in drawer of wooden counter. R. 210. (12)

154. NOTICES OF RENEWAL OF DOCUMENTS, OBSOLETE, AND MASTERS! OATHS FOR RENEWAL BY ENDORSEMENT, July 1, 1928 to date. Cat. 1302, notices of renewal of licenses by endorsement, showing port of issue, home port, date of issue, endorsement number, date of previous renewal, and name of vessel, 1920-1936; and Cat. 1200-A, masters! oaths for renewal, showing district and port of renewal, number of renewals, dates, name, number and tonnage of boat, and name and address of master of vessel, 1933 to

date. Filed alphabetically by names of vessels and chronologically. (Frequently, official.) 9 x 14 vol. and 3 x 5 cards, 1 ft., in wooden card cabinet and wooden counter. R. 210. (46)

- 155. VESSEL FILE, 1930 to date. Record of documented vessels over 5 net tons: oath or affirmation of new master, approval of home port of vessel, name of vessel, number, type, tonnage, correction of marine document, reference endorsement, certificate of admeasurement and inspection, and correspondence regarding vessel. Filed alphabetically by names of vessels. (Frequently, official.) 10 x 12 folders, 6 ft. 3 in., in wooden filing case. R. 210. (38)
- 156. INSTRUCTIONS, July 1, 1930 June 30, 1936. Instructions and correspondence regarding regulations. Arranged numerically by regulation numbers; method of filing has been discontinued; see abstract 33. 3 x 5 alphabetical card index, 5 in. (Never.) 10 x 12 folders, 2 ft. 1 in., in steel filing case. R. 210. (32, 36)
- 157. RECORD AND SCHEDULE OF COLLECTIONS, 1933 to date. Cat. 1001, record of navigation fees, deceased passengers, and tonnage taxes; Cat. 1007, record of navigation fines, penalties, and forfeitures: and Cat. 706, record of head tax, and relative correspondence; these records are copies of monthly reports; originals are sent to Mobile, Ala. Arranged chronologically. (Rarely, official.) 9 1/2 x 11 loose-leaf book, 1 in., in pigeon hole of steel safe. R. 210. (34)
- 158. RECORD OF MORTGAGES OF ENROLLED OR LICENSED YACHTS, July 24, 1934 May 19, 1936. Vol. YM-1, Cat. 1355, copy of mortgage and record of satisfaction of mortgage. 11 x 15 and 13 x 15 vol. index; see Abstract 4. (Frequently, official.) 11 x 16 vol., 2 in., in pigeon hole of wooden counter. R. 210. (29)
- 159. COAST GUARD REPORTS, 1935 to date. Filed chronologically. (Frequently, confidential.) 10 x 12 sheets, 2 ft., in steel filing case. R. 210. (31)
- 160. BULLETIN NOTICES OF ENTRIES LIQUIDATED AND RECORD AND SCHEDULE OF DUTIABLE AND FREE ENTRIES, July 1, 1937 to date. Form 4333, bulletin notices of entries liquidated, showing entry number, date, name of importer, vessel, and remarks; and Form 5171, record and schedule of dutiable and free entries, showing date, entry number, and whether free or duty paid. (Daily, official.) 9 x 12 sheets, 1 in., on file board. R. 210. (43)
- 161. DISCARDED MOTOR BOAT REGISTRATIONS OF BOATS UNDER FIVE TON CAPACITY, n. d. to date. Cancelled registrations of boats which have been abandoned or sold to other parties, and registrations on boats which cannot be located; notices returned unclaimed, notices forwarded, and new licenses issued. These records are obsolete, later records being kept in Mobile. Filed numerically. 3 x 5 card index; see Abstract 37. (Rarely, official.) 10 x 12 sheets, 2 ft. 1 in., in steel filing case. R. 210. (35)

162. GENERAL FILE, n. d. to date. General correspondence, statistical reports, casualty reports, change of masters of vessels, copies of landing certificates, port commission rules and regulations, information given and received on suspected boats, and circular letters received. Filed alphabetically. (Daily, official.) 10 x 12 folders, 8 ft. 4 in., in steel filing case. R. 210. (33)

#### NATCHEZ

#### Office of Deputy Collector

Records are in the custody of the Collector of Customs, Custom House, 423 Canal St., New Orleans, La., and appear under that section of the Louisiana Inventory.

#### PASCA GOULA

OFFICE OF DEPUTY COLLECTOR Staples Bldg., 233 Delmas Ave.

This office was established about 1875. The records were found in an uncovered wooden box, extremely dirty and covered with junk. They have since been dusted, catalogued, and tied into paper packages. Other records are said to have been sent to Mobile, Ala., and Bay St. Louis and Biloxi, Miss.

163. BONDS OF MASTERS FOR ENTRY OF CARGOES IN OTHER PORTS, Apr. 23, 1875 - Nov. 19, 1883. (Never.) 8 3/4 x 14 vol., 1 in., in wooden box. 2d room west, 2d floor. (3)

164. BOARDING OFFICER'S RECORD, May 24, 1875 - Aug. 1883; Mar. 17, 1884 - Feb. 1929. Forms 793 and 940B. (Never.) Variously sized vols., 6 1/4 in., in wooden box. Damaged by vermin, dirty, bindings worn. 2d room west, 2d floor. (2, 3)

165. ENTRANCES AND CLEARANCES, FOREIGN, June 1896 - Oct. 2, 1899; Apr. 1905 - Jan. 1934. (Never.) Variously sized vols. (4), 4 1/2 in., in wooden box. Dirty, bindings torn. 2d room west, 2d floor. (2, 3)

166. DAILY RECORD OF MONEY RECEIVED FROM ALL SOURCES, Oct. 1907 - Aug. 1908. (Never.) 15 x 17 vol., 1 1/2 in., in wooden box. 2d room west, 2d floor. (2)

167. RECORDS OF ENDORSEMENTS AND CHANGE OF MASTERS, Apr. 1909 - May 1935. Also two renewals of licenses on fly leaf. (Never.) 10 3/4 x 15 vol., 1 1/4 in., in wooden box. Dirty, pages loose, binding torn. 2d room west, 2d floor. (3)

168. DAILY REPORT OF IMMIGRATION INSPECTOR, Oct. 1913 - July 1914; Sept. 1914 - Feb. 1918. (Never.) 8 x 10 1/2 package, 8 in., in wooden box. Damaged by vermin, careless handling, and faulty container, dirty. 2d room west, 2d floor. (1)

169. ENTRANCES AND CLEARANCES, May 1914 - May 5, 1921. (Never.)
10 x 14 vol., 1 1/2 in., in wooden box. Pages loose, binding worn.
2d room west, 2d floor. (3)

170. CERTIFICATE OF DISCHARGE STUBS, 1915 - 1925. (Never.) 10 1/2 x 14 1/2 vol., 3/4 in., in wooden box. Torn. 2d room west, 2d floor.

171. RECEIPTS FOR COLLECTIONS, Dec. 1916 - Jan. 1919. (Never.) 3 x 9 vols. (8), 1 ft., in wooden box. Damaged by vermin, dirty. 2d room west, 2d floor. (2)

172. MUTUAL RELEASES, Feb. 1917 - Nov. 5, 1925. (Never.) 8 1/2 x 14 vol., 1 in., in wooden box. 2d room west, 2d floor. (3)

173. MASTERS: OATHS FOR RENEWAL, July 1917 - July 1935. (Never.) 8  $3/l_1 \times 1l_4$  vol., 1 1/2 in., in wooden box. Binding worn, dirty. 2d room west, 2d floor. (3)

174. REGISTER OF COLLECTIONS, Sept. 10, 1918 - Jan. 1928. Form 4897. (Never.) 9 x 11 1/2 vol., 5/8 in., in wooden box. Binding torn. 2d room west, 2d floor. (3)

175. RECEIPT STUBS FOR FUMIGATION CHARGES, Apr. 1919 - Mar. 1924. (Never.) 4 x 10 vol., 1 1/2 in., in wooden box. 2d room west, 2d floor. (2)

176. RECORD OF ALL SEIZURES, FINES, PENALTIES, AND FORFEITURES, Apr. 1923 - May 1934. (Never.) 8 1/4 x 17 1/2 vol., 3/4 in., in wooden box. 2d room west, 2d floor. (3)

177. RECORD OF MOTOR BOAT NUMBERS, Nov. 1923 - Apr. 1935. (Never.)
12 x 19 loose-leaf book, 1 in., in wooden box. Some pages missing. 2d room west, 2d floor. (3)

178. ENTRANCES AND CLEARANCES, COASTWISE, Jan. 1926 - Jan. 1933. (Never.) 10 1/2 x 14 vol., 1 in., in wooden box. Damaged by vermin. 2d room west, 2d floor. (3)

179. MAPS, PILOT CHARTS OF CENTRAL AMERICAN WATERS, Mar. - May 1929; Dec. 1930; Feb. - Mar. 1931 (June 1929 - Nov. 1930 and Jan. 1931 missing). (Never.) 26 x 36 maps (6), 1 ft. 1 in., in wooden filing case. Dirty. 2d room west, 2d floor. (4)

## VICKSBURG

Office of Deputy Collector

Records are in the custody of the Collector of Customs, Custom House, 123 Canal St., New Orleans, La., and appear under that section of the Louisiana Inventory.

