

Minutes, Meeting of the Executive Committee of the Board of Trustees, University of Kentucky, May 11, 1949.

The Executive Committee of the Board of Trustees of the University of Kentucky met in the President's Office at 1:20 p.m., Wednesday, May 11, 1949. The following members were present: Guy A. Huguelet, Chairman; R. P. Hobson, Harper Gatton, J. C. Everett and T. H. Cutler. Absent: None. President Donovan and Secretary Peterson met with the Committee.

A. Approval of Minutes.

The minutes of the Executive Committee of March 22 and April 20, 1949, were approved as published.

B. Report of the Comptroller.

The Comptroller made the usual financial report showing Balance Sheet of University funds, together with supporting statement of fund operations for the current fiscal year, as of March 31, 1949.

The financial report was examined in some detail, and upon motion duly made, seconded and carried, the report of the Comptroller was authorized received and filed.

C. Kentucky Athletic Association Requested to Transfer Funds.

It was recalled that an addition to the south side of McLean Stadium had been approved, \$300,000.00 in revenue bonds having been issued to pay for same, and that the Kentucky Athletic Association would receive the benefit from the increase in seating capacity of the Stadium. It was recommended that the Board of Trustees request the Kentucky Athletic Association to allocate from its income during the current fiscal year the sum of \$23,000.00 to be used for the amortization of bonds maturing and interest due on the University of Kentucky Stadium Revenue Bonds, the money so transferred to be credited to the Stadium Bond Redemption and Interest Fund.

The Committee discussed the request, and upon motion duly made, seconded and carried, concurred in the recommendation.

D. Receipt for Unsold Library and Service Building Revenue Bonds.

President Donovan stated that he had received from the Comptroller an executed receipt for ten unsold bonds designated as University of Kentucky Library and Service Building Revenue Bonds, same being a part of a series bearing date of April 1, 1949, and maturing on April 1, 1969. These bonds are numbered consecutively from 491 to 500, inclusive.

He recommended that the receipt for the unsold bonds be copied in full into the minutes.

RECEIPT FOR UNSOLD BONDS

The undersigned, Security Trust Company of Lexington, Kentucky, hereby acknowledges receipt from the Treasurer of the University of Kentucky, of ten (10) bonds of the denomination of \$1,000.00 each, numbered consecutively from four hundred and ninety-one (491) to five hundred (500), inclusive, of a series designated as "University of Kentucky Library and Service Building Revenue Bonds", bearing date of April 1, 1949, and maturing on April 1, 1969.

At the time the above-identified bonds were received by the undersigned, the bonds themselves were not signed by the Chairman nor attested by the Secretary of the Board of Trustees of the University of Kentucky, nor was the seal of said University impressed on any of said bonds.

Attached to each bond at the time of delivery to the undersigned were interest coupons bearing the facsimile signatures of Earle C. Clements, Chairman, and Frank D. Peterson, Secretary, respectively, of the Board of Trustees of the University of Kentucky, each coupon representing six months interest, in the sum of \$16.25. The undersigned carefully checked each bond and determined that the number of coupons attached thereto was the proper number for the payment of interest thereon semi-annually from April 1, 1949 to the respective dates of maturity. The undersigned realizes that said coupons bear facsimile signatures of the Chairman and Secretary and could possibly become valid and binding obligations of the University of Kentucky if they should become detached from the bonds and reach the hands of an innocent holder for value.

The undersigned receives the above-identified bonds and coupons for safe custody and agrees to hold the same subject to the orders of the Board of Trustees of the University of Kentucky.

Given at Lexington, Kentucky, this 5th day of May, 1949.

SECURITY TRUST COMPANY

By: H. L. Austin

Vice Pres. (Title)

(SEAL)

ATTEST:

N. B. Hall  
Asst. Secretary

Upon motion duly made, seconded and carried, the recommendation of the President was concurred in, and the Secretary was directed to place in the minutes a copy of the receipt for the unsold bonds.

E. Change Order in Contract for McLean Stadium Extension.

President Donovan stated that it had been recommended and that he had approved the construction of an elevated box seat section in Section "N" on the south side of McLean Stadium, containing approximately 86 box seats. He further stated that the contractor, Perkins Construction Company, had submitted a proposal to construct, per plans and specifications, elevated box seat Section "N", and furnish and install 60 twenty-inch, type #103, and 26 twenty-one-inch, type #103, Stadium chairs in standard color, constructed by American Seating Company, Grand Rapids, Michigan.

The contract also proposed to revise the bolted sections in "M" and "O" to the detail as shown for Section "N", per drawing furnished by the University at an increase in the contract price for all of the above additional work in the amount of \$3,910.00.

The President asked the Committee to consider the change in the extension of Section "N" and take whatever action they thought best.

The proposal was discussed and, it being the unanimous consensus of the Committee that the elevated box seat section should be built, upon motion duly made, seconded and carried, a change order calling for the alterations according to plans and specifications, at an increase in the price of the contract in the amount of \$3,910.00, was authorized and the Comptroller was directed to process same through the Engineering and Purchase Division of the State Department of Finance.

F. Fees Authorized and Funds Allocated for Retirement of Library and Service Building Revenue Bonds.

The Comptroller recommended, in connection with the amortization of University of Kentucky Library and Service Building Revenue Bonds, a 10% service charge on all job order work processed through the Division of Maintenance and Operations. He also recommended collection and allocation of a 10% service charge on all materials, equipment and merchandise processed through the University Stores Unit, and the collection and allocation of \$10,000 annually from the portion of the incidental registration fee now being allocated for library expense and improvement and collected from full-time students enrolled in the University. It was further stated that it would be necessary to collect approximately \$40,000 annually from these sources, to be used for the redemption of maturing bonds and the payment of interest on the University of Kentucky Library and Service Building Revenue Bonds, heretofore authorized issued by the Board of Trustees.

The members of the Committee discussed the recommendation, and upon motion duly made, seconded and carried, authorized the collection of a 10% service charge on all job order work, the collection of a 10% service charge on all materials, equipment and merchandise processed through the University Stores unit, and the allocation and appropriation of \$10,000 from the incidental registration fees collected from full-time students. The funds were directed to be transferred to the Library and Service Building Revenue Bond account.

G. Purchases of Comptroller's Office Approved.

President Donovan submitted a letter from the Comptroller listing the numbers of State requisitions, advices of emergency purchases, special purchase orders, food contracts and departmental purchase orders processed through the Comptroller's Office from January 1, 1949, to April 1, 1949. He read the following communication, and recommended that the purchases be approved and ratified.

