

Minutes of the Meeting of the Executive Committee of the Board of Trustees, University of Kentucky, November 21, 1947.

The Executive Committee of the Board of Trustees of the University of Kentucky met in the President's Office at 10:30 a.m., Friday, November 21, 1947. The following members were present: Judge Richard C. Stoll, Chairman; J. C. Everett, E. D. Palmore, and Thomas Cutler. Absent: R. P. Hobson. President H. L. Donovan and Comptroller Frank D. Peterson, Secretary of the Board of Trustees, were also present.

A. Minutes Approved With Correction.

The Secretary reported an error in the minutes of the Executive Committee of the Board of Trustees under date of October 21, 1947. Under Item G, Exchange of Kentucky Utilities Stock Authorized, the minutes failed to show that the motion was carried without the vote of Judge Stoll, he having declined to participate in the action of the Committee because his firm represents the Kentucky Utilities Company.

Upon motion duly made, seconded and carried, the minutes of the Executive Committee of October 21, 1947 were approved as published with the correction above noted.

B. Progress Report on Construction of Auditorium-Fieldhouse.

President Donovan stated that contract for excavation and foundation work on the Auditorium-Fieldhouse was awarded to Grayson Jones Construction Company under date of March 21, 1947 and contract for the fabrication and erection of structural steel was awarded to Midland Structural Steel Corporation March 21, 1947. He reported that recently some news items had appeared in papers questioning the progress of the work of the contractors on this building and he had requested one of the architects, Mr. John T. Gillig, Mr. Grayson Jones, contractor, and Mr. William Nemecek of the Allied Structural Steel Company, representing Midland Structural Steel Corporation, to be present at this meeting of the Committee. Mr. Gillig, Mr. Jones, and Mr. Nemecek were invited in to the meeting.

Mr. Gillig, one of the Architects Associated, submitted a progress report on the excavation and foundation contract. He stated that the progress made by the Grayson Jones Construction Company was, in his judgment, satisfactory, all conditions being considered.

Mr. Jones submitted a table showing the weather conditions for each week day since receipt of the contract and called attention of the Committee to the fact that an unusual number of rains had occurred during the period of construction which prevented work on the excavation and foundation. He submitted facts to show that he had employed on the job a crew of workmen ranging from thirty to forty-five men daily during recent months and stated that he was more

anxious than any one to complete the work required by the contract. He estimated that his work would be completed the first of March.

Mr. Nemeec spoke for the Midland Structural Steel Corporation and enumerated various reasons why steel companies had been delayed in fabricating orders and complying with schedules. He stated that the steel work for this job was different from most jobs, requiring special fabrication for each part of the steel structure. He stated that most of the material was now available to the steel company and, in his judgment, would be completely fabricated by the middle of April, shipment should be made to the University about the first of May and erection of the structural steel would start immediately.

The members of the Committee asked these men various questions and after a general discussion Mr. Gillig, Mr. Jones, and Mr. Nemeec were thanked on behalf of the Committee for appearing at the meeting, giving the report on progress of the work and urged to complete each contract as soon as possible.

C. Plans and Specifications on New Men's Dormitory No. 5 Accepted.

Mr. John F. Wilson, architect on New Men's Dormitory No. 5, asked to appear before the Committee and present plans and specifications which his firm had completed. Mr. Wilson was invited in to the meeting and presented plans and specifications which were examined by members of the Committee. A general discussion of the plans and specifications followed and upon motion duly made, seconded and carried, plans and specifications were accepted by the Committee subject to final approval by the University authorities, asked to further examine the plans and read the specifications.

On motion duly made, seconded and carried, the Committee also authorized the Comptroller to pay the architect for services rendered in accordance with contract with the architect, subject to final approval by the University authorities of the plans and specifications.

D. Proposal for Construction of Revisions and Additions to Steam Distribution System Rejected.

President Donovan explained that pursuant to authorization of the Executive Committee under date of October 21, 1947, invitation for proposal for the construction of revisions and additions to the steam distribution system, according to plans and specifications submitted, had been issued.

He stated that proposals of six (6) concerns had been opened in the Division of Purchases and Public Properties at Frankfort, Kentucky, on November 13, 1947 and that bids from the following firms were received:

| <u>NAME OF BIDDER</u>   | <u>LUMP SUM BASE BID</u> |
|---|--------------------------|
| Raymond M. Meyer<br>1701 Rowan Street<br>Louisville, Ky. (Alt. Deduct \$1,029.00)           | \$140,427.00             |
| Al Strohmeier<br>4122 Shelbyville Road<br>Louisville, Ky. (Alt. Add \$1,850.00)             | 145,800.00               |
| George Pridemore & Son<br>1006 North Limestone St.<br>Lexington, Ky. (Alt. Add \$22,700.00) | 149,900.00               |
| Thos. J. Sheehan Co.<br>310 Columbia Bldg.<br>Louisville, Ky. (Alt. Deduct \$1,600.00)      | 151,700.00               |
| Geo. E. Blanford, Inc.<br>425 Woodbine<br>Louisville, Ky. (Alt. Deduct \$637.00)            | 157,243.00               |
| Hempfling Engineering Co.<br>735 W. Jefferson St.<br>Louisville, Ky. (Alt. Deduct \$600.00) | 165,000.00               |

He called attention to the fact that the low bid had been submitted by Raymond M. Meyer, 1701 Rowan Street, Louisville, Kentucky at a lump sum of \$140,427 and that this was \$60,000 more than the engineers had estimated the job would cost. He stated that, in his opinion, the University did not have sufficient funds to do this work at such a high lump sum bid and he was recommending that all bids be rejected and some other arrangement be made for the time being.

