

Minutes of the Meeting of the Executive Committee of the Board of Trustees, January 20, 1956.

The Executive Committee of the Board of Trustees of the University of Kentucky met in the President's Office at 10:30 a. m. , Friday, January 20, 1956, with the following members present: R. P. Hobson, Chairman; Dr. Ralph J. Angelucci, Louis Cox and Harper Gatton. Absent: Smith D. Broadbent. President H. L. Donovan and Secretary Frank D. Peterson met with the Committee.

A. Minutes Approved as Published.

On motion duly made, seconded and carried, the minutes of the Executive Committee of November 18, 1955, were approved as published.

B. Financial Report.

The Vice President, Business Administration, made financial report for the period ended December 31, 1955. The report consisted of a balance sheet, statement of realized and unrealized income, appropriations and other fund transactions. The balance sheet and operating statement were examined in detail, and members of the Executive Committee being duly advised, upon motion duly made, seconded and carried, the report was authorized received and filed.

C. Reorganization of Personnel Office.

President Donovan read a communication from Dr. Leo M. Chamberlain, Vice President, with recommendations concerning reorganization of the Personnel Office. The communication follows:

January
Tenth
1956

President H. L. Donovan
University of Kentucky

Dear President Donovan:

After a careful study of the functions of the University Personnel Office as it operated under the supervision of Dr. Lysle Croft, and after conferences with all Deans and other persons concerned, I am making the following recommendations respecting the administration and supervision of the various activities that were carried on in the Personnel Office prior to Dr. Croft's death.

It is recommended:

1. That the supervision of the student committee for the K-Book be made the responsibility of the Public Relations Office. The Public Relations Office would seem to be the proper place for this assignment and I think we will get a much better K-Book as a result of Mr. Wild's supervision.

2. That the responsibility for freshman orientation week be assigned to the Office of the Dean of Men with the understanding that he will seek the assistance and cooperation of the Dean of Women in this endeavor.

3. That the remaining functions of the Personnel Office be divided into two services:

(1) The Testing Service and (2) the Student Counseling Service, and that both of these services be placed under the supervision of the University Registrar. Under his supervision the two services would operate cooperatively, but as separate agencies. The Counseling Service would include our program of aid to the veteran student. The effect of this and the above recommendations is to eliminate the Personnel Office, as such, but to maintain even more effectively, we hope, all the important services previously rendered.

4. Primary responsibility for the graduate program in counseling and guidance shall be lodged with the College of Education. However, this College will work cooperatively with the Counseling Service and the Department of Psychology to the end that these divisions may make their largest contributions to the program.

5. The Directors of the Counseling and Testing Services will be expected to do some part-time teaching in the College of Education, particularly during the summer.

6. While the Registrar will be given the necessary latitude in the selection of personnel and the assignment of duties, it would appear that the organization should include:

a. A Director of the Testing Service. This person should hold a Ph. D. degree and the salary and rank should be comparable to that of an Associate Professor or higher.

b. A Director of the Counseling Service. The preparation, salary and rank would be as above.

c. An appropriate number of half-time assistantships in counseling and testing. The number suggested tentatively is five, and the suggested stipend is \$1,500 if the student is working on the master's degree, and \$1,800 if working on the doctorate.

d. The necessary clerical assistance.

7. The committee assignments formerly held by the Director of the Personnel Office would be reassigned as follows:

Freshman Week - Chairman - The Dean of Men

Scholarship and Attendance - The Registrar

Scholarships - The Director of the Testing Service

8. It is suggested that these changes become effective February 1, 1956.

Sincerely,

(Signed) Leo M. Chamberlain
Vice President

President Donovan stated that he had studied the recommendations and wished to concur therein.

Upon motion duly made, seconded and carried, the reorganization and reassignment of duties respecting the administration and supervision of various activities of the Personnel Office, recommended, were approved and authorized made effective February 1, 1956.

D. Communication between the Faculty and the Board of Trustees --
A. A. U. P. Request.

President Donovan presented communication from Prof. W. L. Matthews, Jr., president of the University of Kentucky Chapter, A. A. U. P. He read the following letter and recommendations:

December 13, 1955

President H. L. Donovan
University of Kentucky

Dear President Donovan:

As you know, the University of Kentucky Chapter, American Association of University Professors, has given further study to the matter of communication between the Board of Trustees and the faculty. This study has resulted in the report which is attached. We respectfully request that it be transmitted to the Board of Trustees. Because of the specific, suggested plan contained in the report, we are furnishing copies to the Chairman of the Plans and Policies Committee of the University Faculty and to the Governor, as Chairman of the Board.