May 10, 1949

Dr. H. L. Donovan, President  
University of Kentucky

My dear Dr. Donovan:

I submit a list of state requisitions, advices of emergency purchases, special purchase orders, food contracts and departmental purchase orders which have been made by the Comptroller's office from January 1, 1949, to April 1, 1949. These purchases have not been approved by the Board of Trustees. The listing below gives the numbers of the documents requesting the purchase or actually issued as purchase orders, which documents are made a part of this record and are held in the Office of the Comptroller subject to inspection. The purchases have been made on properly drawn documents at the request of the various departments and have been charged against available funds. The list follows:

State requisitions numbered .....	934 - 1363
Emergency purchase orders numbered .....	1601 - 2275
Library departmental orders .....	1527 - 1745
University departmental orders .....	388 - 575
Special purchase orders .....	4244 - 7843.

The above record of purchases is respectfully submitted with the request that they be approved by the Executive Committee or Board of Trustees whichever meets first, thereby ratifying the action of the Comptroller in making such purchases.

Respectfully submitted,

(Signed) Frank D. Peterson,  
Comptroller.

Upon motion duly made, seconded and carried,

State requisitions numbered .....	934 - 1363
Emergency purchase orders numbered .....	1601 - 2275
Library departmental orders .....	1527 - 1745
University departmental orders .....	388 - 575
Special purchase orders .....	4244 - 7843,

were approved and ratified.

#### H. Electrical Equipment Authorized Transferred.

President Donovan submitted communication from the Comptroller listing transformers, circuit breakers and capacitors which are surplus to the needs of the University. He stated that the Southern Indiana Gas and Electric Company desired to purchase the above equipment belonging to the University of Kentucky and Purdue University. It was further stated that neither school could use this type of equipment and that the Southern Indiana Gas and Electric Company had offered to pay to the two schools the sum of \$18,200.00 for the material.

President Donovan recommended that authorization be given to dispose of the property as recommended. The Committee discussed the recommendation, and upon motion duly made, seconded and carried, the Comptroller was authorized to enter, with Purdue University, into negotiation with the Southern Indiana Gas and Electric Company for sale of property referred to.

#### I. R. P. Hobson Reappointed Member of Board of Directors of The Kentucky Research Foundation.

President Donovan stated that the term of R. P. Hobson as member of the Board of Directors of The Kentucky Research Foundation will expire with the annual meeting in June, 1949.

He stated that, under the present regulations of the Foundation, a vacancy in its Board of Directors from members of the Board of Trustees must be filled by nomination of the Board of Trustees. He requested the Committee to take such action as, in its opinion, was appropriate.

The Committee discussed the vacancy and, upon motion duly made, seconded and carried, R. P. Hobson was appointed to succeed himself as a representative of the Board of Trustees upon the Board of Directors of The Kentucky Research Foundation.

#### J. Policy concerning Funds in Which Kentucky Research Foundation May Have an Interest.

President Donovan read a letter from Dean Louis A. Pardue, and a recommendation establishing the policy concerning funds in which The Kentucky Research Foundation may have an interest.

April 29, 1949

President H. L. Donovan  
University of Kentucky  
Lexington, Kentucky

Dear President Donovan:

In conformity with the request expressed in your letter of April 28, 1949, I have attempted to restate the policy previously recommended concerning funds in which it is anticipated the University Research Committee may have an interest.

These new statements are much shorter but will, I believe, raise the questions in which the Board of Trustees will be interested. It is believed that the new statements conflict in no way with the earlier statements and contain fully the spirit, but not the details, of them. If the Board should adopt the policy now recommended we could refer to the original statements for details if they should become important provided of course that you approve. As indicated in my letter of April 1 the original statements have been accepted by both Committees to the extent that they are affected by them.

Respectfully submitted,

(Signed) Louis A. Pardue

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It is recommended that the University of Kentucky Press shall make available to the University Research Committee by depositing with the Kentucky Research Foundation, two-thirds of the Research Committee's fractional part of the income derived from any book which the Research Committee shall aid the Press financially in publishing.

It is recommended that recipients of grants from the University Research Fund shall return any income derived directly from the results of a sponsored project up to at least the amount of the grant. Such money shall be deposited with the Kentucky Research Foundation for the use of the University Research Committee. This statement shall be set aside when it is found to be in conflict with the Patent Policy of the University.

President Donovan discussed with members of the Committee the proposed policy and recommended its adoption. After some further discussion concerning the advisability of adopting the policy recommended, upon motion duly made, seconded and carried, the recommendation was concurred in and the policy approved.

K. Dean D. V. Terrell Given Permission for Off-Campus Work.

President Donovan stated that, since 1942, Dean Terrell had served the Department of Highways as director of the Highway Research Laboratory which is located on the University of Kentucky campus, and advisor in its educational program. He stated that, since the work of the Highway Laboratory has steadily increased and is now the employer of 11 full-time persons and 21 part-time Engineering student employees, that Dean Terrell desired permission to continue as director of the Highway Research Laboratory and advisor in its educational program, and receive a small compensation for his services, to be fixed by the Department of Highways.

Members of the Committee discussed the on- and off-campus work requested in connection with the Highway Research Laboratory and the educational program of the Department of Highways, and upon motion duly made, seconded and carried, Dean Terrell was given permission to continue as director of the work now conducted and to accept traveling expenses and compensation as may be fixed by the Department of Highways, not in conflict with the law.

L. Ph.D. Degrees to be Offered in Sociology and Rural Sociology, and Agricultural Economics.

President Donovan reported receipt of a letter from the Secretary of the University Faculty making recommendations concerning granting of Ph.D. degrees in other fields. He read the following letter:

April 14, 1949

President H. L. Donovan  
University of Kentucky

Dear President Donovan:

At the meeting of the University Faculty Monday, April 11, the Graduate Faculty presented the following recommendations:



- I. That the Department of Sociology in the College of Arts and Sciences and the Department of Rural Sociology in the College of Agriculture and Home Economics be authorized jointly to offer training for the Ph.D. degree in the combined fields of Sociology and Rural Sociology.
- II. That the Department of Farm Economics and the Department of Markets and Rural Finance in the College of Agriculture and Home Economics be authorized jointly to offer training for the Ph.D. degree in the field of Agricultural Economics.

The University Faculty voted to recommend these proposals to the Board of Trustees for final action.

Sincerely,

(Signed) Maurice F. Seay  
Secretary of the  
Faculty

President Donovan stated that he joined in the recommendation, and upon motion duly made, seconded and carried, the Graduate School was authorized to expand its offering to include the Ph.D. degree in Sociology and Rural Sociology, and Agricultural Economics.

M. Foreign Scholarships Approved.

President Donovan presented the following report of the Committee on Foreign Student Scholarships:

April 13, 1949

President H. L. Donovan  
University of Kentucky

Dear President Donovan:

The Committee on Foreign Students wishes to recommend the following students for the awards indicated for the school year 1949-50:

Mr. Sven-Erik Sjogren - Finland - \$600 plus free tuition  
 Miss Marietta Georgiadou - Greece - \$600 plus free tuition  
 Mr. Preben Haagensen - Uruguay - free tuition  
 Miss Sivia Kyllikki Lassi - Finland - free tuition  
 Mr. Sebastian van Goudoever - Holland - free tuition  
 Miss Mercedes Trujillo - Colombia - free tuition  
 Mr. Joseph G. Dahlan - Palestine - free tuition  
 Mr. R. C. Huang - China - free tuition  
 Miss Kristina Bergenstrahle - Sweden - free tuition  
 Mr. Marius Hendrix Lubbers - Holland - free tuition  
 Miss Tove Jagt - Denmark - free tuition  
 Mr. Sisa M. Sagar - India - free tuition.