The Committee examined the tabulation showing unit prices and after a general discussion, upon motion duly made, seconded and carried, the bids submitted pursuant to invitation to bid, Request S-402, opened on November 13, 1947, were ordered rejected and the Division of Purchases and Public Properties so notified.

E. Fee for Services of Proctor-Ingels, Engineers Associated, Authorized.

Messrs. Proctor and Ingels, Engineers Associated, Lexington, Kentucky, were invited to meet with the Committee. They stated that they had estimated the cost of construction of revisions and additions to the steam distribution line, according to plans and specifications submitted, to be approximately \$80,000, and in view of the fact that the Committee had rejected the low bid for the construction of revisions and additions to the steam distribution

system, they desired to submit an invoice to the University based upon the estimated cost of \$80,000, subject to adjustment, if the University, at a later date, decided to construct the proposed additions and revisions in question.

President Donovan recommended that the proposal of the engineers be accepted and after general discussion, upon motion duly made, seconded and carried, the claim of Proctor-Ingels for engineering fee of three per cent of the estimated cost, \$80,000, was authorized and the Comptroller was directed to take the necessary steps to pay the engineers for services rendered subject to adjustment to total cost when the construction work, in accordance with plans and specifications, is completed.

#### F. Report of the Comptroller.

The Comptroller submitted the financial report for the period ended October 31, 1947 with a summarized analysis of general and plant fund operations for the period covered.

The report was examined in detail by members of the Committee and various items were explained by the Comptroller.

A balance sheet as of October 31, 1947 was also submitted for the information of members of the Committee.

After due consideration of the reports submitted, and upon motion duly made, seconded and carried, the reports of the Comptroller were authorized accepted and filed.

#### G. Budget Changes.

President Donovan submitted a letter from the Comptroller listing budget increases and decreases recommended for approval.

November 19, 1947

Dr. H. L. Donovan, President  
University of Kentucky

Dear President Donovan:

The following budget changes have been recorded on the books of the University since September 30, 1947:

|  | <u>Account</u> | <u>Decrease</u> | <u>Increase</u>    |
|--|----------------|-----------------|--------------------|
| Administrative and General               |                |                 |                    |
| Purchases & Stores-Personal Services     | 32-1           |                 | \$ 1,750.00        |
| Radio Station-Non-Personal Services      | 280-2          |                 | 552.98             |
| Arts and Sciences                        |                |                 |                    |
| Botany-Personal Services                 | 360-1          |                 | 450.00             |
| Mathematics-Personal Services            | 440-1          | \$ 25.00        |                    |
| Music-Non-Personal Services              | 460-2          |                 | 550.00             |
| Physical Education-Capital Outlay        | 480-4          |                 | 3,730.00           |
| Psychology-Personal Services             | 520-1          |                 | 945.00             |
| Engineering                              |                |                 |                    |
| Civil Engineering-Personal Services      | 605-1          |                 | 675.00             |
| Mechanical Engineering-Personal Services | 615-1          |                 | 75.00              |
| Library                                  |                |                 |                    |
| Personal Services                        | 1410-1         |                 | 2,274.00           |
| Maintenance & Operations                 |                |                 |                    |
| Non-Personal Services                    | 1450-2         |                 | <u>112.50</u>      |
| Totals                                   |                | \$ 25.00        | \$10,914.48        |
| Decreases                                |                | <u>25.00</u>    | <u>25.00</u>       |
| Net Increase                             |                |                 | <u>\$10,889.48</u> |

I am confident that you will want the Board to ratify these changes.

Respectfully submitted,

/s/ Frank D. Peterson

Frank D. Peterson  
Comptroller

The President also submitted with the recommendation of approval, a letter from Dean White requesting a \$350 increase to the budget of the Music Department for certain alterations in the Stock Judging Pavilion to adapt the Pavilion to meet the needs of the University Band.

October 30, 1947

Dr. E. L. Donovan, President  
University of Kentucky

Dear President Donovan:

Recently I received requisition from the Music Department approved by Dean White requesting certain alterations in the Stock Judging Pavilion to adapt the pavilion to meet the needs of the University Band. It is estimated this work will amount to approximately \$350.00. I have processed the requisition and the work is going forward.

If you approve, I suggest that a request be made to increase the budget of the Music Department by the sum of \$350.00.

Yours very truly,

/s/ Frank D. Peterson

Frank D. Peterson  
Comptroller

After the Committee was thoroughly advised concerning the budget changes and upon recommendation and approval by the President, motion was made, seconded and carried authorizing the budget adjustments as listed above, and the Comptroller was directed to make the necessary adjustments.

H. Supplement No. 5 to Contract Ky-V(15138) mph-1, Project V-15138  
Public Housing Administration Approved.

President Donovan submitted a letter from the Comptroller referring to Supplemental Agreement No. 5 to Contract Ky-V(15138) mph-1, Project V-15138. He explained that this Supplemental Agreement referred to the completion of eighteen (18) family dwelling units in Shawneetown which were suspended by the Public Housing Administration some few months ago.