The report suggests a plan for establishing a Joint Board-Faculty Conference Committee and recommends that this suggested plan be referred for study to a committee to be made up of Board

members and members of the Plans and Policies Committee of the University Faculty. This study committee would report to the Board and to the University Faculty.

The suggested plan calls for a six-member conference committee composed of three Board members and three faculty members. It would meet at least quarterly, would choose its own chairman, and would invite the President to attend its sessions. The faculty members would be elected from and by those faculty members eligible for election to the University Faculty after nomination by the Elections Committee of the University Faculty. After the first year, one faculty member would be chosen annually to serve a three-year term; also, one faculty member would have the privilege of attending Board meetings.

The committee would serve in an advisory capacity and its primary function would be to foster a spirit of cooperation between the Board and the faculty. It would acquaint the faculty with the viewpoints of the Board and the Board with those of the faculty. It would deal specifically with situations where administrative decisions may affect educational policy and educational policy decisions may affect administrative procedure. It would serve to supplement, not replace, the President as the official medium of communication between the Board and the faculty.

We are sure you understand the purpose of the plan and the spirit in which it is made. We hope, therefore, that we can enlist your help in interpreting it to the Board. If the full report is read carefully, it shows that the primary interest of the AAUP is to make a specific suggestion available for Board-faculty study. This, we believe, is the next, necessary step that all concerned would want to take.

If I, or Professor Ralph Weaver, chairman of the committee that prepared the report, or the executive committee of AAUP can be of further help in the matter, we would be pleased to do so.

Sincerely yours,

(Signed) W. L. Matthews, Jr.
President, UK Chapter, AAUP.

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COMMUNICATION BETWEEN THE FACULTY AND THE BOARD OF TRUSTEES

A report of the University of Kentucky Chapter, American Association of University Professors.

On June 1, 1954, President Donovan presented to the Board of Trustees of the University of Kentucky a report of the University

of Kentucky Chapter, A. A. U. P. on "The Place of the Faculty in the Government of the University of Kentucky." The minutes record that: "The report was read and discussed. Some members of the Board expressed a desire to study the report further, and upon motion duly made, seconded and carried, the report was received and taken under advisement, to be considered further at a later meeting."

One of the recommendations in the report was "that the faculty be invited by the trustees to join them in devising procedures that would establish regular direct intercommunication between faculty and trustees." This recommendation envisioned a joint Board-faculty committee to report to the Board of Trustees and the University Faculty. The A. A. U. P. respectfully requests consideration by the Board of Trustees of this recommendation.

The report of June 1, 1954, represented a part of the results of several years study by the University Government Committee of the A. A. U. P. As a background for its recommendations it surveyed the traditional role of faculties in the conduct of University affairs and pointed out the necessity of adequate understanding and communication between the Board of Trustees and the faculty. For details, reference may be made to this report.

The Governing Regulations of the University describe the functions and duties of the Board of Trustees, the President and other administrative officers of the University, the University Faculty, etc. The Board of Trustees is described as the body which has "final authority in all matters affecting the institution," the President as "the executive officer of the institution and of the work associated with it," and the University Faculty as "the agency through which the educational policy of the University is determined."

It is difficult to separate administrative problems from problems of educational policy. Almost every question that arises has some administrative facets and some educational policy making facets. This requires that the Board of Trustees, the President, and the University Faculty must work closely together. To do this the Faculty must be familiar with the problems and viewpoints of the Board and the Board must be sufficiently acquainted with the Faculty's work to make full use of the educational experience of the faculty for the solution of the University problems.

The Governing Regulations state that the President "shall also serve as the official medium of communication between the Board of Trustees, on the one hand, and the University Faculty, administrative officers, individual members of the faculty and staff, student organizations, and students on the other." Many universities have found that with the increasing size and complexity of universities, additional channels of communication such as Board-Faculty committees and members of the faculty meeting with the Board are helpful and assist the President without conflicting in any way with his performance of his official functions.

Since the report of June 1, 1954, the A. A. U. P. has studied this problem further and would like to suggest a specific plan for Board-faculty intercommunication. The A. A. U. P. recommends that the suggested plan, which follows, be referred to a committee to be made up of Board members and members of the Plans and Policies Committee of the University Faculty for study and that this committee be requested to report to both the Board of Trustees and the University Faculty.

SUGGESTED PLAN

A committee to be known as the Joint Board-Faculty Conference Committee shall be established. This committee shall be composed of three members of the Board of Trustees and three members of the faculty of the University. It shall have authority to choose its own chairman. It shall meet at least quarterly in regular session and shall hold special sessions at the call of any three of its members, the Board of Trustees, the President of the University, or the University Faculty. The President shall be invited to attend all sessions of the committee.