# BUREAU OF INTERNAL REVENUE

#### ABERDEEN

ACCOUNTS AND COLLECTIONS UNIT OFFICE OF DEPUTY COLLECTOR Post Office and Court House Hickory and Commerce Sts.

The Deputy Collector visits Aberdeen, Mississippi, once a week, for the purpose of transacting the business of the Collector's office. During his absence the records are left in the custody of the clerk of court for safe keeping.

180. RECORD OF SPECIAL TAXES, n. d. Record of stamps sold: purchaser, serial number of stamp, day of month, and amount paid. Indexed. (Rarely, official.) 14 1/2 x 16 1/2 vols. (3), 2 in., on shelf. R. 209. (28)

#### JACKSON

ACCOUNTS AND COLLECTIONS UNIT OFFICE OF COLLECTOR Post Office and Court House Capitol and Southwest Sts.

This Office of the Collector for the Mississippi District was established in 1919 and maintained quarters in the Medical, Standard Life, and Edwards Hotel Building prior to 1934, when it was moved to its present location in the Post Office and Court House, Capitol and Southwest Streets. This office consists of the Bookkeeping and General File, Cashier's, Field, Income Tax, and Miscellaneous Tax Divisions.

There is no record of the destruction of any records, with the exception of some old ones belonging to the Miscellaneous Tax Division; however, some old records of the Bockkeeping and General File and the Cashier's Divisions must have been lost or destroyed as the present files do not date back to the establishment of these divisions.

# Bookkeeping and General File Division Records

181. MONTHLY REPORT TO COMMISSIONER, COPY, 1929 to date. Form 22, analysis of collections; Form 79, revenue account current; Form 820, monthly tax report; Form 820-B, advance collections; Form 1021, account

current, special deposits; and Form 23-C, assessment certificates. Filed chronologically. (Frequently, official.) 12 x 17 and 1 $\mu$  x 17 loose-leaf books ( $\mu$ ) and 10 x 16 bundle, 8 in., in vault. R. 20 $\mu$ . (25 $\mu$ )

182. CORRESPONDENCE, GEMERAL, 1932 to date. With taxpayers and officials of the Department. Filed numerically. 3 x 5 card index, 56 ft. 3 in. (Frequently, official.) 10 x 12 folders, 48 ft. 4 in., in wooden filing cases. R. 202. (253, 252)

# Cashier's Division Records

183. INDEX OF LIQUOR DEALERS, 1933 to date. Form 10, showing name and address. Filed alphabetically. (Frequently, official.) 3 x 5 cards, 6 ft. 8 in., in steel card cabinet. R. 204. (260)

184. CERTIFICATES OF DEPOSIT, 1930 to date. Forms 6599 and 15, showing deposits in Federal Reserve Bank. Filed chronologically. (Frequently, official.) 3 x 8 loose forms, 1 ft., in steel card cabinet. R. 204. (258)

185. DEBIT VOUCHERS, 1930 to date. Form 5504, showing debits to Collector's account. Filed chronologically. (Frequently, official.) 3 x 8 loose forms, 1 ft., in vault. R. 204. (259)

186. DOCUMENT REGISTER, 1930 to date. Form 813, daily record of tax returns. (Frequently, official.) 14 x 18 loose forms, 8 in., in steel filing case. R. 204. (256)

187. MONTHLY REPORT, 1930 to date. Form 19, report of deposits. Filed chronologically. (Frequently, official.) 8 x 14 loose forms, 6 in., on desk. R. 204. (263)

188. SPECIAL TAX RETURNS, 1930 to date. Form 11. Filed alphabetically. (Frequently, official.) 5 x 8 loose forms, 48 ft., in steel card cabinets. R. 204. (257)

189. UNIDENTIFIED ACCOUNTS, 1930 to date. Record of collections not identified. Filed chronologically. (Frequently, official.) 12 x 24 loose forms, 2 ft., in vault. R. 204. (264)

190. JOURNALS, 1933 to date. Daily journal sheets of cashier and bookkeeper. Filed chronologically. (Frequently, official.) 8 x 10 1/2 loose sheets, 3 ft., in vault. R. 204. (261)

191. STAMP REPORT, 1933 to date. Monthly report on stamps sold. Filed chronologically. (Frequently, official.) 8 x 14 loose sheets, 6 in., on desk. R. 204. (262)

192. REMITTANCE REGISTER, 1934 to date. Form 783, daily report on taxes received. Filed alphabetically. (Frequently, official.) 11 x 14 loose forms, 2 ft., in steel filing case. R. 204. (255)

## Field Division Records

- 193. INDEX OF CLOSED WARRANTS FOR DISTRAINT, 1920 1934. Filed alphabetically. (Occasionally, official.) 3 x 5 cards, 5 ft., in wooden card cabinets. R. 203. (235)
- 194. INDEX OF VERIFICATIONS, 1925 to date. Form 841, record of verifications, and Form 1040-A, record of investigations. Filed alphabetically. (Occasionally, official.) 3 x 5 cards, 8 ft., in wooden card cabinets. Rs. 203 and 201. (236, 241)
- 195. INDEX OF VERIFICATIONS AND INVESTIGATIONS, 1927 to date. Form 1099. Filed alphabetically. (Frequently, official.) 3 x 5 cards, 15 ft. 4 in., in wooden card cabinets. Rs. 203 and 201. (234, 239)
- 196. INDEX OF TAXPAYERS, 1932 1935. Names and addresses of individuals, partnerships, and corporations. Filed alphabetically. (Frequently, official.) 3 x 5 cards, 57 ft., in wooden card cabinets. R. 203. (238)
- 197. CORRESPONDENCE WITH FIELD DEPUTY COLLECTORS, 1932 to date, Filed alphabetically. (Frequently, official.) 10 x 12 folders, 6 ft. 9 in., in wooden filing case. R. 201. (243)
- 198. CORRESPONDENCE WITH TAXPAYERS, 1932 to date. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 1 ft. 2 in., in wooden filing case. R. 201. (21.5)
- 199. DELINQUENCY OR ADDITIONAL TAX DUE REPORT, 1932 to date. Filed alphabetically. (Frequently, official.) 8 x 10 1/2 loose sheets, 5 ft. 4 in., in wooden filing case. R. 201. (242)
- 200. FIELD DEPUTY COLLECTORS: REPORTS, 1932 to date. Form 795, daily reports. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 8 ft., in wooden filing cases. R. 201. (240)
- 201. FIELD INVESTIGATION REPORT, 1932 to date. Form 794, monthly report. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 1 ft. 8 in., in wooden filing case. R. 201. (244)
- 202. DEPUTY COLLECTORS' RECEIPTS FOR TAXES, 1933 to date. Form 809. Filed numerically. (Frequently, official.) 3 x 8 loose forms, 1 ft. 2 in., in wooden card cabinet. R. 203. (237)

# Income Tax Division Records

- 203. MASTER INDEX OF CORPORATION TAX RETURNS, 1904 to date. Form 649, for taxpayers and delinquents, by fiscal and calendar years. Filed alphabetically. (Frequently, official.) 5 x 8 cards, 7 ft., in wooden card cabinets. R. 212. (92)
  - 204. INDEX OF TAXPAYERS, MASTER FILE, 1917 1935. Names and

- addresses of taxpayers. Filed alphabetically by classes. (Occasionally, official.) 3 x  $\mu$  and 3 x 5 cards, 3 $\mu$ 6 ft., in steel and wooden card cabinets. R. 212. (90)
- 205. INDEX OF INDIVIDUAL INCOME TAX RETURNS, CLOSED, 1919 1931. For Form 1040, showing names of taxpayers, liability for taxes, agreement, foreign returns, and reports on out-of-state matters. Filed alphabetically. (Occasionally, official.) 5 x 8 cards, 6 ft. 6 in., in wooden card cabinets. R. 212. (89)
- 206. INDEX OF MASTER CARDS OF TAXPAYERS, 1921 to date. Form 619-A. Filed alphabetically. (Daily, official.) 5 x 8 cards, 12 ft. 6 in., in wooden card cabinets. R. 212. (86)
- 207. INDEX OF FIDUCIARY AND PARTNERSHIP RETURNS, 1932 1934. For Forms 1041 and 1065, showing names and addresses of parties, years, business, earned income, and balance of net income. Filed alphabetically. (Daily, official.) 5 x 8 cards, 4 ft. 6 in., in wooden card cabinet. R. 212. (88)
- 208. REFUNDS OR CREDITS, RECORD OF, 1917 1932. Form 7920, showing refunds or credits for overpayment of taxes. Filed alphabetically. (Daily, official.) 3 x 5 cards, 2 ft. 6 in., in wooden card cabinet. R. 212. (78)
- 209. OFFERS IN COMPROMISE, CLOSED, 1918 1926. Showing delinquent taxpayers. Filed alphabetically. (Occasionally, official.) 3 x 5 cards, 7 ft., in wooden card cabinets. R. 212. (85)
- 210. DELINQUENT TAXPAYERS, 1918 to date. Form 619, showing names, addresses, and amounts due for taxes by corporations, partnerships, and individuals for years to 1935; also offers in compromise by insolvent firms and individuals and settlements. Filed alphabetically. (Frequently, official.) 5 x 8 cards, 6 ft., in 9 wooden filing cases. R. 212. (71)
- 211. TAX ADJUSTMENT CHECKS, 1918 to date. Names, addresses, amounts, and year. Filed alphabetically. (Occasionally, official.) 3 x 5 cards, 1 ft., in wooden card cabinet. R. 212. (75)
- 212. TAX LIENS, RECORD OF, 1918 to date. Names, addresses, amount of tax, and year. Filed alphabetically. (Occasionally, official.) 3 x 5 cards, 3 in., in wooden card cabinet. R. 212. (76)
- 213. CLAIMS FOR CREDIT, 1919 1932. Record of credit claims pending, claims allowed for current month, and closed credit claims. Filed alphabetically by classes. (Occasionally, official.) 3 x 5 cards, 4 in., in drawer of wooden card cabinet. R. 212. (79)
- 214. REPORTS, MISCELIANEOUS, 1919 to date. Form 1099, monthly report of investigations; monthly report of outstanding items on income tax lists; Forms 1099 received during the corresponding month in years