He explained that Congress had made a deficiency appropriation for the completion of suspended units on housing projects contracted for by Public Housing Administration. He stated that the Comptroller had estimated the project could be completed at a cost not to exceed \$69,000 and the Public Housing Administration had agreed to contract with the University for the completion of the eighteen (18) suspended family dwelling units at a maximum cost to the federal government of \$69,000. He further explained that the University had received proposals from four (4) construction concerns to do all the con-

struction work incident to completing the eighteen (18) suspended family dwelling units at a cost of \$66,460, less certain undetermined credits.

He stated that the federal government would make available from surplus property some of the furniture needed in the apartments and that the difference between the contract price with the construction company and the maximum reimbursable contract price with the Public Housing Administration would be used to purchase any additional furniture required.

He stated that the contract had been approved by the Attorney General and recommended the approval of same by the Committee.

After a general discussion, and upon motion duly made, seconded and carried, the President was authorized to execute the contract on behalf of the University of Kentucky and a copy was ordered filed with the Comptroller.

I. Construction Contract with W. T. Congleton Company, Inc. for Completing Eighteen Units in Shawneetown.

President Donovan submitted contract between W. T. Congleton Company, Inc., of Lexington, Kentucky and the University of Kentucky. He read the following letter from the Comptroller recommending approval of the contract.

November 13, 1947

Dr. H. L. Donovan, President  
University of Kentucky

Dear President Donovan:

I submit hereto contract between W. T. Congleton Company, Inc., of Lexington, and the University of Kentucky for the completion of eighteen family dwelling units in Shawneetown at a lump sum of \$64,200.00. This contract is drawn so as to make the invitation to bid and the proposal of W. T. Congleton Company a part of the contract. We have a contract with the Public Housing Administration for the completion of these eighteen units at a maximum reimbursable amount of \$69,000.00.

Members of the Executive Committee have, by telephone, approved the execution of this contract, and I suggest that it be submitted to the Executive Committee at its meeting on November 21st for approval and ratification of the action of the Comptroller in executing the contract under date of November 13, 1947.

Sincerely yours, .

/s/ Frank D. Peterson

Frank D. Peterson, Comptroller

It was further explained that the completion of the eighteen (18) family dwelling units in Shawneetown would not cost the University anything as the entire cost would be reimbursable by the Public Housing Administration in accordance with contract previously approved between the University of Kentucky and the Public Housing Administration. It was also explained that the University would be required to employ some one to give the necessary supervision during the completion of the eighteen (18) units, which salary would be subject to reimbursement from the federal government.

President Donovan also presented a Performance Bond of the W. T. Congleton Company and recommended approval of the contract. After a general discussion, motion was made, seconded and carried directing the Comptroller to execute the contract on behalf of the University and a copy was ordered filed with the Comptroller.

#### J. Enlargement of Seating Capacity of Stadium Considered.

President Donovan had asked Dean D. V. Terrell and Mr. Samuel A. Mory, Jr. of the College of Engineering to give some information on the possibility of increasing the seating capacity of McLean Stadium. Dean Terrell and Mr. Mory of the College of Engineering, and Mr. B. A. Shively, Director of Athletics, were present and made available to members of the Committee four (4) proposed plans for increasing the seating capacity of the stadium. They had available the plans of the original stadium with proposal for enlarging same.

Various members of the Committee discussed the proposed project and after being thoroughly advised, upon motion duly made, seconded and carried, the Dean of the College of Engineering and Mr. Samuel A. Mory, Jr., Professor of Structural Engineering, were authorized to proceed with plans and specifications necessary to increase the seating capacity of the existing stadium and report to the Board at its meeting in December.

#### K. Recess for Luncheon.

The Committee recessed at 12:30 p.m. for luncheon which was served in the President's Office and at 1:30 p.m. took up again the business on the agenda.

#### L. Contracts for Flight Training Approved.

President Donovan submitted contracts for flight training between Bohmer Flying Service, Inc.; Lexington Flying Service, Inc.; and the Thomas Aviation Company, Inc., and the University of Kentucky.

He reported that these contracts had been approved by the Executive Committee on August 28, 1947 but that they had been slightly



amended to require the contractors to require the insurance company to notify the University if public liability and damage insurance were carried by the contractors. He further reported that the contracts had been approved by the Attorney General and recommended that the Executive Committee authorize again the execution of the contracts with the above named corporations.

He stated that the contracts provide that the flying services shall furnish to approved enrollees of the University flight training designed to qualify the students for private pilot's certificates. Cost to the University for the flight training provided in the contracts would be reimbursed by the Veterans Administration. He stated that the program had been carefully worked out by a committee of the College of Engineering, and approved by the faculty of the College of Engineering. He recommended approval of the contracts as rewritten and approved by the Attorney General.

The Committee heard the recommendation and upon motion duly made, seconded and carried, authorized the contracts with Bohmer Flying Service, Inc.; Lexington Flying Service, Inc.; and the Thomas Aviation Company, Inc. executed by the Chairman on behalf of the University of Kentucky.

M. Agreement for the Rental of Stalls from Lexington Trots Breeders Association Approved.

President Donovan stated that in the study of virus diseases of horses by the University of Kentucky Agricultural Experiment Station, it was necessary to procure additional stalls. He stated that Dean Cooper reported the Hospital Barn and other facilities now under construction were not completed to such an extent as to make possible the uses of these facilities for purposes desired at this time and it was necessary to arrange for the housing of additional horses needed for the proper prosecution of the research work on virus diseases.