One of the three faculty members of the Conference Committee shall be entitled to attend each meeting of the Board of Trustees, the member attending to be chosen by the faculty members of the committee themselves. The faculty member shall have the privilege of discussion at the Board meeting but shall not have the right to vote.

The faculty members of the committee shall serve for three years, one member being elected each year from those eligible for election to the University Faculty. They shall be elected as follows: The Committee on Elections of the University Faculty shall serve as a nominating committee. The Elections Committee shall announce to the Faculty that nominations are to be made, in sufficient time to allow suggestions to be made to the Committee. The Elections Committee shall then nominate at a University Faculty meeting three persons for each position on the Joint Board-Faculty Conference Committee to be filled. An opportunity shall be given for additional nominations from the floor. The Elections Committee shall conduct a ballot by mail with all faculty members who are eligible to vote for members of the University Faculty being eligible to vote.

(To initiate the committee the Committee on Elections of the University Faculty shall nominate six persons. By balloting, as described above, three shall be elected to the Joint Board-Faculty Conference Committee. Of these one shall serve for three years, one for two years and one for one year. The terms shall be determined by lot.)

The Joint Board-Faculty Conference Committee shall serve to supplement, not to replace, the President as the official medium of communication between the Board of Trustees and the faculty of the University. Its primary function shall be to foster the spirit of cooperation between the Board of Trustees and the faculty of the

University through its agency, the University Faculty. In this connection it shall be expected to familiarize itself with the problems of the Board of Trustees on the one hand and those of the University Faculty on the other. It shall attempt to acquaint the faculty with the viewpoints of the Board of Trustees and the Board of Trustees with those of the faculty. The Committee shall deal particularly with situations in which administrative decisions may affect educational policy and decisions on educational policy may affect administrative procedure. Specific problems may be referred to it by the Board of Trustees, the President of the University, or the University Faculty. It shall function as an advisory committee, and shall report regularly on its activities to the University Faculty, and to the President of the University and the Board of Trustees upon request.

SUMMARY OF RECOMMENDATIONS

1. We ask that the Board of Trustees approve the establishment of a Board-Faculty committee to recommend to the Board of Trustees and the University Faculty procedures for establishing regular direct intercommunication between faculty and trustees, the committee to be made up of members of the Board of Trustees and of the Plans and Policies Committee of the University Faculty.

2. We ask that the specific plan for the establishment of a Joint Board-Faculty Conference Committee that has been included in this report be referred to the above-mentioned Board-faculty committee for their consideration.

The communication was discussed, and upon motion duly made and seconded, was ordered received and made of record, and the members of the Executive Committee were authorized considered a committee of the whole to study the communication and recommend appropriate action to the Board of Trustees at its next meeting.

E. Mr. Peterson to Do Outside Work.

President Donovan reported that the General Tire Service, Inc., Lexington, Ky., had requested Mr. Peterson to serve the corporation as financial consultant and fiscal analyst. Mr. Peterson's communication stated that a request had come from the president of the Company and board of directors of the corporation and that the work would not impose upon his work schedule at the University and would not interfere with his duties.

President Donovan recommended that the request be approved, and upon motion duly made, seconded and carried, the Executive Committee concurred in the recommendation.

F. Lawrence S. Thompson to Do Outside Work.

President Donovan submitted a request from Dr. Lawrence S. Thompson, director of University Libraries, to serve as a consultant to the Lost Cause Press, a microcard publishing firm in Louisville owned by Mr. and Mrs. Charles Farnsley. Mr. Thompson's work will consist of selecting materials to be put on microcards and arranging for the cataloging. The work will be done at such times as not to interfere with the regular duties of Mr. Thompson as Director of Libraries. The request was concurred in by Dr. Leo M. Chamberlain and President Donovan.

Upon motion duly made, seconded and carried, the recommendation was approved, and Doctor Thompson was authorized to do the outside work requested.

G. Sale of Gasoline Generators.

The Department of Geology has two gasoline generators which are no longer needed for their work. The generators have been declared surplus to the department's need and the Business Office requests permission to dispose of the two gasoline generators competitively.

Upon motion duly made, seconded and carried, the gasoline generators were authorized sold.

H. Resolution on Death of William Roy Tabb.

President Donovan stated that he regretted to report the passing of another faculty member who had rendered a great service to the University. He submitted the following resolution:

RESOLUTIONS ON THE DEATH OF WILLIAM ROY TABB
ASSOCIATE PROFESSOR OF AGRICULTURAL EDUCATION,
COLLEGE OF EDUCATION, UNIVERSITY OF KENTUCKY

When a faculty member who has rendered a great service dies, those who have known him well regret that in some way resolutions could not have been formulated to the living.