prior to 1936; number of taxable and nontaxable returns reported during 1930-34; monthly statement of total taxes abated and credited; monthly record of claims received and acted on; duplicates of 53's pending; schedule of rejected claims; decisions rendered by U. S. Board of Tax Appeals; monthly schedules, closed; schedule of rejected claims; abatement and credit claims, old procedure, 1919-1922; statements showing status of commissioners' assessments from 1922-1925; monthly reports; schedules; monthly reports, closed, and monthly schedules closed, 1923-1926. Index. (Occasionally, official.) 10 x 12 folders and envelopes, 2 ft., in wooden filing case. R. 212. (193)

- 215. ABATEMENT ON CLAIMS, CLOSED, 1920 1935. Record of names and numbers. Filed alphabetically. (Occasionally, official.) 3 x 5 cards, 1 ft. 6 in., in wooden card cabinet. R. 212. (82)
- 216. SURETY BONDS, 1921 1933. Posted by taxpayers on open and closed cases. Filed alphabetically. (Occasionally, official.) 3 x 5 cards, 5 in., in wooden card cabinet. R. 212. (83)
- 217. WARRANTS SERVED AND RETURNED, 1921 to date. Uncollectable, paid, recalled, or transferred to other districts, warrants for distraint, and Collector's report of uncollectable taxes. Filed alphabetically by groups. Index. (Frequently, official.) 8 x 10 1/2 folders, 1 ft. 6 in., in wooden filing case. R. 212. (87)
- 218. TAX PAPERS, MISCELLANEOUS, 1922 1932. Blanket abatements and credits, claim reports, Form 899 and agreements, data and memoranda, letters, and checks sent out. Filed alphabetically. Index. (Occasionally, official.) 9 1/2 x 12 folders and 8 1/2 x 11 loose sheets, 1 ft. 6 in., in wooden filing case. R. 212. (175)
- 219. CERTIFICATES OF OVERASSESSMENT AND FOLLOW-UP SHEETS, 1922 1933. Form 7776-B and supplementary Form 7920. Filed chronologically by months and years. Index. (Frequently, official.) 10 x 12 folders, 5 ft. 8 in., in wooden filing case. R. 212. (107)
- 220. HOLD CLAIMS, 1923 1932. Record of claims sent to Commissioner, no assessments, and abatement, credit, and refund claims pending. Filed alphabetically. (Occasionally, official.) 3 x 5 cards, 1 in., in drawer of wooden card cabinet. R. 212. (84)
- 221. REFUNDS, CLOSED, 1923 1935. Record of disposition of claims on overpaid taxes. Filed alphabetically. (Occasionally, official.) 3 x 5 cards, 3 ft., in wooden card cabinet. R. 212. (81)
- 222. BANKRUPT FILE, 1924 to date. Notices of tax liens due. Filed alphabetically. (Occasionally, official.) 8 x 10 1/2 folders, 1 ft., in wooden filing case. R. 212. (97)
- 223. CLAIMS FOR REFUND, RECORD OF, 1924 to date. Allowed claims, current month; closed refund list; and "not indorsed". Filed alphabetically by classes. (Occasionally, official.) 3 x 5 cards, 3 in., in wooden card cabinet. R. 212. (74)

- 224. INDIVIDUAL RETURNS, NONTAXABLE, 1925 1926. Form 1040. Filed numerically. Index. (Occasionally, official.) 12 x 18 envelopes, 3 ft. 4 in., in wooden filing case. R. 212. (161)
- 225. INDIVIDUAL RETURNS, TAXABLE, 1925 1926. Form 1040. Filed chronologically by months and years. Index. (Rarely, official.) 12 x 18 envelopes, 3 ft. 3 in., in wooden filing case. R. 212. (162)
- 226. INDIVIDUAL SUPPLEMENT, SECTION 20,000, 1925 1926. Msc. records, including Form 1040 returns. Filed chronologically by months and years. Index. (Rarely, official.) 12 x 18 envelopes, 2 ft. 11 in., in wooden filing case. R. 212. (167)
- 227. AUDIT REPORTS, AUDIT LETTERS, AND DEPUTIES: REPORTS, 1925 1932. Form 818, memoranda and correspondence concerning preliminary audit reports of Forms 1120 and 1040, status of audit, monthly reports, audit of 1040 returns, increases and decreases, and refund letters. Filed alphabetically. Index. (Occasionally, official.) 10 x 12 folders and loose sheets, 1 ft. 6 in., in steel filing case. R. 212. (178)
- 228. SUPPLEMENTAL DATA TO RETURNS, 1926. Form 514, Tax Transfer Vouchers; Form 540, Receipts from Courts; Form 656, Offers in Compromise; and Form 813, Document Register. Filed chronologically. Index. (Occasionally, official.) 10 x 12 envelopes, 1 ft. 5 in., in wooden filing case. R. 212. (169)
- 229. PRELIMINARY AUDIT LETTERS, 1926 1928. Information from revenue agents, triplicate letters, preliminary examinations, Form 1040-A, decreases, and Sections 2, 4, 8 and 9, increases and decreases. Filed alphabetically. (Occasionally, official.) Index. 10 x 12 folders, 1 ft. 8 in., in steel filing case. R. 212. (180)
- 230. DEPUTIES: REPORTS, COVER LETTERS, 1926 1935. Also field investigations of Form 1040-A, returns referred to field, returns forwarded from field, protests to revenue agent, no reply 30-day letters, and claims for refund allowed. Filed alphabetically. Index. (Frequently, official.) 10 x 12 loose sheets, 11 ft. 1 in., in steel filing cases. R. 212. (181)
- 231. FIELD INVESTIGATION, INCOME TAX RETURNS, 1926 1935. Record of audit on field investigation of Forms 1040 and 1040-A, showing disposition of claims. Filed alphabetically. (Frequently, official.) 5 x 8 cards, 2 ft., in wooden card cabinet. R. 212. (91)
- 232. COMMISSIONER'S AUDIT LETTERS, 1926 to date. Correspondence concerning taxpayers' accounts. Filed alphabetically. (Frequently, official.) 8 x 10 1/2 folders, 1 ft., in wooden filing case. R. 212. (96)
- 233. INDIVIDUAL SUPPLEMENTS, SECTION 30,000, 1927 1928. Form 1040, individual returns on incomes over \$5,000.00, and correspondence. Filed chronologically by months and years. Index. (Occasionally, official.)