He stated that the Lexington Trots Breeders Association was in position to furnish stall space to accommodate approximately twenty head of horses and that a rental would be charged in the amount of Six Dollars (\$6.00) per month per stall occupied by horses or used for the storage of feed, etc. as designated and used by the Experiment Station.

The Committee being fully informed of the necessity of securing additional horses for the experimental work and the necessity for having additional stall space, a motion was made, seconded and carried, authorizing the execution of agreement with the Lexington Trots Breeders Association for additional stalls at a cost of \$6.00 per month per stall used.

N. Management of Farm Woodlands Agreement With the Secretary of Agriculture Approved.

President Donovan submitted an agreement between the United States Department of Agriculture and the Agricultural Extension Division, College of Agriculture and Home Economics, for furnishing technical advice and assistance in the management of farm woodland.

He explained that the agreement provided for the cooperation of the Secretary of Agriculture in furnishing in-the-woods technical advice, assistance, and service to individual woodland owners or operators in the establishment, protection, and management of farm woodlands and in the harvesting, utilization, and marketing of the products thereof for the purpose of improving and maintaining the productivity of such woodlands within the State of Kentucky:

He informed the Committee that the agreement offers advantages to the farmers of the State of Kentucky and represents a joint expenditure by the federal government and the Agricultural Extension Division for carrying on the program. He stated that Dean Cooper had reported that the foresters used in the program would be members of the Extension staff under the title "County Assistants in Forestry". He recommended approval of the agreement.

After due consideration, and upon motion duly made, seconded and carried, the agreement was authorized executed by the Director of the Experiment Station on behalf of the University and a copy was ordered filed with the Secretary.

O. Radio Fee Waived on Thanksgiving Charity Game Played on Stoll Field.

President Donovan reported that in the past the Oleika Temple has held annually an all-star football game at the University of Kentucky stadium for the benefit of the brace fund of the Shriners' Hospital for Crippled Children and the Hospital desired to request the University to waive the regular University fee charged broadcasting stations for broadcasting games from the field.

He recommended that the fee be waived for Thanksgiving Day, November 27, 1947, and upon motion duly made, seconded and carried, the Committee concurred in the recommendation of the President.

P. Pharmacognosy Course Fee Approved.

President Donovan read the following letter from Dean Earl P. Slone of the College of Pharmacy recommending approval of a special laboratory fee in Pharmacognosy.

## COLLEGE OF PHARMACY

November 7, 1947

Dr. H. L. Donovan, President  
University of Kentucky  
Lexington, Ky.

Dear Dr. Donovan:

In the second and third years we have a course known as Pharmacognosy. It is a laboratory course, and among other things, involves the furnishing to the student of a sample of a crude drug. The boxes alone in which these samples are distributed involve a heavy item of expense, and in view of the present unsettled state of the world drug market, we find many drugs, if obtainable at all, almost prohibitive in price.

For these reasons we would like a special laboratory fee of \$10.00 per (\$5.00 per semester) for each of these courses. This will not completely defray the costs, but the college can afford to make up the difference. This sum is not unfair to the student, for we were formerly charging a materials fee of \$10.00 per semester for all four years as a means of avoiding loss on laboratory materials. While the materials fee covered other things in other courses, it was largely spent on the Pharmacognosy course.

Will you please see if the Board of Trustees agree that this is a reasonable request. We have already charged it in order to protect the college, but we can refund it if the request is disallowed.

I am enclosing a reprint of an article which appeared recently in the Saturday Evening Post. While the type has been reduced greatly in size, the item is of considerable interest and will amplify what I have said about the drug market. The firm profiled in this story is our chief supplier of crude drugs.

Very truly yours,

/s/ Earl P. Slone

Earl P. Slone, Dean

President Donovan recommended approval of the request, and upon motion duly made, seconded and carried, the course fee of Five Dollars (\$5.00) per semester for each of the courses in Pharmacognosy in the second and third years, was authorized approved.

Q. Agreement Between TVA and Universities of Tennessee Valley Area.

President Donovan submitted Agreement (TV-97984) between the TVA and the universities of the Tennessee Valley Area and explained that this Agreement is a means of implementing a project undertaken several months ago between the TVA and the universities of the Tennessee Valley Area.

He explained that the Tennessee Valley Authority will contribute a minimum of \$1,200 and the General Education Board \$2,500 toward the expenses of this project. The University Bureau of Business Research will contribute in services, materials, supplies, etc. not less than \$2,000. The Agreement was examined in some detail.

AGREEMENT

Between

TENNESSEE VALLEY AUTHORITY

and

THE UNDERSIGNED STATE UNIVERSITIES OF THE  
TENNESSEE VALLEY REGION  
AND CERTAIN OTHER STATES ADJACENT THERETO

PROVIDING FOR THE CONDUCT OF STUDIES OF THE TECHNICAL SERVICES AVAILABLE  
TO STATE AND LOCAL GOVERNMENTS IN THE STATES OF ALABAMA, GEORGIA,  
KENTUCKY, MISSISSIPPI, NORTH CAROLINA, SOUTH CAROLINA, TENNESSEE,  
AND VIRGINIA

THIS AGREEMENT, made and entered into as of this first day of October 1947, between the Tennessee Valley Authority (hereinafter referred to as "Authority"), a corporation created by the Tennessee Valley Authority Act of 1933, as amended, and the undersigned state universities of the Tennessee Valley Region and certain other states adjacent thereto.