If these resolutions were addressed to Roy Tabb, the salutation well might be: To One Who Served Magnificently His University, His State, and His Nation. He was proud to be called a university professor. The caption under his picture used by The Lexington Leader, "UK Professor Dies", would have pleased him.

Roy Tabb was held in high esteem by his colleagues on the University campus. He was liked and admired for his high standards, common sense, scholarship, and devotion to his work. He was an inspiration to the faculty of the College of Education, of which he was a member.

We were always proud to acknowledge the fact that he was one of our own.

The two following statements indicate how highly Mr. Tabb was regarded in agricultural education outside the State. The staff of the Department of Agricultural Education at the University of Missouri says: His "many contributions made in the field of teacher education have had a profound influence on the program of vocational agriculture throughout the United States." The Indiana state supervisor of agricultural education says: "All of us considered him to be one of the leading teacher trainers in agricultural education in our region."

Mr. Tabb's ideas were sought by many people and many agencies when there was a desire to "think the thing through" or to get directly at significant ideas and principles. He was a past master in detecting sham, pretense, weakness in argument, insincerity, and lack of effectiveness or accomplishment. He was able to think in terms of large units and would often see possibilities of accomplishment that his co-workers had not dreamed of. At the time of his death Mr. Tabb was on his way home from Washington, D. C., where he and Dean Dickey had been in conference with the U. S. Commissioner of Education, on a proposed research project.

Mr. Tabb, born in Grayson County, Kentucky, in 1905, was graduated from Western State College in 1926 and was awarded an M. S. degree by the University of Kentucky in 1938. Immediately after graduating from Western State College, Mr. Tabb taught vocational agriculture at Frenchburg for two years. He was agriculture teacher and high-school principal at Hawesville from 1928 to 1937. He had been on the University of Kentucky faculty since 1938.

Mr. Tabb was the co-author of two books and was largely responsible for the graduate teacher training and follow-up work in the adult-farmer program and in farm shop mechanics education in vocational agriculture in the State. He believed in farming as a business undertaking, carried on by people who make their living from the land. More than almost any other man we have known, he kept abreast of the developments in agriculture, which contributed to the high regard in which teachers of agriculture held him.

Upon motion duly made, seconded and carried, the Resolution was authorized spread upon the minutes of the Executive Committee of the Board of Trustees and a copy was ordered sent to the family of William Roy Tabb.

I. Haggin Scholars.

Dr. Herman E. Spivey, dean of the Graduate School, submitted the following recommendation: That Mr. Kenneth T. Wright, Jr., Miss Sarah Lorine Kenlaw and Mrs. Joan L. Parkinson, who have resigned their Haggin scholarships,

be replaced, effective February 1, 1956, by Alva Doris Ethington, C. S. Philip and Tacoma G. Sloan. Each scholarship is valued at \$60.00 per month for five months.

Members of the Executive Committee received the recommendation, and upon motion duly made, seconded and carried, same was approved.

J. Report of Psychology Department to Board of Trustees.

President Donovan stated that he had received a report from the Department of Psychology on the activities of that department and desired that same be made available to members of the Board of Trustees. He submitted the report to the Executive Committee, which report was examined and, upon motion duly made, seconded and carried, authorized received and made of record in the minutes for the information of the members of the Board of Trustees.

November 1955

I. THE PSYCHOLOGY DEPARTMENT IS DOING THIS:

1. Teaching and Training Activities:

- a. More graduate students (49 this semester) than any other department.
- b. 50 Ph. D. degrees in psychology since World War II.
- c. Graduate study periodically examined by American Psychological Association. Department is accredited by that organization.
- d. Veterans Administration supports graduate training program by providing 12 fellowships ranging up to \$2600. Total \$30,000 per year approximately.
- e. U. S. Public Health Service has supported program since 1949, with annual training grants of \$7500 - \$10,000.
- f. 2500-3000 students take psychology courses each year.
- g. Lexington Junior League supports training in speech pathology by grant of \$15,000 per year.

2. Research Activities:

- a. Staff published these articles in national journals in recent years:

1950 - 7 published articles	1952 - 9	1954 - 7
1951 - 4	1953 - 11	1955 - 7 to date
- b. Staff has supervised this research: 50 Ph. D. dissertations; 41 Master's theses; 10-12 other research problems
- c. Research contract, with American Printing House for the Blind, on readability of Braille printing.

3. Service Activities:

- a. Speech and Hearing Center operated by department. 265 speech cases and 160 hearing cases received services last year.