- 9 1/2 x 12 and 12 x 18 envelopes, 1 ft. 2 in., in wooden filing case. R. 212. (158)
- 234. AUDIT SHEETS, 1927 1935. Form 818, with memoranda and correspondence. Filed alphabetically. Index. (Occasionally, official.) 10 x 12 envelopes and 11 x 14 loose-leaf books, 8 in., in steel filing case. R. 212. (189)
- 235. TAX APPEALS, RECORD OF, 1928 1933. Appeals, decisions rendered, pending expiration of six months' period; and appeals, closed. Filed alphabetically by classes. (Occasionally, official.) 3 x 5 cards, 2 in., in wooden card cabinet. R. 212. (80)
- 236. OFFERS IN COMPROMISE, OPEN, 1928 1934. Relate to those who are insolvent as shown by field investigations. Filed alphabetically. (Rarely, official.) 3 x 5 cards (3), in wooden card cabinet. R. 212. (72)
- 237. POSTINGS, 1928 to date. Miscellaneous papers on postings against individuals, partnerships, fiduciaries, and corporations, for taxes due. Filed chronologically by months. Index. (Frequently, official.) 10 x 12 folders, 31 ft. 6 in., in wooden filing cases. R. 212. (105)
- 238. RECAPITULATION LIST, 1928 to date. Monthly summary of debits and credits. Filed chronologically by months and years. Index. (Frequently, official.) 10 1/2 x 14 loose-leaf books, 1 1/2 in., in wooden filing case. R. 212. (106)
- 239. SUPPLEMENT LIST, SECTION 5, 1928 to date. Record of penalty and interest for nonpayment when due. Filed chronologically by months and years. Index. (Frequently, official.) 10 x 12 folders, 4 ft., in wooden filing case. R. 212. (108)
- 240. PENDING CLAIMS, OFFERS IN COMPROMISE, AND CLOSED SCHEDULES, 1929 1931. Also claim reports, refunds, certified accounts, and blanket abatement claims pending. Filed alphabetically. Index. (Frequently, official.) 8 x 12 folders, 2 ft., in wooden filing case. R. 212. (103)
- 241. HOLD FILE OF OFFERS IN COMPROMISE AND LIVE AND DEAD WAIVERS, 1929 to date. Letters from chancery clerk to bankrupts; assessments, waivers, waivers live, claim waivers file dead, old accounts and claims, rejected claims, and letters on corporation returns. Filed alphabetically. (Frequently, official.) 8 x 10 1/2 folders, 1 ft., in wooden filing case. R. 212. (95)
- 242. INDIVIDUAL TAX RETURNS, NONTAXABLE, 1930. Form 1040-A. Filed numerically by months. Index. (Rarely, official.) 9 1/2 x 12 envelopes, 3 ft. 2 in., in wooden filing case. R. 212. (159)
  - 243. INDIVIDUAL SUPPLEMENT, SECTION 0, 1930 1931. Forms 1040-A and

1040-C, for resident or non-resident aliens. Filed chronologically and numerically. Index. (Rarely, official.) 9 1/2 x 12 envelopes, 8 in., in wooden filing case. R. 212. (168)

21/1. INDIVIDUAL SUPPLEMENT, SECTION 6, 1930 - 1931. Form 1040-A. Filed numerically. Index. (Rarely, official.) 9 1/2 x 12 envelopes, 1 ft. 8 in., in wooden filing case. R. 212. (166)

245. DAILY SHEETS AND POSTINGS, 1930 - 1933. Form 1123 and correspondence. Filed chronologically by months and years. Index. (Frequently, official.) 10 x 12 folders, 1 ft. 2 in., in wooden filing case. R. 212. (160)

246. PARTNERSHIP RETURNS, 1930 - 1934. Form 1065, with memoranda and correspondence. Filed numerically and chronologically by years. Index. (Older records, occasionally; recent ones, frequently, official.) 8 x 9 1/2 folded loose sheets and 12 x 18 envelopes, 6 ft., in wooden and steel filing cases. R. 212. (184, 183, 185, 163)

247. INDIVIDUALS WITH NO RETURNS DUE, RECORD OF, 1930 - 1935. Record of persons assessed who owe no taxes. Filed alphabetically by years. Index. (Frequently, official.) 10 x 12 folders, 9 ft. 9 in., in wooden filing cases. R. 212. (110)

248. PARTNERSHIP AND FIDUCIARY RETURNS, 1930 - 1935. Forms 1065, 1065-A, and 1041, with memoranda. Filed numerically and chronologically by years. Index. (Occasionally, official.) 8 x 9 1/2 folded loose sheets and 12 x 18 envelopes, 6 ft. 7 in., in wooden and steel filing cases. R. 212. (188, 198, 187, 165, 164)

219. LETTERS CONCERNING REFUND CHECKS, 1930 to date. Correspondence, Form 7920 duplicates, and closed 53's. Filed alphabetically. Index. (Occasionally, official.) 10 x 12 sheets, 10 in., in wooden filing case. R. 212. (195)

250. IMDIVIDUAL RETURNS, NONTAXABLE, 1931. Form 1040-A and miscellaneous papers. Filed numerically. Index. (Occasionally, official.) 10 x 12 envelopes, 3 ft. 2 in., in steel filing case. R. 212. (190)

251. INDIVIDUAL RETURNS, SECTION 0, AND SUPPLEMENTS, 1931 - 1935. Forms 1040-A, supplements, and some correspondence (Section 0 is income tax paid in installments). Filed chronologically and numerically. Index. (Older records, occasionally; current ones, frequently, official.) 9 1/2 x 12 and 10 x 12 envelopes, 5 ft. 8 in., in wooden steel filing cases. R. 212. (192, 173, 191)

252. INDIVIDUAL RETURNS, SECTION 6, 1931 - 1935. Form 1040-A and correspondence (Section 6 is income tax paid in full). Filed numerically and chronologically by years. Index. (Older records, occasionally; current ones, frequently, official.) 9 1/2 x 12 and 10 x 12 envelopes, 6 ft. 3 in., in wooden and steel filing cases. R. 212. (196, 197, 172, 177, 186)

- 253. INDIVIDUAL RETURNS, NONTAXABLE, 1932. Form 1040-A. Filed numerically. Index. (Rarely, official.) 9 x 12 envelopes, 3 ft. 5 in., in wooden filing case. R. 212. (174)
- 254. DEPUTIES' REPORTS ON IMDIVIDUAL INCOME TAX RETURNS, 1932 1935. Reports on Forms 1040-A, with correspondence and memoranda. Filed alphabetically. Index. (Frequently, official.) 10 x 12 loose sheets, 2 ft. 3 in., in steel filing case. R. 212. (182)
- 255. ANNUAL INFORMATION RETURNS, 1933. Form 1096. Filed alphabetically. Index. (Occasionally, official.) 8 x 10 loose sheets, 7 in., in wooden filing case. R. 212. (199)
- 256. INDIVIDUAL INCOME TAX RETURNS, 1933. Form 1040-A, with Form 1099 attached, and correspondence. Filed mumerically. Index. (Frequently, official.) 9 1/2 x 12 envelopes, 3 ft. 8 in., in wooden filing case. R, 212. (170)
- 257. AUDIT LETTERS AND REPORTS, 1933 1934. Relate to Forms 1120, 1040, and 1040-A, and 90-day letters and Sections 2, 4, and 8, increases and decreases. Filed alphabetically. Index. (Occasionally, official.) 10 x 12 folders, 1 ft. 3 in., in steel filing case. R. 212. (179)
- 258. REQUISITIONS, 1933 1935. Correspondence and requests for forms and blanks; annual information return forms. Arranged alphabetically. Index. (Frequently, official.) 10 x 12 folders and 8 x 10 1/2 loose sheets, 1 ft. 2 in., in wooden filing case. R. 212. (109)
- 259. ABATEMENT REFUNDS, 1933 to date. Record of claims pending, rejected, and allowed, and current month 53's pending. Filed alphabetically by classes. (Frequently, official.) 3 x 5 cards, 1 in., in wooden card cabinet. R. 212. (73)
- 260. CERTIFICATES OF OVERASSESSMENT, 1933 to date. Forms 7776-B and 7920. Filed numerically. Index. (Occasionally, official.) 10 x 12 folders, 9 in., in wooden filing case. R. 212. (194)
- 261. INDIVIDUAL RETURNS, 1934. Forms 1040-A and 1099 and correspondence. Filed numerically and chronologically. Index. (Frequently, official.) 9 1/2 x 12 envelopes, 3 ft. 8 in., in wooden filing case. R. 212. (171)
- 262. INDIVIDUALS, NO RETURN DUE, 1934 1935. Forms 1040 and 1040-A and correspondence. Filed alphabetically. Index. (Frequently, official.) 9 x 12 folders and 10 x 12 envelopes, 1 ft. 6 in., in wooden filing case. R. 212. (176)
- 263. RETURNS PENDING, 1935. Forms 1040, 1041, 1065, and 1120 audited in this office and held temporarily. (Frequently, official.) 9 1/2 x 16 loose forms, c. 1/2 in., in filing case. R. 230. (232)

- 264. CORPORATION RETURNS, DUPLICATES, 1935 1936. Form 1120, duplicate corporation income and excess profit tax returns. Filed alphabetically. Index. (Frequently, official.) 9 1/2 x 16 loose sheets, 2 ft., in steel filing case. R. 212. (94)
- 265. CURRENT RETURNS, 1935 1936. Record of individual tax returns for calendar year, partnership returns, and corporation excess profit tax returns of fiscal year. Index. (Occasionally, official.) 9 1/2 x 16 loose papers, 1 in., in wooden filing case. R. 212. (104)
- 266. FIDUCIARY RETURNS, DUPLICATES, 1935 1936. Form 1041. Filed alphabetically. Index. (Frequently, official.) 9 1/2 x 16 loose sheets, 5 in., in steel filing case. R. 212. (93)
- 267. INDIVIDUAL RETURNS, DUPLICATES, 1935 1936. Form 1040. Filed alphabetically. Index. (Frequently, official.) 9 1/2 x 16 loose sheets, 3 ft., in steel filing case. R. 212. (98)
- 268. INDIVIDUAL RETURNS, DUPLICATES, 1935 1936. Form 1040-A. Filed alphabetically. Index. (Daily, official.) 8 x 10 1/2 folders, 2 ft. 6 in., in 2 filing cases. R. 212. (101)
- 269. PARTNERSHIP RETURNS, DUPLICATES, 1935 1936. Form 1065 returns, for calendar year. Filed alphabetically. (Frequently, official.) 9 1/2 x 16 sheets, 1 ft., in steel filing case. R. 212. (102)
- 270. EXEMPTION AND EXTENSION FILE, 1935 to date. Correspondence. Filed alphabetically. (Frequently, official.) 8 x 10 1/2 folders, 6 in., in wooden filing case. R. 212. (99)
- 271. MAILING SHEETS, 1935 to date. For individual, corporation, partnership, and fiduciary taxpayers. (Frequently, official.) 10 x 15 loose sheets, 1 ft., in 3 steel filing cases. R. 212. (100)
- 272. OUTSTANDING ACCOUNTS, 1935 to date. Record of taxes owed. Filed alphabetically. (Occasionally, official.) 3 x 5 cards, 3 in., in wooden card cabinet. R. 212. (77)
- 273. LETTERS ON DELINQUENT CORPORATION RETURNS, CLOSED, 1936. Filed alphabetically. Index. (Seldom, official.) 10 x 12 folders, 3 in., in wooden filing case. R. 212. (200)