W I T N E S S E T H:

WHEREAS, it is the desire of each of the undersigned universities to undertake a study of the sources of technical assistance available to state and local governments, and the processes by which technical assistance is transmitted in their respective states, to have available similar information with respect to other states in the region, and to exchange technical information and other assistance relating to the proposed studies; and

WHEREAS, it is further desired that a summary report be prepared in order to give a general and comparative picture of the availability and effectiveness of technical assistance in the region and in the other states of the United States; and

WHEREAS, the results of such a study would be useful and valuable to the Authority in connection with the program of regional development which it is carrying on pursuant to the Tennessee Valley Authority Act of 1933, as amended, by supplying accurate and current information on the technical services available to state and local governments not otherwise available, and by otherwise indicating relationships and possibilities of cooperation with various state agencies; and

WHEREAS, the parties are of the opinion that it would be to their mutual advantage and in furtherance of the public interest to provide for cooperation on the undertaking described above, in the manner and upon the terms and conditions hereinafter set forth:

NOW THEREFORE, in consideration of the mutual covenants hereinafter stated, the parties hereto agree as follows:

1. Commencing October 1, 1947, or as soon thereafter as possible, the undersigned universities each and separately agree to undertake a study of the sources of technical assistance and the processes by which it is made available to state and local governments in their respective states. It is further agreed that each university will devote personnel and other services to such study of a value ranging from one thousand dollars (\$1,000) to three thousand dollars (\$3,000), depending upon the scope of the research to be undertaken by the university; provided, however, that the value of such personnel and other services made available by any university shall in no case be less than one thousand dollars (\$1,000). It is the intention of the parties that such studies shall be completed one year from the date of initiation of work, and that a report on the results of the research in each state be made available to the other parties to this agreement on completion of such work or as soon thereafter as possible.

2. The parties to this agreement will undertake to assist each other in the conduct of the studies by exchange of information, by joint consultation on outlines and content of the studies in question, and by joint discussion of the research problems which develop. Each university conducting the research in its state reserves the right to determine the form, content, and any conclusions or recommendations which may be made in the report for which it is responsible.

3. The University of Alabama, through its Bureau of Public Administration, agrees to provide over-all administrative direction for the studies, to offer suggestions for making the studies of practical value to state and local officials and others, and generally to assist in the planning of the research, and in securing cooperation among the several institutions engaged in the study, the state and local officials concerned, and with national and regional organizations interested in and concerned with the problem of technical assistance to govern-

mental units and officials. For the purposes set out in this paragraph, the University of Alabama agrees to furnish personnel, travel expenses and other services, including costs of publication of research findings, of a total value of not less than five thousand dollars (\$5,000), said University to be reimbursed for such expenditures in accordance with provisions of Articles 6 and 7 hereof.

4. The Authority, through its Department of Regional Studies, agrees to assist in the technical aspects of the research, to provide information and research materials to the participating agencies, to cooperate in the preparation of comparative and analytical materials based on the experience of states in other parts of the nation, and otherwise to serve in a technical advisory capacity at the request of the participants. The Authority agrees to furnish personnel services for the purposes set out in this paragraph equal to time of one person for a one-year period, and to defray, under its travel regulations and rules, the cost of the necessary travel of such person in order to effectively assist in the technical aspects of the research. The total value of such services and travel is estimated to be seven thousand dollars (\$7,000).

5. The Authority agrees, with the assistance and advice of the other parties to this agreement, to assume major responsibility for the preparation of a general summary statement on technical assistance to state and local governments in the region. It is agreed that the research materials developed by each state shall be available for use in the preparation of the general summary statement.

6. In order to effectuate the purposes of this agreement, the Authority agrees further to pay or reimburse the University of Alabama for services rendered in over-all direction and in connection with the studies undertaken in the various states during the term of this agreement, as provided in Article 3 hereof, a sum not to exceed five thousand dollars (\$5,000), according to terms and stipulations as set forth in contract (TV97985) dated October 1, 1947, entered into between the University of Alabama and the Authority and which shall be supplemental to this agreement.

7. With the prior approval of the Authority, a portion of the funds above mentioned may be used to meet the cost of publishing research findings resulting from the studies.

8. The term of this agreement shall be for eighteen (18) months, commencing October 1, 1947, subject, however, to the provisions of Article 9 hereof; provided, further, that all commitments beyond June 30 of any calendar year shall be subject to appropriation of funds to the parties.

9. Any of the parties hereto may withdraw from this agreement at any time by giving written notice to the others, specifying the date of withdrawal, such notice to be given not less than thirty (30) days prior to the withdrawal date therein specified. Upon any such withdrawal pursuant to this article, the obligations of the withdrawing party under the agreement shall forthwith cease and determine, but without affecting the obligations of the remaining parties to the agreement; provided, however, that in the event of such withdrawal by one of the universities, any reports and materials prepared or in process of preparation by the university for the purposes of the general summary statement provided for in Article 5 hereof shall be made available to the remaining parties.