- b. Staff and advanced graduate students provide services at:
 - Veterans Administration Hospital, Lexington
 - Veterans Administration Hospital, Louisville
 - U.S. Public Health Service Hospital, Lexington
 - Eastern State Hospital, Lexington
 - Child Guidance Service, Lexington
 - Cardinal Hill Crippled Children's Hospital, Lexington
 - Shriners' Crippled Children's Hospital, Lexington
 - Child Guidance Service-Norton Memorial Infirmary-
General Hospital, Louisville
- c. Service contract, with Veterans Administration, for audiological diagnosis.

II. THE PSYCHOLOGY DEPARTMENT NEEDS THIS:

1. Classrooms:

- a. There are 62 psychology classes this semester, 1150 students in them.
- b. These classes meet in 6 different buildings.
- c. Neville Hall, the only building assigned to the department for classroom use, is a poor makeshift. The third floor has been condemned for classes.

2. Laboratories:

- a. The most important part of the training of a professional psychologist is research training, which requires up-to-date equipment and laboratories.
- b. The Psychology Department is operating a "major league" graduate training program with "bush league" laboratory facilities. These must be improved, or the program cannot remain accredited.

K. J. Stephen Watkins Meets with Executive Committee.

Members of the Executive Committee welcomed Mr. Watkins, member of the Board of Trustees, and expressed appreciation that Mr. Watkins was available to sit with the Committee in its consideration of the remaining items of the agenda.

L. Information on Medical School.

Mr. Watkins, Chairman of the Kentucky Medical Foundation, made a brief report on the activities and achievements of the Foundation. He reported that Governor A. B. Chandler had publicly announced that he would recommend to the 1956 General Assembly an appropriation for the construction of facilities. He reported that Governor Chandler, in conference with President Donovan, Vice Presidents Chamberlain and Peterson and himself, authorized employment of architects

and special consultants to plan and design facilities envisioned.

Upon motion duly made, seconded and carried, Mr. Watkins was thanked for his report, and the report was authorized made of record.

M. Leave of Absence -- Mrs. Sarah B. Holmes.

President Donovan stated that Mrs. Sarah B. Holmes, Dean of Women, had requested leave of absence with pay from June 8 to August 8, 1956, for the purpose of travel in Europe. He stated that Mrs. Holmes had been associated with the University of Kentucky since 1929, and with the rank of associate professor since 1940. Mrs. Holmes has never before requested leave of absence. He recommended that during her absence Dr. Jane Haselden remain on duty an additional month with salary, and that the necessary increase in the budget be made. President Donovan approved the request and recommended that same be granted.

Upon motion duly made, seconded and carried, the leave of absence with pay for Mrs. Sarah B. Holmes was approved and the Comptroller was requested to make the necessary budget adjustment to take care of an additional month's salary for Doctor Haselden.

N. Leave of Absence -- Dr. Ellis Hartford.

President Donovan submitted a recommendation from Dean Frank G. Dickey that Dr. Ellis Hartford be granted a leave of absence from his duties here at the University with the understanding that he would remain a member of the staff of the College of Education for the purpose of teaching one class, the leave to be from February 1 through June 30, 1956, with the understanding that upon request the leave would be extended to September.

Dean Dickey further advised the department had secured the services of Dr. A. Max Carmichael, Professor Emeritus, Ball State College, for the coming semester, effective February 1, 1956.

Doctor Hartford's salary in the State Department of Education will be adjusted in accordance with partial payment by the University compensating Doctor Hartford for his services as part-time professor.

Upon motion duly made, seconded and carried, the request for leave of absence for Dr. Hartford was approved with the understanding that his financial arrangement will be adjusted between the State Department of Education and the University. The employment of Dr. A. Max Carmichael was also approved.

O. Mrs. Conrad Feltner Employed.

President Donovan submitted a communication from Dean Frank J. Welch recommending the employment of Mrs. Sarah T. Feltner, wife of Mr. Conrad

Feltner who works in the 4-H Club department of the Division of Extension. Dean Welch requested that two regulations be waived in order to permit the employment of Mrs. Feltner: One, no two persons of the same family may work simultaneously without permission; two, all County Extension workers must live in the counties in which they serve. He explained that his request to waive the two regulations would be temporary and, as soon as possible, a regular and permanent employee for Woodford would be employed.

President Donovan further stated that Dean Welch had found it difficult to employ qualified home demonstration agents at all times to meet our governing regulations. He recommended that the request be granted.

Upon motion duly made, seconded and carried, the regulations were waived and Mrs. Sarah T. Feltner was employed as home demonstration agent for Woodford County, effective February 3, 1956, on temporary basis.

P. Student Loan Fund Fixed at \$50,000.

President Donovan submitted a request from Cecil C. Carpenter, Chairman of the Student Loan Fund Committee, that the limit of the Student Loan endowment fund be fixed at \$50,000 for loan purposes and the balance remain invested in securities. Dean Carpenter stated that requests for loans to students had increased and the current amount available seemed to be not sufficient to meet the needs presented to the Loan Fund Committee.

