

Minutes of the University Faculty - June 19, 1942

President Donovan discussed with the University Faculty the importance of a greater effort on the part of representatives of the institution in the purchase of war bonds. Whereas the present goal in this connection has been tentatively set at 10 per cent, the University's purchases actually represent only about 2.8 per cent of the payroll. It was the opinion of the Faculty that this matter should be again called to the attention of the special committee, headed by Dr. C. C. Carpenter.

President Donovan indicated that the loss of members of the staff was becoming increasingly serious, and that it was doubtful if the University could maintain its efficiency if additional members of the staff are to leave. It was the general opinion of members of the Faculty that no further leaves of absence should be granted, except in the case of an individual actually entering military service, although it was recognized that an exception to this general policy might on occasions have to be made.

Leona R. Hamblin
Secretary

MINUTES OF THE FACULTY OF THE UNIVERSITY
July 17, 1942

The Faculty of the University met in the President's Office Friday, July 17, 1942, with President Donovan presiding. Those present were Paul P. Boyd, Thomas P. Cooper, W. D. Funkhouser, Henry H. Hill, Frank D. Peterson, F. H. Randall, W. S. Taylor, D. V. Terrell, and Edward Wiest.

The minutes of June 19 were read and approved.

Dean Hill reported on the meeting at Columbus, Ohio, which Colonel Brewer and he attended. This meeting covered the Fifth Corps Area and was held for the purpose of clarifying the responsibilities of institutions in connection with the Enlisted Reserve Corps and the programs of other branches of the military service for reserve enlistments. Dean Hill indicated that five different arms of the service have programs for reserve enlistments of students, and that in the fall there would be a meeting on the campus at which representatives of the five branches would outline their plans. It was pointed out that the University is already approximating its present quota in the E. R. C. Dean Hill emphasized the fact that the student should realize that his enlistment in the E. R. C. means that he is actually in military service and that his call to active duty is only being deferred. He stressed the importance of the institution enlisting only able men, since the principal objective of the E. R. C. and the similar plans of other branches is to provide a reservoir of officer material. The fact that the University's quota is lower than it was originally expected to be was given as

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an added reason for careful selection. The Faculty discussed the academic standards that should prevail for students who are to continue in college in the enlisted reserve, but no definite action was taken. It was the general opinion of the Faculty that the Deans of the Colleges should be responsible for recommending students for enlistment and for seeing that proper scholarship records are maintained by those enlisted.

Dean Hill suggested that the University should make some provision for necessary precautions in the various buildings on the campus in case of air raid alarms. He pointed out that most other institutions had already taken steps in this direction. The Faculty voted that a committee be appointed to investigate this matter and to recommend that proper action be taken in each building in case of an alarm.

Dean Hill reported that Dean Holmes had requested that minor changes be made in the rules recently adopted by the Faculty of the University before they are reproduced and distributed. It appeared that the change to the quarter system had necessitated certain amendments to the rules relating to initiation into fraternities and sororities and to certain other aspects of the social program. The Faculty referred this matter to the Rules Committee with power to act in making the necessary changes.

The following procedure to govern the granting of degrees at the close of the summer, winter, and spring quarters was approved:

I. Students completing requirements for degrees at the close of the quarter would be granted their degrees under the following regulations:

1. All work would have to be completed and all marks reported during the week following the close of the quarter.
2. The official list would be made up and the diplomas prepared between the close of the summer quarter and the opening of the fall quarter.
3. After the opening of the fall quarter the Faculty of the University and the Board of Trustees or its Executive Committee would approve the list at the earliest date feasible.
4. Following approval of the list, the diplomas would be mailed.
5. These summer graduates would be carried in a separate list in the June commencement program, and might participate in that commencement if they cared to do so.

II. Students completing requirements for degrees at the close of the fall and winter quarters would be carried over to the June list. They would be expected to attend the June commencement and would receive their diplomas at that time. Their names would be listed in the June program in their appropriate places, and in all respects they would be treated as though they had completed their requirements at the close of the spring quarter.

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At any time after they had completed their work and before commencement these students would, on request, be given a letter stating that they had completed all requirements for their degrees.

Coach Kirwan appeared before the Faculty of the University to present the problem faced by the athletic department in securing the type of athletic material necessary to enable them to compete with other schools in the Southeastern Conference. He explained that students who cannot be admitted to the University of Kentucky are admitted to other institutions, the stated admission requirements of those institutions notwithstanding. Coach Kirwan cited specific cases to illustrate his point.