If within six (6) calendar months from the date of this agreement the University of Georgia shall notify in writing each original signatory of the agreement of said university's desire to become a party to said agreement, that it has made the necessary financial commitments as required under Article 1, and that it will perform all other obligations of the agreement applicable to an individual university party thereunder, then from the date of such notice, said University of Georgia shall be deemed a party to this agreement and, subject to all the terms and conditions herein contained, it shall be entitled to all benefits accruing under the agreement as if it had been an original signatory thereof.

10. In all matters relating to the performance of this agreement, the Director of the Department of Regional Studies of the Authority shall act for the Authority unless and until the Authority shall notify the universities in writing that another official of the Authority has been empowered to perform said function. In all matters relating to the performance of this agreement the Presidents of the universities shall act for the universities unless and until the universities shall notify the Authority in writing that another official of the universities has been empowered to perform said functions.

11. No assignment of this agreement or any interest therein shall be made by either party without the written consent of the other party.

12. No member of or delegate to Congress or resident commissioner, or any officer or agent of the Authority shall be admitted to any share or part of this contract or to any benefit that may arise therefrom, but this provision shall not be construed to extend to this contract if made with a corporation for its general benefit.

IN WITNESS WHEREOF, the parties have caused this instrument to be executed by their representatives thereunto duly authorized as of the day and year first above written.

Attest:

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THE UNIVERSITY OF ALABAMA

By

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Attest:

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THE UNIVERSITY OF GEORGIA

By

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Attest:

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THE UNIVERSITY OF KENTUCKY

By

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Attest:

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THE UNIVERSITY OF MISSISSIPPI

By

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Attest:

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THE UNIVERSITY OF NORTH CAROLINA

By

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Attest:

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THE UNIVERSITY OF SOUTH CAROLINA

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Attest:

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THE UNIVERSITY OF TENNESSEE

By

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Attest:

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THE UNIVERSITY OF VIRGINIA

By

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Attest:

Assistant Secretary

TENNESSEE VALLEY AUTHORITY

By

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Upon motion duly made, seconded and carried, the agreement was ordered executed on behalf of the University by President Donovan and attested by the Secretary.

R. Permission to Dr. Charles R. Spain to Assist in Educational Study in North Carolina Approved.

President Donovan stated that Dr. Brewton of George Peabody College for Teachers had requested Dr. Charles R. Spain to assist him in the study of the public school program of North Carolina. He reported that the study would take about twenty days of the time of Dr. Spain, the request had been approved by Dean Taylor, and he was recommending to the Committee that permission be granted Dr. Spain to assist in the study. He also stated that the study would not interfere with Dr. Spain's regular work.

Upon motion duly made, seconded and carried, recommendation of the President was concurred in.

S. Report on Injury of Mr. J. E. Abrams.

President Donovan read the following letter from the Comptroller reporting on an accident to Mr. J. E. Abrams, employee of the University.

November 4, 1947

Dr. H. L. Donovan, President  
University of Kentucky

Dear President Donovan:

On two previous occasions I have reported to you an accident of Mr. J. E. Abrams. Mr. Abrams was injured in a fall in the old Service Building on December 11, 1945.

The Board authorized Mr. Abrams continued as an employee of the University and we have carried him on the pay roll since that time. He has been assigned such work as he was able to do. For the past few months we have used him as a watchman taking care of surplus property. I feel, however, that I should again report to you and the Board the condition of Mr. Abrams.

It appears that he will be partially crippled for some time and may never be able to do his work. At the present time he is so crippled that he can not get on a bus unassisted or walk without crutches. His rate of pay is 90¢ an hour. He is

56 years of age and he has been working for the University since January 18, 1942.

Yours very truly,

/s/ Frank D. Peterson

Frank D. Peterson  
Comptroller

The Committee discussed the accident and the fact that the University does not carry Workmen's Compensation, and after due consideration, a motion was made, seconded and carried, directing the Comptroller to continue present arrangements and to report to the Board at its meeting in March on the status of Mr. Abrams.

T. Room and Board and Supervision Fee in Residence Halls for Women Increased.

President Donovan reported that he was in receipt of a letter from the Comptroller recommending an increase in the fee for room and board and supervision in the Residence Halls for Women. He read the following letter:

November 20, 1947

Dr. H. L. Donovan, President  
University of Kentucky

My dear President Donovan:

We have just completed an audit of the operations of the Residence Halls for Women, covering a period of July, August, September and October. The report shows a deficit for the four months of eighteen thousand dollars, covering dining room and housing operations. A deficit is to be expected during these months, but this deficit is twice that heretofore experienced for the same time.

The current fee for room and board and supervision is \$120.00 per quarter, which is approximately forty dollars a month. The cost of raw food has increased approximately 40% during the past eighteen months, as has the cost of personnel in the dining room and the housing division.

It is the recommendation of Mrs. Holmes, Dean Seay and the writer that the fee for room and board and supervision in

the Residence Halls for Women be increased from \$120.00 to \$130.00 per quarter, effective January 1, 1948.

Respectfully submitted,

/s/ Frank D. Peterson

Frank D. Peterson, Comptroller

The Committee being thoroughly advised, a motion was made, seconded and carried authorizing the fee for room and board and supervision in the Residence Halls for Women increased from \$120 per quarter to \$130 per quarter, effective January 1, 1948.

#### U. Appointments and Other Staff Changes.

President Donovan submitted staff appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes requested by deans and heads of departments.

#### College of Arts and Sciences

##### Appointments

Clinton Adams reappointed graduate assistant in History, effective October 1, 1947, for nine months.