Alternates for free tuition scholarships are as follows:

Miss Gro Teigen - Norway - free tuition  
 Mr. Juan Gonzales Panama - El Salvador - free tuition  
 Mr. Boris Parl - Sweden - free tuition  
 Miss Liu Tien-chuan - China - free tuition  
 Miss Wei-ying Yao - China - free tuition  
 Ingeborg Dederling, scholarship for summer, one-half of semester, \$250 plus matriculation fees.

Respectfully yours,

(Signed) A. E. Bigge  
 Foreign Student Adviser

Upon motion duly made, seconded and carried, the recommendation of the Committee on Foreign Students was concurred in.

N. Gifts:

From General Education Board.

President Donovan presented the following communication from Mr. Robert W. July, Acting Secretary of the General Education Board:

## GENERAL EDUCATION BOARD

April 8, 1949

Dear President Donovan:

It is indeed a pleasure to inform you that at the meeting of the Trustees of the General Education Board on April 7, 1949, the sum of \$37,650, or as much thereof as may be necessary, was appropriated to the University of Kentucky, Lexington, Kentucky, toward the cost of a demonstration program to improve forestry practices and the processing and marketing of forest products in the Eastern Kentucky Highlands. The grant will be available during the period ending June 30, 1954.

The action of the Trustees came as the result of a request submitted by Dean Thomas P. Cooper on October 4, 1948, and endorsed by you on March 21, 1949. It is the Board's understanding that its funds will be used primarily for salaries, travel, office and miscellaneous expenses of a forester and his assistants substantially in accord with Dean Cooper's prospectus of October 4. It is also understood that the University will underwrite the cost of a demonstration mill, and that Federal Research and Marketing funds will be available for the investigation of markets and marketing methods.

Upon receipt at the beginning of each year of a budget, our Comptroller will arrange for payment of the annual installment. At the close of each year please send us a statement of income and expenditures. Any part of the appropriation remaining unused after June 30, 1954, will revert to the Board.

Sincerely yours,

(Signed) Robert W. July

President H. L. Donovan  
University of Kentucky  
Lexington 29, Kentucky

After some discussion of the offer, and upon recommendation of the President, the Committee authorized that the grant of \$37,650, or as much thereof as might be necessary, be received and used in the manner stated above, and the President was requested to write a letter of appreciation to Mr. July.

From U. S. Public Health Service.

President Donovan presented the following letter from Dean Cooper:

April 11, 1949

President H. L. Donovan  
University of Kentucky

Dear President Donovan:

As you know, for several years we have been receiving a grant from the U. S. Public Health Service for cooperative work in Salmonella. The grant for the current year expired March 31, 1949. We have been informed by the U. S. Public Health Service that a supplemental application in the amount of \$1568.00 for research grant RG 33(C2S) has been approved and check for this amount is enclosed. This additional grant covers two months extension, from March 31, 1949 through May 31, 1949.

Sincerely yours,

(Signed) Thomas Cooper  
Dean and Director.

On recommendation of the President, and on motion duly made, seconded and carried, the check from the U. S. Public Health Service was ordered received and used to cover two months' extension of the research work in Salmonella.

From Middle West Soil Improvement Committee.

President Donovan recalled that, since 1945, the Middle West Soil Improvement Committee had made an annual contribution to the Kentucky Experiment Station in support of the study being made on plant food needs of Kentucky soils and Kentucky crops. He stated that a check for \$500.00, representing a continuation of their support in this study, had been received. He said that this contribution would be helpful in forwarding the work and he recommended its acceptance.

On motion duly made, seconded and carried, and on recommendation of the President, the check for \$500.00 from the Middle West Soil Improvement Committee was ordered accepted, and President Donovan was requested to acknowledge the gift.

From International Minerals and Chemical  
Corporation, Chicago, Illinois.

President Donovan stated that he had been informed by Dean Cooper that check for \$1500 had been received from the International Minerals and Chemical Corporation, of Chicago, Illinois, to be used in continuation of a study in tobacco nutrition. He recommended acceptance of the grant.

Upon motion duly made, seconded and carried, the grant of \$1500 from International Minerals and Chemical Corporation, Chicago, Illinois, was ordered accepted, and President Donovan was requested to write a letter of appreciation to the donors.

O. Resolution on Death of Stephen Thaddeus Saunier.

President Donovan stated that he was very sorry to report the death of Stephen Thaddeus Saunier, a member of the faculty of the College of Engineering. He offered a resolution which had been prepared by the faculty and staff of the College of Engineering, and recommended that same be spread upon the minutes and a copy mailed to the family of Mr. Saunier.

Resolutions on the Death of Stephen Thaddeus Saunier

Stephen Thaddeus Saunier was born in Lexington, Kentucky, on June 1, 1891. He was educated in the parochial schools of Lexington, was a member of St. Paul's Church and of the Lexington Lodge, Benevolent and Protective Order of Elks.

He came to the University of Kentucky in May, 1918, as instructor for the military technical training of World War I soldiers in the University forge shop.

After the war, he remained at the University as instructor in metal forging. At the time of his death he was Supervisor of the Metallurgical Laboratory, College of Engineering, University of Kentucky.

He was an honorary member of the Kentucky Chapter of Triangle and in 1945 received an honorary Kentucky Colonel's commission.

"Steve", as he was affectionately known, died of a heart attack on Friday, April 8, 1949.

BE IT RESOLVED, that in the passing of Stephen Thaddeus Saunier, the faculty and students of the College of Engineering and the University of Kentucky at large have sustained the loss of an able, loyal and valuable staff member and friend.

AND BE IT RESOLVED, that a copy of this resolution be forwarded to his family as an expression of the high regard in which he was held by his associates and as an expression of our sincere sympathy to them in their loss. And, further, that this resolution be made a part of the minutes of this meeting of the Faculty of the College of Engineering.

Upon motion duly made, seconded and carried, the resolution was adopted and a copy was directed sent to the bereaved family.

P. Injury of Dan Welch.

The Comptroller reported that the Executive Committee had authorized Dr. Ernest E. Myers to perform an operation on Mr. Dan Welch for an injury sustained while on duty. Dr. Myers did operate on Mr. Welch, which operation has, to all appearances, been successful, and Dr. Saul R. Rubin administered anesthesia during the operation.

The Comptroller further reported that an invoice had been received from Dr. Rubin in amount of \$30.00, for services rendered, and that, pursuant to request of this Committee, Dr. Rubin had been asked to reduce his bill. Dr. Rubin stated that he was unable to reduce the bill because the fee is fair and in keeping with those of physicians and specialists in this community. The invoice was submitted for payment.