Upon motion duly made, seconded and carried, the request was granted, and the Student Loan Fund Committee was authorized to make loans to students meeting current regulations of the Committee, not to exceed the sum of \$50,000.

Q. Report on Fraternity Scholarship Standing.

President Donovan submitted scholarship summary of fraternities in state universities 1951-55 released by Colonel Ralph W. Wilson. He stated that Colonel Wilson has been publishing a scholarship summary on the standing of fraternities in various state universities for some several years. The current report reveals that the University has the highest scholarship rating in the group of state universities surveyed. He said that he was delighted to call this to the attention of the members of the Executive Committee since the fraternity scholarship at the University of Kentucky had improved from the position of 25th with a percentage of 2.94% in 1952 to first position with a percentage of 8.52% in 1954-55.

Upon motion duly made, seconded and carried, the information was received and ordered made of record.

R. Gifts.

From: Henry Fischer Packing Company,
Louisville, Ky. -- \$10,000.

President Donovan presented check for \$10,000 from the Henry Fischer Packing Company, Louisville, Ky., which the donors wished used in the College of Agriculture's program of developing the livestock industry in Kentucky. He stated that this brings the sum of the Company's donations during the last three years to \$37,500 and recommended that it be accepted.

Upon motion duly made, seconded and carried, the gift of \$10,000 from the Henry Fischer Packing Company was ordered accepted, and the President was requested to thank the Company for the gift.

From: Office of Vocational Rehabilitation -- \$3,000.

President Donovan reported that the Department of Psychology had received from the Office of Vocational Rehabilitation a grant of \$3,000 and he was in receipt of check for \$1,500 as a first payment. He recommended that the grant and the check be accepted.

Upon motion duly made, seconded and carried, the grant of \$3,000 from the Office of Vocational Rehabilitation was ordered accepted, and the President was requested to thank the donors for the grant and for the first check for \$1,500.

From: Distillers Feed Research Council -- \$5,000.

President Donovan reported gift of \$5,000 from the Distillers Feed Research Council, to be used to support two projects being carried on by the Experiment Station. He recommended acceptance.

Upon motion duly made, seconded and carried, the gift of \$5,000 from the Distillers Feed Research Council was ordered accepted, and the President was requested to thank the Council for the gift.

From: Kentucky Utilities Company -- \$6,000.

President Donovan presented check for \$6,000 from the Kentucky Utilities Company, made payable to the Kentucky Research Foundation. He explained that this is the second semi-annual payment to the Kentucky Utilities Fund for electrical engineering and recommended that it be accepted.

Upon motion duly made, seconded and carried, the gift of \$6,000 from the Kentucky Utilities Company was ordered accepted, and the President was requested to thank the Company for the donation.

From: Shell Chemical Corporation --
\$1,500.

President Donovan reported that the Shell Chemical Corporation had donated to the University \$1,500 to be used for a grant-in-aid covering the year 1956. He recommended that the check be accepted.

Upon motion duly made, seconded and carried, the sum of \$1,500 from Shell Chemical Corporation was ordered accepted, and the President was requested to thank officials of the Corporation.

From: Mr. E. Reed Wilson, Lexington,
Ky. -- \$300.00.

President Donovan stated that the University was in receipt of \$300.00 from Mr. E. Reed Wilson, Lexington, Ky., which Mr. Wilson wished used to furnish a 1956 E. Reed Wilson Kentucky Law Scholarship. He recommended that it be accepted.

Upon motion duly made, seconded and carried, the gift of \$300.00 from Mr. E. Reed Wilson was ordered accepted, and the President was requested to thank Mr. Wilson for his generosity.

From: Mr. Stephen A. Rapier, South
Orange, N. J. -- \$125.00.

President Donovan stated that the Kentucky Research Foundation was in receipt of two checks, for \$100.00 and \$25.00 respectively, which Mr. Stephen A. Rapier had presented to the Alumni Loyalty Fund and the Library Associates. He stated that these checks would be of great help to the two funds and recommended that they be accepted.

Upon motion duly made, seconded and carried, the Executive Committee concurred in the recommendation of the President.

From: Mr. Louis Ware, Chicago,
Illinois -- \$1,000.

President Donovan reported that Mr. Louis Ware, Chicago, Illinois, had presented his check for \$1,000 to the University which he wished used in the University's scholarship program. He recommended that the check be accepted.

Upon motion duly made, seconded and carried, the check for \$1,000 was ordered accepted, and the President was requested to write a letter of appreciation to Mr. Ware.