# Miscellaneous Tax Division Records

- 274. INDEX OF NARCOTIC PERMITS, 1919 to date. Form 10, showing name and address of persons and institutions allowed to handle narcotics. Filed alphabetically. This is an index to records reported on in Abstracts 208-210. (Frequently, official.) 3 x 5 cards, 6 ft., in wooden card cabinets. R. 214. (207)
- 275. INDEX OF ESTATE AND GIFT TAXES, 1923 to date. Form 842, for estate tax, and Form 842-A, for gift tax. Filed alphabetically. This is

- an index to records reported on in Abstracts 205 and 206. (Frequently, official.) 5 x 8 cards, 8 in., in wooden card cabinet. R. 214. (204)
- 276. INDEX OF OLEOMARGARINE RECORDS, CONSUMERS, July 1, 1928 to date. Form 10. Filed alphabetically. (Frequently, official.) 3 x 5 cards, 7 in., in wooden card cabinet. R. 214. (215)
- 277. INDEX OF OLEOMARGARINE RECORDS, DEALERS, July 1, 1928 to date. Form 10. Filed alphabetically. (Frequently, official.) 3 x 5 cards, 3 ft. 3 in., in wooden card cabinet. R. 214. (216)
- 278. INDEX OF CAPITAL STOCK RECORDS, 1933. Form 10. Filed alphabetically. (Frequently, official.) 3 x 5 cards, 1 ft. 10 in., in wooden card cabinet. R. 214. (203)
- 279. INDEX OF CLAIMS, 1933 to date. Form 815. Filed alphabetically. (Frequently, official.) 3 x 5 cards, 2 ft. 6 in., in wooden card cabinet. R. 214. (212)
- 280. INDEX OF PROCESSORS AND DEALERS, 1933 to date. Form 10. Filed alphabetically. This is an index to records reported on in Abstracts 225 and 226. (Occasionally, official.) 3 x 5 cards, 9 ft. 8 in., in wooden oard cabinet. R. 218. (224)
- 281. INDEX OF WARRANTS, 1933 to date. Form 824. Filed alphabetically. (Frequently, official.) 3 x 5 cards, 2 ft. 5 in., in wooden card cabinet. R. 214. (213)
- 282. INDEX OF DELINQUENT TAXPAYERS; 1935 to date. Form 10, No. 656-B. Filed alphabetically. (Frequently, official.) 3 x 5 cards, 2 ft. 3 in., in wooden card cabinet. R. 214. (217)
- 283. INDEX OF GINNERS AND PRODUCERS, 1935 to date. Index to Forms G.T. 103 and 107. Filed alphabetically. This is an index to records reported on in Abstracts 229 and 230. (Never.) 3 x 5 cards, 9 ft. 6 in., on floor. Storage Room, Basement. (228)
- 284. INDEX OF PROCESSING TAX CLAIMS, 1936. Relates to claims for refund. (Frequently, official.) 3 x 5 cards, 1 ft. 3 in., in wooden card cabinet. R. 218. (227)
- 285. CORRESPONDENCE, MARCOTICS, 1919 to date. Relates to registrations, special stamp taxes, etc., under Harrison Act. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 14 ft., in wooden filing cases. R. 214. (211)
- 286. ESTATE TAX RETURNS, 1919 to date. Duplicates of Form 706, with attached memo and correspondence; originals sent to Washington. 3 x 5 card index; see Abstract 204. (Frequently, official.) 10 x 12 folders, 17 ft. 8 in., in wooden filing cases. R. 214. (206)
  - 287. APPLICATIONS FOR BLANK ORDERS FOR MARCOTICS, July 1, 1923 -

- 1937. Form 679. Filed numerically. 3 x 5 card index; see Abstract 207. (Frequently, official.) 5 x 8 loose forms, 6 ft. 3 in., in wooden filing cases. R. 214. (208)
- 288. MISCELLANEOUS TAX PAPERS, 1921, to date. (Frequently, official.) Variously sized loose forms and loose-leaf books, 7 in., in wooden filing case. R. 214. (223)
- 289. APPLICATIONS FOR NARCOTIC REGISTRY AND TAX STAMPS, July 1, 1928 1937. Forms 678 and 678-A. Filed numerically. 3 x 5 card index; see Abstract 207. (Frequently, official.) 5 x 8 loose forms, 21 ft., in wooden filing cases. R. 214. (209)
- 290. MISCELLANEOUS TAX PAPERS, 1930 to date. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 8 ft., in wooden filing cases. R. 214. (222)
- 291. AFFIDAVITS CLAIMING EXEMPTION, 1932 to date. Form 755. Filed chronologically. (Frequently, official.) 5 x 8 loose forms, 3 in., in wooden card cabinet. R. 214. (214)
- 292. APPLICATIONS FOR MANUFACTURERS: REGISTRY, 1932 to date. Form 637-A. Filed chronologically. (Frequently, official.) 5 x 8 loose forms, 2 in., in wooden card cabinet. R. 214. (219)
- 293. ELECTRICAL ENERGY REGISTRY AND BULLETINS, 1932 to date. Form 633. Filed chronologically. (Frequently, official.) 5 x 8 loose forms, 1 in., in wooden card cabinet. R. 214. (218)
- 294. MISCELLANEOUS TAX RETURNS, 1932 to date. Form 726, for oil and gas, etc.; Form 727, for electrical energy, etc.; Form 728, for manufacturers' excise tax; Form 729, for admissions and dues; Form 730, for safe deposit boxes; and Form 731, for soft drinks. Filed alphabetically. (Frequently, official.) 4 x 8 loose forms, 16 ft. 10 in., in wooden card cabinets. R. 214. (220)
- 295. CORRESPONDENCE ON PROCESSING TAX, 1933 to date. Filed alphabetically. 3 x 5 card index; see Abstract 2214. (Occasionally, official.) 10 x 12 folders, 6 ft. 8 in., in wooden filing case. R. 218. (226)
- 296. PROCESSING TAX RETURNS, 1933 to date. Forms 1, 2, 4, 4a, 4b, 8x, 31, 32, 32a, 33, 34, 36, 36a, 38, 41, 42, 42a, 43, 44, 46, 46a, and 48. Filed numerically by months. 3 x 5 card index; see Abstract 224. (Occasionally, official.) 8 1/2 x 11 loose sheets, 33 ft., in steel filing cases. R. 218. (225)
- 297. GIFT TAX RETURNS, 1934 1935. Form 709. Filed alphabetically. 3 x 5 card index; see Abstract 204. (Frequently, official.) 9 x 12 folders, 7 in., in wooden filing case. R. 214. (205)
  - 298. CORRESPONDENCE ON COTTON TAX, 1935 to date. Filed by counties.

3 x 5 card index; see Abstract 228. (Never.) 10 x 12 folders, 8 ft. 8 in., on floor. Storage Room, Basement. (229)

299. COTTON TAG REGISTER, 1935 to date. Form 23a, tags, certificates, and lien cards; tags for samples. Filed numerically. (Never.) 14 x 17 loose-leaf books (5), 1 ft. 3 in., on floor. Storage Room, Basement. (231)

300. COTTON TAX PAPERS, MISCELLANEOUS, 1935 to date. Forms 101, 103, and 107, bale tags, bale tag envelopes, certificates, journals, registers, and correspondence. (Never.) 8 x 12 and 8 x 15 bundles (25), 317 ft., in 12 wooden boxes. R. 7, Storage. (233)

301. PRODUCERS: AND GINNERS: RETURNS, 1935 to date. Forms G.T. 103 and G.T. 107, correspondence, and memoranda on cotton. Filed numerically. 3 x 5 card index; see Abstract 228. (Never.) 10 x 12 folders and 8 1/2 x 11 loose sheets, 79 ft., on floor. Storage Room, Basement. (230)

302. CAPITAL STOCK TAX RETURNS, 1936. Form 707. Filed alphabetically. 5 x 8 card index; 2 ft.  $l_{\rm i}$  in. (Frequently, official.) 10 x 12 loose sheets, 1 ft. 3 in., in wooden filing case. R. 21 $l_{\rm i}$ . (202, 201)

303. SOCIAL SECURITY RETURNS, 1936. Forms 942 and 943. Filed alphabetically. (Frequently, official.)  $4\times8$  loose forms, 3 in., in wooden card cabinet. R. 214. (221)

304. INVENTORY OF NARCOTICS, July 1, 1936 to date. Form 713. Filed alphabetically. 3 x 5 card index; see Abstract 207. (Frequently, official.) 10 x 12 folders, 3 ft. 4 in., in wooden filing case. R. 214. (210)

ALCOHOL TAX UNIT
OFFICE OF INVESTIGATOR IN CHARGE
New Merchants Bank Bldg.
E. Capitol and Lamar Sts.