Betty C. Congleton, graduate assistant, Department of History, for three months, effective October 1, 1947.

Cyrus B. King, graduate assistant, Department of History, for three months, effective October 1, 1947.

Sue Bell Simpson, graduate assistant, Department of History, for three months, effective October 1, 1947.

Anita Steele, graduate assistant, Department of History, for nine months, effective October 1, 1947.

Thomas C. Finnie, instructor, Department of Mathematics and Astronomy, for two and one-half months, effective October 16, 1947.

Marvin S. Cohen, instructor, part-time, Department of Physics, for two and one-half months, effective October 15, 1947.

Emma E. Ploch, secretary, Department of Journalism, effective October 15, 1947.

Salvatore A. Vertuca, graduate assistant, Department of Psychology, for three months, effective October 1, 1947.

Kate Irvine, instructor, part-time, Department of Library Science, for three months, effective January 1, 1947.

Orville Taylor, graduate assistant, Department of History, for three months, effective October 1, 1947.

Will Frank Steely, graduate assistant, Department of History, for three months, effective October 1, 1947.

Betty L. Walsh, graduate assistant, Department of History, for three months, effective October 1, 1947.

Hugh Moorehead, graduate assistant, Department of Philosophy, for nine months, effective October 1, 1947.

Richard E. Farmer, student assistant, Department of Geology, effective October 1, 1947 through April 1948.

A. J. Napier, student assistant, Department of Geology, effective October 1, 1947 through June 1948.

Paul Parker, student assistant, Department of Geology, effective October 1, 1947 through May 1948.

Francis L. Lewis, student assistant, Department of Geology, effective October 1, 1947 through May 1948.

Clement Bruce, student assistant, Department of Geology, effective October 1, 1947 through May 1948.

Robert Hargrove, technician, half-time, Department of Bacteriology, effective November 1, 1947.

### Resignations

Margaret McLeod Ratliff, Associate Professor of Psychology, effective January 1, 1948.

William C. Mac Quown, Assistant Professor of Geology, effective December 31, 1947.

John Stewart, technician, half-time, Department of Bacteriology, effective November 1, 1947.

### College of Agriculture and Home Economics

#### Appointments

Eddie F. Daniel, field agent in Farm Management, effective January 1, 1948.

Caroline G. Bailey, Home Demonstration Agent, Russell County.

Paul M. Hanna, Field Agent in Dairying, effective September 2, 1947.

Virginia Brandenburg, clerk, Department of Farm Economics, effective November 3, 1947.

Mrs. Alice Davis Ward, clerk, 4-H Club Department, effective October 27, 1947.

Mary Ellen Jacobs, stenographer-clerk, Department of Feed and Fertilizer Control, effective October 13, 1947.

Ralph Conman, janitor, Experiment Station, effective October 13, 1947.

Louis E. Aull, graduate assistant, (part-time), Department of Agronomy, effective November 1, 1947.

Sidney Evans Hinton, Assistant Home Demonstration Agent, Mason County, effective October 20, 1947.

Mrs. Boneva Stapleton, clerk, 4-H Club Department, effective November 10, 1947.

Earl Feedback, janitor, effective November 6, 1947.

Flint Sizemore, fire warden, effective November 1, 1947.

Johnnie Miller, firewarden, effective November 1, 1947.

Ralph A. Nelson, County Assistant in Forestry, Caldwell and adjoining counties, effective November 1, 1947.

Wilson J. Mitchell, County Assistant in Forestry, Taylor and adjoining counties, effective November 1, 1947.

Leola I. Bagby, Assistant Home Demonstration Agent in Training, Christian County, effective November 10, 1947.

### Salary Adjustments

R. M. McGuire, route man on milk truck, adjustment in salary, effective November 1, 1947.

Raymond A. Brockman, county agent, Knott County, adjustment in salary, effective October 7, 1947.

May E. Felts, home demonstration agent, Graves County, adjustment in salary, effective November 17, 1947.

Ben Miller, fire warden, Robinson Substation, adjustment in salary, effective November 1, 1947.

### Resignations

Ralph Corman, janitor, Experiment Station, effective October 26, 1947, after working thirteen days.

William A. Troxell, field assistant, Agronomy Department, Experiment Station, effective November 15, 1947.

Mrs. Rosemary Stephenson, secretary-clerk, Department of Feed and Fertilizer Control, effective October 31, 1947.

Mrs. Alice Davis Ward, clerk, 4-H Club Department, effective November 8, 1947.

Mrs. Anne Holland Sheehan, secretary, Department of Entomology and Botany, Experiment Station, effective October 31, 1947.

Russell D. Williamson, Sr., assistant county agent, Pikeville, Kentucky, effective October 31, 1947.

Maudline Brown, Negro assistant home demonstration agent, Hickman, Kentucky, effective November 30, 1947.

Verna Guinn, Negro assistant home demonstration agent, Frankfort, Kentucky, effective November 30, 1947.

Robert T. Harrison, temporary emergency assistant county agent, Campbellsville, Kentucky, effective October 31, 1947.

Claudia Weinman, home demonstration agent, Mayfield, Kentucky, effective November 15, 1947.

Luther Cornett, fire warden, Robinson Substation, effective November 1, 1947.

Greenberry Sizemore, fire warden, Robinson Substation, effective November 1, 1947.