From: Mr. and Mrs. Paul G. Blazer,
Ashland, Ky. -- Two stock cer-
tificates, for 100 shares and 75
shares, respectively.

President Donovan presented to the Executive Committee two stock certificates, one for 100 shares and the other for 75 shares of stock of the Ashland Oil and Refining Company, and stated that the stock had a present market value of \$2,843.75. He explained that the proceeds of this gift would be added to the credit of the Blazer Lecture Fund and recommended acceptance.

Upon motion duly made, seconded and carried, the Executive Committee concurred in the recommendation of the President and requested him to thank Mr. and Mrs. Blazer for their gift.

From: Mrs. Fred W. Rankin, Lexington,
Ky. -- Two academic robes, one
cap, six hoods.

President Donovan reported that the University had received from Mrs. Fred W. Rankin, Lexington, several items of academic dress which had belonged to her late husband. He explained that the gift consisted of two robes, one cap and six hoods and would be worn from time to time by visiting dignitaries who are on the campus for important occasions. He recommended that the very valuable gift be accepted.

Upon motion duly made, seconded and carried, the gift of Mrs. Fred W. Rankin was ordered accepted, and the President was requested to express to Mrs. Rankin the appreciation of the Committee and the University.

From: Mr. Robert Reynolds and Mrs.
Mariana Carpenter -- Library
Equipment, Books and Other
Publications.

President Donovan reported that Mr. Robert Reynolds and Mrs. Mariana Carpenter had given to the Northern Center a mahogany bookcase, oak bookcase, 88 selected books and a number of newspapers and other publications of local interest. He stated that the gift was made in the name of Dr. and Mrs. Charles W. Reynolds with the understanding that an appropriate plaque would be placed on a bookcase. He recommended acceptance of the gift.

Upon motion duly made, seconded and carried, the Committee concurred in the recommendation of the President.

S. Appointments and Other Staff Changes.

President Donovan submitted staff appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes requested by deans and heads of departments.

COLLEGE OF ARTS AND SCIENCES

Leave of Absence

Gordon Kinney, Associate Professor, Music Department, return from leave, effective February 1, 1956.

Sidney Kaplan, Assistant Professor of Sociology, leave for two months, effective June 25, 1956.

Salary Adjustments

Bernard D. Kern, Associate Professor, Department of Physics, adjustment in salary, effective January 1, 1956.

Lewis Cochran, Associate Professor, Department of Physics, adjustment in salary, effective January 1, 1956.

Vincent Paul Kenney, Assistant Professor, Department of Physics, adjustment in salary, effective January 1, 1956.

COLLEGE OF AGRICULTURE AND HOME ECONOMICS

Appointments

George Henry Kerns, Jr., Laborer, Experiment Station, effective January 1, 1956.

Kob Ryen, Temporary Instructor in Animal Husbandry, for four months, effective February 1, 1956.

George A. Marlowe, Jr., Extension Specialist, Horticulture, effective January 1, 1956.

Lee Ann Leet, Assistant County Home Demonstration Agent, Hart County, effective January 3, 1956.

Mrs. Sarah T. Feltner, County Home Demonstration Agent, Woodford County, effective January 3, 1956.

Samuel Riley, Assistant County Agricultural Extension Agent, Russell County, effective December 15, 1955.

Resignations

Mrs. Ruth Leck Cummins, Clerk-Stenographer, Experiment Station, effective January 15, 1956.

Susan Carolyn Hensley, Clerk-Typist, Experiment Station, effective January 31, 1956.

Janet C. Hurd, Stenographer, Experiment Station, effective January 21, 1956.

Bettie L. Fritz, Typist, Experiment Station, effective January 31, 1956.

Charles A. Lassiter, Associate Professor of Dairying, Associate Dairy Husbandman, effective January 19, 1956.

Robert Daily Fields, Aid in Agronomy, Experiment Station, effective December 14, 1955.

Ida C. Hagman, Field Agent in Home Management, Extension, effective December 31, 1955.

Edna Nickell, Associate Home Demonstration Agent, Pike County, effective December 31, 1955.

George H. Herbst, Apprentice Agent, Pendleton County, effective December 31, 1955.

Charles R. Wright, Assistant County Agent, Green County, effective December 31, 1955.

Mrs. Hazel M. Norris, Assistant Home Demonstration Agent, Laurel County, effective November 1, 1955.

Mrs. Margaret V. Kitchen, Home Demonstration Agent, Woodford County, effective December 15, 1955.

Mrs. Mattie H. Greer, Assistant Home Demonstration Agent, Nelson County, effective December 20, 1955.

Mrs. Birmah Gammel, Associate Home Demonstration Agent, Marshall County, effective December 31, 1955.

Paul D. Richardson, Assistant in Rural Sociology, effective December 31, 1955.