The following report was made by Dean Wiest, for the special committee appointed to consider previous proposals to govern the presentation of new courses:

The committee appointed by President Donovan to study the procedure for authorizing new courses met on July 2 in Dr. Chamberlain's office and gave special consideration to a University standing committee composed of staff members, but after some discussion decided to recommend the adoption of the plan previously submitted to the Faculty, which is as follows:

1. In so far as possible all proposals for new courses shall be presented in written form to members of the Faculty of the University at least several days before the time of the meeting when action is to be taken.
2. With respect to all proposals for new courses involving duplication of work offered in another college, a conference shall be arranged by the Deans concerned with a view to arriving at an agreement before the request for authorization is presented to the Faculty of the University.
3. If duplication is indicated by the discussion in connection with a proposal for a new course in a meeting of the Faculty of the University and no prior conference among the deans concerned has been held, the proposal shall be referred to them for discussion before final action is taken.

The report was approved by the Faculty of the University as presented.

On recommendation of the College of Engineering and the Department of Military Science, George A. Scott, Jr. was excused from the final semester of the basic course in military science. Mr. Scott had been notified that he would be called into active military duty shortly after his graduation in August.

The following resolution was presented to the Faculty by the special committee appointed to prepare a statement concerning Dean William Edwin Freeman:

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"The Faculty of the University of Kentucky at its regular meeting held July 27, 1942, took cognizance of the death, on Thursday evening, May 21, of Professor William E. Freeman, Assistant Dean of the College of Engineering and Head of the Department of Electrical Engineering, and expressed its deep sense of bereavement and loss caused by his death.

"Dean Freeman, a son of John Chandler and Nancy King Freeman, was born in Fayette County, near Lexington, Kentucky in 1880. He was graduated from Transylvania College with an A.B. Degree in 1901, earned a B.M.E. Degree from the College of Engineering of the University of Kentucky in 1904, and was granted a Master's Degree in Electrical Engineering from this College in 1912.

"He was appointed to the Faculty of the College of Engineering as Professor of Electrical Engineering in 1911, and was made Head of the Department in 1914. He served as Acting Dean of the College of Engineering during the absence of the late Dean F. Paul Anderson during the scholastic year of 1921-1922, and upon the return of Dean Anderson in 1923 was appointed Assistant Dean of the College, which position he held until his death. Following Dean Anderson's death he was again made Acting Dean of the College and served in this capacity during 1934-35, or until the appointment of Dean James H. Graham.

"After graduation in 1904 Dean Freeman spent seven years with the Western Electric Company on research and development work in the Bell Telephone Laboratories, in Chicago and New York.

"During the scholastic year of 1920-21 he served with the Westinghouse Electric and Manufacturing Company, as Director of their Personnel Training School, upon special leave of absence from the College of Engineering, for the purpose of acquiring this outside experience.

"During his long service as a member of the faculty, Professor Freeman gave freely of his experience in industrial and electrical engineering gained from these and other industrial companies, and from his own valuable knowledge and judgment in engineering, educational, and personnel matters.

"Dean Freeman, with his likable, pleasing and cooperative personality as well as with his upright Christian character, endeared himself to his associates in the faculty as well as to the many students with whom he came in contact. His zeal and interest for the welfare of the University were strongly evidenced at all times.

"He was a staunch member of the church; a member of the Kentucky Educational Association; the Society for the Promotion of Engineering Education; the Committee for the Advancement of Engineering Education, of which he was chairman for the Southeastern section; the Rotary Club; the American Institute of Electrical Engineers; Tau Beta Pi, honorary engineering fraternity; Omicron Delta Kappa.

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"men's campus leadership fraternity; Lamp and Cross, senior men's honorary fraternity; and other social, professional, and scientific organizations, through whose memberships and activities he was able very materially and appreciably to advance the interests and prestige of the University.

"He was also a member of the Board of Curators of Transylvania College for fifteen years and Executive Secretary of this board for a number of years.

"In recognition of these facts and of the long, faithful, and valuable services rendered to the College of Engineering in particular and to the University in general, it is the desire of the faculty of the University that these expressions of appreciation be recorded in its minutes and that a copy of the same be sent to the bereaved wife and family."

The Secretary was requested to send a copy of the above resolution to Mrs. Freeman.

Dean Cooper presented a proposal to the Faculty relative to leaves of absence of members of the staff or those entering military service. The Faculty referred this proposal to a committee composed of President Donovan and Dean Cooper, and empowered this committee to make recommendations to the Board of Trustees. Subsequent to the meeting, this committee submitted the following revised report for inclusion in the minutes:

"Permanent members of the teaching, research or extension staffs of the University of Kentucky, who enlist in the armed forces of the United States of their own volition or who are inducted under provisions of the Selective Service Act, and who apply for leave may be granted a leave of absence without pay for the period of active service; and upon application for reinstatement, provided it is made within forty days after the time of honorable discharge or other certificate covering active service, he will be reinstated within 60 days from the receipt of his application, as nearly as can reasonably be done, in the status occupied at the time of his leaving the service of the University of Kentucky to enter military service." (Amended later. See Minutes of September 12, 1942)

On recommendation of the College of Education, the Faculty of the University approved a petition from Mrs. Martha Dean Arnett. In the summer of 1930, Mrs. Arnett had earned a total of 15.6 credits in residence and correspondence. In accordance with the rule governing the summer load, Mrs. Arnett was allowed only 13 credits toward graduation. Her petition asked that she be allowed credit for the 15.6 hours earned in the summer of 1930.