After some discussion, upon motion duly made, seconded and carried, the Comptroller was authorized to pay Dr. Saul R. Rubin \$30.00 for services rendered Mr. Dan Welch during the operation by Dr. Ernest E. Myers. This payment was ordered made from the College Collection Fund, with the expressed understanding that the action on the case is without commitment as to future acts on the part of the Executive Committee and that the Committee does not establish a precedent and does not admit negligence or liability in paying this account.

Q. Injury to Bernard C. Rylander.

The Comptroller reported that Dean Terrell employed Mr. Bernard C. Rylander to do work in the Metallurgical Laboratory of the College of Engineering in January, 1949. While performing the duties for which he was employed, Mr. Rylander injured the little finger of his right hand by catching it in the gears of a steel cutting machine. Mr. Rylander was referred to the Infirmary and later was directed by Dr. J. S. Chambers to go to Dr. Ernest E. Myers for examination and treatment.

Dr. Ernest E. Myers submitted invoice in amount of \$10.00 for services rendered in connection with the accident.

On motion duly made, seconded and carried, it was ordered that the bill be paid and charged against the Activities Fund of the College of Engineering, Acct. No. 3221, with the expressed understanding that the case is without commitment as to future acts on the part of the Executive Committee and that the Committee does not establish a precedent and does not admit negligence or liability in paying this account.

R. Change-of-Work for Buford Roberts.

President Donovan presented recommendation from the Comptroller for change-of-work for Mr. Buford Roberts, groundsman. He read the following letter:

April 8, 1949

Dr. H. L. Donovan, President  
University of Kentucky

My dear President Donovan:

Mr. Buford Roberts, a groundsman, came to work at the University September 19, 1918. For the past thirty-one years, he has been working with the Division of Maintenance and Operations. He has been a loyal and faithful worker. Mr. Roberts was born December 10, 1880, and now is sixty-eight years of age. He is in poor health, and has requested a change of work. I believe it would be a hardship on Mr. Roberts and unfair to the University to continue his present duties. I therefore recommend that his request be granted and that he be given a change of work at the rate of \$975.00 annually, to be paid to him in twelve installments.

I also recommend that Mr. Roberts be assigned to the grounds crew for such work as he may be directed to do by the Grounds Foreman and the Chief Engineer.

Respectfully submitted,

(Signed) Frank D. Peterson,  
Comptroller.

On motion duly made, seconded and carried, the recommendation of the Comptroller was concurred in.

S. Change of Work for Joseph Goodlett.

President Donovan presented communication from Dean Cooper recommending change of work for Joseph Goodlett, employee of the Experiment Station. He read the following communication:

April 22, 1949

President H. L. Donovan  
University of Kentucky

Dear President Donovan:

Mr. Joseph Goodlett, who has been in the employ of the Experiment Station since May 1, 1921, has requested that he be given a change of occupation because of failing health. He attained the age of seventy April 5, 1947, but was able to continue and perform satisfactorily, until recently, the full time duties assigned to him as teamster on the Experiment Station farm. No one whom we could obtain for that wage was as competent as Mr. Goodlett. The maximum salary which he has received is \$140.00 a month, which amount is now being paid to him. I recommend that he be paid 48 percent of his maximum wage of \$140.00 a month, or \$67.20 a month, effective May 1, 1949. Mr. Goodlett, under change of occupation, will be assigned such duties as care of experimental plot, labels and stakes, weeding and trimming of experimental areas, occasional substitution as nightwatchman or stableman, and various other odd jobs on the farm as they arise from time to time.

Sincerely yours,

(Signed) Thomas Cooper  
Dean and Director.

On motion duly made, seconded and carried, the recommendation of Dean Cooper was concurred in.

T. Sale of University of Kentucky Dormitory Revenue Bonds (456 Rose Street).

The Comptroller reported receipt of two bids for the sale of \$47,500, University of Kentucky Dormitory Revenue Bonds (456 Rose Street). One bid was from the Bankers Bond Company, Louisville, Ky., with certified check in the amount of \$1000.00. The second bid was from the Security and Bond Company of Lexington, Ky., with certified check in the amount of \$1000.00.



Mr. Harper Gatton submitted a resolution entitled "A RESOLUTION OF THE EXECUTIVE COMMITTEE OF THE BOARD OF TRUSTEES OF THE UNIVERSITY OF KENTUCKY LISTING BIDS RECEIVED FOR \$47,500.00 PRINCIPAL AMOUNT OF 'UNIVERSITY OF KENTUCKY DORMITORY REVENUE BONDS (456 Rose Street)' AND ACCEPTING THE BEST BID RECEIVED." The Resolution follows:

WHEREAS, the Board of Trustees of the University of Kentucky at a regular meeting held on April 5, 1949, adopted a Resolution authorizing the issuance of \$47,500.00 principal amount of "University of Kentucky Dormitory Revenue Bonds (456 Rose Street)" dated May 1, 1949, and directed that the Executive Committee of said Board advertise the sale thereof and authorized said Executive Committee to receive competitive bids for said bonds, to accept the best bid received, and to establish the interest rate to be borne by said bonds in conformity with the accepted bid; and

WHEREAS, an advertisement of said sale was duly published in THE COURIER-JOURNAL, Louisville, Kentucky, and by means thereof public notice was given that sealed competitive bids would be received in the office of the Comptroller of the University until May 11, 1949, at 11:30 a.m., and said date and hour have now arrived and the Chairman of the Executive Committee has declared the bidding to be closed, and the Comptroller of the University has produced, opened and read all of the competitive bids received in his office prior to such date and hour and the same are listed as follows:

<u>NAME OF BIDDER</u>	<u>PRICE OFFERED</u>	<u>INTEREST RATE STIPULATED</u>
Security and Bond Company, Lexington, Ky.	\$505.00 per \$500.00 bond	3½% per annum
Bankers Bond Company, Louisville, Ky.	\$502.50 per \$500.00 bond	3¼% per annum

and

WHEREAS, it appears to the Executive Committee that the best bid received for said bonds is as follows:

<u>NAME OF BIDDER</u>	<u>PRICE OFFERED</u>	<u>INTEREST RATE STIPULATED</u>
Bankers Bond Com- pany, Louisville, Ky.	\$502.50 per \$500.00 bond	3 $\frac{3}{4}$ % per annum.

NOW, THEREFORE, THE EXECUTIVE COMMITTEE OF THE BOARD OF TRUSTEES OF THE UNIVERSITY OF KENTUCKY RESOLVES AS FOLLOWS:

Section 1. It is hereby determined and declared that the highest and best bid received for \$47,500.00 principal amount of "University of Kentucky Dormitory Revenue Bonds (456 Rose Street)" dated May 1, 1949, and authorized by a Resolution adopted by the Board of Trustees of the University on April 5, 1949, is as follows:

<u>NAME OF BIDDER</u>	<u>PRICE OFFERED</u>	<u>INTEREST RATE STIPULATED</u>
Bankers Bond Com- pany, Louisville, Ky.	\$502.50 per \$500.00 bond	3 $\frac{3}{4}$ % per annum.