This office was established August 1934, to continue the work formerly done by the Prohibition Enforcement Unit which existed during the life of the 18th Amendment. It maintained offices in the Medical Building, East Capitol Street, before moving to its present location. The purpose of the office is to enforce the laws governing the manufacture, sale, and taxing of alcohol. No records have been lost, destroyed, or sent to Washington.

305. OPEN AND CLOSED CASE INDEX, 1921 to date. Names, addresses, and descriptions of persons violating alcohol law, nature of violation, date crime occurred, and location. Filed alphabetically by counties in district. (Frequently, official.) 3 x 5 and 5 x 8 cards, 11 ft. 4 in., in wooden card cabinets. R. 1002. (879)

- 306. PENDING CASE INDEX, 1932 to date. Information on persons violating alcohol tax laws, showing name, address, description, and nature of case, for cases awaiting trial. Filed alphabetically. (Frequently, official.) 3 x 5 cards, 7 ft., in wooden card cabinets. R. 1002. (869)
- 307. DOCKET BOOK, 1933 to date. Name of defendant, nature of charge, date committed, date arraigned, temporary disposition of prisoner, term, date for trial, and final disposition of case. Entered by court districts. (Frequently, official.) 16 x 20 books (2), 2 in., in desk drawer. R. 1002. (873)
- 308. CASES CLOSED, Prior to 1934. General memorandum of individual violations of law, giving name of person, kind and date of violation and when arrested, for cases disposed of during 18th Amendment. Filed numerically. 5 x 8 card index, 3 ft. 4 in. (Seldom, official.) 10 x 12 folders, 62 ft., in steel filing cases. R. 1014. (884, 888)
- 309. APPLICATIONS, 1934 to date. From persons seeking employment. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 4 in., in steel filing case. R. 1002. (872)
- 310. AUTOMOBILE SEIZURES, CLOSED AND PENDING, 1934 to date. Record of name of defendant, kind of car, date seized, and cars disposed of. Filed alphabetically by make of car. (Frequently, official.)  $5 \times 8$  cards, 10 in., in wooden card cabinet. R. 1002. (870)
- 311. CASES PENDING AND CLOSED, 1934 to date. General memorandum of individual violators of law, showing name of person, kind and date of violation, when arrested, and arresting officer. Filed numerically. (Frequently, official.) 10 x 12 folders, 24 ft. 2 in., in steel filing cases. R. 1002. (883)
- 312. COMPLAINANT FILE, 1934 to date. Information from field concerning complainants. Filed by counties. (Frequently, confidential.) 10 x 12 folders, 1 ft., in steel filing case. R. 1002. (874)
- 313. CORRESPONDENCE, 1934 to date. With District Supervisor; also instructions, pertaining to raw material. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 2 ft. 6 in., in steel filing case. R. 1004. (880)
- 314. DAILY, WEEKLY, AND MONTHLY REPORTS, 1934 to date. To District Supervisor on work in field. Filed by dates. (Frequently, official.) 10 x 12 folders, 6 in., in steel filing case. R. 1002. (876)
- 315. GENERAL CORRESPONDENCE, 1934 to date. Between district officials, court officials, and departmental officers. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 2 ft., in steel filing case. R. 1002. (878)
  - 316. GOVERNMENT CARS, 1934 to date. Reports of field deputies,

showing expenses incurred, including gas, oil, repairs, and total cost of transportation. Filed numerically. (Frequently, official.) 10 x 12 folders, 2 ft., in steel filing case. R. 1002. (875)

- 317. INVESTIGATORS' DAILY REPORTS, 1934 to date. Reports required of field deputy, stating what investigations were made and results. Filed alphabetically by investigators' names. (Inactive file, seldom, official.) 10 x 12 folders, 8 ft. 8 in., in steel filing case. R. 1014. (887)
- 318. INVESTIGATORS: DAILY REPORTS, 1934 to date. On investigations made and report on findings. Filed chronologically by investigators: names. (Frequently, official.) 10 x 12 folders, 6 ft. 8 in., in steel filing case. R. 1002. (886)
- 319. LOCALLY PREPARED INFORMATION, 1934 to date. Sketch of evidence to be used against defendants in court. Filed by court terms. (Occasionally, official.) 8 1/2 x 11 sheets, 2 ft. 4 in., in 4 compartments of steel cabinet. R. 1002. (867)
- 320. PERSONNEL FILE, 193 $l_1$  to date. Information concerning employees, showing capacity, assignments and results obtained from different investigations. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 1 ft. 6 in., in steel filing case. R. 1002. (877)
- 321. PROPERTY RECORD, 1934 to date. Record of chairs, desks, and other property. Filed by date of purchase. (Frequently, official.) 5 x 8 cards, 2 in., in wooden transfer case. R. 1002. (868)
- 322. RAW MATERIAL, CLOSED, 1934 to date. Correspondence and reports on sales of raw materials used in distilling. Filed chronologically. (Inactive file, occasionally, official.) 10 x 12 folders, 1 ft. 8 in., in steel filing case. R. 1014. (882)
- 323. RAW MATERIAL RECORD, 1934 to date. Record of material used in distilling whiskey, giving name of merchant, articles sold, quantity, dates, and purchaser; obtained from merchant in cases where suspicion is strong that whiskey is being sold. Filed by towns. (Frequently, official.) 3 x 5 cards, 2 ft., in wooden filing case. R. 1004. (881)
- 324. SEIZURE SLIPS, CLOSED, 1934 to date. Record of articles seized, such as stills, mash, liquors, or cars, giving names of officers, dates of seizure, and disposition of articles seized. Filed by date of seizure. (Inactive file, seldom, official.) 5 x 8 and 8 1/2 x 11 slips, 2 ft. 8 in., in steel filing case. R. 1014. (885)
- 325. VOUCHERS, 193/4 to date. Filed by dates. (Occasionally, official.) 10 x 12 folders, 1 ft., in steel filing case. R. 1002. (871)
- 326. PERSONNEL LEAVES, 1936 to date. Record of individual employees, showing date of leave and return. Filed alphabetically. (Frequently, official.) 5 x 8 cards, 1 in., in wooden card cabinet. R. 1002. (866)

### MERIDIAN

ALCOHOL TAX UNIT
OFFICE OF INVESTIGATOR IN CHARGE
Court House and Post Office
9th and 10th Sts. and 21st and 22d Aves.

This office was established in 1933 and has always been located at its present address. The purpose of the office is to investigate any violations of the alcohol tax law in the territory over which it has jurisdiction. The records of the office are complete, but useless papers may be destroyed. All original records are sent to New Orleans, Louisiana. The New Orleans office conducts all transactions with Washington, D. C.

327. ALCOHOL TAX EVASION RECORDS, 1933 to date. Criminal investigations. Filed alphabetically and numerically. (Frequently, confidential.) 10 x 12 folders, 20 ft., in wooden filing cases. R. 319. (99)

# PROCUREMENT DIVISION

### JACKSON

STATE PROCUREMENT OFFICE
Tower Bldg.
W. Pearl and S. Roach Sts.

This office was established in 1935 at its present address. The purpose of the office is to buy all supplies, materials, and equipment for the emergency agencies of the state. No records have been destroyed.