On recommendation of the College of Engineering, the petition of Mr. John R. Spicer was approved. Mr. Spicer petitioned to be

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allowed to graduate with the degree of B.S. in Mechanical Engineering without work in addition to that completed at the close of the second semester of the past year. At that time Mr. Spicer had a total amount of credit in excess of the minimum requirement for graduation from the College of Engineering. He had not, however, completed certain specified courses in the curriculum in which he was enrolled. He had intended to complete these courses during the summer quarter but shortly after registering was ordered to report for active duty at the Amphibian Training School.

President Donovan discussed with the Faculty the proper use of the payroll change blank prepared by the Office of the Comptroller, and asked for cooperation in the use of this form.

On recommendation of the College of Law, the petition of Charles B. Shipley was approved. Mr. Shipley asked that he be allowed to graduate with the degree of LL.B. in August with 90 weeks of residence instead of 108 weeks as ordinarily required. Mr. Shipley had earned the number of hours of credit required for graduation from the College of Law. The reduced requirement in residence was in accordance with a recent ruling of the Association of American Law Schools governing the case of men appointed to service with the F. B. I.

The following course changes recommended by the College of Arts and Sciences were approved by the Faculty of the University:

Bacteriology 57a. Bacteriology of Water and Sewage. 4 quarter hours.

Changed from Bacteriology 57.

Bacteriology 57b. Bacteriology of Water and Sewage. 2 quarter hours. Continuation of Bact. 57a. A course in the bacteriological analysis of water and sewage to supplement course 57a. Microscopical examination of water. Tests necessary for the operation of water works and sewage treatment of plants. B.C.D. test, etc. Laboratory, 4 hours a week. Prerequisite: Preceded or accompanied by Bact. 57a.

Note: These two courses total the same in quarter hours as the old course 57.

Bacteriology 207. Bacteriology of Water and Sewage. 6 quarter hours. Changed from 4 quarter hours. This restores the credit to the same as the old course.

Military Science, Basic Course. Increase in Hours per Week. The Faculty approved the request of the Department of Military Science that the schedule of the basic course for ROTC students be increased from three to four hours per week without any increase in quarter hour credit. This extra time will be devoted to a more thorough preparation in classroom subjects which will be required in the students' future training.

In addition to the above courses, the recommendation of the College of Arts and Sciences covered the courses in Military Science

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and one course in Chemistry approved at the meeting of the Faculty on June 19 and incorporated in the minutes of that meeting. These courses were approved on June 19, subject to the subsequent approval of the Faculty of the College of Arts and Sciences.

Dean Boyd stated that further study of the recently adopted rules governing the classification of students indicated the desirability of a change to read as follows:

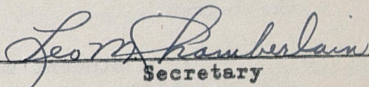
"A student in any college except Law shall be classified as a sophomore, or junior, when he has within 10 quarter hours of the normal requirement:****"

The rule as originally stated had read 15 quarter hours instead of 10. It was noted that if the rule was left unchanged it would be possible for a student to change his status from that of a freshman to that of a sophomore after only two quarters in the University. The recommendation was approved.

As a result of a recommendation of the Registrar and the Dean of the University, President Donovan announced that he was appointing a committee to consider special cases arising from the assessment of non-resident fees. It was pointed out that the Registrar would refer a case to this committee when he deemed it necessary. The committee named by President Donovan is to consist of Henry H. Hill, Leo M. Chamberlain, Frank Murray, and Frank D. Peterson,

President Donovan pointed out that when the budget was made for the current year a small item was included to cover unexpected expenditures that could not be anticipated at the time the budget was prepared. He stated that demands already have been made on this sum to the point where there is little flexibility left in the University's budget. President Donovan indicated that requests for additions to the departmental or divisional budgets would probably have to be denied.

The Faculty of the University voted that hereafter the minutes of that body should be mimeographed and distributed to all department heads in the University, with the understanding that mimeographed copies are to be made available to all members of the staff who may desire to see them.


Secretary

MINUTES OF THE FACULTY OF THE UNIVERSITY
August 18, 1942

The Faculty of the University met in the President's Office Tuesday, August 18, 1942. President Donovan presided. Those present were W. D. Funkhouser, Frank D. Peterson, George Roberts, W. S. Taylor, M. M. White, and Edward Wiest. W. L. Roberts,