Said bid is hereby accepted by the Executive Committee for and on behalf of the Board of Trustees of the University of Kentucky. It is hereby determined that said bonds shall bear interest in conformity with the provisions of said bid and the printer shall immediately be directed to prepare the bonds accordingly.

Section 2. As soon as the finished bond blanks have been received from the printer they shall be executed as provided in the authorizing Resolution adopted by the Board of Trustees of the University on April 5, 1949, and shall thereafter promptly be tendered to the purchaser named in Section 1 of this Resolution, and delivered to said purchaser upon payment of the balance of the purchase price as set forth herein.

Section 3. The certified or bank check of the purchaser in the sum of \$1,000.00 shall be cashed by the Treasurer of the University and the proceeds thereof shall be deposited as constituting a part of the proceeds derived from the sale of said bonds and said amount (but without interest thereon) shall be allowed as a credit when the bonds are delivered and paid for. The checks of all other bidders shall immediately be returned to them.

Section 4. It is further agreed by the lowest and best bidder, herein designated, that the Board of Trustees may elect to deliver to the successful bidder only the \$40,000.00 earliest maturing bonds of this issue, holding the remaining \$7,500.00 undelivered until it has been determined whether or not a part or none of the proceeds from these \$7,500.00 bonds is required to complete the project.

Section 5. This Resolution shall be in full force and effect from and after its adoption.

Mr. Gatton moved that said Resolution be adopted, the motion was seconded by Mr. Hobson, and upon roll call, the following voted:

Aye: Harper Gatton, T. H. Cutler, R. P. Hobson, J. C. Everett, and Guy A. Huguelett. Nay: None.

Whereupon the Chairman of the Executive Committee declared the motion adopted.

U. N. Warfield Gratz, Architect, Employed.

President Donovan stated that the Alpha Delta Pi Sorority had made request for the University to construct a house on lots owned by the sorority on the corner of Rose Street and Columbia Avenue. He further stated that the Alpha Delta Pi Sorority had agreed to give to the University lots and cash valued at not less than 25% of the cost of the proposed sorority house. He stated that it was desirable to enter into a contract with an architect for plans and specifications, and supervision, for a dormitory to be used by Alpha Delta Pi sorority. He recommended employment of N. Warfield Gratz and recommended commission of 6% for the cost of the work, so that plans and specifications may be furnished as soon as possible.

Upon motion duly made, seconded and carried, the recommendation was concurred in and the Comptroller was authorized to process the necessary requisition through the State Department of Finance.

V. Robert W. McMeekin, Architect, Employed.

President Donovan recommended employment of Robert W. McMeekin, Architect, to design, plan and supervise construction of a dormitory at 456 Rose Street to be occupied by the Chi Omega Sorority. The Comptroller was directed to draw up the usual contract for architects, and since the agreed fee by and between Mr. McMeekin and the Chi Omega Sorority is 8%, and since the sorority agrees to donate to the University the funds with which to pay the architect's fee, the fee of 8% was recommended.

Upon motion duly made, seconded and carried, Robert W. McMeekin was employed as architect to design, plan and supervise the construction of the dormitory for the Chi Omega Sorority, and the Comptroller was directed to process the contract papers through the State Finance Office.

W. Agreement between the University and Lambda Alpha of Chi Omega, Inc.

President Donovan reported that, in connection with the University assisting in furnishing housing facilities for students in fraternities and sororities, agreement had been entered into for lease of property and stipulating other conditions applicable thereto. He read the lease in full.

WHEREAS, the housing facilities for citizens of the Commonwealth of Kentucky who attend, or desire to attend, the University of Kentucky are entirely inadequate, and

WHEREAS providing satisfactory and adequate housing facilities for its students is an obligation of a state university and is effected in many colleges and state universities by arrangements between the institution and student housing organizations, fraternities and sororities, whereby the institution erects buildings on its own land and leases the improved property to student groups on such terms that will allow student occupation at reasonable charges and reimburse the institution for the cost of the building, installations, service, insurance and other incidental charges but without expectation of pecuniary profit or loss, and

WHEREAS such a plan allows the educational institution to determine the location of such buildings to be occupied by student groups and to exercise a greater degree of control over the property and avoids the many problems of financing and operation by student groups with constantly changing membership,

NOW, THEREFORE, BY THIS CONTRACT entered into in duplicate this \_\_\_\_\_ day of May, 1949, by and between the BOARD OF TRUSTEES OF THE UNIVERSITY OF KENTUCKY, a Kentucky corporation (hereinafter called the University) and LAMBDA ALPHA OF CHI OMEGA, a Kentucky corporation (hereinafter called the Sorority), it is mutually understood and agreed as follows:

1. The Sorority agrees to convey to the Commonwealth of Kentucky for the use and benefit of the University of Kentucky by a deed of general warranty, free of all encumbrances, the following described tract or parcel of land in the City of Lexington, Fayette County, Kentucky, and more particularly bounded and described as follows:

Beginning at a point on the east side of Rose Street for the point of beginning of the property hereby conveyed which said point of beginning is 201 feet in a southerly direction from the south line of Rose Lane with the property line of the Aylesford Land Company's Subdivision; and running thence in an easterly direction along the property line of the said Aylesford Land Company's Subdivision parallel with or approximately parallel with the southern line of Rose Lane a distance of 179.3 feet to an alley; and running thence in a southerly direction along the western boundary line of said alley, a distance of  $89\frac{1}{2}$  feet to property now owned by Dowd; and running thence in a westerly direction along Dowd's line, a distance of 180 feet to the eastern line of Rose Street at a point  $97\frac{1}{2}$  feet south of the point of beginning of the property hereby conveyed; and running thence along the eastern boundary line of Rose Street in a northerly direction, a distance of  $97\frac{1}{2}$  feet to the point of beginning.

2. The Sorority further agrees to pay to the University the sum of Ten Thousand Dollars (\$10,000.00) at the time of the execution of this contract, and to pay the taxes on said property assessed as of July 1, 1948 and payable in 1949 in proportion to the ownership of the property during the calendar year.

3. The University agrees to erect a building on said property, according to the plans and specifications prepared by Robert W. McMeekin, Architect, and at a total cost estimated to be approximately Fifty Thousand Dollars (\$50,000.00). Said total cost shall include the cost of construction of the building; landscaping; plantings; plumbing, heating and utility fixtures and the installation thereof; meters; service connections and fees; architects' fees and charge for supervision of the work; and other costs and charges connected with the erection of such a building. Without any commitment as to the date of completion, it is understood that the University will use reasonable efforts to secure the completion in as short a time as is consistent with prevailing conditions, proper procedure, and good workmanship.