### College of Engineering

#### Appointments

Willard R. Becraft, student assistant, temporary basis, effective October 1, 1947.

William L. Garrott, graduate assistant, Engineering Machine Shop, effective November 1, 1947.

Salary Adjustment

Willie G. Neal, graduate assistant, temporary basis, placed on half-time with adjustment in salary, effective October 1, 1947.

College of LawChange of Occupation

W. Lewis Roberts, Professor of Law, placed on a change of occupation basis, effective July 1, 1947. This change was omitted from the minutes of July 18, 1947.

Resignation

J. David Francis, assistant, Law Library, effective October 1, 1947.

College of EducationAppointments

Josephine G. King, secretary, part-time, effective October 1, 1947.

Mrs. Virginia B. Cox, study hall supervisor, effective December 1, 1947, for six months.

Salary Adjustment

Watson Armstrong, Assistant Professor, Agricultural Education, part-time, adjustment in salary, effective November 1, 1947.

College of CommerceAppointments

Mrs. Lucy B. Lindner, assistant secretary, effective October 15, 1947.

Mrs. Mary Borden, research assistant (temporary basis), Bureau of Business Research, effective October 27, 1947.

College of PharmacySalary Adjustment

Clifton Nelson, building superintendent, adjustment in salary, effective November 1, 1947.

Department of University ExtensionSalary Adjustments

Marie Abbott, film technician, adjustment in salary, effective November 1, 1947.

Jessie Stockton, typist-clerk, adjustment in salary, effective November 1, 1947.

Resignations

Eva Downing, secretary, effective November 13, 1947.

Mildred Morrissey, secretary, effective November 21, 1947.

University LibraryAppointments

Mrs. Margery P. Hornsby, arrears worker on gift collections, (special emergency position) effective October 16, 1947.

Mrs. Mary W. Dooley, assistant in archives work (half-time), effective October 16, 1947. This appointment is made to expedite work on the Wilson collection.

Mrs. Nanette Smith, half-time typist, effective October 16, 1947.

Mrs. Margery G. Giles, clerical worker, effective November 1, 1947.

Salary Adjustment

Allan C. Watson, typist, part-time, adjustment in salary, effective November 1, 1947.

President's OfficeSalary Adjustment

Lucy R. Hogan, assistant secretary, made secretary, with adjustment in salary, effective November 1, 1947.

Registrar's OfficeAppointment

Betty Adair Nickell, stenographer, effective November 17, 1947.



Office of the Dean of WomenSalary Adjustment

Mrs. Jewell W. Sloan, housing secretary, made assistant to the Dean of Women, with adjustment in salary, effective November 1, 1947.

Resignation

Margaret Bruce Cruise, assistant to the Dean of Women, effective November 1, 1947. Miss Cruise transferred to the Personnel Office.

University Health ServiceAppointments

Dr. William O. Preston, part-time physician, effective November 1, 1947.

Mrs. Maxine Jane Knox, laboratory technician, effective November 1, 1947.

Salary Adjustment

Dr. Charles McChord, University Physician, adjustment in salary, effective December 1, 1947.

Business Management and ControlSalary Adjustments

Arkley Wright, stores clerk, adjustment in salary, effective November 1, 1947.

Art Masters, assistant stores clerk, adjustment in salary, effective November 1, 1947.

University Station Post OfficeAppointment

Mrs. Martha M. Hines, clerk, effective November 15, 1947.

Resignation

Ella Seale, clerk, effective November 15, 1947.

Stenographic BureauAppointment

Mrs. Mary Patricia Keller, machine operator, effective November 1, 1947.

Maintenance and OperationsSalary Adjustments

J. Y. Peck, chief operating engineer, adjustment in salary, effective November 1, 1947.

G. C. Jones, carpentry foreman, adjustment in salary, effective November 1, 1947.

C. D. Dickerson, plumbing foreman, adjustment in salary, effective November 1, 1947.

L. D. Kitchen, electrician foreman, adjustment in salary, effective November 1, 1947.

Allen Kegley, shop foreman, adjustment in salary, effective November 1, 1947.

James Wood, paint foreman, adjustment in salary, effective November 1, 1947.

Harold Elmore, assistant foreman, adjustment in salary, effective November 1, 1947.

Charles Baierlein, assistant foreman, adjustment in salary, effective November 1, 1947.

Scudder Pearson, janitorial foreman, adjustment in salary, effective November 1, 1947.

E. C. Stocker, mechanic foreman, adjustment in salary, effective November 1, 1947.

Seth Taylor, supervisor, adjustment in salary, effective November 1, 1947.

Watts Bean, supervisor, adjustment in salary, effective November 1, 1947.

Resignation

William C. Rice, Assistant Engineer, effective October 1, 1947.

Radio StudiosAppointment

Harold B. Ford, Jr., chief transmitter engineer, effective October 19, 1947.

Resignation

Louis C. Weber, chief transmitter engineer, effective October 18, 1947.

The KentuckianAppointment

Helen Dorr, managing editor, effective September 1946 to June 1947.

On motion duly made, seconded and carried, on President Donovan's recommendation, the above appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes were concurred in and record ordered made in the minutes.

V. Adjournment.

On motion duly made, seconded and carried, the meeting of the Executive Committee was adjourned at 3:00 p.m.

Frank D. Peterson  
Secretary, Board of Trustees and  
Executive Committee