- 328. INDEX OF PURCHASES, 1935 to date. Index to all purchase orders. Filed numerically. (Frequently, official.) 3 x 5 cards, 19 ft. 6 in., in pasteboard card cabinets. R. 409. (629)
- 329. BILLS OF LADING, 1935 to date. For goods shipped by common carrier. Filed numerically. (Occasionally, official.) 9 x 12 loose-leaf books, 10 ft., on wooden shelves. R. 409. (628)
- 330. CONTRACT RECORD, 1935 to date. Register of contract bidders: name, business address, nature of business, whether individual, partnership, company or corporation, names of partners, officers authorized to sign, location of branch offices, numbers of classes of materials dealt in, factory address, and location of warehouse. (Occasionally, official.) 5 x 8 cards, 4 ft. 6 in., in pasteboard card cabinet. R. 505. (614)
- 331. CORRESPONDENCE, GENERAL, 1935 to date. With Department only. (Occasionally, official.) 9 x 12 folders, 9 ft. 6 in., in steel filing case. R. 505. (613)
- 332. CORRESPONDENCE, GENERAL, 1935 to date. With county, district, state, and federal offices other than Washington. (Frequently, offircial.) 9 x 12 folders, 55 ft., in steel filing cases. Rs. 404, 406, 409, 501, 502, 504, 507, and 509. (581, 604-606, 610, 611, 615, 621, 623, 631)
- 333. FREIGHT BILLS, 1935 to date. For goods received by common carrier. Filed numerically. (Seldom, official.) 9 x 12 folders, 5 ft., in steel filing case. R. 409. (627)
- 334. FREIGHT CAR REPORTS, 1935 to date. Form TS-3a, report of consignee, showing railroad station, district, and date unloaded, purchase order, official project and work project numbers, car numbers and

- initial content, project number, person to be notified, point of origin, RR Co., freight bill number, date, bill of lading number, held for unloading between days and hours, and explanation of delay. (Occasionally, official.) 9 x 12 folders, 2 ft., in steel filing case. R. 101: (616)
- 335. INVITATION, BID, AND ACCEPTANCE, 1935 to date. Form 33, revised, showing number, article, service, quantity unit, unit price, and amount. Filed numerically. (Occasionally, official.) 9 x 12 folders, 152 ft. 6 in., in steel filing cases. Rs. 404, 406, 503, and 507. (608, 612, 617, 626)
- 336. OFFICE EQUIPMENT RECORD, 1935 to date. Filed numerically. (Seldom, official.) 9 x 12 folders, 6 in., in steel filing case. R. 509. (580)
- 337. PERSONNEL RECORDS, 1935 to date. Affidavits, personal history, statements, service records, letters of appointment, applications for leave, yearly leave records, and job analysis sheets. Filed numerically. (Occasionally, official.) 9 x 12 folders, 4 ft. 6 in., in steel filing case. R. 509. (582)
- 338. PURCHASE ORDERS, 1935 to date. For material and supplies to be used on WPA projects. Filed numerically. (Occasionally, official.) 9 x 12 folders, 56 ft., in steel filing cases. R. 406. (624)
- 339. RECEIVING AND INSPECTION REPORT, 1935 to date. Form A-8, showing purchase order, requisition, official project, and allotment number, quantity received, receiving point, description of articles, etc. (Frequently, official.) 9 x 12 folders, 10 ft., in steel filing cases. R. 409. (632)
- 340. REQUISITIONS FOR PURCHASES, 1935 to date. Form A-6, revised, showing date, purchase order and requisition nos., official and work project nos., project authorization advice no., Treasury encumbrance and agency classification nos., Job no., location symbol, type-of-work symbol, amount of encumbrance, from, to, title, destination, date delivery required, item, quantity, unit, description of articles, estimated cost, total, and approval. (Frequently, official.) 9 x 12 folders, 8 ft., in steel filing cases. R. 404. (620)
- 341. REQUISITIONS, 1935 to date. For materials, equipment, and supplies used on work projects. Filed numerically. (Seldom, official.) 9 x 12 folders, 44 ft., in steel filing cases. R. 406. (625)
- 342. REQUISITIONS, PURCHASE ORDERS, AND VOUCHERS, 1935 to date. For all office rentals, equipment, materials, and supplies used on WPA projects. (Frequently, official.) 9 x 12 folders, 18 ft., in steel filing cases. R. 404. (622)
- 343. SUPPLY HOUSE MAILING INDEX, 1935 to date. Record of concerns from which WPA supplies are purchased. Filed alphabetically.

(Occasionally, official.) 5 x 8 cards, 1 ft. 6 in., in 3 pasteboard card cabinets. R. 503. (609)

 $3\mu_4$ . TRANSMITTAL SHEETS, 1935 to date. Vouchers for purchases used on WPA projects. Filed numerically. (Seldom, official.) 9 x 12 folders and 8 1/2 x 11 loose sheets, 2 ft., in steel filing cases. Rs. 404 and 409. (619, 630)

345. TRANSMITTAL SHEETS, 1935 to date. Form PD-57, for requisitions only, showing requisition and project numbers and to whom issued. (Seldom, official.)  $9 \times 12$  folders, 6 in., in steel filing case. R. 501. (607)

346. TRAVEL VOUCHERS, 1935 to date. For payment of travel expenses and hotel bills. (Frequently, official.) 9 x 12 folders,  $\mu$  in., in steel filing case. R. 509. (579)

347. TRUCK RENTAL RECORD, 1935 to date. Forms SPO-2 and SPO-2, revised, showing county, beat number, contractor's name and address, contract number, date contract expired, date of renewal, unit number, license number, year of tag, capacity, make, model, and body type. (Seldom, official.) 5 x 8 cards, 6 in., in pasteboard card cabinet. R. 404. (618)

#### MERIDIAN

OFFICE OF CONSTRUCTION ENGINEER
Post Office and Court House
9th and 10th Sts. and 21st and 22d Aves.

This office, District 2, was established October 1935, with offices at its present location. Records are complete. Reports are sent to state office.

348. INDEX OF PROJECTS, Oct. 1935 to date. Name, number, and location of projects. Filed alphabetically by county. (Frequently, official.) 5 x 8 cards, 4 ft., in steel filing case. R. 305. (98)

349. CORRESPONDENCE AND PROCUREMENT DATA, Oct. 1935 to date. Requisitions for supplies, reports from project superintendents, transmittals to and from Jackson, and truck and team assignments to the several projects in the district. Filed alphabetically by county. Indexed. (Frequently, official.) 10 x 12 folders, 15 ft., in steel filing cases. R. 305. (71)

# BUREAU OF PUBLIC HEALTH SERVICE

### GULFPORT

QUARANTINE AND THIRD-CLASS RELIEF STATION 21 Durham Bldg.

(not surveyed)

## SHIP ISLAND

GULF QUARANTINE STATION
OFFICE OF CARETAKER
Condemned Property Warehouse
12 miles SE. of Gulfport, Miss.

This station was established on Ship Island December 31, 1880, and was later moved to Chandeleur Island, 13 miles south of Ship Island, where it remained until destroyed by a storm in 1893, at which time it was rebuilt at its present location. It served as quarantine head-quarters for the Mississippi Gulf Coast, as Relief Station No. 250, as a hospital during yellow fever epidemics, and as a hospital for sailors. In 1916 the station was abandoned in favor of Gulfport; however, some records are stored in the vacant buildings. Some records were destroyed by storms in 1893, 1906, 1915, and 1916; all other records have been retained.

## Accounting and Property Records

350. RECORD OF SUPPLIES, Aug. 1894 - June 1925. Form 1987, record of sundry supplies received and issued, with memorandum order books containing lists of sundry supplies. Entered chronologically. (Never.) Variously sized vols. (41), 2 ft. 7 in., on open wooden shelf. Damaged by water, vermin, and rodents, dirty, bindings broken. R. 1. (12)

351. RECORD OF PUBLIC PROPERTY, Jan. 1889 - June 1922; June 1927 - June 1935. Forms 1959 and 1994, semiannual property returns; Form 1962, inventory of equipment; Forms 1903 and 1904, annual reports and property returns; letters of transmittal (duplicates); and Form 1903a, separate items of general property return. Arranged alphabetically under classifications. (Never.) 4 x 8 loose-leaf books and 10 x 15 vols. (14), envelopes, and bundles, 3 ft., on open wooden shelf. R. 1. (11)

- 352. MISCELLANEOUS SUPPLY AND SERVICE RECORDS, Mar. 1889 June 1914. Estimates of requirements, requisitions, invoices, and packing slips of shipments. Arranged chronologically under form numbers. (Never.) 4 x 9 bundles, 2 ft. 9 in., on open wooden shelf. R. 1. (13)
- 353. PURCHASE RECORDS, Mar. 1892 Apr. 1925. Requisitions, proposals, and contracts for supplies and services. Arranged chronologically under classifications. (Never.) 4 x 9 envelopes and bundles and 10 x 15 vols. (6), 2 ft. 9 in., on open wooden shelf. Damaged by water, vermin, and rodents, brittle, dirty, torn, ink faded. R. 1. (15)
- 354. SUBSISTENCE AND SERVICE RECORDS, Dec. 1892 June 1937. Bills, copies of vouchers for supplies and services, reports of encumbrances, analysis of expenditures and liabilities, and advice of allotments. Arranged chronologically. (Never.) 10 x 15 vols. (19), envelopes, and loose-leaf books (2), 3 ft. 8 in., on open wooden shelf. R. 1. (16)
- 355. PAY ROLLS, June 1893 July 1907. For officers and employees, with vouchers for traveling expenses. Arranged chronologically. (Never.) 9 x 13 vols. (5) and 11 x 15 envelopes, 1 ft. 3 in., on open wooden shelf. Damaged by water, vermin, and rodents, brittle, dirty, bindings broken, ink faded. R. 1. (17)
- 356. RECEIPTS FOR CHECKS, June 1893 May 1915. Form 1943, showing name of person, service or supplies, number of check, amount, and date. Arranged chronologically. (Never.) 4 x 9 bundles, 1 ft. 5 in., on open wooden shelf. Damaged by water and vermin, dirty. R. 1. (18)
- 357. INVENTORY AND INSPECTION RETURN, Mar. 1895 May 1913. Inventory and inspection return of unserviceable property. Arranged chronologically under form numbers. (Never.) 4 x 9 bundles, 9 in., on open wooden shelf. R. 1. (14)
- 358. MONTHLY PERSONNEL REPORT, Jan. 1921 Dec. 1924. Shows changes in personnel. (Never.) 10 x 12 vols. (2), 1 in., on open wooden shelf. R. 1. (19)

# Correspondence and Logs

- 359. MEDICAL OFFICER'S JOURNAL, Nov. 1883 Aug. 1917. Cats. 1955 and 1990, daily narrative record of happenings. (Never.) 5 1/2 x 8 1/2 and 9 x 1/4 vols. (10), 10 in., on open wooden shelf. R. 1. (6)
- 360. BOAT LOGS, June 1890 Oct. 1912. Marrative record by engineer and pilot of all important happenings on boats belonging to station, with time log for all boats. Entered chronologically. (Never.) 10 x 15 vols. (7), 7 in., on open wooden shelf. R. 1. (8)
- 361. OFFICIAL CORRESPONDENCE, Aug. 1890 1922. Letters of transmittal of checks, and letters from officials and Treasury Department containing instructions and authorizations. Arranged chronologically. (Never.) 9 1/2 x 13 vols. (36), 7 ft. 6 in., on open wooden shelf.