4. It is contemplated that the University, in order to finance said construction, will issue bonds under the provisions of and in accordance with Sections 162.340 to 162.380 of the Kentucky Revised Statutes, not to exceed the principal amount of \$47,500.00, dated May 1, 1949, bearing interest at the rate of approximately  $3\frac{1}{2}\%$  per annum, maturing serially over a period of thirty years so that three five hundred dollar (\$500.00) bonds shall be payable on May 1st each year beginning May 1, 1950, and with the right to call

said bonds for payment in advance of maturity upon the payment of additional interest as provided therein. The proceeds of the bonds shall be used solely for the erection of the building described herein, the payment of interest and principal, and the usual financing charges, and the property together with the improvements thereon shall be subject to a statutory lien securing the payment of said bonds.

5. In consideration of the acts and agreement by the Sorority, the University further agrees to lease the above described property, together with the improvements thereon as provided for in this contract, to the Sorority for a period of four years beginning May 1, 1949, with the right of the Sorority to renew or extend said lease for additional periods of four years each as long as the Sorority complies with the terms of the lease. Said renewals or extensions of said lease from period to period shall be automatic and shall continue until there is a breach of the conditions in the lease or until the Sorority gives a sixty-day written notice of its intention to abandon the property and surrender the lease. Said lease shall be executed by the parties hereto immediately after the conveyance of the property and payment of the money as provided in Sections 1 and 2 hereof and the execution of this contract, subject to the following provisions and conditions;

- (1) Rent shall be payable in advance on the first of each and every month during the term or extended term of this lease beginning on the day the building is ready for occupancy.
- (2) The amount of rent to be paid monthly shall be determined by the amount necessary to retire the above described bonds as they fall due, to pay all interest on outstanding bonds, insurance premiums, and to pay at regular dormitory rates, for heat, electricity and other services supplied by the University.
- (3) The Sorority shall have the right, upon making additional payments of rent at the time and in the amounts provided in the bonds, to cause the calling of the bonds for payment before maturity.
- (4) In the event the rent is not paid as provided in this lease the University shall have the immediate right to place other students in the building so that the revenue therefrom will be sufficient to pay interest on and to retire said bonds as they mature and if the rent is in default for a period of three consecutive months, the lease shall be terminated and the property surrendered to the University.

- (5) The lease shall not be assigned nor the property sub-let nor occupied by other than University students without the written consent of the University.
- (6) All repairs, alterations or additions to the building or grounds shall be made at the expense of the Sorority, but no major alterations shall be made without the written consent of the University.
- (7) The property shall at all times be under the control of the University with the right to require the Sorority to make repairs and alterations or additions which it deems necessary to safeguard the health and well-being of the students residing on the property. The University reserves the further right to have a member of the staff reside in the building with general supervision over the activities of the students as provided by the present or future regulations of the University.
- (8) The University will insure the building against damage or destruction by fire or wind to its full insurable value or as otherwise agreed by the parties hereto, and will apply in an amount equal to all receipts from such insurance to the repair or restoration of the building. If the building is destroyed or rendered uninhabitable by such causes, the obligation of the Sorority to pay rent shall be suspended until the building is repaired or restored. If the building is rendered partially uninhabitable by such causes, the rent payable shall be proportionately reduced until the building is repaired.
- (9) In the event that sororities are discontinued at the University of Kentucky or that the charter of the Sorority is revoked or suspended for a period of fifteen consecutive months, then, in either event, this lease shall terminate and the University shall pay to the Sorority, or its assignee, the sum of \$15,000 if said termination occurs during the first five years from this date; \$10,000. if within the second five years; \$5,000. if said termination from this cause occurs within the third five years; and nothing if the termination occurs thereafter.
- (10) It is contemplated that no taxes will be payable on the leased property, but in the event of a change in the law or otherwise, if the property is subject to taxation of any kind, sewer rentals or charges, or special or improvement assessments or levies, then the monthly rental to be paid by the Sorority shall be increased to reimburse the University for such taxes or charges.

(11) The lease shall contain the usual covenants and conditions according to the printed form customarily used in this community.

7. It is further mutually understood and agreed that the two buildings now on said property shall be and remain the property of the Sorority and to be removed from said land as soon as convenient and so as not to hinder or delay the contemplated construction.

After some discussion, upon motion duly made, seconded and carried, the Chairman of the Executive Committee was authorized to execute lease on behalf of the University.



## X. Appointments and Other Staff Changes.

President Donovan submitted staff appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes requested by deans and heads of departments.

### College of Arts and Sciences

#### Appointments

Charles F. Diehl, Visiting Lecturer, Department of Psychology, for July and August, 1949.

Mrs. Beulah J. Hill, Instructor, Department of Psychology, for the summer session. She will do clinical work on children who are defective in speech.

Luellen Pyles, Graduate Assistant, Department of Romance Languages for July and August, 1949.

Mrs. Lolo L. Robinson, Assistant Professor, Department of English, effective September 1, 1949. Mrs. Robinson is transferring from the Department of Radio Arts, where she served as Assistant Professor, part-time.

Albert C. English, Assistant Professor, Department of Chemistry, for ten months, effective September 1, 1949.

Mrs. Carmen King, Assistant Geologist, Kentucky Geological Survey, for two months, effective May 1, 1949.

Mary Jane Jacoby, Secretary, Department of Social Work, effective April 11, 1949. Mrs. Jacoby is transferring from the Department of Sociology.

Hollis Spurgeon Summers, Assistant Professor, Department of English, ten-months basis, effective September 1, 1949.

Margaret McCarville, Assistant Geologist, Kentucky Geological Survey, for a period of twelve months, effective August 15, 1949.

H. Fay Hayes, Graduate Assistant, Department of Mathematics and Astronomy, for a period of ten months, effective September 1, 1949.

James A. Ward, Professor, Department of Mathematics and Astronomy, for twelve months, effective September 1, 1949.

J. E. Hernandez, Associate Professor of Romance Languages, made Acting Head of the Department of Romance Languages, during the sabbatical leave of Professor Hobart Ryland for the academic year 1949-50.

Mrs. Nellie Tucker reappointed as part-time Instructor, Department of Romance Languages, for ten months, effective September 1, 1949.

Helen Harper, Graduate Assistant, Department of Romance Languages, for ten months, effective September 1, 1949.

Rufus Adrian Cherry, Jr., part-time Instructor, Department of Romance Languages, for ten months, effective September 1, 1949.

James W. Gladden, Assistant Professor, Department of Sociology, for twelve months, effective September 1, 1949.

Ruth Davidson reappointed as Research Assistant, Bureau of Community Service, for the months of July and August, 1949.

Mrs. Lillalyce Akers, Graduate Assistant, reappointed in the Department of Sociology, for a period of ten months, effective September 1, 1949.

Howard K. Zimmerman, Instructor, Department of Chemistry, half-time, ten-months basis, effective September 1, 1949. Dr. Zimmerman will devote one half time to the Signal Corps Research Project, funds for which will be provided by the Research Foundation.