Deceased

George Roberts, Special Assignment, Experiment Station, deceased December 10, 1955.

Leaves of Absence

John H. Gray, County Agent, Madisonville, sabbatic leave for four months, effective February 1, 1956.

George Everette, Specialist in Agronomy, sabbatic leave for five months, effective March 1, 1956.

COLLEGE OF ENGINEERING

Appointment

William H. Roll, Assistant Professor, Department of Mining Engineering, effective February 1, 1956

Resignations

James Clarence Weeks, Aeronautical Research Laboratory, Laboratory Technician, effective January 7, 1956.

Rena M. Stinnett, Laboratory Assistant, effective January 13, 1956.

Deceased

G. R. Gerhard, Associate Professor of Metallurgical Engineering, deceased December 15, 1955.

COLLEGE OF LAW

Appointment

Rufus Lisle, Part-time Professor of Law, for four months, effective February 1, 1956.

COLLEGE OF COMMERCE

Salary Adjustments

Robert H. Cojeen, Associate Professor, adjustment in salary, effective February 1, 1956.

Herman A. Ellis, Associate Professor of Economics, adjustment in salary, effective February 1, 1956.

COLLEGE OF EDUCATION

Appointments

George Luster, Instructor, for six months, effective January 1, 1956.

A. Max Carmichael, Visiting Professor, effective February 1, 1956.

Leaves of Absence

A. D. Albright, Professor of Education, leave for one week each month for four months, effective February 1, 1956.

Herbert Sorenson, Distinguished Professor, form CPR -1 sent in July 12, 1955, requesting sabbatical leave, cancelled.

Deceased

William Roy Tabb, Associate Professor, deceased December 15, 1955.

COLLEGE OF EXTENSION AND ADULT EDUCATION

The following persons employed for extension instruction September 1 to December 10, 1955: Ruth Haines, R. D. Johnson, E. D. McDaniel, J. T. Moore, Jr., V. A. Musselman, Stanley Wall.

The following persons were employed for correspondence instruction for six-months period beginning July 1, 1955 to December 31, 1955: Stanley Adams, Grace Anderson, Wendell E. Beals, Adolphe E. Bigge, Robert E. Bills, Marion C. Brown, Wilbert L. Carr, Lucian H. Carter, Virgil L. Christian, Carl B. Cone, Viola Cook, Jesse DeBoer, Harold H. Downing, Herbert N. Drennon, May K. Duncan, Ernest N. Fergus, Chloe Gifford, James W. Gladden, Russell S. Grady, Sheldon Grabstein, Emmett Hardy, Herbert W. Hargreaves, Maurice Hatch, Wilbur A. Heinz, J. E. Hernandez, Sarah B. Holmes, James F. Hopkins, Walter W. Jennings, Raymond D. Johnson, Sidney J. Kaplan, Durbin C. Kemper, John Kuiper, Homer C. Lewis, Robert G. Lunde, John T. Masten, Jean M. McConnell, Berthus B. McInteer, David McMurtry, William M. Moore, V. A. Musselman, Frank A. Pattie, Anna B. Peck, Estel B. Penrod, Ralph R. Pickett, John E. Reeves, Paul Richardson, Donald C. Rose, Hobart Ryland, Blaine W. Schick, Joseph Schwendeman, Alberta W. Server, James Shear, Jonah W. D. Skiles, Eldred C. Speck, Willis A. Sutton, Rhea A. Taylor, Ruth E. Thomas, Bennett Wall, William A. Withington, James N. Young, Robson D. McInteer.

Appointments

Edna C. Miller, Instructor in English, Northern Center, for four months, effective February 1, 1956.

Sarah L. Kinlaw, Instructor in English, Northern Center, for four months, effective February 1, 1956.

GRADUATE SCHOOL

Leave of Absence

Herman E. Spivey, Dean, sabbatical leave for three months, effective June 15, 1956.

OFFICE OF THE VICE PRESIDENT

University Library

Appointment

Sarah J. Hutchens, Secretary, effective January 2, 1956.

Resignation

Dorothy A. Ford, Secretary to Director, effective December 31, 1955.

Health Service

Appointment

Lucy Logan West, Secretary, effective December 19, 1955.

Deceased

Ann E. Scott, Secretary, deceased December 11, 1955.

On motion duly made, seconded and carried, on President Donovan's recommendation, the Board of Trustees concurred in the above appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes, and record was ordered made in the minutes.

T. Adjournment

T. Adjournment.

Upon motion duly made, seconded and carried, the Executive Committee was adjourned at 12:45 p. m. for luncheon in the office of the President.

Frank D. Peterson, Secretary
Board of Trustees and Executive
Committee