Damaged by water, vermin, rodents, careless handling, and faulty containers, brittle, dirty, torn, bindings broken, ink faded. R. 1. (1)

362. UNOFFICIAL CORRESPONDENCE, July 1892 - Sept. 1918. With individuals and firms regarding supplies and services; also applications for employment in service. Arranged chronologically. 9 x 11 vol. index, 7 in. (Never.) 9 1/2 x 13 vols. (26), 6 ft., on open wooden shelf. Damaged by water, vermin, rodents, and careless handling, brittle, dirty, torn, bindings broken. R. 1. (2, 5)

363. ORDERS, c. 1893. Copies of all orders. (Never.) 10 x 12 vol., 1 in., on open wooden shelf. Damaged by water. R. 1. (9)

364. LETTERS SENT, Apr. 1893 - July 1920. Letter press copies of letters to officials and private individuals. Arranged chronologically. (Never.) 10 x 12 vols. ( $3l_1$ ), 3 ft. 2 in., on open wooden shelf. Damaged by water, vermin, rodents, careless handling, and faulty containers, brittle, dirty, tern, bindings broken, ink faded. R. 1. ( $l_1$ )

365. CIVIL SERVICE FILE, Dec. 1897 - June 1903. Eligible and rejected applications for examination for positions at station, with register of eligibles. (Never.) 8  $1/2 \times 10 \, 1/2 \, \text{vol.}$  and  $4 \times 10 \, \text{bundle}$ , 7 in., on open wooden shelf. R. 1. (7)

366. SPECIAL FILE ON YELLOW FEVER EPIDEMIC, FRANKLIN, LOUISIANA, Aug. - Dec. 1898. Correspondence, expenditures, and orders for quarantine, pertaining to all work done by Marine Hospital Service. (Never.) 11 x 15 vols. (3) and 4 x 9 bundles (2), 8 in., on open wooden shelf. R. 1. (10)

367. GENERAL CORRESPONDENCE, July 1922 - June 1936. With officials and private individuals; also copies of reports received and sent. Arranged chronologically. (Never.) 9 x 12 bundles, 2 ft., in pasteboard boxes. R. 1. (3)

#### Hospital Records

368. REGISTER OF PATIENTS, Nov. 1883 - Dec. 1926. Including outpatients and hospital patients treated at hospital of the quarantine station. Arranged chronologically. (Never.) Variously sized vols. (6), 8 in., on open wooden shelf. Damaged by water, vermin, and rodents, brittle, dirty, torn, bindings broken, ink faded. R. 1. (26)

369. RECORD OF SHAMEN IN HOSPITAL, Jan. 1884 - May 1888; June 1912 - May 1914. (Never.) 12 x 15 vol., 2 in., on open wooden shelf. Damaged by water, vermin, and rodents, brittle, dirty, torn, bindings broken, ink faded. R. 1. (26)

370. MEDICAL OFFICER'S REPORT, June 1888 - June 1914; Feb. 1920 - June 1937. Of diseases and injuries treated, with copies of bills for care and treatment of foreign seamen; include all medical and surgical cases. Arranged chronologically. (Never.) 4 x 9 bundles, 1 ft. 8 in.,

on open wooden shelf. Damaged by water, vermin, and rodents, brittle, dirty, torn, bindings broken, ink faded. R. 1. (26)

371. PERMIT CARDS, Aug. 1889 - Sept. 1908. Forms 1917 and 1919, record of seamen admitted to hospital. Arranged chronologically. (Never.) 3 1/2 x 5 cards, 5 in., on open wooden shelf. Damaged by water, vermin, and rodents, brittle, dirty, torn, bindings broken, ink faded. R. 1. (26)

372. CLINICAL REPORTS, May 1890 - Dec. 1907. In narrative form, with temperature charts. Arranged chronologically. (Never.) 8 x 11 bundles, 1 ft., on open wooden shelf. Damaged by water, vermin, and rodents, brittle, dirty, torn, bindings broken, ink faded. R. 1. (26)

373. MISCELLANEOUS RECORDS, June 1891 - May 1918. Medical notes, prescription and diet books, record of intoxicants prescribed, inventory of patients' effects, receipts for money belonging to patients, and record of aliens examined. (Never.) 11 x 15 vols. (8), 8 in., on open wooden shelf. Damaged by water, vermin, and rodents, brittle, dirty, torn, bindings broken, ink faded. R. 1. (26)

374. MASTERS CERTIFICATES, July 1896 - Oct. 1927. Certify that sick and injured seamen are eligible for medical care. Arranged chronologically. (Never.) 10 x 15 vols. (3) and envelopes, 6 in., on open wooden shelf. Damaged by water, vermin, and rodents, brittle, dirty, torn, bindings broken, ink faded. R. 1. (26)

375. CASE RECORDS OF PATIENTS, July 1919 - Oct. 1931. Records with index cards attached. Arranged chronologically. (Never.) 5 1/2 x 8 1/2 cards, 1 ft., on open wooden shelf. Damaged by water, vermin, and rodents, brittle, dirty, torn, bindings broken, ink faded. R. 1. (26)

376. WEEKLY REPORT OF EXAMINATIONS OF VETERANS FOR WAR RISK INSURANCE, Feb. 1920 - June 1922. (Never.) 10 x 12 vol., 1 in., on open wooden shelf. Damaged by water, vermin, and rodents, brittle, dirty, torn, bindings broken, ink faded. R. 1. (26)

377. REPORT OF PATIENTS IN KING'S DAUGHTERS' HOSPITAL, GULFPORT, June 1921 - June 1923. (Never.) 10 x 13 vols. (2), 3 in., on open wooden shelf. Damaged by water, vermin, and rodents, brittle, dirty, torn, bindings broken, ink faded. R. 1. (26)

#### Quarantine Records

378. BILLS OF HEALTH, Aug. 1880; Jan. 1893 - Jan. 1927. Forms 1931-A, 1931-B, 1937, and 1938, certificates deposited by incoming vessels, showing that port from which vessel sailed was free from contagious diseases, with signature certified by American consul at port from which vessel sailed. Arranged chronologically. (Never.) 4 x 9 bundles, 8 ft., on open wooden shelf. Damaged by water and vermin, brittle, dirty. R. 1. (21)

- 379. VESSEL REPORTS, Oct. 1885 Dec. 1908. Forms 1935 and 1970, reports of vessels arriving, departing, and remaining. Arranged chronologically by fiscal years. (Never.) 4 x 9 bundles, 3 ft., on open wooden shelf. R. 1. (24)
- 380. QUARANTINE DECLARATIONS, July 1887 June 1929. Form 1988, quarantine declarations of incoming vessels (originals). Arranged chronologically. (Never.) 6 x 11 and 7 x 9 vols. (50), 4 ft., on open wooden shelf. Damaged by water, vermin, and rodents, dirty, torn, bindings broken. R. 1. (20)
- 381. QUARANTINE TRANSACTIONS, July 1921 June 1937. Forms 1956-B and 1956-C, statements of accounts for inspection and fumigation of vessels, personnel records, and quarantine transactions. Arranged chronologically. (Never.) 10 x 15 envelopes and loose-leaf books, 7 in., on open wooden shelf. R. 1. (23)
- 382. PORT SANITARY STATEMENTS, Oct. 1924 June 1937. Form 1964, statement of sanitary conditions in port of Gulfport; original given clearing vessel. Arranged chronologically. (Never.) 9 x 12 envelopes and bundle, 8 in., on open wooden shelf. R. 1. (23)
- 383. LIQUOR RELEASE APPLICATIONS, July 1932 June 1933. Form 1539, applications for release of liquor for medicinal purposes while vessel is in port. Arranged chronologically. (Never.) 9 x 13 envelopes, 4 in., on open wooden shelf. R. 1. (25)