William F. Wagner, Instructor, Department of Chemistry, for a period of twelve months, effective July 1, 1949.

Harold Hill, Caretaker, Department of Physical Education, on a twelve-months basis, effective May 1, 1949.

Nathaniel Patch, Associate Professor of Piano, Department of Music, twelve months basis, effective September 1, 1949.

Edmund Giesbert, Visiting Lecturer, Department of Art, for the month of July, 1949.

Ulfert Wilke, Visiting Lecturer, Department of Art, for the month of July, 1949.

Russell Hamon, part-time Instructor, Department of Geography, effective September 1, 1949.

### Salary Adjustments

F. B. Pauls, Instructor, Department of Physics, made Assistant in Nuclear Research, with adjustment in salary, effective April 1, 1949.

L. A. Rayburn, Instructor, part-time, Department of Physics, placed on full time, with adjustment in salary for three months, effective April 1, 1949.

Karl Schneider, Instrument Maker, Department of Physics, adjustment in salary. Mr. Schneider serves part-time in the initiation of the contract with Nepa, Oak Ridge, Tennessee, and will be paid in part by Nepa.

Leila Sanders, Secretary, Department of Psychology, adjustment in salary, for April, May and June, effective April 1, 1949.

### Leaves of Absence

Clyde B. Crawley, Professor of Physics, granted leave for the months of July and August, in order that he may serve as consultant to the Naval Ordnance Laboratory, White Oak, Silver Springs, Maryland.

Marjorie Murray, Instructor, Department of Physical Education, granted leave of absence for the months of July and August. Miss Murray wishes to attend Camp Walden, Denmark, Maine, during the summer.

Robert G. Lunde, Associate Professor, Department of History, granted an extension of leave for the months of July and August, 1949, in order that he may complete the residence requirements for his degree at the University of Minnesota.

Clifford Amyx, Assistant Professor, Department of Art, granted leave of absence for the summer, 1949.

### Resignations

Mrs. Charlotte Hobbs, Secretary (part-time), Department of Social Work, effective April 1, 1949.

Ernest L. Pollitzer, Instructor, part-time, Department of Chemistry, effective September 1, 1949.

James S. Proctor, Instructor, part-time, Department of Chemistry, effective September 1, 1949.

Richard Johnson, Caretaker, Department of Physical Education, effective March 31, 1949.

Mary Elizabeth Marshall, Student Assistant, Department of History, effective March 1, 1949.

E. D. Turner, Assistant Professor, effective September 1, 1949. Mr. Turner was appointed in the Department of Romance Languages, at the April meeting of the Board.

College of Agriculture and Home Economics

Appointments

Alexander C. Reed, Jr., Technical Assistant, Department of Animal Husbandry, effective April 1, 1949, for a period of five months.

Mrs. Betty W. Wells, Clerk, 4-H Club Department, effective April 1, 1949.

James William Mandia, Assistant Bacteriologist, Department of Animal Pathology, for twelve months, effective April 15, 1949.

George P. Summers, Field Agent in Marketing, for two months, effective May 31, 1949.

Byron Haines Good, Visiting Professor in Animal Husbandry, for July of the summer session, 1949.

Mrs. Mary Lorena Sublett, Stenographer, Department of Markets and Rural Finance, effective April 1, 1949, on a temporary basis.

Roy E. Davis, farm laborer, made teamster, effective April 1, 1949.

Anna Ruth Bertram, Clerk, McCreary County, Agricultural Extension Division, effective May 2, 1949 - June 30, 1949.

Mildred L. Cook, Clerk-Stenographer, effective April 25, 1949. Miss Cook is employed in the Home Demonstration Department.

Salary Adjustments

Mrs. Ermany W. Bingham, Clerk-Typist, placed on monthly basis, with adjustment in salary, effective April 1, 1949.

Alice Kinkaid, Assistant Bacteriologist, adjustment in salary, effective April 1, 1949.

Zae N. Wyant, Technician, Department of Animal Pathology, adjustment in salary, effective April 1, 1949.

Ruth Boyden, Assistant in Home Economics, adjustment in salary, effective April 1, 1949.

Virginia Thomas, Clerk, Agricultural Extension (Trigg County), adjustment in salary, effective April 1 to May 6, inclusive, 1949.

Edgar A. Gilbert, Technical Assistant, Department of Markets and Rural Finance, made Assistant, with adjustment in salary, effective May 1, 1949.

### Leaves of Absence

Charles E. Bishop, Assistant in Farm Management, granted an extension of leave from June 21, 1949 through August 31, 1949.

Raymond H. Lickert, Assistant State Agent, Agricultural Extension Division, granted sabbatic leave for the period September 21, 1949, through June 15, 1950, for the purpose of taking advanced work at Cornell University.

Josephine W. Mitchell, Clerk-Stenographer, granted leave for an indefinite period on account of illness, effective May 1, 1949.

### Resignations

Ruth C. Kaufman, Assistant Analyst, Department of Agronomy, effective March 31, 1949.

Mrs. Ruth Turner, Clerk, Extension Division, County Agent Department, effective February 28, 1949.

Mrs. Bobbie McCord Insko, Clerk-Stenographer, Department of Animal Husbandry, effective March 31, 1949.

Mrs. Anne McAdams Clemmons, Graduate Fellow, Department of Home Economics, effective March 31, 1949.

W. C. Rhoades, Assistant Entomologist, Department of Entomology and Botany, effective April 21, 1949.

Mrs. Mary W. Horn, Assistant Home Demonstration Agent, Fayette County, effective April 30, 1949.

Mrs. Stella B. Holloway, Clerk, Home Demonstration, Jefferson County, effective April 9, 1949.

Ruth Jones, Laboratory Assistant, Department of Agronomy, Experiment Station, effective April 30, 1949.

Thelma M. Walker, Clerk, McCreary County, Agricultural Extension Division, effective April 30, 1949.

### Change of Occupation

Joe Goodlett, farm laborer, given change-of-occupation status, effective May 1, 1949, with adjustment in salary, in accordance with the regulations of the Board of Trustees.

College of Engineering

Appointment

Carl Allen King, Mechanic, Aeronautical Research Laboratory, effective April 1, 1949.

Salary Adjustments

William A. Wyatt, Student Assistant, Machine Shop, adjustment in salary, effective February 1, 1949.

Carol S. Caton, Laboratory Assistant, Engineering Experiment Station, adjustment in salary, effective April 1, 1949.

Robert C. Duncan, Instructor, Metallurgical Laboratory, made Supervisor, Metallurgical Engineering Laboratories, with adjustment in salary, effective May 1, 1949. Mr. Duncan succeeds Mr. S. T. Saunier, deceased.

Death

Stephen T. Saunier, Superintendent, Metallurgical Laboratory, April 8, 1949.

Leave of Absence

Brinkley Barnett, Associate Professor of Electrical Engineering, granted leave of absence for the summer of 1949, for the purpose of travel and study and to regain his health. This leave is to be in lieu of any sabbatical leave to which he might be now entitled.

College of Law

Appointments

John E. Howe, visiting Associate Professor of Law for the period, July 18 - August 13, 1949.

Scott Reed, acting Associate Professor of Law for the regular summer session, 1949.

Leave of Absence

W. Lewis Roberts, Professor Emeritus, returns from leave of absence June 1, 1949.

College of EducationAppointments

Bertha Florence Ward, Secretary, University High School, part-time, effective April 1, 1949.

Clara Mae Marcum, Secretary, Division of Foundations of Education, transferred to Agricultural Education, effective April 1, 1949.

Resignations

Pauline Hilliard, Editorial Associate, Bureau of School Service, effective July 1, 1949.

Bernice Ruth Whaley, part-time Secretary, University School, effective April 1, 1949.

College of CommerceAppointment

Sara Kathryn Beam, Reading Assistant, for April and May, 1949.

Salary Adjustment

Anita Milby, Secretary, Bureau of Business Research, adjustment in salary, effective April 1, 1949.

Graduate SchoolResignation

Kellam Moore Prickett, Fellow, effective May 1, 1949.

University ExtensionAppointment

Mrs. Betsy Nantz, Bookkeeper, effective April 1, 1949.

Payment to the following persons for writing and revision of courses: W. E. Beals, R. D. Haun, J. T. Masten, Grant C. Knight, L. H. Carter, J. S. Calvin, W. A. Heinz, J. E. Reeves.

## University Libraries

### Appointments

Mrs. Margaret Harrison, Librarian, Biological Sciences Library, effective April 1, 1949.

Cynthia Mae Greenup, Clerk-Typist, Acquisitions Department, effective April 1, 1949.

Mrs. Hilda Lee Weaver, Clerk-Typist, Archives Department, effective April 15, 1949.

### Resignations

Mrs. Ruth Allender, Assistant, Gifts and Exchanges, Acquisitions Department, effective March 31, 1949.

Mrs. Mary L. Hixson, Librarian, Biological Sciences Library, effective March 31, 1949.

Mrs. Frances Huddleston, Clerk-Typist, effective April 15, 1949.

## Office of the President

### Resignation

Nancy Shinnick, half-time Assistant Secretary, effective April 30, 1949.

## Office of the Dean of Men

### Scott Street Barracks

#### Appointments

Vernon Bingham, Monitor, effective February 1, 1949.

Murray Freeman, Monitor, effective February 1, 1949.

#### Reappointments

Residents now holding positions as Monitors, reappointed, effective February 1, 1949: Theodore F. Cole, Ray Hogg, David Holland, Joseph Hornung, Rollie Norris, Ben F. Reeves, Howard Rhudy, Omer Stikeleather, Jack Whitman.

Termination of Appointments, effective January 25, 1949: Richard Redle, Willie N. Partin.



Death

Mrs. W. H. McLean, Housemother, Alpha Gamma Rho fraternity, died on April 22, 1949.

Office of the Dean of WomenAppointment

Mrs. Caroline Butler, Assistant to the Dietitian and Storeroom Clerk, effective May 1, 1949.

Resignations

Mrs. Hunter Martin, Assistant Dietitian and Storeroom Clerk, effective April 5, 1949.

Julia Williams, Head Resident, Women's Barracks, effective April 30, 1949.

Department of Business Management and ControlAppointments

Harold T. Rogers, Bookkeeping Machine Operator, effective April 13, 1949.

David Doyle, transferring from position as auditor, Little Commons, to that of auditor, supervision, Service Units.

Salary Adjustments

Mary Ellen Lawrence, Senior Clerk, Accounting Division, adjustment in salary, effective April 1, 1949.

Ann Louise File, Director, Little Commons, salary adjustment, effective April 1, 1949.

Resignation

Richard Garr, Auditor, Supervision of Service Units, effective April 1, 1949. Mr. Garr is transferring to Athletics.

Maintenance and OperationsAppointment

Virginia E. Hartin, Secretary, effective April 1, 1949.

Salary Adjustments

E. B. Farris, Chief Engineer, adjustment in salary, effective April 1, 1949.

J. M. Howard, Assistant Engineer, adjustment in salary, effective April 1, 1949.

Lathon P. Thompson, Inspection Engineer, adjustment in salary, effective April 1, 1949.

J. Y. Peck, Chief Operating Engineer, adjustment in salary, effective April 1, 1949.

J. L. Boston, Engineer Inspector, adjustment in salary, effective April 1, 1949.

C. W. Rice, Engineer Inspector, adjustment in salary, effective April 1, 1949.

C. D. Dickerson, Foreman, adjustment in salary, effective April 1, 1949.

L. D. Kitchen, Foreman, adjustment in salary, effective April 1, 1949.

G. C. Jones, Foreman, adjustment in salary, effective April 1, 1949.

Allen Kegley, Carpenter Shop Foreman, adjustment in salary, effective April 1, 1949.

Harold Elmore, Assistant Foreman, adjustment in salary, effective April 1, 1949.

J. E. Wood, Paint Foreman, adjustment in salary, effective April 1, 1949.

Charles Baierlein, Assistant Foreman, adjustment in salary, effective April 1, 1949.

Clyde Lilly, Chief Clerk, salary adjustment, effective April 1, 1949.

Joe Underwood, Sr., Grounds Foreman, adjustment in salary, effective April 1, 1949.

Seth Taylor, Janitor Foreman, adjustment in salary, effective April 1, 1949.

Glenmore Moberly, Mechanic, adjustment in salary, effective April 1, 1949.

Fleming B. Griffith, Accountant, adjustment in salary, effective April 1, 1949.

Betty Swope, Telephone Operator, adjustment in salary, effective April 1, 1949.

Laura Shade, Clerk, adjustment in salary, effective April 1, 1949.

Sally Denny, Secretary-Clerk, adjustment in salary, effective April 1, 1949.

Elizabeth Holsclaw, Telephone Operator and Clerk, adjustment in salary, effective April 1, 1949.

Jacqueline Lutes, Secretary-Clerk, adjustment in salary, effective April 1, 1949.

Betty Atwell, Secretary-Clerk, adjustment in salary, effective April 1, 1949.

Irene Wells, Telephone Operator, adjustment in salary, effective April 1, 1949.

Reva Chapman, Clerk-Typist, adjustment in salary, effective April 1, 1949.

#### University Station Post Office

##### Appointments

Mrs. Helen Threlkeld, Clerk, effective April 1, 1949.

Mrs. Sally Lindon, Clerk, effective May 1, 1949.

#### Radio Station

##### Appointment

John Ransford Davis, Engineering Supervisor, June 1, 1949.

On motion duly made, seconded and carried, on President Donovan's recommendation, the above appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes were concurred in and record ordered made in the minutes.

Y. Adjournment.

Upon motion duly made, seconded and carried, the meeting of the Executive Committee was adjourned at 3:25 p.m.

Frank D. Peterson  
Secretary, Board of Trustees  
and Executive Committee.